

**VICTORIA UNIVERSITY  
(TORONTO, ON)  
BOARD OF REGENTS**

**91.097V Box 1 File 1**

**Board of Regents minutes 1963 - 1970  
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Z.	

THE ANNUAL MEETING OF THE BOARD OF REGENTS OF VICTORIA UNIVERSITY WAS HELD IN ALBANY HALL AT 4:00 P.M., THURSDAY, OCTOBER 17th, 1963.

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. B. Allen, Mr. J. D. Arnp, Rev. J. H. Arnp, Mr. A. C. Ashforth, Rev. E. Ashton, Mr. J. T. Bryden, The Hon. F. M. Cots, Rev. C. E. J. Crepp, Dr. J. F. Davey, Mr. J. S. Deacon, Mrs. George Dickie, Mr. L. M. Earl, Mr. G. W. Edmonds, Mr. G. A. Fallis, Rev. F. P. Fidler, Principal R. N. Frye, Mrs. D. W. Haag, Mrs. J. D. H. Hutchinson, Mr. M. E. Langford, Principal E. S. Lautenschlager, Mrs. C. F. McEchren, Mr. D. W. McGibbon, Rev. V. T. Mooney, President A. B. B. Moore, Mr. H. J. Sixsons, Mr. F. A. Wansbrough, Mrs. J. R. M. Wilson, Mr. C. F. Wood, Mrs. A. M. Wood, Mr. F. C. Stokes, Secretary.

PRAYER:

The meeting was constituted by prayer by the Rev. Dr. J. H. Arnp.

RESOLUTION:

The President read and moved the adoption of the following resolution regarding the late Wilfred C. James, a copy of which is to be forwarded to Mr. James' family.

The members of the Board of Regents of Victoria University record with deep regret and sorrow the death of Mr. Wilfred C. James, a former Chairman of the Board of Regents and Bursar of Victoria University. Wilfred James was the son of C. C. James, whose name is known and honoured in Victoria circles, and was himself a graduate of Victoria College, University and its Colleges as member and Chairman of the Board of Regents. Then when Victoria needed the services of a Bursar on the death of W. J. Little, and at a time when he might have felt like shedding some of his responsibilities, he accepted the position of Bursar, an office which he filled with distinction, while continuing to act as Secretary of the Board.

Victoria owes a great debt to Wilfred James. His interest in each member of its community, his concern for students and staff alike, his friendliness and unflinching good humour, his careful administration and business efficiency, have been familiar features of our life, and in recent years we have seen in him an example of cheerfulness and high courage in the face of bereavement and suffering. With his death Victoria has lost a loyal and devoted servant and each of us has lost a valued friend. He will be sorely missed.

As a Board we extend to the members of his family our heartfelt sympathy in this time of sorrow.

The resolution was seconded by Mr. H. E. Langford past Chairman and carried unanimously.

SECRETS:

The following members of the Board sent their regrets at not being able to attend:

Rev. W. F. Bannister, Mr. R. F. Chisholm, Mr. Leopold Macaulay, Rev. G. M. Morrison, Rev. H. W. Vaughan, and Mr. W. L. Wheler.

PRINCIPAL OF EMMAUEL COLLEGE:

The Chairman welcomed the Rev. E. S. Lautenschlager who has returned to the Board as the new Principal of Emmauel College.

MINUTES:

The Chairman stated that a detailed summary of the minutes had been circulated to the Board members. It was moved by Mrs. Wilson, seconded by Mr. Bryden that the minutes be accepted as circulated. Carried.

October 17, 1963

CORRESPONDENCE:

The secretary read a letter from Dr. Arthur G. Reynolds, Secretary of the Emmanuel College Alumni Association thanking the Board for their generosity in providing the honorarium for the Visiting Lecturer at the recent Annual Conference.

The President reported acknowledgements from Mrs. Snedden and the James family for flowers sent at the time of their recent bereavements.

REPORT OF EXECUTIVE COMMITTEE:

The Chairman read the following report on behalf of the Executive Committee:

"I am pleased to report that since the last meeting of the Board your Executive Committee met on June 25th, 1963, and again on September 30th, 1963. On June 25, the Committee accepted with regret the resignation of Prof. F. A. Hare as Registrar and Professor of French. Professor Hare having accepted an appointment to the staff of New College as Registrar and to the French Department of University College. The Executive Committee on motion of Dr. Moore, seconded by Dr. Frye and carried unanimously, appointed Professor A. C. M. Ross of the Victoria College French Department to the position of Registrar of Victoria University at an annual salary of \$13,000. The Committee also granted a leave of absence to Professor George W. Boyle of the Department of Religious Knowledge for the coming year with the usual payment of half salary.

On September 30th the Executive Committee met to consider a request for the consent of Victoria University to the assignment of the sub-lease held by 151 Bloor West Ltd. to the Chartered Trust Co. and the sub-leasing of the lands and premises back again for a lesser term to 151 Bloor West Ltd. After due deliberation and with assurance that Victoria University's interests were fully protected the Executive Committee, on behalf of the Board granted this request.

I respectfully submit this report and move its adoption by the Board of Regents."

The report was seconded by Mr. Wood and carried.

PRESIDENT'S ITEMS:Appointment of Dons in Residences

Dr. Moore moved the appointment of Dons in the Men's Residences for the 1963-64 academic year.

North House	- Dr. W. A. Dale (Classics)
Middle House	- J. F. Priestley (French)
Gate House	- Dr. J. A. Graff (Ethics)
South House	- P. W. Bishop (Pol. Economy)
Ryerson House	- Dr. F. M. S. MacIven (Medicine)
Helles House	- J. N. Estes (History)
Caven House	- P. J. A. Evans (Philosophy)
Gardner-Bowles	- Robert O. Ball (III, Theology student)

The motion was seconded by Mr. Edmonds and carried.

In the Women's Residences the President moved, seconded by Mr. Wansbrough the appointment of the following as Dons:

Margaret Addison Hall	
1st Floor	- Miss R. Hicks
2nd Floor	- Mrs. J. Raudzens
3rd Floor	- Miss M. Leranbaum

4th Floor - Miss A. Stepanuk  
5th Floor - Miss J. KFKonnell  
6th Floor - Miss A. Bolgan

Annesley Hall  
Miss M. Trenholme

Carried.

#### GIFTS AND REQUESTS:

The President informed the Board of the following Gifts and Bequests received since the last meeting of the Board, May 28, 1963:

June 11 Estate of Harry L. Wright	250.	Bequest for General Endowment
July 7 United Church Women, St. George's United Church	1,000.	Gertrude & Dawson Matheson Prize
5 Rev. R. A. Spencer	50.	Gifts Unrestricted
10 Estate of Richard H. Craaddock	10,000.	George C. Pidgeon Scholarship Scholarships (1st and 2nd Years)
Aug. 8 Mr. R. R. Fleming	200.	Flavelle Memorial Scholarship
Sept. 5 Mrs. Clara F. McEchren	400.	The Jean Preston Yoshioka Memorial
11 Estate of Victoria E. Ross	200.	The Gladys Gordon Alton Scholarship
13 Mrs. Gladys Alton	100.	Margaret Addison Scholarship Fund
Miss Gertrude E. Metzler	4.	Grants Unrestricted
18 International Business Machines	200.	Emmanuel College Bursaries
Oct. 4 Exlington United Church	1,000.	White Memorial Scholarship
Miss D. Margaret White	700.	Bartley Bull
11 Estate of Bartley Bull	34,000.	

The Rev. Robt. Watt had expressed the wish to present a gift of \$300, to \$400, as a prize in memory of his late father the Rev. W. J. Watt in the field of Religious Education. It was anticipated by Mr. Watt that this sum might be added to from time to time. It was moved by the President, seconded by Mr. Allen that the Board accept this prize and refer it to the Senate.  
Carried.

#### ACADEMIC STAFF:

The President recommended and moved, seconded by Principal M. N. Frye that Dr. Denton Fox be promoted from Assistant Professor in the Department of English to Associate Professor effective July 1, 1963.

It was moved and seconded by Dr. Moore and Dr. Frye that Professor Kingsley Joblin be granted leave of absence in the spring term of 1964 to continue his work on the Fourth Gospel at Claremont Graduate School in California.  
Carried.

Professor James Guthrie was granted a leave of absence in the spring term of 1965 on motion of Dr. Moore, seconded by Dr. Lautenschlager.  
Carried.

The Rev. Roger MacClement Freeman, M.A., B.D., was appointed Lecturer in the Department of Religious Knowledge effective July 1, 1964, at an annual salary of \$6,000, on motion of Dr. Moore and Dr. Frye.  
Carried.

Principal E. S. Lautenschlager was designated a Professor of Church History in Emmanuel College on motion of Dr. Moore and Mr. Ashton.  
Carried.

#### PRINCE PHILIP MEDAL:

The President reported that Mr. Langford had arranged to have Mr. Eric Aldinink prepare the design for a medal for presentation through the Governor-General to Prince Philip for approval. Suggestions for changes in the design were received and were now being incorporated by the artist.

#### REPORT OF THE TREASURER:

The Treasurer, Mr. J. T. Bryden, presented the Financial Report and

Treasurer's statement for the year ending May 31, 1963, (a copy of which is appended to these minutes) and moved its adoption. Mr. McGibbon, seconded the Treasurer's motion.  
Carried.

Mrs. Haag suggested that information on the amount of Bursary aid made available through Varsity Fund contributions be published as widely as possible.

#### REPORT OF THE TRUSTEES OF THE GENERAL PENSION PLAN:

Mr. Bryden, as Chairman of the Trustees, presented the following report:

(1) The Auditors' report, copy of which will be attached to the Board Minutes, shows:

Compulsory payments by participants	41,405.75
Optional payments by participants	11,598.00
Payments by Victoria University	<u>41,167.88</u>
Total	<u>94,171.63</u>

(2) Staff members on the United Church Pension Plan -

The United Church is now requiring members of their Pension Plan, who transfer from the active ministry into the University teaching field, to remain within its Pension Plan. This presents several problems as the rate of employer's portion of premiums at present is substantially less under the United Church Plan than in the Victoria University plan whereas in the case of two of the three cases under review the employer's portion of premiums is greater in the United Church Plan.

This matter is currently under discussion between our Trustees and the officials of the Pension Department of the United Church. Mr. Dinsmore has written to Mr. Walker pointing out these difficulties.

The report was seconded by Mr. McGibbon.

Carried.

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

The Chairman of the Finance and Property Committee, Mr. Bryden, stated that the Finance and Property Committee met on June 18th and again on October 15th.

"At the June meeting, the budget item for salaries of the Administrative Staff was corrected, the total figure now reading \$147,000, rather than \$141,500, as originally reported. Correspondence from the Auditors was received agreeing to the procedure to be adopted regarding the book values to be placed on new bank stocks purchased in exchange for the equities of the Canadian Imperial Bank of Commerce which have been sold in a realignment of bank holdings.

Your Committee approved the following security transactions:

Sold June 15, 1963 - \$100,000 Ontario Hydro - 3 1/2% - May 1, 1966 proceeds \$97,000. - a loss of \$6,250.

Purchased June 17, 1963 - \$100,000 Ontario Hydro - 5% - June 15, 1963 \$97,500.

The report of an independent consultant with respect to the selection of a Group Life Insurance Plan was received, and after careful consideration it was agreed to accept the proposal of the Canada Life Assurance Company for a new Group Life Insurance Plan to take effect July 1, 1963.

At a meeting of the Finance and Property Committee held on October 15, 1963, the following security transactions were approved:

Sold 1000 shares of Gordon Mackay & Stores Ltd. - Class A preferred Proceeds \$6,402.50 loss \$4,347.50

Purchased 10,000 Province of Ontario - 5½% - due Sept. 15, 1963 cost \$9,850.  
50,000 Government of Canada - 5% - due Oct. 1, 1968 (for the Bloor St. Land Account) cost \$50,000

In addition approval was also given for the purchase of short term securities as follows:

\$100,000. National Trust Co. 3.55% for 33 days to Nov. 14, 1963  
\$100,000. National Trust Co. 3.0% for 60 days to December 5, 1963  
\$150,000. National Trust Co. 3.9% for 120 days to February 7, 1964.

These purchases were made available because of a favourable cash balance as a result of the first term payment of Tuition and Residence fees in September.

Your Committee also examined the policy of holding bonds as current Residence assets and in view of the recent changes in the procedure for handling Residence reserves it was agreed to transfer these bonds to the Endowment assets of Victoria University. Therefore it is recommended to the Board that the following transfers to the Endowment Fund of Victoria University be approved:

\$6,500. Government of Canada - 4½% - due Sept. 1, 1972 from the Men's Residences Account  
\$16,000. Government of Canada - 4½% - due September 1, 1972 from the Women's Residences Account

The Committee examined the Financial Statement ending May 31, 1963, and received the report of the Treasurer. Approval was granted to the transfer of the Book Bureau Account from the Yonge and Bloor Branch to the Branch at 131 Bloor West of the Royal Bank of Canada.

The President requested an additional appropriation of \$7,000. for academic salaries and \$2,600. for clerical assistance to meet the requirements of an expanding staff. The Bursar also requested an additional appropriation of \$8,000. to provide more class room accommodation, and office equipment. These requests were approved by your Committee.

The policy with respect to the purchase of additional property on the North side of Charles Street was re-examined and it was agreed that unless further property was required by the Planning Committee any future purchases in that area must be on the basis of providing a sound financial return on the capital invested.

Mr. Bryden moved the adoption of his report which was seconded by Mr. Wood and carried.

#### PLANNING COMMITTEE:

Mr. D. W. McGibbon reported that the Planning Committee had met recently and he hoped to present specific proposals to the Board at the next meeting. The Committee has assumed that enrolment in Victoria College will continue between 7200 and 7300 students. The foremost problem to be faced by the Committee is the provision of adequate teaching facilities and office accommodation. The second study will be concerned with Residence accommodation for women and the necessary ancillary facilities such as food service, dining halls, etc.. Reports from the academic staff of the two Colleges have been received and are being carefully considered. The request for the provision of an Institute of Reformation and Renaissance Studies from the Victoria staff could provide a unique study centre in a field not duplicated on the Toronto campus. Dr. Moore stated that it was hoped to greatly expand cross appointments in teaching in areas not now the concern of the federated Colleges and this also would provide demands on the academic facilities.

#### REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

In the absence of Mr. Wheeler the Secretary gave the following report:

"The Residences and Services Committee has not met since the

Last meeting of the Board, I would like to point out however that the Residences financial picture as indicated in statement 25 of the Financial Report turned out to be much better than anticipated and on the whole indicated a very favourable financial operation.

The demand for summer accommodation continues to grow each year as illustrated by an interim financial report on summer revenue.

<u>Men's Residences Income</u>		
Residence	22,070.	
Dining Hall	<u>1,481.50</u>	23,551.50
<u>Women's Residences Income</u>		
Annesley Hall	4,345.50	
Margaret Addison Hall	15,024.50	
Dining Hall	<u>6,242.33</u>	25,612.33
Total		<u>\$ 50,263.83</u>

When all the summer income is received it is anticipated that this past summer will again set a new record. This past summer Burwash Hall was used to provide meals for two groups, the Henry George School of Economic Science and the National Youth Orchestra. An outside catering firm was engaged to operate the facilities at that time. It is expected that the National Youth Orchestra will require similar accommodation next year.

The installation of new Cafeteria equipment was carried out during the month of August and completed for the opening of the fall term. The old Burwash Hall pantry has been completely re-equipped and now offers a more varied and interesting menu than was heretofore possible. It is hoped that more of the non-resident students will make it a practice to take more of their meals in the Dining Hall. During the summer Mr. Fyfe resigned as Men's Residences Supervisor to accept a position at York University. His position has been taken by Mr. Wm. Baker, Mr. Samuel, the Residences Porter, retired and this position is now occupied by Mr. Thomas Robinson.

In the absence of the Chairman I respectfully submit this report and move its adoption.

F. C. Stokes, Secretary.

The report was seconded by Mrs. Haag and carried.

#### REPORT OF THE OFFICERS:

The Chairman called on the officers to report on the past year's activities. The Bursar, Mr. Stokes, the Registrar (Dr. A. C. H. Ross, was unable to be present and his report was presented by the President), the Dean of Women, Miss Carmichael was introduced to the Board, the Senior Tutor, Dr. E. G. Clarke, the Librarian, Miss Margaret Ray, and the Archivist, Dr. A. G. Reynolds. The reports of each of the officers were circulated before the meeting and are attached to these minutes.

#### POLICY RE: SOCIETIES:

Principal Fry directed the attention of the Board to the policy concerning the admission of Victoria students to campus fraternities. Some of the students and their parents had raised objections to the policy forbidding women-students at Victoria from joining such societies. This matter had been considered by the Council in 1954 and the present policy has not been changed since that time. Since this was a concern that had ramifications beyond the jurisdiction of the Victoria College Council, Dr. Fry moved that a Committee be named by the Board to work with a similar Committee which he hoped would be appointed at the next meeting of the Council to consider and review this policy. Seconded by Dr. Moore and carried.

It was agreed that the representation of the Board to serve on this Committee would be named by the Chairman, Mr. Mills.

October 17, 1963

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The meeting adjourned for dinner in Burwash Hall at six o'clock.


PRESIDENT'S REPORT:

At 7:30 p.m. the Board was reconvened in the Senior Common Room to receive the Report of the President. The report is attached and forms part of these minutes.

The members of the Board discussed some of the problems raised facing Victoria. The matter of facilities to be provided by a 'City College' was considered and the need to provide extra services for the metropolitan students who now make up 60% of the student population at Victoria. Dr. Leutschlager expressed the opinion that the Board should try and provide residence accommodation for any student registered in the College to give him the advantage of living on the campus during his College years. A Chapel for Victoria University is another goal that the Principal of Emmanuel felt we should strive for and if possible complete as a part of the centenary of Confederation celebrations. Dr. Mooney expressed the wish to see more of our students have the opportunity to receive advanced instruction in Religious Knowledge during their undergraduate courses. Dr. Fidler asked what would happen if next year an increase of 10% in applications were experienced. The President stated that admission would have to be refused to the additional numbers above our present enrolment and such refusal would likely be based on academic standing.

BENEDICTION:

Dr. Fidler pronounced the benediction and the meeting adjourned at 8:45 p.m..

  
Chairman

VICTORIA UNIVERSITY

MINUTES OF THE MEETING OF THE TRUSTEES OF THE GENERAL PENSION PLAN OF VICTORIA UNIVERSITY

A meeting of the Trustees of the Victoria University General Pension Plan was held in the office of the Secretary, 6 St. Thomas Street, Thursday, October 17th, 1963, at 3:00 p.m..

Those present were: A. T. Brydon, Trustee, S. M. Reddison, Trustee, and E. H. Dinmore, Secretary of the Trustees.

Mr. Brydon acted as Chairman and Mr. Dinmore as Secretary of the meeting.

The minutes of the meeting of Trustees dated October 1st, 1962, were read and approved.

The Auditor's Report on the General Pension Plan for the year ended June 30th, 1963, copy of which is attached to these minutes, was approved.

The meeting was advised by the Secretary that the two new members of the Emmanuel College staff, Principal E. S. Leutschlager and Prof. John W. Grant, who have been members of the United Church Pension Plan, have been required to retain their membership in that plan and that the United Church Pension Department officials have advised us that in future persons transferring from the active Ministry in the United Church to the Victoria University staff would be required to retain their membership in the United Church Pension Plan. As the United Church Pension Plan is completely different from the Victoria University Pension Plan, certain problems and inequities arise from this change of policy. In regard to this situation Mr. Brydon was in conversation with Mr. T. F. S. Walker, Chairman of the Department of Pensions, United Church of Canada. Further to this conversation a letter of today's date was sent by the Secretary to Mr. Walker with copies to Dr. Harry A. Tuttle, and Dr. James A. Fraser, Secretary and Associate Secretary respectively, of the Department of Pensions of the United Church. A copy of this letter is attached to these minutes. It is the intention of the Trustees to continue discussions with the officials of the United Church Pension Department on this matter.

The meeting then adjourned.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Trustees



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**ALLEN, MILES, FOX & JOHNSTON**

CHARTERED ACCOUNTANTS

DOMINION TRADING CO. LTD.  
JAMES C. FOX, C.A.  
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COMMERCIAL TRADING BUILDING  
110 BROADVIEW STREET  
TORONTO 5, CANADA

October 3, 1963

To the Board of Regents  
Victoria University

**Report on General Pension Plan**

We have examined the General Pension Plan of the University which became effective on July 1, 1951 and have tested the transactions covering the operation of the plan for the year ended June 30, 1963.

For the purpose of determining the payments required to be made by the University to purchase the pension benefits outlined in the plan for each participant, we have accepted a schedule of such payments calculated by the North American Life Assurance Company.

In our opinion the transactions covering the operation of the General Pension Plan for the year ended on June 30, 1963, as shown below, are in accordance with the provisions of the plan.

	Compulsory Payments by Participants	Optional Payments by Participants	Payments by Victoria University	Total
Payments under General Pension Plan	\$40,685.75	\$11,598.00	\$40,355.38	\$92,639.13
Payments under special arrangement on behalf of participant in the United Church pension fund:				
To the United Church	730.00		432.50	1,162.50
To North American Life			380.00	380.00
<b>Total payments</b>	<b>\$41,415.75</b>	<b>\$11,598.00</b>	<b>\$41,167.88</b>	<b>\$94,171.63</b>

Of the total payments of \$41,167.88 made by Victoria University \$3,184.95 has been charged against the income of Auxiliary Enterprises and the balance of \$37,982.93 has been charged against general operating income.

*Allen Miles Fox & Johnston*  
Chartered Accountants

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS  
OF VICTORIA UNIVERSITY HELD IN ALUMNI HALL ON THURSDAY,  
JANUARY 16, 1964, AT 4:00 P.M.

**PRESENT:**

Mr. R. S. Mills, Chairman, Mr. J. B. Allen, Mr. J. D. Arnp, Mr. A. C. Ashforth, Rev. G. E. Ashton, Rev. W. F. Bannister, Mr. J. T. Bryden, Mrs. G. H. Dickie, Mr. L. H. Earl, Mr. E. W. Edmonds, Principal H. M. Frye, Mrs. D. W. Haeg, Mrs. J. D. H. Hutchinson, Principal E. S. Lautenschlager, Mr. Leopold Kacauly, Mrs. C. F. McEachern, Mr. D. W. McGibbon, President A. B. Moore, Rev. G. H. Morrison, Mr. G. H. Sheppard, Mr. H. J. Sissons, Mrs. J. R. H. Wilson, Mr. C. F. Wood, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary.

**PRAYER:**

The Rev. Dr. W. F. Bannister opened the meeting with prayer.

**REGRETS:**

The following members sent their regrets at being unable to attend the meeting: The Hon. F. H. Cass, Mr. R. F. Chisholm, Dr. J. F. Dawey, Mr. G. A. Fallis, Rev. F. P. Fidler, Rev. V. T. Mooney, Mr. W. L. Whelan, and Mr. F. A. Wansbrough.

**MINUTES:**

The minutes of the annual meeting held on October 17, 1963, were accepted as circulated in the summary on motion of Mr. Arnp and Mr. Kacauly. Carried.

**CHAIRMAN'S REMARKS:**

Mr. Mills conveyed the congratulations of the Board to the President who was the recipient of the degree of Doctor of Laws from Mc. Allison University, on the occasion of the installation of their new President, Dr. Lawrence Cragg.

The Chairman also presented the best wishes of the Board to Mr. Kacauly who was recently married; to Mr. Edmonds who has been appointed a Queen's Counsel; and to the Rev. George Morrison who has been appointed Secretary of the Board of Finance of the United Church of Canada.

**CORRESPONDENCE:**

The Secretary reported (1) that a letter of appreciation had been received from Mr. James Lyon for the Board's expression of sympathy on the death of his wife.

(2) A letter from the Superintendent of Buildings and Grounds certifying that all thoroughfares were closed and locked from 5:00 p.m., December 24th, 1963 to 8:00 a.m., Thursday, December 26th, 1963, in accordance with the instructions of the Board.

(3) A letter had been received from the lessee of the Bloor Street Properties regarding the request of a sub-lessee for permission to erect an illuminated sign on the four faces of the pent house at 151 Bloor West, containing the word "Britannica". Mr. Mills reviewed the considerable correspondence that had taken place concerning the erection of this sign, stating that the head lease provided that before any signs are erected on the buildings on the Bloor Street properties, the consent of the Board of Regents must be obtained. One forty one Bloor West Limited objected to the installation of any sign on the East face of 151 Bloor Street West. It was moved by Mr. McGibbon and seconded by Mr. Allen that the Board give approval to the erection of the proposed signs on the North and West faces of the pent house at 151 Bloor St. West, refuse permission for any sign on the East face, and give conditional approval to the erection of a sign on the South face, if it is found at any time that the sign on the South face is undesirable, it is to be removed immediately at the formal request of the Board of Regents. Carried.

(N) A letter from Mr. H. E. Langford stated that H. R. H. The Duke of Edinburgh had given approval to the revised design for the Prince Phillip medal, and included photo-statcs of the new design. Mr. Eric Aldouskile has been instructed to proceed with the striking of the medals. It is anticipated that they will be available for presentation this spring.

It was moved by the President and seconded by Mr. Armp that the first medal struck be sent, through the office of the Governor General, to His Royal Highness. Carried.

#### PRESIDENT'S ITEMS:

Dr. Moore reported as follows: Mr. Ian S. Dunn, M.A., a fellow in the English Department, had been killed in a motor accident on Saturday, January 11. On motion of Principal Frye seconded by Mr. Bryden it was agreed that Mr. Dunn's widow would receive the balance of his teaching fellowship payment for the spring term. Carried.

Miss Jessie Macpherson, acting head of the Department of Ethics, had suffered a heart attack at Christmas and that Prof. J. A. Irving, Chairman of the Department of Ethics, had again been hospitalized with a heart condition. Dr. Moore recommended and moved the appointment of Mr. Bruno Horowitz, formerly a Professor at Trinity College, to the Department of Ethics for the balance of the academic year with a stipend of \$3,500.. The President's motion was seconded by Principal Frye and carried.

Dr. Moore requested that the Board place on record its expression of sympathy to Mr. George Fallis and the members of the Fallis family, on the death of Mr. Fallis' mother.

#### GIFTS:

The following gifts to the College were reported to the Board by the President:

1963

Oct. 21	Thorne, Nulholland, Houson & McPherson	150.00	Alfred Byron Shepard Scholarship
	25 Melville United Church, Stouffville	5.00	Emmanuel College Choir Fund
	28 Estate of Margaret E. T. Addison	1,000.00	Margaret Addison Scholarship Fund
	30 Mrs. Ethel May Taylor	300.00	James Carson Taylor Memorial Scholarship
Nov.	4 Victoria Women's Assoc.	1,200.00	Bursaries Victoria College
	6 Streetsville United Church	100.00	Sustaining Fund
	11 Board of Colleges & Secondary Schools - United Church	250.00	Emmanuel College Choir
	18 American Assoc. of Theological Schools	3,000.00	Sealantic Fund
	19 William F. Thomas Trust	1,500.00	Bursaries, Victoria College
	20 Mrs. Pearl E. Srigley	150.00	Bursary, Victoria College
	25 Lawrence Park Community Church	500.00	Bursary Emmanuel College
	29 United Church Women - Kingsway Lambton United Church	200.00	Scholarship
Dec.	6 Atkinson Charitable Foundation	5,600.00	Bursaries, Victoria College
	10 Victoria College Alumni Association	150.00	Scholarship
	13 Murdoch Matheson	4,200.00	Hugh Matheson Scholarship
	16 The Kirk Club, Bloor Street United Ch.	100.00	Geo. C. Pidgeon Scholarship
	16 Business Women's Club, Bloor St. Un. Ch.	25.00	Geo. C. Pidgeon Schol.
	16 International Nickel	537.50	Admin. Overhead re Schol.
	16 Conway Ltd.	180.00	do.
	16 General Motors	200.00	do.
	18 First United Church, Port Credit	100.00	Bursaries, Emmanuel Coll.
	18 Harcourt Lodge, No. 581, A.F. & A.M.	100.00	do.
	19 Anonymous	1,600.00	Special Trust \$1,000. Travelling Trust, in Classical Studies \$600.

Dec. 23	C. K. Gresson	10.00	Building Fund
	30 R. K. Carty	100.00	Gertrude & Dawson Matheson Prize
	30 Allen, Miles, Fox & Johnson	150.00	Elliott Allen Scholarship
Jan.	4 Dr. W. E. Staples	250.00	John Fletcher McLaughlin Schol. Fund
	16 Atkinson Charitable Foundation	5,600.00	Bursaries, Victoria College
		\$	27,257.60

It was moved by the President seconded by Mr. Bryden that these gifts be officially received, recorded in the minutes and their disposition as designated be carried out. Carried.

#### REQUESTS:

The Secretary read a letter from the National Trust Company advising that a bequest to Victoria University had been included in the Last Will and Testament of Rosina W. Watkins, formerly of Etindale, Ontario, who died on December 27, 1963. The terms of the legacy were as follows: "To Victoria University in the City of Toronto the sum of two thousand five hundred dollars in memory of my parents, the late Thomas W. Watkins and Jennie Letitia Watkins of Hamilton, Ontario. Such amounts to be used for such purpose as the Board of Regents of Victoria University shall determine."

It was moved by Dr. Moore seconded by Mr. Earl that the disposition of this bequest be referred to the Finance and Property Committee for recommendation as to the most suitable use for this bequest. Carried.

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. Bryden reported as follows:

Mr. Chairman:

The Finance and Property Committee met on October 15, 1963, and reported on their activities to the Board at the annual meeting. Since that time the policies established for the purchase and sale of securities have been carried out within the regulations established previously by this Board. I wish to report that the following security transactions have been conducted since that time:

#### Purchases

##### Stocks

300 shares Du Pont of Canada 56 Ltd.	cost	\$ 12,201.25
200 shares Steel Co. of Canada	cost	\$ 4,710.00
300 shares Noranda Mines	cost	\$ 11,780.00
200 shares Interprovincial Pike Line Co.	cost	\$ 16,100.00
50 shares Huron & Erie	cost	\$ 3,297.50

##### Bonds

\$50,000. Government of Canada 4 1/2% due 15th January, 1968	cost	\$ 49,125.00
(for Bloor Street Account)		

##### Sales

##### Stocks

1000 shares Gordon MacKay & Stores A	proceeds	\$ 6,759.50
(loss on realization \$3,997.50)		

All of which is respectfully submitted.

J. T. Bryden  
Chairman

Mr. Bryden moved the adoption of his report which was seconded by Mr. Armp. Carried.

REPORT ON PENSION FUNDS:

Mr. Bryden reviewed the problems that had arisen recently concerning new appointments to the academic staff of Victoria University who as ordained ministers of the United Church are of necessity members of the United Church Pension Fund. Until recently such ministers of the United Church have been allowed to withdraw from the United Church Pension Fund if they wished and be included in the Victoria University Fund. Prior to July 1, 1963, only one ordained minister on the staff had elected to remain on the United Church plan. The required salary deductions and employer's contribution have been forwarded to the United Church Pension Fund on his behalf. This past year two new ministers coming on staff have requested permission to leave the United Church plan to join the Victoria University Pension Fund. The Department of Pensions of the United Church has refused to release these two new staff members from its plan. The two plans are sufficiently different in concept, in contribution rates and level, and in benefits, that membership should be confined either to one or the other.

Following a discussion of the problems involved it was moved by Mr. Bryden seconded by Mr. McGibbon, that the Board should exclude from the Victoria Pension Fund the three United Church Ministers on the Victoria University staff who have not been released from the United Church Pension Fund. (Prof. John Macpherson, Principal E. S. Leutschlaeger and Professor John Webster Grant) and pay the required employer's contribution plus the employee's deduction into the United Church Pension Fund. If the policy of the United Church is changed with respect to releasing ministers from the United Church Pension Fund these staff members could make application to join the Victoria University Pension Fund on the same basis as other University employees are admitted. Carried.

REPORT OF THE PROPERTY COMMITTEE:

Mr. H. J. Sissons, Chairman of the Property Committee reported that it had been indicated that the owners of the University Apartments at 6 - 8 St. Thomas Street were now more interested in selling this property. The Property Committee met on December 13, 1963, and discussed the advisability of making another offer to purchase this property. The Committee agreed that the annual income from these apartments would indicate a capital value of between \$280,000, and \$350,000. From previous correspondence with the owners it was felt that they would not be interested in such an offer but the Board would not be justified in offering any more than \$350,000, and therefore no offer should be made at this time. The owners have been requested to advise the Board if an offer to purchase this property is received from another source.

REPORT OF RESIDENCES AND SERVICES COMMITTEE:

In the absence of Mr. Wheler the Secretary gave the report of the Chairman Mr. Wheler.

Mr. Chairman:

I wish to report that the Residences and Services Committee met on January 14. Your Committee received the operating statements of the Residences and Students' Union for the period June 1 to November 30, 1963. Although the academic term this fall had six fewer days than the similar period last year, it could be generally stated that the financial position of our operations is considerably improved, particularly the Men's Food Service costs. It is felt that this is due primarily to the new cafeteria service installed in Burwash Hall last summer. The combined revenue from last summer's operations showed a total income of \$50,571, compared to \$40,335, for the summer of 1962. Although there are indications that some of the Residences on the Toronto campus will increase their summer vacation rates, your committee recommended that the prevailing summer rate schedule should be maintained for this year.

On December 6, the 50th Anniversary of the opening of Burwash Hall was celebrated. Mr. George W. Edmonds, Q.C., acted as Chairman of the Committee in charge of the arrangements. Your Committee wishes to express its appreciation for the many hours Mr. Edmonds devoted to this undertaking. The unqualified success of the evening is indicative of Mr. Edmonds' efforts on our behalf. We were honoured to have the Prime Minister and fellow Board member, Mr. Lester B. Pearson, as guest of honour and special convocation speaker. Mrs. Pearson, also a Victoria graduate, accompanied the Prime Minister. The former Governor General, Mr. Vincent Massey, was also in attendance as a special guest. Mr. Massey, as the first Dean of Men, had played a very active role in establishing the Residences

and their early administration. Mr. Ralph S. Mills, Q.C., acted as a most capable Chairman of the Convocation Hall activities. Almost 700 former residents and their wives along with the present residents were served a buffet dinner in Burwash Hall between 6 and 8 o'clock. Following the 8:30 p.m. meeting in Convocation Hall approximately 1500 graduates and friends returned to Burwash Hall and the Residence Common Rooms to attend a reception. The 50th Anniversary proved to be a unique occasion that will long be remembered by those who were there.

The Dean of Women and Senior Tutor both reported that the residences were completely filled. Miss Carmichael gave a resumé of the answers to a questionnaire which she had sent out to non-resident students to obtain an indication of the demand for additional residence facilities. The Dean of Women reported that 51% had replied to the questionnaire and of this group 147 indicated they would enter the Residence if accommodation were available. Dr. Clark reported that this year for the first time no first year students from other faculties were admitted to the Men's Residences and approximately 35 men registered in Victoria were refused admission. Next year further restrictions on admission to the Men's Residences may have to be imposed.

All of which is respectfully submitted.

W. L. Wheler  
Chairman

It was moved by Mr. Stokes seconded by Mr. Allen that the report be accepted. Carried.

OTHER BUSINESS:

Mr. Mills announced that the Victoria College football team had won the Mulock cup for an unprecedented sixth consecutive time. It has been the custom for the past three years for the Board to give the team a testimonial dinner. It was moved and seconded by Messrs. Morrison and Edmonds that the Board continue the practice of honouring the team with a dinner and that the Chairman appoint a Committee to arrange for such a function. Carried.

(Subsequently Mr. Mills named this Committee as follows: Mr. L. N. Earl, Mr. J. B. Allen, and Mr. G. W. Edmonds).

The Chairman announced the next regular meeting of the Board would be held at 4:00 p.m., March 19th, 1964.

BENEDICTION:

The meeting was adjourned at 5:15 p.m. with the benediction given by the Rev. G. E. Ashton.

John Edmonds  
Chairman

MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS OF VICTORIA UNIVERSITY HELD IN ALUMNI HALL ON THURSDAY, MARCH 19, 1964, AT 4:00 P.M.

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. B. Allen, Rev. G. E. Ashton, Mr. J. T. Bryden, Rev. C. E. J. Crook, Dr. Jean F. Davey, Mr. J. S. Deacon, Mrs. G. M. Dickie, Mr. L. N. Earl, Mr. G. W. Edmonds, Mr. C. A. Falls, Principal H. N. Frye, Mrs. D. W. Haag, Mrs. J. D. H. Hutchinson, Mr. W. E. Lanford, Principal E. S. Lautenschlaeger, Mrs. C. F. McEachren, Rev. V. T. Mooney, President A. B. S. Moore, Mr. H. J. Sissons, Mr. F. A. Wansbrough, Mrs. J. R. N. Wilson, Mr. C. F. Wood, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary.

REGRETS:

Regrets were received from Mr. J. D. Arnp, Mr. A. C. Ashforth, The Hon. F. M. Coss, Mr. R. F. Chisholm, Rev. F. P. Fidler, Mr. L. Macaulay, Mr. D. W. McCibbon, Rev. G. H. Morrison, Mr. G. N. Shappard, and Mr. W. L. Wheler.

PRAYER: The Rev. G. E. Ashton opened the meeting with prayer.

RESOLUTION:

President Moore presented the following resolution respecting the late John Blanchard Scott:

"The Board of Regents of Victoria University records with deep regret the sudden death on March 1, 1964, at the age of 47 of Mr. John Blanchard Scott, Superintendent of Buildings and Grounds of Victoria University.

Jack Scott joined the administrative staff of Victoria June 1, 1961, as Assistant Superintendent and was appointed Superintendent July 1, 1962. He brought to this position a wealth of knowledge gained in various phases of the construction industry. He quickly became a valued member of the administrative staff and gave himself unflinchingly to the many tasks that fell his way. In the short period of time that he was a member of the staff he reorganized certain maintenance procedures with marked success. He made many friends and gained the respect of his staff and colleagues.

His loss will be greatly felt as we approach a period when the further physical expansion of our University is a necessity. Victoria has lost a very loyal and devoted servant.

We extend to the members of his family our heartfelt sympathy at this time."

It was moved by Dr. Moore, and seconded by Mr. Bryden, that the Board record this resolution in the minutes, and send a copy to the members of Mr. Scott's family. Carried.

MINUTES:

The minutes of the last meeting held January 15, 1964, were approved as circulated in summary form in motion of Mr. Lanford and Mrs. Wilson. Carried.

There was no business arising from the minutes to be considered at this time.

CORRESPONDENCE:

The Secretary read (1) a letter from Mr. & Mrs. Douglas Wright thanking the Board for its expression of sympathy following the death of their son, a third year student living in Residence.

(2) A copy of a letter from Mr. R. S. Mills to Mr. E. J. Pivnick regarding the granting of temporary land rental of the original easement

area at the rear of the Bloor Street properties, until such a time as the playing field could be properly restored, the rental to be \$100, per month commencing March 1, 1964. The rental of \$1,000, per month provided under the original easement agreement accordingly was terminated February 29th, 1964.

PRESENT'S ITEMS:

(a) The President presented the following recommendations and requests concerning staff:

## (1) Appointment of Superintendent of Buildings and Grounds:

"As a result of the sudden death of Mr. J. B. Scott, it has been necessary to find a suitable replacement for the office of Superintendent of Buildings and Grounds.

A man with twenty years experience in this type of employment has been found who is willing to join our staff early in April. Mr. W. E. Ryan is 43 years of age and has been employed both as a chief engineer and building superintendent. He is presently on the staff of the Toronto Board of Education as Supervisor of Auxiliary Services for all schools in the Toronto area.

He has had extensive experience in supervision of building operations and new construction and has been responsible for purchasing and drawing up specifications and calling for tenders on building maintenance work.

Mr. Ryan is married with four children, the eldest is completing Grade XIII this year. Mr. Ryan is a former Salvation Army bandmaster and has the highest character references.

Mr. Chairman, I recommend and move the appointment of Mr. Ryan to the position of Superintendent of Buildings and Grounds at an annual salary of \$8,000, and participation in the group insurance plan and pension plan July 1, 1964, the effective date of this appointment to be April 6, 1964."

The recommendation was seconded by Mr. Bryden and carried.

(2) Professor McMullen, who will be 68 this year, has indicated his willingness to continue as a special Lecturer in Public Speaking for the term 1964-65 on a not more than half-time basis, at a salary of \$6,500.

It was moved by Dr. Moore and seconded by Dr. Lautenschlaeger that this appointment be made. Carried.

(3) The appointment of the Rev. David Demson as a sessional Lecturer in Christian Doctrine for the year 1964-65 at a salary of \$6,500. Mr. Demson is a graduate of Harvard and attended Harvard Divinity School and Oxford University. He expects to receive his doctoral degree from Oxford in the near future. Mr. Demson has served for two years as a Teaching Fellow in Emmanuel College.

It was moved by Dr. Moore seconded by Dr. Lautenschlaeger that this sessional appointment be confirmed.

The motion was carried both by a vote of the Board and by a separate vote of the members on the Board appointed by General Council of the United Church.

(4) Request for leave of absence for Prof. J. A. Irving and Prof. Jessie Macpherson both of the Department of Ethics because of serious illness, such leave of absence to be retro-active to the beginning of the second term and continue until June 30, 1964.

It was moved by Dr. Moore seconded by Dr. Davey that this request be granted. Carried.

(5) Request for leave of absence for Principal Frye for the academic year 1964-65 to continue with scholarly research. Dr. Moore stated the present Chaplain, Professor Kingsley Joblin, had agreed to undertake the duties of acting Principal for the year the Principal would be away. The President paid tribute to Dr. Frye's scholarly concept of the Principalship and moved that

leave of absence at half salary be granted to Principal Frye for the academic year 1964-65. The motion was seconded by Mr. Allen and carried.

It was moved by Dr. Moore and seconded by Mr. Bryden that Prof. Kingsley Johnin be appointed acting Principal of Victoria College for the academic year 1966-65. Carried.

(b) The President reported the gift of portraits.

(1) The President acknowledged receipt of the portrait of Dr. K. H. Coulland which has been completed by Miss Rosemary Milbourn and presented to Emanuel College by the graduating class of 1963.

(2) Dr. Moore announced the receipt of a letter from Mrs. Kenneth Burn, President of the Victoria College Alumnae Association, offering to commission a portrait of the former Dean of Women, Miss Jessie Macpherson, by Dorothy Stevens, (Mrs. de Bruno Austin), with the suggestion that such a portrait, when completed, hang on the West wall of the second floor of Westwood. The Board approved this offer from the Alumnae Association.

#### GIFTS & REQUESTS & FEDERAL GRANT:

The President reported the following gifts made to Victoria University since the last meeting of the Board:

1964			
Jan.	23	Rev. H. DiStasi	25.00
	31	Mr. & Mrs. F. G. Carveth	5.00
Feb.	4	Mrs. T. Mann	25.00
	5	Mrs. C. E. Smith	6.00
	4	H. B. Herrington	15.00
	4	Dr. W. E. Stanley	60.00
	6	R. H. Smith	10.00
	7	Bishop C. W. Flint	50.00
	10	M. O. Robinson	25.00
	12	Dr. Fred V. Winnett	35.00
	5	St. Rose United Church	600.00
	10	Mrs. H. W. Avison	50.00
	19	Dr. M. A. Irwin	100.00
	20	Dr. A. D. Tushingham	10.00
	24	Rev. G. Gerald Lawson	100.00
March	10	Mrs. B. T. Matisko	100.00
	11	A. D. Misener	75.00
	17	Emanuel College Student Society	85.00
	17	R. L. Charles	100.00
	15	Clarke, Irwin & Co. Ltd.	500.00
			\$ 1,836.00
Jan.	31	Estate of Dr. Alfred Gandler	\$29,070.94
Feb.	12	Estate of Mabel Clare Jensen	100.00
		Legacy	\$29,170.94
Federal Grant received			\$ 750,055.57
Portion remitted to U. of T. on usual basis			\$ 529,273.60
Portion retained by Victoria University			\$ 220,781.97

The gifts were accepted on motion of the President and Mr. Bryden with the understanding that the Prof. A. P. Misener Scholarship gift would be forwarded to the Senate for administrative details to be settled. Carried.

#### REPORT OF THE CHAIRMAN OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. Chairman:

I wish to report that your Finance and Property Committee met on

March 17, 1964. At that time the following security transactions, which have taken place since the last Board meeting on January 16th, 1964, were approved:

#### Purchases:

##### Stocks:

1000 shares Dominion Stores Ltd.	Cost \$17,537.50
1000 shares Steel Co. of Canada	Cost \$19,340.00
300 shares Dupont of Canada	Cost \$12,570.00

##### Short term Investments

##### National Trust Company Ltd. Term Deposits

\$ 50,000, due March 19, at 3.60%
\$100,000, due March 31, at 4.125%
\$200,000, due April 29, at 3.75%
\$150,000, due May 19, at 3.80%
\$300,000, due June 17, at 3.90%

These transactions are in keeping with the investment policy previously approved by the Board of Regents.

Your Committee discussed a revision in the procedure by which interest should be credited to specific trust funds. It was agreed that the interest rate on pooled trust funds be determined by the following formula: rate of interest =  $\frac{A+B}{2}$  where A represents book value of trust securities at the beginning of the fiscal year and B the value at the end of the fiscal year and if the interest earned during the year; and that each fund be credited with the rate of interest calculated to the next lowest 1/10 of 1% e.g. an earned interest rate of 4.48% would be credited as 4.4%. Where interest on funds has to be maintained at 5% this rate will be continued, and the difference if any made up from general endowment earnings. This new procedure in crediting income to trust funds replaces the policy adopted by the Board of Regents March 19, 1960. The Committee also agreed to list specific funds totalling more than \$25,000. In the annual financial statement.

Mr. D. W. McGibbon reported on the progress of the Planning Committee and indicated that a recommendation would be made to the Board to proceed immediately with plans for a new academic building.

Your Committee also approved the transfer of the Victoria University ordinary account and payroll account from the Yonge and Charles Branch of the Canadian Imperial Bank of Commerce to the branch of the same bank at 151 Bloor St. West effective immediately. Mr. Chairman, I move that this transfer be approved and that the customary bank resolution concerning the signing officers, be signed by the President and Secretary and forwarded to the bank, and that the report of the Finance and Property Committee be adopted.

Mr. J. T. Bryden  
Chairman

The report was seconded by Mr. Fallis and carried.

#### REPORT OF THE PLANNING COMMITTEE:

In the absence of Mr. McGibbon, Mr. H. E. Langford reported on behalf of the Planning Committee. Mr. Langford emphasized the splendid leadership given to this committee by its Chairman, Mr. McGibbon, and stated that this was an interim report, as there is a continuing need for the Committee to carry on with its planning responsibilities. The Committee had considered academic requirements, off-campus colleges, the need for additional Union and Residence facilities, the need for the expansion of the staff and other matters concerning the future of Victoria. The Committee was grateful for the co-operation of the Victoria College Council and the administrative officers.

After due consideration, the Committee has agreed and recommends that first priority be given to an academic building containing approximately 10,000 square feet of office space, with a similar area for class rooms and approximately 5,000 square feet for service areas. This building is required now, and is to be designed to meet the need of an Arts College enrolment of 2200 to 2300 students. Mr. Langford moved that the Board of Regents appoint a Building Committee and give such a Committee authority to hire an architect to consider, (a) a site plan, and, (b) the design of an academic building, along the lines proposed by the Planning Committee. The proposed plans as to site and design of the building are to be forwarded to the Board for approval before any further action is taken. The motion was seconded by Mr. Sissons, and carried.

APPOINTMENT OF BUILDING COMMITTEE:

It was moved by Mr. Deacon and seconded by Mr. Ashton that Mr. McGibbon, Mr. Langford, Mr. Mills and Dr. Moore, be designated a Committee to select a Building Committee with power to act.  
Carried.

REPORT OF RESIDENCES AND SERVICES COMMITTEE:

The Secretary reported as follows:

Mr. Chairman:

I regret that Mr. Wheler is not able to be present to report on behalf of the Residences and Services Committee, but he has been called out of town unexpectedly.

The Committee has not met since the last meeting of the Board but plans to meet in April to consider the plans and budget for next year. The operating statements for the month of January have been prepared and forwarded to the Treasurer and the Chairman. Income and expenditures in all departments appear to be following the pattern anticipated in the budget and the operation this year continues to be favourable.

Respectfully submitted,

"F. C. Stokes for W. L. Wheler."

REPORT OF THE NOMINATING COMMITTEE:

In the absence of Mr. Macaulay, Mr. H. J. Sissons gave the report of the Nominating Committee. It was moved by Mr. Sissons and seconded by Mr. Fallis that the following names be forwarded to the General Council of the United Church of Canada for appointment to the Board of Regents of Victoria University for the next 2 years; and that the nominating committee be empowered to make any changes that might be necessitated between this meeting and the meeting of the next General Council in September 1964. The names to be submitted are as follows:

The Very Rev. J. H. Arnp, B.A., D.D.	J. S. Deacon, B.A.
Rev. C. E. J. Cregg, M.A., B.D., D.D.	L. N. Earl, D.S.C., B.A.
Rev. C. A. Lawson, B.A., B.D., D.D.	Mrs. D. W. Haag, B.A.
Rev. V. T. Rooney, B.A., D.D.	Mrs. J.D.H. Hutchinson, M.A., D.D.
The Very Rev. S.C. Pidgeon,	M. E. Langford, Q.C., B.A.
M.A., D.D., LL.D.	Mrs. C.F. McEachren, O.B.E.
Rev. H. V. Vaughan, M.A., B.D.,	The Honourable L. Macaulay,
Th.D., D.D.	Q.C., B.A., LL.B.
J. B. Allen, Q.C., B.A.	R. S. Mills, Q.C., B.A.
J. D. Arnp, Q.C., B.A.	The Rt. Honourable L.B. Pearson,
A. C. Ashforth, Esq.	M.A., LL.D., D.C.L., D.Litt.S.
The Honourable F.M. Cass, Q.C., M.A.	G. H. Sheppard, Esq.
R. F. Chisholm, O.B.E., B.Com.	C. F. Wood, Esq.

The motion was carried.

There being no other business the meeting adjourned at 5:00 p.m.

*[Signature]*  
Chairman

MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS  
HELD IN ALPINE HALL AT 4:00 P.M., TUESDAY, MAY 26th,  
1964.

## PRESENT:

Mr. R. S. Mills, Chairman, President A. B. Moore, Mr. J. B. Allen, Mr. F. M. Goss, Mr. R. F. Chishole, Dr. J. F. Devey, Mr. J. S. Deacon, Mrs. G. M. Bickle, Mr. L. W. Earl, Mr. G. W. Edmonds, Mr. G. A. Falls, Principal N. M. Frye, Mrs. D. W. Haap, Principal E. S. Lautenschlager, Mr. D. W. McElbannon, Rev. V. T. Rooney, Rev. G. M. Morrison, Mr. F. A. Wansbrough, Mr. W. L. Wheeler, Mrs. J. A. M. Wilson, Mr. C. F. Wood, Mrs. R. W. Wood and Mr. F. C. Stokes, Secretary.

## REGRETS:

Mr. J. D. Arno, Rev. W. F. Bannister, Mr. J. T. Bryden, Rev. F. P. Fidler, Mrs. J. D. M. Hutchinson, Mr. N. E. Langford, Mr. Leopold Macaulay, Mrs. C. F. McEachren, Mr. G. H. Sheppard and Mr. H. J. Sissons.

## PRAYER:

The meeting was constituted with prayer by the Rev. G. M. Morrison.

## RESOLUTION:

Principal N. M. Frye presented the following resolution concerning the late Professor Emeritus E. J. Pratt:

"BE IT RESOLVED that the Board of Regents of Victoria University deeply regrets the death of Edwin John Pratt, Professor Emeritus of English in Victoria College, on April 26, 1964, and wishes to record its appreciation and gratitude for his distinguished services to the College.

Edwin John Pratt was born at Western Bay, Newfoundland, on February 4, 1883, the son of a Methodist minister. After trying teaching and various odd jobs, he came to Victoria College in the class of 1911, as a church student. After he was graduated and ordained in the Methodist Church, he did graduate work in theology and in psychology, acquiring the degrees of B.D. and Ph.D.. He always deprecated his achievements in these fields, but they were genuine scholarly achievements not the less, and of great importance in giving structure and logic to his poetry. However, he soon came to realize, mainly under Pelham Edgar's influence, that his real vocation lay in English literature, and he joined the Victoria College English Department in 1920.

The publication of *Newfoundland Verse* (1923) marked him out as the leader of a new and more realistic school of Canadian poetry, and very shortly he discovered his particular and rare talent for the narrative poem. The erudite extravaganza *The Witches Brew* (1925) was followed by *Two Titans* (1926), probably his best known work, which consists of two narratives, *The Cachelot*, a description of a whale hunt, and *The Great Fand*, a fantasy in an idiom that would now be called science fiction. Two stories of shipwreck, *The Roosevelt* and *The Anitone* (1930) and *The Titanic* (1935), followed, and with *Pratt and His Brethren* (1946) he was established as not merely Canada's leading poet, but as a kind of unofficial Canadian poet laureate. Several volumes of lyrical verse accompanied these narratives, and the first collected edition of his works appeared in 1945, the American edition having a preface by an appreciative friend and fellow-poet, William Rose Benet. The poems *Punkrik* and *Behind the Lee* were his reaction to the Second World War, and in 1952 his last long poem, *Towards the Last Spike*, on the building of the Canadian Pacific Railway, appeared. The next year he retired from teaching, probably with more honorary degrees and similar distinctions than anyone else on the Toronto staff. In his last years, although he had close friendships with people in every walk of life, his thoughts and reminiscences turned more and more back to the college he had loved and served so well, and it was to his colleagues here and to his own Senior Common Room that he most longed to return.

It is hardly possible for anyone who knew him to write impersonally of Ned Pratt. I remember a struggling little magazine of poetry, many years

ago, which he had helped by contributing a poem to its first issue. Under Notes on Contributors it said: "E. J. Pratt is the best poet and the kindest man in Canada." It is difficult to improve on the economy of that statement, and few men can have left behind them a more uniform impression of good will. Like other great men, he created a legend, and the legend, as legends are so apt to be, was much simpler than the man. Poets and professors are supposed to be absent-minded, and many stories are told of his forgetfulness; but he always remembered far more than he forgot, and through his active career he carried a teaching, speaking and social schedule that few men would have attempted without a secretary. Now that practically every university has a resident poet, or other such symbol of its interest in a continuing creative process, it is worth recalling that Ned's entire poetic career was spent as a full-time member of the teaching staff. So far from pulling rank as a poet, he made more effort to get to know students than anyone else on the staff, as many generations of students for whom he carved hours will testify, including no doubt many members of this Board. Even after his retirement he took out to lunch all the students. In the third year drama and fourth year modern poetry courses that he had taught for so many years.

His hospitality and his love of parties was of course a central part of the legend. The chair at the end of the Senior Common Room table in Burwash was always left vacant for him; obviously Ned Pratt could not sit anywhere but at the head of the table. Yet those who attended his parties realized how passionate was his concern for the exchange of ideas; how eagerly he entered into a serious discussion, and, for all his rich fund of good stories and flow into a picturesque language, how bored he became if the conversation ran down in gossip or trivialities. The spirit that animated his parties was not one of mere gregariousness, but the spirit of the symposium which, according to Plato, is the central symbol of civilization.

In his relations with people, his good will had nothing in it of the kind of benevolence that goes with being a public figure, or what Yeats calls a sixty-year-old smiling public man. It was rather an enthusiasm that one was alive, rooted in a sense of childlike wonder at human existence and at the variety of personality. A friend of his could hardly encounter this, even on the street, without feeling that perhaps he had underestimated his own qualities, that life had more meaning than he had thought, and that the weather had taken a turn for the better. Of course once in a while someone would assume that because he was kindly he must also be pullable and a soft touch. Such people did not get very far. Friendship and poetry were two things he took seriously, and he refused to debase the currency of either.

In his poetry his favorite theme was courage, and no man can have understood courage so well except by possessing it himself. In a quiet teaching and writing life at Victoria College one would assume that courage was a virtue seldom called for. But there are many forms of courage besides those evoked by shipwreck or martyrdom or warfare. To write and to teach as Ned did, to defend the values of the imagination through a depression and a war, to be a focus of a community of students and colleagues--this requires a serenity of spirit which is impossible without courage of a rare and subtle kind. Only occasionally did one realize this. In the years preceding the war, I had a strong sense of the betrayal of the liberal values I had been brought up in, by many of the writers and poets I most admired, and as one after another of these became complacent reactionaries in both religion and politics. For me it was one of the turning points in my life to hear Ned read, at an evening in Earle Birney's apartment, the poem called *The Truant*, to me the greatest of all Canadian poems, and to realize that the poet I most loved was still in there fighting:

Me who have met  
With stubborn calm the dawn's hot fusillades;  
Who have seen the forehead sweat  
Under the tug of pulleys on the joints,  
Under the liquidating tally  
Of the cat-and-truncheon bastinades;  
Who have taught our souls to rally  
To mountain horns and the sea's rockets  
When the needle ran demented through the points;  
We who have learned to clench  
Our fists and raise our lightless sockets  
To morning skies after the midnight raids,  
Yet cocked our ears to bugles on the barricades,  
And in cathedral rubble found a way to quenck  
A dying thirst within a Galilean valley--  
No, by the Road, we will not join your ballet.

What he did for me he has already done for several generations of Canadian students who have learned about poetry through his work. For him, poetry was the most concrete expression of that unrelenting conflict with an indifferent and unconscious nature, armed with all the powers of death, in which the courage and intelligence of man struggles to achieve some human form of the city and the garden of God. And because he was great enough to understand this, he discovered once more what every poet since Homer has known, that the central theme of poetry is heroic. It is not in the rarefied and subtle experiences of the intellect (though he never undervalued these experiences) but in the simplest forms of work and suffering, that man reveals most clearly his divine inheritance and his ultimate destiny:

The hour had called for argument more rife  
With the gambler's sacrificial bide for life,  
The final manner native to the breed  
Of man forging decision into deed—  
Of getting down again into the sea,  
and testing rowlocks in an open boat,  
Of grappling with the storm-king bodily,  
And placing Northern fingers on his throat.

Mr. Chairman, I move, seconded by President Moore, that this resolution be inscribed on the minutes of the Board and that a copy be forwarded to Mrs. Pratt."

Carried unanimously.

Principal E. S. Lautenschlaeger presented the following resolutions concerning the Rev. Professor Emeritus John Dow:

"Dr. John Dow, a graduate of St. Andrew's University in Scotland, for a brief period a minister of the Church of Scotland, came to Canada in 1925 to succeed Dr. William Manson as Professor of New Testament in Knox College. With the union of the Churches he, with others of the Knox Staff, withdrew from Knox and became a member of the Faculty of Theology in Victoria University. He was appointed Professor of New Testament in Emmanuel College, with Dr. J. H. Michael as equal colleague until the latter's retirement; thence he continued as Head of the Department of New Testament till his own retirement in 1952.

Dr. Dow had a perfect helpmeet in his wife, Donalds, who was also a graduate of St. Andrew's and who shared many of his tasks. To recall the one always brings the other to mind, through the personal graces native to each being felt to have their complement in those of the other. But their speciality at the University was the Classics, and this too gave its stamp and quality to what was common to them, to their cultural and fine art appreciations and their literary taste. Dr. Dow's literary power, his diction and ready expression are seen in works from his pen, The Cunningham Lectures, Jesus and the Human Conflict, and This is Our Faith, written on request of the Commission on the Christian Faith for use by the Church. His scholarship was of the sort to have yielded much fuller production, had time and physical strength allowed. Equally deserving of record was his effectiveness as a preacher. His mastery of Biblical exegesis, serving first in the classroom, enabled in the pulpit an expository thoroughness which brought to view, for example in the parables of Jesus, a wealth of truth not commonly discerned. Through these several means, and most notably of all through his teaching and his part in the life of the College, he exerted an influence of incalculable spiritual benefit, that won the lasting gratitude particularly of students and colleagues. This quality of his service in unison with the fact that its years covered the quarter-century that saw her birth and formation, places him securely among the makers of the present Emmanuel College."

It was moved by Dr. Lautenschlaeger and seconded by Dr. Moore that this resolution be included in the minutes of the Board.

Carried unanimously.

#### MINUTES:

It was moved by Mr. Wansborough and seconded by Mrs. Haag that the minutes be accepted as circulated. Carried.

#### CORRESPONDENCE:

The Secretary reported that letters of appreciation for gifts of flowers from the Board had been received from Miss Claire Pratt and from Mrs. Margaret Taylor and family. (Widow of Arthur Taylor, former custodian in Emmanuel College.)

The President stated a letter had been received from Mr. H. E. Langford forwarding a request from the Governor General that a letter be sent on behalf of the Board by the President to His Royal Highness the Duke of Edinburgh presenting Prince Phillip with a copy of the medal and informing him of the first award.

#### PRESIDENT'S ITEMS:

1. Honours: The President announced the following recent honours received by the staff and members of the Board:

Principal H. N. Frye has received a D.Litt. from the University of Manitoba,  
Professor Kathleen Coburn has been awarded an LL.D. from Queens University,  
Professor David Hoeniger has received a Guggenheim Fellowship,

Mr. H. E. Langford has been elected head of the Trust Companies Association of Canada,  
Mr. D. W. McGibbon has become President of the Ontario Chambers of Commerce.

2. Promotions: The President moved that the following promotions be made in Victoria College:

Associate to full Professor:  
Prof. F. Sparsbott in Ethics,  
Prof. G. W. Field in German,  
Assistant to Associate:  
Prof. W. T. McCready in Spanish,  
Prof. K. Kee in English,  
Prof. D. Knight in English,  
Prof. Geo. Boyle in Religious Knowledge,  
Prof. C. E. Rathe in French,  
Lecturer to Assistant:  
Miss Jay Macpherson in English,  
Mr. K. Thompson in Classics,  
Mrs. Alice Rathe in French  
To Full-time Sessional Lecturers:  
Mrs. R. B. Parker in English,  
Mrs. J. C. Barker in English,  
Mr. D. Lee in English,  
To the permanent Staff:  
Prof. D. Bouchard in French  
Prof. D. Smith in French  
Mr. Wm. Glasco in English  
Mr. P. A. R. Boulassac in French,  
Mr. E. J. Revell in Near Eastern Studies.

Professor Greer Boyce from Assistant Professor to Associate Professor. Dr. Frye seconded this motion. Carried.

3. Appointments: Dr. Moore recommended and moved, seconded in each instance, by Dr. Frye the appointment of

- (1) Miss Lorna Fraser, B.A.(Tor.), B.A.(Yale), B.L.S.(Tor.) to position of Librarian of Victoria University to become effective July 1st, 1965 - she will come on the staff on June 1st, Salary \$10,000.
- (2) Dr. H. Pieterama, B.A.(Calvin College, Mich.), M.A.(Indiana) Ph.D.(Tor.) Assistant Professor, Department of Ethics, Salary \$8,000. (Lecturer U. of T. Phil. and U.C. Ethics).



- (3) Miss Joan Bigwood, B.A. (Contab.) M.A. (Harvard)  
Sessional Lecturer - Dept. of Classics. Salary \$6,500.
- (4) Mr. Robin Jackson, M.A. (Oxon)  
Sessional Assistant Professor - Dept. of English.  
Salary \$7,500. - Lecturing at McMaster.
- (5) Mrs. Monique Leon  
Sessional Assistant Professor - Dept. of French  
Salary \$6,500. - Expert in phonetics.
- (6) Mr. C. Tolton, B.A. (Tor.), M.A. (Harvard)  
Sessional Lecturer - Dept. of French. Salary \$7,000.  
Specialist in the Modern Novel.
- (7) Mr. John A. McClelland, B.A. (Tor.) M.A.  
Sessional Lecturer - Dept. of French. Salary \$7,000.  
Specialty 16th Century.
- (8) Mr. Brian Merrillees, M.A.  
Sessional Lecturer - Dept. of French. Salary \$6,500.
- (9) Dr. H. Freeman, M.A., Ph.D.  
Sessional Lecturer Victoria College
- (10) Rev. David Benson  
Sessional Lecturer - Emmanuel College
- (11) Mr. Robert Taylor, B.A. (Tor.), M.A.  
Sessional Lecturer - Dept. of French. Salary \$7,000.
- (12) Miss Jacqueline Enquhard  
Oral Instructor and Language Lab. Assistant.  
Salary \$4,000.

