



Toronto's Caravan: Civic Belonging and Spectacle in a Bygone Age of Multiculturalism

Agatha Barc, HBA, MI

Reader Services & Instruction Librarian
E.J. Pratt Library
agatha.barc@vicu.utoronto.ca



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Research Guide

- uoft.me/caravan
- Required readings
- *Selected* research resources related to the visual history of the festival
- Links to periodical indexes, archival repositories, digital archives, and more
- Presentations slides and all handouts distributed in class today.

Overview

By attending this seminar, we will learn to:

- Find news coverage on Toronto International Caravan to locate the names of the organizers, understand the historical context of the festival, and construct an initial search strategy
- Understand the differences between archives and libraries
- Identify and search archival collections to locate visual and textual records associated with Toronto International Caravan

Overview

By attending this seminar, we will learn to:

- Understand the basic principles of archival arrangement and consult online finding aids to identify relevant primary sources on the visual history of the festival
- Properly handle of archival materials
- Use citation management software (RefWorks) to create an inventory of archival and secondary sources on the history of Toronto International Caravan.

News Coverage

Newspaper articles and editorials:

- Recount the history of the festival, identifying the names of the founders and the organizers
- Specify the locations where each pavilion was located
- Describe various costumes, food, activities, arts and crafts displayed at Caravan over the decades.
- This information will provide you with the historical context of the festival.

News Coverage

- Look for names of people associated with the festival and cultural organizations that created the pavilions.
- There may be archival record that these individuals and institutions created in the course of making their contributions to Caravan.

Exercise #1: "The Couple Who Put Toronto on the Map"

- 1) Read the article.
- 2) Identify one or two names of people associated with the festival.
- 3) Why were their roles? Why are they important?

Exercise #2: Researching News

- 1) Search the back issues of either the *Toronto Daily Star* or the *Globe and Mail*.
- 2) Find one article on Toronto International Caravan and tell us the title.
- 3) Are there any individuals or organizations described in the article who were present at the festival?

Archives



Libraries



Archives

- closed stacks
- unpublished sources
- finding aids
- secure storage
- interpretation is necessary
- Augusta Stowe-Gullen fonds.

Libraries

- open stacks
- published sources
- library catalogue
- stacks
- context is provided
- Janet Ray, *Emily Stowe* (2002).

Organization of Archival Records

- **Finding aid:** an inventory of files (or records) in a specific archival collection (fonds).
- **Fonds:** an archival collection, divided into series.
- **Series:** a group of files that are similar to one another. They are related as the result of being created, received, or used in the same activity.
- **File:** a group of items housed in a folder.
- **Item:** A single archival document.

Organization of Archival Records

- **Subject:** a principal theme or topic of a file.
- **Access Conditions:** restrictions on requesting a specific file.

RefWorks

A cloud-based bibliographic reference manager.
You can use it to:

- Organize your research to keep track of all primary and secondary sources you are consulting for this project
- Generate a bibliography or a works cited list in a variety of formats (books, articles, unpublished archival sources)
- Export and share references from many different research resources (article databases, library catalogue, the Internet, etc.).

Accessing RefWorks at U of T

- 1) Visit <https://onesearch.library.utoronto.ca/refworks>.
- 2) Click on [Login to ProQuest Flow](#).
- 3) If you already have an account, click on the [Go to RefWorks](#) button.
- 4) If you do not, follow the [sign up for an account](#) link.

Accessing RefWorks at U of T

- 5) Enter your U of T e-mail address (e.g. agatha.barc@mail.utoronto.ca) and password.

Adding Unpublished References to RefWorks

- What bibliographic details are researchers to required to include for primary sources in bibliographies and works cited lists?

Adding Unpublished References to RefWorks

- Stowe-Gullen, Augusta. Correspondence from Augusta Stowe-Gullen to Emily Stowe. 8 August 1897. Box 8, File 3. Augusta Stowe-Gullen fonds. Victoria University Library, Toronto, Ontario, Canada.

Adding Unpublished References to RefWorks

- author
- title
- date (of the source)
- series number and series title (optional)
- archival box number, file number, and item number

Adding Unpublished References to RefWorks

- name of the collection
- name and location of the repository

RefWorks Support

- Knowledge Center
- Video tutorials
- refworks@library.utoronto.ca

Research Support

Research Consultations

- Agatha Barc, Reader Services and Instruction Librarian: agatha.barc@vicu.utoronto.ca.
- Please e-mail me if you would like to book an appointment, describe any research you have conducted so far, and provide me with a list of questions.
- A twenty-four-hour advance notice is required (excluding weekends).