

# Photocopying

## Overview

There are two photocopiers at the library, one on the lower floor and one on the main floor. All of the copiers use TCard+ for copying and do not accept cash. You can get a visitor card for \$5 which included \$4.25 of copying credit at the main circulation desk.

The copier on the lower floor supports both black and white, as well as colour copying. The copier on the main floor supports black and white copying. Users must supply their own USB keys to save their files if they are scanning.

## Prices

- black and white copies: 15 cents per page
- colour copies: 50 cents per page
- scanning: free.

## Scanning on the Photocopiers

The photocopiers scan multiple formats including Slim PDF which is suitable for scanning multiple pages into a single file.

Instructions and technical support are available at the [IT Support Desk](#), located on the main floor of the library.

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**Source URL:** [http://library.vicu.utoronto.ca/library\\_services/technology/photocopying](http://library.vicu.utoronto.ca/library_services/technology/photocopying)