#### 4. Cross Appointments:

The President recommended cross appointments in two additional University Departments that of Mathematics, and Philosophy, and moved, seconded by Principal Frye that \$10,000. be appropriated for cross appointments, of a Professor and Class Assistants in the Department of Mathematics by arrangement with Dr. Delury, Chairman of the Department of Mathematics, University of Toronto, and the cross appointment of Peter Arthur Schouls, M.A. and James William Caron, M.A., in the Department of Philosophy with a payment of \$2,550. each to the University of Toronto as a proportion of their salaries. Carried.

#### 5. Extensions:

The President moved, seconded by Principal Frye, that an extension for three years as professor, and Chairman of the French Department, be granted to Dr. W. H. Trethaway, who has reached the age of 65. Carried.

#### 6. New Tuition Fee Schedule 1964-65:

The President moved that the tuition fee for students in Arts enrolled at Victoria College for the academic term 1964-65 be \$412. This along with the University of Toronto incidental tuition fee of \$53. collected by Victoria, would bring the total tuition fee to \$470. or an increase of \$60.. The tuition fee in Commerce and Finance be increased to \$175. for the College and \$315. to be collected for the University of Toronto making a total of \$490. or an overall increase of \$50.. Dr. Moore explained that these were the fee schedules established by the University of Toronto and under the terms of federation the Colleges may not levy a tuition fee less than the University of Toronto. The motion was seconded by Mr. Fallis and carried.

#### 7. Statement on Scholarships:

Dr. Moore drew to the attention of the Board, scholarship and bursary aid awarded to Victoria College students in the past year as follows:

Dominion Provincial Type A	\$46,000.00
Atkinson Bursaries	\$11,300.00
Ontario Scholarships	\$49,200.00
Victoria College Admissions (Cash)	\$10,050.00
Victoria College Bursaries	\$34,614.85
Victoria College Scholarships (In Course)	\$10,430.00
Dominion Provincial Type B	\$33,600.00
U. of T. Bursaries	\$ 7,010.00
U. of T. Scholarships	\$ 6,207.50
Other Bursaries and Scholarships	\$10,264.00
	\$ 218,476.35
Student help (Library, Grounds, Dining Hall, 1962)	6,600.00
Students with Free Tuition:- 59	21,005.00
GRAND TOTAL	\$ 246,081.35

Although this appears to be a great deal of assistance it represents the minimum required and is far short of scholarships available at University College where, although the comparison in scholarships with free tuition is 32 to 27 (and fixed at this by agreement), University College has 67 admission awards compared to our 37. The President moved that the question of increasing our scholarships be referred to the Finance and Property Committee for their consideration. The motion was seconded by Dr. Frye and carried.

#### 8. Statement on Men's Residences:

Dr. Moore reviewed the circumstances surrounding the death of a fourth year student, Wayne Bruce MacKenzie in Middle House following the completion of his final examinations. It was believed at the time of this student's death that he had been the victim of an overdose of self-administered wyamine sulphate. Dr. Wadehouse, the University of Toronto Health Officer, had become aware that some students were taking this drug to permit prolonged periods of study and had warned the students against their use. The R. C. M. P. had been notified and had conducted an investigation before the death of MacKenzie. The students who had obtained the pills illegally had cooperated in the investigation as well as all the students who had taken the pills. Dr. Bissell had been advised of the situation and had called a meeting of the University caput to consider if disciplinary action was indicated. An inquest is to be held on June 18 to try to determine the cause of death of this student. The Don of Middle House together with the Housemaid and Houseman have been subpoenaed to appear at the inquest. Mr. Mills thanked the President for his statements on this matter and announced that the Senior Tutor Dr. E. G. Clarke would represent Victoria at the inquest.

#### GIFTS AND REQUESTS:

The Secretary read the following list of gifts and bequests received since the last meeting of the Board:

1964			
March 20	Mrs. L. A. Kirell	100.	Joseph Henry Wells Memorial Prize Em. College
	20	500.	Waywood School.
April 8	Rev. J. Elwood Mitchell	25.	E. Wray Mitchell Memorial Prize Emmanuel College
	17	25.	Pr. Prince Phillip Medals
	20	100.	Margaret Addison Memorial Scholarship
	24	10.	In memory of William H. Bouck
	24	25.	" " " " " "
	28	25.	" " " " " "
	1	15.	" " " " " "
May 7	Dr. Norman S. Clarke	15.	" " " " " "
	Mr. E. Davison, Oakwood Colleg. Chorale	10.	" " " " " "
	5.	100.	Religious Knowledge Award
	Miss Elsie Watt	100.	John Dow Prize
	Prof. Wallace McLeod	19.	William Smart Staples Prize
	Dr. Fred W. Langford	250.	Ida B. Langford Memorial Prize
	26	1,000.	Bursary
			<u>REVENUES</u>
April 13	Estate of Mrs. Zora Lucilia Wilson	1,000.	Income for V. W. A. Bursary Fund
22	Reginald W. Watkins Estate	2,500.	not designated

REPORT OF FINANCE AND PROPERTY COMMITTEE:

Mr. Chairman,

In the absence of the Treasurer Mr. J. T. Bryden I wish to report that the Finance and Property Committee met on May 21st, 1964. The following transactions were reported to your Committee and a recommendation was made to the Board that they be approved. They are as follows:

Purchases:Stocks:

500 shares Algoma Steel Corporation at 6 1/2 to 6 7/8 cost \$31,088.37  
 1650 shares National Trust Company Ltd. at 14 cost \$23,100.00  
 (taking up rights at one share for 10 held)  
 1000 shares Dominion Foundries & Steel at 22 1/2 to 22 3/4 cost \$22,850.00

Debitures:

\$45,000. Eastern and Chartered Trust Co. cost \$45,000.00  
 5% due May 1st, 1966,  
 (re Bloor Street Account)  
 \$ 8,000. Eastern and Chartered Trust Co. cost \$ 8,000.00  
 5% due May 4th, 1966  
 (Investment of surplus funds of Book Bureau)

Redemption of Short Term Investments

National Trust Co. term deposits	March 19, 1964	50,000.00
	March 31, 1964	100,000.00
	April 20, 1964	200,000.00
	May 19, 1964	150,000.00
Balance outstanding due June 17, 1964		300,000.00
		<u>\$ 800,000.00</u>

Mr. Chairman I move that these transactions be approved by the Board. Seconded by Mr. Deacon the motion was carried.

Your Committee reviewed the proposed budget of operating income, expenditures and appropriations for the academic year 1964-65 which has also been considered by the Budget Committee. A copy of the budget is before you for your consideration. The budget follows very closely the pattern of other years, but shows a considerable increase in tuition income largely as the result of an increase in tuition fees. The budgeted item of \$913,600. for tuition is based on an enrollment of 2300 undergraduate students with the present ratio of Arts and Commerce students applied. I would draw to your attention that the anticipated income from the Varsity fund is increased by \$5,000.. The grant from the Board of Colleges and Secondary Schools has been increased from \$45,000. to \$50,000. and the grant from the University of Toronto for assistance in the field of graduate studies has been increased to \$25,000.. Other anticipated income has been budgeted at amounts similar to this past year's experience.

The major increase in expenditures is in salaries reflecting a general increase in all ranks but with no change in the present academic scale. Additional salary expense has been incurred in further cross-appointments for the first time in the Departments of Mathematics and Philosophy. An item which is new this year is the appropriation of \$20,000. for a proposed Reformation and Renaissance project of which the President is able to provide a more detailed description.

At this point Dr. Moore commented as follows:

"Several years ago the Board had been concerned about the place of Victoria in an expanding University campus and an offer had been made to the University to establish another College on the West campus. When little encouragement was received from this offer, it was felt that Victoria might develop greater academic depth by developing rare material, already available in our library, into a centre for special study in the Renaissance and Reformation period. A study was prepared by some members of the academic staff illustrating how such a project could be developed to improve our special collections and catalogue existing material. The project has been designed, so that it may be stopped at any time, if funds are not available to continue. It was hoped

that such a centre would encourage outstanding scholars to join our staff, and perhaps retain staff, who are interested in this field. Principal Frye, and Principal Lautenschlager, both spoke supporting this project, indicating that it would assist both the work of Victoria and Emmanuel Colleges."

Your Committee also reviewed the special appropriations to our Buildings and Grounds for the coming year totalling \$35,854. charged to the Reserve Account and \$6,535. chargeable against current expenses. These expenditures are listed and appended to the budget and represent almost the same amount as the Board appropriated last year for this purpose.

Mr. Chairman I respectfully submit this report and move it be adopted.

D. W. McGibbon,  
 Vice-Chairman  
 Finance and Property Committee.

The motion was seconded by Mr. Wood and carried.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. Chairman:

The Residences and Services Committee met on Friday, May 15th, and dealt with the following matters at that time.

SUMMER VACATION RESERVATIONS:

The Secretary reported in detail on the advance reservations received so far in connection with the Summer use of the Men's and Women's Residences. His report indicated that the advance bookings were comparable with those of recent years and it would appear that we are assured of satisfactory revenue this Summer.

BUDGET 1964-65:

The proposed budgets for the next academic year for the Men's and Women's Residences and food services were considered and discussed at some length. In total, the combined budgets indicate a deficit of \$37,000., compared with an estimated deficit of \$7,000. for the year ending May 31st, 1964. With total revenue remaining relatively constant, this increase in deficit is accounted for primarily through increased wages and a modest estimated increase in food costs.

On the basis of this forecast, the question was then debated as to the advisability of increasing residence rates to offset, in part, these increased costs. It was pointed out that an increase of \$50.00 per year present would reduce the estimated deficit by \$25,000., to approximately \$13,000., which was the deficit budgeted for in the academic year ending May 31st, 1964.

It was further pointed out that in the Residences and Services accounts there is at present a surplus of approximately \$42,000., which has accrued over the years when the residences were operated at a profit. This surplus account has no specific purpose other than to help defray operating deficits when they occur.

In view of the fact that an increase in tuition fees of \$50.00 to \$60.00 has already been announced by the University for next year, and it is known that St. Michael's College and Trinity College do not plan on increasing their residence fees, it was felt advisable to hold the line on residence fees at Victoria for the academic year 1964-65 and to plan on a substantial residence fee increase the following year. The net effect of this action would likely completely eliminate the present surplus by May 31st, 1965, if the current year's deficit and the forecast deficit for next year were both fully absorbed.

Accordingly, the committee approved the proposed budget and recommended its acceptance by the Budget Committee.

The Committee also approved that the current residence fee structure be retained for the 1964-65 academic year and requested that the College administration investigate possible means by which revenue might be increased without altering the basic fee structure.

#### MAJOR REPAIRS AND RENOVATIONS:

The Committee reviewed proposals with respect to the necessary major repairs and renovations and approved total expenditures of approximately \$50,000, of which approximately \$36,600, would be charged against the reserve account set up for this purpose, and approximately \$14,000, in normal maintenance costs would be provided for in the current budget estimates.

#### REPORT OF THE DEAN OF WOMEN:

Miss Carmichael presented the following for reappointment as Dons next year:

Miss Ruth Hicks, B.A., Senior Don with a stipend of \$500,  
Miss Janet Kirkconnell, B.A.,  
Miss Miriam Leranbaum, B.A.,

and as new appointments:

Miss Joan Bigwood, M.A.,  
Miss Nancy Bailey, B.A.,  
Miss Jeanne Nollin.

One additional appointment will be made at a later date.

Miss Carmichael stated that 154 new applications from women students outside Metro Toronto had been received to date and 12 from inside Metro Toronto. In addition, 29 students from other faculties had applied and had been refused. There are 213 students presently in residence who may apply for admission if their academic standing is satisfactory.

It was moved by Dr. Moore and seconded by Mrs. Dickie that these recommended appointments be accepted and forwarded to the Board of Regents for approval. Carried.

#### REPORT OF THE SENIOR TUTOR:

Dr. Clarke stated that there were more applications on hand from Freshmen and upper year students not now in residence than at this time last year.

The following Dons were proposed for the Men's Residences for the next academic year:

North House	- Mr. Abish Sen
Middle House	- Mr. Grame H. Patterson
Gate House	- Dr. James Graff
South House	- Mr. Peter Bishop
Ryerson House	- Rev. George Saunders
Nelles House	- Mr. S. W. Estes
Caven House	- Mr. Cameron Tolton
Gardler & Bowles Houses	- Mr. Paul Dempsey (selected by Theological students)

It was moved by Dr. Moore and seconded by Dr. Lautenschlaeger that this committee recommend these appointments to the Board of Regents. Carried.

#### REPORT ON THE DEATH OF W. BRUCE MACKENZIE:

Your Committee has been informed of the death of W. B. Mackenzie the details of which have already been brought before this Board by the President.

#### CORRESPONDENCE:

The Chairman reported that he had received a letter from the Residence Council requesting that the policy of admitting students from other faculties be maintained. Dr. Clarke stated that with the ever increasing demand from the students enrolled in Victoria College it was no longer possible to accept students from other faculties. It was suggested by Dr. Moore that the Senior Tutor continue to accept applications at his discretion, keeping in mind our obligation to the out of town students registered in Victoria College. The Chairman agreed to reply to this letter stating the position of the committee in this matter.

The Chairman read a letter from Mrs. Kenneth Burn requesting permission to meet with representatives of the Residences and Services Committee to discuss the placing of a portrait of Miss Jessie Macpherson commissioned by the Alumnae Association and to be presented to Victoria University. Dr. Moore pointed out that the ultimate decision as to the placing of portraits remained with the Board of Regents but that the suggestions of the Alumnae Association would be welcomed.

An ad hoc committee comprising of Miss Carmichael, Mr. Wheeler, Dr. Moore and Mrs. Dickie was appointed to arrange to meet with Mrs. Burn and the Alumnae Committee.

#### RETIREMENT:

It was moved by the Bursar, seconded by Mrs. Haag, that Mrs. Jessie Young, an employee in the Women's Residences be granted a retiring allowance based on the established formula 5% plus an additional 1% for each year of service of the final salary. (In the case of Mrs. Young retirement would be effective May 15th, 1964, with two months leave of absence and a pension of 1% of \$97.50 per month, or \$17.00 per month (\$204. per annum). Carried.

All of which is respectfully submitted.

W. L. Wheeler  
Chairman.

The report was seconded by Mr. Edmonds and carried.  
**REPORT OF ACADEMIC BUILDING COMMITTEE:**

Mr. Chairman,

Your academic building committee has met on two occasions, March 26th and May 12th, 1964.

At the first meeting it was unanimously agreed that Mr. Gordon S. Wanson and Associates should be asked to recommend a suitable site for a proposed academic building and prepare preliminary drawings with a view to having the building ready for occupancy by 1965.

On May 12th your Committee met with the architects and after studying several proposals, agreed that the most suitable site for the new building was South and East of the Emmanuel College building. It was the feeling of the architects that the area East of the Birge Carnegie Library should be reserved for a future University Chapel.

The Chairman of your Committee and the architects met on May 25th with the members of the Planning Committee of the Victoria College Council. The members of the staff considered the architects' proposal and agreed that it was the most suitable site for such a building. It is planned to include members of the teaching staff on the Building Committee to keep in close contact with them in order to determine the requirements of such a building.

Respectfully submitted,

F. A. Wansbrough.

Mr. Wansbrough moved the adoption of the report which was seconded by Mr. McGibbon and carried.

NEW BUSINESS:

The Chairman announced that on a number of occasions requests had been received from the solicitor for the owners of the Colonnade to relax the restrictions in the lease concerning the sale of liquor in this building. On each occasion the Chairman had requested a complete and detailed submission before such a request could be brought before the Board. To-date such application has been received, but it was likely that such a request would be forthcoming in the near future.

BENEDICTION:

The meeting was adjourned with the benediction pronounced by the Rev. Dr. V. T. Nooney.

*James M. Moore*  
Chairman

VICTORIA UNIVERSITYSALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1964, to June 30th, 1965

ADMINISTRATIVE STAFF

Moore, A. B. B.	\$22,000
Ross, A. C. M.	13,500
Stokes, F. C.	12,750
Dinsmore, K. M.	12,000
Carmichael, Miss M. I.	9,500 +)
	1,000 )
Ryan, W. E.	8,000

VICTORIA COLLEGE STAFF (Cont.)

Macpherson, Miss Jay	\$7,700
Thompson, K. R.	7,500
Bouissac, P. A. R.	7,000
Glassco, W. G.	6,800
Revell, E. J.	6,800

VICTORIA COLLEGE STAFF

Frye, H. N.	\$10,000 (1/2-5)
Trethewey, W. H.	15,700
MacLean, K.	15,700
Irving, J. A.	15,500
Arnold, R. K.	15,100
Wood, J. S.	15,000
Coburn, Miss K.	7,400 (1/2-5)
Robson, D. O.	15,000
Joblin, K. J.	15,000
MacLure, M.	14,500
Riese, Miss L. E.	14,200
Macpherson, Miss Wade	14,200
Macpherson, John	13,700
Love, C. C.	8,850 (1/2-5)
Keyes, G. L.	13,500
Greene, D. J.	13,500
Hoehner, F. J. D.	6,750 (1/2-5)
Field, G. W.	13,000
Sparshott, F. E.	13,000
Jenking, Miss J. R. I.	11,500
Grant, J. R.	11,300
De Montnollin, D. P.	11,000
Clarke, E. J.	10,700
Robson, J. M.	10,000
Jeanes, R. W.	10,000
Harden, A. R.	10,000
Buitenhuis, P.	10,000
Rathe, G. E.	10,000
Fox, D.	9,700
Knight, D. J.	9,500
Kee, K. O.	9,500
Boyle, G. A.	9,500
McCready, W. T.	9,500
Spiet, P.	9,300
Bouchard, D.	9,200
Dale, W. E.	9,000
Secor, H. R.	8,700
Farquharson, R. H.	8,200
McLeod, W. E.	8,200
Smith, D. W.	8,000
Genno, C. N.	8,000
Pieterams, H.	8,000

VICTORIA COLLEGE  
SESSIONAL APPOINTMENTS

Jackson, J. R. de J.	\$8,500
Leon, Mrs. P.	8,500
Rathe, Mrs. C. E.	7,500
Estes, J. M.	7,300
Graff, J. A.	7,200
Taylor, R. A.	7,000
Tolton, C. D. E.	7,000
McClelland, J. A.	7,000
Mayer, H. L. M.	7,000
Mellon, Mrs. A.	7,000
Braswell, Mrs. B. K.	6,800
Cox, Miss C. A.	6,500
Endicott, Mrs. G. R. J.	6,500
Jeanes, Mrs. R. W.	6,500
Freeman, R. M.	6,500
Merrilise, B. S.	6,500
Bigwood, Miss J. M.	6,500
Parker, Mrs. R. B.	6,000
Barker, Mrs. J. C.	6,000
Lee, D. B.	6,000
Sarrailh, Miss H.	4,500
Park, Mrs. F.	4,000
Beauroy, J.	3,000
Seipel, R.	3,000
Carroll, Mrs. J.	2,500
Clarkson, Mrs. S.	2,500
Wade, D. V.	2,500
McLeod, Mrs. W. E.	2,500
Molin, Miss J. T.	1,800

Fellows:

English	19,500
Near Eastern	3,000
Spanish	5,000
French	9,000

Cross-Appointments:

Mathematics	10,000
Philosophy	5,100

APPROVED

*J. B. Moore*  
PRESIDENT

## VICTORIA UNIVERSITY

## SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1964, to June 30th, 1965

## EMMANUEL COLLEGE STAFF

Lautenschlager, E. S.	\$16,000
Fennell, W.O.	14,700
Dobbie, R.	14,500
Blackman, E. C.	14,500
Kelly, W.M.	14,500
Guthrie, J.R.	14,500
Jay, C.D.	13,500
Grant, J.W.	13,500
Boyce, G.W.	9,600
Osborne, R. E.	8,500
Cowland, K.H.	7,000
McMullen, G.A.	6,500
Reynolds, A. (Archivist)	2,400

EMMANUEL COLLEGE  
SEASONAL APPOINTMENTS

Demson, D.	\$6,500
Gamble, Miss E. B.	1,200
Weatherseed, J.J.	1,200
Graduate Assistants	3,000

## SECRETARIAL STAFF

Blewett, Miss G.M.	5,200
Fife, Miss O.	5,450
Ross, Miss J.E.	4,700
Westlake, Miss R.	4,650
Flynn, Mrs. E.	4,500
Inrie, Miss M.	4,350
Dewar, Miss M.W.	4,150
Morrison, Miss M.E.	4,100
Michaelson, Miss I.	4,100
Phillips, Miss R.J.	3,800
Gordon, Mrs. M.	3,800
Pearl, Miss M.M.	3,720
Ward, Miss J.	3,700
Conway, Mrs. S.	3,640
Brand, Miss J.	3,380
2 Students (temporary) (Registrar's Office)	720
Duplicating & Offset Print Operator	3,120
Assistant to Secretary of Vic. Coll. Staff	3,120

## BOOK BUREAU

Trott, Miss D.C.	5,200
Estiman, Miss J.	2,800
Bodfield, Mrs. E. B.	2,040
Thomson, Mrs. M.A.	1,900

## LIBRARY

Ray, Miss M.V.	\$9,500
Smith, Mrs. E.M.	6,700
Cannon, Miss V.R.	6,600
Honey, Miss M.E.	6,600
Mitchell, Miss J.	6,000
Sudmalis, Mrs. A.	6,000
Keir, Miss V.J.	5,650
Gottschalk, Mrs. M.	5,550
Sherwood, Miss B.	5,400
Jones, Miss C.	5,250
Lasko, Mrs. L.	5,200
Glaves, Miss E.	4,600
Fisher, Mrs. D.	4,400
Reid, Miss M.	4,025
Joblin, Mrs. M.	4,000
Oraw, Miss E.	3,800
Boshan, Mrs. E.	3,700
McAndrew, Mrs. J.	3,640
Bath, Mrs. M.	3,500
Jull, Mr. P.	3,200
Mogridge, Mrs. D.	2,600
Williams, Miss M.	1,400
Reynolds, A. (Archivist)	2,800

## BUILDING &amp; GROUND STAFF

Baker, W.G.	5,200
Apon, D.	5,304
Macintosh, W.S.	5,304
Pearson, A.	5,304
Pascoe, A.	4,543
Wolf, M.	4,233
Riccardi, V.	3,978
Lobalsamo, V.	3,890
Ewood, J.	3,702
Chisholm, T.G.	3,600
Anderson, R.	3,536
Balodis, C.	3,536
Brown, N.	3,536
Downie, A.	3,536
Matthews, A.	3,536
Pallottino, N.	3,536
Walker, D.	3,536
Maides, W.F.	3,432
Skrantins, Mrs. M.	2,954
Davies, Mrs. G.	2,912
Komar, Mrs. M.	2,912
Marsao, Mrs. T.	2,912

Additional Parking Attendant	2,808
Additional Watchman (part-time)	664
Part-time and overtime	3,125

APPROVED

*O.B. Moore*  
PRESIDENT

## VICTORIA UNIVERSITY

## SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1964, to June 30th, 1965

## RETIRING ALLOWANCES

Bain, Miss Edith	\$540
Bennett, H.	705
Burg, Louis	560
Falconbridge, Miss D.	720
Fearon, John	540
Francey, Mrs. W.	360
Cribble, Mrs. T.	660
Guthrie, Miss Helen	600
Halley, Mrs. Mabel	360
Harbour, Robert	240
Haworth, William	840
Jones, Mrs. Elizabeth	540
Law, Mrs. M.	168
Lawson, J.S.	853
Line, John	1,475
Lowes, Miss May	540
Lyon, James	1,000
McIntosh, Miss Nan	840
Miller, James	1,137.24
Moffat, George	240
Chora, Fred	396
Paul, Mrs. Lillian H.	360
Samuel, Charles	624
Shaw, Mrs. Mary	400
Snedden, Mrs. Rose L.	510
Staples, W.E.	975
Taylor, Mrs. Margaret	580
Waite, William	1,100
Williams, Mrs. Etta	216

## PENSIONS

Auger, Mrs. L.P.	\$1,055.34
Cook, Miss A.L.	2,400
Davidson, Miss E.	1,400
Edgar, Mrs. D.G.C.	843.95
Langford, F.W.	2,400
Lasserre, Mrs. M.	650.72
Little, Mrs. W.J.	1,065.12
Matheson, Mrs. G.	771.00
Prait, Mrs. V.	848
Robertson, H.G.	2,400
Robbins, Mrs. J.D.	1,143.33
Sissons, C.B.	2,400
Surerus, J.A.	2,400
de Witt, Mrs. K.I.	1,400

APPROVED

*O.B. Moore*  
PRESIDENT

MINUTES OF A SPECIAL MEETING OF THE BOARD OF REGENTS OF VICTORIA UNIVERSITY HELD AT 4:00 P.M., THURSDAY, JULY 2, 1966, IN ALUMNI HALL, VICTORIA COLLEGE.

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. B. Allen, Rev. G. E. Ashton, Mr. G. A. Falls, Rev. F. P. Fidler, Principal H. N. Frye, Mrs. J. D. H. Hutchinson, Mr. H. E. Langford, Principal E. S. Lautenschlaeger, Mr. D. W. McGibbon, President A. B. B. Moore, Rev. G. M. Morrison, Mr. G. H. Sheppard, Mr. H. J. Sissons, Mr. F. A. Mansbrough, Mrs. A. W. Wood and Mr. F. C. Stokes, Secretary.

REGRETS:

Rev. W. F. Bannister, Mr. J. T. Bryden, Mr. F. H. Cass, Mr. A. F. Chisholm, Mrs. G. H. Dickie, Mrs. D. W. Haag, Rev. C. A. Lawton, Mr. L. Macaulay, Mrs. C. F. McEachren and Mr. C. F. Wood.

PRAYER:

The meeting opened with prayer by the Rev. G. M. Morrison.

DATE OF ANNUAL MEETING:

It was moved by President Moore and seconded by Mr. H. E. Langford that the date of the annual meeting be postponed from October 15 to October 29, Dr. Moore explained that the date established by the by-laws (the third Thursday in October) this year, gave the administrative officers very little time following registration to prepare for the annual meeting. The motion was carried.

REPORT OF THE NEW ACADEMIC BUILDING COMMITTEE:

Mr. Chairman,

I am pleased to report that since the last Board meeting your Academic Building Committee has met on two occasions, June 12 and June 24. In addition to the members of the Board, the Committee has added Professor E. G. Clapke, A. W. Jeanes, G. W. Field, D. J. Knight and A. C. H. Ross.

Preliminary discussions have been held with regard to the number of offices, number of classrooms, and on June 24 the Architect presented suggested floor plans. Permission has been given to the Architect to obtain additional information from the surveyor to establish levels and lot lines on the site.

The Architect now reports that the building will take a full twelve months to build and the working drawings will require three months. Some construction time may be saved by pre-ordering the framing steel, hardware and door frames, but this might add to the overall cost of the building; if this plan were adopted, the Architect would have to receive final approval from the Board by the first of August.

Since it is virtually impossible for your Committee to approve the building plans before early fall, it is recommended that the date for completion of the building be postponed to January 1966. This will give the Committee and the Board an opportunity to study the plans more fully before the building goes to tender.

The Architect also advises that the mechanical equipment required for the building will take more space than we anticipated and the building will now require 44,000 square feet. A building contractor has estimated the cost of the building, based on the same quality of finish as the Library, at \$22, per sq. ft.. The Architect feels that a budget of approximately \$950,000. will be needed.

The Academic Building Committee will meet again on July 5 to receive more detailed floor plans from the Architect.

Mr. Chairman, in view of the pressure of time I move that we postpone the date for the occupancy of this building until January 1966.

All of which is respectfully submitted,

F. A. Mansbrough  
Chairman.

July 2, 1966

Mr. Mansbrough's motion was seconded by Mr. Falls and carried.

APPLICATION FROM THE VARIETY CLUB:

Mr. Mills stated that a request had been received from the Variety Club for permission to transfer their Club liquor license from the Prince George Hotel to the Colonnade. The Chairman read a letter from Mr. Robert Hall, Chief Barker of the Variety Club, in which he appealed to the Board to grant this request. Mr. Mills drew the attention of the Board to the extract from the head lease which reads as follows:

"Uses"

4. The Lessees covenant and agree that the demised lands and premises and any building thereon shall not be used for any purpose except residential, (including an hotel and/or an apartment-hotel), government or business offices, retail stores or restaurants, and that, without the specific approval of the Lessor in writing, which last mentioned approval may be arbitrarily withheld, no part of the said demised premises and building shall be used at any time for the sale, advertisement or display of alcoholic beverages, or for any purpose which might be deemed to be a nuisance, or for any other purpose which may reasonably be considered by the Lessor to be detrimental to the objects of either the University of Toronto or Victoria University.\*

Mr. J. B. Allen moved, seconded by Mr. D. W. McGibbon, that the request from the Variety Club be granted. The members of the Board discussed the application at some length. Principal Frye stated that we should only be concerned with what effect the granting of the license to a private club would have on student life and he did not feel that this would have any influence whatsoever on the students.

Dr. Moore pointed out that the Colonnade was not an extension of the University campus but it was a commercial operation and we could not extend University rules to govern its operations.

The members raised certain questions regarding the club's activities. Mr. Mills stated that two club members were available to answer questions and he would obtain answers to questions raised by the members of the Board.

The Chairman consulted with the Variety Club representatives and returned with the following information: The Variety Club has approximately 385 members of which one third are inactive. They have held a club liquor license for eighteen years and to their knowledge have had no complaints registered against them by the Liquor Control Board. The membership fees are \$50. per year with a fee of \$30. for associate members. They have not been in the custom of having public meetings on their premises and the proposed facilities in the building are not suitable for public gatherings. Only professional entertainers have been admitted to membership. One member of the Board felt that the Board was stepping aside from the original statement in the clause concerning the sale of alcohol and if it did not intend to retain the prohibition of sale of alcoholic beverages then the clause should be removed from the lease.

The Chairman stated that the clause should remain to give the Board the continuing right to reject the public sale of alcoholic beverages.

The motion was put to a vote and carried.

ADJOURNMENT:

There being no further business the meeting adjourned at 5:00 p.m. following the benediction pronounced by Principal E. S. Lautenschlaeger.

  
Chairman

MINUTES OF THE ANNUAL MEETING OF THE BOARD OF REGENTS  
HELD IN ALUMNI HALL, VICTORIA COLLEGE, AT 4:00 P.M.,  
THURSDAY, OCTOBER 29th, 1964.

**PRESENT:**

Mr. R. S. Mills, Chairman, Mr. J. B. Allen, the Very Rev. J. H. Arrup, Mr. A. C. Ashforth, Rev. G. E. Ashton, Rev. W. F. Banister, Mr. J. T. Bryden, Mr. F. H. Cass, Mr. R. F. Chisholm, Rev. C. E. J. Cragg, Dr. J. F. Devey, Mr. J. S. Deacon, Mrs. G. H. Dickie, Mr. L. H. Earl, Mr. G. W. Edmonds, Mr. G. A. Fallis, Rev. F. P. Fidler, Mrs. D. W. Haag, Mrs. J. D. H. Hutchinsen, Acting Principal K. J. Joblin, Rev. T. Mooney, President A. B. B. Moore, Rev. G. H. Morrison, Mr. G. H. Sheppard, Mr. H. J. Sissons, Rev. R. W. Vaughan, Mr. F. A. Wansbrough, Mr. R. W. Wood, and Mr. F. C. Stokes, Secretary, a total of 33.

**REGRETS:**

Mr. J. D. Arrup, Mr. L. Macaulay, The Hon. L. B. Pearson, Mr. W. L. Wheeler, Mrs. J. R. H. Wilson, and Mr. C. F. Wood.

**PRAYER:**

The meeting was constituted with prayer by the Rev. Dr. H. W. Vaughan.

**RESOLUTION:**

Dr. Moore presented the following resolution concerning the late Prof. W. E. Staples:

"A loyal son of Victoria, and a living link with its life of a half century ago has been lost with the death of Emeritus Professor W. E. Staples. Himself the son of an alumnus, Rev. S. G. Staples, William Burt Staples matriculated in 1910, significantly selecting the course in Oriental Languages, a subject which in that generation was still a source of controversy in Canada. As the comprehensive name of the course indicated, undergraduates were then expected to become familiar with all the major languages of the ancient Orient. The linguistic competence developed as a young student was constantly exercised by Dr. Staples to the last year of his life; no language was ever allowed to lapse for the sake of specialization in any one.

Although both his M.A. and Ph.D. were taken at Toronto, Dr. Staples held graduate fellowships in Chicago and in Palestine; and as a result, he later joined the archaeological expedition which was organized by the University of Chicago for the excavation of Megiddo. These four years of residence in Palestine, following three years in combat service in France and Germany, opened extended horizons to the mature scholar.

Dr. Staples had also acquired another enviable asset by the time he began his teaching career in Victoria in 1931. He had taken professional pedagogical training in the year he won his M.A.; subsequently he had taught high school classes for a total of six years. This experience gave him the realistic appreciation of the limited attainment of "the youngsters" (as he called them) when he met in his freshman classes; it also equipped him with effective teaching methods which many of us might properly envy.

Professor Staples embodied the Canadian University ideal of effective instructor and publishing scholar. A series of twelve journal articles, which dealt principally with aspects of Old Testament study, revealed his capacity for painstaking investigation as well as his alert imagination. Recognition of his scholarly colleagues was shown in his election to the presidency of two professional societies.

Not many months before his death, Dr. Staples saw with satisfaction the success of one of the latest and most revealing of his projects: the John Fletcher McLaughlin Scholarship. On his retirement he had conceived this plan of simultaneously honouring his own teacher, and of making a lasting contribution to the subject and college to which he had devoted his career. The characteristic loyalty to his college and its institutions, which through the years led to his regular participation in this Council, and in the traditional

morning worship in Victoria's chapel, were climaxed in this generous venture.

Be it resolved that this Council of Victoria College record its sense of loss in the death of Dr. W. E. Staples, a generous and loyal colleague, a diligent scholar and devoted teacher.

**MINUTES:**

On motion of Mr. Allen and Mr. Wansbrough the minutes of the meetings held May 26, 1964, and July 2, 1964, were approved as circulated. Carried.

**REPORT OF THE ADMINISTRATIVE OFFICERS:**

The annual reports of the Registrar, the Librarian, the Archivist, the Dean of Women, the Senior Tutor, and the Bursar were presented to the Board. Each officer commented briefly on certain aspects of their work during the past year. A copy of each report is appended and form part of these minutes.

Dr. Moore moved, seconded by Mr. Ashton, that these reports be received by the Board and a vote of appreciation be extended to the administrative officers for their services during the past year. Carried.

**CORRESPONDENCE:**

The Secretary reported that letters of appreciation for the Board's expression of sympathy had been received from Mrs. W. E. Staples, and from Mr. G. T. Chisholm (whose wife passed away in September).

**PRESIDENT'S ITEMS:**

Dr. Moore commented on the need early this fall for additional assistance for the Registrar in dealing with the great number of requests for Bursaries, and Student Loans. It had been possible to obtain the services of a former graduate, a man with considerable experience in both teaching and administration to assist in this department.

The President moved that Dr. Ross H. MacDonald be appointed sessionally as Director of Student Aid at a salary of \$850. per month. The motion was seconded by the Rev. George Morrison and carried.

Dr. Moore stated that the slate of nominees for appointment by the General Council of the United Church of Canada had been accepted at the recent meeting of the General Council in St. John's Newfoundland, and the following would be the church appointments to the Board for the next two years:

The Very Rev. J. H. Arrup, B.A., D.D.,	J. S. Deacon, B.A.
Rev. C. E. J. Cragg, M.A., B.D., D.D.,	L. N. Earl, D.S.C., B.A.
Rev. C. A. Lawson, B.A., B.D., D.D.,	Mrs. D. W. Haag, B.A.
Rev. V. T. Mooney, B.A., D.D.,	Mrs. J. D. H. Hutchinsen, M.A., D.D.
The Very Rev. G. C. Pidgeon,	H. E. Langford, Q.C., B.A.
M.A., D.D., LL.D.,	Mrs. C. F. McEachren, O.B.E.
Rev. H. W. Vaughan, M.A., B.D.,	The Honourable L. Macaulay,
Th.D., D.D.,	Q.C., B.A., LL.B.
J. B. Allen, Q.C., B.A.,	R. S. Mills, Q.C., B.A.
J. D. Arrup, Q.C., B.A.,	The Right Honourable L.B. Pearson,
A.C. Ashforth, Esq.,	P.C., O.B.E., M.A., LL.D.,
The Honourable F.H. Cass, Q.C., M.A.,	O.C.S., D.Litt.S.,
R. F. Chisholm, O.B.E., B.Com.	G. H. Sheppard, Esq.,
	C. F. Wood, Esq.

It was moved by the President and seconded by Principal E. S. Lautenschlaeger that leave of absence be granted to the Rev. Cyril Blackman from January 1 to September 1, 1966. Carried.

It was moved by the President, and seconded by the Rev. W. F. Banister that leave of absence be granted to Prof. G. W. Field of the Department of German from Jan. 1st, 1966 to June 30th, 1966. Carried.

**REPORT OF THE NOMINATING COMMITTEE:**

In the absence of Mr. Macaulay the Chairman of this Committee, Mr. J. B. Allen recommended the constitution of the Board's standing committees for

the period 1964-66.

OFFICERS:

Chairman	R. S. Mills
Vice-Chairman	Rev. Dr. V. T. Hooney
Treasurer	J. T. Bryden
Secretary	F. C. Stokes

COMMITTEES:(a) FINANCE & PROPERTY COMMITTEE

Chairman	J. T. Bryden
Vice-Chairman	D. W. McGibbon

Investment	Sub-Committee	Property
Chairman: Mr. J. S. Deacon	Budget	
Mr. A. C. Ashforth	Mr. F. A. Vansbrough	Mr. H. J. Sissons
Mr. G. H. Sheppard		Mr. J. B. Allen
Rev. Geo. Morrison		Mr. G. A. Falls
Mr. H. E. Langford		Mr. C. F. Wood
		Mrs. J. B. Wilson
		Mr. F. M. Cass

(b) RESIDENCES & SERVICES COMMITTEE

Chairman:	Mr. W. L. Wheler
Principal E. S. Lautenschlaeger	Mrs. D. W. Haag
Dr. Jean F. Davey	The Rev. Dr. V. T. Hooney
Mrs. G. H. Dickie	Mr. F. A. Vansbrough
Mr. G. W. Edmonds	Mrs. R. W. Wood
Acting Principal K. J. Joblin	

(c) PUBLIC RELATIONS COMMITTEE

Chairman:	Mr. L. N. Earl
Mr. R. F. Chisholm	Rev. G. E. Ashton
The Rev. Dr. H. W. Vaughan	Mrs. J. R. M. Wilson

(d) APPOINTMENTS COMMITTEE (Academic and Administrative)

Chairman:	The Rev. Dr. G. W. Bircht
Mr. J. B. Allen	The Rev. Dr. C. E. J. Cragg
Mr. R. F. Chisholm	The Rev. Dr. F. P. Fidler
Mrs. J. D. H. Hutchinson	The Rev. Dr. C. A. Lawson
Mrs. D. W. Haag	Mr. J. D. Arnup

(e) NOMINATING COMMITTEE (Board)

Chairman:	Hon. L. Macaulay
Mr. J. B. Allen	The Rev. Dr. H. W. Vaughan
Mr. A. C. Ashforth	The Rev. Dr. F. P. Fidler
Mr. G. H. Sheppard	Rev. G. E. Ashton
Mr. H. J. Sissons	The Rev. Dr. W. F. Banister

(f) EXECUTIVE COMMITTEE

Chairman:	Mr. R. S. Mills
Mr. W. L. Wheler	Mr. L. N. Earl
Mrs. C. F. McEachern	Hon. L. Macaulay
Principal E. S. Lautenschlaeger	The Rev. Dr. V. T. Hooney
Acting Principal K. J. Joblin	Mr. C. F. Wood
Mr. J. T. Bryden	Mr. H. E. Langford
Mr. D. W. McGibbon	Mr. J. D. Arnup
	Rev. Dr. G. W. Bircht

The President and Chairman of the Board are ex officio members of all Committees. Representatives of Board of Regents on Senate:

Rev. Dr. G. W. Bircht	Mr. R. S. Mills
Mr. G. W. Edmonds	Very Rev. Dr. J. H. Arnup
Mr. H. E. Langford	The Rev. Dr. C. A. Lawson

GIFTS:

The President presented the following list of gifts for acceptance:

May 29	Wingard Memorial Foundation	500.00	The E. J. Pratt Memorial Room
June 1	Woodger Memorial (through U. of T. Assoc.)	108.00	Religious books for Chaplain's Centre
1	University of Toronto Associates	540.00	J. F. McLaughlin Schol.
3	Dr. K. H. Cousland	75.00	Cousland Prize in Church History
16	Rev. H. M. Wright	90.00	J. F. McLaughlin Schol.
29	Victoria College Alumnae Assoc.	21.50	Margaret Addison Mem. Schol.
29	Miss Margaret Ray	50.00	E. J. Pratt Memorial Room
29	Misses Florence & Nellie Pratt	50.00	do.
Aug. 27	Thorne, Mulholland, Hanson & McPherson	150.00	Alfred Byron Sheppard Schol.
Sept. 4	William Adair Dale	900.00	Fellowship for Oriental Student
21	William Adair Dale	388.00	do.
22	Prof. J. A. Surerus	100.00	J. A. Surerus Scholarship
23	Prof. C. B. Sissons	100.00	Bell Scholarship
23	William Adair Dale	380.00	Fellowship for Oriental Student
Oct. 9	Mrs. Pearl Srigley	150.00	Srigley Bursary
14	Miss D. Margaret White	200.00	White Memorial Schol.
20	Victoria Women's Association	1,400.00	V. W. A. Bursary
21	Mrs. W. M. Martin	10.00	E. J. Pratt Memorial Room
22	Magistrate W. R. Philp, Q.C.	10.00	do.
22	Hon. W. M. McCutcheon	100.00	do.
22	Mrs. Clara Wilson Clark	10.00	do.
22	Mrs. Grace Mitchell Rumble	10.00	do.
22	Mrs. Doris Dandy Gemmill	25.00	do.
22	Mrs. Winnifred Service Graham	10.00	do.
22	Mrs. Helen Pratt Lloyd	25.00	do.
22	Mrs. Freda M. Humphreys	50.00	do.
22	Mrs. Ernestine Partridge Barrett	10.00	do.
22	Mrs. W. S. W. Breeze	25.00	do.
22	Rev. Bruce Harrison	5.00	do.
22	Dr. & Mrs. Karl S. Bernhardt	50.00	do.
22	Miss Mary Van Allen	10.00	do.
22	W. H. Graham	10.00	do. (total re Pratt
22	C. S. Patterson	50.00	do. Room \$1,010.00)
26	William F. Thomas Foundation	1,000.00	Victoria College Bursaries
27	W. P. Wilder	500.00	E. W. Bickie Scholarship
		\$ 7,112.50	

REQUESTS

June 25	Estate of Dr. A. Gandier	1,259.46	Bequest for Emmanuel College
July 27	Estate of Emma L. Bissell	3,000.00	Bequest (see below)
		\$ 4,259.00	

The President also reported the gift of two paintings:

(1) A picture in memory of W. Bruce MacKenzie for Middle House. The picture is entitled "Gotham" by Paul Russell and is a gift of Mr. Wm. Morris, a former Don of Middle House.

(2) A portrait of Miss Jessie Macpherson, former Dean of Women (1934-1963), by Mrs. Dorothy Stevens Austin, the gift of the Victoria College Alumnae Association. The portrait was accepted on behalf of the Board, by the Chairman Mr. R. S. Mills, at the Homecoming Tea held in Wynilwood, on October 25, 1964.



It was moved by Dr. Moore seconded by the Rev. G. E. Ashton that these gifts be accepted. Carried.

#### REQUESTS, SCHOLARSHIPS AND PRIZES:

The Secretary reported as follows:

(1) The Trustees of the estate of the late Dr. Alfred Gandler had forwarded the final payment amounting to \$1,255.46 from Dr. Gandler's estate to Victoria University. This bequest is for the unrestricted use of Emmanuel College.

(2) That \$3,000. had been received from the Canada Permanent Trust Company representing a legacy from the estate of Enna L. Bissell with the following directions from the Will, "To the Board of Regents of Victoria College, for the establishment of an undergraduate Scholarship in the Sociology Course, to be known as the T. E. Bissell Scholarship, the sum of three thousand dollars(\$3,000)."

(3) A request from Prof. W. T. McCreedy to establish the Thomas B. McCreedy Memorial Prizes in memory of his father.

The prizes to be awarded at the discretion of the Senate are as follows:

- (1) To the student in the General Course in Victoria College obtaining the highest first class mark in Spanish 100 \$25.00
- (2) To the student in the General Course in Victoria College obtaining the highest 1st class mark in Spanish 200 \$50.00
- (3) To the student in the General Course in Victoria College obtaining the highest 1st class mark in Spanish 300 \$75.00

The prizes to be presented to the 3rd year student at the spring convocation and the 1st and 2nd year students at the fall convocation.

(3) A request from Mrs. Florence E. Bradshaw, Edgwood Hall CNIB, 1686 Main Street West, Hamilton, for permission to establish a scholarship in memory of her son to be known as the Gordon Bradshaw Scholarship.

The Scholarship is to be \$100. annually for 10 years and awarded at the discretion of the Senate of Victoria University to the student ranking highest in the second year of the course in Political Science and Economics.

It was moved by the Secretary seconded by Mr. Bryden that these bequests, prizes and the scholarship be received. Carried.

#### TREASURER'S REPORT:

Mr. J. T. Bryden reviewed the Treasurer's Report and the Financial Statement for the year ending May 31, 1964. In moving the adoption of the report Mr. Bryden thanked Mr. Dinsmore and Mr. Stokes for their work during the past year. The report was seconded by Mr. McGibbon. Carried.

Mr. Chisholm spoke on behalf of the work of the Varsity Fund of which he is Chairman and requested information on special projects at Victoria for which the Varsity Fund might consider additional support. Mr. Chisholm also stated that Victoria should invite corporate gifts of Scholarships as Centennial Projects.

#### REPORT OF THE TRUSTEES OF THE PENSION PLAN:

Mr. Bryden reported that the Trustees of the Pension Plan had met and accepted the report of the Auditor, a copy of the minutes and auditor's report is attached. Mr. Bryden drew to the attention of the Board that the three United Church Ministers on the staff, who have not been released from the United Church Pension Fund. (Professor John Webster Grant, Principal E. S. Leutenschlaeger, and Professor John Macpherson), are excluded from the Victoria University Pension Fund.

It was moved by Mr. Bryden seconded by Mr. McGibbon that this report be accepted. Carried.

Mr. George Morrison reported that by action of the General Council in September the ceiling for pension purposes formerly placed on minister's salaries had been removed, retroactive to January 1, 1964. By this action the two plans become more equitable.

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. Bryden reported as follows:

"The Finance and Property Committee met on October 22, 1964. At that time your Committee approved the recommendation of the President for the appointment of Dr. Ross W. MacDonald as Director of Student Aid on a provisional basis and at a salary of \$850. per month.

The following security transactions which have been undertaken since the last meeting were approved:

#### Purchases

##### Bonds and Debentures

\$100,000. Canadian National Railways 5½% due December 15, 1971 (conversion - see below)	\$100,000.00
\$ 40,000. Eastern and Chartered Trust Company 5% due July 17, 1966 (re Bloor Land a/c)	\$ 40,000.00

##### Stocks

1000 shares Consolidated Mining and Smelting Co. Ltd. Common - cost -	\$ 39,237.50
500 shares Consumers Gas Company Common - cost -	\$ 6,000.00
500 shares Noranda Mines Ltd. Common - cost -	\$ 25,312.50
500 shares Union Gas Co. of Canada Common - cost -	\$ 12,475.00

#### Sales

##### Bonds and Debentures

100,000. Canadian National Railways due December 15, 1964 (conversion - see above) - realized -	\$100,000.00
2,000. Silverwood Dairies 5½% due July 2, 1964 - realized -	\$ 2,379.40

##### Stocks

400 shares Dominion Tar and Chemical Common - realized -	\$ 8,976.00
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October 29th, 1964.

The auditor's statement certifying securities held May 31, 1964, was accepted by your Committee.

A retiring allowance based on the approved formula and amounting to \$16.00 per month was approved for Mrs. John Wood, the widow of a member of the Buildings and Grounds staff. A \$1,500. special appropriation was approved to replace the Emmanuel College gymnasium floor which was damaged by flooding in August. Approval was granted to the employment of an additional Carpenter on a full time basis.

The two Western mortgages held in the Investment portfolio were paid up this year and the National Trust Co. has requested direction as to our wishes concerning the payment of taxes on the mineral rights to the Alberta property. Mr. McGibbon has volunteered to obtain an opinion on the value of these rights.

The Committee also considered a proposal to purchase Salary Continuation Insurance and has referred the matter back to our Insurance Broker for further

Information.

It was reported that the area upon which an easement was given to 161 Bloor St. West Ltd. to assist in the building of the Colonnade had been resumed and returned to our use for athletic purposes at the beginning of September.

On motion of Mr. Deacon, seconded by Mr. McGibbon it was resolved that the Treasurer's Report and the Financial Statement for the year ending May 31, 1964, be submitted to the Board of Regents for approval at the annual meeting.

Respectfully submitted,  
J. T. Bryden  
Chairman

It was moved by Mr. Bryden, seconded by Mr. McGibbon that this report be accepted. Carried.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. Stokes reported:

"In the absence of Mr. Whalar I have been asked to report on behalf of the Residences and Services Committee.

The Residences and Services Committee met on October 20th and reviewed the financial statement relating to Residences and Union operations. It was encouraging to note that an overall surplus of \$1,265, resulted from last year's operations.

It was reported that summer business in the Residences produced an income of \$59,941, as opposed to last year's \$53,972..

The Dean of Women, Miss Carmichael, moved seconded by Dr. Moore that Miss Y. Lifshitz be recommended to the Board of Regents for appointment as a Don for the fourth floor of Margaret Addison Hall. The other appointments were approved at the May meeting of the Board. An assistant nurse, Miss Lillian Bailey, had been engaged as relief nurse for the Annesley Hall infirmary. A reconditioned Heintzman grand piano had been purchased to replace the piano in Annesley Hall. Miss Carmichael presented a statistical analysis of the women students accepted into residence who this year number 261.

It was moved by Dr. Clarke and seconded by Dr. Moore that Mr. A. K. Sen be recommended for appointment by the Board of Regents as Don of North House. Dr. Clarke's statement on student residence enrolment indicated a total of 251 admitted.

Your Committee also recommended a pension for Mrs. Florence Dennis who had requested retirement based on the retirement formula that would give her the maximum amount of pension.

All of which is respectfully submitted

F. C. Stokes  
Secretary."

It was moved by Mr. Stokes, seconded by Mr. Edmonds that this report be accepted. Carried.

REPORT OF BUILDING COMMITTEE:

Mr. Vansbrough reported:

"Your Committee, which is composed of five members of the Board, five members of the teaching staff, and five ex officio members has met on four occasions since the May meeting of the Board.

The Architects, Gordon S. Adamson and Associates, have prepared a site plan and floor plans for the new academic building.

After some delay permission has been granted by the Committee on Buildings and Development of the City of Toronto to issue a building permit

on the selected site.

It is anticipated that complete plans will be available shortly from the Architects. When these have been considered by your Committee and approved it is our intention to request a special meeting of the Board to accept the report of your Committee.

Respectfully submitted,

F. A. Vansbrough,  
Chairman."

Mr. Vansbrough moved the adoption of this report. It was seconded by Mr. McGibbon and carried.

The Board adjourned at 5:45 p.m. for dinner in Burwash Hall.

Following dinner Dr. Mooney took the Chair in the absence of Mr. Mills, who had to attend another engagement.

Dr. Mooney called upon President Moore to deliver his annual report, a copy of which is appended and forms part of these minutes.

Following the report members of the Board discussed future enrolment, admission policies, admission procedures and staff to student ratio.

BENEDICTION:

The meeting adjourned at 8:30 p.m. with the benediction pronounced by the Very Rev. J. H. Arnup.

*J. H. Arnup*  
Chairman

VICTORIA UNIVERSITY  
**MINUTES OF THE MEETING OF THE TRUSTEES OF THE  
 GENERAL PENSION PLAN OF VICTORIA UNIVERSITY.**

A meeting of the Trustees of the Victoria University General Pension Plan was held on Thursday, October 22nd, 1964, at 5:00 p.m.

Those present were: J. T. Bryden, Chairman of the Trustees, D. W. McElbhen and R. S. Mills, Trustees, and K. H. Dinwiddie, Secretary of the Trustees.

The minutes of the meeting of Trustees dated October 17th, 1963, were read and approved.

By action of the Board of Regents at its meeting January 16th, 1964, the three United Church Ministers on the Victoria University staff who have not been released from the United Church Pension Fund (Professor John Webster Grant, Principal Earl S. Lawtonsonhinger and Professor John Humpherson) are excluded from the Victoria University Pension Fund. The Board minutes relating to this matter is attached to and forms part of these minutes. It was moved by Mr. McElbhen and seconded by Mr. Mills that the Trustees be governed by the decision of the Board of Regents and administer the Victoria University General Pension Plan in accordance therewith.

The Secretary read letters from Mrs. Jacqueline D. McAndrew and Miss A. J. Phillips requesting exemption from the Pension Plan moved by Mr. Mills, seconded by Mr. McElbhen that these requests be granted on the condition that the situation be reviewed annually and that the case of Mrs. Mary both who was exempted by the Trustees in 1958 and is still on the Victoria University staff also be reviewed annually commencing with the next pension period.

The auditors report on the General Pension Plan for the year ended June 30th, 1964, copy of which is attached to these minutes, was approved.

The meeting then adjourned.

Trustee

Secretary

**ALLEN. MILES. FOX & JOHNSTON**

CHARTERED ACCOUNTANTS

ALLEN MILES FOX & JOHNSTON  
 100 BAYVIEW AVE.  
 TORONTO 2, CANADA

COMMERCIAL TRAVELLER BUILDING  
 17 BUNDELMAN STREET  
 TORONTO 5, CANADA

October 16, 1964

To the Board of Regents  
 Victoria University

Report on General Pension Plan

We have examined the General Pension Plan of the University which became effective July 1, 1951 and have tested the transactions covering the operation of the plan for the year ended June 30, 1964.

For the purpose of determining the payments required to be made by the University to purchase the pension benefits for each participant, we have accepted a schedule of such payments calculated by the North American Life Assurance Company.

In our opinion the transactions covering the operation of the General Pension Plan for the year ended on June 30, 1964, as shown below, are in accordance with the provisions of the plan.

	Compulsory Payments by Participants		Optional Payments by Victoria University		Total
	Participants	Participants	University	University	
Payments under General Pension Plan	\$45,863.00	\$15,988.00	\$41,258.84	\$103,109.84	
Payments under special arrangement on behalf of participants in the United Church pension fund:					
To the United Church	1,597.00			4,097.50	
To North American Life				339.00	
<b>Total payments</b>	<b>\$47,460.00</b>	<b>\$15,988.00</b>	<b>\$44,098.34</b>	<b>\$107,546.34</b>	

Of the total payments of \$44,098.34 made by Victoria University \$2,084.06 has been charged against the income of Auxiliary Enterprises and the balance of \$42,014.28 has been charged against general operating income.

*Allen Miles Fox & Johnston*  
 Chartered Accountants

MINUTES OF A SPECIAL MEETING OF THE BOARD OF REGENTS HELD IN  
ALUMNI HALL, VICTORIA COLLEGE, AT 4:00 p.m., THURSDAY, NOVEMBER  
12th, 1964.

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. B. Allen, Mr. J. D. Arup, The Very Rev. J. H. Arup, Mr. A. C. Ashforth, Rev. G. W. Birch, Mr. J. T. Bryden, Mr. J. S. Deacon, Mr. L. N. Earl, Mr. G. W. Edmonds, Mr. G. A. Falls, Rev. F. P. Fidler, Mrs. D. W. Haeg, Mrs. J. D. M. Hutchinson, Rev. K. J. Joblin, Mr. H. E. Langford, Rev. E. S. Lautenschlaeger, Mr. L. Macaulay, Mr. D. W. McGibbon, Rev. V. T. Nooney, President A. B. B. Noor, Mr. G. H. Sheppard, Mr. H. J. Sissons, Mr. F. A. Vansbrough, Mrs. J. R. M. Wilson, Mr. C. F. Wood, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary; a total of 28. Mr. J. H. Bonnick, Architect, represented the firm of Gordon S. Adamson and Associates.

REGRETS:

Mr. R. F. Chisholm, Mrs. G. N. Dickle, Rev. Geo. Morrison, Mrs. C. F. McEachren, Rev. H. W. Vaughan.

PRAYER:

The meeting opened with prayer by the Rev. Dr. F. P. Fidler.

REPORT OF THE ACADEMIC BUILDING COMMITTEE:

The Chairman, Mr. Mills invited Mr. F. A. Vansbrough, the Chairman of the Academic Building Committee to report. Mr. Vansbrough reported as follows:

"Mr. Chairman, you will remember that at its meeting on March 19th the Board appointed the above Committee. This followed a recommendation of the Planning Committee in which they recommended as a first priority, an academic building containing approximately 10,000 square feet of office space with a similar area for classrooms and approximately 5,000 square feet for service areas. The terms of reference of your Committee were:

- (a) To consider the appointment of an architect
- (b) A site and
- (c) The design of the building along the lines proposed by the Planning Committee.

The Committee appointed consisted of Mrs. D. W. Haeg, Mr. D. W. McGibbon, Mr. Henry J. Sissons and Mr. C. F. Wood. To this Committee of the Board of Regents were added Professors Clarke, Jeanes, Field, Knight and Ross. The President, the Chairman of the Board of Regents, the Bursar and the Principals of Victoria and Emmanuel Colleges were ex-officio members.

At a meeting of the Board held on May 26th the appointment of Mr. Gordon S. Adamson and Associates as architects was approved and approval was also given for the site of the new building to be south and east of Emmanuel College building.

Following this approval, several meetings of the Academic Building Committee have been held in which we have gone over in detail preliminary drawings for the new building with the architect. At our last meeting the drawings which Mr. Bonnick will submit to you today were approved and we are now asking the Board for their consideration of these drawings, and if possible, their approval so that the architects may proceed with the working drawings.

I might say that these preliminary drawings have been submitted for inspection as required under the Victoria University Act to the Victoria College Council and to the Senate of Victoria University.

Respectfully submitted,

F. A. Vansbrough."

PRESENTATION OF PLANS BY THE ARCHITECTS:

Mr. John Bonnick, a partner of Gordon S. Adamson and Associates, described the building in detail using mounted floor plans, proposed elevations and a scale model showing the location of the new building in relation to existing Victoria University buildings. The new academic building was planned to harmonize in appearance and scale with the Library and Emmanuel College.

It was proposed to construct a building with five floors. The mechanical rooms and lower level of the auditorium and student washrooms below grade, and five classrooms and upper auditorium on the grade level. The first floor would have 2 classrooms seating 60, a committee room, the offices of the President, the Principal, the Dean of Women, the Senior Tutor, the Registrar and the Bursar. The second floor was planned to contain a seminar room, a staff lounge, 26 academic offices, and an office for the staff secretary. The third floor would house 24 academic offices, a seminar room, an office for the staff secretary, staff washrooms, and a mechanical room for the air conditioning equipment.

Mr. Bonnick stated that the building would have three entrances with the main entrance on the north. An oil hydraulic elevator, similar to the one installed in the Library was also included. Smaller windows were planned on the south east and west elevations than on the north to control the heat from the sun. The class room floor on the south side was to be set back to carry this architectural feature of the Library to the academic building.

The building site leaves a span of 65 feet between the Emmanuel College building and the proposed north entrance and 30 feet between Emmanuel College and the north west corner of the new building.

Members of the Board questioned Mr. Bonnick on various aspects of the building. It was pointed out that the structure of the building was not being designed to accept any future vertical additions.

It was noted that the driveway now leading from Queen's Park road would have to be relocated possibly from Charles Street.

Following a full discussion of the plans it was moved by Mr. H. E. Langford, seconded by Mr. J. B. Allen that the Architect be given authority to proceed with the working drawings of the proposed new academic building.  
Carried.

The meeting adjourned at 5:20 p.m..

*John Bonnick*  
Chairman

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS HELD IN ALUMNI HALL AT 4:00 P.M., THURSDAY, JANUARY 31, 1965.

## PRESENT:

Mr. R. S. Hills, Chairman, Mr. J. B. Allen, Mr. J. D. Arrup, Mr. A. C. Ashforth, Rev. G. E. Ashton, Rev. G. W. Birch, Dr. Jean F. Davey, Mr. J. S. Beaman, Mrs. G. H. Dickie, Mr. L. H. Earl, Mr. G. W. Edmonds, Mr. G. A. Falls, Rev. F. P. Fidler, Mrs. D. W. Haag, Mrs. J. D. H. Hutchinson, Acting Principal R. J. Juhlin, Principal E. S. Lautenschlaeger, Mr. H. E. Langford, Mrs. C. F. McEachren, Rev. G. M. Morrison, Mr. N. J. Sissons, Mr. F. A. Wamsbrough, Mr. V. L. Wheeler, Mr. C. F. Wood, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary; a total of 26.

## REGRETS:

The Chairman stated that Dr. Moore had expressed his deep regret at his inability to be present, because of an illness which has confined him to his home for the past two weeks, and expressed his appreciation for the flowers sent to him by the Board. The Secretary read messages of regret from the following: Rev. W. F. Sanister, Mr. J. T. Bryden, Mr. F. M. Cass, Mr. G. H. Sheppard, and Mrs. J. R. K. Wilson who has been admitted to the hospital.

## MINUTES:

The minutes of the meetings held October 29, 1964, and November 17, 1964, and which have been circulated to all the members of the Board were adopted on motion of Mr. J. B. Allen and Mr. A. C. Ashforth.

## CORRESPONDENCE:

The Secretary read a letter received from Mr. V. E. Ryan, Superintendent of Buildings and Grounds, stating that "all gates to the grounds of Victoria University were closed from 5:00 p.m. on Thursday, December 24, 1964, and opened again at 8:00 p.m. on Saturday, December 26th, 1964.

And, a letter from Mr. F. W. Thompson, 50 Indian Valley Trail, Port Credit, Ontario, the Treasurer of the Class of 1927, requesting that the income on the class of 1927 Scholarship Fund be now applied to provide an annual scholarship to be donated as the Senate of Victoria University may decide."

On motion of Mr. J. D. Arrup and Mrs. J. D. H. Hutchinson it was agreed to acknowledge Mr. Thompson's request and forward it to the Senate for appropriate action.

## GIFTS AND BEQUESTS:

The Secretary reported the following gifts and bequests received since the last meeting of the Board:

1964			
Oct. 30	Prof. Robert Bobbie	200.	Elizabeth Bell Scholarship
Nov. 5	Royal York Road United Church	700.	Emmanuel College Bursaries
11	Mrs. Ethel May Taylor	300.	James Carson Taylor Memorial Schol.
11	Mrs. Helen Irwin Sharp	5.	276 Pratt Memorial Room
11	Mrs. Mary Adams Ford	35.	do.
11	Mrs. Mary E. Coulter	25.	do.
11	Rev. W. E. Fletcher	5.	do.
11	Miss Marie Tremaine	25.	do.
11	Miss Dorothy Elliott	50.	do.
11	Mrs. Kenneth Wilson	10.	do.
11	Miss M. Edith Boney	35.	do.
11	Miss Velma Cannon	20.	do.
11	Mr. Robert F. Chisholm	105.07	do.
18	Mrs. Edith M. Davidson	400.	Principal Richard Davidson Memorial Prize

January 21, 1965

1964

Nov. 25	Atkinson Charitable Foundation	10,200.	Victoria College Bursaries
26	Miss Ethel Allan	5.	E. J. Pratt Memorial Room
Dec. 1	Mrs. Florence E. Bradshaw	1,000.	The Gordon Bradshaw Schol.
2	Prof. W. E. Staples	40.	J. F. McLaughlin Schol.
2	Business Women's Club of Bloor St. United Church		25. George C. Pidgeon Schol.
9	Leaside United Church Session Fund	100.	Specific Gift to Emm. Coll.
10	The Kirk Club of Bloor St.U.C.	25.	E. J. Pratt Memorial Room
14	Miss Ina H. McCauley	500.	do.
14	Victoria College Alumnae Assoc.	150.	Victoria College Scholarships
14	Anonymous	100.	De Witt Scholarship
14	Anonymous	600.	Travelling Schol. in Classical Studies
14	Anonymous	1,300.	For Miscellaneous Operating Purposes
15	Mrs. Lois Latimer	10.	John Fletcher McLaughlin Schol.
17	Miss Mabel A. Skinner	200.	Emmanuel College Bursary
16	Miss Shirley Coulter	5.	E. J. Pratt Memorial Room
18	Harcourt Lodge A. F. & A.M.	100.	Emmanuel College Bursary
18	Mrs. Rhena V. Robson	1,000.	Thomas Douglas Kendrick Medal
23	First United Church Port Credit Session Fund	100.	Emmanuel College Bursaries
22	Lawrence Park Community Church	500.	do.
28	G. K. Gresson	10.	Victoria College Building Fund
29	General Motors International Nickel	215.20	Overhead donation re schol.
	International Nickel	200.	do.
	International Business Machines C. Conway	200.	do.
	do.	60.	do.
30	Mr. J. Kinsey	100.	Unrestricted gift
30	Prof. W. T. McCready	150.	Thomas B. McCready Memorial Prize in Spanish
31	R. K. Carty	100.	Gertrude & Dawson Matheson Prize
31	Allan, Miles, Fox & Johnston	150.	Elliott Allen Schol.
31	Miss Ruth Hubbard	50.	276 Pratt Memorial Room
31	Miss Janet A. Parker	10.	do.
31	R. L. Thompson	25.	do.
31	Miss Ethelinn Smith	20.	do.
31	Miss E. Isobel Walker	10.	do.
31	Dr. & Mrs. A. E. Perry	50.	do.
31	Dr. C. A. Baxter	10.	do.
31	Mr. Allen Hollinrake	10.	do.

