Victoria University Library (VUL) is committed to respecting your privacy and protecting your personal information. This Privacy Statement explains the current information management practices on our websites.

This policy covers VUL’s main website at library.vicu.utoronto.ca, as well as other websites established by VUL:

- Digital Collections (digitalcollections.vicu.utoronto.ca)
- Archival Photographic Database (archival-photos.vicu.utoronto.ca)
- Omeka: Exhibition Platform (omeka.vicu.utoronto.ca)
- The Pratesi project (pratesi.vicu.utoronto.ca)

**Web analytics**

Our websites use Google Analytics, a web analytics service provided by Google, Inc. ("Google"). Google Analytics uses "cookies", which are text files placed on your computer, to help the website analyze how users use the site. The information generated by the cookie about your use of the website (including the first 3 octets of your IP address) will be transmitted to and stored by Google on servers in the United States.

Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf. Google will not associate your IP address with any other data held by Google.

You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website.

By using this website, you consent to the processing of data about you by Google in the manner and for the purposes set out above.

If you don’t want Google Analytics to record how you use our websites, you can opt out by doing one of the following:

- using [Google Analytics opt-out tool](https://tools.google.com/dlpage/gaoptout)
- setting your browser to private mode ([Chrome](https://support.google.com/chrome/answer/95647?hl=en), [Firefox](https://support.mozilla.org/en-US/kb/private-browsing), [Internet Explorer/Edge](https://support.microsoft.com/en-us/help/13512/private-browsing))
- enabling [Do Not Track](https://www.donottrack.app) setting on your browser

**What happens when you send us personal information online?**

Please refer to the [Collection of Personal Information](https://library.vicu.utoronto.ca) page for details.

Last updated: October 22, 2018