1965

Jan. 11	Rev. W. B. Glenek	10.	E. J. Pratt Memorial Room
18	Prof. W. A. Dale	778.83	William Adair Dale Fellowship for Oriental Student
20	Mrs. Thomas F. Latzer	10.50	E. J. Pratt Memorial Room
		20,144.60	
		-----	

## Bequests:

Jan. 11	Estate of Bartley Bull	20,000.	Partial distribution of legacy
11	Estate of Frederick T. Bryans	1,120.	George C. Pidgeon Schol.
		21,120.	
		-----	

Total donations to E. J. Pratt Memorial Room:		
Class of 1926	500.07	
Others	555.50	
	1,055.57	
	-----	

These contributions to Victoria University were accepted on motion of the Secretary and the Rev. G. W. Birch.

## APPOINTMENTS:

(1) Rev. Dr. Arthur G. Reynolds

Principal E. S. Lautenschlaeger spoke on the need for additional staff in Emmanuel College and moved that "the Rev. Dr. Arthur G. Reynolds be

appointed to the staff of Emmanuel College as Registrar of the College, as a supervisor of the Theological Library and a member of the Church History department with the rank of Associate Professor at an annual salary of \$11,000. Dr. Reynolds will not join the Victoria University pension Fund because of his membership in the United Church Pension Fund. This appointment is to be effective July 1, 1965. The Rev. Dr. G. W. Birch seconded the motion for this appointment.

The Chairman called for a vote of the Board as a whole on this appointment. The motion was carried unanimously. The Chairman, then called for a vote on the motion, by those members appointed to the Board by the General Council of the United Church of Canada. The motion was carried unanimously.

(?) Acting Principal K. J. Joblin moved the following appointments effective July 1, 1965:

(a) Miss Janet Kirkconell, as a sessional lecturer in the Department of German at an annual salary of \$7,000. The motion was seconded by Mr. L. H. Earl and carried.

(b) Miss Jean G. Châdelne, Ph.D., as Associate Professor in the Department of French at a salary of \$10,000. The motion was seconded by Mr. J. S. Deacon and carried.

(c) Mrs. J. E. Swallow as a sessional part-time Lecturer in the Department of French at an annual salary of \$5,500. The motion was seconded by Mrs. G. H. Dickie and carried.

(d) Mr. James Carscollen, Ph.D., as Assistant Professor in the Department of English at a salary of \$8,000. per annum. The motion was seconded by Mrs. R. V. Wood and carried.

(e) Mr. Peter Hughes, Ph.D., (to be completed in June) as a Sessional Lecturer in the Department of English at an annual salary of \$7,000. The motion was seconded by Mr. K. E. Langford and carried.

#### REPORT OF THE TREASURER:

In the absence of Mr. J. T. Bryden, the Treasurer's report was presented by Mr. J. S. Deacon as follows:

Mr. Chairman:

(1) I wish to report that since the last meeting of the Board only one change in the investment portfolio has taken place. Namely the purchase of the following equity:

Nov. 9, 1964, 500 shares of CPR at \$2 5/8 - cost \$26,512.50

(2) Under the terms of the will of the late Dr. George Dorey the Board of Regents was requested to administer the capital of his estate during the life time of his widow. The capital of the estate has been received. Investment and the income earned is paid quarterly to Mrs. Dorey as required by the provision of the will. A small residue of the capital is not invested and permission is requested to open a special bank account for the deposit of these funds and to sign the necessary bank forms designating signing officers and carry out other banking functions.

Mr. Deacon moved seconded by Mr. Wansbrough that a special bank account be established as requested. Carried.

(3) A written request has been received from President of the V.C.W.A.A. Diane Deyell, the President of the V.C.A.U. Peter Sutherland and the Treasurer of the Victoria College Union, Ian Morrison, to change the manner in which the present student incidental fees are distributed. The following is the proposed amendment to the constitution of the Victoria College Union:

"THAT Article XII, Section 1e, of the VCU Constitution be changed to read:

" The above mentioned incidental fee, excluding the amount of \$7.00 from the men and \$9.50 from the women for Wynnwood, and seventy-five (75¢) from each undergraduate for the Graduation banquet shall be distributed as follows:

- I. 45% of the remaining portion paid by the men of Victoria College shall be paid to the VCUA.
- II. 20% of the remaining portion paid by the women of Victoria College shall be paid to the VCUAA.
- III. In exceptional circumstances the Athletic Unions may petition the VCU for a grant of funds during the course of any year. The criterion for the approval of the VCU in such a case shall be the presentation of just cause by the Athletic Unions.
- IV. the present III.
- V. the present IV.

The distribution of the incidental fee that has been in effect from June 23, 1960, until this time is as follows:

1. An incidental fee of \$15.00 is collected from both men and women undergraduates along with the tuition fee.
2. From this fee \$7.50 from each of the men undergraduates and \$9.50 from each of the women undergraduates is deducted to assist with the operating expenses of Wynnwood, the Students' Union.
3. A deduction of 75¢ per student is made from the \$15.00 fee to meet the expenses of the senior Dinner.
4. From the balance i.e. \$7.25 for each man and \$4.25 for each woman 30% is transferred to the Victoria College Athletic Union (men) for athletic expenses and the remainder forwarded to the V.C.U. for other student activities.
5. From the balance of the women fee (i.e. \$4.25) \$1.25 for each woman student is transferred to the Victoria College Women's Athletic Union for Athletic expenses and the remainder forwarded to the V.C.U. for other student activities.

Mr. Chairman, this change has the approval of the students organizations concerned and I move its approval.

The motion was seconded by the Rev. G. M. Morrison and carried.

Mr. Mills stated that Dr. Moore, Mr. Stokes and he were invited to appear before the Bladen Commission on Financing Higher Education on Saturday, January 23 and would report on this matter at a later date.

#### REPORT OF THE TRUSTEES OF THE PENSION FUND:

The Secretary reported as follows:

Mr. Chairman:

In order to qualify the Victoria University General Pension Plan for registration under the Pension Benefits Act of the Province of Ontario a minor amendment in the Group Annuity Policy No. RA - 3006 issued by the North American Life Assurance Company had to be made before December 31st, 1964.

This becomes amendment C to the policy and is to be attached to the minutes of this meeting. The following is a summary of the amendment:

1. The employer agrees to provide each member with a written explanation of the policy and all amendments relative thereto.
2. Any unfunded liability at January 1st, 1965, in respect of benefits under the policy shall be liquidated by the employer in the manner required by the Statutory which must not be less stringent than the requirements under the Pension Benefits Act.

The requirement under item (1) although unstated in the contract has been carried out since the inception of the Act. There is no unfunded liability as at Jan. 31st, 1965, as referred to in item (2).

Approval by the Board of Regents is requested of the above amendment.

Respectfully submitted,

F. C. Stokes for  
Mr. J. T. Bryden  
Chairman of the Trustees of the  
Pension Fund.

On motion of the Secretary and Mr. J. B. Allen the report was accepted.

#### REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. Wheeler reported as follows:

Mr. Chairman:

The Residences and Services Committee met on January 15, 1965, and reviewed the statement of the financial operations of the Residences and Union to November 30, 1964.

Your Committee considered, at some length, the problem of providing additional food service in the Students' Union to relieve the congestion in the coffee shop. Yesterday, sandwiches and milk were available for purchase in the Terrace Room and a member of the staff was on duty during the lunch hour to service the distribution of these items. From comments by the students, this additional service was well received.

Your Committee also expressed concern at the continuing problem of demand for women's residence accommodation which appears to be getting more acute. The Committee requested that the Planning Committee give urgent consideration to the need for additional residence and union accommodation.

A survey of summer residence rates in effect on the University of Toronto campus and prepared by the Bursar was studied. It was agreed to create a new rate category for examiners, staff teachers, clergy and graduates of \$12, and \$15, per week for double or single room accommodation, and to retain the \$10, and \$12, rate for undergraduate students or students attending a summer course. The regular rate was established at \$3.00 and \$4.00 per night and \$15, and \$20, per week. These new rates are similar to those charged by St. Michael's College and slightly less than those charged by Trinity and University Colleges.

Respectfully submitted,

V. L. Wheeler  
Chairman

Mr. Chairman I move that this new rate schedule be approved and the report accepted. The motion was seconded by Mr. Edmonds and carried.

#### REPORT OF THE BUILDING COMMITTEE:

Mr. F. A. Wansbrough reported as follows:

Mr. Chairman:

Your Building Committee met on November 25th, 1964, to consider more detailed plans for the new academic building and a sub committee composed of Dr. Clarke, Dr. Field, Dr. Moore, Mr. Stokes and myself, was appointed to deal with questions raised by the engineers and architects. This sub committee met with the architect on December 2nd.

Specifications for the required structural steel were sent out in December and tenders for the supplying and erection of the steel were received on January 13, 1965, as follows:

Frankel Structural Steel Limited	\$97,814.
John I. Hepburn Limited	98,125.
Canada Iron Foundries Limited	101,000.
Dominion Bridge Company Limited	105,587.

After consultation with the Chairman of the Board and upon the recommendation of the architects Gordon S. Adamson and Associates the tender of the Frankel Structural Steel Company which was contingent upon immediate acceptance has been approved and the architects advised to inform the Frankel company of this decision.

Respectfully submitted,

F. A. Wansbrough  
Chairman.

Mr. Chairman I move that the action of your Building Committee be approved and this report accepted. The motion was seconded by Mr. C. F. Wood and carried.

The Chairman stated that some members of the staff had been interested in obtaining sculpture for the new building, and had contacted several members of the Board urging that some sculpture be purchased for the new building. Mr. Wansbrough stated that he had examined some pieces of sculpture at a recent exhibition at the request of the architect but he felt that this matter should be considered at a later date.

Mr. Langford suggested that such requests from the academic staff should come as recommendations from the Victoria College Council.

It was suggested that the model of the new building be made available for the students to examine and the architect along with Mr. Wansbrough might meet the students to explain the plans for the new academic building.

#### REPORT ON UNIVERSITY APARTMENTS:

Mr. Mills stated that it had just been discovered that Mr. Coon and his family had agreed to sell the University Apartments to the Windsor Arms (controlled by Arthur Minden) for \$390,000. Mr. Mills had informally discussed Victoria University's interest in this property with Mr. Minden and wished to meet with members of the Finance and Property Committee immediately following the meeting of the Board to discuss further action on behalf of the Board.

#### REPORT OF PUBLIC RELATIONS COMMITTEE:

Mr. L. N. Earl announced that the Victoria football team had won the Mulock Cup for the seventh consecutive year. It has been customary for the Board to entertain the team at dinner. Mr. Earl moved that an invitation be extended from the Board to the members of the team to attend a dinner at the dining room of the Board of Trade of Metropolitan Toronto on February 9th, 1965. The motion was seconded by Mr. F. A. Wansbrough and carried.

#### OTHER BUSINESS:

(1) Presentation of books.

Mr. Mills reported that an official presentation of autographed books owned by Prof. Laure Riese had been made to Victoria University in the Library on Sunday, January 20, 1965. The books collected by Miss Riese were valued at approximately \$20,000.

## (2) How supplemental examination fee in Emmanuel College.

Dr. Lautenschlaeger moved "that students in Emmanuel College who fail to write final examinations in extra courses outside the 16 hours of the required work be required to pay a fee of \$10, in order to write a supplemental examination". The motion was seconded by Dr. F. P. Fidler and carried.

BENEDICTION:

The meeting adjourned at 5:30 p.m. with the benediction pronounced by the Rev. G. H. Morrison.



Chairman

MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS HELD  
IN ALUMNI HALL AT 4:00 P.M., THURSDAY, MARCH 18th, 1965

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. B. Allen, Mr. J. T. Bryden, Mr. F. M. Cass, Mr. J. S. Deacon, Mrs. G. H. Dickie, Mr. G. W. Edmonds, Mr. G. A. Fallis, Mrs. D. W. Haeg, Mrs. J. B. H. Hutchinson, Rev. C. A. Lawson, Principal E. S. Lautenschlaeger, Mrs. C. F. McEachren, Rev. V. T. Mooney, President A. B. B. Moore, Mr. G. H. Sheppard, Mr. F. A. Vansbrough, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary.

PRAYER:

The Rev. Dr. C. A. Lawson opened the meeting with prayer.

RESOLUTION:

Dr. Moore stated that the University community sustained a heavy loss recently in the sudden death of Professor J. A. Irving, the Chairman of the Department of Ethics in Victoria College and presented the following resolution:

"John Irving was born on the sixth of May, 1903, and grew up and went to school in Drumbo, Ontario, going to Galt for his Upper School. He came to Victoria College and stood first in first class honours in each year of the course in Philosophy and English, graduating in 1926 with the Regents' Gold Medal, and receiving the M.A. degree of the University of Toronto next year. After three years at Trinity College, Cambridge, where he took his M.A., he spent eight years in the Department of Philosophy at the University of British Columbia. In 1945 he returned to Toronto as Professor of Ethics and Social Philosophy and head of the Department of Ethics in Victoria College, a position which he held until his death.

John Irving was perhaps more widely known among members of the philosophical profession on this continent than any other Canadian philosopher. For many years he played an active and important part in the affairs of the American Philosophical Association, first in the Pacific Division, of which he was a member of the Executive Committee in 1939-41 and Vice-President in 1944-5, and later in the Eastern Division, of which he has been a member of the executive committee since 1962. His authority as "Professor Irving of Canada" was often quoted on questions of policy and procedure. He was also President of the Pacific Congress on the Teaching of Philosophy from 1941 to 1945.

Among John Irving's numerous scholarly publications, pride of place belongs to his magisterial treatise on The Social Credit Movement in Alberta (1959), a unique work in which his early knowledge of rural life, his extraordinary grasp of intricate detail, his interest in people as individuals, his mastery of the methods and findings of sociology, his concern with the values of democracy and the realities of Canadian politics, and his great gifts of lucid exposition all found full play. He also published many articles on the history of philosophy in Canada, a subject on which he was the undisputed authority. He had an abiding interest in the phenomena of the religious life, and specifically of mysticism, on which he published some well-known papers. But in his years at Toronto his main concern was less to pursue his own thoughts than to interpret to the literate public some of the great advances of knowledge in our day, especially in the behavioural sciences, and to evaluate the impact of this new knowledge on the cultural and religious life of our civilization. In accordance with this interest he collaborated with Dr. Randolph C. Chalmers in editing two collections of papers, Challenge and Response (1956) and



The Light and the Flame (1959), that have become widely known. In pursuit of the same passionate concern he wrote many articles and reviews, and lectured to innumerable groups of all kinds throughout North America. He became a familiar figure first on radio and later on television; typical of his interest was his service as editorial adviser to the Canadian Broadcasting Corporation for their series of broadcasts on The Architects of Modern Thought. From 1952 to 1958, since when he has been contributing editor, he served on the editorial board of Saturday Night, which attracted him as the journal reaching most of those who most needed to be reached.

As a teacher John Irving will long be remembered in his College. To the great gifts of exposition that made his services as a public speaker so widely demanded he added in the classroom a warm humanity and a genuine interest in his students that they recognized and appreciated.

The last two years of his life were clouded by serious illness, borne with great courage and determination and with an unswerving devotion to duty. His last hours were spent among the friends and colleagues whose ever deepening respect and affection he had earned and won."

It was moved by the President and seconded by Mr. Bryden that the resolution be adopted, incorporated in the minutes, and a copy sent to Mrs. J. A. Irving.

#### MINUTES:

It was moved by Mrs. Haeg and seconded by Mrs. Dickie that the minutes of the meeting held on January 21, 1965, and which have been circulated to the members of the Board be adopted. Carried.

#### CORRESPONDENCE:

The Secretary read a letter from Mrs. Irving thanking the Board for its expression of sympathy and flowers sent at the time of the death of Prof. Irving.

Dr. Moore reported a letter had been received from Mrs. J. R. M. Wilson thanking the Board for their kind wishes and flowers sent during her recent illness.

A letter had also been received from Mr. Craig Davidson thanking the Board for flowers and note of sympathy sent upon the death of his mother, Mrs. Richard Davidson.

The President also reported that all new appointments confirmed by the Board at its last meeting had been accepted.

#### GIFTS AND BEQUESTS:

The Board accepted the following gifts and bequests as advised by the President:

1965

Jan. 22	Victoria College Union	100.	Renaissance & Reformation Library
	25 Mr. & Mrs. H. D. McWilliams	100.	Emmanuel College Bursary Fund
	28 Mark St. United Church		
	Peterborough	100.	do.
Feb. 3	Nelrose United Church	500.	Emmanuel College Teaching Fellowship
	5 The Bate Chemical Corp. Ltd.		
	courtesy of G. H. Clifford		
	Smith	1,000.	Geo. C. Pidgeon Schol.

Feb. 10	Class of 12 D of North Toronto Collegiate	35.	Victoria College Bursary in Memory of Prof. Irving
	16 Miss Jean Ross	5.	E. J. Pratt Memorial Fund
	16 Miss Ottelene Fife	5.	do.
	17 Mrs. W. D. Patterson	10.	do.
	25 Mrs. L. A. Kivelle	100.	Joseph Henry Wells Prize in Old Testament
March 1	Anonymous Gift	1,000.	Emmanuel College Bursaries
	2 Rev. A. W. & Mrs. Lang	50.	Emmanuel College Bursaries
	3 Jackman Foundation	110.	Rowell & Langford Prizes
	8 Rev. J. Robert Watt	50.	Rev. W. J. Watt Memorial Prize

#### BEQUESTS:

Jan. 22 Estate of Kathrina Large 7,000.

In addition Prof. A. C. M. Ross requested permission for the teaching staff in the Department of French to present a scholarship to a student ranking highest in second year French of the courses in Latin (French or Greek option), with the following conditions: "The Department of French scholarship, awarded to the student ranking highest in French provided that he or she enrolls in French as a regular subject in the third year. Value \$100.00".

The scholarship was accepted on motion of Dr. Moore and Mrs. McEachren.

#### APPOINTMENTS:

Dr. Moore moved the appointment of the following staff in Victoria College:

1. Mr. J. H. Corbett, a teaching fellow in classics with an honorarium of \$1,000.
2. A graduate assistant in Ethics to be selected at a salary of \$1,500.
3. The cross appointment for a second year of Dr. J. W. Caron and Dr. P. A. Schouls in the Department of Philosophy with a payment of \$2,500 for each to the University of Toronto on behalf of salaries.
4. Professor Francis Sparshott as Acting Chairman of the Department of Ethics.
5. A first extension of one year to Professor Jessie Macpherson who will reach retirement age this year.
6. Rev. Keith Hawkes, M.A., B.D., as Instructor in the Department of Near Eastern Studies at a salary of \$5,000.

The motion of the President was seconded by the Rev. C. A. Lawson and carried.

Dr. Moore then moved the following appointments in Emmanuel College.

1. Rev. George McMullen to continue for a second year as special Lecturer on a half time basis at a salary of \$6,500.
2. Miss Eleanor Gamble as a special Lecturer at a salary of \$1,200.
3. Mr. John J. Weatherseed as a special Lecturer in Church music at a salary of \$1,200.
4. Dr. David Demson as a Sessional Lecturer in Emmanuel College.

This motion was seconded by Dr. Lautenschlaeger and carried.

LEAVE OF ABSENCE:

The President moved that leave of absence be granted to the following for the academic year 1965-66:

## In the Department of English:

Dr. Donald Greene at half salary  
Dr. Millar MacLure at half salary  
Dr. David Knight on loan to the University of Ibadan with full salary and pension paid by Victoria University

This motion was seconded by Mr. Bryden and carried.

## In the Department of French:

Dr. John Wood at full salary with the University of Toronto paying half his salary in return for teaching assistance in the graduate school and the Department of Extension during the summer of 1965.

The motion was seconded by Mr. Deacon and carried.

## Summer Leave:

Dr. C. E. Rathe to be granted summer leave with a travel grant of \$1,500.

The motion was seconded by Mr. Bryden and carried.

REPORT OF FINANCE AND PROPERTY COMMITTEE:

"Mr. Chairman,

The Finance and Property Committee met on March 16th and considered the following:

(1) A report obtained by Mr. D. W. McGibbon from the Producing Department of the Imperial Oil Co. Ltd. concerning the value of Mineral Rights held on a farm in the Viking Kinsella area of Alberta. The Producing Department stated, "It would be most difficult to assign any value to the section of land (upon which Victoria University owns mineral rights). This area has been extensively drilled with no results. The section in question is surrounded with dry holes and a diagonal offset shows a dry and abandoned well." Your Committee agreed that the National Trust Co. should be advised that any charge for taxes levied by the Province of Alberta with respect to holdings of Mineral Rights should be refused and the rights surrendered if necessary.

(2) After due consideration it was agreed to recommend to the Board of Regents that the executors of the estate of the late W. C. James be notified that the Board will waive any legal claim to \$976.91 refunded by the North American Life Assurance Co. to the Estate. This sum represents an overfunding of pension benefits by Victoria and is in accordance with special pension arrangements made for Mr. James who joined the staff at the age of 57.

(3) The investment transactions carried out by the Investment Sub-Committee under the Chairmanship of Mr. J. S. Deacon since the last meeting of the Board are recommended for approval.

CURRENT FUNDS

Sales  
50 Rights Muran & Erie Mortgage Corporation - proceeds 100.25

## Purchases

National Trust Short Term Deposits  
\$ 30,000. for 30 days at 4% - due March 17 cost 50,000.00  
150,000. for 64 days at 4½% - due April 20 cost 150,000.00  
150,000. for 91 days at 4 3/8% - due May 17 cost 150,000.00

\$150,000. for 120 days at 4.45% - due June 15 cost 150,000.00  
200,000. for 150 days at 4.50% - due July 15 cost 200,000.00  
300,000. for 182 days at 4.55% - due August 16 cost 300,000.00

BLOOR STREET LEASE ACCOUNT

## Sales

\$ 75,000. Canadian National Railways  
4½% due April 1, 1967 - proceeds \$75,375. gain 937.50  
\$150,000. Government of Canada  
4½% due Jan. 15, 1968 - proceeds 150,000. gain 1,625.00  
\$ 50,000. Government of Canada  
5% due Oct. 1, 1968 - proceeds 50,750. gain 750.00

## Purchases

## Guaranteed Trust Certificates -

\$100,000. York Trust and Savings Corporation  
4 3/4% for 210 days due Aug. 26 cost 100,000.00  
\$ 75,000. York Trust and Savings Corporation  
4 3/4% for 240 days - due Sept. 25 cost 75,000.00  
\$100,000. Eastern & Chartered Trust  
4 5/8% for 270 days - due Oct. 25 cost 100,000.00  
\$100,000. Eastern & Chartered Trust  
5% for 1 year - due Jan. 28, 1966 cost 100,000.00

The rearrangement of short term investments is to take advantage of higher yield and to provide funds for progress payments when required for the new academic building and for current operating funds.

(4) It was reported by Mr. Mills that the Windsor Arms Hotel Limited had indicated by a letter dated March 11, 1965, that they were planning to proceed with the integration of the University Apartments into the Windsor Arms Hotel operations. The Finance and Property Committee recommended that the President and Bursar consult with the Vice-President of the University of Toronto to determine the possibility of expropriating the apartments under the terms of the University of Toronto Act.

(5) Your Committee requested the Trustees of the Pension Plan to consider an amendment to the plan to permit new members of the academic staff to join the plan without the required waiting period.

All of which is respectfully submitted

J. T. Bryden  
Chairman"

Mr. Bryden moved the adoption of the report which was seconded by Mr. Deacon  
REPORT OF THE ACADEMIC BUILDING COMMITTEE: and carried.

"Mr. Chairman,

Your Building Committee met on February 2nd to receive the progress report of the Architects. Mr. Floyd recommended the relocation of a large Linden Tree to an area west of the south walk leading to Emmanuel College and this has been done by the Cedarvale Tree Experts Co..

Your Committee discussed the advisability of connecting the new building to the Victoria College building by an underground tunnel, for use of students and to house power and steam conduits. It was agreed that this should be included in the specifications.

The Committee discussed the future use of closed circuit Television in the classrooms and decided that provision should be made for the installation of the necessary duct work for a future installation of a Television circuit.

It was agreed that walks, retaining wall and flagstone paving, should be included in the general contract.

Our Architects are now preparing the final drawings and specifications and hope to be ready to submit the plans for tender early in April with construction to begin May 8th. As soon as the plans are completed and approved by the Building Committee a special meeting of the Board will be requested to obtain approval for the calling of tenders.

Respectfully submitted

F. A. Wansbrough  
Chairman  
Academic Building Committee"

Mr. Wansbrough moved the adoption of the report which was seconded by Mr. Sheppard and carried.

REPORT ON UNIVERSITY APARTMENTS 6 - 8 ST. THOMAS STREET:

Mr. Mills stated that Mr. S. B. Coon had entered into an agreement to sell the University Apartments to the Windsor Arms Hotel Ltd.. Mr. Arthur Minden, one of the principals of the Windsor Arms had agreed to discuss the possible purchase of the apartments by Victoria on his return to Toronto from a vacation. Mr. Mills had not heard from Mr. Minden, but had received a letter from Mr. R. A. Gross of the legal firm Minden and Gross advising that the Windsor Arms Hotel Limited was preparing to proceed with its original plans to incorporate the apartments into the hotel operation. The Finance and Property Committee at its meeting March 16th had been advised of this development and recommended to the Board of Regents that the necessary action be taken to expropriate the property at 6 - 8 St. Thomas Street.

Following a discussion of the need for the property in the future development of Victoria, it was moved by Mr. Sheppard and seconded by Mr. Deacon that "the Board of Regents of Victoria University request the Board of Governors of the University of Toronto to prepare the necessary documents for the expropriation of the property at 6 - 8 St. Thomas Street under the powers of the University of Toronto Act." Carried.

The meeting adjourned at 5:15 p.m..

  
Chairman

THE MINUTES OF A SPECIAL MEETING OF THE BOARD OF REGENTS HELD IN ALUMNI HALL AT 9:00 p.m., THURSDAY, APRIL 8, 1965, PURSUANT TO NOTICE.

PRESENT:

Mr. R. S. Mills, Chairman, the Hon. F. M. Cass, Dr. Jean F. Davy, Mr. J. S. Deacon, Mr. L. W. Earl, Mr. G. W. Edmonds, Mr. G. A. Fallis, Rev. F. P. Fidler, Mrs. D. W. Haag, Principal K. J. Joblin, Principal E. S. Lautenschlager, the Hon. L. Macaulay, Mrs. C. F. McEachern, Rev. V. T. Mooney, President A. B. S. Moore, Rev. G. H. Morrison, Mr. N. J. Sissons, Rev. H. W. Vaughan, Mr. F. A. Wansbrough, Mr. R. W. Wood, and Mr. F. C. Stokes, Secretary. Miss Christie, Principal of Covenant College, was present by invitation.

REGRETS:

Rev. G. W. Birch, Mr. J. T. Bryden, Mr. R. F. Chisholm, Mrs. J. D. H. Hutchinson, Mr. H. E. Langford, Mr. D. W. McElbain, Mr. G. H. Sheppard, Mr. W. L. Wheeler, Mrs. J. R. M. Wilson, and Mr. C. F. Wood.

Mr. R. S. Mills occupied the chair.

PRAYER:

The meeting was opened with prayer by the Rev. Dr. Harold W. Vaughan.

PRESIDENT'S ITEMS:

Dr. Moore stated that this week the Church and Canada had lost through death a great friend in the passing of the Very Rev. Jessie H. Arnpup, a member of the Board of Regents. A resolution concerning his service would be presented to the next meeting of the Board. The Board stood in silent prayer, followed by a prayer by Dr. Moore.

REQUEST FROM COVENANT COLLEGE:

Mr. Mills called on Mr. Fallis to present a request from Covenant College to Victoria University to apply for the expropriation of 63-65 Charles Street West. Mr. Fallis read a letter to the Board from Miss Christie, Principal of Covenant College, stating that it was essential to the College that the property to their East be acquired for future College expansion. Miss Christie was present to answer any questions the Board members wished to ask concerning this request.

Mr. Mills asked how the title to the present property was held; Mr. Fallis stated that the westerly half of the property was in the name of Victoria University, and the easterly half (two properties having been expropriated) was held by two Trustees for Covenant College.

Mr. Fallis stated that immediate action was essential, as the owners of 63-65 Charles Street West, the Toronto Ladies Club, had applied to the Committee of Adjustment for permission to waive the zoning restriction on building set-back requirements at the front and from the East and West lot lines, and the hearing of this petition was scheduled for April 12th.

It was moved by Mr. Macaulay and seconded by Mr. Deacon that the Board of Regents of Victoria University request the Board of Governors of the University of Toronto to begin expropriation proceedings to acquire the property 63-65 Charles Street West for the future needs of Covenant College.

The motion was carried unanimously.

Mr. Fallis stated that the application to the Committee of Adjustment, by the Toronto Ladies Club, implied a major zoning change, and not a minor revision and that he would represent Covenant College at the hearing to object to the application.

The Chairman instructed the Bursar to write to the Secretary of the Committee of Adjustment, to advise the Committee that expropriation proceedings were being instituted to acquire 63-65 Charles Street West.

Mr. Fallis stated that a representative of Loretto College would also be present at the hearing to object to the zoning changes asked.

MINUTES OF MARCH 18:

It was moved by Mr. Mansbrough and seconded by Mrs. Wood, that the minutes of March 18, 1965, be adopted as circulated, with the inclusion of a statement recording the adoption of the report of the Treasurer. Carried.

INCIDENTAL FEES:

The Bursar reported that the Emmanuel College Student Society, and the Victoria College Union Council, had both requested an annual increase of \$2.00 in their student incidental fee, which is used to finance student activities. The proposal would increase the Emmanuel College incidental fee from \$10. to \$12., and the Victoria College incidental fee from \$15. to \$17. It was moved and seconded, by Dr. Moore and Dr. Lautenschlaeger, that these increases in fees, be approved. Carried.

REPORT ON UNIVERSITY APARTMENTS:

The Chairman announced that the University of Toronto Board of Governors had arranged for the passing of the necessary by-law to appropriate the University Apartments for Victoria University, and notice of this action had been given to the Vendor and purchaser of the property. As a result the scheduled closing of the Windsor Arms' purchasing of the property was postponed on March 31st, to May 1st.

It was moved and seconded by Mr. Falls and Mr. Macaulay, that the Board now request our property management department to take over the operation of the Apartments as of May 1st, 1965. Carried.

REPORT OF THE CHAIRMAN OF THE ACADEMIC BUILDING COMMITTEE:

Mr. F. A. Mansbrough reported as follows:

Mr. Chairman,

Your Committee met with the Architect Mr. J. H. Bonnick of Gordon S. Adamson & Associates on March 31st and reviewed the plans for the new Academic Building which at that time were virtually complete. The building as now planned will contain - one large lecture hall seating 291, two classrooms seating 20, three classrooms seating 40, two classrooms seating 60, and two seminar rooms seating 20, or a total of ten additional classrooms. Provision has been made on the two upper floors for 51 individual academic offices and two secretarial offices and a committee room seating 26. The offices of the President, Principal, Senior Tutor, Dean of Women, Registrar and Bursar have been included on the second floor. By including the administrative offices in the new building 10 additional rooms in Victoria College building will be available for other uses.

The building is designed to harmonize with the other buildings on the campus and it is proposed to use the same type of stone as employed in the Library. Although the campus will be somewhat disturbed during the course of construction the plans include the redesigning of walks and driveways to accommodate the new and existing buildings.

Negotiations have been almost completed with the University of Toronto and the City of Toronto for a temporary easement of land in Queen's Park immediately south of the site of the new building to permit construction of the south wall and access to the site by the contractor.

It is hoped that construction might begin by May 10th and the building completed for use by September 1966.

At the last meeting of the Building Committee it was moved by Mr. McElbion seconded by Mr. Sissons and carried unanimously "that the Academic Building Committee approve the working plans at this stage and recommend their presentation to the Board of Regents for consideration and if approved, the Executive Committee be empowered to select the most acceptable tender subject to an agreed upset price."

Mr. Chairman I respectfully submit this report.

F. A. Mansbrough, Chairman."

The Chairman called on Mr. John H. Bonnick of Gordon S. Adamson and Associates to describe the working drawings of the new academic building, on display in Alumni Hall. Mr. Bonnick explained the landscape treatment prepared by Mr. J. Austin Floyd and then discussed the architectural drawings for each floor of the building.

In response to questions by Board members, Mr. Bonnick stated that the overall size of the building was 45,300 sq. ft. and the gross estimated cost including the landscaping was \$1,100,500. The cost of the mechanical equipment, including the air-conditioning, was estimated at \$215,500.

In reply to an inquiry concerning the sound-proof quality of the walls of the academic offices, Mr. Bonnick stated that the walls were planned as a metal stud type with gypsum board on resilient clips with a plastered surface giving a 53 decibel rating.

Mr. Mansbrough moved the recommendation of the Building Committee, that the plans be submitted for tender, with the Executive Committee empowered to select the most acceptable tender subject to an upset price of \$1,250,000. The motion was seconded by Dr. Vaughan and carried.

Mr. Bonnick suggested that the following contractors be invited to submit tenders on the project:

Pigott Construction Co.  
The Foundation Co.  
Eastern Construction Co.  
Louis Donolo (Ontario) Co.  
Janin Construction Co.  
E. M. C. Cape Co.  
Perini Construction Co.  
Jackson - Lewis Co.

The Board accepted this recommendation of the Architect.

Dr. Joblin asked if the ceremonial road designed to pass to the west of the Victoria College building from Charles Street would interfere with the site of a future chapel. Mr. Bonnick stated that the architect's proposal for a future chapel site was in the area of the present Tennis Courts and if necessary the driveway in the future could be located to the east of the Victoria College Building.

Mr. Edmonds inquired if the building was designed for future growth. The President stated that all the office accommodation planned was for immediate use.

BENEDICTION:

The meeting adjourned at 5:15 p.m. with the benediction by the Rev. George M. Morrison.

  
Chairman



IN AFFILIATION WITH EMMANUEL COLLEGE OF VICTORIA UNIVERSITY

11 CHARLES STREET WEST  
TORONTO 5, ONTARIO  
OFFICE TEL. 922-1122

*We would appreciate  
this being considered as  
your letter on Thursday  
if possible*

April 6, 1965

Dr. A.S.B. Moore,  
Principal,  
Victoria University,  
Toronto 5, Ontario.

Dear Dr. Moore,

At meetings of the Board of Management of Covenant College held on July 24, 1964 and on November 9, 1964, The Finance and Property Committee was authorized to request Victoria University to initiate with the University of Toronto, steps leading to the appropriation of the property immediately to the east of our building, that is 63-65 Charles St. W. Having failed to acquire this property by other means, I am writing now to make this request of Victoria University.

For several years our Board of Management has been interested in acquiring this property and has been in constant communication with the agent handling its possible sale. During the summer of 1964 we were active consultation and made a firm offer for the purchase of the property. While awaiting response to our offer we learned that the property had been sold to another party (The Toronto Ladies Club.) This means that appropriation is necessary if this property is to be available for educational purposes.

The Board of Management desires this property for the following reasons:

Our present building does not have adequate class-room or office space for the needs of the college as these have developed since the erection of the building ten years ago.

Our college has become co-educational but we do not have residential accommodation for men or married couples. Because of the national character of the College and the nature of the work which our graduates do, it is highly desirable that both men and women students have the experience of residential life, and that families also be included wherever possible. We anticipate an increase in the number of men students as the need and opportunities become known.

With the changing needs of the Church, and the probable changes

2.

which may be necessary in the College in the future years, we believe it is very important that the way be left open for expansion or new buildings as the future may indicate. This property to the east provides the only possible means of guaranteeing opportunity for physical growth or change in the future, since we cannot build on our present structure, nor is there room for development to the south or the west.

In terms of present need and future developments we believe it is essential that this property be acquired now.

As you will know, we have delayed making this request for appropriation in the hope that arrangements could be made to acquire this property through negotiation with the new owners, and had understood that negotiations were proceeding by mutual agreement. However, today we have been served with a notice by the Committee of Adjustment of the City of Toronto for a hearing on Monday, April 12th regarding the zoning of the property.

In view of this we would request the initiation as quickly as possible of the necessary steps for the appropriation of this property for the educational purposes of Covenant College.

Yours sincerely,

E. Harriet Christie,  
Principal.

KHC/gb

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS  
HELD IN ALUMNI HALL AT 4:00 P.M., TUESDAY, MAY 25th, 1965.

PRESENT:

Mr. R.S. Mills, Chairman, Mr. J. D. Arnp, Mr. A. C. Ashforth, Mr. J. T. Bryden, The Hon. F. M. Cass, Rev. C. E. J. Cragg, Dr. Jean F. Davey, Mr. J. S. Beason, Mrs. G. M. Dickie, Mr. L. N. Earl, Mr. G. V. Edmonds, Mr. G. A. Fallis, Rev. F. P. Fidler, Mrs. D. W. Hagg, Mrs. J. D. H. Hutchinson, Principal K. J. Joblin, Mr. H. E. Langford, Principal E. S. Lautenschlaeger, Rev. V. T. Mooney, President A. B. B. Moore, Rev. G. M. Morrison, Mr. H. J. Sissons, Mr. F. A. Wensbrough, Mr. V. L. Wheeler, Mrs. J. A. N. Wilson, Mr. C. F. Wood, Mrs. B. M. Wood, and Mr. F. C. Stokes, Secretary.

REGENTS:

Rev. W. F. Banister, Mr. R. F. Chisholm, Mr. L. Macaulay, Mrs. C. F. McEachren, Mr. D. W. McGibbon, Mr. G. M. Sheppard, and Rev. H. W. Vaughan.

Mr. R. S. Mills occupied the chair.

PRAYER:

The meeting opened with prayer by the Rev. Dr. V. T. Mooney.

RESOLUTION:

The President presented the following resolution which was unanimously accepted by the Board:

"Be It resolved that we, the members of the Board of Regents of Victoria University, record with deep sorrow and regret the death of one of our fellow members, the Very Rev. Jesse Henry Arnp, B.A., D.D.,

Dr. Arnp was a true son of Victoria, graduating with his Bachelor of Arts degree in the class of 1909. From that time on he was concerned for the welfare of his Alma Mater and involved in her affairs. No one was so lively in touch with his classmates than was Dr. Arnp and only a few months ago he had the joy of meeting with a number of them in a happy reunion. It is not surprising that two of his sons, John and Harold, came to Victoria for their undergraduate work, bringing added lustre to the name of Arnp. A third generation is now in these College halls.

Dr. Jesse Arnp's service to Victoria University was manifested in particular by his membership on her governing bodies. In 1923 he became a member of the Senate and shortly after Church Union in 1925 he became a member of the Board of Regents. From that date to the time of his death he was an active member of both groups and their committees. Later he was a Board representative on the Senate and a member of its important Honorary Degrees Committee.

Victoria University took pride in the distinguished career of one of her favourite sons. His imaginative and skillful leadership, during difficult days in the Board of Foreign Missions (later Overseas Missions) was recognized by the United Church of Canada by his election to the Moderatorship in 1944. His eloquent preaching in the pulpits of Canada gave church people fresh confidence in their faith and enlarged their vision of the place of the church in our nation and world. But in his busy life throughout the church Dr. Arnp never lost sight of Victoria University and her two Colleges. He gave himself generously for their well-being.

This University is proud of a great Canadian, a gallant churchman, a distinguished Graduate, a warm friend. We shall miss him from our family circle but we shall always be grateful that we had a share in his life. As we record our sorrow and appreciation so also we extend to the members of his family our heartfelt sympathy in their great loss."

Dr. Moore also expressed to the Rev. Dr. F. W. Banister the sympathy of the Board on the recent passing of Mrs. Banister.

MINUTES:

The minutes of the last regular meeting held March 18, 1965, and the special meeting held on April 8, 1965, were approved as circulated, on the motion of Mr. Edmonds and Mr. Ashforth. Carried.

BUSINESS ARISING FROM THE MINUTES:

6 - 8 St. Thomas Street

Mr. Mills stated that Victoria University had taken over the management of the University Apartments on May 1, 1965, and the operation was working out quite satisfactorily. However, there were still two matters to be considered, the first a claim by the Windsor Arms Hotels Limited for assistance in obtaining additional land on Sultan Street to permit expansion of the hotel operations, since they were now unable to expand into the University Apartments. The second, a request from Mr. John Holmes, the Director General of the Canadian Institute of International Affairs to consider the renting of one of the Apartment buildings on a long term lease for the library and offices of the Institute. These requests were turned over to the Finance and Property Committee for consideration on motion of Mr. Langford and Mr. Sissons. Carried.

COVENANT COLLEGE:

Mr. Mills reported that the Board of Governors of the University of Toronto have not given a decision on the request to expropriate 63-65 Charles Street West for the use of Covenant College. The solicitors of the University of Toronto have requested an opinion on the legal status of Covenant College before proceeding further. The Chairman of the Board of Governors has arranged to discuss the matter with the Chairman of the Board of Regents at the end of May. PRESIDENT'S ITEMS:

Dr. Moore stated that he wished to bring before the Board for consideration the following resignations, promotions and appointments:

## (1) Resignations -

The Rev. Prof. George Boyle has submitted his resignation from the Department of Religious Knowledge for personal reasons. It was moved by Dr. Moore and seconded by Dr. Joblin that Prof. Boyle's resignation be accepted with regret, effective June 30, 1965.

## (2) Promotions -

The President recommended for promotion:

Associate Professor A. C. H. Ross to the rank of full Professor in the Department of French,  
Associate Professor A. R. Harden to the rank of full Professor, Dept. of French,  
Assistant Professor P. Sprlet to the rank of Associate Professor, Dept. of French,  
Assistant Professor D. E. Bouchard to the rank of Associate Professor, Dept. of French,  
Assistant Professor H. R. Secor to the rank of Associate Professor, Dept. of French,  
Assistant Professor W. A. Dale to the rank of Associate Professor in the Department of Classics.

Mrs. B. K. Braswell from Lecturer to Assistant Professor in the Department of English,  
Mrs. R. V. Jeanes from Lecturer to Sessional Assistant Professor in the Department of French,  
Mr. J. M. Estes from Lecturer to Assistant Professor in the Department of History,  
Mr. J. A. Graff from Lecturer to Assistant Professor on the permanent staff in the Department of Ethics  
Mr. C. D. E. Tilton from Lecturer to Assistant Professor on the permanent staff in the Department of French,  
Mr. R. A. Taylor from Lecturer to Assistant Professor on the permanent staff in the Department of English  
Dr. Robin Jackson appointed Assistant Professor on the permanent staff in the Department of English,  
Miss J. M. Bigwood appointed Lecturer on the permanent staff in the Department of Classics  
Rev. R. M. Freeman appointed Lecturer on the permanent staff in the Department of Religious Knowledge  
Prof. F. E. Sparshot appointed Chairman of the Department of Ethics.

It was moved by Dr. Moore and seconded by Dr. Joblin that these promotions be made effective July 1, 1965. Carried.

(3) Appointments -

Dr. Moore moved seconded by Dr. Joblin the following new appointments:

- Mr. Burtynsky as Sessional Lecturer in French at a salary of \$7,500.
- Mr. J. C. C. Hayes as a Sessional Lecturer in English at a salary of \$6,500.
- Mrs. A. H. Millgate as a Sessional Lecturer in English at a salary of \$6,000.
- Dr. Douglas Shanks as part-time Lecturer in the Department of Religious Knowledge at \$1,200.
- Dr. D. V. Wade as part-time Lecturer in the Department of Religious Knowledge at \$2,000.
- Mr. C. C. Brodeur as Sessional Lecturer in Ethics at \$1,650.
- Mr. J. R. H. Bristol as Sessional Lecturer in Ethics at \$1,500.
- Mr. T. Schindler Instructor in German at \$3,000.

The motion was carried.

CROSS APPOINTMENTS:

Dr. Moore moved seconded by Dr. Joblin the continuing of the cross appointments of:

- Mr. P. A. Schoultz and
- Mr. J. W. F. Caron in the Department of Philosophy, University of Toronto.

Carried.

LEAVE OF ABSENCE:

The President stated that Prof. Miller MacLure had previously been granted leave of absence for a half year. Prof. MacLure has now been requested to teach summer school for which the University of Toronto will pay to Victoria his salary for a half year. Dr. Moore stated that Dr. MacLure would therefore be entitled to receive his full salary during his leave of absence.

Dr. Moore reported further that Prof. Sparschott had been granted leave of absence without salary for the second academic term next year to lecture in another University.

GIFTS AND REQUESTS:

The Rev. Richard H. W. Davidson and the other members of the late Principal Richard Davidson's family had written to the President expressing their wish to establish a prize of \$100. in the second year of the course in Church Worship in Emmanuel College in the memory of Principal and Mrs. Davidson. Dr. Moore reported that the Davidson family hoped to eventually endow this prize.

It was moved by the President and seconded by Mr. Falls that the prize be accepted by the Board and recommended to the Senate for administration. Carried.

The President read the following list of Gifts received since the last meeting of the Board:

1965			
March 15	Nelson Chappel	10.50	Class of 1927 Schol.
24	Mrs. A. D. Matheson	700.00	Gertrude & Dawson Matheson Schol.
April 5	Miss Rebel Skinner	300.00	Emmanuel College Bursary
6	Mrs. Alice Skinner Strangeway	10.00	276 Pratt Memorial Fund
6	Mrs. Rita Brethen Covers	20.00	do.
12	Rev. J. Elwood Mitchell	25.00	E. Wray Mitchell Mem. Prize
13	Mr. R. S. Harris	50.00	Vic Coll. bursary in memory of Prof. Irving
14	Emmanuel United Church	5,000.00	Emmanuel College Bursaries
22	Wilegend Ham. Foundation	107.50	E. J. Pratt Mem. Fund
May 3	Prof. W. E. McLeod	100.00	The William Ewart Staples Schol.
6	St. Andrews United Church, Chatham	500.00	Emmanuel College Bursaries
10	Vic. College Alumnae Assoc.	100.00	Margaret E. T. Addison Mem. Schol.
		\$ 6,423.00	

REQUESTS:

- April 7 Estate of Joseph & Louise Leppert 5,000.00  $\frac{1}{2}$  bequest
- May 11 Estate of Katherine V. R. Large 1,219.48  $\frac{1}{5}$  share of distribution
- \$ 6,219.48

It was moved by Dr. Moore seconded by Mrs. Wilson, that these gifts be accepted and recorded in the minutes. Carried.

NOTICE OF REQUESTS:

The Secretary reported the Notice of two bequests had been received.

- (1) The Edwin W. Hilborn Estate

To pay to Victoria College (University of Toronto) to assist one or more worthy students financially unable to meet their educational expenses in the discretion of the authorities of the said Victoria College the sum of \$2,500.

- (2) The Professor John Dow Estate

The residue of the Canadian estate following the death of Miss Isabella Dow and Mr. George A. Dow.

The report of the bequests was accepted on motion of Mr. Stokes and Mr. Langford and Carried.

REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. Chairman,

I wish to report that your Finance and Property Committee met on May 20, 1965, and now submits the following items for the consideration of the Board:

The transfer of the property, 6 - 8 St. Thomas Street, known as the University Apartments has been completed and effective May 1, 1965, the management of this property has been conducted by the Administrative Officers of Victoria University. It is expected that the annual net return will exceed 6%.

A change in the requirements for admission to the Victoria University Pension Plan is being prepared by the Actuaries of the North American Life Assurance Co. The revised plan will permit new members of the teaching staff from the level of sessional lecturer up to the professorial ranks, to join the Pension Plan without the one year waiting period presently in effect. The Actuaries are also considering a modification to the plan to permit integration with the Canada Pension Plan, and their recommendations for these changes will be considered by the Trustees at a later date.

The purchase of the University Apartments was financed by the sale of low yield debentures which were approaching maturity. Your Investment Committee has arranged for the sale of:

100,000, Ontario Hydro 2% Jan. 15, 1968	loss \$7,250.	\$192,000.00
100,000, Ontario Hydro 2 3/4% June 1, 1971	loss \$7,250.	\$ 90,250.00
150,000, Ontario Hydro 3% April 1, 1967	loss \$3,687.50	\$475,687.50
		\$477,537.50

The Finance and Property Committee received a statement from the Academic Building Committee and approved the recommendation to be presented to the Board by Mr. Mansbrough, Chairman of that Committee.

Serious consideration of the proposed budget for the year 1965-66 has been given by the Budget Committee. An unfavourable financial position, the approach of which we have foreseen for some time, appears to have now arrived with our income relatively fixed and with expenditures, particularly for academic salaries and library operations continuing to increase at a rate somewhat higher than salary increases in other areas of the economy. The budget anticipates an operating deficit of \$90,645, and under the present circumstances your Committee recommends the acceptance of such a budget for the next year. It is unlikely that the rate of increased expenditures will decrease as long as academic staff are in such demand and immediate consideration must be given to developing other sources of

income. Your Committee has suggested the exploring of such possibilities as: increased enrollment; additional support from the Church at large, for Emmanuel College; an increase in tuition fees; a more (favorable) distribution of the Federal Grant; a change in the proportion of graduate representation of Victoria College on the Board of Regents that would permit Victoria to receive provincial aid.

It has been the practice for some years to undertake special projects to improve our buildings and grounds and this year it is planned to draw from the Reserve account \$12,740, for special building projects and \$12,805 for grounds improvement. This is approximately \$10,000, less than that appropriated last year, but it was felt that with the dislocation of our campus by the proposed construction in the next 12 months, expenditures for grounds improvement could be reduced at this time.

Study has been given to pension benefits under the earlier Pension Plan. The late Prof. V. E. Staples was on the first contributory plan and under the normal terms of this plan on his death pension benefits would have ceased. If Prof. Staples had been on a still earlier pension plan, the Superannuation and Widows' pension fund, his wife would have received approximately \$100. per month. The circumstances have been studied by our Actuaries and it is recommended that a monthly payment of \$100. be made to Mrs. Staples for the balance of her life. An allowance for such an expenditure has been made in the proposed budget. It was also recommended that the officers of Victoria inquire into the financial position of Mrs. E. J. Pratt in view of the serious illness of her daughter and report to the Finance and Property Committee.

Mr. Chairman, I recommend the acceptance of this report and move its adoption.

J. T. Bryden  
Chairman -  
Finance and Property Committee.

The report was seconded by Mr. Stokes and Carried.

Mr. Bryden revised the major budget items for the consideration of the Board members.

Dr. Lautenschlaeger stated that he had brought to the attention of the Emmanuel College Council the need to raise 2 million dollars from the Churches to underwrite the costs of operating Emmanuel College, and indicated his willingness to begin such a campaign in the near future.

Dr. Moore proposed that the Finance Committee be responsible for the setting up of a sub-committee on Development to begin a serious study of fund raising for the support of Emmanuel College and also to provide assistance to Dr. Ross Macdonald who is interested in raising funds for student aid.

The motion to accept the report of the Finance and Property Committee was carried.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. Chairman,

The Residences and Services Committee met on Friday, May 7th, and the following major items were considered at that time:

Report on summer business:

The Bursar reported that advance reservations for the summer residence operations had been quite satisfactory and were approximately equal to those received last year. On the basis of this, he anticipated summer revenue at approximately the same level as enjoyed last year.

Report of the Dean of Women:

Miss Carmichael recommended and moved the appointment of four Dons for the 1965-66 academic year:

Miss Janet Kircconnell, B.A., as Senior Don  
Miss Joan Bigwood, B.A., Ph.D.  
Miss Donna Rummalls, B.A., B.D.  
Miss Patricia McIlintan, B.Sc.

Dr. Moore seconded this recommendation and it was carried unanimously. The Dean of Women also moved that the fee for the Doctor be increased from seven to eight dollars per student in residence. This motion was also carried.

Finally, the re-appointment of Miss Lillian Bailey as relief nurse in the infirmary was recommended and approved. This re-appointment involves an increase in the number of hours of duty and a corresponding increase in remuneration.

Report of the Senior Tutor:

Dr. Clarke reported that a number of interesting speakers had been invited to the Men's Residences during the past academic year and, on January 26th, a special dinner was held for Miss Dorothy Falconbridge, a former Dietician of Burwash Hall, marking the 40th anniversary of the date when she joined the staff. He also reported on, and expressed his gratitude for, the Hallam electric organ which had been donated to the Residence during the year as a gift from Mr. Graham McLaughlin.

The Senior Tutor also recommended the re-appointment of the following Dons:

Mr. A. K. Sen in North House Mr. Peter Bishop in South House  
Dr. J. A. Graff in Gate House Rev. Geo. Saunders in Ryerson House  
Mr. G. H. Patterson, Middle House

and the appointment of Mr. Alex Fallis, B.Sc., to Caven House and Mr. Douglas Kaufman the elected Don for Gandier - Bowles Houses.

These recommendations were seconded by Dr. Moore and approved unanimously by the Committee.

Finally, Dr. Clarke recommended the appointment of Mr. Howard Rundle as a Junior Don, to tutor in Mathematics to the residence students. He also recommended that Mr. Rundle be granted an honorarium of half his normal residence fees for his assistance as a tutor in the Residences. These recommendations were approved.

Budget 1965 - 1966:

The detailed Budget for the operating year 1965 - 1966 was considered at some length and it was pointed out that assuming no increase in Residence fees, the Budget indicated deficits of \$21,530. in the Men's Residences, \$20,330. in the Women's Residences and approximately \$450. in the Students' Union, or a total deficit of \$42,310. on the combined operations, compared with an expected deficit this year of \$14,000. The Bursar reported that if the Residence fees were raised on an average of \$75. per student per annum, the income from fees would be increased by approximately \$37,500. The Senior Tutor also stated that he felt it would be advantageous to establish a single fee for men rather than a single room and double room rate as has been the practice in the past in the Men's Residences.

Following a discussion on the need for increased revenue, it was moved by Mrs. Haeg and seconded by Mr. Edwards, that the Residences fees be increased to \$740. (double or single) for men and to \$700. (including the \$15. infirmary fee) for women and that the rate for the men in Emmanuel College whose term is two weeks shorter be increased proportionately (i.e. \$690.). This motion was approved unanimously by the Committee.

Finally, the Bursar suggested that the Dieticians in the Dining Halls examine the rates charged for meals sold for cash, to keep these prices in line with the new residence rates. It was also suggested by Dr. Clarke that a weekly rate be established for students entering after the beginning of the term at a slightly higher rate than that charged students for the entire term.

Special Appropriations:

The Committee examined the proposed special appropriations which are normally charged against the Reserve Account set aside for purposes of major repairs and maintenance. It was pointed out by the Chairman that if all the special projects were adopted that the Reserve Account would be exhausted by the end of the next Academic year. It was agreed that the list of special appropriations be re-examined and discussed with the Chairman of the Budget Committee and the Treasurer before being presented to the Board of Regents. This meeting was held on Thursday, May 20th, and a revised and somewhat reduced list of special appropriations was approved. At the same time a transfer of some \$35,000. to the Reserve Account approved. The effect of the University was agreed upon. The effect of these decisions is to leave approximately \$40,000. in the Reserve Account after taking care of the special appropriations approved for this coming year, and it is anticipated that this should be adequate for the Residence needs for the next year or two.

All of which is respectfully submitted,

Mr. W. L. Wheeler,  
Chairman - Residences and Services Committee.



Mr. Wheeler moved the acceptance of his report. The motion was seconded by Mr. Edmonds and carried.

REPORT OF THE ACADEMIC BUILDING COMMITTEE:

Mr. Chairman,

At the last meeting of the Board of Regents approval was given to accept a contract for the construction of an Academic Building if the cost did not exceed \$1,750,000. On May 6, tenders were received from six construction companies which ranged from \$1,589,700, to \$1,665,000. Since that time the Architects and Engineers have endeavoured to modify the specifications to bring the price closer to a more acceptable amount.

The Building Committee met on May 20th with the Architects and approved changes which would reduce the total cost by \$159,000, and together with the refund of Federal Sales Tax of approximately \$60,000, would reduce the cost to approximately \$1,375,000. The Architects are hopeful of obtaining further reductions when reports are received on an acceptable alternative to the specified type of partitioning. The size or operation or general content of the building have not been changed. If substantial reductions in cost are still to be realized, then some changes would have to be made that would seriously change the nature of the building. The increase in tenders above the estimated cost is not inconsistent with the trend of present day construction and indicates a marked increase in building costs since the construction of the Library in 1961.

The lowest bidder, the Jackson-Lewis Co., has indicated that they are prepared to begin construction at once at a cost not to exceed \$1,375,000. (Plus the Federal Sales Tax, which is refundable) upon receiving a letter of intent from the Board, with the contract price to be negotiated when modifications of the specifications are completed.

Your Academic Building Committee has brought this situation to the attention of the Finance and Property Committee and has their support.

Mr. Chairman, on behalf of your Committee I recommend that construction on the Academic Building be commenced at once by the Jackson-Lewis Co., with the amount of the contract not to exceed \$1,375,000, plus Federal Sales Tax and the final contract price to be negotiated by the Building Committee when the changes in specifications are completed with power to act.

Respectfully submitted,

F. A. Vansbrough  
Chairman-Academic Building Committee

Mr. Vansbrough's motion was seconded by Mr. Wood.

Several suggestions were made to the Building Committee by members of the Board.

(1) That the Architect include a percentage incentive clause to encourage the contractor to seek further reductions in cost.

(2) That an attempt be made to obtain a lower cost for the bronze windows, doors and trim rather than go to anodized aluminum.

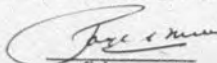
It was agreed that the lowest tender was sufficiently below the next (\$8,300), that there was no question of awarding the contract to any other bidder, nor would there be any advantage in reopening the bidding with the present demand for construction in Toronto. The report was approved and the motion of the Chairman of the Building Committee carried.

OTHER BUSINESS:

The President also reported that in the final results for this academic year 61 Victoria students obtained first class honours.

It was also reported that Miss Jessie Macpherson had recently broken her hip in a fall, but she was now making a very satisfactory recovery.

The meeting adjourned at 6:00 p.m. on motion of Dr. Rooney.

  
Chairman

VICTORIA UNIVERSITY

SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1965, to June 30th, 1966

ADMINISTRATIVE STAFF

Moore, A. B. B.	\$23,000
Ross, A. C. M.	14,300
Stokes, P. C.	13,500
Dunsmore, K. M.	12,500
Macdonald, R. H.	10,700
Carmichael, Miss M. I.	10,000 +)
	1,500 )
Ryan, W. E.	8,500

VICTORIA COLLEGE STAFF

Frye, H. N.	21,500
Truthewey, W. H.	16,700
MacLean, K.	16,700
Arnold, R. K.	16,100
Robson, D. O.	16,000
Joblin, K. J.	16,000
Wood, J. S.	15,800
Coburn, Miss K.	7,800 (1/2-S)
MacLure, M.	15,300
Risso, Miss L. E.	15,000
Macpherson, Miss Jessie	15,000
Macpherson, John	14,700
Love, C. C.	14,500
Keyes, G. L.	14,300
Greene, D. J.	7,150 (1/2-S)
Hoenger, D. J.	14,300
Sparshott, F. E.	7,000 (1/2-S)
Field, G. W.	13,800
Harden, A. R.	13,000
Jenking, Miss J. R. I.	12,300
Grant, J. R.	12,100
de Montmolin, D. P.	11,800
Clarke, E. G.	11,500
Robson, J. M.	10,800
Jeanes, R. W.	10,800
Baltenhuis, P.	10,800
Rathe, C. E.	10,800
Fox, D.	10,500
Knight, D. J.	10,300
Kee, K. O.	10,300
McCready, W. T.	10,300
Spiet, P.	10,100
Bouchard, D. E.	10,000
Chidaine, J. G.	10,000
Dale, A.	9,800
Secor, H.	9,500
Jackson, J. R. deJ.	9,300
Farquharson, R. H.	9,000
McLeod, W. E.	9,000

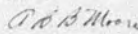
VICTORIA COLLEGE STAFF (Cont.)

Smith, D. W.	\$8,800
Genno, C. N.	8,800
Pieterama, H.	8,800
Macpherson, Miss Jay	8,500
Thompson, K. R.	8,300
Estes, J. M.	8,000
Caracallen, J.	8,000
Tolton, C. D. E.	7,800
Taylor, R. A.	7,800
Graff, J. A.	7,800
Braswell, Mrs. B. K.	7,600
Boulassac, P. A. R.	7,500
Ruvell, E. J.	7,400
Glassco, W. G.	7,400
Freeman, R. M.	7,100
Bigwood, Miss J. M.	7,100

VICTORIA COLLEGE  
SESSIONAL APPOINTMENTS

Leon, Mrs. P.	9,300
Rathe, Mrs. C. E.	8,300
Jeanes, Mrs. R. W.	7,500
McClelland, J. A.	7,500
Burstynsky, E. N.	7,500
Mayer, H. L. M.	7,300
Meillon, Mrs. A. R.	7,300
Merrilee, B. S.	7,100
Cox, Miss C. A.	7,100
Endicott, Mrs. G. R. J.	7,100
Hughes, P. M.	7,000
Kirkconnell, Miss J.	7,000
Parker, Mrs. R. B.	6,600
Barker, Mrs. J. C.	6,600
Lee, D. B.	6,600
Mays, J. C. C.	6,500
Millgate, Mrs. M. H.	6,000
Swallow, Mrs. J. E.	5,500
Sarrailh, Miss H.	4,900
Beauroy, J.	4,500
Park, Mrs. F.	4,400
Clarkson, Mrs. S. H. E.	3,200
Schladler, F.	3,000
Schulis, P. A.	2,500
Caron, J. W. F.	2,500
McLeod, Mrs. W. E.	2,500
Wade, D. V.	2,000
Brodeur, C. C.	1,450
Bristol, J. R. M.	1,500
Shanks, D. A.	1,200

APPROVED

  
PRESIDENT

VICTORIA UNIVERSITY

SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1965, to June 30th, 1966

Fellows

Gordon, D.K.	\$2,500
Larson, W.F.	2,000
Molin, Miss J.	1,500
Verthuy, Mrs. A.	1,500
Le Dreff, J.M.N.	1,500
House, A.B.	1,500
Elder, D.	1,500
Kvant, Miss C.B.	1,500
Porre, Miss H.	1,500
Corbett, J.H.	1,500
Pena, L.R.	1,000
Peiman, P.	900
Walton, D.N.	750

2 Fellows - French	3,000
15 Fellows - English	19,500

Tutors

Balcombe,	1,000
Halperin,	700
Moffat,	700
Rundie,	700
Gornal,	700
Besruchka,	400
Loveless,	400
Payne,	400
Stangeby,	400

EMMANUEL COLLEGE STAFF

Lautenschlager, E.S.	\$17,000
Franell, W.D.	15,200
Dobbie, R.	15,600
Blackman, E.C.	15,000
Kelly, W.M.	15,000
Guthrie, J.R.	15,000
Jay, C.D.	14,000
Grant, J.W.	14,000
Reynolds, A.G.	11,000
Boyce, G.W.	10,100
Osborne, R.E.	9,000
McMullen, G.A.	6,500

EMMANUEL COLLEGE  
SESSIONAL APPOINTMENTS

Demson, D.	7,000
Gambie, Miss E.B.	1,200

Fellows

Hawkes, P.K.	\$1,500
Sieunarine, E.	1,500
Church Music	1,200
Archivist	2,500
Principal's Academic Fund	500

SECRETARIAL STAFF

Fife, Miss O.	5,650
Blewett, Miss C.M.	5,300
Ross, Miss J.E.	4,900
Westlake, Miss R.	4,850
Flynn, Mrs. E.	4,700
Turner, Miss J.D.V.	4,620
Imrie, Miss M.	4,550
Michaelsen, Miss I.	4,300
Gordon, Mrs. M.	4,000
Cargill, Mrs. M.	3,900
Jackson, Mrs. J.	3,900
Street, Mrs. J.	3,900
Stroyan, Miss C.	3,900
Jermyn, Miss J.	3,840
Brand, Miss J.	3,600
Moore, Miss C.	3,600
Waugh, Mrs. V.	3,600
MacGregor, Mrs. E. T.	3,380
Nicholson, Mrs. M.	3,380

Miss M. Peart (temporary part-time help)	3,800
Extra help, overtime & contingencies	2,500
Student help for Registrar	1,000
New Staff	6,240

BOOK BUREAU

Trott, Miss D.C.	5,450
Esilman, Miss J.	3,500
Hobbs, Mrs. H.	2,600
Thomson, Mrs. M.A.	2,000

APPROVED

*R.B.B. Moore*  
PRESIDENT

VICTORIA UNIVERSITY

SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1965, to June 30th, 1966

LIBRARY

Fraser, Miss L.	\$10,000
Ray, Miss M.V.	9,500
Smith, Mrs. E.M.	7,300
Honey, Miss M.E.	7,100
Sudmalis, Mrs. A.	6,500
Mitchell, Miss J.	6,400
Keir, Miss V.J.	6,250
Jones, Mrs. E.	6,000
Gottschalk, Mrs. M.	5,950
Jones, Miss G.	5,750
Laakso, Miss L.	5,650
Carnie, Miss J.	5,500
White, Mrs. M.	5,500
Sherwood, Miss B.	5,400
Glaves, Miss E.	5,000
Joblin, Mrs. M.	5,000
Reid, Miss M.	4,400
Boshan, Mrs. E.	4,000
McAndrew, Mrs. J.	4,000
Koohrow, Miss A.	3,800
Oraw, Miss E.	3,800
Szegide, Mrs. I.	3,800
Bintcliffe, Mrs. H.	3,420
Cook, Mrs. K.	3,400
Moggridge, Mrs. D.	2,800
Bath, Mrs. M.	1,200
Replacement	4,200

BUILDING & GROUND STAFF

Baker, W.	5,564
Pearson, A.	5,471
Apon, D.	5,471
MacIntosh, W.	5,471
Sellers, J.	5,471
Pascoe, A.	4,446
Wolff, M.	4,348
Maides, W.	3,848
Chisholm, G.	3,744
Anderson, R.	3,703
Cloutier, L.	3,703
Mathews, A.	3,703
Lobalsamo, V.	3,703
La Salle, H.	3,703
Brown, N.	3,703
Baladis, C.	3,703
Pallottino, N.	3,703
Fenn, E.	3,703
Walker, D.	3,640
Skrastins, Mrs. M.	3,079
Marso, Mrs. T.	3,079
Komar, Mrs. M.	3,079
Davies, Mrs. G.	3,079
McGarrigle, G.	2,912
Pike, J.	1,944

BUILDING & GROUND STAFF (Cont.)

New Custodian	\$3,703
Part-time - Grounds	750
Overtime Estimate	2,500
Sick Pay Benefit	1,500

RETIRING ALLOWANCES

Bain, Miss E.	540
Bennett, H.	705
Burg, L.	560
Dennis, Mrs. F.	122.40
Ewood, Mrs. A.	185.12
Falconbridge, Miss D.	720
Fearon, J.	540
Gribble, Mrs. T.	660
Guthrie, Miss H.	600
Halley, Mrs. M.	360
Harbour, R.	240
Haworth, W.	840
Jones, Mrs. E.	540
Law, Mrs. M.	168
Lawson, J.S.	853
Line, J.	1,475
Lowers, Miss M.	540
Lyon, J.	1,000
McIntosh, Miss N.	840
Miller, J.	1,137.24
Chora, F.	240
Moffat, G.	396
Paul, Mrs. L.H.	360
Poole, Miss I.	342
Samuel, C.	624
Shaw, Mrs. M.	400
Snedden, Mrs. R.	510
Staples, Mrs. R.	1,200
Taylor, Mrs. M.	580
Waite, W.	1,100
Williams, Mrs. E.	216
Young, Mrs. J.	204

PENSIONS

Auger, Mrs. L.P.	1,055.34
Cook, Miss A.L.	2,400
Edgar, Mrs. D.G.G.	643.95
Langford, F.W.	2,400
Lasserre, Mrs. M.	650.72
Little, Mrs. W.J.	1,065.12
Matheson, Mrs. G.	771
Prait, Mrs. V.	848
Robertson, H.G.	2,400
Robins, Mrs. J.D.	1,143.33
Sarerus, J.A.	2,400
Sissons, Mrs. A.	1,080.75
de Witt, Mrs. K.I.	1,400

APPROVED

*R.B.B. Moore*  
PRESIDENT

MINUTES OF THE ANNUAL MEETING OF THE BOARD OF REGENTS HELD  
IN ALUMNI HALL VICTORIA COLLEGE AT 4:00 P.M., THURSDAY, OCTOBER 21st, 1965

PRESENT:

Mr. J. B. Allen, Mr. A. C. Ashforth, Rev. G. E. Ashton, Rev. G. W. Birch, Mr. J. T. Bryden, Mr. A. F. Chisholm, Rev. C. E. J. Cragg, Dr. Jean F. Devey, Mr. G. W. Edmonds, Mr. C. A. Fallis, Mrs. D. W. Hagg, Mrs. J. B. W. Hutchinson, Principal E. S. Lautenschlaeger, Mrs. C. F. McEachren, Mr. D. W. McGillibon, Mr. A. S. Mills, Rev. V. T. Nooney, President A. B. B. Moore, Mr. G. H. Sheppard, Mr. H. J. Sissons, Mr. F. A. Wansbrough, Mr. C. F. Wood, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary.

REGRETS:

Mr. J. D. Armp, Mr. F. N. Cass, Mr. J. S. Deacon, Mrs. G. H. Dickie, Mr. L. N. Earl, Principal H. M. Frye, Mr. H. E. Langford, Mr. L. Maccaulay, Rev. G. M. Morrison, Rev. H. W. Vaughan, Mr. W. L. Wheeler, and Mrs. J. A. Wilson.

Mr. A. S. Mills, Chairman of the Board of Regents occupied the Chair.

PRAYER:

The meeting was opened with prayer by the Rev. Dr. V. T. Nooney.

RESOLUTION:

The late Professor Charles Bruce Sissons.

President Moore presented the following resolution:

"Be it resolved that this Board deeply regrets the death on May 27, 1965, of Charles Bruce Sissons, Professor Emeritus of Greek and Roman History.

Charles Bruce Sissons was born on September 4, 1879, at Crown Hill, Ontario. He was educated at Crown Hill Public School, Barrie Collegiate Institute and Victoria College, University of Toronto; from which he graduated with the Gold Medal in Classics in 1901. After teaching in both primary and secondary schools he spent the year 1908-1909 at Oxford, returning to his alma mater in 1909 as Lecturer in Ancient History and Classics. He retired from the Helles Chair in Greek and Roman History in 1947. Two universities honoured him with the degree of LL.D.: Ottawa in 1922 and Toronto in 1961. He was elected Fellow of the Royal Society of Canada in 1948.

The recitation of the curriculum vitae of Professor Sissons seems singularly inadequate, even unnecessary at this Board. For some 40 years he was a member of the Council of Victoria College and for 56 years a member of the Senate of Victoria University, and took a leading part in their discussions and in the formation of their policies. He considered it the duty of every member of the Faculty to make himself acquainted with the machinery by which Federation operates. He himself knew and understood the Acts governing both College and University, their histories and the reasons for changes made in them from time to time by the Legislature. As a result he was a debater second to none in meetings of Council and Senate. He was the implacable enemy of injustice wherever it attempted to rear its head, whether the rights of professor or of student were in danger. An account of his successful championship of the cause of justice and individual freedom in the early years of the last war is set down in the Memoirs of C. B. Sissons.

Retirement from the Faculty did not bring to an end Professor Sissons' active participation in College affairs. He continued to be an active member of the Senate of Victoria until his death. In 1949 the Board of Regents entrusted to him the task of writing a new History of Victoria College, which has become a document of prime importance for the history of higher education in Ontario.

But Professor Sissons' interests were not confined to College and University. An interest of much wider concern for the rights of all citizens may be found in the publication in 1917 of his first book Biannual Schools in Canada, and in certain offices which he held: he was secretary of the Ontario Housing Commission 1918-1919 and political editor of the Canadian Forum 1921-1924. His great contribution to Canadian history was the publication of Erleton Byerson, His Life and Letters, in 2 volumes, and of Church and State in Canadian Education. Less than a year before he died he published the Memoirs of C. B. Sissons in which the varied activities of a long and useful life were put on record.

Many members of this Council will remember with gratitude the hospitality they enjoyed at the Sissons' farm to which they were invited to spend a week-end when the asparagus or the apples were at their best. Those who are too young for that will remember the kindly interest shown them at lunch by Professor Sissons on his regular visits to the High Table. If there are some who are too young for that too, it can only be said that their lives are the poorer.

The Greek historian Thucydides quotes Pericles addressing the people of Athens as follows: "We differ from other states in regarding the man who holds aloof from public life not as quiet but as useless; we decide or debate, carefully and in person, all matters of policy, holding, not that words and deeds go ill together, but that acts are foredoomed to failure when undertaken undiscussed." These words might be used to sum up the life and work of Charles Bruce Sissons.

Dr. Moore moved that this resolution be included in the minutes of the Board of Regents. The motion was seconded by Mr. Bryden and carried unanimously.

MINUTES:

The Secretary stated that the minutes of the last meeting had been circulated to all the members of the Board and that the fifth line of the report to the Chairman of the Finance Committee which reads, "Join the Pension Plan with the one year waiting period presently in effect," should be amended to read "Join the Pension Plan with one year waiting period."

It was moved by Dr. Moore and seconded by Mr. McGillibon that the minutes be approved with the inclusion of the above amendment. Carried.

PRESIDENT'S ITEMS:

## (1) Appointment of Archivist

Dr. Moore moved that the Board of Regents in conjunction with the United Church of Canada approve the appointment of the Rev. Calvin Glen Lucas as Archivist - Historian of the combined Church - Victoria University Archives and that such appointment become effective May 1, 1966, and that Victoria University be responsible for the payment of 50% of the Archivist-Historian's salary. The initial salary of \$6,800. per annum is suggested for this appointment. The motion was seconded by Dr. Lautenschlaeger and carried.

## (2) Letter from Covenant College

Dr. Moore stated that he had received a letter from Miss Harriet Christa, Principal of Covenant College expressing the appreciation of the Board of Covenant College for the assistance given by the Board of Victoria University in aiding in the acquisition of the adjacent property, 63 - 65 Charles Street West.

## (3) Gifts and Bequests

It was moved by the President and seconded by Dr. Moore that the following gifts and bequests be received:

May 26	Miss Elsie Watt	100.00	John Dow Prize
May 27	Dr. K. H. Counland	75.00	Cousland Prize in Church History
June 2	Mrs. Clara F. McEachren	400.00	Flavelle Mem. Schol.
	7 A. B. Nisener	75.00	A. P. Nisener Schol.
	7 Rev. H. M. Wright	5.00	John Fletcher McLaughlin Schol.
	15. Mrs. J. H. Lennon	30.00	Marg. Addison Mem. Schol.
July 7	M. E. Flinn	50.00	Princ. Richard Davidson Mem. Schol.
	7 William Omond	50.00	" " " " "

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July 7	J. C. Davidson	100.00	Princ. Richard Davidson Mem. Schol.
Aug. 3	Prof. W. E. McLeod	12.50	William Ewert Staples Schol.
31	Dr. W. A. Irwin	100.00	J. F. McLaughlin Schol.
Sept. 15	Mrs. Gladys Gordon Atton	100.00	Prize in Religious Knowledge
Sept. 20	Mr. W. P. Wilder	500.00	E. W. Bickle Mem. Schol.
27	Islington United Church	1,000.00	Emmanuel College Bursaries
29	Clarke, Irwin & Co. Ltd.	300.00	W. H. Clarke Mem. Schol.
Oct. 5	Miss B. Margaret White	200.00	The White Mem. Schol.
6	Mr. James W. Sissons	33.34	Andrew James Bell Schol.
6	Mr. Henry J. Sissons	33.33	Andrew James Bell Schol.
6	Mr. Charles G. Sissons	33.33	Andrew James Bell Schol.
6	Anonymous	300.00	Princ. & Mrs. Davidson Mem. Prize in Public Worship
7	Thorne, Mulholland, Howson & MacPherson	150.00	Alfred Byron Shepard Schol.
14	Allen, Miles, Fox & Johnston	150.00	Elliott Allen Schol.
18	D. I. McLeod	100.00	Emmanuel Coll. Bursary Fund
19	Mrs. R. L. Charles	100.00	J. F. McLaughlin Schol.

**Requests -**

Aug. 20	Estate of Louise Leppert	2,000.00	Schol. or Bursary (received to date \$7,000)
26	Estate of Bartley Bull	30,000.00	Unrestricted (received to date \$85,000)
Sept. 9	Estate of Edwin V. Hilborn	2,500.00	Bursaries Victoria College

The motion was carried.

**(4) Standing Committees**

The President stated that there were two changes to be made in the list of Standing Committees: Mr. R. F. Chisholm had requested that his name be withdrawn from the Public Relations Committee and (2) a replacement was required for the Very Rev. J. H. Armp as a representative of the Board on the Senate of Victoria University. It was agreed that Mr. Chisholm's resignation from the Public Relations Committee be accepted with regret and that Mrs. B. W. Haag replace Dr. Armp as a representative of the Board on the Senate of Victoria University.

**CORRESPONDENCE:**

The Secretary reported that a letter had been received from Mrs. Arthur Pearson expressing her appreciation for the flowers sent by the Board on the death of her husband.

**REPORT OF THE ADMINISTRATIVE OFFICERS:**

The President introduced the Registrar Prof. A. C. M. Ross, the Librarian Miss Lorna Fraser, the former Archivist - Historian Mrs. A. G. Key-Clarke, the Dean of Women Miss M. J. Carmichael, the Senior Tutor Dr. E. S. Clarke, and the Bursar Mr. F. C. Stokes, all of whom commented briefly on their annual reports which members of the Board had received earlier by mail. These reports are attached and form a part of the minutes of the annual meeting.

Dr. Moore thanked the administrative officers for presenting their reports and for their work during the past year.

**REPORT OF THE TREASURER:**

Mr. J. T. Bryden, the Treasurer, read the Auditors' report, reviewed the Treasurer's Report and summarized the general financial operations during the past year. (The Financial Report had been sent to each member of the Board for examination before the annual meeting.) It was moved by Mr. Bryden that the Financial Report for the year ending May 31, 1965, be accepted and form a part of the minutes of the annual meeting. The motion was seconded by Mr. McGibbon and carried.

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**REPORT OF THE TRUSTEES OF THE PENSION PLAN:**

Mr. Bryden reported as follows:

"A meeting of the Trustees was held on October 19th, 1965, at which the following action was taken:

- The auditors' report on the Pension Plan for the year ended June 30th, 1965, was examined and approved.
- Requests for exemption or continuation of exemption from the Pension Plan by Mrs. K. M. Cook, Mrs. J. D. McAndrew and Mrs. R. J. Street, whose husbands were contributing to pension plans, were approved.
- The request of Roger M. Freeman, Lecturer in the Department of Religious Knowledge and a member of the United Church Pension Plan and Group Life Insurance Plan to be exempt from the Victoria University Group Life Insurance Plan was approved subject to certain conditions.
- An amendment effective July 1st, 1965, to our contract with the North American Life Assurance Company was approved for ratification by the Board of Regents. This amendment effects the following changes:
  - To permit additions to the eligible classes of employees at the discretion of the Board as of July 1st of this year. By authority of this amendment, lecturers after one year of employment were included from July 1st, 1965, as an eligible class as approved by the Board of Regents on May 25th, 1965;
  - To directly relate optional contributions to the allowance under the Income Tax Act;
  - To allow registration of new members at the beginning of any month during the year rather than only at the beginning (July 1st) of the policy year;
- The following resolution respecting integration of the Victoria University Plan with the Canada Pension Plan was approved:
 

"Whereas the Canada Pension Plan will come into effect on January 1, 1966, and will require contributions by both employer and employee, it is resolved:

That beginning January 1, 1966, the individual's required contributions of 6% of salary under the Victoria Plan be reduced by the required 1.0% of pensionable earnings under the Canada Pension Plan and the employer's required contribution of 1.0% of the individual's pensionable earnings together with the employer's required contribution of 1.0% be compensated for by a reduction of the pension credit from 7% to 1% on the first \$5,000. of salary; and that the Executive of the Board of Regents be given power to make such other adjustments as may be necessary."

- Further amendments which would have the effect of introducing a formula for relating the pension benefits more closely to some final average salary are under active consideration.

It was moved by Mr. Bryden, that the report of the Trustees of the Pension Plan be adopted. The motion was seconded by Mr. McGibbon and carried.

**REPORT OF THE FINANCE AND PROPERTY COMMITTEE:**

The Chairman of the Finance and Property Committee presented the following report:

"Mr. Chairman,

The Finance and Property Committee met on June 8th and again on October 19th. On June 8th a request from the Windsor Arms Hotel Limited to make available land owned by Victoria on Sulte Street for Hotel expansion was considered and rejected. It was agreed to make available plans of the University Apartments to the Canadian Institute of International Affairs who have expressed an interest in renting one of the apartment blocks.

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On October 19th a report was received from the Bursar stating that 12 month leases were being submitted to the tenants of 6 - 8 St. Thomas as the present leases expired. A general increase of \$5.00 per month for each new apartment lease was being instituted. Mr. Mills was authorized to reject a claim from the former owner of 6 - 8 St. Thomas Mr. Burnell Coon for his assumed financial loss since he was unable to take back a mortgage on the sale of the University Apartments.

The Committee approved a retiring allowance based on the usual formula for Mrs. Arthur Pearson, the widow of a maintenance staff member of \$50, a month plus an ex gratia payment of \$900. Mr. Pearson died October 3rd after 15 years service. The acceptance of an under taking from the three sons of the late Prof. C. B. Sissons, Messrs. J. N. Sissons, H. J. Sissons and C. G. Sissons to pay the Andrew James Bell Scholarship of \$100 annually during the lifetime of their mother Mrs. Anna Norman Sissons, relieving the executors of Prof. Sissons' estate during this period, is recommended to the Board.

The Investment Committee, Chairman Mr. J. S. Deacon reported the following investment transactions since the last Board meeting:

## Investments made on short term -

\$100,000 York Trust and Savings  
5 1/2% for 60 days due Oct. 25th, 1965

\$100,000 York Trust and Savings  
5 1/2% for 180 days due March 14th, 1966

\$200,000 National Trust  
5.15% for 180 days due March 14, 1966

\$ 75,000 Eastern & Chartered Trust  
4 3/4% for 60 days due Nov. 26, 1965

\$200,000 National Trust  
4.90% for 30 days due Nov. 19, 1965

\$300,000 National Trust  
5.05% for 61 days due Dec. 20th, 1965

## Short term investments matured -

\$150,000 National Trust due June 15  
\$200,000 National Trust due July 15  
\$300,000 National Trust due August 15  
\$100,000 York Trust & Savings due Aug. 26  
\$ 75,000 York Trust & Savings due Sept. 25

## Stock split -

50 shares The Huron and Erie Mortgage Corporation  
\$10 per value capital stock exchanged for  
250 shares The Huron and Erie Mortgage Corporation  
\$2.00 per value capital stock.

## Short term investment position at October 19th

\$100,000 York Trust and Savings Corporation  
5 1/8% for 60 days due October 25, 1965

\$100,000 Eastern and Chartered Trust  
4 5/8% for 270 days due Oct. 25, 1965.

\$200,000 National Trust  
4.90% for 30 days due Nov. 19, 1965

\$ 75,000 Eastern & Chartered Trust  
4 3/4% for 60 days due Nov. 26, 1965

\$300,000 National Trust  
5.05% for 61 days due Dec. 20, 1965

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\$200,000 National Trust  
5.15% for 180 days due March 14, 1966

\$100,000 York Trust and Savings  
5 1/2% for 180 days due March 14, 1966

The approval of these transactions is recommended.

Mr. H. J. Sissons reported that two houses Nos. 82 and 84 Charles Street West had been purchased in September for \$36,250 and \$45,000, respectively. Mr. Mills advised the Committee that these two properties, together with 86 Charles Street West (purchased in 1963 for \$27,120) plus \$4,000, had been offered to the Toronto Ladies Club in exchange for 63 - 65 Charles Street West to permit Covenant College to expand its facilities. It is expected that this exchange would be effected by the end of November. It is understood that the Board of Covenant College will reimburse the Board of Regents for all costs incurred in acquiring these properties.

Your Finance and Property Committee accepted the recommendations of the Trustees of the Pension Plan and a detailed explanation of these has been presented.

The Auditors' Report and report of the Treasurer and the Financial Report for the year ending May 31st, 1965, were considered and their acceptance by the Board recommended. It was agreed that the portfolio of securities held would not be reproduced in detail in the Financial Report, but an audited statement of stocks and bonds held on May 31, 1965, would be available at meetings of the Board to permit examination by any Board member.

Mr. Chairman I respectfully submit this report and move its acceptance.

J. T. Bryden  
Chairman of the Finance and  
Property Committee

Mr. Wansbrough seconded the motion which was carried.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

In the absence of Mr. Wheeler the Secretary presented the report of the Residences and Services Committee:

"Mr. Chairman,

Your Residences and Services Committee met on October 15, 1965, and reviewed the operation of the auxiliary enterprises.

The Bursar reported that the summer income from the residences and dining halls would exceed \$57,000, this year, an increase of approximately \$1,000 over the previous year. The rates charged for cash meals in the cafeteria and coffee shop had been increased in relation to the overall increase in residence rates. Construction of a new elevator in Amesley Hall, replacing the former elevator installed in 1903, is now nearing completion, having been delayed by the strikes in the building trade.

A review of the annual financial statement showed an overall deficit from all auxiliary service operations of \$8,950. The deficit on the Residences \$4,068 in the Book Bureau, is the original budget for the past year a deficit of \$24,500, was anticipated.

The Committee received the recommendation and forwards for the approval of the Board the appointments of three sons in the Women's Residences, Miss Jean Ward, B.Sc., Miss Mary Ann Code, B.A., B.L.S. and Mrs. Margaret Gottschalk, B.A., B.L.S.. The Dean of Women, Miss Carmichael reported the purchase for the permanent residence collection of a Harold Town original print entitled Fauno de Otolio for \$580.

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The Senior Tutor presented a statement on the distribution of freshmen from the city who lived in residence for the orientation program to return for other house activities. Dr. Clarke also reported that the policy of inviting outside speakers to Burwash Hall was continuing this year. The Senior Tutor expressed the appreciation of the men in residence for the installation of two new kitchenettes (Middle & Gate Houses) this past summer.

Your Committee accepted a recommendation for the re-appointment of Mr. Graeme Patterson as Don of Middle House and the appointment of Mr. Sheldon Wiseman as Don of Helles House.

In addition to the appointment of the Dons in the Men's and Women's Residences your Committee requests a retiring allowance be paid to Miss Ann Davenport of 24% of her final salary (a \$46.78 per month plus \$390.08 representing two months' salary. Miss Davenport gave up her duties June 15, 1965.

All of which is respectfully submitted.

V. L. Whelan,  
Chairman Residences and  
Services Committee.

Mr. Edmonds and Dr. Davey moved and seconded the acceptance of the report. The motion was carried.

#### REPORT OF THE ACADEMIC BUILDING COMMITTEE:

Mr. Mansbrough, the Chairman of the Academic Building Committee stated:

"Mr. Chairman,

Construction of the new academic building begun in May, was delayed by the refusal of the City of Toronto to accept the revised drain plans, although our consulting engineers had been led to believe that the plans, revised for the sake of economy, would be acceptable. This unfortunate delay was followed by a series of strikes in the construction industry and no appreciable progress was made until September. In the past few weeks the foundation almost complete. An application was made to the Canada Council for a capital grant to assist in the cost of this new construction and the Director Mr. Jean Boucher has advised that our application has been accepted and a grant of Council capital grants we are permitted to receive 25% of the grant when the foundations are completed; 25% when the building has been roofed over; 25% when the plastering or other covering of the interior walls has been finished; and of the Council shall not exceed 50% of the total cost of the building, within sixty days after the building has been completed and ready for occupation for the purpose indicated in the application, and further provided that a final statement of total costs of the building be submitted with the certificate of completion.

Now that construction is well underway it would be appropriate to appoint a Furnishings Committee, or empower the existing Building Committee to proceed with plans for the furnishing of the new building.

Mr. Chairman I respectfully submit this report and recommend its adoption.

F. A. Mansbrough,  
Chairman Academic Building  
Committee.

Mr. Sisoms seconded the motion. During the discussion on the report it was agreed that the Academic Building Committee should continue with

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plans for the furnishing of the building. The motion was carried.

The Board adjourned for dinner at the High Table in Burwash Hall. Following dinner the Board members met in the Senior Common Room to receive the report of the President Moore.

#### PRESIDENT'S REPORT

The President stated that a recommendation had been forwarded to him from the Emmanuel College Council recommending that additional capital funds be obtained to assist with the operating expenses of Emmanuel College. Principal Leuschlaeger had expressed his willingness to participate in an appeal to the members of the United Church in the Toronto area for financial support of Emmanuel College.

It was moved by Dr. Moore, that this Board approve the recommendation of the Emmanuel College Council in principle and that consideration be given in the near future to the launching of a campaign for funds to assist in the work of Emmanuel College. The motion was seconded by Mr. Allan and carried.

It was moved by Dr. Moore, seconded by Mr. Fallis, that the Chairman of the Board name a committee to consider and if thought advisable make the preliminary preparations for such an appeal. Carried.

The President then delivered his annual report, a copy of which is attached and forms a part of the minutes of the meeting.

Following the report of the President, the Board recommended that the Planning Committee meet in the near future to consider the priority in which future plans should be considered, keeping in mind the needs of the students from Metro-Toronto who now make up 71% of the Victoria student enrollment, the demand for additional residence facilities, and the request from the Emmanuel College students for married quarters.

The secretary was asked to draw these recommendations to the attention of the Chairman of the Planning Committee.

#### BENEDICTION:

The meeting adjourned with the benediction pronounced by the Rev. Dr. C. E. J. Cragg.

*John A. Moore*  
Chairman

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**ALLEN, MILES, FOX & JOHNSTON**

CHARTERED ACCOUNTANTS  
TELEPHONE 204-2822

ALLEN, MILES, FOX &  
JOHNSTON & JOHNSTON, S.A.  
ALLEN & JOHNSTON, S.A.  
ALLEN & JOHNSTON, S.A.

BANK OF CANADA BUILDING  
424 UNIVERSITY AVENUE  
TORONTO 1, ONTARIO

October 12, 1965

To the Board of Regents  
Victoria University

**Report on General Pension Plan**

We have examined the General Pension Plan of the University which became effective July 1, 1951 and have tested the transactions covering the operation of the plan for the year ended June 30, 1965.

For the purpose of determining the payments required to be made by the University to purchase the pension benefits for each participant, we have accepted a schedule of such payments calculated by the North American Life Assurance Company.

In our opinion, the transactions covering the operation of the General Pension Plan for the year ended June 30, 1965, as shown below, are in accordance with the provisions of the plan.

	Compulsory Payments by Participants	Optional Payments by Participants	Payments by Victoria University	Total
Payments under General Pension Plan	\$49,310.40	\$15,667.50	\$44,407.98	\$109,385.88
Payments under special arrangement on behalf of participants in the United Church pension fund:	2,899.96		4,530.44	7,430.40
<b>Total payments</b>	<b>\$52,210.36</b>	<b>\$15,667.50</b>	<b>\$48,938.42</b>	<b>\$116,816.28</b>

Of the total payments of \$48,938.42 made by Victoria University, \$2,704.18 has been charged against the income of Auxiliary Enterprises and the balance of \$46,234.24 has been charged against general operating income.

*Allen Miles Fox & Johnston*  
Chartered Accountants

MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS OF VICTORIA UNIVERSITY HELD AT 4:00 P.M. ON THURSDAY, JANUARY 20th, 1966, IN ALUMNI HALL, VICTORIA COLLEGE

**PRESENT:**

Mr. J. B. Allen, Mr. J. D. Arnup, Mr. F. M. Cass, Mr. J. S. Bacon, Mr. L. H. Earl, Mr. G. M. Edmonds, Mr. G. A. Fallis, Principal M. W. Frye, Mrs. J. D. N. Hutchinson, Mr. D. M. McGillibon, Mr. R. S. Mills, Rev. V. T. Mooney, President A. B. B. Moore, Mr. C. H. Sheppard, Mr. W. L. Whaler, Mrs. J. R. N. Wilson, Mrs. R. W. Wood and Mr. F. C. Stokes, Secretary.

**REGRETS:**

Mr. A. C. Ashforth, Mr. J. T. Bryden, Mr. R. F. Chisholm, Mrs. G. M. Dickie, Rev. F. P. Fidler, Mrs. D. V. Haeg, Principal E. S. Lautenschlaeger, Mr. L. Macaulay, Rev. G. M. Morrison, Mr. H. J. Sissons, Mr. F. A. Vansbrough.

Mr. R. S. Mills occupied the Chair.

**PRAYER:**

Mrs. J. D. N. Hutchinson opened the meeting with prayer.

**RESOLUTION:**

The late Mrs. Clara Flavella McEachren O.B.E.

President Moore presented the following resolution:

"Be it resolved that the members of the Board of Regents of Victoria University record their deeply felt sorrow and sense of loss in the death of Mrs. Clara Flavella McEachren on Jan. 15th, 1966.

Mrs. McEachren had been a member of the Board since 1936 and in the intervening 30 years had devoted herself to the work and welfare of Victoria University. She was faithful in her attendance at the meetings of the Board bringing the wisdom of her wide experience to its discussions and decisions. She also assumed a heavy load of responsibility in the various committees of the Board where her wise counsel, firm convictions and courageous leadership were a source of strength and inspiration to all.

Her generosity provided many essentials for the University including a scholarship which honoured her mother, Lady Flavella. The strength and growth of Victoria today owes much to the vigour of Mrs. McEachren's determination, to her practical understanding of University problems and to her far-seeing vision.

What she did for Victoria was duplicated in other areas of her life where her keen and all-embracing sense of responsibility was continually manifest. In particular she gave herself to the Church she loved and to the work of the Red Cross with its humanitarian concerns. It was only natural that she was honoured by her Sovereign when he bestowed the Order of the British Empire upon her.

We are grateful for a life so fully and responsibly lived and for a service so unselfishly rendered. We shall miss her friendly presence, her forthright words and her steady guidance. To the members of her family we express our heartfelt sympathy as we share with them the sorrow of Clara Flavella McEachren's passing."

The adoption of the resolution was moved by Dr. Moore, seconded by Mr. McGillibon and carried unanimously.

The Secretary presented regrets from the members unable to attend the meeting and whose names appear above.

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MINUTES:

The Secretary reported the minutes had been circulated to all the members of the Board. It was moved by Mr. Deacon, seconded by Mrs. Wilson that the minutes as circulated be adopted.

CORRESPONDENCE:

- (1) A letter of thanks for flowers from Mrs. Dickie.
- (2) A letter from Mr. W. E. Ryan dated Jan. 3, 1966, certifying that the gates to the grounds were closed from 5:00 p.m., Friday, December 24, 1965, to 8:00 a.m., Sunday, December 26th, 1965.
- (3) A request from the Executive Committee of the Victoria College Union for Board approval of a change in their constitution concerning the distribution of the incidental fee. The proposed amendment to the constitution if accepted by the Board would be as follows:

## Article XI Finances

- 1) Allocation of the incidental fee
  - (a) The annual incidental fee payable by each undergraduate to the Bursar of Victoria University shall consist of a V.C.U. general fee and a V.C.U. incidental fee.
  - (b) The V.C.U. general fee of each undergraduate shall be payable to the V.C.U. Executive by the Bursar of Victoria University.
  - (c) The V.C.U. incidental fee shall consist of \$7.00 from men and \$9.50 from women for Wyllwood - or as may be set from time to time by the Board of Regents.
  - (d) Of the above-mentioned V.C.U. general fee, a sum shall be set aside for the purpose of financing the four undergraduate years' executives. The Treasurer of the V.C.U., in conjunction with the treasurers of the year executives, shall distribute this sum among the four undergraduate years in such a manner as to ensure the financial solvency of each year, and subject to the approval of the Bursar of Victoria University.
  - (e) The above mentioned V.C.U. general fee shall be distributed as follows:
    - i) \$3.26 per male shall be paid to the V.C.A.U.
    - ii) \$0.95 per female shall be paid to the V.C.W.A.A.
    - iii) In lieu of section i) and ii) the executive of either the V.C.A.U. or the V.C.W.A.A., respectively may enter into an agreement with the V.C.U. executive for the payment of a different amount.
    - iv) Not less than 15% and not more than 20% of the V.C.U. general fee shall be paid to the Acta Victoriana in consultation with the V.C.U. Treasurer, subject to ratification by the V.C.U. Council, as long as Acta Victoriana shall continue in its present form.

It was moved by Dr. Moore and seconded by Dr. Frye that the amendment to the V.C.U. constitution be approved. Carried.

PRESIDENT'S ITEMS:

Dr. Moore proposed a resolution of sympathy be extended by the Board to a fellow Board member Mrs. D. W. Maag on the sudden and tragic loss of her husband.

The President also stated that Principal Lautenschlaeger had been hospitalized for surgery and was now making a good recovery, and expected to return to his duties in the near future.

The following new appointments to take effect July 1, 1966, were presented by the President for the consideration of the Board:

- (1) Mr. R. W. Seliger, a lecturer at McGill University to be a Sessional Lecturer in the Department of German at an annual salary of \$7,200. - moved by Dr. Moore, seconded by Dr. Frye and Carried.

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(2) Professor D. Brett-Evans from the University of Nottingham to be Sessional appointment as Associate Professor in the Department of German at a salary of \$11,500. - moved by Dr. Moore seconded by Dr. Frye and Carried.

(3) Mr. David Blostein of Huron College, to be a Sessional Lecturer in the Department of English at a salary of \$7,000. - moved by Dr. Moore seconded by Dr. Frye and Carried.

The President recommended an extension of one year beyond the normal retirement age for Professor Robert Dobbie, the Old Testament Professor in Emmanuel College. The approval of this extension was moved by Dr. Moore, seconded by Dr. Frye and Carried.

STATEMENT OF UNIVERSITY AFFAIRS:

Dr. Moore reported that he had met with Rev. John Kelly, President of the University of St. Michael's College and Provost D.A.G. Owen of Trinity College to consider the possibility of obtaining additional financial assistance from the University of Toronto in view of the formula for weighting of the benefits to be paid by the Federal Government and recommended by the Bladen Commission. Mr. Justice Laskin's Committee on Graduate Studies had also recommended that the Colleges share in the graduate work of the University. A statement had been presented to President Bissell requesting that when it is possible a committee of the governing boards of the Federated Colleges be established to meet with representatives of the University of Toronto to discuss the financial position of the Federated Colleges in the light of the Bladen Report and recommendation of the Laskin Committee.

STATEMENT FROM TIMOTHY EATON MEMORIAL CHURCH:

The President reported that he had been advised by the Rev. Dr. A. C. Lawson, Minister of Timothy Eaton Memorial Church, that the members of his church were considering the establishment of a scholarship in memory of the late Rev. Dr. Trevor Davies. Such a scholarship would be for graduate work in Emmanuel College in the field of preaching. It was planned to accumulate a capital sum of \$10,000 and the income from this endowed scholarship would be awarded every three years. A bequest from the estate of the late Dr. Davies would form the nucleus of this fund. It was moved by Dr. Moore and seconded by Mr. Sheppard that such a scholarship award would be acceptable. Carried.

GIFTS, GRANTS AND BEQUESTS:

Dr. Moore moved, seconded by Mr. Arnp that the following gifts, grants and bequests be accepted, recorded in the minutes and a suitable acknowledgement made to the donors. Carried.

Gifts

Oct. 21	Prof. A. C. M. Ross	10.00	Department of French Scholarship
21	Prof. R. W. Jeanes	8.00	do.
21	Prof. Robert Harden	10.00	do.
22	Prof. C. E. Rathe	8.00	do.
22	Prof. C. D. E. Tolton	6.00	do.
22	Prof. R. A. Taylor	6.00	do.
22	Prof. D. W. Smith	6.00	do.
22	Mrs. A. W. Jeanes	6.00	do.
25	Mr. J. A. McClelland	4.00	do.
25	Prof. Laure Riese	10.00	do.
25	Miss M. Porro	2.00	do.
25	Prof. P. Spriet	8.00	do.
25	Mr. B. S. Harrioles	4.00	do.
25	Mr. E. M. Bursawsky	4.00	do.
25	Miss M. Sarrailh	4.00	do.
25	Prof. W. M. Trethewey	10.00	do.
25	Mrs. D. B. Hogarth	50.00	E. J. Pratt Room
25	William Adair Dale	365.00	W. Adair Dale Fellowship
27	Class of 1920	28.82	Living Endowment



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Oct. 27 Mrs. J. A. Park	4.00	Department of French Scholarship
27 Prof. John G. Chidaine	8.00	do.
29 Mrs. Gavin G. Patterson	100.00	Patterson Prize in English
29 Mrs. D. Saint-Jacques	6.00	Department of French Scholarship
29 Mrs. C. E. Satche	6.00	do.
Nov. 1 Prof. H. R. Secor	8.00	do.
2 Miss Alice Adler	2.00	do.
2 W. F. Thomas Foundation	500.00	Victoria College Bursaries
6 Mrs. A. M. Leon	6.00	Department of French Scholarship
8 Dr. Irwin M. Hilliard	1,000.00	The Marlon Hilliard Memorial Fund
10 Victoria Women's Assoc.	1,525.00	Victoria College Bursaries
12 Board of Colleges & Secondary Schools	1,515.00	Student Aid-Church Students
15 Mrs. Ruth Myers	250.00	The Marlon Hilliard Memorial Fund
24 Prof. J. B. Wood	10.00	Department of French Scholarship
30 Atkinson Charitable Foundation	8,800.00	Victoria College Bursaries
Dec. 7 Mrs. Ethel May Taylor	300.00	James Carson Taylor Memorial Scholarship
1 Mrs. Frank B. Bull	100.00	Class of 1927 Scholarship Fund
2 R. P. K. Cousland	500.00	Capital Fund of Cousland Prize
3 Dr. A. S. H. Hill	25.00	Living Endowment
9 Anonymous	2,500.00	Miscellaneous Schol. and other funds
9 Board of Colleges & Secondary Schools	27,500.00	Balance (50%) of Grant for 1965
13 Dr. A. Ernest McCulloch	10.00	Living Endowment
14 Mrs. Rhana (D.O.) Robson	1,000.00	Special Library Fund
14 Mrs. Pearl Srigley	150.00	Bursary Victoria College
15 John Kinsey	100.00	Living Endowment
17 Harcourt Lodge A.F. & A.M.	100.00	Bursary Emmanuel College
20 Lawrence Park Community Church	500.00	Bursaries Emmanuel College
20 Miss Opal Boynton	100.00	Marlon Hilliard Memorial Fund
22 Dr. Brian M. Marshall	100.00	Emmanuel College Bursary
22 The Kirk Club Bloor St. U. Ch.	100.00	George C. Pigeon Scholarship
27 R. K. Carty	100.00	Gertrude & Dawson Matheson Prize in Emmanuel College
28 Bethel Haldstone U.Ch. Women	10.00	Emmanuel College Bursary
28 St. James Bond U.Ch. Sunday School	200.00	Emmanuel College Bursaries
28 First United Church Port Credit	100.00	Emmanuel College Bursaries
28 Fairlawn United Church	200.00	Emmanuel College Bursaries
28 Mr. Richard O. Allen	300.00	Unrestricted Gift
30 Jackman Foundation	110.00	Rowell Prize and Frederick Langford Prize
31 Rev. R. H. H. Davidson	50.00	Richard Davidson Prize in Church Worship
31 Mrs. Dawson Matheson	100.00	Gertrude & Dawson Matheson Prize, Emmanuel College
31 J. C. Davidson	250.00	Richard Davidson Prize in Church Worship
<b>1966</b>		
Jan. 13 W. T. McCready	150.00	T. B. McCready Mem. Prize in Spanish
14 Dr. Gordon S. Maxwell	100.00	Victoria College Bursary
14 Rosedale United Church	500.00	Emmanuel College Bursaries
14 General Motors	422.00	Administrative overhead re Scholarship
14 International Bus. Machines	200.00	" " " "
14 International Nickel	400.00	" " " "
17 Toronto West Presbyterian - United Church Women	500.00	Emmanuel College Bursaries
	\$51,060.82	

Requests

Nov. 24 Estate of Louise M. Leppert	610.96	Total received \$7,610.96
		Final disbursement of this Estate.

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REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

In the absence of Mr. J. T. Bryden the Vice-Chairman of the Finance and Property Committee Mr. D. W. McElbion presented the report as follows:

Mr. Chairman,

The Finance and Property Committee met on Wednesday, January 19th. At that time Mr. Hillis reported that no further action could be taken on the transfer of property with the Toronto Ladies Club until the results of an application to the Committee of Adjustment for an amendment to the zoning regulations are received. Mr. Beaton reported on the investment transactions completed since the last Board meeting as follows:

Short term Investments matured

\$100,000 York Trust and Savings Corporation due October 25th, 1965.
100,000 Eastern and Chartered Trust due October 25th, 1965
200,000 National Trust due November 19th, 1965
75,000 Eastern and Chartered Trust due November 26th, 1965
300,000 National Trust due December 20th, 1965

Short term investments made

200,000 National Trust 5 5/8% for 90 days due April 20th, 1966
100,000 National Trust 5 5/8% for 120 days due May 20th, 1966

Our short term investment position is now as follows:

200,000 National Trust 5.15% for 180 days due March 14th, 1966
100,000 York Trust and Savings 5.5% for 180 days due March 14th, 1966
200,000 National Trust 5 5/8% for 90 days due April 20th, 1966
100,000 National Trust 5 5/8% for 120 days due May 20th, 1966

On the recommendation of the Chairman of the Property Committee Mr. H. J. Sissons, it was agreed to raise the fire insurance cover on 6 - 8 St. Thomas from \$250,000 to \$300,000 when the policies came up for renewal. It was decided that the present boiler insurance policy should be cancelled and the boiler insurance policy held by Victoria University extended to cover the equipment at 6 - 8 St. Thomas Street.

Your Committee received the report of the Trustees of the Pension Plan and forwarded it to the Board for approval.

The existing investment policy was reviewed and it was agreed that no change be made in this policy which now permits the holding of equities to the extent of the maximum of 75% of total book value, or 50% of total market value, whichever is the less of the total investments permitted under the terms of the Board investment policy.

A statement on the financing program of the new academic building was received from the Bursar as follows:

Estimated Cost	
Construction Contract (including 4.4% tax refund)	\$1,442,027.
Estimated cost of furnishings	150,000.
Architects fees	105,000.
Miscellaneous expenses	10,000.
	\$ 1,707,027.

Source of Funds

Canada Council Grant	\$255,259.
Bloor Street Land received to May 31, 1965	707,025.
Bloor Street Land Income 1966 estimate	174,200.
National Fund received after June 1, 1965	21,000.

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Carried Forward	- Estimated Cost	\$ 1,707,027.
Carried Forward	- Source of Funds	1,152,488.
Plant Funds unexpended		356,452.
Temporary advance from current funds and Endowment until Bloor St. land income available		<u>198,091.</u>
		\$ 1,707,027.

## Expenditures to date

Jackson Lewis Co.	\$519,501.54
Gordon S. Adamson and Associates	67,771.36
Miscellaneous	<u>4,281.23</u>
	\$591,554.13

From the above statement it can be seen that adequate funds are available to complete this project without outside borrowing.

Respectfully submitted,

D. W. McGibbon,  
Vice-Chairman,  
Finance and Property Committee

Mr. McGibbon moved, that the report be accepted. The motion was seconded by Mr. Deacon and carried.

REPORT OF THE TRUSTEES OF THE PENSION PLAN:

Mr. McGibbon reported as follows:

The following revised resolution for coordinating the Victoria Pension Plan with the Canada Pension Plan has been approved by your Trustees and is presented to the Board for consideration:

"That beginning January 1, 1966

1. Employee's Contributions

The individual's required contribution to the Victoria Plan will be 6% of salary less the amount the individual is required to contribute to the Canada Pension Plan.

Note: The required contribution to the Canada Pension Plan is 1.8% of earnings in excess of \$600. up to a maximum salary of \$5,000 per year. Both minimum and maximum limits under the Canada Pension Plan are subject to increase in future years.

2. Pension Credits

Since Victoria University, the employer, is required to match the individual's contribution to the Canada Pension Plan and since the individual's contribution to the Victoria Plan is being reduced by the contribution to the Canada Pension Plan, it is appropriate that allowance be made for both the employee's and employer's required contributions to the Canada Pension Plan in arriving at the amount of pension credit provided under the Victoria Plan.

The Victoria Plan now provides for a retirement benefit in the form of an annuity equivalent to 2% of total salary for each year of membership in the Plan. This benefit will be reduced in the ratio that the 2% bears to the individual's 6% contribution, that is, by 1/3 of the individual's contribution to the Canada Pension Plan."

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2. Approval was given to a revised interpretation of the words "salary," "salaries" and "earnings" when they are used as a basis for contributions and benefits in the description of the Victoria University Pension Plan and in the Pension contract with the North American Life Assurance Company so that from January 1st, 1966, these words will be deemed to include any allowances and payments for room and/or board as reported for income tax purposes. This will bring the Victoria plan into agreement with the Canada Pension Plan in this regard.

3. Approval was given to amendment E, to the contract with the North American Life Assurance Company which is required to implement co-ordination of the Victoria plan with the Canada Pension Plan. This amendment revises Section 4 "Income Contributions by Members" to read as follows:

"The Income Contributions required to be made by the member in respect of a Policy Year shall be equal to 6% of his Annual Earnings during such policy year minus the Contributions required to be made to the Canada Pension Plan by the member."

Respectfully submitted  
D. W. McGibbon for the Trustees of  
the Pension Plan.

Mr. McGibbon moved the adoption of the resolution. The resolution was seconded by Mr. Deacon and

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. W. L. Whaler reported as follows:

"Mr. Chairman,

Your Residences and Services Committee met on January 14th to consider the operations of the Auxiliary Enterprises. The operating statement of the Residences and Students' Union for the period June 1 to November 30. The Men's Residences operations reflected the rising costs in food and wages and indicated that the expenditures were exceeding the budget by approximately \$K. The Women's Residences and the Union were operating within the limits of the budget established by the Budget Committee.

The Dean of Women Miss Carmichael reported that the new elevator installed during the summer months was working satisfactorily. Two rooms have been set aside in the Women's Residences for the use of city students who wish occasional overnight accommodation. The Women's Residences are providing accommodation for 261 young women of whom seven were overseas students. The Wainwood House Committee is exploring ways by which the overtaxed facilities of the Union may be used even more effectively.

The Senior Tutor Dr. Clarke, reported that three temporary rooms have been established in the Men's Residences as well as two rooms for overnight guests to accommodate the increasing demand for residential space. Efforts are being made to encourage more city students to take their meals in Burwash Hall. The income from cash meal sales for the months of October and November increased by nearly \$750. over the previous year.

Your Committee also recommended that the Finance and Property Committee consider the retiring allowance policy and insure that no member of the maintenance staff would receive a pension smaller than he would have received before the institution of the Canada Pension Plan.

This report is respectfully submitted,

W. L. Whaler,  
Chairman,  
Residences and Services Committee.

The report was accepted on motion of Mr. Whaler and Mrs. Wood and carried.

REPORT OF THE CHAIRMAN OF THE BUILDING COMMITTEE:

In the absence of Mr. W. A. Mansbrough the Secretary read the report of the Committee:

"Mr. Chairman,

Your Academic Building Committee met on November 8th, 1965, and considered the progress of the New Academic Building and the procedure by which the furnishings of the building would be chosen. Although the building was delayed by a series of strikes in the construction industry during the summer months good progress was made in the fall and at this time 75% of the stonework has been completed and it is anticipated that the stone masons will finish their work by the end of January. The window frames are being installed at this stage and it is expected the building will be completely enclosed in a few weeks. The first instalment of the Canada Council Grant viz. \$65,259. (of the total grant of \$255,259) was received in November, and we will be entitled to an additional 25% when the roof is installed and the building enclosed.

The Building Committee engaged the firm, Contemporary Furnishings Ltd., an affiliate of Gordon S. Adamson and Associates, to prepare estimates, draw up specifications and submit approved plans and specifications for the furnishings of the new building. The fee for this service to be calculated on an hourly basis and not to be less than 5% nor to exceed 10% of the total cost of the new furnishings. This procedure was used in the furnishing of the Library and proved very satisfactory. Preliminary estimates have now been prepared and will be submitted for the consideration of the Building Committee at an early date.

All of which is respectfully submitted.

F. A. Mansbrough,  
Chairman  
Academic Building Committee."

The report was accepted by the Board.

REPORT OF THE PLANNING COMMITTEE:

Mr. McGibbon reported:

"Mr. Chairman,

The members of the Planning Committee of the Board met on January 17th to consider a proposal concerning the use of the property at 8 St. Thomas Street (The northerly unit of the University Apartments). An inquiry had been received from the Canadian Institute of International Affairs suggesting that this apartment block be made available to the Institute for a period not less than 10 years at a rental that would produce a 5% return on Victoria's investment in the building. The Institute had examined the architectural plans for the building and proposed removing the apartments on the first two floors to make suitable library space for their extensive collection of books. At the conclusion of the rental period the building would be returned to Victoria as altered by the Institute.

Your Committee gave careful consideration to the proposal and agreed that there would likely be an increasing need for this type of residential property and that it should be retained as a commercial residential operation and as such would likely be of considerable benefit to Victoria both for the income produced and its usefulness as residential accommodation. The Planning Committee therefore recommends the continued operation of the University Apartments until future plans are developed for other uses of this property, and that the proposal of the Institute not be accepted.

Respectfully submitted,

D. W. McGibbon  
Chairman - Planning Committee"

The report was accepted on the motion of Mr. McGibbon, seconded by Mrs. Wilson and Carried.

MULOCK CUP DINNER:

Mr. Earl reported that the Victoria Rugby team had won the Mulock Cup for the eighth consecutive year; and that arrangements had been made for the Board of Regents to honour the team at a dinner to be held at the Board of Trade on February 2nd.

REQUEST FROM THE SECRETARY OF THE SENATE:

Dr. Moore presented the following request from the Senate: "That the Senate recommend to the Board of Regents that they subsidize the Byrson and Vailbridge Prizes of Emmanuel College in order to increase the awards to \$25, from \$12, and \$10, presently authorized." Dr. Moore moved, seconded by Dr. Frye that this resolution be approved. Carried.

LEAVE OF ABSENCE:

Dr. Moore retired from the meeting.

Mr. Mills stated that the President had been quite ill last summer, and his convalescence had been rather slow and in fact he had not yet fully recovered from the effects of his illness. It had been suggested by a number of members of the Board that the President be granted a leave in the near future.

The President did not feel that he could get away for an extended leave of absence until after the annual meeting in October. Principal Frye moved, seconded by Mr. McGibbon that the President be granted leave from November 1, 1966 to the end of March 1967. Carried.

Mr. Araup suggested that the President make every effort to get away for at least two weeks in the very near future.

The meeting adjourned at 5:45 p.m..

V. J. [Signature]  
Chairman

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS HELD IN ALUMNI HALL ON THURSDAY, MARCH 31st, 1966 (THE MEETING WAS POSTPONED FROM THE REGULAR DATE OF MARCH 17th, THE THIRD THURSDAY, BECAUSE OF THE ABSENCE FROM THE CITY OF THE PRESIDENT).

PRESIDENT:

Mr. J. S. Allen, Mr. J. D. Armp, Rev. C. E. Ashton, Dr. Jean F. Bevey, Mr. J. S. Beason, Mr. L. M. Earl, Mr. G. W. Edmonds, Rev. F. P. Fidler, Mrs. J. D. H. Hutchinson, Mr. W. E. Langford, Principal E. S. Lautenschlager, Mr. D. W. McElbain, Rev. V. T. Mooney, President A. S. B. Moore, Mr. F. A. Vansbrough, Mrs. J. R. M. Wilson, Mr. C. F. Wood, Mr. R. U. Wood and Mr. F. C. Stokes, Secretary.

SECRET:

Mr. R. F. Chisholm, Mrs. G. H. Dickle, Mrs. D. V. Keag, Rev. G. H. Morrison, Mr. R. S. Mills, Mr. H. J. Sissons, Mr. G. H. Sheppard, and Rev. H. W. Vaughan.

In the absence of Mr. Mills the Rev. Dr. V. T. Mooney, the Vice-Chairman, occupied the Chair.

PRAYER:

Dr. Mooney opened the meeting with prayer.

RESOLUTION:

President A. S. B. Moore presented the following resolution:

"Be it resolved that the Board of Regents of Victoria University records with a profound sense of loss the death of John Tennant Bryden on February 2nd, 1966.

Mr. Bryden was a distinguished graduate of Victoria in whose leadership, service and achievements his Alma Mater took a justifiable pride. He occupied a place of high and heavy responsibility both locally and nationally. His wisdom and skill were recognized not only by his own firm but by governmental and business leaders throughout Canada and beyond. His counsel was eagerly sought, his integrity was universally respected and his convictions became guide-lines for his associates.

The association with Victoria, which was begun in Mr. Bryden's undergraduate years, was continued throughout his life. He became a member of the Board of Regents in November 1948, from which time he was intimately involved in the affairs of the University. He was, for many years, Vice-Chairman of the Board's Finance Committee. When Mr. E. W. Bickle retired from the Treasurership Mr. Bryden succeeded to that post, which he held until the time of his death. As Treasurer and Chairman of the Finance Committee he skillfully guided Victoria's finances. His experience, skill and sound judgment maintained the University's strength and enabled her to meet the challenges of these critical years.

Mr. Bryden's interest in university life was not confined to financial matters alone. He understood the nature of an academic community and was concerned for its appropriate development. It is little wonder that the Board leaned heavily upon his counsel and accepted his firm leadership.

No one could have worked with Jack Bryden without sensing also his loyal friendship. This was the context in which he served the University and all his associates here will miss the warmth and strength he brought to us in that capacity.

A grateful Board and University acknowledge their great indebtedness to one who served them well and wisely. We give thanks for his guidance and counsel, for his interest and friendship.

March 31, 1966

We record here our grief in Mr. Bryden's passing, but as we do so we remember the grief of his wife and members of the family in this great loss. To them we extend our heartfelt sympathy."

Mr. H. E. Langford seconded the President's motion that this resolution be adopted by the Board, placed in the minutes and a copy sent to the members of the family. Carried.

MINUTES:

The Minutes of the previous meeting held January 20, 1966, and circulated to the members of the Board were approved on motion of Mr. Armp and Mrs. Hutchinson and Carried.

LEAVE OF ABSENCE:

Dr. Moore expressed his appreciation for the action of the Board at the last meeting in making it possible for him to take a leave of absence at the end of October.

CORRESPONDENCE:

The Secretary read the following correspondence -

- (1) A letter from Mrs. G. H. Dickle resigning from the Board, because of ill health.
- (2) A letter from the Rev. George Birch requesting that his name not be considered for renomination, because of his new duties outside the City as a member of the staff of the University of Guelph.
- (3) A letter from Mrs. W. E. Staples requesting permission to establish a gold medal to be awarded in her Eastern Studies in memory of her husband the late Professor W. E. Staples. It was moved by Dr. Moore and seconded by Mrs. Wilson that we grant this request and forward it to the Senate for acceptance and administration. Carried.
- (4) A letter from Professor F. David Blosinger offering to begin the establishment of a Scholarship in memory of the late Professor C. B. Sissons.

It was moved by Dr. Moore and seconded by Mr. Langford that the Board approve this offer and refer this matter to the Finance and Property Committee for consideration. Carried.

PRESIDENT'S ITEMS:

(1) Dr. Moore stated that he had received a letter from Principal H. H. Frye requesting to be relieved of the office of Principal effective January 1, 1967, because of the pressure of his academic responsibilities. Dr. Frye wishes to accept the post of Professor of the University and will continue to teach three hours a week at Victoria and continue as a member of the Victoria College English Department. The Principal has offered to continue his duties for such a period of time as may be necessary to permit a satisfactory transition to his successor. It was moved by the President and seconded by Principal Lautenschlager that this Board accept with profound regret the resignation of Dr. H. H. Frye from the Principalship; and this acceptance be effective January 1, 1967, or at such later date as may be agreed upon between Dr. Frye and the Board of Regents. Carried.

(2) The President requested and received the approval of the Board on motion of Messrs. Deacon and Armp to negotiate with President Bissell on the appointment of Dr. Frye as Professor of the University while retaining his membership in the English Department of Victoria College. Dr. Moore stated that the details of this arrangement would be reported back to the Board of Regents at a later date.

(3) The President requested that a committee of five or seven be named by the Chairman of the Board to act as a Committee on the Principalship and to confer with an advisory Committee of the faculty to be named by the President to consider appointments to this important position. This request was approved on motion of Dr. Moore and Mrs. Wilson and Carried.

(4) Dr. Moore stated that Professor William Truthway will retire as Chairman of the French Department June 30, 1967, and moved that Professor Robert Herdum be appointed to succeed Professor Truthway effective July 1, 1967. The motion was seconded by Mr. Allen and Carried.

(5) It was moved by Dr. Moore and seconded by Mr. Edmunds that Mr. Gerhard Schone from the University of Marburg be appointed as a Seasonal Instructor in the Department of German at a salary of \$3,000, plus \$500, travel expense. Carried.

(6) The President moved that Mr. W. E. McLeod be promoted from Assistant to Associate Professor and Miss Joan Blomond promoted from Lecturer to Assistant Professor both in the Department of Classics. These promotions to be effective July 1, 1966. The motion was seconded by Mr. Langford and carried.

(7) A leave of absence for Professor Greer Boyce for six months beginning January 1967 was moved by the President, seconded by Principal Lautenschlaeger and carried.

(8) The President moved, seconded by Principal Lautenschlaeger that Dr. David Deacon be promoted from Lecturer to sessional assistant Professor in Emmanuel College for the year 1966-67. Carried.

(9) The President moved that permission be granted to the Centre for Reformation and Renaissance Studies to mail out a brochure describing the work and future plans of the Centre, and soliciting donations from a selected list of possible donors who might wish to support this project; and that an advisory Committee be established to consider the Policy on Financial Appeals, composed of the Chairman of the Board, the Treasurer, the Chairman of the Public Relations Committee, the President and the Bursar. The motion was seconded by Mrs. Wood and Carried.

(10) The President reported that the members of the academic staff were forming a Victoria University Charter of the Association of the Teaching Staff of the University of Toronto to consider matters of more direct relationship to the affairs of Victoria University. Dr. Moore had been asked to serve as the liaison between this association and the Board. The government of Universities in Canada was being seriously considered by all members of Canadian Universities at this time following the publication of the Duff-Bardahl Commission Report, a copy of which would be sent to each Board member for their consideration.

(11) Dr. Moore commented that Mr. Don Laing the President of the Class of 676 had written to each member of the Board suggesting that the Board confer regularly with the student body. It was moved by the President and seconded by Mr. McGibbon that the Chairman, the President, and the Principal, be empowered to confer with the students on this question. Carried.

(12) It was announced by Dr. Moore that he has been advised by the Director of the Canada Council that an additional \$32,956, in accumulated interest was available for Victoria to be applied to any current or future building project. The President recommended that this information be forwarded to the Finance and Property Committee for their consideration.

(13) Dr. Moore stated that Victoria students had been awarded eight Woodrow Wilson Scholarships and nine Victoria students had received an honourable mention by the Selection Committee. This was the highest number awarded to any College on the University of Toronto Campus.

#### GIFTS AND REQUESTS:

The President presented the following list of gifts and bequests moved that they be accepted and recorded in the minutes of the meeting:

1966

Feb. 4 Melrose United Church, Hamilton	\$ 300 Graduate Assistantship Emmanuel College
4 Richmond Hill United Church	50 Emmanuel College Bursary
10 Victoria College Alumni Assoc.	150 Victoria College Scholarships and Prizes
22 Mr. F. D. S. Vaughn	10 Pratt Memorial Fund Class of 1936
22 Mrs. S. V. Balloun	5 " " " " " " " "
22 Mrs. F. E. Small	15 " " " " " " " "

Feb. 22 Mrs. T. W. Foran	\$ 10 Pratt Memorial Fund Class of 1936
22 Mrs. E. T. Guest	25 " " " " " " " "
22 Mr. George Fallis	25 in memory of the late Mrs. McMahon
20 Prof. Wallace McLeod	62.50 William Burt Staples Prize
Mar. 2 Mrs. L. A. Kirrell	100. Joseph Henry Walls Prize
7 Mrs. Alice Little	150 Victoria College Bursary
8 Dr. Irwin M. Hilliard	200 Marion Willard Memorial Fund
18 Rev. J. R. Watt	50 W. J. Watt Memorial Prize
18 Class of 1938	6.29 Bursary Fund
28 Dr. George Kilpatrick	100 Bursary for Minister from the Cochrane Presbytery to attend Summer School for Clergy
31 Jean E. Young	10 Centre for Reformation and Renaissance Studies
31 William Blomett	100 " " " " " " " "
31 J. E. Mitchell	25 E. Wray Mitchell Memorial Prize

The motion was seconded by Dr. Davey and carried.

#### ELECTION OF THE TREASURER:

It was moved by Mr. Langford and seconded by Mr. Deacon that Mr. D. W. McGibbon be appointed Treasurer of the Board and Chairman of the Finance and Property Committee. Carried.

#### REPORT OF THE NOMINATING COMMITTEE:

Mr. Wansbrough moved that the following names be forwarded to the General Council of the United Church of Canada as nominees of the Church to the Board of Regents:

J. B. Allen, Q.C., B.A.	The Very Rev. A. J. MacQueen, B.A., B.D., D.D., LL.D.
J. D. Armp, Q.C., B.A.	R. S. Mills, Q.C., B.A.
A.C. Ashforth, Esq.	Rev. V. T. Mooney, B.A., D.D.
The Honourable F. M. Cass, Q.C., M.A.	The Right Honourable L. B. Pearson, P.C., O.B.E., M.A., LL.D., D.C.L., D.Litt.S.
R. F. Chisholm, O.B.E., B.A., D.Com.	The Very Rev. G. C. Pidgeon, M.A., D.D., LL.D.
Rev. C. E. J. Cragg, M.A., B.D., D.D.	G. N. Sheppard, Esq.
J. S. Deacon, B.A.	Rev. H. V. Vaughan, M.A., B.D., Th.D., D.D., LL.D.
L. N. Earl, D.S.C., B.A.	Mrs. J. B. Wilson, B.A.
Mrs. D. W. Haeg, B.A.	C. F. Wood, Esq.
Mrs. J. D. H. Hutchinson, M.A., D.D.	
H. E. Langford, Q.C., B.A.	
Rev. C. A. Lawson, B.A., B.D., D.D.	
The Honourable L. Macaulay, Q.C., B.A., LL.B.	

The motion was seconded by the Rev. Mr. Ashton and carried.

#### REPORT OF THE ACADEMIC BUILDING COMMITTEE:

\*Mr. Chairman,

The members of the Academic Building Committee met on February 17th, February 25th and again on March 23rd to consider the proposals for the interior furnishing of the new building. Plans and specifications have been prepared and tenders received for supplying and installing vertical venetian blinds and for the carpeting. The tenders of the low bidders, the Burnaby Venetian Blinds Ltd. for \$4,580, and the Robert Simpson Co. Ltd. for \$35,165.04 (for carpeting) have been accepted by your committee.

Furniture for the new building and colour schemes have been considered and approved. It is expected that specifications will be completed for these items early next week and tenders received on the complete furnishings by mid-April.

An application for the second instalment of the total grant of \$255,259 from the Canada Council was submitted and a cheque for \$65,000 has been received. This brings the amount received for new construction for this building to \$130,259.

We have been advised by the architects that the construction of the building should be completed by the end of June and plans are being made to install the furnishings as soon after that date as possible. At the present time the contractor is completing the interior partitions and work has begun on the exterior walls and walks. It is hoped that the exterior work will proceed to the point where the landscaping may be completed this spring.

All of which is respectfully submitted,

F. A. Wansbrough,  
Chairman -  
Academic Building Committee

Mr. Wansbrough moved the adoption of his report, which was seconded by Mr. McGibbon and carried.

REPORT OF THE INVESTMENT COMMITTEE:

Mr. J. S. Deacon reported as follows:

Short Term Investments

Matured

\$100,000 Eastern and Chartered Trust 5% due Jan. 26, 1966  
\$200,000 National Trust 5.15% due March 14th, 1966  
\$100,000 York Trust and Savings 5.5% due March 14th, 1966

Reinvested

\$100,000 National Trust 5.65% due June 20, 1966

Present Position

\$200,000 National Trust 5 5/8% due April 20, 1966  
\$100,000 National Trust 5 5/8% due May 20, 1966  
\$ 45,000 Eastern and Chartered Trust 5% due May 1, 1966  
\$ 40,000 Eastern and Chartered Trust 5% due July 16, 1966  
\$100,000 National Trust 5.65% due June 20, 1966

The adoption of this report was moved by Mr. Deacon seconded by Mr. McGibbon and carried.

ADJOURNMENT:

Mr. Arnap moved the adjournment of the meeting at 5:30 p.m.

  
Chairman

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS OF VICTORIA UNIVERSITY HELD IN ALUMNI HALL AT 4:00 P. M., TUESDAY, MAY 31st, 1966.

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. D. Arnap, Mr. A. C. Ashforth, Mr. F. M. Cass, Dr. Jean F. Davey, Mr. J. S. Deacon, Mr. L. N. Earl, Mr. G. W. Edmonds, Mrs. D. W. Haag, Mrs. J. D. H. Hutchinson, Principal E. S. Lautenschlager, Rev. V. T. Mooney, President A. B. B. Moore, Mr. H. J. Sissons, Mr. F. A. Wansbrough, Mrs. J. R. M. Wilson, Mr. F. C. Stokes, Secretary.

Mr. R. S. Mills occupied the chair.

PRAYER:

The Rev. Dr. V. T. Mooney opened the meeting with prayer.

MINUTES:

The minutes of the previous meeting held on March 31 and which had been circulated to all members of the Board were adopted on motion of Mr. Deacon, seconded by Mr. Alisa, carried.

BUSINESS ARISING FROM THE MINUTES:

The Chairman reported that the committee of the Board to consider the appointment of a new Principal had been named and was as follows: Mr. J. D. Arnap, Dr. Jean F. Davey, Rev. Dr. F. P. Fidler, and Mrs. J. R. M. Wilson, with President A. B. B. Moore and Mr. R. S. Mills ex officio members. The first meeting of this committee was called for June 7.

A committee to consider a fund-raising campaign for Emmanuel College authorized at a previous meeting had now been named and is composed of the following: Mr. J. S. Deacon, Rev. Dr. F. P. Fidler, Rev. Fred Joblin, Principal E. S. Lautenschlager and Mr. D. W. McGibbon with President A. B. B. Moore and Mr. Mills ex officio members.

REGRETS:

The Secretary announced that the following members had indicated their inability to attend this meeting of the Board: Rev. W. F. Bannister, Mr. R. F. Chisholm, Principal H. N. Frys, Mr. Leopold Macaulay, Mr. D. W. McGibbon, Rev. G. M. Morrison, Mr. G. H. Sheppard, Mr. C. F. Wood and Mrs. R. W. Wood.

PRESIDENT'S ITEMS:

President Moore made the following recommendations concerning staff positions.

(1) Promotions:

To Professor from Associate, E. G. Clarke in the Department of Near Eastern Studies

To Associate Professor from Assistant  
W. E. McLeod in the Classics Department  
R. H. Farquharson in the German Department

To Assistant Professor from Lecturer

Mr. P. M. Hughes in the English Department  
Mr. H. L. Mayer in the German Department  
Miss J. M. Bigwood in the Classics Department  
(This appointment approved by the Board March 31)

Mr. W. G. Glasco in the English Department  
 Mrs. G. R. B. Endicott in the English Department  
 Mr. B. S. Merrilees in the French Department  
 Mr. J. A. McClelland in the French Department  
 Mr. P. A. R. Bouliassac in the French Department  
 Mr. E. N. Burstynsky in the French Department  
 Rev. R. M. Freeman in the Religious Knowledge Department

The President stated that the recommendations for these promotions had the approval of Principal Frye and he moved their acceptance. The motion was seconded by Mrs. Wilson and carried.

Dr. Moore moved that Dr. David Demson be appointed as Sessional Assistant Professor in Emmanuel College at a salary of \$8,500. The motion was seconded by Principal Lautenschlaeger and carried.

(2) New Appointments:

- Dr. D. V. Wade as Associate Professor of Religious Knowledge at an annual salary of \$11,500.
- \*Dr. D. Brett-Evans as Associate Professor of German at an annual salary of \$11,500.
- \*Dr. David Biostein as Lecturer for 1966-67 in the Department of English at a salary of \$8,000.
- Mr. N. L. Corbett as Lecturer for 1966-67 in the Department of French at a salary of \$7,800.
- \*Mr. Gerhard Schone as Instructor for 1966-67 in the Department of German at a salary of \$3,000.
- Mme. B. E. Jourlatt as Instructor for 1966-67 in the Department of French at a salary of \$3,500.
- Mme. D. Saint Jacques as Instructor in the Department of French at a salary of \$2,500.
- \*Mr. H. W. Seliger as Lecturer for 1966-67 in the Department of German at a salary of \$7,200.
- Mme. P. R. Robert as Lecturer for 1966-67 in the Department of French at a salary of \$7,000.

\*Approved by the Board on March 31, 1966.

Dr. Moore recommended these new appointments and moved their acceptance. The motion was seconded by Mrs. Haag and carried.

Dr. Moore recommended and moved the appointment effective July 1, 1967 of Professor Lawrence Toombs as Professor of Old Testament in Emmanuel College at a salary of \$16,000. The motion was seconded by Principal Lautenschlaeger and carried.

(3) Cross Appointments -

The President recommended and moved the Cross Appointments of

- Dr. P. A. Schouls in the Department of Philosophy with Victoria's share of his salary \$3,200.
- Dr. J. W. F. Caron in the Department of Philosophy with Victoria's share of his salary, \$3,200.
- Mr. G. Nicholson in the Department of Philosophy with Victoria's share of his salary, \$2,800.
- Dr. W. J. Huggett in the Department of Philosophy with Victoria's share of his salary, \$5,600.

and in addition 7 or 8 Mathematics Tutors and a number of Spanish Teaching Fellows.

The President's motion was seconded by Mr. Deacon and carried.

(4) Resignation:

Dr. Moore moved that the Board accept with regret the resignation of Dr. D. J. Greene, a Professor in the Department of English, who has accepted a teaching position at the University of California, Riverside Campus.

This motion was seconded by Mr. Wansbrough and carried.

(5) Appointment to Joint University Committee:

The President stated that during the past few months the heads of the Federated Universities had prepared a brief requesting the University of Toronto to re-examine the financial relationship now in existence. The brief had been presented to President Bissell and had been well received. Dr. Bissell had suggested that a committee composed of representatives of the Governing Boards of the University of Toronto and the Federated Universities should meet to consider the questions raised. Dr. Moore moved, Board of Regents on this joint committee. The motion was seconded by Mr. Edmonds and carried.

(6) Board Elections:

The President reported that a large number of nominations had been received from the graduate body to serve as Regents for the next four years. It would be necessary to hold an election and ballots were now being prepared to be sent to each graduate.

(7) Leaves of Absence:

Dr. Moore moved that leave of absence be granted to:

- Professor Greer Boyce of Emmanuel College for a half year from January 1, 1967
- Professor Peter Buitenhuis of the English Department for one year without salary. (Dr. Buitenhuis has received a sessional appointment to teach for a year in California)
- Professor A. R. Harden of the Department of French for one year on half salary to go to Strassburg.
- Miss C. A. Cox of the English Department for a half year.

The motion was seconded by Dr. Davay and carried.

(8) Retirement:

The President stated that Professor George McMullen, a member of the staff of Emmanuel College since 1929, had now reached full retirement at the end of this academic year. Dr. Moore expressed his appreciation for the excellent contribution made by Professor McMullen to the work of Emmanuel College.

(9) Grant from the Board of Colleges and Secondary Schools:

The President reported that the annual grant received from the Board of Colleges would be increased next year from \$55,000 to \$58,000 and this was included in the budget.

(10) Official Opening of New Academic Building:

Dr. Moore informed the Board that President Wallace Sterling of Stanford University and a Victoria graduate has accepted an invitation to open the New Academic Building on either October 27 or November 1. Plans for the official opening would be prepared in the next few months.

(11) Extension of Service:

It was moved by Dr. Moore and seconded by Mrs. Wilson that an additional one year extension be granted to the following who have reached the retirement age:

Professor Jessie Macpherson  
 Professor R. K. Arnold  
 Professor Robert Dobbie

The motion was carried.

It was moved by Dr. Moore and seconded by Mr. Edmonds that Dr. E. G. Clarke be reappointed for a second five year term as Senior Tutor. Carried.

(12) The Bates Memorial Scholarship Fund:

Dr. Moore announced that the Royal York Road United Church had presented a cheque for \$5,386 to establish the Bates Memorial Scholarship Fund in memory of the late Rev. C. J. L. Bates. It was the intention of the trustees of the Royal York Road United Church that this scholarship should be awarded in financial need. It was suggested that an annual award of \$200. be made from the revenue of this fund with the balance retained to increase the capital. The scholarship was accepted with gratitude on motion of the President and Principal of Emmanuel College and referred to the Scholarship Committee of the Senate for administration. Carried.

GIFTS AND BEQUESTS:

Dr. Moore moved that the following gifts be received and recorded in the minutes. The motion was seconded by Dr. Lautenschlaeger and carried.

1966			
Mar.	31	William Blissett	100.00 Center for Renaissance and Reformation Study
Apr.	1	Dean Vincent W. Bladen	15.00 Victoria College Chapel Fund
	7	Timothy Eaton Memorial Church	100.00 Emmanuel College Bursary
	13	M. H. M. MacKinnon	25.00 Center for R. & R. Study
	13	Jessie Rust	10.00 Hunter-Crossley Lectureship on Evangelism
	13	D. Ritchie Corbett	15.00 do.
	13	Margaret G. Doering	10.00 do.
	13	Evelyn B. Ellis	10.00 do.
	13	Robert S. Wong	10.00 do.
	13	Mr. & Mrs. J. R. Reid	10.00 do.
	13	G. A. Wrenshall	5.00 do.
	13	Rev. R. D. Horsburgh	10.00 do.
	13	M. B. Hastings	10.00 do.
	13	J. D. Scott	10.00 do.
	13	O. T. Thompson	10.00 do.
	13	A. Erwin Nelson	25.00 do.
	13	R. Napier Simpson	10.00 do.
	13	Grover Livingston	15.00 do.
			5.00 Emmanuel College Bursaries
	15	Senior Women's Club - Trinity United Church	5.00 Hunter-Crossley Lectureship
	15	Makrolm E. Dickenson	10.00 do.
	15	Vera M. Thompson	10.00 do.
	15	L. J. Perry	10.00 do.
	15	D. A. Kirk	10.00 do.
	15	David Kinassar	25.00 do.
	18	Mrs. Hilda Wright	5.00 do.
	18	Lloyd G. Lee	10.00 do.
	18	Ormand S. Johnson	5.00 do.
	18	Mr. & Mrs. Llyod Blackburn	2.00 do.
	18	James Barrowman	15.00 do.
	22	Rev. N. J. Truax	10.00 do.
	22	Irene Lund	10.00 do.
	22	Protestant Women's Federation	100.00 Scholarship Emmanuel College
	27	Miss Eileen de Montmorency	5.00 Hunter-Crossley Lectureship
	27	Mr. & Mrs. G. Eric Barr	10.00 do.
	27	Colin W. Campbell	10.00 do.
	27	Rev. William G. Berry	20.00 do.
May	2	Dr. E. S. Lautenschlaeger	50.00 Living Endowment
			3386.00 Emmanuel College Scholarship
		4 Victoria College Alumnae Assoc.	100.00 Margaret Addison Mem. Schol.

May	4	Rev. Earl W. & Mary Brearley	25.00 Hunter-Crossley Lectureship
	4	B. Terry	10.00 do.
	4	Rev. J. W. Stinson	25.00 do.
	4	Mrs. J. W. Hall	10.00 do.
	4	Mr. E. DeWitt Drake	100.00 do.
	4	Fred G. Thompson	10.00 do.
	4	Robert Davidson	10.00 do.
	4	Alma College	10.00 do.
	4	Mrs. E. Dunkin	25.00 do.
	4	Rev. Donald C. Amos	10.00 do.
	4	Lillian M. Hunter	10.00 do.
	10	Miss Elsie Watt	2600.00 2500.00 Watt Travelling Fellowship
			100.00 John Dow Scholarship
	11	Rev. J. R. Hord	5.00 Hunter-Crossley Lectureship
	11	Friends of Wesley Mimico	5.00 do.
	11	Rev. H. S. Cobb	10.00 do.
	11	Rev. R. H. Parr	5.00 do.
	11	Rev. Calvin McQuesten	10.00 do.
	11	Rev. Walter C. Almack	10.00 do.
	11	Rev. A. H. Terry	5.00 do.
	11	Rev. A. G. Macpherson	5.00 do.
	11	Rev. C. H. Ferguson	10.00 do.
	11	Rev. H. W. Outerbridge	25.00 do.
	11	Rev. J. A. C. Kell	10.00 do.
	11	Rev. F. Hillard	10.00 do.
	11	Alice P. Aitken	10.00 do.
	11	E. Blanche Kinny	10.00 do.
	11	Rev. & Mrs. C. Tilbury	10.00 do.
	11	Rev. A. F. Rimmington	10.00 do.
	11	Rev. J. Lavell Smith	10.00 do.
	11	E. W. Hart	5.00 do.
	11	Rev. C. A. Lawson	15.00 do.
	11	Rev. E. A. Chester	10.00 do.
	11	Rev. S. L. Osborne	10.00 do.
	11	Dr. & Mrs. C. R. Carscallen	10.00 do.
	11	Rev. G. R. Service	25.00 do.
	11	Rev. E. M. Howse	15.00 do.
	11	Rev. Garth W. Legge	10.00 do.
	11	Rev. E. M. Ferguson	5.00 do.
	11	Mrs. Denta Argent	5.00 do.
	11	Rev. G. R. Service	10.00 do.
	11	Rev. H. W. Vaughan	15.00 do.
	11	Mrs. Douglas C. Borden	15.00 Class of 1926 Pratt Memorial Fund
	11	Mrs. H. G. Wilson	15.00 do.
	11	Mrs. R. O. MacFarlane	25.00 do.
	17	F. M. Isserman	10.50 Hunter-Crossley Lectureship
	17	Rev. J. K. Moffat	10.00 do.
	17	Rev. R. E. Webster	20.00 do.
	17	W. H. Doherty	10.00 do.
	17	Rev. E. R. Hall	10.00 do.
	17	Rev. M. Jenkinson	5.00 do.
	17	Rev. John L. McInnis	25.00 do.
	17	Rev. C. E. Gordon	10.00 do.
	17	Rev. G. W. Birch	10.00 do.
	17	Dr. J. Bruce Hunter	10.00 do.
	17	Rev. H. F. Ball	5.00 do.
	17	Rev. T. V. Hart	10.00 do.
	17	Rev. D. J. Sloane	5.00 do.
	17	Rev. E. G. Cowan	5.00 do.
	17	Rev. C. Hasser	10.00 do.
	17	Rabbi M. N. Eisendrath	25.00 do.
	17	Paul Pogue Salons Ltd.	10.00 do.
	19	Mr. & Mrs. Ralph Osborne	10.00 do.
	19	Margaret Head Thomson	20.00 do.
	19	F. C. Stinson	50.00 do.
	19	Bethal Maidstone U. Ch. Women	10.00 Emmanuel College Sustaining Fund



May 27 Rev. F. J. Baine	10.00	Hunter-Crossley Lectureship
27 Rev. R. G. Oliver	5.00	do.
27 Rev. R. V. Kendall	10.00	do.
27 T. V. Rutherford	10.00	do.
27 J. W. Alexander	10.00	do.
27 Rev. G. A. Beatty	10.00	do.
27 Edna B. Cormack	2.00	do.
27 Bd. of Evangelism & Soc. Serv.		
U.Ch.	50.00	do.
27 Ellis Snelgrove	5.00	do.
27 Dorothy H. Henderson	100.00	do.
27 V. McFarlane	10.00	do.
31 Dr. Dorothy F. Forward	25.00	Class of 1926 Pratt Memorial Fund
Total	9,945.50	

Total contributions to Hunter-Crossley Lectureship - \$1,374.50

### REPORT OF THE FINANCE AND PROPERTY COMMITTEE

The Chairman called on Mr. Wansbrough to report on behalf of the Finance and Property Committee.

"Mr. Chairman,

I wish to report on behalf of the Chairman of the Finance and Property Committee who is unable to be present at this meeting. Your Committee met on May 27th, considered and received the report of the Budget Committee, the report of the Trustees of the Pension Plan, and other matters concerning the financial and property interests of the University. Mr. Mills reported that it was anticipated that the transfer of 82, 84, and 86 Charles Street West to the Toronto Ladies Club would take place on June 15th. Your Committee accepted and recommended to the Board the adoption of a new academic salary scale increasing the floor of all academic ranks by \$1,000. Careful consideration was given to the budget and as a result of our relatively fixed fee structure and rising expenditures for salaries and pensions it is anticipated that the deficit for this year (1965-66) i.e. \$255,000, to the accumulated operating Surplus Account. It has been the policy of the Board in the past to carry forward the Federal Grant into the succeeding year's operating income. While it is expected that next year's Federal Grant will be based on 2 1/2 times this year's grant there are some unknown factors which may reduce it by as much as 20%. The expected income from this source has been estimated for budget purposes at \$500,000.

Your Committee considered a proposed new Pension Plan and recommends its adoption. More details on this plan will be given later by one of the trustees.

The Committee considered changes in certain scholarships and recommended (1) the selection of certain bonds held in the consolidated funds to form a segregated fund to be known as the Pidgeon Scholarship Fund.

(2) The discontinuing of the Hunter-Crossley Lectureship in Emmanuel College; and the establishment of the "Crossley-Hunter Memorial Lectureship in Hunter" with funds contributed from friends of the late Rev. Ernest Crossley Hunter.

(3) The acceptance of the "de Marbois Furlong Scholarship" of \$500. (Can.) donated annually by an anonymous donor to be awarded to the student ranking highest in first class honours in the second year of the course in Modern History or if no student qualifies in that course, then it is to go to a student with similar qualifications in Anthropology, Fine Art, or Geography.

(4) The establishment of the John D. Robins Memorial Scholarship of \$200. to be guaranteed annually by an anonymous donor until such time as funds are contributed by former students and friends to endow this scholarship. This appeal is to be separate from donations to the Varsity Fund.

(5) The establishment of the Professor C. B. Sissons Scholarship of \$200 to be guaranteed by Prof. F. D. Hoeniger for three years to permit sufficient time for former students and friends to endow this scholarship.

These two latter scholarships were referred to the Advisory Committee on Appeals before any solicitation is made.

The report of the Chairman of the Investment Committee was accepted.

It was agreed to recommend to the Board that at the request of the Emmanuel College Student Society the annual athletic fee for men be increased from \$4.00 to \$5.00.

Your Committee received a report on fire insurance coverage and recommends the blanket cover on buildings insured on a replacement cost basis be increased from \$7,280,000. to \$8,500,000 with a corresponding annual increase in premium of \$750. It was also agreed to instal a new steam line from the University of Toronto system to the University Apartments replacing the defective heating plant in that property.

It was agreed to recommend that the buildings at 21 and 23 Sultan be rented with a five year lease at \$3,000 per year exclusive of taxes, light, heat, interior repairs or alterations, to the Canadian Association for Adult Education and the property at 4 St. Thomas Street be offered at \$450. per month exclusive of taxes, light, heat, interior repairs, etc. to the United Nations Association on a two year lease with option for renewal. The properties at 106 Charles Street West and 100 Charles Street West are to be leased to Professor C. C. Love at \$160 per month and Mr. W. E. Ryan at \$135 per month.

A request from the Governors of the U. of T. for an opinion on the erection of a Parks Department Building in Queen's Park was considered and it was suggested that the park would be more pleasing without it, but no strenuous objection would be raised if it was considered essential. A letter from Mr. M. Lesser asking for a Board opinion on rezoning the property at 61 Charles Street West to Cl. V4 was considered and it was agreed to take no action.

In conclusion the Committee received a progress report on alterations planned to the Victoria College building. Further details are to be presented to the Property Committee when they are available from the Architects.

All of which is respectfully submitted.

F. A. Wansbrough"

After a discussion of the proposed budget, it was moved by Mr. Deacon and seconded by Mr. Wansbrough that the Budget for 1966-67 be accepted. Carried.

Mr. Wansbrough moved the adoption of the report of the Finance and Property Committee. The motion was seconded by Mr. Sissons and carried.

### REPORT OF THE INVESTMENT COMMITTEE

Mr. Deacon gave the following report:

"Mr. Chairman,

I wish to report and recommend for adoption the action of the Investment Committee transactions since the last meeting of the Board.

- Short Term Investments Matured
  - \$200,000 National Trust Co. 5 1/8% on April 20, 1966
  - 100,000 National Trust Co. 5 5/8% on May 20, 1966
  - 45,000 Eastern and Chartered Trust Co. 5% on May 1, 1966

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2. Short Term Investments held  
 \$ 40,000 Eastern and Chartered Trust Co. 5% due July 16, 1966  
 100,000 National Trust Co. 5.65% due June 20, 1966  
 200,000 National Trust Co. 5 1/2% due June 29, 1966.

Respectfully submitted

J. S. Deacon

I move that these transactions be confirmed by the Board and this report adopted."

Mr. Wansbrough seconded the motion which was carried.

#### REPORT OF THE RESIDENCES AND SERVICES COMMITTEE

In the absence of Mr. Wheler the Chairman asked the Secretary to read the report of the Residences and Services Committee.

"Mr. Chairman,

The Residences and Services Committee met on May 19, to consider the budget for the coming year and other business concerning these operations. Because of rising food costs and wages it is expected that there will be a deficit on next year's operations of approximately \$45,000 assuming no increase in the residence fees now charged and maintaining the same standard of services. It was agreed that this financial situation should be re-examined by the officers of the Board and the administrative officers of Victoria and a recommendation made to the Residences and Services Committee on the ways in which this deficit should be met for the coming year. The question is now being studied to the attention of some of the Senior resident students. It was also agreed that the proposed expenditures from the Reserve Account for special renovations be re-examined as the Reserve Fund was being depleted.

Your Committee approved of a retirement allowance for two members of the staff of the Residences. Effective May 15, 1966, Mrs. Lily Lariviere will receive four months' full salary and a monthly allowance thereafter of \$62.00. After May 31, 1966, Mrs. Margaret McNerny will receive two months full salary and then a monthly allowance of \$30.25. It was also reported that Miss Elizabeth MacVicar the nurse in charge of the Infirmary in the Women's Residences for 25 years had requested early retirement because of ill health. The determination of Miss MacVicar's pension was referred to the Finance and Property Committee.

The Dean of Women reported on behalf of the Women's Residences operations and your Committee recommends the re-appointment as Dons of Miss Joan Rigwood, Mrs. M. Gottschalk and Miss Jean Ward and the appointment of two new Dons Miss Carolyn Evans and Miss Jill Webster.

The Senior Tutor recommended for re-appointment as Dons next year Mr. Graeme Patterson, Mr. Sheldon Wiseman, Mr. Alex Fallis, and the appointment of Mr. W. J. Calahan, Mr. Howard Rundle, Mr. David Hobbs and Mr. David Elder, with Mr. Robert G. Macdonald acting as Science Don.

The President recommended to your Committee that Dr. E. G. Clarke be re-appointed Senior Tutor for a second five year term. The Residences and Services Committee recommends to the Board that this appointment be confirmed.

All of which is respectfully submitted,

W. L. Wheler  
 Chairman"

Mrs. Wilson moved that the report be accepted. The motion was seconded by Mr. Arnup and carried.

Dr. Moore moved that this Board empower the Residences and Services Committee to increase the residence fees for next year if this is deemed necessary. Mr. Lautenschlager seconded the motion carried.

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Dr. Davey spoke of the devoted service of Miss Elizabeth MacVicar who had been in charge of the Women's Residence infirmary for the past twenty five years. Dr. Davey expressed her wish that the Finance and Property Committee compensate Miss MacVicar as generously as possible for her service when establishing her retirement allowance.

#### REPORT OF THE BUILDING COMMITTEE

The Chairman asked Mr. Wansbrough to report.

"Mr. Chairman,

We are advised by the architects that the construction of the Academic Building is four to six weeks behind schedule. It would appear now that the contractor will not complete his work until the end of June or the middle of July. Interior finishing is now progressing but some delays in finishing materials such as doors and trim have delayed the progress.

Your Committee has considered the furnishing items and specifications were drawn up by the firm Contemporary Furnishings Ltd. which is an affiliate of Gordon Adamson and Associates. Tenders were received on six sections of furnishings of which five were awarded to the Robert Simpson Co. and the sixth to the Burnaby Venetian Blind Co. The contracts for the furnishings total \$111,624.21. It is expected that the carpeting will begin in mid July and the furniture installed shortly after the carpeting has been laid.

The general contractor has received to date nine payments totalling \$909,087.09. We have been advised by the Canada Council that as a result of interest and profits earned by the University Capital Grants Fund Victoria is eligible to receive an additional \$32,956 over and above the original grant of \$255,259 from this source.

Respectfully submitted,

F. A. Wansbrough  
 Chairman"

Mr. Wansbrough moved and Mr. Sissons seconded the adoption of this report. Carried.

#### REPORT OF THE TRUSTEES OF THE PENSION PLAN

Mr. Mills as a Trustee reported to the Board as follows:

"At the Board of Regents meeting of October 21st, 1965, the Trustees of the Victoria University General Pension Plan reported that they had commenced a study into possible methods of revising the Victoria University Plan so that benefits would relate more closely to final salary averages and would compare more favourably with the new plan offered by the University of Toronto. As a result the Trustees recommend adoption of the revisions to the Pension Plan suggested in the report dated May 12, 1966, prepared by F. E. Smith, F. C. I. A. of the North American Life Assurance Company and a revision of the Group Life Insurance Plan. The proposed changes to be effective July 1, 1966, may be summarized as follows:

1. Eligibility - no change from present plan is recommended.
2. Normal retirement date - To remain at age 65 with benefits increased actuarially for later retirement as at present.
3. Employee Contributions: To be reduced from 6% to 5%, to conform to U. of T. plan, but with the contributions required under the Canada Pension Plan being deducted from this contribution and the balance credited to the Victoria Pension Plan.

## 4. Pension Benefits

- (a) A basic retirement pension based on the member's career average earnings of 1.25% for each year on earnings up to the maximum for purposes of the C.P.P., plus 2% for each year on earnings in excess of the C.P.P. maximum.
- (b) A minimum benefit equal to 1% for each year of membership in the plan times the final average salary up to the average maximum earnings for purposes of the C.P.P., plus 1 3/4% for each year of membership in the plan times the amount of the final average salary in excess of the average maximum earnings for purposes of the C.P.P. For this purpose, final average rate of salary would be defined as the average rate of salary received by the member during the five consecutive years of the last ten years of membership during which such salary was greatest.
- (c) The maximum benefit payable would be 80% of the members final average salary as defined above in (b) including the C.P.P. and Old Age Security benefits accruing to that member.

5. Vesting - As at present to apply to the basic benefits only.

6. Death Benefits - a pension of 1/2 of the pension credits accrued to the member to be paid to his widow or dependent children, provided the employee has been a member of the plan for at least ten years prior to his death. Dependent children would be defined as under the age of 19 or if in full time attendance at school or University, under the age of 23.

A minimum death benefit would be paid equal to that defined in the plans prior to July 1, 1966, plus a return of employee's contributions made after July 1, 1966, accumulated at 4% interest. This minimum death benefit would be reduced by any annuity payments made to the member prior to his death or to his widow or dependent children following his death.

Disability benefits - Mr. Smith did not deal with this in his report, but verbally recommended that similar provisions to the U. of T. plan be added to our Group Life Insurance Plan because of the preferred rates we receive through the combining of our group insurance with the U. of T. for rate purposes. The U. of T. disability benefits provide for a continuation of 60% of the members' salary with the member sharing the cost equally with the University. This matter was previously under consideration and a salary continuance of 50% was at that time considered adequate. It is on this latter basis that the amount of group insurance cost for budget purpose was estimated. The Group Life Insurance is now contracted with the Canada Life Assurance Company.

Funding - With final average salaries being a governing factor in calculating benefits it is suggested that a certain degree of equity investment would be advisable. It is recommended that existing contracts be frozen as of December 31, 1965, and the North American Life. Under this form the net remaining deposit after allowing for a loading to cover the insurers administrative costs would be allocated between Investment Account guaranteeing principal with a minimum interest return and the equities. The proportion allocated between the two funds would be at the discretion of Victoria University. The Finance and Property Committee has recommended that the funds deposited for the year ended June 30, 1967, be divided equally between these two funds with in any event sufficient fixed income deposits to cover members contributions.

Costs - The costs of the revised plan are in three parts as follows:

1. Current Credits - The employer contributions amount to approximately 5.84% of payroll.
2. Past Credits - Funding is required under the Ontario Pension Benefits Act but may be deferred out over 23 years. This would cost \$44,785, per annum. Estimated costs under 1 and 2 are included in the budget for 1966-67.
3. Persons eligible for pensions at July 1, 1966: It is felt that some provision should be made so that staff members, active or retired, who have reached normal retirement age by July 1st 1966, should benefit as far as possible in an amount consistent with the new pension provisions. For this purpose it is recommended that such persons, if and when they actually retire and commence receipt of pensions under Victoria University Contributory Pension Plans, should

receive a supplementary payment from Victoria University to produce a total benefit equal to what would have been received had the member been covered by the proposed new plan. This supplementary benefit would commence July 1, 1966, and would continue at the discretion of the Board of Regents and at present would be chargeable to the existing Superannuation and Widows Pension Fund. Where the member concerned already receives a supplementary allowance as authorized by the Board on June 20, 1957, he would receive the larger of the two supplementary amounts."

The report was adopted on motion of Mr. Deacon and Mr. Wansborough. -Carried.

BENEDICTION

The Chairman called on Dr. Mooney to dismiss the meeting with the benediction.

The meeting adjourned at 5.45 p.m.

  
Chairman

VICTORIA UNIVERSITY

SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1966, to June 30th, 1967

ADMINISTRATIVE STAFF

Moore, A.B.B.	\$24,500
Ross, A.C.M.	15,300
Stolka, F.C.	14,500
Dinsmore, K.M.	13,500
Macdonald, R.H.	11,700
Garmichael, Miss M.I.	11,000(1)
	1,500
Ryan, W.E.	9,000

VICTORIA COLLEGE STAFF

Frye, H. N.	22,500
Trethewey, W.H.	17,700
MacLean, K.	17,700
Arnold, R. K.	17,100
Wood, J.S.	16,800
Coburn, Miss K.	4,150 (1/4)
Robson, D.O.	17,000
Joblin, K. J.	17,000
Riese, Miss L.E.	16,000
Macpherson, Miss Jessie	16,000
MacLure, M.	16,300
Macpherson, John	15,700
Love, C.C.	15,500
Keyes, G.L.	15,300
Hoenger, D.J.	15,300
Field, G. W.	14,800
Spashott, F.E.	15,000
Harden, A.R.	7,000(1/2)
Clarke, E.G.	14,000
Jenkin, Miss J.R.I.	13,300
Grant, J.R.	13,100
de Montnollin, D.P.	12,800
Robson, J.M.	11,800
Jeanes, R.W.	11,800
Knight, D. J.	11,300
Kee, K.O.	11,300
Rathe, C.E.	11,800
McCready, W.T.	11,300
Fox, D.	11,500
Spriet, P.	11,100
Bouchard, D.	13,000
Dale, A.	10,800
Secor, H.	10,500
Chidaine, J.G.	11,000
Farguharson, R.H.	10,500
McLeod, W.E.	10,500
Wade, D.V.	11,500
Brett-Evans, D.	11,500
Smith, D.W.	9,800
Cenno, C.N.	9,800
Pieterama, H.	9,800
Macpherson, Miss Jay	9,500
Thompson, K.R.	9,300
Rathe, Mrs. C.E.	9,300
Jackson, J.R.de J.	10,300
Leon, Mrs. P.	10,300
Braaswell, Mrs. B.K.	8,700

VICTORIA COLLEGE STAFF (Cont'd)

Jeanes, Mrs. R.W.	8,600
Tolton, C.D.E.	8,800
Taylor, R.A.	8,800
Estes, J.M.	9,100
Graff, J.A.	9,000
Carscallen, J.	8,800
Revell, E.J.	8,600
Hughes, P.M.	9,500
Mayer, H.L.M.	8,500
Bigwood, J.M.	8,500
Giassco, W.G.	8,500
Endicott, Mrs. G.R.S.	8,500
Merrilees, B.S.	8,500
McClelland, J.A.	8,500
Bouissac, P.A.R.	9,000
Buratynsky, E.N.	6,000(2/3)
Freeman, R.M.	8,500

VICTORIA COLLEGE

SESSIONAL APPOINTMENTS

Lecturers

Bluestein, D.A.	8,000
Cox, Miss C.A.	4,050(1/2)
Parker, Mrs. R.B.	3,800(1/2)
Barker, Mrs. J.C.	7,600
Lee, D.B.	4,200(1/2)
Swallow, Mrs. J.E.	7,500
Beauroy, J.	3,500(1/2)
Mays, J.C.C.	7,500
Milgate, Mrs. M.H.	4,700(3/4)
Clarkson, Mrs. S.H.E.	3,200(1/3)
Caron, J.W.F.	3,200(1/3)
Nicholson, G.	2,800(1/3)
Huggett, W.J.	5,600(1/2)
Seliger, H.W.	7,200
Robert, Mme P.R.	7,000
Corbett, N.L.	7,800

Instructors

Sarrailh, Miss H.	5,500
Park, Mrs. F.	2,400
McLeod, Mrs. W.E.	3,500
Schuene, G.	3,000
Beauroy, Mme J.	800
Jourlait, Mme D.F.	2,800
St. Jacques, Mme D.	2,500
Pena, L.	1,500
Pelzman, P.	1,400
Ara, J.	1,500
Harris, Miss J.P.	2,500
Otalora, G.	1,500

APPROVED

A.B.B. Howe  
PRESIDENT

VICTORIA UNIVERSITY

SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1966, to June 30th, 1967

EMMANUEL COLLEGE STAFF

Lautenschlaeger, E.S.	\$18,000
Fennell, W.O.	16,200
Dobbie, R.	16,000
Blackman, E.C.	16,000
Kelly, W.M.	16,000
Guthrie, J.R.	16,000
Jay, C.D.	15,000
Boyce, G.W.	11,100
Osborne, R.E.	10,000
Grant, J.W.	15,000
Reynolds, A.G.	12,000
Demson, D.	8,500
Gamble, Miss E.B.	1,200
Ouchterlony, D.C.	1,200
Kilpatrick, G.G.D.	500

Fellows

Appavoo, M.D.	1,500
Martilla, W.R.	1,500

Principal's Academic Fund

Archivist	2,500
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DIETITIANS

Galbraith, Miss M.A.	8,000
Curley, Mrs. R.R.	6,100
Hinchcliff, Miss E.H.	5,900

Hewson, Miss E.B.  
Macpherson, Miss C.

SECRETARIAL STAFF

Blewett, Miss C.M.	5,550
Brand, J.	3,850
Gargill, Mrs. E.A.	4,200
File, Miss F.O.	6,000
Flynn, Mrs. F.E.	5,200
Gordon, Mrs. M.	4,300
Imrie, Miss M.M.	4,850
Jackson, Mrs. G.	4,250
Jermyn, Miss J.E.	4,100
MacGregor, Mrs. E.T.	4,000
Michaelson, Miss I.	4,600
Obina, Miss A.	3,650
Ross, Miss J.E.	5,200
Street, Mrs. J.A.	4,150
Stroyan, Miss C.E.	4,350
Turner, Miss J.D.V.	4,950
Waugh, Mrs. V.	3,850
Westlake, Miss R.A.	5,150
Winkelaar, Miss R.	3,700

BOOK BUREAU

Trott, Miss D.C.	5,800
Thomson, Miss J.	1,700
Thomson, Mrs. M.A.	2,100

LIBRARY

Garnie, Miss J.M.	6,200
White, Mrs. P. J.	6,200
Laakso, Mrs. R.	6,350
Jones, Miss C.D.	6,450
Keir, Miss V.J.	6,950
Mitchell, Miss J.E.	7,100
Moggridge, Mrs. W.R.	7,420(1/2)
Sudmalis, Mrs. A.N.	7,530
Jones, Mrs. M.V.	7,530
Honey, Miss M.E.	8,930
Page, Miss C.E.	9,030
Smith, Mrs. W.R.	9,130
Ray, Miss M.V.	9,500(1/2)
Fraser, Miss L.D.	11,000
Cook, Mrs. C.	3,550(1/2)
Moore, Mrs. M.	3,550
Martens, H.	3,550
Lymer, Mrs. L.	3,550
Koohlow, Miss A.	3,780
Szegedi, Mrs. I.	3,780
May, Mrs. P.	3,780
McAndrew, Mrs. J.	4,260
Reid, Miss J.M.A.	4,550
Joblin, Mrs. K.J.	5,160
Glaves, Miss F.E.	5,160
Boshan, Mrs. K.	5,160
Archivist	2,500

BUILDINGS & GROUND STAFF

Baker, W.G.	5,928
Anderson, R.	4,256
Cloutier, L.	3,870
Lauf, W.	3,870
Lobalzano, V.	3,870
Buckley, P.	3,870
Mathews, A.	3,870
Brown, N.	3,870
Balods, C.	3,870
Murakami, T.	3,870
Pallitino, N.	3,870
Fenn, E.	5,638
Hovield, P.	5,638
Maides, W.	4,015
MacIntosh, W.	5,638
Apon, D.	5,638
Wolff, M.	5,638
Gomes, G.	5,638
LePoidevin, E.	3,108
Walker, D.	3,744
McCarrige, G.	3,016
Passcoe, A.	4,613
Pike, J.	1,648
Chisholm, G.	3,911
Sarastina, Mrs. J.	3,246
Marzo, Mrs. T.	3,246
Cowie, Mrs. E.	3,246
Komar, Mrs. M.	3,246

APPROVED

A.B.B. Howe  
PRESIDENT

VICTORIA UNIVERSITY

SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1966, to June 30th, 1967

BUILDINGS & GROUND STAFF

(Cont'd)

Sellers, J.	2,584.00
New Academic Building	
Custodians	7,940.00
Maids	6,492.00

RETIRING ALLOWANCES

Bennett, H.	2,582.28
Bain, Miss Edith	540.00
Burg, L.	560.00
Cannom, Miss Velma	1,180.32
Burke, Miss Alice	564.00
Davenport, Miss Ann	561.36
Dennis, Mrs. Florence	122.40
Ewood, Mrs. Aino	185.12
Falconbridge, Miss D.	720.00
Fearon, John	540.00
Forbes, Mrs. M.	408.00
Francis, Miss G.	675.00
Gribble, Mrs. T.	640.00
Guthrie, Miss Helen	600.00
Halley, Mrs. Mabel	360.00
Harbour, R.	240.00
Hazard, Mrs. Rita	768.72
Haworth, W.	840.00
Jones, Mrs. Elizabeth	540.00
Lafiviere, Mrs. L.	744.00
Law, Mrs. M.	368.00
Lawson, J.S.	853.00
Line, John	1,475.00
Lowes, Miss May	540.00
Lyon, James	1,000.00
McIntosh, Miss Nan	840.00
McNerny, Mrs. M.	363.00
Miller, James	1,137.24
McMullen, G.A.	3,353.16
Moffat, George	240.00
MacVicar, Mrs. E.	1,610.00
Ohora, Fred	396.00
Paul, Mrs. L.H.	360.00
Pearson, Mrs. Ada	532.00
Poole, Miss Isobel	342.00
Samuel, Charles	624.00
Shaw, Mrs. Mary	400.00
Snedden, Mrs. Rose	510.00
Staples, Mrs. R.	1,200.00
Taylor, Mrs. M.	580.00
Van Allen, Miss M.	2,421.48
Walte, William	1,100.00
Young, Mrs. J.	204.00

Little, Mrs. Alice	1,065.12
Matheson, Mrs. G.	771.00
Pratt, Mrs. V.	848.00
Robertson, H. Grant	2,400.00
Robins, Mrs. J.D.	1,143.33
Suresus, J.A.	2,400.00
Sissons, Mrs. A.	1,080.75
de Witt, Mrs. K.I.	1,400.00

PENSIONS

Auger, Mrs. L.P.	1,055.34
Cook, Miss A.L.	2,400.00
Edgar, Mrs. D.G.C.	643.95
Langford, F.W.	2,400.00
Laserre, Mrs. M.	650.72

APPROVED

*A.B.B. Moore*  
PRESIDENT

VICTORIA UNIVERSITY

THE MINUTES OF THE ANNUAL MEETING OF THE BOARD OF REGENTS OF VICTORIA UNIVERSITY HELD AT 4:00 P.M., THURSDAY, OCTOBER 20th, 1966, IN ROOM 203, OF THE ACADEMIC BUILDING

PRESENT:

Mr. R. S. Mills, Chairman, Rev. A.P.S. Addison, Mr. J.B. Allen, Rev. D. C. Amos, Mr. J. D. Arrup, Mrs. N.L. Bennett, Mrs. A. M. Clark, Dr. Jean F. Davey, Rev. R.H.N. Davidson, Mr. J. S. Deacon, Mr. L. N. Earl, Mr. G. A. Fallis, Principal H. N. Frye, Mrs. D. W. Haag, Mrs. J.D. H. Hutchinson, Mr. H. E. Langford, Mr. G. D. Lane, Principal E.S. Lautenschlaeger, Mr. D. W. McGibbon, Very Rev. A. J. MacQueen, Rev. V. T. Mooney, President A. B. B. Moore, Rev. R.G. Oliver, Mr. G.H. Sheppard, Mr. H.J. Sissons, Mr. F. A. Wansbrough, Mrs. J.R. M. Wilson, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary.

By invitation the following administrative officers Prof. A. C. M. Ross, Miss L.D. Fraser, Rev. C. G. Lucas, Prof. F.D. Hoeniger, Miss M. I. Carmichael, Prof. E. G. Clarke and as observers the following student: Mr. P. Arnott, Mr. R. Axon, Mr. B. Carr, and Mr. C. Homer.

REGRETS:

The following members of the Board sent their regrets at their inability to be present. Mr. A. C. Ashforth, Mr. R. F. Chisholm, Rev. F.P. Fidler, Rev. C.A. Lawson, Rev. H.W. Vaughan, Mr. W. L. Wheler, and Mr. C. F. Wood.

PRAYER:

The meeting was constituted with prayer by Dr. Mooney.

CONSTITUTION OF THE BOARD

Dr. Moore announced that as the result of the action of the General Council of the United Church of Canada and the quadrennial election conducted for the representation of the Alumni of the Colleges, the Board was now constituted of the following:

Chairman	R. S. Mills, Q.C., B.A.
Vice Chairman	Rev. V. T. Mooney, B.A., D.D.
Treasurer	D. W. McGibbon, B.A.
Secretary	F. C. Stokes, M.A.

1. Ex-Officio Members:

- The Chancellor of Victoria University
- The President of Victoria University
- Rev. A. B. B. Moore, B.A., B.D., D.D., LL.D.
- The Principal of Victoria College
- Rev. H. N. Frye, M.A., D.D., LL.D., D.Litt., F.R.S.C.
- The Principal of Emmanuel College
- Rev. E. S. Lautenschlaeger, B.A., B.D., D.D., LL.D.

2. Representatives of the General Council of the United Church of Canada:

- |                                     |                                     |
|-------------------------------------|-------------------------------------|
| J. B. Allen, Q.C., B.A.             | The Honourable L. Macaulay, Q.C.    |
| J. D. Arrup, Q.C., B.A.             | B.A., LL.B.                         |
| A. C. Ashforth, Esq.                | *The Very Rev. A. J. MacQueen, B.A. |
| The Hon. F.M. Cass, Q.C., M.A.      | B.D., D.D., LL.D.                   |
| R. F. Chisholm, O.B.E., B.Com.      | Rev. S. Mills, Q.C., B.A.           |
| Rev. C.E.J. Cragg, M.A., B.D., D.D. | Rev. V.T. Mooney, B.A., D.D.        |
| J. S. Deacon, B.A.                  | The Right Honourable L. B. Pearson, |
| L. N. Earl, D.S.C., B.A.            | P.C., O.B.E., M.A., LL.D., D.C.L.,  |
| Mrs. D. W. Haag, B.A.               | D.Litt.S.                           |
| Mrs. J.D.H. Hutchinson, M.A., D.D.  | The Very Rev. G.C. Pidgeon, M.A.    |
|                                     | D.D., LL.D.                         |

- 2 -

H. E. Langford, Q.C., B.A.  
 Rev. C. A. Lawson, B.A., B.D., D.D.  
 Mrs. J. R. M. Wilson, B.A.

G. H. Sheppard, Esq.  
 Rev. H. W. Vaughan, M.A., B.D., Th.D.  
 D.D., LL.D.  
 C. F. Wood, Esq.

### 3. Members elected by the Graduates of Victoria University in Arts, Medicine, Science and Law:

\*Mrs. N. L. Bennett, B.A.  
 \*Mrs. A. M. Clark, B.A.  
 \*G. W. Collins-Williams, Q.C., B.A.  
 Dr. Jean F. Davey, O.B.E., B.A.  
 M.D., F.R.C.P., F.A.C.P.

G. W. Edmonds, Q.C., B.A.  
 G. A. Fallis, M.B.E., Q.C., B.A., LL.B.  
 \*G. D. Lane, B.A.  
 Mrs. R. W. Wood, B.A.

### 4. Members elected by the Alumni of Emmanuel College:

\*Rev. A. P. S. Addison, B.A., B.D., D.D.  
 \*Rev. D. C. Amos, B.A., B.D.

\*Rev. R. H. N. Davidson, Th.M., D.D.  
 \*Rev. R. G. Oliver, B.A., B.D.  
 Rev. F. P. Fidler, B.Sc., B.D., D.D.

and on motion of Messrs. Sheppard and Langford and carried, the following:

### 5. Co-opted Members:

D. W. McGibbon, B.A.  
 H. J. Sissons, M.B.E., B.A.

F. A. Wansbrough, B.A.  
 W. L. Whaler, B.A.

\*The Chairman welcomed the new members to the Board.

### REGRETS:

The secretary reported regrets received from members unable to attend and whose names are recorded above.

### MINUTES:

The minutes of the previous meeting held on May 30th, 1966, were approved as circulated on motion of Mrs. Wilson and Mr. Langford and carried.

### REPORTS FROM ADMINISTRATIVE OFFICERS:

The Chairman invited the administrative Officers to discuss and answer any questions on their annual reports which were circulated to the Board before the annual meeting.

The following officers spoke to the Board:

Prof. A. C. M. Ross, Registrar  
 Miss L. D. Fraser, Librarian  
 Rev. C. G. Lucas, Archivist  
 Prof. F. D. Hoeniger, Director of  
 C.R.K.S.

Miss M. I. Carmichael, Dean of Women  
 Dr. E. G. Clarke, Senior Tutor.  
 Mr. F. C. Stokes, Bursar

Mr. Mills thanked the officers for their reports and for attending the annual meeting.

### CORRESPONDENCE:

The Secretary reported the following items of correspondence:

- Letters of appreciation from the retired members of the staff on the increase in pension approved by the Board at the May meeting.
- A letter from Prof. R. E. Osborne expressing the appreciation of the Emmanuel College Council to the Board of Regents for the financial support of the Library which permitted participation in the Seslantic programme.
- A letter from the Executive of the Emmanuel College Council expressing their appreciation for the additional furniture provided for the ground floor lobbies in

### Emmanuel College.

- A letter from Prof. R. H. Farquharson expressing the appreciation of the Canadian Association of Teachers of German for the financial support of a \$100 grant to assist in their publication, Seminar.
- A letter from Principal H. N. Frye recommending a leave of absence for Prof. Pierre Spreti of the Department of French for the year 1967-68 in order that he might complete preparations for the publication and the defense of his doctoral thesis.

It was moved by Dr. Moore, seconded by Dr. Frye that this request be granted.  
 Carried.

- A letter from Principal H. N. Frye recommending leave of absence for Prof. E. J. Revett of the Department of Near Eastern Studies in the year 1967-68 to continue studies in the field of Mediaeval Hebrew.

It was moved by Dr. Moore, seconded by Dr. Frye that this request for leave be granted.  
 Carried.

- A letter from Principal E. S. Lautenschlaeger recommending sabbatic leave in January 1968 for Dr. R. E. Osbornes.

It was moved by Dr. Moore, seconded by Dr. Lautenschlaeger that this request for leave be granted.  
 Carried.

- A letter from Principal Lautenschlaeger recommending the acceptance of the terms for the Lectureship, in memory of the late Rev. Ernst Crossley Hunter, as follows:

"The Ernest Crossley Hunter Memorial Lectureship to bring to Emmanuel College every three years a person of distinction in the field of evangelism. The faculty on the recommendation of the professors in the practical fields and the Rev. Gordon C. Hunter to select the Lecturer. If the capital fails to reach \$5,000 it is to be amortised so as to provide the lecturers so long as funds permit."

It was moved by Dr. Moore and seconded by Dr. Lautenschlaeger that the Board of Regents accept this generous gift of the friends and family of the late Rev. E. C. Hunter and the terms; and that the lectureship be referred to the Senate for administration.  
 Carried.

- A letter from Prof. A. C. M. Ross, Registrar, and Chairman of the Senate Scholarship Committee, requesting that the Board of Regents increase by four the number of admission scholarships with free tuition bringing the total for next year to 31, which is the number granted by University College.

This request was referred to the Finance and Property Committee for consideration.

- A letter from the Rev. Prof. R. K. Joblin requesting the transfer of the income from the Hamilton Fleck Biggar Bursary Fund (approximately \$675 per annum) from the Emmanuel to the Victoria Bursary Fund for the aid of students engaged in some aspect of a Theologically oriented course. In place of this income from the Biggar Bursary Prof. Joblin suggested a transfer to Emmanuel College of a similar sum from the Biller Bursary Fund assigned to Victoria College for accredited United Church Students.

This request was referred to the Finance and Property Committee for consideration.

### GIFTS AND BEQUESTS:

Dr. Moore moved the acceptance of the following gifts and bequests received since the last meeting of the Board:

1966			
June 2	Geo. G. Harris	10.00	Living Endowment
	& Rev. Levi Hussey	10.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
	6 Session Fund - Forest Grove U.C.	25.00	do.
	6 Rev. M. A. Barry	7.00	do.
	6 Rev. Geo. D. Kilpatrick	50.00	do.
	6 Robert J. McGillis	10.00	do.
	6 Rev. C. A. Gowans	10.00	do.
	6 Rev. Donald A. Gillies	10.00	do.
	6 Mrs. Edna M. Yealis	25.00	do.
	6 Eida C. Boyd	25.00	do.
	6 Sabina Pus-Gilchrist	5.00	do.
	6 Dr. E. S. Lautenschlager	10.00	do.
	6 Rev. Gordon M. Porter	10.00	do.
	6 I. Miller	322.12	do.
	6 Mrs. Henia MacDonald	20.00	Emmanuel College Sustaining Fund
	8 Miss Ida J. Lindsay	2000.00	Dr. Trevor Davies Schol. Fund/Grad. Work in Em. Coll. in the Field of Preaching)
	13 J. W. Oliver	5.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
	13 Margaret C. Easton	10.00	do.
	13 Dr. Walter E. Donnelly	25.00	do.
	13 Rev. N. K. Campbell	5.00	do.
	13 J. H. MacFarquhar	25.00	do.
	14 Rev. James C. Torrance	10.00	do.
	14 Wildred G. Scott	15.00	do.
	14 Rev. John Wilkie	20.00	do.
	14 Rev. Lorne R. O'Neill	2.00	do.
	14 Phyllis A. Sykes	10.00	do.
	16 Kenneth E. Deacon	10.00	1926 Pratt Memorial Fund
	16 Rev. A. C. Dayfoot	10.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
	16 Nathan Phillips	10.00	do.
	20 A. D. Misener	75.00	The A. P. Misener Award in General Science
	21 Harold E. Frid	35.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
	21 Rev. C. H. Searle	5.00	do.
	21 H. Dawson	10.00	do.
	21 Miss Ella M. Parke	10.00	do.
	23 Mrs. Stella Fleming MacKenzie	250.00	Class of 1916 Matriculation Schol.
	23 Rev. Edward F. Church	1000.00	do.
	28 Victoria College Alumnae-Wind-sor Branch	31.00	Margaret E. T. Addison Schol. Fund
	29 Runnymede United Church	50.00	Emmanuel College Bursaries
	30 A. E. Nelson	50.00	Ernest Crossley Hunter Mem. Schol. on Evangelism
	30 Miss Barbara C. Scott	10.00	do.
July 11	Geo. I. Stephenson	5.00	do.
	11 Mrs. W. B. Cruikshank	10.00	do.
	11 Rev. Duncan McTavish	5.00	do.
	11 Fred J. Bibby	25.00	do.
	11 Rev. J. A. Breckenridge	10.00	do.
	15 A. W. Miles Ltd.	25.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
	15 Dr. Elizabeth Bagshaw	15.00	do.
	15 Mr. Addison Tallman	10.00	do.
	15 Helen M. Currie	10.00	do.
	15 Dr. D. L. Wright	25.00	do.
	15 Jean Teller	5.00	do.
	25 Morley S. Bedford Ltd.	50.00	do.
	26 Rev. H. E. Young	15.00	do.
	27 C. W. Leslie	10.00	do.
Aug. 9	D. W. Gallander	25.00	do.
	* Hon. J. C. & Mrs. McRuer	25.00	Geo. C. Pidgeon Schol. (in memory of Mrs. Pidgeon)
	10 B. A. Reynolds	100.00	Victoria Coll. Bursary Fund

Aug. 15	Mrs. Erma McLaughlin	250.00	Class of 1916 Matriculation Schol.
16	Mr. David Kinnear	50.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
16	Mrs. G. Greig	15.00	do.
22	Rev. Carman E. Armstrong	5.00	do.
Sept. 15	Hazel L. Carscadden	10.00	Living Endowment
15	Can'n Council of Christian & Jews	35.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
15	Mr. & Mrs. Roy D. Allan	50.00	do.
15	Dr. I. M. Hilliard	300.00	Dr. Marion Hilliard Mem. Fund
22	Mrs. Ruth Hilliard Myers	250.00	do.
20	Mrs. G. E. Atton	100.00	Prize in Religious Knowledge
21	Mr. W. P. Wilder	500.00	E. W. Bickle Scholarship
21	L. G. Page	100.00	Living Endowment
23	Mr. & Mrs. Ian Moore	10.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
26	Prof. E. C. Blackman	50.00	do.
29	Mrs. Ruth Hilliard Mayers	250.00	Dr. Marion Hilliard Mem. Fund
30	Allen Miles Fox & Johnston	150.00	Elliott Allen Mem. Schol.
30	Rev. Malcolm P. Smith	25.00	Ernest Crossley Mem. Lectureship on Evangelism
30	Miss M. E. Crawford	25.00	do.
Oct. 3	Christian Educ. Com. of Dublin St. Un. Church Cough	300.00	Bursary for David Griffiths-Candidate
3	Miss D. Margaret White	200.00	White Mem. Schol.
4	Prof. W. H. Trehewey	10.00	Dept. of French Schol.
5	Mr. B. S. Merritts	6.00	do.
6	Mr. P. A. R. Bouissac	6.00	do.
6	Dr. A. C. M. Ross	6.00	do.
6	Mr. J. A. McClelland	6.00	do.
6	Prof. C. E. Rathe	8.00	do.
6	Prof. J. G. Chidaine	8.00	do.
6	Rev. Gordon C. Hunter	50.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
6	Henry J. Sissons	100.00	Andrew James Bell Schol.
6	Dr. H. N. Frye	200.00	John D. Robins Mem. Schol.
7	Mrs. C. E. Rathe	6.00	Department of French Schol.
7	Miss L. Riese	10.00	do.
7	Prof. D. W. Smith	6.00	do.
7	Mr. A. Rosenberg	4.00	do.
7	N. L. Corbett	4.00	do.
7	Mr. Fred Murgatroyd	100.00	Victoria Univ. operating funds
11	Mrs. G. G. Paterson	100.00	Gavin Girdwood Paterson Mem. Schol.
11	Mrs. M. M. Leon	6.00	Department of French Schol.
11	Thorne Mulholland Howson & MacPherson	150.00	A. B. Sheppard Schol.
11	Evangeline Shops Ltd.	250.00	Heywood Schol.
12	Mr. Paul G. Meagher	3.00	Department of French Schol.
13	Victoria Women's Assoc.	1250.00	Vic. Coll. Bursary Fund
14	Mrs. Leila Robins	300.00	John D. Robins Mem. Schol.
14	Miss H. Porre	2.00	Department of French Schol.
14	Student Ministers' Assistance Fund - Islington U. C.	1000.00	Emmanuel Coll. Bursaries
17	Mrs. G. Vitar	2.50	Department of French Schol.
18	Prof. H. R. Secor	8.00	do.
18	Zion United Church-Brantford	100.00	Emmanuel Coll. Bursary Fund
18	Prof. P. Spriet	8.00	Department of French Schol.

## Requests

Aug. 10	Estate of Eleanor D. Bowes	2000.00	Legacy - Vic. Univ. Bursary F.
16	Estate of Magistrate F. C. Gullen	250.00	re Legacy
Sept. 17	do.	30810.42	re Legacy - cash
17	do.	106075.25	" Market Value of Securities received

\$ 139135.67

The motion was seconded by Mr. Deacon and carried.

#### REPORT OF THE EXECUTIVE COMMITTEE:

Mr. Mills presented the following report of the Executive Committee:

"The Executive Committee of the Board of Regents met on September 13, 1966, to receive the report of the Special Committee under the Chairmanship of Mr. J. D. Arup appointed to consider candidates for the position of Principal of Victoria College. The Executive Committee accepted the report of the Special Committee and the recommendation of President Moore; and gave approval to the appointment of Professor J. E. Hodgetts of the Department of Political Economy of the University of Toronto, as Principal of Victoria College, at a salary of \$22,000 per annum, with membership in the Victoria Pension Plan. This appointment is to be effective January 1, 1967. It is understood that arrangements for Professor Hodgetts' teaching responsibilities will be made with the University of Toronto in the near future.

This action of the Executive Committee is reported to the Board and is to be recorded in the minutes of the annual meeting.

Respectfully submitted,

R. S. Mills

The action of the Executive Committee was approved on motion of Mr. Langford, seconded by Mr. McGibbon and carried.

#### REPORT OF THE NOMINATING COMMITTEE:

Mr. Sheppard presented the following proposed officers and Standing Committees for the Board of Regents for 1966-67:

##### Officers

Chairman	R. S. Mills
Vice Chairman	Rev. T. Mooney
Treasurer	D. W. McGibbon
Secretary	F. C. Stokes

##### Committees

##### (a) Finance and Property Committee

Chairman	D. W. McGibbon
Vice Chairman	F. A. Wansbrough

##### Investment

##### Sub-Committees

##### Property

	Budget	
Chairman J. S. Deacon	F. A. Wansbrough	H. J. Sissons
A. C. Ashforth		J. B. Allen
G. H. Sheppard		G. F. Collins-Williams
H. E. Langford		F. M. Cass
C. F. Wood		G. A. Fallis
		Mrs. J. R. M. Wilson

##### (b) Residences and Services Committee

Chairman W. L. Wheler	Mrs. D. W. Haag
Principal of Victoria College	Rev. V. T. Mooney
Principal of Emmanuel College	F. A. Wansbrough
Mrs. N. L. Bennett	Mrs. R. W. Wood
Dr. J. F. Davey	
G. W. Edmonds	

##### (c) Public Relations Committee

Chairman L. N. Earl	Rev. H. W. Vaughan
Rev. D. C. Amos	Mrs. J. R. M. Wilson
R. F. Chisholm	

#### (d) Appointments Committee (Academic and Administrative)

Chairman J. D. Arup	Rev. F. P. Fidler
Rev. C. E. J. Cragg	Mrs. D. W. Haag
R. F. Chisholm	Mrs. J. D. H. Hutchinson
Rev. R. H. N. Davidson	Rev. C. A. Lawson

#### (e) Nominating Committee (Board)

Chairman G. H. Sheppard	G. D. Lane
Rev. A. P. S. Addison	Rev. R. G. Oliver
J. B. Allen	H. J. Sissons
A. C. Ashforth	Rev. H. W. Vaughan
Rev. F. P. Fidler	

#### (f) Executive Committee

Chairman R. S. Mills	Very Rev. A. J. MacQueen
Principal of Victoria College	G. H. Sheppard
Principal of Emmanuel College	F. A. Wansbrough
J. D. Arup	W. L. Wheler
L. N. Earl	Mrs. J. R. M. Wilson
H. E. Langford	C. F. Wood
D. W. McGibbon	

The President and Chairman of the Board are ex officio members of all Committees.

#### Representatives of the Board of Regents on the Senate

Mrs. A. M. Clark	H. E. Langford
G. W. Edmonds	Rev. C. A. Lawson
Mrs. D. W. Haag	R. S. Mills

The acceptance of this report was moved by Mr. Sheppard seconded by Mr. Fallis and carried.

#### REPORT OF THE TREASURER:

Mr. McGibbon, the Treasurer, presented the Financial Report for the year ended May 31, 1966, and read the Auditors' Statement, the Treasurer's Statement and commented on the more significant changes in this year's report. (A copy of the Financial Report is appended to the minutes in the Minute Book).

Mr. McGibbon moved the adoption of the Financial Statement. The motion was seconded by Mr. Sheppard and carried.

#### REPORT OF THE TRUSTEES OF THE PENSION PLAN:

Mr. McGibbon stated that the Trustees of the Pension Plan had met, reviewed and accepted the Auditors' Report on the Pension Fund (a copy of which is attached in the Minute Book). The changes in the Pension Plan were implemented July 1, 1966, and a descriptive booklet is to be prepared shortly on the new conditions governing the plan.

Mr. McGibbon moved the adoption of this report which was seconded by Mrs. R. W. Wood and carried.

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

The Treasurer reported as follows:

"Mr. Chairman,

The Finance and Property Committee met on October 18th and considered the following items:



- (1) A report on property advising that there had been further delays in the completion of the transfer of the properties 82, 84, and 86 Charles Street West to the Toronto Ladies Club because of difficulties in providing adequate parking to meet the regulations of the city.
- (2) Received a statement from the Trustees of the Pension plan advising the committee that the new Pension regulations with the exception of those dealing with the provision of an increased disability benefit were now in effect. Arrangements to receive quotations on expanded disability benefits would be made in the near future.
- (3) A report from the Chairman of the Investment Committee advising that the following security transactions had been completed since the last meeting:

Short Term InvestmentsMatured

\$40,000 Eastern and Chartered Trust 5% - due July 16, 1966  
 100,000 National Trust 5.657 due June 20, 1966

Purchased

\$300,000 National Trust 5 5/8% due Nov. 16, 1966  
 \$300,000 National Trust 5 3/4% due Dec. 16, 1966  
 \$ 50,000 National Trust 5 7/8% due Jan. 16, 1967

- (4) Approved the Financial Report for the year ended May 31, 1966, and recommended that the report be accepted by the Board of Regents.
- (5) Received a report on the Federal Grant for the year 1966-67. It now appears that Victoria's share of the Federal Grant for the coming year would amount to approximately \$430,000 rather than \$500,000 upon which the budget estimates were based.

Mr. Chairman, I respectfully submit the report of the Finance and Property Committee.

D. W. McGibbon  
 Chairman

Mr. McGibbon moved the adoption of this report. The motion was seconded by Dr. Davey and carried.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

In the absence of Mr. Wheler, the Secretary read the report.

Mr. Chairman,

The Residences and Services Committee met on October 13 to consider the Financial Report of the Residences and Auxiliary Services for the period ended May 31, 1966. The auditors' report showed an overall deficit in the past years' operations of \$10,210, which was considerably less than was anticipated when the budget for the year was established. Furthermore, \$16,000 was appropriated to provide for future major maintenance and renovations. For the past several years such charges had been borne by the Reserve Fund, and this fund was being rapidly depleted. Your Committee felt a program of charging such renovation expenditures against current operations should be initiated and is therefore included for the first time as an operating expense.

Your Committee received a report from the Bursar which indicated summer income of \$37,425 (up from \$33,716 in 1965) in the Women's Residences and \$28,560 (up from \$26,071 in 1965) in the Men's Residences. This is the

highest revenue from this source ever received from summer vacation business.

The resignation of the Infirmary Head Nurse Miss Elisabeth McVicar was received with deep regret in May. The Residences and Services Committee recommends to the Board that although Miss McVicar is retiring one year before her normal retirement age, because of her ill health, that her pension be based on the assumption that she had attained the age of 65. On this basis her pension would amount to \$3,100 yearly with \$1,490 being paid from the pension fund and \$1,610 supplementary payment be reduced by the amount of the Old Age Security Allowance when Miss McVicar becomes eligible in March 1969 for this benefit.

Reports were received from the Dean of Women and Senior Tutor indicating that the Residences were filled for the current year. It is proposed that a deposit of \$25.00 be initiated for women applying for Residence next fall (such a deposit has been in effect in the Men's Residences for several years). It is expected that such a deposit will accommodate for the students. It is also proposed to establish a quota of 115 for women students in the first year who wish to live in residence.

Your Committee approved and recommends to the Board of Regents the appointment of Miss Jean Ward as Senior Don and Miss Nadia Deakon and Miss Pauline Marina as Dons in Margaret Addison Hall, and the appointment of Miss Lillian Bailey as Head Nurse. In appointment of Mr. David J. Wren as Don in North House (in place of Mr. W. J. Calahan who was unable to accept the appointment approved earlier).

Respectfully submitted,

W. L. Wheler  
 Chairman

The report was adopted on motion of Mrs. Haag and Mr. Edmonds.

REPORT OF THE BUILDING COMMITTEE:

Mr. Mills reported on behalf of Mr. Wansbrough who was unable to be present for this part of the meeting.

"Although the New Academic Building was not completed in June as planned, it was possible to move the administrative offices into the building in mid August to carry out registration procedures. Members of the academic staff moved into their offices early in September and the lecture rooms were available on the opening day of the term.

During the summer plans for completion of the landscaping were completed and a contract for this work amounting to \$19,296 was awarded to Mr. Leslie Solty. This work is now virtually complete.

The general contractor has almost completed the finishing details and the mechanical equipment is in the final stage of adjustment.

To date the contractor has submitted accounts totalling \$1,230,824 and a balance of \$233,075 remains to be paid on the certification of the architect.

As soon as the building has been accepted from the contractor, application for the balance of the Canada Council Grant amounting to \$97,956 will be made. In addition a request will be submitted for a refund of the Federal Sales Tax amounting to \$65,000.

The Hon. W. M. Davis, Minister of Education and University Affairs, has been invited to officially open the building on November 1st.

Respectfully submitted,

F. A. Wansbrough  
Chairman

The report was accepted on motion of Mr. McOibbon and Mrs. Wood and carried.

The Chairman, Mr. Mills, who had another engagement out of the city, turned the Chairmanship of the meeting over to the Vice-Chairman Dr. Mooney.

The Board members adjourned for dinner in the Faculty Dining Room of Wymilwood at 6:15 p.m..

Following dinner the Board reconvened in the Copper Room to receive the President's Annual Report, (a copy of which forms a part of the minutes of this meeting).

Members of the Board discussed questions arising from the President's report.

The meeting adjourned at 9:00 p.m..

  
Chairman

## ALLEN, MILES, FOX & JOHNSTON

CHARTERED ACCOUNTANTS  
TELEPHONE 361-6903

ROBERT J. MILES, F.C.A.  
JAMES W. FOX, F.C.A.  
LEONARD K. JOHNSTON, C.A.  
JOHN K. COOPER, F.C.A.  
WILFRED W. MURPHY, C.A.

BANK OF CANADA BUILDING  
2ND UNIVERSITY AVENUE  
TORONTO 1, ONTARIO

October 4, 1966

To the Board of Regents  
Victoria University

### Report on Victoria University Pension Plans

We have examined the Victoria University Pension Plans and have tested the transactions covering the operation of the plans for the year ended June 30, 1966.

For the purpose of determining the payments required to be made by the University to purchase the pension benefits of the General Pension Plan for each participant, we have accepted a schedule of such payments calculated by the North American Life Assurance Company at June 30, 1966.

In our opinion, the transactions covering the operation of the various Pension Plans for the year ended June 30, 1966, and as shown below, are in accordance with the provisions of the General Pension Plan and the Canada Pension Plan.

	Compulsory Payments by Participants	Optional Payments by Participants	Payments by Victoria University	Total
Payments under General Pension Plan	\$55,186.52	\$16,009.30	\$42,557.63	\$113,753.45
Payments under special arrangement on behalf of participants in the United Church Pension Fund	2,992.00		5,224.96	8,216.96
Payments under Canada Pension Plan (covering the period January 1, 1966 to May 31, 1966)			10,374.64	20,749.28
	\$68,553.16	\$16,009.30	\$58,157.23	\$142,719.69

Of the payments made by Victoria University, \$3,114.93 has been charged against the income of Auxiliary Enterprises and the balance of \$55,042.30 has been charged against the general operating income.

  
Chartered Accountants

AMENDMENT D

It is agreed between VICTORIA UNIVERSITY and the Company that Group Annuity Policy No. SA-3000 is hereby revised and amended, effective on the 1st day of July 1965, as follows:

SECTION 1. RETIREMENT ANNUITY

Delete sub-section (b) in its entirety and replace with the following:

Optional Annuity arising from Contributions made by a Member in addition to those required under Section 4 hereof. Such Optional Contributions may be made, subject to the consent of the Employer and written notice to the Company, commencing at the beginning of any Policy Year. Optional Contributions may be made in respect of service with the Employer subsequent to the Member's Registration Date or service with the Employer prior to the Member's Registration Date, but may not exceed the maximum amount which the Member may deduct in computing his income for purposes of the Income Tax Act."

SECTION 4. INCOME CONTRIBUTIONS BY EMPLOYER

Delete this Section in its entirety and replace with the following:

"The Income Contributions required to be made by the Member in respect of a Policy Year shall be at the rate of 6% of his Annual Earnings during such Policy Year."

SECTION 5. EMPLOYEE'S NOTICE

Add the following paragraph to the end of this Section:

"A written notice signed by the Employer and deposited by the Employer with the Company at its Head Office, the eligibility requirements of any one of the preceding parts of this Section may be waived in respect of a full-time employee of the Employer. The employee named in such notice shall become eligible on the first day of the Policy Month coinciding with or next following the date upon which such notice is received by the Company at its Head Office, provided that the employee is in receipt of earnings from the Employer on such date."


SECTION 6. REGISTRATION

Delete the first paragraph of this Section in its entirety and replace with the following:

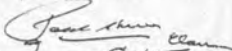
"An eligible employee shall be registered hereunder as from the Effective Date or from the first day of the Policy Month coinciding with or next following the date upon which the Company receives a written application from him through the Employer, subject to the commencement on such date of the Retirement Contributions required in respect of such employee."

Dated at Toronto this 4th day of June 1965.

NORTH AMERICAN LIFE ASSURANCE COMPANY

  
President

VICTORIA UNIVERSITY hereby requests and concurs with this revision and amendment.

  
Employer's Signature  
(Under Seal)

(Witness  
if not signed under Seal)

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS OF VICTORIA UNIVERSITY HELD AT 4:15 P.M., THURSDAY, JANUARY 26, 1967, IN ROOM 205, OF THE ACADEMIC BUILDING

PRESENT:

Mr. R. S. Mills, Chairman, Rev. D. C. Amos, Mr. J. D. Arup, Mrs. N. L. Bennett, Mrs. A. M. Clark, Mr. G. W. Collins-Williams, Rev. C. E. J. Cragg, Dr. J. F. Davey, Rev. R. H. N. Davidson, Mr. J. S. Deacon, Mr. L. N. Earl, Mr. G. W. Edmonds, Acting President H. N. Frye, Mrs. D. W. Haag, Principal J. E. Hodggett, Mrs. J. D. H. Hutchinson, Mr. G. D. Linn, Principal E. S. Lautenschlaeger, Mr. D. W. McCibbon, Rev. V. T. Mooney, Rev. R. G. Oliver, Mr. H. J. Sissons, Mr. W. L. Wheeler, Mr. C. F. Wood, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary; a total of 26 members.

REGENTS:

President A. B. B. Moore, Mr. R. F. Chisholm, Mr. F. M. Cass, Rev. F. P. Fiddor, Very Rev. A. J. MacQueen, Mr. G. H. Sheppard, and Mrs. J. R. M. Wilson.

Mr. R. S. Mills occupied the chair.

PRAYER:

The meeting was constituted with prayer by the Rev. Dr. C. E. J. Cragg.

INTRODUCTION OF NEW PRINCIPAL:

Mr. R. S. Mills introduced Dr. J. E. Hodggett as the new Principal of Victoria College and welcomed him as a member of the Board of Regents.

ASSESSOR MEMBERS:

Mr. Mills stated that a request had been received from the President's Committee on University Government, a sub-committee of the Senate, to have members of the faculty sit in on a Board meeting, and Professors W. O. Fennell, J. M. Robson, J. S. Wood were selected to act as assessor members for this purpose. On motion of Dr. Frye and Mr. Arup an invitation was extended to these three professors to join the meeting.

RESOLUTION:

The Principal of Emmanuel College, Rev. E. S. Lautenschlaeger, presented and moved the adoption of the following resolution:

"The late Rev. Professor George A. McMullen was born in December 1895 at Romney, Ontario where his father was the Methodist minister. Later the family moved to Toronto when the Reverend Mr. McMullen was appointed to editorial work at the Church headquarters. After his early schooling George McMullen entered Victoria College in the University of Toronto and graduated with the B. A. degree in 1918. That same year he joined the Canadian Army and served overseas in France with the Corps of Signals until the end of the war. On his return to Canada he took up theological studies in Victoria College as a candidate for the ministry, completing the course in 1924. He was ordained in June of that year with the first group to be ordained in the United Church of Canada by the Toronto Conference. He served briefly in the pastorate before taking up further studies.

During his final years in Theology, George McMullen was a don in one of the Victoria College residences and became assistant to Professor Graves, Professor of Public Speaking at Victoria, with responsibility for teaching several of his classes. He followed this interest after ordination by spending three years at Boston at the School of Speech and when Professor Graves left Toronto for Yale in the summer of 1929 George McMullen was appointed to share the instruction in Public Speaking at Emmanuel College with Reverend F. J. Moore, an Anglican clergyman; then in the fall of 1930 he became a full-time member of the staff and remained at the College till the end of the academic year 1965-1966. At the time of his death, on the eve of his seventy-first birthday, he was still connected with the College and gave one course as Visiting Lecturer.

George McMullen was a man of firm faith and a devoted churchman. From his early years he took an active part in congregational life and work and during his theological course he served mission fields in northern Ontario in what were at that time pioneer areas. Throughout the whole period of his service in theological college his primary concern was for the Church, its witness and its outreach. His roots were firmly planted in his home congregation and perhaps one of his important contributions was his leadership of a large Bible class of Hope United Church, the Hope Fellowship, which he conducted for seventeen years. At the same time he was always ready to answer a call to preach or speak at meetings and in this way he exercised a wide pulpit ministry. It is in keeping with his life that his sudden death took place when he was on his way to teach elders of a suburban church how they should read the scripture in public worship.

George McMullen had those essentials of a good teacher, a love of his subject and a concern for his pupils. His contribution here touched many areas of society. His main responsibility was with the students of Emmanuel College but he also taught at Knox, Trinity, and Wycliffe Colleges in Toronto and McMaster Divinity College in Hamilton. In the wider setting of the University of Toronto he conducted classes in the faculties of Architecture and Dentistry, in the School of Practical Science when it was at Ajax, and in the University Extension courses. The breadth of his interests is shown in his undertaking teaching for the Hadassah, the Knights of Columbus and the Workers' Education Association. His teaching was characterised by knowledge, patience and cheerfulness. He loved good literature and was captivated by the beauty of scripture and always tried to draw out the inner meaning as well as the beauty of expression. He passed on this appreciation to his students. Moreover he was their confidant and friend and had a sympathetic understanding of their problems. Many a tutorial became a time for personal confidence and theological discussion. He shared their interests by taking part in many of the College activities and on the gym floor he could hold his own with the best in volleyball and badminton. His warm friendliness reached out to the members of the staff and, drawing from an amazing fund of information on all manner of subjects he could pass on a great deal of practical advice.

For some years after he joined the staff, George McMullen remained a bachelor but the concern of his colleagues ended when in June 1936 he married the charming and vivacious Kay Fitzpatrick, a daughter of the manse and one of the secretaries at Victoria College. His wife has been a great support to him through the years and has herself been active in many areas of the work of the Church. To Mrs. McMullen and their three children, Linda, Margaret and Bob, we extend our profound sympathy as we share in the loss of a valued friend and loyal colleague.

The resolution was seconded by the Rev. D. C. Amos and carried unanimously.

The Secretary presented the regrets of the members of the Board who indicated that they were unable to be present and whose names appear above.

#### MINUTES:

It was moved by Mr. Deacon, seconded by Dr. Davidson that the minutes be approved as circulated. Carried.

#### CORRESPONDENCE:

The Secretary reported that a letter of appreciation had been received from the McMullen family for flowers sent by the Board, at the time of their recent bereavement.

Also a letter had been received from Mr. W. E. Ryan, Superintendent of Buildings and Grounds stating "all gates to the grounds of Victoria University were closed from 5:00 p.m., Saturday, December 24, 1966, until opening at 8:00 a.m., Monday, December 26, 1966".

#### ACTING PRESIDENT'S ITEMS:

Dr. Frye stated that it was customary at this time to present for the consideration of the Board, requests for leave of absence and promotions for members of the staff and he wished to present the following recommendations:

- (1) Summer Leave of Absence in 1967 for Professor John Macpherson moved by Dr. Frye, seconded by Dr. Hodgetts and carried.
- (2) Term Leave January 1st to June 30th, 1968, Professor R. M. Farquharson moved by Dr. Frye, seconded by Dr. Hodgetts and carried.
- (3) Half year sabbatical Leave for Professor H. L. M. Mayer during 1967-68 the leave to be taken as a reduced teaching load for the full academic year 1967-68. Moved by Dr. Frye, seconded by Dr. Hodgetts and carried.
- (4) Appointment of Mr. R. T. Lutz, M.A., as Sessional Lecturer in the Department of Near Eastern Studies for the year 1967-68. Moved by Dr. Frye seconded by Dr. Hodgetts and carried.
- (5) Appointment of Mr. W. R. C. Harvey as Assistant Professor, Department of Ethics for 1967-68 with travel grant from Melbourne, Australia. Moved by Dr. Frye, seconded by Dr. Hodgetts and carried.
- (6) Appointment of Miss Mechthild Stampe as Sessional Instructor in the Department of German for the academic year 1967-68. Moved by Dr. Frye, seconded by Dr. Hodgetts and carried.
- (7) Appointment of Professor Paul J. G. O. Perron as Assistant Professor in the Department of French effective July 1, 1967. Moved by Dr. Frye, seconded by Dr. Hodgetts and carried.
- (8) Appointment of Professor E. A. Walker as Assistant Professor in the Department of French effective July 1, 1967. Moved by Dr. Frye, seconded by Dr. Hodgetts and carried.
- (9) Leave of Absence for Professor C. E. Rathé for the academic year 1967-68 to accept a provisional appointment to organize and develop a programme of educational and cultural exchanges in the Province. Moved by Dr. Frye, seconded by Dr. Hodgetts and carried.
- (10) The promotion of Dr. David W. Smith from Assistant Professor to Associate Professor in the Department of French effective July 1, 1967. Moved by Dr. Frye, seconded by Dr. Hodgetts and carried.
- (11) The promotion of Rev. R. E. Osborne to Associate Professor of New Testament in Emmanuel College effective July 1, 1967. Moved by Dr. Frye, seconded by Dr. Lautenschlaeger and carried.

#### GIFTS AND BEQUESTS:

Dr. Frye presented the following list of Gifts and Bequests received since the last meeting of the Board:

1966			
Oct. 21	Mrs. N. J. Swallow	3.00	Department of French Scholarship
25	Prof. J. S. Wood	10.00	do.
25	Rev. J. M. Boyd	25.00	Ernest Crossley Hunter Memorial
26	Prof. R. A. Taylor	6.00	Dept. of French Scholarship
27	Mrs. G. H. Clifford Smith	100.00	Geo. C. Pidgeon Scholarship
Nov. 10	Mr. E. N. Burstynsky	6.00	Dept. of French Scholarship
17	The Atkinson Charitable Foundation	6400.00	Victoria College Bursaries
18	Prof. C. D. E. Tolton	6.00	Dept. of French Scholarship
21	Lawrence Park Community Church	500.00	Emmanuel College Bursary
22	Mr. & Mrs. W. Ormand	585.00	Principal & Mrs. Davidson Mem. Prize in Public Worship
23	General Motors of Canada	308.00	Administrative Overhead re Schol.
23	International Nickel	900.00	do.
23	International Business Machines	300.00	do.
Dec. 1	Mrs. Pearl Srigley	150.00	Srigley Award
7	Rev. R. H. N. Davidson	50.00	Clinical Pastoral Education Bursary
7	Rev. John Hayward	25.00	do.

Dec. 7	Rev. G. A. Logan	10.00	Clinical Pastoral Education Bursary
7	Rev. Joseph V. Clarke	5.00	do.
7	Rev. A. W. Lang	110.00	do.
7	Prof. F. David Hoemiger	600.00	C. B. Sissons Scholarship
7	Hugh Bishop	5.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
7	A. B. Ashforth	50.00	do.
7	Gordon Sloan	10.00	do.
8	United Church Women-St. Paul's Avenue Road	25.00	do.
8	St. Paul's Avenue Rd. United Church	75.00	do.
12	Harcourt Lodge No. 581, A. F. & A. M.	100.00	Emmanuel College Bursaries
13	The American Association of Theological Schools	3000.00	Sealantic Fund for Library Books
14	Dr. K. W. Cousland	75.00	The Cousland Prize in Church History
19	Miss O. Boynton	100.00	Dr. Marion Hilliard Mem. Schol.
19	Mr. R. P. K. Cousland	100.00	Cousland Prize in Church History
19	First United Church Port Credit	50.00	Emmanuel College Bursary
19	Rev. F. S. O'Kell	20.00	Living Endowment
20	Anonymous	600.00	Travelling Schol. in Classical Studies
20	Anonymous	100.00	De Witt Scholarship
20	Anonymous	2300.00	Special Fund (Library etc.)
28	R. K. Carty	100.00	Gertrude & Dawson Matheson Prize in Emmanuel College
29	Mr. & Mrs. W. R. Flinn	200.00	Principal & Mrs. Davidson Mem. Prize in Public Worship
29	Rev. Richard H. N. Davidson	200.00	do.
29	Mrs. A. D. Matheson	100.00	Gertrude & Dawson Matheson Prize in Emmanuel College
31	Mr. & Mrs. Dan Stauffer	25.00	E. J. Pratt Mem. Fund
31	Rev. Wm. C. Kitto	30.00	Ernest Crossley Hunter Mem. Lectureship on Evangelism
31	Rev. Frank M. Cryderman	15.00	do.
1967	Jan. 3 Massey College	47.10	Center for Reformation & Renaissance Studies
20	Rosedale United Church	250.00	Emmanuel College Bursaries
20	Jackson Foundation	110.00	Rowell and Langford Prizes
23	Prof. W. A. Dale	1093.00	Dale Scholarship Fund
23	Prof. W. T. McCready	75.00	Thomas B. McCready Mem. Prize

## BEQUESTS:

Dec. 21	Mabel Melissa Johnston Est.	5000.00	Interim distribution - Emmanuel College and Victoria University
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These donations to Victoria University were accepted as listed.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. Wheler presented the following report of the Residences and Services Committee:

Mr. Chairman:

The Residences and Services Committee met on January 24th and reports as follows:

The financial statement for the period June 1 to October 31 was considered and approved. A report on reservations for special groups requiring residences accommodation showed a marked increase over last year with the residences in almost full use all through the summer period. A change in the summer vacation rates was approved as follows:

Undergraduate rate	\$10.00 double - \$12.00 single - no change
Summer students	\$12.00 double - \$15.00 single - formerly \$10.00 and \$12.00

Examiners, staff teachers	\$15.00 double - \$18.00 single
Graduates and Clergy	formerly \$12.00 and \$15.00
Conferences	\$25.00 per week
	\$ 5.00 per night
	formerly \$20.00 per week
	\$4.00 per night

Both the Dean of Women and Senior Tutor reported that the residences were filled with a small waiting list in each. New procedures were being considered to admit students into residence next year who were admitted to the University under the Early Final Admissions Plan. The Committee approved an increase in the nightly rate for the guest rooms in the Men's Residence from \$2.00 to \$4.00 if the rooms were occupied by transients other than graduates or undergraduates.

Reports were received from the student committees in both residences who have been working on suggested changes in the residence facilities. The Residences and Services Committee did not have sufficient time to deal with the student suggestions and have arranged to meet with the student representatives in the near future, to give careful consideration to the recommendations.

All of which is respectfully submitted

W. L. Wheler,  
Chairman  
Residences and Services Committee"

Mr. Wheler moved the adoption of the report which was seconded by Mrs. Haag and carried.

REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. McGibbon, the Chairman of the Finance and Property Committee reported as follows:

Mr. Chairman,

The Finance and Property Committee met on January 20th, 1967, and received a report from Mr. Mills advising that the exchange of the property at 82-84 and 86 Charles Street West for the property at 63-65 Charles Street West had been arranged at the end of December, subject to a final settlement on the value of the stoves and refrigerators installed in 63-65 Charles Street West. Victoria was now in a position to transfer this property to Covenant College on the receipt of the appropriate financial compensation.

The contract with the North American Life Assurance Co. for the new pension policy has been signed and a description of the pension plan is being prepared for distribution to the members of the plan.

The Committee was advised that a preliminary budget for 1967-68 for Victoria and Emmanuel Colleges had been submitted to the Director of Finance of the University of Toronto to be forwarded along with the University of Toronto budget presentation to the Department of University Affairs. No report on any financial assistance that might be forthcoming from the Provincial Government, to offset the Federal Grant which is to be discontinued, has been received.

The short term deposits of \$650,000 held by the National Trust Co. at the time of the last Board meeting have matured and there are no short term investments at this time. Your Committee was advised that investments totalling \$64,455 from the F. G. Guillen Estate had been received and the balance of the Estate which totalled \$137,135.67 had been received in cash.

It was reported that the contractor had requested the payment of \$200,000 of the \$243,000 holdback on the contract for the construction of the New Academic Building. It was agreed that subject

to satisfactory documentation and certification of the completion of this work, this payment would be made. The building is now virtually completed and damage to the carpeting caused by a frozen pipe flooding part of the building has been rectified. The Book Bureau was able to move into the area formerly occupied by the President's office and Room 14, Victoria College, in the Christmas vacation period. Plans will now be undertaken to enlarge the student locker room facilities.

Your Committee considered the disposition of nine formerly unallocated bequests and recommended the following:

- (1) That the bequests of the Leppert, James and Hilborn Estates be referred to the Senate for administration.
- (2) That the bequests from the Morris, Watkins and Large Estates be added to the General Endowment.
- (3) That the executor Mr. T. H. B. Symonds be contacted regarding the disposition of the Bull Estate and that the Principals of Victoria and Emmanuel College give consideration to the disposition of the Gandler and Gullen Estates.

The Finance and Property Committee received a request from the Scholarship Committee of the Senate requesting that seven Admission Scholarships have free tuition added and your Committee recommends this action.

Finally your Committee recommends that a dinner be tendered by the Board of Regents to the members of the football team who won the Mulock Cup for the 9th consecutive year.

Respectfully submitted,

D. W. McGibbon,  
Chairman,  
Finance and Property Committee "

Mr. McGibbon moved the acceptance of the report. The motion was seconded by Mr. Deacon and carried.

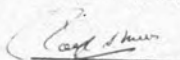
EXPRESSION OF APPRECIATION:

Prof. W. O. Fennell expressed the gratitude of the Assessor Members for the invitation to attend the meeting of the Board.

Prof. J. M. Robson expressed the hope that the Board of Regents would continue to press for financial assistance from the Provincial Department of University Affairs and not rely entirely on the recommendation of the University of Toronto.

ADJOURNMENT:

The meeting adjourned at 5:50 p.m. on motion of Mr. McGibbon.

  
Chairman

 NORTH AMERICAN LIFE ASSURANCE COMPANY  
TORONTO 1, CANADA

APPLICATION  
FOR  
GROUP POLICY

VICTORIA UNIVERSITY, TORONTO, ONTARIO

HEREIN CALLED THE APPLICANT)

hereby makes application to NORTH AMERICAN LIFE ASSURANCE COMPANY for Group Policy No. NA-4533 the terms of which are hereby approved and accepted by the applicant to take effect on the date specified in the Policy.

It is agreed that this application supersedes any preliminary application for this policy signed by the applicant.

DATED AT: *Toronto*

DATE: *December 22, 1966*

WITNES:

APPLICANT: *Victoria University Toronto*

PER: *Joseph J. Mann*

COUNTER SIGNED: *R. W. H. H.*

REPRESENTATIVE:

CP2803-66



# NORTH AMERICAN LIFE ASSURANCE COMPANY

HEAD OFFICE, TORONTO, CANADA  
(HEREIN CALLED THE COMPANY)

WRITTEN CONTRACT WITH VICTORIA UNIVERSITY, TORONTO, ONTARIO

I, the undersigned, hereby agree to pay Annuity and other benefits to Members and their beneficiaries in accordance with the terms of this policy.

GROUP ANNUITY POLICY NO. NS-4433

Invested in the general Funds of North American Life Assurance Company.

Invested through North American Life Investment Fund or through a Trusteed Investment Fund.

Commencing on the Member's retirement date and payable in monthly installments thereafter during the subsequent lifetime of the Member, subject to the death benefit provisions of the Plan.

As may be directed by the Employer.

COMPUTED AS FROM: July 1, 1966, herein called the Effective Date.

The provisions on the following pages hereof form a part of this policy.

SIGNED AND SEALED by the Company at the City of Toronto, this 22nd day of December, 1966.

*J. H. G. G. G.*      *E. H. G. G.*

Secretary

Ex's

President

Ch'd



# NORTH AMERICAN LIFE ASSURANCE COMPANY

HEAD OFFICE, TORONTO, CANADA  
(HEREIN CALLED THE COMPANY)

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*J. H. G. G. G.*      *E. H. G. G.*

Secretary

Ex's

President

Ch'd

#### SECTION 1 - DEFINITIONS

In this policy

- (1) Retirement Plan or Plan means Victoria University, General Pension Plan, effective July 1, 1964, a copy of which is attached hereto and any subsequent amendments thereto; no such subsequent amendment which affects the form or conditions of benefits shall bind the Company without its written consent.
- (2) Annuity, except where specifically qualified, is an annual amount payable in monthly instalments in advance.
- (3) Premiums are amounts deducted from time to time from the Deposit Account and applied to purchase annuity benefits under the Retirement Plan in respect of any Member.
- (4) Member means any employee or former employee of the Employer for whom or for whose beneficiary the Company is directed by the Employer to purchase benefits in accordance with the terms of the Plan.
- (5) Pension Benefits Act shall mean "The Pension Benefits Act, 1967-1968, Statutes of Ontario, 1967-1968, Chapter 107", and any amendments thereto and all Regulations made in accordance with Section 20 thereof.

#### SECTION 2 - DEPOSITS

(1) The Employer may from time to time deposit with the Company all or any part of the Members' and the Employer's Contributions made in accordance with the Plan.

(2) The Company shall, when such deposits are received by it at its Head Office, cause the charge determined in accordance with the following schedule:

Amounts Deposited Received	Loading
First \$250,000	0%
In excess of \$250,000	3/4%

and the balance remaining after deduction of the loading charge is hereinafter called the Net Deposit.

(3) The Company shall allocate the Net Deposit when received by it at its Head Office as follows:

- (a) To the Deposit Account, that part of the Net Deposit represented by the greater of
  - (i) such amount as the Employer may direct, and
  - (ii) that amount required to increase the balance of the Deposit Account to an amount equal to the then aggregate accumulation of Members' contributions.

Page 1

#### SECTION 2 - DEPOSITS (cont'd)

(b) To the Investment Accounts

The balance of the Net Deposit remaining after the allocation to the Deposit Account, such balance to be in turn allocated as follows:

- (1) to the Investment Account in North American Life Investment Fund, the total Investment Account Allocation less any amount which the Company is directed to allocate in accordance with Section 2 (3) (b) (ii),
  - (ii) to the Investment Account in a Trusteed Investment Fund, such part of the total Investment Account Allocation as the Employer may from time to time direct.
- (3) Where the balance to be allocated in any one month in accordance with Section 2 (3) (b) (i) exceeds \$100,000, the Company may consider that excess to be a Future Deposit and allow thereon such interest as the Company may from time to time determine, pending the allocation of that excess.

#### SECTION 3 - DEPOSIT ACCOUNT

(1) The Company shall accumulate in a Deposit Account the monies allocated in accordance with Section 2 (3) (a).

(2) The Company guarantees the following rates of Credited Interest, computed annually, accruing from the date the deposit is received at the Head Office of the Company, computed on the respective balances from time to time outstanding, in respect of allocations made to the Deposit Account prior to December 31, 1971:

- (a) During the first Policy Year interest at the rate of 5.8% per annum,
- (b) During the period from the end of the first Policy Year to December 31, 1971, interest each calendar year at a percentage rate equal to 100% less than the net rate of investment income earned by the Company during such year on its life insurance funds held for Canadian Account, adjusted for capital gains and losses (calculated on a three year moving average), and excluding therefrom any separate and distinct fund or funds with separate assets maintained in accordance with the Canadian and British Insurance Companies Act, but in no event less than 4.00% per annum.
- (c) Thereafter, while such allocations remain in the Deposit Account, Subject to Section 10 (9), interest at a rate of 4.00% per annum, or at such higher rate as the Company may declare from time to time.

#### SECTION 4 - INVESTMENT ACCOUNTS - INVESTMENT FUNDS

(1) Monies allocated

- (a) in accordance with Section 2 (3) (b) (i) shall be pooled with other Investment Accounts in North American Life Investment Fund which shall be invested in such securities as the Company is by law permitted to invest its assets, provided further, that no investment shall be made which contravenes the provisions of the Pension Benefits Act.

Page 2



SECTION 4 - INVESTMENT ACCOUNTS - INVESTMENT FUNDS (Cont'd)

- (b) In accordance with Section 2 (3) (b) (ii) shall be transferred to a Trustee Investment Fund which has been established by the Employer with a Corporate Trustee authorized to do business in the jurisdiction in which the Head Office of the Employer is located, or, as further, that the Trust Deed governing the investment of the assets of the Trustee Investment Fund provides that the investments shall comply with the provisions of the Pension Benefits Act.
- (c) The Company shall maintain records of each Investment Account in terms of the value of such Investment Account at any time in terms of:
- the value of Units recorded for the Account, multiplied
  - the appropriate Unit Value computed from time to time in accordance with Section 5.
- (d) Whereby monies are collected to or withdrawn from an Investment Account, the number of Units recorded for the account shall be adjusted by the number of Units determined by dividing:
- the amount so collected or withdrawn by
  - the appropriate Unit Value computed from time to time in accordance with Section 5.

SECTION 5 - UNIT VALUES

- (1) The appropriate Unit Value of an Investment Fund at any time is the Unit Value of the Investment Fund as determined at the immediately preceding Valuation Date.
- (2) The appropriate Unit Value shall, on any Valuation Date on or after the Effective Valuation Date, be the sum of:
- the value of the Investment Fund at the immediately preceding Valuation Date multiplied by the difference between
  - that proportion that
  - (i) the value of that Investment Fund on the current Valuation Date (less any accrued taxes then determined by the Company to be attributable to that Fund)
  - is of
  - (ii) the value of that Investment Fund on the immediately preceding Valuation Date (less any accrued taxes then determined by the Company to be attributable to that Fund) less the total payments into that Fund since the immediately preceding Valuation Date, minus the total payments out of that Fund since the immediately preceding Valuation Date.
- (3) A distribution (hereafter called the Investment Dividend Payment) occurring 2-10-000 for any one calendar month, pro-rated where the dividend since the immediately preceding Valuation Date is less than one calendar month.

SECTION 5 - UNIT VALUES (Cont'd)

- (3) The expression "Valuation Date" when used in this policy means:
- in the case of North American Life Investment Fund
  - (i) the last business day of each calendar month, and
  - (ii) such other additional day or days as the Company may in its discretion select, and
  - in the case of a Trustee Investment Fund the dates set forth in the Trust or other agreement under which such monies are held.
- Whenever a valuation of North American Life Investment Fund is required according to the terms of this policy, the value of the Investment Fund shall be:
- where effected on a recognized stock exchange, shall be deemed to be the closing bid price for a board lot of those securities on an appropriate exchange as determined by the Company;
  - if there is no bid price for a board lot of such securities on that date, in the last preceding day on which there was a bid price for such a board lot;
  - where effected on a recognized stock exchange, shall be determined by the closing bid price or market approved by the Company.
- (4) The Unit Value of a Trustee Investment Fund shall be computed on each Valuation Date in accordance with the terms of the Trust or other agreement under which such monies are held.
- (5) Whenever a Unit Value of an Investment Fund is required in accordance with the terms of this policy, the Trust or other agreement under which such monies are held shall be consulted.

- (4) The Employer shall cause the transfers to be made from the Investment Account to the Investment Account in the North American Life Investment Fund, or from the Investment Account in the North American Life Investment Fund to a Trustee Investment Fund. If the amount of the transfer is not greater than \$10,000, the transfer will be made on the first business day following the next Valuation Date.
- (5) The amount to be transferred exceeds \$50,000, the Company may require that a written notice of the request for transfer be received not less than 10 days before a transfer takes place, and
- (6) transfers may be made only on the business day coinciding with the last business day of the month, and 15th days in each calendar month, except on the last day of the month.
- (7) The amount transferred on each date in (5) may not exceed 1% of the value of the Investment Account in North American Life Investment Fund at the date of the written notice.

SECTION 4 - TRANSFERS (Cont'd.)

(2) Subject to such conditions as the Company may determine, the Employer may direct the transfer of all or part of the Investment Account of any Member to another Member's Investment Account.

(3) Transfers may be made only from a Member's Investment Account to another Member's Investment Account and only on a life basis.

SECTION 5 - WITHDRAWALS

(1) For the purpose of providing benefits hereinafter provided with the sum of the Plan, the Employer may direct that withdrawals in accordance with sub-section (2) of this Section be made as follows:

(a) for lump sum payments, by withdrawal of the monies most recently deposited in the respective accounts and not previously withdrawn (last in, first out basis);

(b) for Installment Periodic Payments made prior to a Member's withdrawal from the Plan, by withdrawal of the monies most recently deposited in the respective accounts;

(c) for Annuity Payments, by withdrawal (1) of the monies most recently deposited in the respective accounts and not previously withdrawn (last in, first out basis);

(2) Withdrawal of the monies required in accordance with sub-section (1) shall be made from the Deposit Account and the Investment Account in the proportion as the Employer may direct, provided that no withdrawal shall be made from the Deposit Account which would result in the balance of the account being below an amount equal to the then appropriate accumulation of contributions.

(3) In no event shall any withdrawal for any purpose exceed the accumulated balance of the Deposit Account and the value of the Investment Accounts.

(4) Where the withdrawal required for any benefit hereinafter provided would exceed the sum of the accumulated balance of the Deposit Account and the value of the Investment Accounts, that benefit shall be paid in the proportion that

(a) the sum of the accumulated balance in the Deposit Account and the value of the Investment Accounts

is to

(b) such required withdrawal.

SECTION 6 - OPTIONAL FORMS OF ANNUITY

(1) In lieu of the regular form of Annuity, the Employer may direct the Company to purchase, in accordance with the election of the Member, an optional form of Annuity as described in the Plan.

(2) The Company shall quote the premium rate applicable under any option on request, such premium rate being calculated on the same mortality and interest assumptions as described in Table I.

SECTION 7 - TERMINATION OF POLICY

(1) This policy terminates on the later of the date of exhaustion of the Deposit Account and the date of exhaustion of the Investment Account in North American Life Investment Fund

(a) by the purchase of annuities in accordance with sub-section (2) of this Section, or

(b) by the transfer to another depository of the sum of the accumulated balance of the Deposit Account and the value of the Investment Account in North American Life Investment Fund in accordance with sub-section (3) of this Section.

(2) Where the Employer directs the Company in writing to exhaust the sum of the accumulated balance of the Deposit Account and the value of the Investment Account in North American Life Investment Fund by the purchase of Annuities and Deferred Annuities as determined by the Employer in any manner with the terms of the Plan, the Company shall calculate and apply the single premium required to purchase such Annuities as follows:

(a) in respect of an Annuity, in accordance with the rates described in Table I;

(b) in respect of a Deferred Annuity, in accordance with rates calculated by the Company on the basis of the same mortality and interest assumptions as those used in the rates described in Table I (including provision for the appropriate benefit to be payable in the event of the death of the Member prior to commencement of the Annuity).

SECTION 9 - TERMINATION OF POLICY (Cont'd)

- (3) Where the Employer
- (i) notifies the Company in writing that he is making deposits to another beneficiary, and
  - (ii) has made deposits under this policy for a period of not less than 5 complete calendar years, and
  - (iii) submits proof that registration of the Plan by the Minister of National Revenue of the Government of Canada has not been withdrawn,

the Company shall at the written request of the Employer pay to such other beneficiary the sum of

- (a) the total accumulated balance of the Deposit Account (together with Credit and Interest thereon) and on the balance from time to time outstanding within a 5 year period commencing with the date upon which such written request is received by the Company at its Head Office in Toronto, and if so required within the period as the Company in its unqualified discretion may determine
- (b) from the Deposit Account in North American Life Investment Fund which has been established, instalments not greater than 1/12 of the amount of the Deposit Account in North American Life Investment Fund on the date of the written request. Such instalment payments shall be made only on the business day coinciding with or next following the last day of each calendar month, subject to the 10 day notice period before the first payment is made.

(4) Withdrawal

The Employer shall, upon a written application therefor, be entitled to withdraw (subject to the provisions of the Policy) all or the Deposits of the Employer under the Plan, provided such application is made by the Employer and the Plan constitutes the entire benefit.

(5) Information Furnished by Employer

- (a) The Employer shall furnish to the Insurer such data as may affect the benefits under this Policy. Whenever actuarial reports regarding the funding of the benefits under the Plan are obtained from a source other than an actuary employed by the Insurer, the Employer shall furnish copies of such reports to the Insurer.
- (b) The Employer shall be entitled to receive any information regarding the Plan from the Insurer if accurate and complete and to identify such information to the Company as a result of any error in the information or failure to receive notice of any false or misleading evidence under the Policy.

SECTION 10 - GENERAL PROVISIONS (Cont'd)

(1) Evidence of Age and Survival

The Company shall have the right to require evidence of age prior to the commencement of any Annuity hereunder, and evidence of survival on the last date of each annuity payment. Evidence of age and survival shall relate to the date or dates upon which the Annuity payments are made and shall be of a nature satisfactory to the Company.

(2) Annuity and Premium Payment

Subject to the terms of the Policy, the Annuity shall be payable to the beneficiary named in the Policy, and shall not be assignable. When the periodic annuity is payable in any form of annuity it is less than \$25.00, the Company reserves the right to make payment on the equivalent quarterly, semi-annual or annual basis.

(3) Beneficiary

Subject to the terms of the Policy, a beneficiary, by written notice given by the Employer to the Company, may be appointed by the Employer, and upon the death of the Member, the beneficiary shall be entitled to the Annuity payable thereafter in respect of such Member. If no beneficiary is named in the Policy or, if no beneficiary be then living, the Annuity shall be payable to the Company.

(4) Assignment

A benefit payable to the beneficiary named in the Policy shall not be assignable, and the Company shall not be bound to recognize any assignment, mortgage, pledge or other interest in the benefit payable to the beneficiary named in the Policy.

(5) Control of Policy Records

The Company shall have the right to control the Policy records, and the Company shall be held to the records maintained by the Company in Toronto, Ontario.

(6) Non-Participation (Experience Rating)

This policy is non-participating. Experience credits may be granted from time to time, as may be determined by the Company in accordance with its experience rating formula.

SECTION 10 - GENERAL PROVISIONS (Cont'd)

(9) Revision of Rates and Factors

The Company may from time to time after December 31, 1971 by written notice to the Employer not less than 6 months prior to the date a revision is to become effective, revise:

- (i) the Investment Expense Factor, which revised Factor shall be effective in respect of the whole of the Investment Account in North American Life Investment Fund after the date the revision becomes effective,
- (ii) the Loading Factors, which revised Factors shall be effective in respect of all Deposits made after the date the revision becomes effective,
- (iii) the rate of Credited Interest, which revised rate shall be effective in respect of all Deposits made after the date the revision becomes effective, and to each Deposit and each transfer to the Deposit Account made prior thereto after a period of 20 years from the date of revision, or until the balance in the Guarantee Account is exhausted, if earlier,
- (iv) the Premium Rates, which revised rates shall be effective in respect of annuity purchases made after 20 years from the date of revision, or after the date on which the balance of the Guarantee Account maintained in respect of the immediately preceding Premium Rate is exhausted, if earlier.

The Company shall maintain a Guarantee Account in respect of each series of Premium Rates hereunder, which shall be equal to the accumulation at the rates used for Credited Interest, less withdrawals, from the date of revision to the date of the higher of:

- (a) the sum of the balance of the Deposit Account and the values of Investment Accounts which arose out of the Deposits made while such Premium Rates were effective, taken at the effective date of revision,
- (b) the accumulation at the rates used for Credited Interest, less withdrawals, to the date of revision, of all Net Deposits previously credited to the respective Accounts.

In lieu of any such revision the Employer may elect a revision to the rates and factors included in comparable policies then being issued by the Company.

(10) Change in Policy

This Policy may be changed, altered or modified by agreement in writing between the Employer and the Company without the consent of any Member, provided however, that on such change, alteration or modification will operate to reduce the amount of Annuity purchased for any Member prior to the date of such change, alteration or modification.

(11) Suspension and Resumption of Deposits

Deposits may be suspended by written notice by the Employer to the Company and the Policy shall continue in force with respect to Deposits made prior thereto. If the Policy has not previously terminated, Deposits may be resumed at any time.

TABLE I  
SINGLE PREMIUM IMMEDIATE ANNUITIES

For the purpose of annuity purchases, premium rates shall be derived subject to the death benefit provisions of the plan. The rates shall be based on the mortality assumptions underlying the Group Annuity Table for 1951 with Projection "C" using quinquennial year of birth blocks. The interest rate is 6%. The Company shall quote any premium rate upon request.

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS  
OF VICTORIA UNIVERSITY HELD AT 4:00 P. M., TUESDAY, MAY 30, 1967  
IN ROOM 205 OF THE ACADEMIC BUILDING

PRESENT:

Mr. R. S. Mills, Chairman, Rev. A. P. S. Addison, Mr. J. B. Allen, Mr. A. C. Ashforth, Mrs. N. L. Bennett, Mr. F. M. Cass, Dr. Jean F. Davey, Mr. L. N. Earl, Mr. G. W. Edmonds, Mr. G. A. Fallis, Rev. F. P. Fidler, Mrs. D. W. Haag, Principal J. E. Hodggett, Mrs. J. D. H. Hutchinson, Mr. G. D. Lane, Principal E. S. Lautenschlager, Rev. V. T. Mooney, President A. B. Moore, Mr. G. H. Sheppard, Mr. F. A. Wansbrough, Mr. W. L. Wheeler, Mrs. J. R. M. Wilson, Mrs. R. W. Wood and Mr. F. C. Stokes, Secretary, Professors W. O. Fennell, J. M. Robson, and J. S. Wood attended as Assessor Members.

PRAYER:

The Rev. Dr. Mooney opened the meeting with prayer.

RESOLUTIONS:

Mrs. N. L. Bennett presented the following resolution regarding Mrs. G. H. Dickie:

"It is with deep regret that we record the untimely death on May 10, 1967, of Mrs. Dorothy Leavens Dickie.

Dorothy Leavens was born in Picton, Ontario, where she attended school before coming to Victoria College. After graduating in 1935, she went to O.C.E. and returned to teach in Picton. Dorothy was followed to Victoria by her sisters Ruth and Mary, graduates of 376 and 378 respectively. She married classmate George Dickie and except for several years in Halifax while her husband was in the Navy and several in London, Ontario, following the war, they have resided in Toronto.

Mrs. Dickie was elected in 1962 as a representative of the alumni of Victoria University to the Board of Regents. She was a faithful member and as a former resident of French House and Annesley Hall served capably on the Residences and Services Committee. She was a valuable and loyal member also of the Victoria College Alumnae Association. Had she not had to resign because of ill health while she was 1st Vice President she would have gone on to be President of the Association for the year 1966-67.

Mrs. Dickie's capabilities extended to other fields as well. She was an enthusiastic volunteer in the children's section of the Princess Margaret Hospital. She was a Brownie leader for several years. She was a member of the North York University Women's Club and was very fond of curling at the Toronto Cricket Club.

Along with her husband and children Nancy and Bruce, she was a member of Armour Heights United Church. At her funeral Rev. R. D. Binning quoted these appropriate lines:

"Each man is immortal 'til his work is done  
Wherefore be thou busy 'til the set of sun"

Be it resolved that the Board of Regents of Victoria University extend to Mrs. Dickie's family deepest sympathy in their great loss."

The resolution was seconded by Mrs. Haag and carried unanimously.

President Moore presented a resolution concerning the late Rev. Professor Emeritus C. V. McLean:

"The Reverend Charles Victor McLean was born at Fenslon Falls, Ontario, on August 31, 1887. His High School Education was received at Port Perry, Ontario, and thereafter he proceeded to University College, Toronto, graduating B.A. in Near Eastern Studies in 1909 and M.A. the year following.

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AMENDMENT F

It is agreed between VICTORIA UNIVERSITY and the Company that Group Annuity Policy No. HA-3006 is hereby revised and amended, effective on the 30th day of June 1966, as follows:

Add the following as Section 14 of this policy:

14. DISCONTINUANCE OF PREMIUM PAYMENTS

Subsequent to June 30, 1966, Retirement Annuities for employees of the Employer shall be purchased under Group Annuity Policy No. HA-4433 which policy will supersede this policy in respect of such Retirement Annuities. From such date, premium payments under this policy shall be discontinued. This policy will, however, remain in force in respect of benefits purchased hereunder prior to July 1, 1966. The provisions of Section 13(k) shall not become applicable while premium payments are being made under Group Annuity Policy No. HA-4433. Any withdrawal or other credits arising to the credit of the Employer under this policy shall be applied as a premium credit under Group Annuity Policy No. HA-4433."

Dated at Toronto this 17th day of January 1967.

NORTH AMERICAN LIFE ASSURANCE COMPANY

*S. J. G. G. G.*  
President

VICTORIA UNIVERSITY hereby requests and concurs with this revision and amendment.

VICTORIA UNIVERSITY

*Paul A. Mann*  
Chairman

*Frederick B. O'Flaherty*  
Authorized Signature Office 2024  
(Under Seal)

Witness  
(If not signed under Seal)

He attended Union Theological Seminary, New York, for his undergraduate theological education, receiving the B.D. degree in 1912, and studying concurrently in the Biblical languages at Columbia University (1910-1912), where he was awarded the Thayer Fellowship.

It was during his academic sojourn in the U.S.A. that he met his wife, the former Miss Caroline Baker, of New York.

Maintaining his interest in Old Testament studies in spite of the demands of a busy life in the pastorate in Canada, he earned the Ph. D. degree from Columbia University in 1928.

In all, Dr. McLean served in seven successive pastoral charges. Ordained in 1913 by Whitley Presbytery, his first pastorate was in the Presbyterian Church, in Whitney, Ontario. Under his leadership three unions of pastoral charges were successfully effected (Knox Presbyterian Church, Thessalon, with the Methodist congregation; Cobalt Presbyterian Church with the Methodist Church; and Victoria United Church, Toronto, which became part of High Park Avenue United Church). He also served with acceptance in Knox Presbyterian Church, Palmerston, in St. Andrew's United Church Peterborough (1928-1937), and in Dundas Centre United Church, London (1937-1948).

When the Old Testament Chair became vacant in Emmanuel College, in 1948, Dr. McLean was asked to fill the vacancy, and it is a tribute to the distinction and discipline of his mind that he was able to exchange pastoral for academic responsibilities and fulfil the role of teacher in an exacting field for five years until his retirement. In that short time he formed strong ties of friendship with his colleagues, and left behind him the impress of a gifted and sensitive Christian personality. His last years of ill-health were borne with grace and fortitude.

To his wife, his daughter Mrs. James Liddy, his grandson Charles, and his family, our warm sympathy is extended.

The resolution was seconded by Dr. Mooney and carried unanimously.

#### REGRETS:

The Secretary reported that the following members had sent their regrets at not being able to be present: Mrs. A. M. Clark, Mr. R. F. Chisholm, Rev. R. H. N. Davidson, Mr. Leopold Macaulay, Mr. D. W. McGibbon, Rev. R. G. Oliver, Mr. H. J. Sissons, Rev. H. W. Vaughan and Mr. C. F. Wood.

#### CHAIRMAN'S REMARKS:

Mr. Mills welcomed the three members of the academic staff Professors Fennell, Robson and Wood as assessor members to the Board of Regents.

#### MINUTES:

On motion of Messrs. Sheppard and Edmonds the minutes of the previous meeting were approved as circulated.

#### CORRESPONDENCE:

The Secretary reported that letters of appreciation for flowers sent by the Board had been received from Mrs. G. V. McLean and Mr. G. H. Dickie.

#### PRESIDENT'S ITEMS:

Dr. Moore expressed to the members of the Board his deep appreciation for the privilege of a 5 months leave of absence which he and Mrs. Moore enjoyed from November to April.

The President presented the following items for the consideration of the Board:

#### (I) President's Advisory Council

Dr. Moore stated that a President's Committee on University Government had been set up last year and as a result of the deliberations of this Committee had prepared a resolution that would be presented by Professor Wood who has acted as Secretary of this Committee.

Professor Wood read the following Senate Resolution:

"At the meeting of the Senate of Victoria University held on Wednesday, 24 May, 1967, at 4:15 p.m. in Alumni Hall, Victoria College, it was resolved unanimously:

- (1) That approval be given to the formation of a President's Advisory Council.
- (2) That the President's Advisory Council be composed of 17 members: the President (to act as Chairman), the Principal of Victoria College, the Principal of Emmanuel College, four additional members of the Board of Regents, two faculty members from Emmanuel College elected by the Executive of the Council of Emmanuel College, five faculty members from Victoria College elected by the Victoria College Council, one student member to be appointed by the E. C. S. S. and two student members by the V. C. U. C.
- (3) That faculty members be elected to the President's Advisory Council for a three-year term, and that the College Councils be responsible for ensuring a proper rotation.
- (4) That the President's Advisory Council hold no fewer than four meetings a year, at the call of the President.
- (5) That the President's Advisory Council be empowered to discuss all questions affecting the life and welfare of the Victoria University community, and to make recommendations in these matters, through the President, to the Board of Regents or Senate or College Councils or Student Councils as applicable.

J. S. Wood"

Following the reading of this resolution the Chairman called for a discussion by the Board on each item.

It was moved by Mr. Edmonds that the Board accept paragraph (1). The motion was seconded by Mr. Ashforth and carried.

It was moved by Mr. Edmonds that the Board accept paragraph (2). The motion was seconded by Mrs. Haag and carried.

It was moved by Mr. Edmonds that the Board accept paragraph (3). The motion was seconded by Mrs. Bennett and carried.

It was moved by Mr. Edmonds that the Board accept paragraph (4). The motion was seconded by Dr. Davey and carried.

It was moved by Mr. Edmonds and seconded by Dr. Fidler that the Board accept paragraph (5) with the amendment in the third line of this paragraph to read, "... and to report and make recommendations in these matters ... Carried.

Dr. Fidler moved, seconded by Mr. Earl that the Board reassess the responsibility and function of the President's Advisory Council within no more than a three year interval. Carried.

Dr. Moore moved seconded by Dr. Mooney that the four Board members appointed to sit on the President's Advisory Council be Mr. Mills, Mr. Edmonds, Mrs. Haag, and Mr. Lane. Carried.

(II) Staff Promotions, Appointments and Resignations in Victoria College.

## Department of Classics

It was moved by Dr. Moore seconded by Dr. Hodgetts that J. R. Grant be promoted from Associate Professor to full Professor. Carried.

Dr. Moore moved seconded by Dr. Hodgetts that D. P. de Montmolin be promoted from Associate to full Professor. Carried.

## Department of English

Resignations. Dr. Moore moved seconded by Dr. Hodgetts that the Board accept the resignation of two members of the English Department Mr. David B. Lee and Mr. J. C. C. Mays. Carried.

## (1) Promotions

Each of the following promotions were moved by Dr. Moore seconded by Dr. Hodgetts and carried.

(a) That Prof. M. MacLure become Head of the Department of English.

(b) That J. M. Robson be promoted from Associate to full Professor.

(c) That J. R. de J. Jackson be promoted from Assistant to Associate Professor.

(d) That Miss Jay Macpherson be promoted from Assistant to Associate Professor.

(e) That D. A. Blostein be promoted from Lecturer to Assistant Professor.

## (2) Sabbatical Leave

Each of the following leaves were granted on motion of Dr. Moore seconded by Dr. Hodgetts and carried.

(a) J. R. de J. Jackson for the academic year 1967-68 at half salary.

(b) Mrs. B. K. Braswell for the academic year 1967-68 at half salary.

(c) W. G. Glasco for the academic year 1967-68 at half salary.

(d) P. Buitenhuis leave of absence extended for one year without salary or pension payments.

## (3) New Appointments

Each of the following new appointments were approved on motion of Dr. Moore seconded by Dr. Hodgetts and carried.

(a) Mr. John Baird to be a Sessional Lecturer at a salary of \$8,000.

(b) Mrs. Eleanor Cook to be a Sessional Lecturer part time (40%) at a salary of \$3,500.

(c) Christopher Dixon to be a Sessional Lecturer at a salary of \$7,500 plus \$500 moving expenses.

(d) C. Anderson Silber to be a Sessional Lecturer at a salary of \$7,500.

(e) Lee Patterson to be a Sessional Lecturer at a salary of \$8,500.

(f) Miss Alexandra Johnson to be Assistant Professor at a salary of \$9,500. *220*

## Department of Ethics

Each of the following changes in staff for the Department of Ethics were moved by Dr. Moore seconded by Dr. Hodgetts and carried.

## (1) Sabbatical Leave

H. Pieterma to be granted leave from January 1, 1968 to July 1, 1968, at full salary.

## (2) Retirement

Miss Jessie Macpherson at her own request to be granted full retirement effective July 1, 1967.

## (3) New Appointments

Mr. Mark T. Thornton to be a Sessional Lecturer at a salary of \$7,500 with \$500 moving expenses.

## Department of French

Each of the following staff changes in the Department of French were approved on motion of Dr. Moore, seconded by Dr. Hodgetts and carried.

## (a) Promotions

D. W. Smith from Assistant to Associate Professor

## (b) Retirement

Professor W. H. Trethewey retiring as Chairman of the French Department but will continue on a part time basis as a special Lecturer and for 1967-68 will be the Director of the U. of T. Strasbourg group.

## (c) Sabbatical Leave

D. E. Bouchard to be on leave for the academic year 1967-68 at full salary.

## Department of German

Retirement. It was moved by Dr. Moore and seconded by Dr. Hodgetts that the Board accept the request for retirement of Prof. R. K. Arnold and to be relieved of his full time duties and be placed on half time basis. Carried.

## Cross Appointments

## (1) Political Economy

Dr. Moore moved that the cross appointment of Dr. J. E. Hodgetts to the Department of Political Economy with the University of Toronto reimbursing Victoria University \$5,500 be approved. The motion was seconded by Mr. Earl and carried.

## (2) Philosophy

Each of the following were approved on motion of Dr. Moore seconded by Dr. Hodgetts and carried.

J. W. Caron appointment renewed at a salary of \$3,400.

W. D. Neelands to be an Instructor at a salary of \$1,800.

D. V. Maxwell to be an Instructor at a salary of \$1,800.

## (3) Spanish

It was moved by Dr. Moore seconded by Dr. Hodgetts that four teaching fellows in Spanish be cross appointed. Carried.

## (4) Mathematics

It was moved by Dr. Moore seconded by Dr. Hodgetts that eight tutorial assistants in Mathematics be cross appointed. Carried.

## (5) Physics

It was moved by Dr. Moore seconded by Dr. Hodgetts that \$500 be included in the salary budget for a tutorial assistant in Physics. Carried.

## (III) Staff Promotions Appointments and Retirements in Emmanuel College.

Each of the following changes in staff positions in Emmanuel College were approved on motion of Dr. Moore seconded by Dr. Lautenschlaeger and carried.

Rev. R. Dobbie to receive an extension of his appointment for the year 1967-68.

Rev. Vernon S. Fawcett to be appointed Professor of Old Testament effective July 1, 1968 with salary at the floor of his rank at the time of his appointment.

Rev. David Demson to be Sessional Assistant Professor for 1967-68.

## (IV) New Appointment for 1968-69

It was moved by Dr. Moore and seconded by Dr. Hodgetts that Miss Rosalie Colie be appointed a full Professor in the Department of English, Victoria College, effective July 1, 1968, at a salary of \$19,000. Carried

## (V) Installation of Principal

Dr. Moore stated, that plans would have to be made for the installation of Principal Hodgetts to take place next fall and moved, seconded by Mr. Wansbrough, that the Chairman name a small committee of the Board to be in charge of these arrangements. Carried.

## (VI) Gifts and Bequests

The President presented the following statement of Gifts and Bequests received since the last meeting of the Board:

1967	
Jan. 23 Prof. W. A. Dale	1,093.00 Dale Schol. Fund
26 D. M. Cutler	400.00 Donation for E.C. Library
Feb. 7 Dr. R. H. N. Davidson	200.00 E. C. Bursary Fund
13 Miss Mabel Skinner	100.00 E. C. Bursary Fund
20 Mrs. Gladys E. Attan	200.00 R. K. Awards
28 Prof. W. I. McCready	75.00 Prize in Spanish
Mar. 9 Mrs. L. A. Rivell	100.00 The Joseph Henry Wells Prize in Old Testament
21 Rev. J. Elwood Mitchell	25.00 The E. Wray Mitchell Mem. Prize
3 Anonymous	200.00 V. C. Bursary Fund
Apr. 10 Casavola, Brock etc. on behalf of Mrs. Ethel M. Taylor	300.00 Jas. Carson Taylor Mem. Schol.
10 Rev. J. Robert Watt	50.00 W. J. Watt Prize in Christian Education
20 Rev. A. W. Lang	50.00 Clinical Pastoral Education Burs.
28 Mrs. Elsie Hay Golden	10.00 J. F. McLaughlin Fund in memory of Dr. W. A. Irwin
May 1 A. W. Harton	10.50 " " "
8 Dr. & Mrs. M. M. Fisher	10.00 " " "
10 Mrs. Doris W. Tippet	25.00 " " "
10 Mrs. Herman Vander Tak	10.77 " " "
18 Henry K. Kerr	10.00 " " "

## 1967

May 23 Dr. Irwin M. Hilliard	200.00	Marion Hilliard Mem. Fund
25 W. H. Trethewey	10.00	French Prize
29 A. D. Misener	75.00	Austia P. Misener Scholarship
29 Bruce Armstrong	25.00	J. F. McLaughlin Fund in memory of Dr. W. A. Irwin
Jan. 30 Board of Colleges & Secondary Schools(Eric Sisel)	500.00	Em. College Bursaries
30 Victoria College Alumnae Association	150.00	Alumnae Award 100.00 2 Eng. Prizes 50.00
Feb. 3 Melrose United Church (Hamilton)	300.00	E. C. Post. Grad. Fellowship
7 Kew Beach United Church	16	E. C. Bursaries
16 Toronto West Presbyterial United Church Women	37.32	E. C. Bursaries
27 Royal York Road United Church Men's Club(Eric Sisel)	500.00	E. C. Bursaries
27 Governors - U. of T.	39,781.82	Varsity Fund
Mar. 31 Sun Life Assurance Co.	127.74	Class of 1916 Scholarship
Apr. 18 Governors - U. of T.	10,911.00	Varsity Fund(to Mar. 31/67)
27 Timothy Eaton Mem. Ch.	8,000.00	Trevor H. Davies Schol. Fund
May 18 Nat. Trust Co. Ltd.	6,480.00	John W. Billes Est. E. C. Burs. -1/2 yearly distribution of income
19 Governors - U. of T.	10,252.00	Varsity Fund

BEQUESTS

May 8 Est. of Winonah S. Dingman	1,000.00	Legacy
15 Est. of Miss J. C. Davidson	15,000.00	Special Trusts

ITEM FROM THE VICTORIA COLLEGE COUNCIL

Principal Hodgetts reported that he wished to table a report from the Senate with a request that a permanent Art Acquisition Committee be established and moved, that this matter be referred to the Finance and Property Committee for study. The motion was seconded by Mr. Edmonds and carried.

REPORT OF THE ACADEMIC BUILDING COMMITTEE:

"Mr. Chairman,

I wish to report that the contractor, The Jackson-Lewis Co., received the final payment on behalf of the construction contract for the New Academic Building on April 7, 1967. The total construction cost amounted to \$1,472,379.09.

## Other major expenditures were

Landscaping	\$ 19,296.98
Furnishings and Equipment	\$ 125,403.65
Architects and Engineers fees	\$ 91,329.85

Todate we have received from the Canada Council a total of \$195,259. and expect to receive an additional \$92,956. from this source. An application for a refund of the federal sales tax paid based on the formula of 4.4% of the construction cost, has been filed with the Department of National Revenue. It is anticipated that the refund of tax will amount to \$64,784.68. During the winter season it was necessary to add humidification control and to reduce the transmission of sound through the heating ducts. No other major items remain to be completed.

Respectfully submitted,

F. A. Wansbrough  
Chairman of the  
Academic Building Committee "



Mr. Wansbrough moved the adoption of the report which was seconded by Mrs. Bennett and carried.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

"Mr. Chairman,

The Residences and Services Committee has met on three occasions since the last meeting of the Board to consider the student reports on the residence operations and the budget for next year.

Although the students in the Women's Residences wished to reduce the infirmary service and therefore cut down on residential costs, your committee recommends that until such time as more satisfactory health services are provided by the University of Toronto than are now available that the Women's Residence Infirmary be retained. A reduction in operating costs will be sought through in a plan who require medical treatment. Further reductions in operating costs are contemplated through a reduction in residence staff on duty on Saturday mornings. The Committee also considered further minor changes in procedures in an attempt to reduce operating costs.

On May 11, the Residences and Services Committee considered the budget proposed for the next fiscal year. An allowance of 5% has been made in the anticipated expenditures for increased cost of food and wages. With no increase in the residence fee it is estimated that this increase in expenditures will produce a deficit of \$17,475 in the Students Union. After a thorough discussion of the increasing cost of residence operations it was agreed to recommend to the Board of Regents that the existing fee schedule be maintained for the fall term and that consideration be given, on consultation with the students in residence, in the fall to an increase in the fee for the spring term.

Your Committee recommends the reappointment of Miss Jean Ward as Senior Don in the Women's Residence and Miss Carolyn Christine Johnston, Miss Wei Ming (Ronnie) Leung and Miss Mechthild Stampe. In the Men's Residences your Committee recommends the re-appointment of three Dons Mr. David Elder, Mr. R. G. MacDonald and Mr. Sheldon Wiseman and the appointment of six new Dons Mr. D. Ross Clear, Mr. Eric Fisher, Mr. Douglas Joblin, Mr. Robert D. Metcalfe, Mr. Harry Oussoren and Mr. Mark Thornton.

In conclusion the Residences and Services Committee also recommends to the Board of Regents that three assessor student members be invited to meet with the Residences and Services Committee beginning in the fall term.

All of which is respectfully submitted,

W. L. Wheler  
Chairman Residences  
and Services Committee"

Mr. Wheler moved the adoption of the report which was seconded by Dr. Davy. Following a discussion on the advisability of raising the residence fees in the middle of an academic year. The motion was carried.

REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

"Mr. Chairman,

The Finance and Property Committee met on May 25th to consider the report of the Budget Committee and other matters concerning the financial operations of Victoria University.

With respect to the property it is recommended to the Board that-

(a) The sum of \$20,050 be spent on special appropriations next year.

(b) No action be taken on the offer of the vendor to sell for \$67,500 the property at 5 Sultan Street consisting of a lot 22.9 ft x 90 ft with a semi detached house converted into 9 small apartments.

(c) The offer to rent the land bounded by Sultan, St. Thomas and Charles Streets to erect a multi storey building for the use of the Ontario Institute for Studies in Education be declined.

(d) Classroom space be rented in the evenings to the Department of Extension, The Alliance Francaise and in the summer months to the Ontario Institute for Studies in Education.

(e) Work be undertaken this summer to complete the basement alterations in Victoria College to improve the locker room accommodation and complete the connection to the tunnel in the New Academic Building.

(f) Funds be transferred from the Book Bureau Reserve Account to pay for the cost of alterations to the area now occupied by the Book Bureau.

It was moved by Mr. Wansbrough, seconded by Mr. Wheler that these property items be approved. Carried.

Your Committee considered a revision of payments under the terms of the Superannuation and Widow's Pension Fund(1927) and recommends that, since the last revision was made in 1959, it would be appropriate to increase the ceiling of benefits from \$2,400 to \$2,800 to restore the dollar value of the pension to the 1959 level. Those receiving less than the ceiling would receive proportionate increases. It would appear that there was a sufficiently large fund to support such an increase in benefits without any additional transfer to this account.

It was moved by Mr. Wansbrough, seconded by Mr. Earl that this revision in the Pension Fund(1927) be approved. Carried.

Mr. Deacon, the Chairman of the Investment Sub-Committee, presented the following investment transactions which have taken place since the last Board meeting and your committee recommends their adoption.

Sale of Bonds

\$100,000 Province of Ontario 3% due Dec. 15, 1970 at 92 3/8 cost \$100,000, proceeds \$93,287.

\$150,000 Ontario Hydro 3% due Nov. 1, 1969, at 94 3/8 cost \$149,063 proceeds \$141,760.

Sale of Rights

500 rights Consumers Gas Co. at .45 proceeds \$221.

Short Term Investments

\$150,000 National Trust term deposit at 4 7/8% interest was made March 14 and matured April 14th. No short term investments are outstanding at this time.

Stock Splits

5 for 1 Interprovincial Pipe Lines effective May 19th 200 shares became 1000 shares

5 for 1 Bank of Montreal effective June 23 5000 shares became 25000 shares

5 for 1 Bank of Nova Scotia effective May 12, 3333 shares became 16,665 shares

It was moved by Mr. Wansbrough, seconded by Mr. Edmonds that these Investment transactions be approved. Carried.

The Finance and Property Committee received requests from the Senate and forwards these recommendations as follows -

(1) The Victoria College Library to be named the E. J. Pratt Library.

(2) Funds be raised to purchase the remaining Pratt manuscripts which have been valued at \$20,000 to \$25,000. A Sub-Committee composed of Messrs. McGillivray, Mr. Mills, along with Dr. Hodgetts and Dr. Moore to explore the possibility of obtaining the necessary funds.

(3) The interest on the remaining balance in the Springer bequest be used to assist in the cost of special choir and organ recitals.

(4) The acceptance of a scholarship open to students of the first, second and third year in any course in the amount of \$100 to be listed as "The Professor R. K. Arnold Scholarship, awarded at the discretion of the Senate to a student who has taken high standing. Preference to be given to a student entering second year." The gift of Professor R. K. Arnold of the Department of German.

(5) The acceptance of a prize in honour of Professor W. H. Trethewey as a farewell gift on his retirement. The award to be known as a gift of his friends and former students, and to be awarded to the Victoria College student of either the third or fourth year who ranks highest in the course in Old French at the annual examinations. Professors Harden, Rathe, Jeanes and Ross are guaranteeing the payment of the \$100 per annum until such time as sufficient funds have been collected to endow the Prize in the amount of \$100 per annum.

(6) A request originating with the Executive Council of Emmanuel College, that the John Dow Scholarship in New Testament for the third year of Emmanuel College of the value of \$100 be financed in future years from income received through the Elsie Watt bequest.

It was moved by Mr. Wansbrough, seconded by Mr. Earl that these requests from the Senate and Emmanuel College Council be approved. Carried.

With respect to fees the Finance and Property Committee recommends

(1) That the incidental fee for students enrolled in Victoria College be increased from \$17 to \$27 to include a Library fee of \$10.

(2) That the incidental fee in Emmanuel College be increased by \$6, with the existing Library fee increase from \$5 to \$10 and the Emmanuel College Student Society fee increased by \$1 (from \$12 to \$13)

(3) The graduate fee in Theology to be \$600 for students doing intramural graduate study.

It was moved by Mr. Wansbrough, seconded by Mr. Earl that these changes in fees be approved. Carried.

Your Committee accepted the recommendation of the Budget Committee for the proposed income and expenditures for the year 1967-68. It was very difficult to arrive at a reasonable statement for next year's operations with so little information available with respect to next year's Government Grant. It was therefore agreed to proceed with a budget which at this stage indicates a deficit of \$380,492 for the next fiscal year. The increase in deficit is largely due to a fixed rate of tuition fees and a substantial increase in scale of academic salaries to maintain parity with the University of Toronto along with a substantial increase in required library expenditures. It is hoped that a decision on the distribution of the Government Grants will be received in the near future.

All of which is respectfully submitted,

F. A. Wansbrough  
Vice-Chairman  
Finance and Property Committee"

Mr. Mills reviewed some of the major items in the budget. Following a discussion the budget for 1967-68 was approved on motion of Mr. Wansbrough seconded by Mrs. Wilson and carried.

#### ADJOURNMENT:

The meeting adjourned at 6:15 p.m.

*Paul J. ...*  
Chairman

### VICTORIA UNIVERSITY SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1967, to June 30th, 1968

#### ADMINISTRATIVE STAFF

Moore, A. B. B.	\$26,000
Ross, A. C. M.	17,500
Stokes, F. C.	15,800
Dinsmore, K. M.	14,700
Macdonald, R. H.	12,700
Carmichael, Miss M. I.	11,800
Ryan, W. E.	1,500
Accountant(8 mos.)	6,000

#### VICTORIA COLLEGE STAFF

Hodgetts, J. E.	25,000
Trethewey, W. H. (leave)	4,500
MacLean, K.	19,500
Arnold, R. K.	18,300
Wood, J. S.	18,500
Coburn, Miss K.	4,600(1/2)
Robson, D. O.	18,900
Joblin, K. J.	18,800
Riese, Miss L. E.	17,700
MacLure, M.	18,500
Macpherson, J.	17,500
Love, G. C.	17,300
Keyes, G. L.	17,100
Hoeninger, D. J.	17,100
Field, G. W.	17,500
Sparshott, F. E.	16,800
Harden, A. R.	16,400
Clarke, E. G.	15,800
Grant, J. R.	15,500
de Montmolin, D. P.	15,200
Robson, J. M.	8,800
Frye, H. N.	14,000(1/2)
Jenking, Miss J. R. I.	14,300
Jeanes, R. W.	13,300
Knight, D. J.	12,300
Keel, K. O.	12,500
McCready, W. T.	13,300
Fox, D.	13,500
Spruet, P. (leave)	6,300
Bouchard, D.	14,100
Dale, W. A.	12,000
Secor, H.	11,600
Chidaine, J. G.	12,100
Farquharson, R. H.	12,000
McLeod, W. E.	12,000
Wade, D. V.	12,700
Brett-Evans, D.	12,600
Jackson, J. R. de J.	11,400
Macpherson, Jay	11,300
Smith, D. W.	12,000
Granno, C. N.	10,800
Pieterma, H.	10,800
Thompson, K. R.	10,400
Rathe, Mrs. C. E.	10,300
Braswell, Mrs. E. K.	4,850(1/2)
Jeanes, Mrs. R. W.	9,600
Tolton, C. D. E.	9,800
Taylor, R. A.	9,800
Estes, J. M.	10,400
Graff, J. A.	9,800
Carscallen, J.	10,000
Revell, E. J. (leave)	5,250(1/2)

#### VICTORIA COLLEGE STAFF(Cont'd)

Hughes P. M.	10,550
Mayer, H. L. M.	9,900
Bigwood, J. M.	9,450
Glassco, W. G.	4,750(1/2)
Endicott, Mrs. G. R. S.	9,900
Merrillees, B. S.	5,850
McClelland, J. A.	9,900
Boussac, P. A. R.	10,000
Buratsynsky, E. N.	3,333
Freeman, R. M.	9,900
Johnston, Miss A.	9,900
Walker, E. A.	10,500
Perzon, P. J. G.	9,900
Harvey, W. R. C.	9,200

#### VICTORIA COLLEGE

#### SEASONAL APPOINTMENTS

##### Lecturers

Blostein, D. A.	8,800
Leon, Mrs. P.	11,300
Cox, Miss C. A.	4,425
Parker, Mrs. R. B.	8,300
Swallow, Mrs. J. E.	8,500
Milgate, Mrs. M. H.	7,700
Caron, J. W. F.	3,400
Siliger, H. W.	8,800
Robert, Mrs. P. R.	8,000
Baird, J.	8,000
Cook, Mrs. E.	3,500
Dixon, C.	7,500
Silber, G. A.	7,500
Patterson, Lee	8,500
O'Grady, Mrs.	2,500
Thornton, Mark T.	7,500
Lutz, R. T.	7,500

##### Instructors

Park, Mrs. F.	4,500
McLeod, Mrs. W. E.	3,750
Stampe, Miss M.	5,400
Neelands, W. D.	1,800
Maxwell, David V.	1,800
Jouriait, Mrs. D. F.	3,000
Saint-Jacques, Mrs. D.	3,325
Oral Instructor	4,000

#### LANGUAGE LABORATORY ASSISTANTS

Woltschitzke, Mrs. R. H.	4,300
Sellars, J.	7,280

APPROVED

*G. A. B. Moore*  
PRESIDENT

**VICTORIA UNIVERSITY**  
**SALARIES, RETIRING ALLOWANCES AND PENSIONS**

July 1st, 1967, to June 30th, 1968

**EMMANUEL COLLEGE STAFF**

Lautenschlager, E.S.	\$19,800
Fennell, W.O.	17,800
Dobbie, R.	17,600
Blackman, E.G.	17,600
Kelly, W.M.	17,600
Guthrie, J.R.	17,600
Jay, C.D.	16,800
Boyce, G.W.	12,300
Osborne, R.E.	11,300
Grant, J.W.	16,800
Reynolds, A.G.	13,200
Demson, D.	9,500
Ouchterlony, G.D.	1,500
Lucas, G.	3,000

Fellows	3,000
Principal's Academic Fund	500

**DIETITIANS****Women's Residences**

Galbraith, Miss M.A.	8,400
Curley, Mrs. R.R.	6,450
Hinchcliff, Miss E.H.	5,900

**Men's Residences**

Hewson, Miss E.B.	5,900
Macpherson, Miss C.	3,900

**SECRETARIAL STAFF**

Blewett, Miss C.M.	5,800
Brand, Miss J.	4,200
Cargill, Mrs. E.A.	4,600
Davey, Miss J.	4,200
Fife, Miss F.O.	6,600
Flynn, Mrs. F.E.	5,900
Imrie, Miss M.M.	5,250
Jackson, Mrs. G.	4,700
Jermyn, Miss J.E.	4,450
MacGregor, Mrs. E.T.	4,450
Michaelson, Miss I.	5,000
Morris, Miss L.	4,500
Ross, Miss J.E.	5,600
Stroyan, Miss C.E.	4,900
Tompson, Miss S.	4,200
Turner, Miss J.D.V.	5,350
Waugh, Mrs. V.	4,150
Westlake, Miss R.A.	5,550
Registrar's Dept. Clerk-Typist	4,080

**BOOK BUREAU**

Trott, Miss D.C.	6,500
Exilman, Miss J.	4,200
Thomson, Mrs. M.A.	2,250

**LIBRARY**

Carmr, Miss J.M.	7,000
White, Mrs. P.J.	7,000
Laakso, Mrs. R.	7,150
Jones, Miss C.D.	7,250
Keir, Miss V.J.	7,850
Mitchell, Miss J.E.	8,000
Moggridge, Mrs. W.R.	8,320(1/5)
Sudmalis, Mrs. A.N.	8,500
Jones, Mrs. M.V.	8,500
Honey, Miss M.E.	10,100
Page, Miss C.E.	10,200
Smith, Mrs. W.R.	10,300
Fraser, Miss L.D.	12,200
Mazalowski, Mrs. I.	3,550
Cook, Mrs. K.	3,900
Hadidian, Mrs. A.	3,650
Warren, Miss N.	3,750
Booth, Miss M.	3,750
Fujino, D.F.	3,700
Acquisition Dept. - Assistant	3,650

Allen, Mrs. M.	3,750
Lymer, Mrs. L.	4,080
Dutton, L.	3,750
Toms, J.	4,370
Caldwell, Mrs. D.	2,090
Moo, Miss J.	2,090
Morphy, Miss H.	4,180
Chamberlain, Mrs. J.	4,600
McAndrew, Mrs. J.	4,800
Reid, Miss M.	4,990
Joblin, Mrs. H.	5,160
Glaves, Miss E.	5,680
Boshan, Mrs. E.	5,680

**New Staff Birge-Carnegie project**

1 Librarian	7,500
2 Assistants	4,080
Archivist	2,500

**BUILDINGS & GROUND STAFF**

Baker, W.G.	6,292
Anderson, R.	4,439
Apou, D.	5,624
Balodis, C.	4,000
Baronouski, F.	4,036
Brown, N.	4,036
Cloutier, L.	4,036
Cowrie, Mrs. E.	3,412
Fenn, E.	4,036
Gomes, G.	5,824
Hansen, Miss I.	3,412
Hooiveld, P.	5,845
Jaworski, J.	4,036
Kumar, Mrs. M.	3,412

APPROVED

*A.B.B. Moore*  
PRESIDENT

**VICTORIA UNIVERSITY**  
**SALARIES, RETIRING ALLOWANCES AND PENSIONS**

July 1st, 1967, to June 30th, 1968

**BUILDINGS & GROUND STAFF**

Leblanc, P.	(Cont'd)
Lohalsamo, V.	4,036
Maiden, W.	4,223
Marzo, Mrs. T.	3,412
Matthews, A.	4,036
Murakami, Mr. T.	4,036
Pallottino, N.	4,223
Pascoe, A.	3,848
Pike, J.	1,638
Primrose, J.	4,119
Riccardi, V.	4,036
Siedlecki, P.	4,036
Skrastins, Mrs. M.	3,412
Vandenbrink, J.	5,824
Walker, D.	3,848
Wolff, M.	5,824
LePoidevin, E.	3,112
Bracek, Mrs. S.	3,224
Buckley, P.	4,264
Galinaitis, Mrs. M.	3,224
Hansen, C.	3,744
Hrybko, Mrs. B.	3,224
Lauf, Mrs. J.	3,224
Lauf, W.	4,264
Maynard, C.	3,744
Phillips, A.	4,576
Sava, Mrs. A.	3,224
Thurgood, Miss M.	3,224
Trotti, F.	3,744
Trotti, J.G.	3,744
Van Harsen, Mrs. A.	3,224

**RETIRING ALLOWANCES**

Bennett, H.	2,582.28
Bain, Miss Edith	540.00
Burg, L.	560.00
Cannon, Miss Velma	1,180.32
Barke, Miss Alice	564.00
Davenport, Miss Ann	561.36
Dennis, Mrs. F.	122.40
Cousland, K.H.	3,748.08
Ewood, Mrs. Aino	185.12
Chisholm, T.G.	768.00
Falconbridge, Miss D.	720.00
Fearon, John	540.00
Forbes, Mrs. M.	408.00
Francis, Miss G.	675.00
Cribble, Mrs. T.	660.00
Guthrie, Miss Helen	600.00
Halley, Mrs. Mabel	360.00
Harbour, Robert	240.00
Hassard, Mrs. Rita	768.72
Haworth, William	840.00
Jones, Mrs. E.	540.00
Lariviere, Mrs. L.	744.00
Law, Mrs. M.	168.00
Lawson, J.S.	853.00
Line, John	1,475.00
Lowes, Miss May	540.00

**RETIRING ALLOWANCES (Cont'd)**

Lyon, James	1,000.00
McIntosh, Miss Nan	840.00
McNerny, Mrs. M.	363.00
Miller, James	1,137.24
McMullen, Mrs. G.A.	1,676.58
Moffat, George	240.00
MacVicar, Miss E.	1,610.00
Ohora, Fred	396.00
Paul, Mrs. L. H.	360.00
Pearson, Mrs. Ada	552.00
Samuel, Charles	624.00
Shaw, Mrs. Mary	400.00
Snedden, Mrs. Rose	510.00
Staples, Mrs. R.	1,200.00
Taylor, Mrs. M.	580.00
Van Allen, Miss M.	2,421.48
Young, Mrs. J.	204.00

**PENSIONS**

Auger, Mrs. L.P.	1,231.23
Cook, Miss A.L.	2,800.00
Edgar, Mrs. D.G.C.	751.28
Langford, F.W.	2,800.00
Lasserre, Mrs. M.	759.18
Little, Mrs. A.	1,242.64
Matheson, Mrs. G.	899.50
Pratt, Mrs. V.	989.14
Robertson, H.Grant	2,800.00
Robins, Mrs. J.D.	1,333.89
Suresus, J.A.	2,800.00
Sissons, Mrs. A.	1,260.18
de Witt, Mrs. K.I.	1,633.34

APPROVED

*A.B.B. Moore*  
PRESIDENT

## VICTORIA UNIVERSITY

THE MINUTES OF THE ANNUAL MEETING OF THE BOARD OF  
REGENTS OF VICTORIA UNIVERSITY HELD AT 4:00 P.M.,  
THURSDAY, OCTOBER 19, 1967, IN ROOM 205, OF THE ACADE-  
MIC BUILDING

PRESENT:

Mr. R. S. Mills, Chairman, Rev. A.P.S. Addison, Mr. J. B. Allen, Mrs. N.L. Bennett, Mrs. A.M. Clarke, Rev. C.E.J. Cragg, Rev. R. M. Davidson, Mr. L. N. Earl, Mr. G. W. Edmonds, Mr. G.A. Fallis, Prof. W. O. Fennell, Rev. F. P. Fidler, Mrs. D. W. Haag, Principal J. E. Hodgetts, Mrs. J.D.H. Hutchinson, Mr. G.D. Lane, Mr. H. E. Langford, Principal E. S. Lautenschlaeger, Mr. D. W. McGibbon, Very Rev. A. J. McQueen, Rev. V. T. Mooney, President A.B.B. Moore, Rev. R.G. Oliver, Prof. J.M. Robson, Mr. H. J. Sissons, Mr. W. L. Wheeler, Mrs. J.R.M. Wilson, Prof. J.S. Wood, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary.

REGRETS:

Mr. A. C. Ashforth, Mr. J.D. Arnp, Mr. F.M. Cass, Mr. R. F. Chisholm, Rev. H. W. Vaughan, and Mr. F. A. Wansbrough.

Mr. R. S. Mills occupied the chair.

PRAYER:

The meeting was constituted with prayer by the Rev. Dr. F. P. Fidler.

MINUTES:

It was moved by Mrs. Wilson and seconded by Mr. Allen that the minutes of the meeting of May 30th be adopted as circulated. Carried.

There was no business arising from the minutes.

REPORTS OF THE ADMINISTRATIVE OFFICERS:

Mr. Mills called upon the following officers to comment on their annual reports which had been circulated to the members of the Board prior to the annual meeting:

The Registrar, Dr. A. C. M. Ross  
The Librarian, Miss L. D. Fraser  
The Dean of Women, Miss M. I. Carmichael  
The Senior Tutor, Dr. E. G. Clarke  
The Archivist, Dr. C. G. Lucas  
The Director of the C.R.R.S., Dr. F. D. Hoegner  
The Bursar, Mr. F. C. Stokes

Each officer spoke briefly on some aspect in the annual reports. Following Dr. Lucas' remarks concerning the need for additional space, it was moved by Dr. Moore, and seconded by Mrs. Bennett, that the United Church of Canada be requested to appoint two or three representatives to meet with a similar number of members of the Board to consider the future space requirements of the Archives. Carried.

CORRESPONDENCE:

The Secretary reported that a number of letters of appreciation had been received from former staff members who are now in receipt of an increased pension as the result of the Board's action at the last meeting.

It was also reported that a letter had been received from the Executors of the Estate of Dr. Leslie Gifford Kilborn advising of the bequest of Dr. Kilborn's library to Victoria.

October 19, 1967

The Secretary stated that a letter had been received advising the Board of the Chester Channing Memorial Bursary of \$1,000 to be donated annually for a needy and worthy student in Emmanuel College.

The Waterloo Trust and Savings Company had also written to advise of the bequest of the late Mr. John A. Slater of R. R. #4, Galt, Ontario, to pay to Emmanuel College, \$1,000.

PRESIDENT'S ITEMS:

(1) It was moved by Dr. Moore and seconded by Dr. Hodgetts that the Board of Regents extend to Mr. J. D. Arnp congratulations upon his receipt of an honorary degree of doctor of laws from Queen's University at the fall convocation. Carried.

(2) It was moved by Dr. Moore and seconded by Dr. Lautenschlaeger that the Board grant to Prof. Robert Osborne of Emmanuel College a sabbatical leave for six months beginning January 1, 1968. Carried.

GIFTS AND BEQUESTS:

The President gave a resume of the gifts and bequests received since the last meeting of the Board and moved, seconded by Mr. Deacon, that the gifts and bequests as listed be received and the list recorded in the minutes. Carried.

Victoria College Alumnae Assoc.	100.00	Margaret Addison Scholarship
Victoria College Alumnae Assoc.	25.00	Wymilwood Reading Room
Rev. Robert A. Burrows	30.00	Theol. Library Books
Bethel MacEaton U.C. Women	10.00	Emmanuel College Sustaining Fund
Class of 472	250.00	Donation for a Painting
U. of T. Varsity Fund	6,016.00	
Westminster United Church	50.00	Emmanuel College Recruitment Fund
Port Nelson United Church	100.00	Emmanuel College Rec. Fund
Victoria College Alumnae - Windsor	30.00	Margaret Addison Memorial Fund
Rev. Elgin Rintoul	75.00	Emmanuel College Rec. Fund
Rev. Peter Tucker	5.00	do.
Mount Forest United Church	200.00	do.
Rev. F. A. Linquist	15.00	do.
First United Church-Port Credit	100.00	do.
Thorne, Gunn, Helliwell & Christenson	300.00	Alfred Byron Shepard Scholarship
Rev. M. A. Bury	15.00	Emmanuel College Rec. Fund
Dr. Irwin M. Hilliard	200.00	Marion Hilliard Scholarship
Prof. W. H. Trethewey	10.00	French Prize
Mr. A. D. Misener	75.00	Austin D. Misener Award in Gen. Sc.
Mr. Bruce Armstrong	25.00	J.F. McLaughlin Fund in Memory of Dr. Irwin
Mrs. Phyllis M. Thompson	26.66	Living Endowment
The Atkinson Charitable Foundation	5,000.00	Grant to C.R.R.S.
Dr. W. D. Watt	827.00	Watt Capital Fund
The Atkinson Charitable Foundation	5,800.00	1967-68 Bursary Grant
Prof. and Mrs. H. Wagers	5.37	J.F. McLaughlin Fund in Memory of Dr. Irwin
Dr. F. W. Langford	500.00	Ida B. Langford Prize
Rev. Steward Crysdale	10.00	Crossley Hunter Mem. Lectureship
Mildred Hunter Thiermann	100.00	do.
John E. Hunter	100.00	do.
Prof. Denton Fox	20.00	Donation Library
Prof. & Mrs. R. A. Bowman	36.75	J.F. McLaughlin Fund in Memory of Dr. Irwin
W. P. Wilder	500.00	Scholarship in Memory of Mr. W. E. Bickle
Mrs. Ruth Myers	250.00	Dr. Marion Hilliard Scholarship
Mrs. Ethel May Taylor	300.00	J.C. Taylor Memorial Scholarship
Dr. H. N. Frye	200.00	J.D. Robins Scholarship
Mrs. Lella I. Robins	200.00	J.D. Robins Scholarship
Mrs. Chester Channing	1,000.00	Emmanuel College Bursary Fund
Mrs. D. M. White	200.00	White Scholarship

Rev. R. H. N. Davidson	200.00	Emmanuel College Bursary Fund
Mrs. Pearl Strigley	150.00	Victoria College Bursary Fund
Clark, Irwin & Co. Ltd.	150.00	W. N. Clarke Memorial Schol.
Rev. Foster Hilliard	500.00	Malton Hilliard Mem. Fund
Mrs. Helen Hilliard	500.00	do.
Allen, Miles, Fox & Johnston	150.00	Elliott Allen Scholarship
Prof. R. W. Jeanes	14.00	French Department Schol.
Prof. D. W. Smith	8.00	do.
Mr. P. H. Deke	4.00	do.
Prof. Laure Riess	4.00	do.
Mrs. Pierre Leon	6.00	do.
Prof. J. A. McClelland	6.00	do.
Mrs. M. H. Gottschalk	4.00	do.
Prof. Alan Ross	10.00	do.
Prof. D. E. Bouchard	8.00	do.
Prof. C. E. Rathe	8.00	do.
Mrs. Alice Rathe	6.00	do.
Prof. J. G. Chidaine	8.00	do.
Prof. E. N. Burstynsky	6.00	do.
Dr. Robert Harden	10.00	do.
	\$ 24,399.78	

BEQUESTS

Estate of Miss Marjorie Peart	5,000.00
Estate of Mabel M. Johnston	4,434.00
	\$ 9,434.00

REPORT OF TREASURER:

Mr. McGibbon, the Treasurer, read the Auditor's Report and also drew to the attention of the Board the footnote to statement 2 which explains the change in procedure with respect to the application of the Federal Grant. Mr. McGibbon also reviewed the Treasurer's statement and commented on the increasing deficit incurred in our financial operations.

Mr. McGibbon moved, seconded by Mr. Deacon, that the Financial Statement be adopted. Carried.

REPORT OF THE TRUSTEES OF THE PENSION PLAN:

Mr. McGibbon reported for the Trustees of the Pension Plan stating as follows:

"The New Pension Plan has been in operation one full year and the attached auditor's statement shows the result of its operation for the year ended June 30th, 1967, indicating the total cost of the new plan to Victoria University to be \$168,478.

The new plan has been accepted for registration by the Ontario Government under the Pension Benefits Act and has been accepted by the Government of Canada, Department of National Revenue as acceptable under the Income Tax Act and Regulations."

Mr. McGibbon moved, seconded by Mrs. Clark that the report of the Trustees be adopted. Carried.

REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

"Mr. Chairman,

The Finance and Property Committee met on Tuesday, October 17th, with Mr. J. S. Deacon acting as Chairman.

The Committee received a report from Mr. Dinamore stating that, beginning July 1, 1967, benefits payable to retired members partici-

ating in the Superannuation and Widows Pension Fund had been increased proportionately with the lifting of the ceiling of benefits from \$2,400 to \$2,800.

The following investment transactions completed since the last Board Meeting were reported as follows:

SALES

5 shares Mississauga Golf Club A	Proceeds	64.95
\$200. Mississauga Golf Club Perpetual Adventures	Proceeds	138.94

STOCK SPLITS

- 5 for 1 The Royal Bank of Canada effective Aug. 4, 1967  
6,600 shares became 33,000 shares
- 5 for 1 Canadian Imperial Bank of Commerce effective Aug. 24, 1967  
10,895 shares became 54,475 shares

SHORT TERM INVESTMENTS

- \$500,000 National Trust Company Ltd. term deposit at 5 3/8% for 30 days due October 25
- \$250,000 Guaranty Trust Company, investment certificate at 6% for 20 days due October 25
- \$150,000 Hydro Electric Power Commission of Ontario secured note at 5 7/8% for 60 days due November 27

The Committee approved the tender of John Kinsey and Associates for a new 3 year insurance policy with \$10,800,000 coverage on University property. It was also reported that the alterations to the Victoria basement authorized by the Board had been completed at a cost of \$15,250.33 and summer revenue from classroom rental had produced income amounting to \$4,654.

Following an explanation by Mr. Mills of the procedure by which land had been acquired for Covenant College in 1953 it was agreed to request to have the title of the three properties held in trust in the names of Mrs. Hutchinson and Mr. Fallis transferred immediately to the Board of Regents of Victoria University as Trustees.

Dr. Moore was authorized to proceed with negotiations with Mrs. E. J. Pratt to purchase the balance of the Pratt manuscripts for Victoria University. Financial assistance was expected from several sources.

Mr. Mills was authorized to approach the senior management of the Royal Trust Company to obtain some action on the distribution of the Estate of Miss Elsie Watt.

The Committee considered the Treasurer's Report and the Financial Statement for the year ending May 31, 1967, and recommended its approval to the Board of Regents.

Respectfully submitted

D. W. MCGIBBON"

At the conclusion of Mr. McGibbon's report the Board took the following action:

It was moved by Mr. Deacon, and seconded by Mrs. Wood, that President Moore be authorized to purchase the remaining Pratt Manuscripts for Victoria University. Carried.

It was moved by Mr. McGibbon and seconded by Mr. Wheeler that the tender of John Kinsey and Associates be accepted for a new 3 year Insurance Policy with the coverage increased to \$10,800,000. Carried.

It was moved by Mr. Lane and seconded by Mr. Fallis, that a small sub-committee, including representatives of the United Church of Canada, be named by the Chairman, Mr. Mills, to take whatever action may be deemed necessary to resolve the question of title to the land upon which Covenant College is situated. Carried.

It was moved by Mr. McGibbon and seconded by Mr. Deacon that the balance of the report be adopted. Carried.

Dr. Hodgetts stated that the ad hoc committee appointed to consider the request of the Victoria College Council to establish a program for the purchase of additional art, would report to the next meeting of the Finance and Property Committee.

#### REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. Chairman,

The Residences and Services Committee met on October 18th to consider the operation of the auxiliary services and review the audited statements. You will recall that the residence fee for the fall term only, was established at our last meeting. It was agreed that a sub-committee would be appointed by the Chairman of the R. & S. Committee, composed of representatives of the Board, staff and students, to consider the establishment of a fee for the spring term and also recommend a suitable fee for the year 1968-69. It was reported that a further reduction in the appropriations for Major Maintenance Expenditures had been realized. Three student assessor members were in attendance as recommended at the last meeting of your Committee. It was agreed that \$1,000 be appropriated to provide lockers in the Men's Residence for the use by associate house members.

The Committee received the audited Financial Statement for the year ending May 31, 1967, which indicated a very satisfactory financial operation. Summer business for 1967 increased by approximately \$17,500 to a total in excess of \$93,000.

The Dean of Women reported on the present enrolment by year in the Women's Residences. The appointment of two Dons, Miss Natalie Kisseleff, B.A., and Miss Jane Clarkson, B.A., is recommended to the Board. The Dean of Women also commented on certain changes in administrative procedures in the Women's Residences.

The Residences and Services Committee received a request from the students for permission to establish a Coffee House in the Terrace Room of Wymilwood to be open Friday and Saturday evenings from 11:00 p.m. to 2:00 a.m.. The Committee referred this request to the Wymilwood House Committee to provide more detailed information.

The Senior Tutor reported on the distribution of students by year and course in the Men's Residences. This year there are 55 associate members attached to the Residence Housings. Your Committee recommends approval of the appointment of Mr. Duane H. Wright replacing Mr. Robert Metcalfe as Don of North House.

A request was received from the President of the V.C.U.C., Mr. Brownlee, for permission to obtain access to the Financial Statements of the Residences to assist a committee formed by the V.C.U.C. to investigate the feasibility of providing a coeducational dining facility. The request was left with the Chairman for action at his discretion.

Respectfully submitted,

W. L. WHEELER

Mr. Wheeler moved the adoption of the report which was seconded by Mrs. Bennett and carried.

Mr. McGibbon requested that the Residences and Services Committee keep in mind when establishing Residence fees that Victoria University was not in a financial position to support a deficit in the residence operations and that they also bear in mind that tuition fees had not increased nor were they likely to increase in the near future.

wash Hall.

The meeting adjourned at 6:00 p.m. for dinner in Bur-

mon Room.

At 7:30 p.m. the meeting resumed in the Senior Com-

Mr. Mills introduced two items

(1) A letter from Dr. Hoeniger on behalf of the members of the Senior Common Room to determine the reaction of the Board to a request of the Senior Common Room for permission to apply for a banquet license when some international conference might be invited to dinner in Burwash Hall.

After a discussion the Board took no present action in accordance with Dr. Hoeniger's request.

(2) A letter from Mr. E. J. Pivnick, the Solicitor for 131 Bloor West Ltd. for permission to allow two restaurants the Colonnade Villa and the Cafe de la Paix to apply for a Dining Room License from the Liquor License Board.

Following a discussion it was moved by Mr. Lane and seconded by Mr. Earl that, the application from 131 Bloor West Ltd. requesting the consent of the Board of Regents for permission to apply for a dining room license be granted.

It was agreed that the debate on this motion be deferred until the next meeting of the Board, and that the next notice of meeting should include Mr. Lane's motion and also that, an extract from the lease, referring to the sale of liquor in the Colonnade, be included with the notice.

#### THE ANNUAL REPORT OF THE PRESIDENT:

Dr. Moore presented his annual report a copy of which forms a part of the minutes of this meeting.

Members of the Board raised questions concerning the opportunity to discuss the implications for Victoria contained in the Report of the Presidential Advisory Committee on Undergraduate Instruction in the Faculty of Arts and Science, University of Toronto, chaired by Prof. C.B. Macpherson.

Dr. Moore stated that the Victoria Presidential Advisory Committee would undertake to insure that the various segments of the College community would have an opportunity to discuss the Macpherson Report.

It was moved by Mr. Edmonds and seconded by Mrs. Wood that a Committee of the Board be appointed by the Chairman to consider the Macpherson Report. Carried.

It was moved by Mrs. Wilson seconded by Mrs. Haug that a letter be sent to Miss Margaret Ray along with flowers conveying the good wishes of the Board of Regents.

The meeting adjourned at 9:30 p.m..

Chairman

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS  
OF VICTORIA UNIVERSITY HELD ON THURSDAY, JANUARY 18, 1968, AT  
4:00 P. M., IN ROOM 205, OF THE ACADEMIC BUILDING

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. D. Arnpup, Mrs. N. L. Bennett, Mr. R. F. Gjelholm, Mrs. A. M. Clark, Mr. G. W. Collins-Williams, Rev. R. H. N. Davidson, Mr. L. N. Earl, Prof. W. O. Fennell, Mrs. D. W. Haag, Principal J. E. Hodgetts, Mr. G. D. Lamb, Principal E. S. Lautenschlager, Mr. D. W. McGibbon, President A. B. D. Moore, Rev. R. G. Oliver, Prof. J. M. Robson, Prof. J. S. Wood, Mrs. R. W. Wood, Mr. W. L. Wheeler, and Mr. F. C. Stoker, Secretary.

Mr. R. S. Mills occupied the chair.

PRAYER:

The Rev. R. G. Oliver opened the meeting with prayer.

RESOLUTION:

President Moore presented the following resolution:

"Be it resolved that the Board of Regents records with deep regret the death on December 30, 1967, of William Adair Dale, Associate Professor of Classics.

Professor Dale was born in Simcoe, Ontario, on October 19, 1926, a son of the Marquis. He attended public school in New Hamburg and high school in Guelph Collegiate Institute, enrolling in Victoria College in 1944 with four entrance scholarships in general proficiency and in Latin and Greek. At graduation he was awarded the Edward Wilson Gold Medal in Classics and won graduate fellowships from a number of American universities. He accepted one at the University of California at Berkeley where for three years he did graduate work under members of a famous Department of Classics. He was awarded the M. A. degree of California in 1949 and six years later the Ph. D. by the University of New England. He taught at three universities before coming to Victoria College: the University of Alabama 1951-1952, the University of Queensland 1952-1955, and the University of New England 1955-1961. In 1961-1962 he was visiting Assistant Professor at Victoria and joined the permanent staff in 1962.

Professor Dale was a loyal and proud graduate of this college, a careful and conscientious teacher, a true and generous friend.

Dr. Moore moved the adoption of the resolution which was seconded by Mr. Arnpup and carried.

REGENTS:

The Secretary reported that the following members had indicated that they would not be able to be present:

Mr. A. C. Ashforth, the Hon. F. M. Cass, Mr. J. S. Deacon, Dr. John F. Down, Rev. F. P. Fidler, Mrs. J. D. H. Hutchinson, Mr. H. E. Langford, Mrs. Lewisid Macaulay, Rev. W. T. Mooney, Very Rev. A. J. MacQueen, Mr. G. H. Sheppard, Mr. H. J. Stevens, Rev. H. W. Vaughan, Mr. F. A. Wainwright, and Mrs. J. R. M. Wilson.

MINUTES:

The minutes of the previous meeting held on October 19, 1967, were approved as circulated on motion of Mr. McGibbon and Mrs. Wood.

January 18, 1968

BUSINESS ARISING FROM THE MINUTES:

The Chairman stated that any business arising from the minutes would be considered in the various items on the agenda.

CORRESPONDENCE:

The Secretary read a letter from Mr. Ryan, Superintendent, which advised that all the gates to the grounds of Victoria University had been closed to the public from 5:00 p.m., Sunday, December 24, 1967, to 8:00 a.m., Tuesday, December 26, 1967.

A letter from Mr. R. J. Albrant was received which stated that the Associates of the University of Toronto Inc. had authorized a grant of \$2,500 to assist in the purchase of the Pratt Manuscripts and \$2,500 to assist with the Centre of Reformation and Renaissance Studies.

PRESIDENT'S ITEMS:

(1) It was moved by Dr. Moore and seconded by Dr. Hodgetts "that Miss Jessie Macpherson be appointed Professor Emeritus in the Department of Ethics. Carried.

(2) Dr. Moore moved, seconded by Dr. Hodgetts "that Prof. John S. MacLean be appointed to the Mrs. William Gooderham Chair in French, Prof. Kenneth S. Gordon L. Keyes be appointed to the Neiles Chair in Ancient History."

(3) Leaves of Absence.

The following motions were made by Dr. Moore and seconded by Dr. Hodgetts:

"That a leave of absence for the fall term 1968 be granted to Miss Jane Bigwood of the Department of Classics, with Miss Bigwood receiving full salary."

"That a leave of absence for the spring term of 1969 be granted to Mrs. Annabel Endicott of the English Department at full salary." (Mrs. Endicott plans to study at the British Museum)

"That a leave of absence be granted to Prof. Denton Fox of the English Department for the full year 1968-69 at half salary." (Prof. Fox plans to study in Edinburgh)

"That a leave for a full year without salary be granted to Prof. William G. Glasco." (Dr. Glasco plans to study in New York for a second year)

"That a leave of absence be granted to Miss Jay Macpherson of the English Department for the spring term of 1969, at full salary." (Miss Macpherson plans for Prof. H. N. Frye)

"That a leave of absence be granted to Mrs. Jane Millgate in 1968-69 at half salary." (Mrs. Millgate plans to complete her work for her doctorate at the University of Kent)

"That a leave of absence for 1968-69 be granted to Professor H. Spriet without salary." (Prof. Spriet is taking a second year leave of absence).

"That a leave of absence for Professor Paul Bouissac of the Department of French for a half year beginning January 1969, at full salary be granted." (Prof. Bouissac plans to continue his research in the structural analysis of certain types of Performing Arts)

"That a summer leave be granted to Prof. R. W. Jeanes of the Department of French for two consecutive summers beginning in 1968 with a grant of \$1,500 for each summer."

"That a leave of absence be granted to Prof. F. O. Hoeniger for the spring term of 1969 at full salary." (Prof. Hoeniger will go to Basel, Strasbourg and Freiburg to complete a book on Shakespeare)

These motions were carried.

Dr. Moore moved, "that the resignation of Professor Peter Buitenhuis, who is on leave and teaching at McGill University be accepted with regret." The motion was seconded by Dr. Hodgetts and carried.

Dr. Moore moved "that an appointment of a further year be granted to Miss Ruth Jenking who has reached the retirement age of 65." The motion was seconded by Dr. Hodgetts and carried.

Dr. Moore stated that the School of Graduate Studies wished to appoint Prof. Miller MacLure of the Victoria staff as Acting Chairman of the Graduate English Department in the absence of Prof. Leach for the next academic year. The Graduate School would pay 50% of Prof. MacLure's salary and pension costs plus an honorarium to Prof. MacLure. It was moved by Dr. Moore and seconded by Dr. Hodgetts "that permission be granted to Prof. MacLure to accept this appointment."

The President stated that the Finance and Property Committee had adjusted the salary of Mrs. W. E. MacLeod (who is undertaking further teaching responsibilities following the death of Prof. Dale) from \$3,750 per annum to \$6,600 for the balance of the year; and an increase of \$100 per month for the next 6 months, had been granted to Mr. Christopher Dixon whose academic qualifications were higher than had been expected.

The President reported that he had arranged to purchase the balance of the E. J. Pratt Manuscripts from Mrs. Pratt for \$25,000, and a detailed list of these items which were now in the Victoria Library had been prepared and was on file.

Dr. Moore announced that Mr. and Mrs. R. F. Chisholm had presented to the Victoria Library an original copy of the poem The Caprey written by Dr. Pratt together with an original wood cut to accompany the poem executed by Miss Claire Pratt.

It was moved by Dr. Moore and seconded by Mr. McGibbon "that the Board of Regents authorize the collection of a \$25. deposit from each student granted admission to the University in keeping with the policy established by the University of Toronto." Carried.

The President stated that he had received a report from the President's Advisory Council on appointments and tenure of University positions and also a communication from the Association of the Teaching Staff on tenure which would be forwarded to each member of the Board and moved that a Committee be appointed by the Chairman to study these reports and recommend Board action. The motion was seconded by Mr. Lane and carried.

#### GIFTS AND BEQUESTS:

Dr. Moore presented the following list of gifts and bequests which were received:			
Oct. 23	Port Elgin United Church	75.00	E. C. Recruitment Fund
	St. Stephens on-the-Hill, Sud-bury	25.00	E. C. Recruitment Fund
27	Mr. D. E. Parnell	500.00	E. C. Bursary
Nov. 3	Board of Colleges - United Ch.	600.00	E. C. Recruitment Fund
14	Student Minister's Assist. F.	1000.00	E. C. Bursary
23	Victoria Womens Association	1000.00	Bursaries
24	The Kirk Club (for 1966)	100.00	George C. Pidgeon Scholarship
29	Lawrence Park Com. Ch.	500.00	Emmanuel College Bursaries
Dec. 4	Essex Presbytery - Windsor	100.00	E. C. Recruitment Fund
	Victoria College Alumnae Assoc.	150.00	Alumnae Award - 2 English Prizes
6	United Church Women-Robinson United Church	25.00	Emmanuel College Bursary
20	Harcourt Lodge-A. F. & A. M. #581	100.00	E. C. Bursaries
27	The Kirk Club - Bloor U. C. Administrative Overhead - International Nickel	100.00	George C. Pidgeon Scholarship
	General Motors	1200.00	General Expense-Administration
19	R. P. K. Coulland	315.00	General Expense - Administration
		400.00	Cousland Prize in Church History

Dec. 19	Anonymous	3000.00	\$100 - De Witt Scholarship \$600 - Travelling Fellowship \$2,300 - Library Fund
	Gordon P. Thornton	300.00	Bursary Fund
Dec. 27	R. K. Carty	100.00	Certrude and Dawson Matheson Prize
	W. P. Wilder	5000.00	E. W. Bickle Scholarship
	Mrs. Ross Macdonald	100.00	de Marbois-Furlong Scholarship
	Prof. Ross Macdonald	150.00	de Marbois-Furlong Scholarship
	Harold S. Day	100.00	Centre for Reformation & Renaissance Studies
Dec. 28	Miss Margaret Imrie	40.00	Emmanuel College Library
Jan. 2	Rev. H. J. Mahoney	25.00	E. C. Recruitment Fund
	Hewlett J. N. White	15.00	Crossley Hunter Memorial Lectureship
	Miss Opal V. Boynton	100.00	Dr. Marion Hilliard Memorial Fund
	Mrs. Pearl Srigley	2000.00	Victoria College Bursary Fund
	Rev. R. H. N. Davidson	200.00	Davidson Scholarship in Church History
	Dr. W. E. McLeod	25.00	W. A. Dale Memorial Bursary
	Dr. H. G. Robertson	20.00	W. A. Dale Memorial Bursary
Jan. 3	Miss J. R. I. Jenking	25.00	W. A. Dale Memorial Bursary
Jan. 4	Mr. Leo Herron	5.00	W. A. Dale Memorial Bursary
	Mrs. Olga Besman	5.00	W. A. Dale Memorial Bursary
	Mr. & Mrs. Fred Lawrence	5.00	W. A. Dale Memorial Bursary
	Mr. C. R. Avery	25.00	W. A. Dale Memorial Bursary
	Rev. P. H. Lawson	10.00	W. A. Dale Memorial Bursary
	Mrs. L. F. Popino	5.00	W. A. Dale Memorial Bursary
	Miss Ruth Miller	25.00	W. A. Dale Memorial Bursary
	Miss Lillian Strehlow	25.00	W. A. Dale Memorial Bursary
	Wesley R. Flinn	200.00	Principal & Mrs. Richard Davidson Memorial Prize in Public Worship
Jan. 8	Mr. J. G. Johnston	100.00	E. J. Pratt Library Fund
	C. O. Krups	10.00	W. A. Dale Memorial Bursary
	Margaret Falconer	15.00	W. A. Dale Memorial Bursary
	Carman, Gordon & Earle Miller	15.00	W. A. Dale Memorial Bursary
	Prof. Denton Fox	10.00	W. A. Dale Bursary Fund
Jan. 9	Viola M. Dawson	50.00	E. J. Pratt Library Fund
	Dr. H. N. Frye	100.00	W. A. Dale Memorial Bursary
	R. Marguerite Dale	5.00	W. A. Dale Memorial Bursary
	Douglas G. Gardner	10.00	W. A. Dale Memorial Bursary
	J. R. Gardner	10.00	W. A. Dale Memorial Bursary
	Miss Sharon Adamson	12.00	W. A. Dale Memorial Bursary
Jan. 11	Miss E. A. Sinclair	25.00	W. A. Dale Memorial Bursary
Jan. 16	Margaret McPaddin	5.00	W. A. Dale Memorial Bursary
			\$ 18,062.00

#### BEQUESTS

Nov. 3	Estate of Ellen Muldrew - Legacy in full	5000.00	E. C. Bursary Fund
Dec. 8	Bequest from the late John Alexander Slater	1000.00	Emmanuel College
			\$ 24,062.00

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. McGibbon presented the following report:

Mr. Chairman,

Your Committee met on Monday, December 19, and again on Tuesday, January 16. In December the legal problems involved with the transfer of the title of 6-8 St. Thomas Street were discussed and it was agreed to engage R. B. Robinson, Q.C., to advise on the most suitable procedures to follow with respect to the transfer of the deed from the University of Toronto to Victoria and to advise on the validity of a claim for compensation by the Windsor Arms Hotel Ltd. .

At the meeting on January 16 your Committee considered the following items:



Dec. 19	Anonymous	3000.00	\$100 - De Witt Scholarship \$600 - Travelling Fellowship \$2,300 - Library Fund
Dec. 27	Gordon P. Thornton R. K. Carby W. P. Wilder Mrs. Ross Macdonald Prof. Ross Macdonald Harold S. Day	300.00 100.00 5000.00 100.00 150.00 100.00	Bursary Fund Gertrude and Dawson Matheson Prize E. W. Nickle Scholarship de Marbois-Furlong Scholarship de Marbois-Furlong Scholarship Centre for Reformation & Renaissance Studies
Dec. 28	Miss Margaret Inrie	40.00	Emmanuel College Library
Jan. 2	Rev. H. J. Mahoney Hewlett J. N. White Miss Opal V. Boynton Mrs. Pearl Strigley Rev. R. H. N. Davidson Dr. W. E. McLeod Dr. H. G. Robertson	25.00 100.00 100.00 2000.00 200.00 25.00 20.00	E. C. Recruitment Fund Crossley Hunter Memorial Lectureship Dr. Marion Hilliard Memorial Fund Victoria College Bursary Fund Davidson Scholarship in Church History W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary
Jan. 3	Miss J. R. I. Jenking	25.00	W. A. Dale Memorial Bursary
Jan. 4	Mr. Leo Herron Mrs. Olga Besman Mr. & Mrs. Fred Lawrence Mr. C. R. Avery Rev. P. H. Lawson Mrs. L. F. Pepino Miss Ruth Miller Miss Lillian Strehlow Wesley R. Flinn	5.00 5.00 5.00 25.00 10.00 5.00 25.00 25.00 200.00	W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary Principal & Mrs. Richard Davidson Memorial Prize in Public Worship
Jan. 8	Mr. J. G. Johnston C. O. Kruspe Margaret Falconer Carman, Gordon & Earle Miller Prof. Denton Fox	100.00 10.00 15.00 15.00 10.00	E. J. Pratt Library Fund W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Bursary Fund
Jan. 9	Viola M. Dawson Dr. H. N. Frye R. Marguerite Dale Douglas G. Gardner J. R. Gardner Miss Sharon Adamson	50.00 100.00 5.00 10.00 10.00 12.00	E. J. Pratt Library Fund W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary W. A. Dale Memorial Bursary
Jan. 11	Miss E. A. Sinclair	25.00	W. A. Dale Memorial Bursary
Jan. 16	Margaret McPaddin	5.00	W. A. Dale Memorial Bursary

\$ 18,062.00

REQUESTS

Nov. 3	Estate of Ellen Mal drew - Legacy in full	5000.00	E. C. Bursary Fund
Dec. 8	Bequest from the late John Alexander Slater	1000.00	Emmanuel College

\$ 24,062.00

REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. McGibbon presented the following report:

Mr. Chairman,

Your Committee met on Monday, December 19, and again on Tuesday, January 16. In December the legal problems involved with the transfer of the title of 8-8 St. Thomas Street were discussed and it was agreed to engage R. B. Robinson, Q.C., to advise on the most suitable procedures to follow with respect to the transfer of the deed from the University of Toronto to Victoria and to advise on the validity of a claim for compensation by the Windsor Arms Hotel Ltd..

At the meeting on January 16 your Committee considered the following items:

A report from Mr. Mills stating that the Sub-Executive of the General Council of the United Church of Canada had authorized the transfer of the property now held in trust for Covenant College in the names of Mrs. Hutchinson and Mr. Falis to Victoria University in trust, and recommended that the Board of Colleges consider the obtaining of a charter by Covenant College to permit the holding of property in the name of the College.

It was reported that \$50,000 in income and a substantial portion of the assets of the Watt Estate having a market value of \$492,634 had been received. Dr. Moore stated that arrangements had been made with Mrs. Pratt to secure the balance of the E. J. Pratt manuscript material for Victoria University.

The Investment Sub-Committee approved the following investment transactions arranged since the Board Meeting October 19:

Transferred from Endowment to Bloor Street Lease Investments

\$100,000	The Governors of the University of Toronto	
	1% August 15th, 1970 - book value	\$98,250.00

Stock Splits

2 for 1 Canadian Hydro Carbons Ltd. effective Jan. 1, 1968  
70 shares became 140 shares

Short Term InvestmentsPurchased

100,000.	Royal Bank of Canada at 6.76% for 26 days due Nov. 20, 1967
150,000.	Royal Bank of Canada at 7.02% for 51 days due Dec. 15, 1967
250,000.	Royal Bank of Canada at 7.13% for 91 days due Jan. 24, 1968
150,000.	Royal Bank of Canada at 6.34% for 90 days due Feb. 8, 1968
100,000.	Royal Bank of Canada at 6.78% for 90 days due Feb. 20, 1968
50,000.	Royal Trust Company at 5 1/2% for 20 days due Dec. 18, 1967
100,000.	National Trust Company at 6 1/8% for 90 days due Feb. 27, 1968
100,000.	Royal Bank of Canada at 6.35% for 152 days due May 13, 1968
100,000.	National Trust Company at 6.25% for 90 days due Apr. 4, 1968

Still Outstanding

250,000	Royal Bank of Canada due Jan. 24, 1968
150,000	Royal Bank of Canada due Feb. 8, 1968
150,000	Royal Bank of Canada due Feb. 20, 1968
50,000	Royal Trust Company due Feb. 27, 1968
100,000	National Bank of Canada due May 13, 1968
100,000	National Trust Company due Apr. 4, 1968

The securities held and their current values were reported as follows:

Investment in Stocks at Jan. 16, 1968

Number of Shares	Common	Book Value		Quoted Market Val.	
		Per Unit	Amount	Per Unit	Amount
800	Abitibi Power & Paper Co.				
1,000	Algoma Steel Corporation Ltd.	10.48	8,380.	8.00	6,400.
25,000	Bank of Montreal - 5 for 1	31.98	31,084.	18.25	18,250.
	stock split				
16,665	Bank of Nova Scotia	5.81	145,258.	11.50	287,500.
350	Bell Telephone Co. of Canada	8.03	133,890.	15.50	258,307.
250	Big Long Lac Gold Mining Co. Ltd.	49.25	17,238.	44.00	15,400.
	Ltd.				
140	Canadian Hydrocarbons Ltd.		1.		
54,475	2 for 1 split Jan. 10/68 Canadian Imperial Bank of Commerce 5 for 1 split August 24/67	9.75	1,365.	12.125	1,697.
		5.43	295,683.	14.00	762,650.

## Investment in Stocks at Jan. 16, 1968 cont'd ...

500	Canadian Pacific Railway Co.	53.03	26,513.	56.50	28,250.
1,000	Comisco Ltd.	39.24	39,238.	26.00	26,000.
500	Consumers' Gas Company	12.00	6,000.	21.00	10,500.
1,000	Dominion Foundries and Steel Ltd.	22.85	22,850.	18.00	18,000.
1,000	Dominion Stores Limited	17.54	17,537.	16.00	16,000.
800	Dr. Frost of Canada Limited	40.55	32,441.	25.00	20,000.
250	Hurms & Erie Mortgage Corp.	13.19	3,297.	10.00	2,500.
800	Imperial Oil Ltd.	40.65	32,520.	69.875	55,900.
500	International Nickel Co. of Canada Ltd.	68.85	34,425.	120.00	60,000.
1,000	Interprovincial Pipe Line Co.	16.10	16,100.	21.50	21,500.
18,150	National Trust Co. Ltd.	4.82	87,480.	17.00	308,550.
1,000	Noranda Mines Ltd.	41.39	41,393.	50.125	50,125.
33,900	The Royal Bank of Canada \$ for 1 split Aug. 4/57	6.33	209,950.	19.875	39,750.
2,000	Steel Company of Canada Ltd.	21.78	43,550.	15.75	519,750.
25,000	The Toronto-Dominion Bank	5.70	142,422.	14.50	362,500.
1,500	Union Gas Co. of Canada Ltd.	8.32	12,475.	15.50	23,250.
			\$ 1,400,090.		\$ 2,912,779.

The Property Sub-Committee reported the receipt of a renewed three year comprehensive insurance policy providing increased coverage for loss by fire to \$10,800,000. The coverage on the Fine Arts Section was increased to \$132,508. from \$60,000 as the result of an appraisal of the permanent collection by Mr. Blair Lang.

Mr. Mills reported that an undertaking had been forwarded to the University of Toronto solicitors which would permit the transfer of the title of b - 8 St. Thomas to Victoria.

Approval was given to install bronze letters over the entrance to the library designating the building as "The E. J. Pratt Library".

Your Committee considered the request for a portable stage for the Lecture Hall and recommended that the architect study this request. A detailed plan for the improvement of the basement area of Victoria was received from the Victoria Council and referred to the Property Committee for detailed study.

On the recommendation of Dr. Moore approval was given to an increase in salary for Mrs. W. E. McLeod to \$6,600. from \$3,750. Mrs. McLeod is increasing her teaching responsibilities as the result of the death of Professor Dale. An increase of \$100 per month for six months was granted Mr. Christopher Dixon, a Lecturer who has been in receipt of a salary at the floor of the Lecture's category.

Your Committee recommends that the \$1,000. bequest from the late John Slater for Emmanuel College be added to the capital of the Ryerson Prize and that the income be used to support a prize to be known as the Ryerson-Slater Prize and awarded to the student taking first place in New Testament in Emmanuel College.

It is further recommended that \$40,000. of the Gullen bequest be directed to the Gullen Fund and the annual income be used to establish two named scholarships in Victoria College of \$500 each and \$1,000 for named bursaries in Emmanuel College.

Consideration was given to the continuance of the Robins and Sissons Scholarships and the Trethewey Prize and it was agreed to pay the cash portion attached to these awards from Varsity Fund income and to assign all contributions to these awards to a capital fund to provide eventual endowment.

The Committee considered a proposal to endow the E. W. Bickle Scholarship and the Treasurer and Chairman of the Investment Committee were requested to discuss this matter with the donors.

Your Committee also approved and recommends the following resolution, "that the position of Accountant be added to the list of officers having signing authority for cheques on the bank accounts of Victoria University at the National Trust Company Limited and the Canadian Imperial Bank of Commerce, and that resolutions in the form required by these banking institutions be approved."

All of which is respectfully submitted,

D. W. McGibbon  
Chairman Finance and Property  
Committee

Mr. McGibbon moved the adoption of the report omitting the last paragraph regarding the banking resolutions.  
Carried.

Mr. McGibbon moved "that the position of Accountant be added to the list of officers having signing authority for cheques on the bank accounts of Victoria University at the National Trust Company Limited and the Canadian Imperial Bank of Commerce, and that resolutions in the form required by these banking institutions be approved."

Mr. Collins-Williams seconded the motion and it was carried.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. Wheeler presented the following report:

Mr. Chairman,

The Residences and Services Committee met on November 14, and again on January 17. The meeting in November was called to consider the request from the V. C. U. C. for permission to operate a Coffee House in Wymilwood on Friday and Saturday evenings. After receiving assurance that proper supervision and staff would be engaged, permission was granted to use the facilities of Wymilwood for this activity. A Sub-Committee composed of board members, administrative officers, and students considered the budget and as the result of the very favourable summer business this past year recommended that the residence fees continue at the same level for the current academic year (i.e. \$790. for men and \$750. for women). The financial statement for the period June 1 to November 30 were studied by the Committee and approved. A Sub-Committee was appointed to consider a proposed budget to establish residence fees for the next academic year for the consideration of the Board in March.

The Dean of Women reported that the Women's Residences were filled and there were approximately 110 applications received to date for next year. As a result of the new procedure for early admission to the University of Toronto residence admissions for next year would have to be confirmed by May 1st. The Dean of Women drew to the attention of the Committee the changes in the proposed revised constitution for A.S.C.A. and the new constitution was approved.

Dr. Clarke, the Senior Tutor, reported that one of the Dons, Mr. Ross Clear, had become seriously ill in November and it had been necessary Mr. Clear's responsibilities, if Mr. Clear is able to return to the University he will assume the position of Science Don.

All of which is respectfully submitted,

W. L. Wheeler  
Chairman

Mr. Wheeler moved the adoption of the report, which was seconded by Mrs. Bennett and carried.

NOTICE OF MOTION:

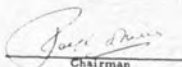
Mr. Mills stated that the Board would now consider the Notice of Motion made by Messrs. Lane and Earl at the previous meeting and which was

as follows, "that the application from One Thirty One Bloor West Ltd., requesting the consent of the Board of Regents for permission to apply for a dining room license be granted." The Chairman stated that the question had been debated at length at the previous meeting and unless any member wished to introduce further information the question would be voted on by ballot. Mrs. Bennett asked, what objectives did those, who included the clause on page 4 sec. 4 of the head lease, have in mind when the lease was drawn. The Chairman stated this clause was included to maintain some control over the type of business operation to be conducted on the Bloor Street property. Mrs. Bennett also questioned what effect the availability of the service of alcoholic beverages would have on the campus. It was pointed out that there were many licensed premises presently on the edge of the campus.

The question was put to a vote and carried.

Prof. Robson asked what action had been taken on Prof. Hoeniger's letter regarding the Senior Common Room request for an opinion on the Board's reaction to an application for a banquet permit. Mr. Mills stated that he would write to Prof. Hoeniger and bring the matter before the Board at a later meeting.

The meeting adjourned at 5:30 p.m..

  
Chairman

14bhc

THE MINUTES OF A REGULAR MEETING OF THE BOARD  
OF REGENTS OF VICTORIA UNIVERSITY HELD IN ROOM  
205 OF THE ACADEMIC BUILDING AT 4:00 P.M., THURS-  
DAY, MARCH 21st, 1968

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. B. Allen, Rev. D. C. Amos, Mrs. A. M. Clark, Mr. G. W. Collins-Williams, Dr. Jean F. Davey, Rev. R. H. N. Davidson, Mr. J. S. Deacon, Mr. G. W. Edmonds, Prof. W. O. Fennell, Rev. F. P. Fidler, Principal J. E. Hodgetts, Mrs. J. D. Hutchinson, Principal E. S. Lautenschlager, Mr. D. W. McGibbon, President A. B. B. Moore, Rev. R. G. Oliver, Prof. J. M. Robson, Mr. G. H. Sheppard, Mr. H. J. Sissons, Mr. F. A. Wansbrough, Prof. J. S. Wood, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary. A total of 24.

REGRETS:

Mr. J. D. Arnup, Mrs. N. L. Bennett, Mr. R. F. Chisholm, Mr. L. N. Earl, Mrs. D. W. Haag, Mr. G. D. Lane, Rev. V. T. Mooney, Mr. W. L. Wheler, Mrs. J. R. M. Wilson, and Mr. C. F. Wood.

Mr. R. S. Mills occupied the chair.

PRAYER:

The Rev. Dr. F. P. Fidler opened the meeting with prayer.

MINUTES:

It was moved by Mr. Sheppard and seconded by Mrs. Wood that the minutes of January 18, 1968, be approved as circulated. Carried.

BUSINESS ARISING FROM THE MINUTES:

It was moved by Mr. McGibbon, that the resolution approved at the previous meeting concerning the request from the lessee of the Bloor Street property, to permit an application to the Liquor License Board, be amended by deleting the words 'dining room license' and substituting 'dining lounge license'. Carried.

Dr. Moore stated that he had met with the ad hoc committee composed of Prof. Estes, Prof. Hoeniger, Mr. Mills and Mr. Stokes to consider the request to allow the Executive of the Senior Common Room to apply for a banquet license for certain academic functions.

The Committee agreed on the following recommendations:

- (a) that any application for a banquet license be for an event to be held in Burwash Hall and for stated academic functions only.
- (b) that the application be made only for such academic occasions when no undergraduates would be present.
- (c) that the academic group or person representing such a group requesting a banquet license must first apply to the Executive of the Senior Common Room for permission.
- (d) that at least one week before an application for a banquet license is to be requested, the President's office be informed of the event.
- (e) that the person or group applying for a banquet license is the party responsible for the event.
- (f) that if required for an academic function the High Table and the Hall be included within the jurisdiction of the Senior Common Room, if necessary, in an application for a banquet license.

It was moved by Mr. Deacon and seconded by Mr. McGibbon that the Board accede to the request of the members of the Senior Common Room

under the conditions recommended by the ad hoc committee.

Carried.

#### CORRESPONDENCE

The Secretary reported letters had been received from Mr. Nelson Earl who is convalescing following surgery and from Miss Margaret Ray who has been ill and confined to her home for some time, for flowers sent by the Board.

#### REPORT OF THE NOMINATING COMMITTEE

Mr. Sheppard, the Chairman of the Nominating Committee reported that the Committee had met to consider recommendations to the General Council of the United Church of Canada for appointments to the Board of Regents for the next two years. The Committee received the resignation of Mr. J. B. Allen with deep regret and extended its appreciation for his many years of service to the Board. The Committee recommends also the appointment of the Very Rev. George C. Pidgeon to the position of Honorary Member of the Board. Mr. Sheppard stated that the Committee wished to recommend the reappointment of the other Church representatives presently on the Board and in addition Mr. John Henry Rodd a Victoria graduate of 1948 and a member of Timothy Eaton Memorial United Church and Mr. Edward Bonnick Thomsen a graduate of 1944 and a member of Howard Park United Church. Mr. Sheppard moved the adoption of the Nominating Committee report. The motion was seconded by Mr. Edmonds and carried.

#### PRESIDENT'S ITEMS

Dr. Moore moved that the summer leave allowance for Prof. Jeanes approved at the last meeting of the Board as \$1,500 be amended to read \$2,000. The motion was seconded by Dr. Hodggets and carried.

#### Leave of Absence:

(1) It was moved by Dr. Moore and seconded by Dr. Hodggets that Professor Kenneth MacLean be granted a leave of absence for the winter term beginning January 1, 1969, at full salary. Carried.

(2) It was moved by Dr. Moore, and seconded by Dr. Hodggets that the recommendation of the Department of History be accepted and a leave of absence for a full year be granted to Prof. J. M. Estes at half salary. Carried.

(3) It was moved by Dr. Moore and seconded by Dr. Hodggets that an exchange of teaching responsibility be granted to Prof. E. G. Clarke to allow him to teach in the Netherlands for the winter term beginning January 1, 1969. Dr. Moore explained that Prof. P. A. M. deBoer would be the exchange professor taking Prof. Clarke's teaching duties. The motion was carried.

#### Resignation:

Dr. Moore moved, seconded by Dr. Lautenschlager that the resignation of Dr. R. E. Osborne from the staff of Emmanuel College to accept an appointment to the Department of Religion at Carleton University as an Associate Professor be accepted with great regret. The motion was carried.

#### Appointments:

Dr. Moore moved, seconded by Dr. Lautenschlager that a second extension for one year be granted to Prof. Robert Dobble to assist both Prof. Fawcett and Prof. Blackman. The motion was carried.

Dr. Moore moved the re-appointment of Dr. David Demson as Assistant Professor in the Department of Systematic Theology for the year 1968-69 as a seasonal appointment with the salary to be determined when the budget is established. The motion carried.

Dr. Moore moved, seconded by Dr. Davidson that Mr. W. A. Wright be appointed Organist and Choirmaster of Victoria University, with the responsibility for teaching the course in Church Music. The honorarium presently provided for these services would not be exceeded by this appointment. The motion was carried.

#### Tenure

Dr. Moore stated that the Association of the Teaching staff had considered the matter of tenure and had recommended that the present policy be incorporated into the By-Laws of the Board. The President moved that the Board acquire tenure, when he or she is made a member of the permanent staff and that this policy be written into the By-Laws of the Board of Regents of Victoria University. The motion was seconded by Dr. Hodggets and carried.

Dr. Moore moved seconded by Mr. Collins-Williams that the Board accept in principle the recommendation of the President's Advisory Committee, (which had been circulated to all Board members) the recommendations concerning the appointment of Chairmen of Departments and that a sub-committee prepare these recommendations for inclusion in the By-laws. Carried.

It was moved by Dr. Moore and seconded by Mr. Sissons that the recommendations of the President's Advisory Committee on the appointment of College Principals be approved in principle and the sub-committee mentioned above be requested to prepare these recommendations for inclusion in the By-laws. Carried.

Dr. Moore moved that the sub-committee to revise the By-laws to include these recommendations be, Mr. G. D. Lane (Chairman), Mr. R. S. Mills, Prof. J. M. Robson, Principal Lautenschlager and the President. The motion was seconded by Mr. Collins-Williams and carried.

The President stated that a request had been received from the Emmanuel College Council for a revision of the regulations concerning the form of government of the Emmanuel College Council. It was agreed that these suggestions should be forwarded to each member of the Board for study and consideration at the next meeting of the Board.

#### GIFTS AND BEQUESTS:

It was moved by Dr. Moore, seconded by Mr. McGibbon, that the following gifts and bequests be received and recorded in the minutes. Carried.

Jan. 18	Malross United Church	300.00	Sustaining Fund Em. Coll.
18	Associates of the U. of T. Inc.	2,500.00	re E. J. Pratt Manuscripts
18	Associates of the U. of T. Inc.	2,500.00	Center for Reformation & Renaissance St.
18	Canadian Forces Theological Coll.	2,500.00	Emmanuel College Bursary Assistance Fund
19	Prof. W. T. McCready	150.00	Thomas B. McCready Mem. Prize - capital
19	Prof. J. A. Graff	25.00	W. A. Dale Mem. Schol.
23	George A. Falls	30.00	Principal & Mrs. Richard Davidson Mem. Prize in Public Worship
24	Delton Kropf	5.00	W. A. Dale Mem. Schol.
24	Rev. Geo. I. Stephenson	5.00	do.
24	W. G. Spencer	5.00	do.
26	Dr. A. D. Tushingham	50.00	J. F. McLaughlin Schol. in Memory of W. A. Irwin
26	Rev. Gordon Lapp	25.00	Emmanuel Coll. Recruitment Fund
26	Lybwood United Church	25.00	do.
26	Staff of School of Nursing	10.00	Margaret W. Bond Mem. Fund
21	Mr. & Mrs. Sam Hamilton	15.00	do.
26	Mr. & Mrs. W. A. Hargan	10.00	do.
26	Mr. & Mrs. H. Ballantyne and Mr. & Mrs. J. Swan	5.00	do.
26	The Toronto-Dominion Bank, Paris	25.00	do.
26	Mr. & Mrs. W. Copeland	5.00	do.
26	Hazel M. Hamilton	10.00	do.
26	Dr. & Mrs. E. Clifford	10.00	do.
26	Mr. & Mrs. Fred Rossel	10.00	do.
26	Mr. & Mrs. Oswald MacMillan	3.00	do.
26	Mr. & Mrs. Fred Book	5.00	do.
26	Mr. & Mrs. John A. Nicol	10.00	do.

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Jan.	29	Mr. & Mrs. B. Fisher	10.00	Margaret W. Bond Mem. Fund
	29	Mr. Budd Carter	10.00	do.
	29	Mr. & Mrs. John Leeds	10.00	do.
	29	Mr. & Mrs. Dudley Comford	20.00	do.
	29	Dr. & Mrs. D. C. Alexander	15.00	do.
	29	Mr. & Mrs. John Flister		
		& Mr. & Mrs. Martin Farrell	5.00	do.
	29	A. M. McKee	10.00	do.
	29	Miss Joan S. Mann	2.00	do.
	29	Mrs. Frances Maus McEwing	2.00	do.
	29	Miss Mary Jane Gourlay	5.00	do.
	29	Mr. & Mrs. Harry Cooper	10.00	do.
	29	Mrs. J. Hutchings	10.00	do.
	29	Mr. & Mrs. K. McDona & family	10.00	do.
	29	Royal Canadian Legion Branch 393	15.00	do.
	31	Mr. & Mrs. J. Boland	5.00	do.
	31	The Faculty of the Hamilton & District School of Nursing	10.00	do.
	31	Mrs. Leslie McDonald	2.00	do.
	31	Mr. & Mrs. Charles Malaryk	10.00	do.
	31	Mr. & Mrs. M. Horak	20.00	do.
	31	Mr. & Mrs. J. McLayre	15.00	do.
	31	Edid Roe	15.00	do.
	31	Mr. & Mrs. Lyle Switzer	4.00	do.
	31	Mr. & Mrs. Ross Armstrong	25.00	do.
	31	Mrs. H. M. Frith	5.00	do.
	31	Mrs. Christine Christensen	5.00	do.
	31	Mr. & Mrs. Norval Lampman	2.00	do.
	31	Mr. & Mrs. Norman Dymmet & family	5.00	do.
	31	Miss Evelyn M. Watts		
		Miss Patricia Tiffany	10.00	do.
		Miss Nancy L. Bryson	10.00	do.
	31	Mr. & Mrs. Harold Angle	2.00	do.
	31	Mr. & Mrs. Floyd Silverthorne	2.00	do.
	31	Mr. & Mrs. Arthur Lymburner	2.00	do.
	31	Mr. & Mrs. C. H. Dymmet	2.00	do.
	31	Mr. & Mrs. Gordon Bell	4.00	do.
	31	Mr. & Mrs. Tony Greenwood	2.00	do.
	31	Mr. & Mrs. Murray Comford	5.00	do.
	31	Mrs. Pearl Joslin	2.00	do.
	31	Mrs. J. Beamer	2.00	do.
	31	Mr. & Mrs. C. O. Hodgkins	10.00	do.
	31	Mr. & Mrs. J. Pennell	10.00	do.
	31	Mr. & Mrs. Royal Tyler	4.00	do.
	31	Mr. & Mrs. Frank Adams	5.00	do.
	31	Mr. & Mrs. William Gruter	2.00	do.
	31	Mr. & Mrs. Clayton Hodgkins	2.00	do.
	31	Mrs. W. Zumbstein	2.00	do.
	31	Mr. & Mrs. Albert Boulter	2.00	do.
	31	Mr. & Mrs. Roy Lester	5.00	do.
	31	Mr. Mable Boulter	1.00	do.
	31	Mr. & Mrs. C. A. McColland	2.00	do.
	31	Mr. & Mrs. I. H. Allen	2.00	do.
	31	Mr. & Mrs. Frank Green Jr.	5.00	do.
	31	Mr. & Mrs. William Grant	2.00	do.
	31	Mr. & Mrs. A. Brwisher	5.00	do.
	31	Mr. & Mrs. J. Tyler	2.00	do.
	31	Mr. & Mrs. Earl Blaha	4.00	do.
	31	Mr. & Mrs. Stene Mate	4.00	do.
	31	Mrs. Dorothy Fleiding	5.00	do.
	31	The Staff-The Ont. Cancer Foundation Windsor	15.00	do.
	31	The Ont. Cancer Foundation Windsor Clinic	15.00	do.
Feb.	1	Mr. & Mrs. J. R. Barrie	5.00	do.
	1	Mrs. R. J. Shepherd	10.00	do.
	1	Mr. & Mrs. H. Jarman	10.00	do.
	1	Mrs. J. Echer	5.00	do.
	1	Mrs. Mary Lee	2.00	do.

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Feb.	2	J. E. Lewis	10.00	Margaret Bond Memorial Fund
	2	J. G. Kilins	10.00	do.
	2	Mrs. Elsie M. Henderson	10.00	do.
	2	Howard H. Rundle	10.00	do.
	2	Rosedale United Church	5.00	Wm. Adair Dale Mem. Burs. Fund
	6	J. R. Sinclair	250.00	Emmanuel College Bursary Fund
	6	Mrs. Norman A. McCormick	10.00	Wm. Adair Dale Mem. Burs. Fund
	6	Mr. & Mrs. Hugh Baxter	15.00	Margaret W. Bond Mem. Fund
		Miss Jean Baxter		
	6	Mr. & Mrs. Murray Hill	20.00	do.
	6	Mrs. Jean L. McCogga	50.00	do.
	6	The Students Assoc. of the Hamilton & District School of Nursing	10.00	do.
	6	The Doctors of the Medical Centre	10.00	do.
	6	Mr. & Mrs. Norman Baxter	10.00	do.
	6	Mr. & Mrs. William Shantry	10.00	do.
	6	Mr. & Mrs. John W. Dewar	15.00	do.
	6	Estelle M. Bennett	25.00	do.
	8	A. Laurie Maus	25.00	do.
	7	The Governors of the University of Toronto	9,560.50	Varsity Fund
	8	Dr. and Mrs. J. H. Leeds	10.00	Margaret W. Bond Memorial Fund
	8	Mr. & Mrs. William Gillies	5.00	do.
	9	Mr. & Mrs. Charles Mackie	100.00	do.
	14	Dr. Howard Hostettler	20.00	do.
	14	Mr. Radford Vance	15.00	do.
	14	Miss Helen Marie Vance	20.00	do.
	14	Mrs. Mabel Steven	5.00	do.
	14	Mr. & Mrs. Vincent Lymburner	15.00	do.
	14	Irene Black	25.00	do.
	14	Mr. & Mrs. Roy Degrow	10.00	do.
	14	Dr. Stanley Hudecki	15.00	do.
	14	Dr. A. W. Bond	50.00	do.
		Edna Harrie, Robert & Laura Bond	10.00	do.
	16	Anne M. Goulet	10.00	do.
	19	Mrs. Kenneth Irvin	25.00	do.
	19	Mr. & Mrs. George Munday	5.00	do.
	19	The Hamilton & Dist. School of Nursing Alumnae Assoc.	15.00	do.
	19	Mrs. June Barrett	250.00	Clara S. McEachren Scholarship
	23	York Presbytery United Church	100.00	Emmanuel College Recruitment F.
Dec.	18	D. E. Bouchard	100.00	W. H. Trethewey Schol. Fund
	18	A. R. Harden	20.00	W. H. Trethewey Schol. Fund
	18	R. W. Jeanes	30.00	do.
	18	Mrs. Alice Raths	30.00	do.
	18	A. C. M. Ross	20.00	do.
	29	Wallace McLeod	150.00	do.
Mar.	4	P. G. Young	25.00	Forsyth-Peacock Mem. Bursary F.
	4	I. Young	15.00	do.
	4	Mr. & Mrs. William M. Keane	10.00	do.
	4	David R. Keane	10.00	do.
	4	Ernest E. Hobbs	5.00	do.
	4	R. A. Peate	5.00	do.
	4	Jas. A. Courtney	10.00	do.
	4	Miss Karen E. Jensen	3.00	do.
	4	Miss Georgina Solyma	3.00	do.
	4	Ian J. N. Wood	15.00	do.
	4	Richard Dudley	20.00	do.
	4	Keith R. Maddock	15.00	do.
	4	Alvin S. Potter	15.00	do.
	5	Cdt. D. N. Griffiths	50.00	do.
	5	Moffat Ltd.	500.00	do.
	5	Egan, Leung Ltd.	100.00	do.
	5	Mrs. Hilda Seaton	25.00	Margaret W. Bond Mem. Fund
	5	Dr. A. W. Bond	100.00	do.
	6	Miss Jane Neilson		
		Miss C. Toney		
		Miss Molly Hewitt		
		Miss June Woodworth	4.00	Forsyth-Peacock Mem. Burs. F.

## Mar. 5 Jackman Foundation

	110.00	To Supplement the Rowell & Frederic Laugford Prizes
7 Miss C. Coburn		
Miss D. Goodwin		
Miss M. Magness		
Miss J. Toyoto		
8 Emmanuel Coll. Student Society	5.00	Forsyth-Peacock Memorial Burs. F.
8 Dr. E. S. Lustenschlaeger	6.25	do.
8 Mr. Norman Brown	10.00	do.
8 Mrs. Edna Cowie	5.00	do.
7 Mr. M. McGorman	5.00	do.
7 Mrs. Maryvyn Penfound	1.00	do.
7 Kenneth C. Bunston	10.00	do.
7 Mr. Merle M. Cooper	15.00	do.
8 Charles H. C. Little	500.00	do.
11 Mrs. J. W. Bartoat	5.00	do.
11 Bruce Vance	25.00	do.
12 Rev. J. Arnold Foster	50.00	Donation to purchase books
12 Mr. James Phelps	100.00	Emmanuel College Recruitment F.
13 Dr. George G. H. Kilpatrick	10.00	Forsyth-Peacock Mem. Bursary F.
12 D. E. Walker	50.00	Emmanuel College Bursary Fund
12 Mr. Robert Macdonald	20.00	Forsyth-Peacock Mem. Bursary F.
14 North House Students	25.00	do.
14 J. C. Glenney	7.00	do.
15 Miss Jay Macpherson	5.00	do.
18 Miss Mabel A. Skinner	50.00	Wm. Adair Dale Scholarship Fund
18 K. H. Peacock	200.00	Emmanuel College Bursary Fund
19 A. G. Laing	100.00	Forsyth-Peacock Mem. Bursary Fund
19 Anonymous	25.00	do.
19 Brian McLellan	1.00	do.
19 Roderick Lewis	3.00	do.
19 Mrs. B. M. McLean	5.00	do.
19 A. J. Peacock	10.00	do.
19 Rev. G. F. Kelly	75.00	do.
19 P. McKenzie	25.00	do.
19 Miss Mabel E. Gardhouse	10.00	do.
20 C. Marzac	10.00	do.
20 David McKane	10.00	do.
20 Don Beck	4.00	do.
20 How Kwan	5.00	do.
20 Malcolm Sinclair	10.00	do.
20 Milton McGorman	10.00	do.
20 Wallace Brown	1.00	do.
20 Harry Oussoren	10.00	do.
20 James Dumont	15.00	do.
20 Keith Gross	12.00	do.
20 Raymond Smith	25.00	do.
20 Timothy Koehler	10.00	do.
20 Mrs. G. V. Nowlan	40.00	do.
20 Mrs. Sara Weinburg	5.00	do.
20 J. D. Robinson	3.00	Emmanuel College Bursary Fund
	5.00	Forsyth-Peacock Mem. Bursary F.
	\$ 22,337.75	

## REQUESTS:

Feb. 7 Executors of Estate of Russell Gordon Dargman	5,000.00	Bequest
Mar. 1 Executors of Estate of Louise C. James	20,000.00	Bequest

## REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. McGibbon reported as follows:

Mr. Chairman:

Your Committee met on March 20th to consider various matters concerning the conduct of the business of Victoria University. Mr. Mills reported that a financial statement showing Victoria's remaining interest in the Wait Estate would be available shortly from the Royal Trust Company. It was also reported that \$20,000 had been received from the James Estate to establish the S. F. James Fund. The Executor of the

Estate had advised, that the property known as the Evans Restaurant, 85 Yonge Street, had been valued at \$69,000 in the probate and the realty appraiser had suggested that this property should be offered for sale at \$150,000. Trinity College (which has an equal interest in this estate) requested that this property not be sold at this time. Your Committee concurred with this action and recommended that the real estate situation be subject to review in 6 months time.

Mr. Deacon, Chairman of the Investment Sub-Committee recommends the approval of the following statement on security transactions:

Sales

1600 shares Ogilvie Flour Mills - proceeds \$31,248.96	- gain	9,448.96
1050 shares Famous Players - proceeds \$46,006.08	- gain	2,562.33
725 shares British Columbia Telephone - proceeds \$40,975.19	- loss	1,165.44

Purchases:

1200 shares International Utilities - price 37 1/2 to 37 7/8	- cost	45,534.68
1000 shares Bell Telephone - price 43	- cost	43,417.50

Short Term InvestmentsPurchased

100,000 Royal Bank of Canada due March 20	
100,000 Royal Bank of Canada due April 19	
100,000 Royal Bank of Canada due May 21	
100,000 National Trust due Mar. 20	
100,000 Royal Bank of Canada due Mar. 14	
100,000 National Trust due June 10	

Still Outstanding

100,000 National Trust due April 4	
100,000 Royal Bank of Canada due April 19	
100,000 Royal Bank of Canada due May 21	
100,000 National Trust due June 10	

The Committee was advised that the Victoria College Council had recommended changes in the decoration, lighting and remodelling of the platform of the Victoria Chapel. Estimates on the cost of these recommendations are now being prepared and will be considered with other budget items in May. Furthermore, Mr. Bonnick, an architect, has been requested to prepare plans for a removable stage to enlarge the present platform in the Academic Building, to permit student dramatic productions in this area.

It was reported to the Committee that our counsel Mr. Robinson had been in communication with the solicitor for the Windsor Arms Hotel Ltd. concerning their claim for compensation in the expropriation of 6 - 8 St. Thomas Street. No recommendations have been received.

Mr. Sissons reported that the Canadian Association for Adult Education, our tenants at 21-23 Sultan Street, were requesting some financial assistance to defray the cost of installing a fire escape on 21 Sultan Street. The C. A. A. E. were also investigating the possibility of a realty tax exemption from taxes paid by Victoria on this property in 1966 and for which they are responsible under the terms of the lease.

The Deputy Minister of University Affairs has forwarded a letter stating that Victoria's share of the Provincial Grant for undergraduate students would be increased by 5% for the next academic year. It would appear that this increase would provide approximately \$22,000 additional grant. Our preliminary budget had assumed that the increase would again be 15%.

Serious consideration was given to the adoption of a Long Term Disability Income Benefit Plan. On motion of Mr. Deacon and Mr. Collins-Williams it was resolved that "the Finance and Property Committee recommends to the Board of Regents the adoption of a Long Term Disability Benefits Plan, to provide the

payment by Victoria of full salary to any staff member qualifying for benefits for a period of three months from the date of disability, and then such a member would receive the benefits under the terms of the plan; and that the Board adopt the plan tendered by the Confederated Life Association with terms similar to those in effect at the University of Toronto, but with the provision for payment of pension premiums based on the member's salary at the time of the disability rather than on the disability benefits included, if possible. If the Governors of the University of Toronto will not permit the Victoria University staff to be included with the U. of T. staff for rating purposes, then a similar plan, tendered by the Empire Life Assurance Company should be accepted. It is understood that before adopting such a plan that the employees of Victoria University would be consulted and if agreeable it would be instituted with Victoria University responsible for 50% of the annual premium involved."

The Committee accepted the establishment of the Forsyth-Peacock Memorial Fund, the Margaret W. Bond Memorial Fund, and the W. Adair Dale Memorial Fund and requested that the awarding of these funds be administered by the Senate.

Mr. Mills reported that Emmanuel United Church had offered Emmanuel College a gift of \$3,000 to assist with the cost of training students who volunteered to obtain a private pilot's license. It was agreed that this offer be studied further and it was suggested that this fund might more properly be administered by the Board of Colleges, to make such training available to a wider group of student ministers or ordained ministers.

The terms of the bequest of Miss Janet Craig Davidson to establish a fellowship in the Department of Graduate Studies in the field of Public Worship were accepted. The Senate was requested to administer the awarding of this graduate fellowship.

Mr. Mills stated that Mr. Guy Flavell, a Victoria graduate, had died and left a bequest to Victoria University of \$250,000. The Executor of this Estate had requested Victoria give permission to the Executors to (a) dispose of Mr. Flavell's personal effects to his surviving relatives and (b) to pay a sum of \$25,000 to the Fort Moody B.C. Library. Neither of these disbursements had been included in the will although the latter direction was included in an unsigned codicil. Your Committee recommends that Victoria concur with the request of the Executor.

It was reported that a revised resolution certifying the signing officers of Victoria University which would be more readily acceptable by the Securities Exchange Commission of the United States be prepared and presented for approval at a later date.

All of which is respectfully submitted.

D. W. McGibbon  
Chairman, Finance and Property  
Committee.

The adoption of this report was moved by Mr. McGibbon, seconded by Mr. Deacon and carried.

Following the acceptance of the Finance and Property Committee report, Dr. Moore moved that a committee composed of Dr. Lautenschlaeger, Mr. Mills, Mr. Stokes and the President be appointed to confer with Mr. Sellars regarding the use of the gift of Emmanuel United Church. The motion was seconded by Mr. McGibbon and carried.

#### REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

In the absence of Mr. Wheeler the Bursar presented the following report:  
"Mr. Chairman,

The Residences and Services Committee met on March 14, 1968, to consider the preliminary budget for the next academic year and other business concerning the auxiliary services. It was reported that the Coffee House activity spon-

sored by the students had been successful and had concluded operations for this term in mid-February. Your Committee learned with regret of the death of Mr. Ross Clear in January. Mr. Clear's appointment as a Don was assumed by Mr. Robert Macdonald. Mr. Harry Oussoren, the Don of Bowles-Candler House had taken over Mr. Douglas Joblin's duties when the latter was severely injured in a motor accident in February.

The Committee received a report from the Bursar on the operating statements of the Auxiliary Services for the period ending January 31, 1968. It would appear that the operations at this stage were within the overall budget.

Serious consideration was given to the budget for the Residences and Union for the next academic year. It would appear that unless Residence fees are increased approximately \$100 per student (the fees are presently \$750 for women and \$790 for men) and the incidental fee for the Union increased by \$4. per student, a deficit of \$65,000 would be realized next year. It was agreed that further study would be given to the cost of services which might be reduced or modified and that the Committee would meet again on April 2nd.

Your Committee recommended a general increase of \$2.00 per student in summer residence fees and a new parking rate for summer residents as follows: .75 per night, \$3.50 per week and \$10.00 per month.

The Dean of Women reported that for the first time a woman student had been elected to the position of President of the Victoria College Union; Miss Sandra Black will hold this office for the next academic year.

Dr. Clarke, the Senior Tutor stated that following the motor accident involving 7 members of an Emmanuel Hockey team in which two students, James Forsyth and James Peacock were killed and the others seriously injured, a bursary fund to be known as the Forsyth-Peacock Memorial Fund was being established.

All of which is respectfully submitted.

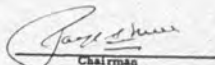
W. L. Wheeler,  
Chairman, Residences and  
Services Committee."

The Report was received on motion of Mrs. Wood and Dr. Davey and carried.

#### OTHER BUSINESS:

Dr. Hodgetts requested the Finance and Property Committee to give consideration in the near future to the request of the Art Acquisition Committee for funds to be designated for the continuing purchase of art for Victoria University.

The meeting adjourned at 5:45 p.m. on motion of Dr. Davidson.

  
Chairman

### The Appointment and Tenure of Administrative Posts

#### Introduction

The following recommendations deal with questions related to academic administration and the degree of responsible involvement of the individual in the proper functioning of this administration. Various groupings of individuals and disciplines have evolved within the University at both the graduate and undergraduate levels and in some instances this has made difficult the formulation of general recommendations.

The "divisions" of the University that are considered are Victoria College and Emmanuel College.

"Departments" are units within a division, comprising a number of members of the University primarily concerned with a particular subject or discipline. A department is understood to comprise all persons of the rank of lecturer and above.

Important positions in the organization that are considered are those of the chairmen of departments and the principals of the two colleges. The positions of chairmen and principals should continue to be held by persons who are themselves teachers and scholars but who are willing to assume, for a time, special responsibility for the harmonious and effective functioning of the University in which their appointment lies. The manner of their selection, and nature and scope of their duties and the length of time they are to hold office, are matters meriting general definition and the specific recommendations which follow.

### The Office of the Chairman

- (1) The administrative head of the department should be designated Chairman of the department.
- (2) The chairman of a department should be appointed for his intellectual and administrative abilities, devotion to education and research, common sense and qualities of leadership. He should have the ability to create an environment conducive to the growth of intellectual life within the department and to maintain the confidence and co-operation of his colleagues. The departmental chairman should put the interest of the department ahead of his own research interest or the interest of his own specialty or section.
- (3) The chairman of the department should be the chief executive officer of the department and act as such. He should consult with other members of the department on matters of policy and practice as outlined in (4) below, but in the last analysis, should be responsible for decisions made by the department and hence must have the authority to make such decisions, as well as the obligation to report any significant dissent.
- (4) In the making and development of departmental policy the chairman should seek the advice of the department expressed through senior members or a meeting of the whole department. In general such matters as undergraduate curricula should be discussed and approved by the department as a whole, while appointments and promotions at the rank of lecturer and above and other confidential matters should be discussed with senior members. In large departments it may be desirable to appoint a small executive committee including, if deemed necessary, one or more vice or



associate chairmen to assist the chairman in the day to day running of the department. In such departments it might also be desirable to make use of other standing committees.

- (5) There should be regularly scheduled meetings of the whole department.
- (6) Individual members of the department should be protected as much as possible from a degree of involvement in the work of committees that would interfere with their research activity or other scholarly pursuits.
- (7) Normally the term of office of a departmental chairman should be 5 years with the possibility of one renewal, the term of office not to extend beyond age 65. No further renewal after two terms should be considered except where unusual circumstances exist which, in the judgment of the President, make such consideration desirable.
- (8) The administrative load of the departmental chairman should be reduced sufficiently to permit him to retain reasonable contact with his area of research or scholarly interest. To this end it is recommended:
  - (a) that, where desirable, vice-chairmen and/or other departmental officers be appointed within the department with specific responsibilities to the chairman in certain areas, and
  - (b) that non-academic personnel be appointed to supervise, e.g., bookkeeping, accounting, physical facilities and technical personnel of the department, and
  - (c) that, where necessary, research assistance be provided for the chairman to maintain the continuity of his research work.

- (9) When the retiring chairman relinquishes his administrative duties after a normal term and prior to the normal age of retirement, and if he has not taken sabbatical leave during his term of office, he should be entitled to a year's leave of absence with full pay after ten years' service, or a half year on full pay after five years.

#### The Appointment of a Departmental Chairman

- (10) The appointment of a departmental chairman should be on the recommendation of a special committee set up by the President of the University in consultation with the principal of the College in which the department lies. The chairman of this committee should be the principal of the College or his representative. The committee should also include not less than two senior members of the department concerned, two members from one or two closely associated departments within the College, and two non-voting members, not necessarily from Victoria University, representing the field of the department to which the chairman is to be appointed.
- (11) If the name of a member of the appointment committee comes up for serious consideration, that member should resign from the appointment committee.
- (12) Each member of the department should be informed of the plan to appoint a new chairman and of the membership of the appointment committee, and should be invited to communicate to a member of the committee his or her opinion concerning a suitable candidate within or outside the department. The committee should consider the names suggested but also any additional names arising from any other source such as consultation with departments in other universities. The recommendation of this committee should be

transmitted by the chairman of the committee to the President of the University, who should thereafter inform the committee of his decision.

- (13) Renewals of the term of office of a departmental chairman (including renewal after petition by departmental members) should be on the recommendation of a committee constituted as in section (10) above.
- (14) In the event that there is continued friction between the chairman and the department, the principal should appoint a committee to consider the facts and recommend a course of action. The constitution of this committee should be similar to that of the committee of appointment.

#### The Office of the Principal

- (15) The qualities required for the chairman of a department (2 above) should also be requisites for the principal.

#### The Appointment of a Principal

- (16) In the appointment of a principal of a College, a special advisory committee should be appointed by the President of the University, this committee to be composed of five or more members, of the rank of associate or full professor, from the College concerned, and one member of a similar rank from the other College. All staff members of both Colleges and the Presidents of the VCU and ECSS should be informed of the membership of the appointment committee and their opinions invited. The recommendation of this committee shall be referred to the Board of Regents through the President.

- (17) If the name of a member of the appointment committee comes up for serious consideration, that member should resign from the appointment committee.
- (18) If a principal is appointed from the faculty of this University his professorial appointment should be retained; if some one from outside this University is to be appointed he should be of sufficient academic stature to be eligible for appointment to a department of the University or for cross-appointment to a department of the University of Toronto, and for appointment to a graduate department of the University of Toronto.
- (19) The administrative load of the principal should be reduced sufficiently to permit him to retain reasonable contact with his area of research or scholarly interest. To this end it is recommended:
- (a) that, if deemed desirable, a vice-principal or other officer be appointed with specific responsibilities to the principal in certain areas, and
  - (b) that, where necessary, research assistance be provided for the principal to maintain the continuity of his research work.
- (20) Principals should be eligible for sabbatical leave.

#### Special Considerations

- (21) The recommendations concerning administrative posts should apply to existing appointments from the date of acceptance of these regulations by the Board of Regents.
- (22) There may be exceptions to the regulations recommended above in certain departments in which the organisation is sufficiently atypical.
- (23) Where the organisation of the department is grossly atypical, the plan of the organisation should be reviewed.

FORMATION OF A PRESIDENT'S ADVISORY COUNCIL

At the meeting of the President's Committee on University Government on May 10th, 1967, the formation and constitution of a President's Advisory Council were discussed and it was resolved that the matter be referred to the Senate and Board of Regents of Victoria University for their consideration.

At the meeting of the Senate on May 24th, 1967, and at the meeting of the Board of Regents on May 30th, 1967, the following resolutions were passed unanimously:-

- (1) That approval be given to the formation of a President's Advisory Council.
- (2) That the President's Advisory Council be composed of 17 members: The President (to act as Chairman), the Principal of Victoria College, the Principal of Emmanuel College, four additional members of the Board of Regents, two faculty members from Emmanuel College elected by the Executive of the Council of Emmanuel College, five faculty members from Victoria College elected by the Victoria College Council, one student member to be appointed by the E.C.S.S. and two student members by the V.C.S.C.
- (3) That faculty members be elected to the President's Advisory Council for a three year term and that the College Councils be responsible for ensuring a proper rotation.
- (4) That the President's Advisory Council hold no fewer than four meetings a year, at the call of the President.
- (5) That the President's Advisory Council be empowered to discuss all questions affecting the life and welfare of the Victoria University community and to make reports and recommendations in these matters, through the President, to the Board of Regents or Senate or College Councils or Student Councils as applicable.

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS OF VICTORIA UNIVERSITY HELD AT 4.00 P.M., FRIDAY, MAY 31, 1968 IN ROOM 205 OF THE ACADEMIC BUILDING

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. D. Arup, Mrs. N. L. Bennett, the Hon. F. M. Cass, Mrs. A. M. Clark, Mr. G. W. Collins-Williams, Rev. C. E. J. Cragg, Mr. L. N. Earl, Prof. W. O. Fennell, Rev. F. P. Fidler, Mrs. D. W. Haag, Principal J. E. Hodgetta, Principal E. S. Lautenschlager, the Hon. L. Macaulay, the Very Rev. A. J. MacQueen, Mr. D. W. McGibbon, Rev. V. T. Mooney, President A. B. B. Moore, Prof. J. M. Robson, Mr. G. H. Sheppard, Mrs. J. R. M. Wilson, Mr. C. F. Wood, Mrs. R. W. Wood and Mr. F. C. Stokes, Secretary. A total of 26.

Mr. R. S. Mills occupied the chair.

REGRETS:

The Secretary reported that the following sent regrets at their inability to attend: Mr. R. F. Chisholm, Rev. R. H. N. Davidson, Mr. J. S. Deacon, Mrs. J. D. H. Hutchinson, Mr. H. E. Langford, Rev. H. W. Vaughan and Professor J. S. Wood.

PRAYER:

The meeting was opened with prayer by Dr. Moore.

MINUTE:

Re: Professor Samuel Henry Hooke

Dr. Moore reported that Professor S. H. Hooke, a former Associate Professor of Oriental Languages and Literature at Victoria College from 1913 to 1923, died in England on January 17th, 1968, in his 94th year. Professor Hooke is remembered as a brilliant scholar, teacher and athlete. On leaving Victoria he joined the staff of the University of London where, in 1930, he became the Davidson Professor of Old Testament Studies. From 1956 to 1961 he was the Speaker's Lecturer at Oxford.

He was the author of several books and was active as a writer and research scholar until the time of his death.

The President requested that the Minutes record that the Board received the news of Dr. Hooke's death with regret.

MINUTES OF MARCH 21, 1968:

It was moved by Mr. Sheppard and seconded by Mr. McGibbon that the minutes of the previous meeting held on March 21, 1968 be approved as circulated. Carried.

BUSINESS ARISING FROM THE MINUTES:

Dr. Moore reported that Mrs. Hutchinson had indicated that she did not wish to serve as a General Council representative on the Board for another term. It was moved by Dr. Moore and seconded by Mrs. Clark that the Board accept the resignation of Mrs. Hutchinson with regret. Carried.

It was moved by Dr. Moore and seconded by Mrs. Bennett that the Board recommend that Miss Margaret Slater be our nominee to the General Council in place of Mrs. Hutchinson. Carried.

Dr. Moore stated that the Emmanuel College Council had reorganised its committee structure following a review of its composition and function.

The Council will now have an Executive Committee composed of the Principal, four faculty members, four elected members and a student assessor member; a faculty committee composed of the Principal, the full time teaching staff and as ex-officio members, the President and the Librarian; and a committee on Inter-College affairs replacing the former Committee of Seven.

The President moved that the report on the reorganization of the Emmanuel College Council be received. The motion was seconded by Dr. Lautenschlager and carried.

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. McGibbon presented the following report:

"Mr. Chairman,

On May 23rd the Finance and Property Committee met with Mr. Wansbrough acting as Chairman in the absence of the Treasurer.

The Committee recommended to the Board the establishment of the S. H. Jones Fund as an endowed fund with awards to be made by the Senate. The will of the late Miss Louisa C. Jones had provided for a capital bequest of \$20,000 to Victoria University to be known as the S. H. Jones Fund. The income from this fund was to establish scholarships, two of which are to be memorials to her father and mother and to be known as the Simson Jones Scholarship and the Maria Jones Scholarship.

It was reported that the academic staff had met to consider the proposed Long Term Disability Benefits Plan and agreed to participate in the plan and pay 50% of the annual premium. Your Committee recommends that this plan be adopted and become effective July 1st, 1968.

The Committee reviewed the budget as presented by the Budget Committee and which anticipates a deficit of \$324,500 in the operations for the coming year and recommends its adoption by the Board.

After reviewing the rents charged for real estate held by Victoria on a monthly tenancy basis, it was agreed to approve increases according to a proposed schedule. Approval was given to proceed with the proposed alterations Victoria College Chapel, the Women's Common Room in the Victoria College basement and the modification to the platform in the Lecture Hall of the Academic Building. The cost of these items is included in the budget for next year. A request has been made by our solicitors Mills, Mills and Morrison for a hearing before the Committee of Adjustment to clarify the problems arising from the encroachment of the building at 21 Sultan Street over the east property line. No difficulty is anticipated since Victoria owns the property on both sides of the property line, but permission must be granted through the Committee of Adjustment before the Building Department will issue a permit to allow the installation of a fire escape from the third floor of 21 Sultan Street.

The Finance and Property Committee recommended to the Board, that permission be granted to the Property Sub-Committee to purchase through W., when it becomes available and if the price is deemed reasonable.

A request to establish bursaries in the graduate department of Emmanuel College was received and it is recommended that the establishment of bursaries in this department be approved in principle and when some income is received from graduate fees, bursary assistance will be considered.

The President reported that a letter had been received from Dean Ernest Sirluck detailing the manner in which grants would be paid by the University of Toronto to the Federated Colleges as a subvention for graduate teaching. The proposal was accepted and is appended to the minutes of the Finance and Property Committee.

An increase in incidental fees for next year is recommended to the Board as follows:

(1) that the Emmanuel College Student Society Fee be increased from \$13.00 to \$18.00 per student.

(2) that the Victoria College incidental fee be increased by \$6.00 per student with \$4.00 per student to be applied to the Union Income and \$2.00 per student to go to the Victoria College Union for undergraduate activities.

The Investment Committee reported the following investment transactions completed since the last Board meeting:

#### Short Term Investments

##### Purchased

50,000 Royal Trust at 7% due April 29  
100,000 Royal Trust at 7 3/8% due June 20  
100,000 Royal Trust at 7 3/8% due July 18  
50,000 National Trust at 6 7/8% due July 22  
100,000 National Trust at 7% due August 20

##### Still Outstanding

100,000 National Trust at 6 3/4% due June 11  
100,000 Royal Trust at 7 3/8% due June 20  
100,000 Royal Trust at 7 3/8% due July 18  
100,000 National Trust at 7% due August 20  
50,000 National Trust at 6 7/8% due July 22

The Finance and Property Committee recommends the establishment of the Trevor Davies Fund of \$10,000 to be established from a bequest of the late Dr. Trevor Davies of \$5,000, a gift from Timothy Eaton Memorial Church of \$3,000 and a gift from Miss Ida Lindsay of \$2,000 in memory of her sister, the late Rev. Olivia Lindsay. The purpose of this fund is to provide a scholarship from the income for an award in the graduate department of Emmanuel College for study in New Testament or Public Worship, with the administration of this award the responsibility of the Senate.

All of which is respectfully submitted.

D. W. McGibbon,  
Chairman of the Finance and  
Property Committee."

It was moved by Mr. McGibbon, that the Board establish the S. H. Jones Fund to comply with the terms of the bequest. The motion was seconded by Mr. Collins-Williams and carried.

It was moved by Mr. McGibbon, that the Board adopt a Long Term Disability Benefits Plan with the responsibility for the payment of the annual premium divided as equally as practicable between the eligible members and Victoria University. Under the terms of this plan Victoria University would be responsible for the payment of the full salary of a member for the first three months of disability, after which, the insuring company would pay benefits as stated in the plan in lieu of salary. The motion was seconded by Mr. Collins-Williams and carried.

It was moved by Mr. McGibbon, that the Board authorize the Finance and Property Committee to acquire the property, 92 Charles St. West, if the Committee felt the price of acquisition reasonable. The motion was seconded by Mrs. Wilson and carried.

It was moved by Mr. McGibbon, and seconded by the President, that the Board approve in principle the establishment of bursaries in the graduate department of Emmanuel College and that this matter be considered when some income has been received from graduate fees. Carried.

At the request of the President, it was agreed that the letter from Dean Sirluck [which sets forth the manner in which the grant from the Department of Graduate Studies of the University of Toronto shall be determined for the coming year] be received and appended to the minutes.

It was moved by Mr. McGibbon, and seconded by Mr. Macaulay that the Emmanuel College Student Society Fee be increased from \$13. to \$18. for the academic year 1968-69; and that the Victoria College Incidental Fee for 1968-69 be increased from \$27. to \$33. with \$2. of this \$6. increase added to the portion of the incidental fee which supports the undergraduate student society and the remaining \$4. to be applied to the Student Union operating fee. Carried.

It was moved by Mr. McGibbon and seconded by Dr. Lautenschlager, that the Board establish the Trevor Davies Fund as recommended by the Finance and Property Committee but that the terms be amended to read "... in the Graduate Department of Emmanuel College with preference for students in

Public Worship or New Testament." Carried.

#### REPORT ON THE BUDGET

Mr. McGibbon reviewed the budget as prepared for the next academic year drawing to the attention of the Board certain areas where the income this past year had exceeded our previous budget estimates. The Treasurer reported that the budget had included an increase of 4% in the salary floors and that the overall salary budget was 8% above the current year's expenditures. This was similar to the policy adopted by the University of Toronto.

Mr. McGibbon moved that the budget as prepared be approved. The motion was seconded by Mr. Wasbrough and carried.

Dr. Moore stated that the officers of the University of Toronto were now prepared to review with the Federated Universities the policy to be adopted in the distribution of the provincial grant in the future.

#### CORRESPONDENCE

The Secretary reported that a letter had been received from the Peacock family thanking the Board for its message of sympathy and flowers sent following the death of James Peacock, a third year student killed in a motor accident.

#### PRESIDENT'S ITEMS

##### 1. New Appointments -

The following new appointments to the academic staff of Victoria College were approved individually on motions of Dr. Moore, seconded by Dr. Hodggets and carried:

J. S. Trill, M.A., Ph.D. - a Sessional Assistant Professor in the Department of Classics (replacing the late Professor W.A. Dale)

J. S. Chamberlain, M.A. - a Sessional Lecturer (half time) in the Department of English.

Michael Laine, M.A. - a Sessional Lecturer in the Department of English.

Julian Patrick, M.A. - a Sessional Lecturer in the Department of English.

Mrs. M. A. Proctor, M.A. - a Sessional Lecturer in the Department of English.

J. H. Reibelans, M.A. - a Sessional Lecturer in the Department of English.

Peter Hess, M.A. - a Sessional Lecturer in the Department of Ethics.

Roland LeHuenen - a Sessional Assistant Professor in the Department of French.

Ronald Pradovich, M.A. - a Sessional Lecturer in the Department of French.

Karl Ernst Gent - an instructor in the Department of German (replacing Miss Stampel).

##### 2. Promotions -

By individual motions of Dr. Moore and Dr. Hodggets, the following staff promotions were approved, effective July 1, 1968.

(a) Department of English -

J. D. Baird from Lecturer to Assistant Professor

Christopher Dixon from Lecturer to Assistant Professor

Denton Fox from Associate to Full Professor

Peter M. Hughes from Assistant to Associate Professor

Mrs. D. Parker from Lecturer to Assistant Professor

Lee W. Patterson from Lecturer to Assistant Professor

M. T. Thornton to Lecturer on the permanent staff.

(b) Department of French

Mme. M. Leon from Assistant to Associate Professor

Mrs. N. Swallow from Lecturer to Assistant Professor.

(c) Department of German

C. N. Genno from Assistant to Associate Professor.

(d) Department of Near Eastern Studies -

E. J. Revell from Assistant to Associate Professor.

R. T. Lutz from Sessional Lecturer to Lecturer on the permanent staff.

(e) Department of Ethics

H. Pieterma from Assistant to Associate Professor.

##### 3. Leaves of Absence

Dr. Moore moved that leave of absence be granted to each of the following:

Mrs. Laurel Braswell of the Department of English - a leave without salary for 1968-69.

Charles N. Genno of the Department of German - a summer leave in 1968 with a \$2,000. sabbatical grant.

John W. Grant of Emmanuel College - for a half year beginning January 1, 1969 at full salary.

Dr. Hodggets seconded the motion. Carried.

##### 4. Canada Council Grant

Dr. Moore reported that the Canada Council had awarded Victoria University a grant of \$18,000. to assist with the purchase of library research collections for the Reformation and Renaissance Centre and the R. J. Pratt collection.

##### 5. Proposal from Wycliffe College

The President informed the Board that a statement had been received from Wycliffe College concerning their plans for a new college site (because of the need to expand the athletic facilities of the University of Toronto adjacent to Hart House) and suggesting that Emmanuel and Trinity Colleges might consider sharing in the use of a new Centre for Theological Studies. It was moved by the President and seconded by Mr. Wasbrough that the Chairman of the Board appoint a committee to confer with the Principals of Emmanuel College and Wycliffe College on this proposal. Carried.

(This committee was subsequently named as follows: Rev. R.H.N. Davidson, Mr. G. W. Edmonds, Mr. R. S. Mills, Dr. A.B.B. Moore and Mrs. J. R. M. Wilson.)

## 6. Gifts and Bequests

The President stated that the following gifts and bequests has been received since the last Board meeting and had been acknowledged.

1967

Oct. 19	Prof. C. D. E. Tolton	6.00	French Dept. Schol.
26	Rev. O. R. Patterson	20.00	Emmanuel College Recruit. Fund
30	Prof. P. J. Ferron	6.00	French Dept. Schol.
	Mrs. N. J. Swallow	4.00	"
Nov. 7	Mrs. Gavin C. Patterson	100.00	The Gavin Girdwood Patterson Mem. Schol.
9	Prof. J. S. Wood	10.00	French Dept. Schol.
9	Prof. H. R. Sacor	8.00	"
17	Rev. R.H.N. Davidson	50.00	Clinical Pastoral Education Bur.
17	Rev. A. W. Laag	100.00	"
16	Prof. W. H. Trethewey	10.00	French Dept. Schol.
21	Rev. Garland G. Lacey	53.50	Crossley Hunter Mem. Lecture.
24	Prof. Pierre Spriet	8.00	French Dept. Schol.
24	Rev. T. E. Millson	15.00	Emmanuel College Recruit. Fund
24	Rev. G. D. Petrie	10.00	"
Dec. 1	Mr. George A. Fallis	25.00	C. B. Sissons Scholarship Fund
4	Miss Gertrude Meszler	50.00	Emmanuel College Bursary Fund
6	Mr. Robert A. Pasmore	50.00	"
6	Miss Mabel A. Skinner	200.00	" Bursary "
11	Mrs. G. Matheson	100.00	The Gertrude & Dawson Matheson Prize
18	Dr. K. H. Cousland	375.00	Cousland Prize in Emmanuel Coll.

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Mar. 22	Fred Juer	5.00	Forsyth-Peacock Mem. Burs. Fund
	Mr. & Mrs. G. Phippen	2.00	"
	Stephenson House	61.40	"
	Dr. M. Nathan	25.00	"
	David Henderson	10.00	"
	Bernice M. Akins	5.00	"
	Iris Akins	5.00	"
	W. G. Trudway	500.00	"
	Mr. & Mrs. G. A. Filippi	10.50	"
	Mrs. M. A. King	5.00	"
	Mr. & Mrs. E. C. Wood	25.00	"
25	Mrs. T. E. Redhead	5.00	"
26	Mrs. L. A. Kivell	100.00	The Joseph Henry Wells Prize in Old Testament II
	Victoria College Music Club	200.00	Chapel Fund
	J. F. Laing	25.00	Forsyth-Peacock Mem. Burs. Fund
27	J. L. Macdonald	5.00	"
	J. B. Peacock	20.00	"
	Mrs. Joanne Autrey	5.00	Contribution to Victoria College
28	Frank F. McEachren	250.00	Clara Flaville McEachren Schol.
29	Rev. B. L. Hodder	50.00	Emmanuel College Burs. Fund
	D. L. Emrod	25.00	Forsyth-Peacock Mem. Burs. Fund
	Mrs. M. E. Fraser	5.00	"
	Mrs. E. Horne	10.00	"
April 1	Toronto Central Lions Club	750.00	"
	Peter Lewis	5.00	"
	Victoria University Men's Res. Library Account.	200.00	"
2	David Elder	15.00	"
	David Elder	20.00	William Adair Dale Bursary Fund
	Mrs. I. G. Thomson	30.00	Margaret W. Bond Mem. Fund
	Miss E. M. Mass	100.00	"
	Prof. & Mrs. M. MacLure	50.00	Forsyth-Peacock Mem. Burs. Fund
4	Treasurer, Queen's Theological Society	5.00	"
	C. H. Love	25.00	"
	Kathleen C. Hayes	10.00	"

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April 4	Mr. & Mrs. D. Brickwall	25.00	Forsyth-Peacock Mem. Burs. Fund
	Annesley-Addison Student Government Assoc.	200.00	"
	Kingsway-Lambton United Church	500.00	Emmanuel College Recruit. Fund
	Mr. J. H. Peacock	1000.00	Forsyth-Peacock Mem. Burs. Fund
8	Canada Law Book Co. Ltd.	68.75	Donation
	J. H. Ingham	25.00	Forsyth-Peacock Mem. Burs. Fund
	Elite Carpets Ltd.	25.00	"
9	Rev. D. A. Muir	10.00	Clinical Pastoral Education Burs.
	Rev. A. W. Laag	90.00	"
11	Lee I. Turner	100.00	Forsyth-Peacock Mem. Burs. Fund
	Percy Redding	63.00	"
	Mr. G. Whiteford	10.00	"
15	Prof. J. W. Grant	10.00	"
	Port Credit United Church Choir	25.00	"
16	Mrs. P. Simons	20.00	"
18	Helen Stockton	5.00	Margaret W. Bond Mem. Fund
	Dr. A. W. Bond	100.00	"
	Dr. Alan Carrie	10.00	Peacock-Forsyth Mem. Burs. Fund
	Miss K. M. Howlett	64.50	"
22	MacNaughton-Brooks Ltd.	10.00	"
	Dr. & Mrs. R. Gordon Romans	15.00	Living Endowment
	E. O. Bentley	25.00	Forsyth-Peacock Mem. Burs. Fund
	C. W. Boddington	20.00	"
	Miss C. Bowen	10.00	"
	Dr. R. C. Bull	20.00	"
	W. J. Campbell	80.00	"
	J. E. Durrant	10.00	"
	J. M. Gilbertson	10.00	"
	J. I. Hardy	50.00	"
	Mrs. Rae Irwin	5.00	"
	E. M. Lyall	10.00	"
	H. W. Muter	25.00	"
	G. S. McArthur	10.00	"
	H. E. McBrien	25.00	"
	Miss Lillian McGee	10.00	"
	L. W. Paszat	25.00	"
	G. M. Presswood	50.00	"
	F. G. Weller	10.00	"
	J. E. Wright	15.00	"
	J. P. Wright	25.00	"
24	Victoria College Alumnae Assoc.	100.00	Margaret Addison Schol. Fund
	Prof. Kingsley Joblin	10.00	Forsyth-Peacock Mem. Burs. Fund
	H. Hundert	20.00	"
	Mrs. & Mrs. Warren B. Gae	10.00	"
29	Mr. & Mrs. J. E. Sheldrick	5.00	"
	Victoria Women's Assoc.	100.00	"
	Mr. G. A. Fallis	25.00	Living Endowment
	Mrs. C. C. Atton	200.00	Religious Knowledge Awards
May 2	Emmanuel United Church, Toronto	2000.00	Emmanuel College Pilot Training Project
6	Eric Ingham	25.00	Forsyth-Peacock Mem. Burs. Fund
	Miss C. S. Cunningham	25.00	J. F. McLaughlin Fund in Memory of Dr. W. A. Irwin
7	D. S. Joblin & F. A. Joblin	50.00	Forsyth-Peacock Mem. Burs. Fund.
	Carla G. Salvador	25.00	"
	Mrs. M. H. Porteous	25.00	The John D. Robins Mem. Schol.
8	K. F. Heard	50.00	Forsyth-Peacock Mem. Bursary Fund
	Mr. & Mrs. F. J. Spencer	10.00	"
	Miss E. S. Brydson	5.00	"
10	J. H. H. Scandrett	50.00	"
	Mr. S. J. Burt	10.00	"
	Mr. A. C. Heakes	100.00	"

17

May 10	Mr. H. C. Hewer	25.00	Forsyth-Peacock Mem. Burs. Fund
	Mr. W. G. Howlett	25.00	" " " " " "
	Mr. W. Robinson	5.00	" " " " " "
13	Prof. J. A. Surerus	100.00	J. A. Surerus Schol.
	Ivan G. Harfield	100.00	Forsyth-Peacock Mem. Burs. Fund
	Mr. D. Ingham	20.00	" " " " " "
16	The E. A. Maus Estate	27.00	Margaret W. Bond Mem. Fund
17	Mr. W. G. Peacock	50.00	Forsyth-Peacock Mem. Burs. Fund
	Tes-Del Limited	20.00	" " " " " "
	Stephenson House - Third Floor	5.00	" " " " " "
	Miss D. J. Tucker	5.00	" " " " " "
27	Mr. G. Dunfield	15.00	" " " " " "
29	Mr. A. D. Misener	75.00	Austin P. Misener Award
21	Est. of Marjorie Helen		
30	Muskoka Presbyterial, U.C.W.	2000.00	Scholarship - Victoria College
		100.00	Bursaries, Emmanuel College

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

In the absence of Mr. Wheler, the Secretary read the following report:

"Mr. Chairman,

The Residences and Services Committee considered the budget for the coming year in March and again in early April. At a meeting of the Committee on April 2nd it was agreed that the anticipated expenditures for next year's operation of the residences could only be met by increasing the residence fees by \$100 for both the Men's and Women's Residences. The Executive Committee was advised of this decision and gave approval of the new fee schedule setting the 1968-69 fee for the Men's Residence at \$890 and the Women's Residence at \$850. This action of the Executive Committee permitted the new fee schedule to be made available to the students presently in residence before the end of the academic year.

The Residences and Services Committee also met on May 22nd. After a study of the Union operations, it recommended that the incidental fee be increased in the coming year by \$6.00 per student with \$4.00 applied to Union operating expense and the V.C.U. receiving the remaining \$2.00 per student. Your Committee also considered the list of special appropriations required for major repairs and renewals for the coming year and approved expenditures for this purpose totalling \$3F, 848. These expenditures will be charged against the reserve account leaving a balance of \$26, 316.

The Committee accepted the recommendation of the Dean of Women, which carries the approval of the President, for the re-appointment as Dons in the Women's Residences:

Miss Jean Ward, Senior Don  
Miss Christine Johnson  
Miss Jane Clarkson

and the appointment of

Miss Donna Runnalls  
Miss Patricia Van Vleet.

Miss Carmichael also announced the resignation of Dr. Charlotte Hahn as physician in charge of the Women's Residence Infirmary. Your Committee accepted Dr. Hahn's resignation with regret and recommended that the Board of Regents appoint Dr. Diane Johnson to succeed Dr. Hahn.

Dr. Clarke, the Senior Tutor, recommended the re-appointment as

Dons:

Mr. Douglas Joblin  
Mr. Eric Fisher  
Mr. Sheldon Wiseman  
Mr. R. G. Macdonald

and the appointment of

Mr. R. E. Barker  
Mr. P. D. Middleton  
Mr. F. A. Fraser  
Mr. W. R. Johnstone (Emmanuel College Don)  
Mr. R. A. McLaren (Science Don)

These recommendations were supported by Dr. Moore and were approved for presentation to the Board by the Committee.

Your Committee also gave approval to a request from the Executive of the Victoria College Union for more additional space and agreed to transfer the Library Collection from the Wymitwood Reading Room to the Coeducational Common Room to permit the reading room to be used for meetings of the V.C.U. Executive Committee and office space.

All of which is respectfully submitted.

W. L. Wheler,  
Chairman,  
Residences and Services Committee."


It was moved by Mrs. Wood and seconded by Mrs. Wilson that the report be accepted. Carried.

OTHER BUSINESS:

It was agreed, on the suggestion of Mrs. Wilson, that a message of congratulations and best wishes be sent to Mr. George Edmonds on the occasion of his marriage on June 1.

ADJOURNMENT:

The meeting adjourned at 5:35 p.m.

  
Chairman

VICTORIA UNIVERSITY  
SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1968 to June 30th, 1969

## ADMINISTRATIVE STAFF

Moore, A. B. B.	\$28,000
Ross, A. C. M.	18,500
Stokes, F. C.	16,800
Dinsmore, K. M.	15,700
Macdonald, R. H.	13,500
Carmichael, Miss M. I.	12,600(1)
	1,500
Ryan, W. E.	10,300
Teal, W.	10,000

## VICTORIA COLLEGE STAFF

Hodgetts, J. E.	26,000+1,000
Trethewey, W. H.	9,800
MacLean, K.	20,800
Arnold, R. K.	9,150
Wood, J. S.	19,500
Coburn, Miss K.	4,750(1/4)
Robson, D. O.	20,000
Joblin, K. J.	19,800
Riese, Miss L. E.	18,600
MacLure, M.	10,175(1/2)
Macpherson, J.	18,600
Love, C. C.	18,500
Keyes, G. L.	18,200
Hoeniger, D. J.	13,800(3/4)
Field, G. W.	18,900
Sparshott, F. E.	18,000
Harden, A. R.	18,000
Clarke, E. G.	16,800
Grant, J. R.	16,400
de Montmollin, D. P.	16,100
Robson, J. M.	10,000(5/9)
Frye, H. N.	15,000(1/4)
Collie, Miss R.	19,000
Fox, D.	7,900(1/2)
Jenking, Miss J. R. I.	14,300
Jeanes, R. W.	14,100
Knight, D. J.	13,200
Kee, K. O.	13,600
Rathe, C. E.	11,400(4/5)
McCready, W. T.	14,200
Bouchard, D.	15,000
Secor, H.	12,500
Chidaine, J. G.	12,950
Farquharson, R. H.	12,800
McLeod, W. E.	12,850
Wade, D. V.	14,000
Brett-Evans, D.	13,400
Jackson, J. R. deJ.	12,300
Macpherson, Miss Jay	12,000
Smith, D. W.	12,950
Pieterama, H.	11,700
Leon, Mrs. P.	12,000
Gemmo, C. N.	11,700
Revell, E. J.	11,700
Hughes, P. M.	12,000
Thompson, K. R.	11,200
Rathe, Mrs. C. E.	11,000
Jeanes, Mrs. R. W.	10,500
Tolton, C. D. E.	10,600
Taylor, R. A.	10,600
Estes, J. M.	5,650(1/2)

## VICTORIA COLLEGE STAFF (Cont'd)

Graff, J. A.	10,700
Carscallen, J.	11,000
Mayor, H. L. M.	10,950
Bigwood, Miss J. M.	10,200
Endicott, Mrs. G. R. S.	10,250
Merrilees, B. S. U. of T. 4.000	6,350
McClelland, J. A.	10,250
Bouissac, P. A. R.	10,800
Burstynsky, E. N.	3,600(1/3)
Freeman, R. M.	10,500
Johnston, Miss A. F.	10,200
Walker, E. A.	11,300
Perron, P. J. G.	10,250
Harvey, W. R. G.	9,900
Lehtunen, R. - Seasonal	9,500
Dixon, C. J.	9,500
Parker, Mrs. R. B.	9,500
Patterson, L. W.	9,500
Swallow, Mrs. J. E.	9,500
Traill, J.	9,500
Baird, J. D.	9,500

## LECTURERS (Sessional)

Blostein, D. A.	9,400
Millgate, Mrs. M. H.	4,150(1/2)
Seliger, H. W.	9,300
Robert, Mrs. P. R.	8,550
Silber, C. A.	8,100
Thornton, M. T.	8,500
Lutz, R. T.	8,300
Predevich, Mr. R.	8,800
Reibetanz, J. H.	9,300
Chamberlin, J. S. (Part-time)	4,250
Laine, M.	9,400
Patrick, J.	9,300
Proctor, Mrs. M. (Part-time)	4,250
Hess, P.	8,800

## INSTRUCTORS (Sessional)

McLeod, Mrs. W. E.	4,500
Saint-Jacques, Mrs. D.	3,550
Tremblay, Mrs. N.	5,000
Morelon, Miss G.	4,000
Gent, K. E.	5,600
Surerus, J. A.	2,000

## LANGUAGE LABORATORY ASSISTANT

Sellars, J.	7,650
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APPROVED

*A. B. B. Thorne*  
PRESIDENT

VICTORIA UNIVERSITY  
SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1968 to June 30th, 1969

## EMMANUEL COLLEGE STAFF

Lautenschlager, E. S.	\$ 20,800
Fennell, W. G.	18,600
Dobbie, R.	17,600
Blackman, E. C.	18,400
Kelly, W. M.	18,400
Guthrie, J. R.	18,400
Jay, C. D.	17,800
Boyce, G. W.	13,100
Grant, J. W.	17,800
Reynolds, A. G.	14,000
Demson, D.	10,000
Fawcett, S. V.	15,800
Lucas, G.	3,500
Reid, R. O.	1,200
Wright, W. H. M.	3,000

## DIETITIANS

## Women's Residences

Galbraith, Miss M. A.	8,800
Curley, Mrs. R. R.	6,800
Hinchcliff, Miss E. H.	6,150

## Men's Residences

Hewson, Miss E. B. (10 mos)	6,300
Macpherson, Miss C. M.	14,200

## SECRETARIAL STAFF

Blewett, Miss C. M.	6,050
Cargill, Mrs. E. A.	5,100
Currie, Mrs. D. A. T.	3,750
Fife, Miss F. O.	7,050
Flynn, Mrs. P. E.	6,300
Greenan, Miss G.	4,500
Hamer, Miss J.	4,750
Hansch, Mrs. C.	4,160
Imrie, Miss M. M.	5,600
Jackson, Mrs. G.	5,200
Kubbing, Miss J.	4,160
Lapointe, Miss G.	4,750
MacGregor, Mrs. E. T.	4,850
O'Hara, Miss D.	4,500
Ross, Miss J.	5,950
Ryan, Miss E.	4,750
Stroyan, Miss C.	5,350
Turner, Miss J.	5,700
Vernie, Miss J.	3,600
Watson, Miss W.	4,420
Waugh, Mrs. V.	8,400
Westlake, Miss R.	5,900
Woitschatske, Mrs. R. H.	5,600

## BOOK BUREAU

Trott, Miss D. C.	7,000
Estlman, Miss J.	4,450
Thomson, Mrs. M. A.	4,500

## LIBRARY

Carnie, Miss J. M.	\$ 7,300
Laake, Mrs. R.	7,800
Bisset, Miss V.	7,000
Cameron, Mrs. G.	7,800
Keir, Miss V. J.	8,150
Mitchell, Miss J. E.	8,300
Moggridge, Mrs. W. R.	5,172
Sudmalis, Mrs. A. N.	9,300
Honey, Miss M. E.	10,850
Page, Miss C. E.	10,950
Smith, Mrs. W. R.	11,050
Fraser, Miss L. D.	13,000
Mazalewski, Mrs. E.	3,800
Hoffer, Miss S. J.	3,900
Fenton, Miss D. L.	3,900
Ko, L. P. K.	3,800
Allen, Mrs. M. G.	4,240
Dutton, L.	4,240
Olson, Miss D. C.	4,240
Lyster, Mrs. F. C.	4,340
Morphy, Miss H. E.	4,340
Fisher, Mrs. D.	4,340
Wong, Miss S.	4,240
Chamberlain, Mrs. J. E.	4,880
McAndrew, Mrs. H.	5,180
Reid, Miss J. M. A.	5,170
Joblin, Mrs. K. J.	5,340
Glaves, Miss F. E.	5,900
Boshan, Mrs. K.	5,900
Bogdanovic, Mrs. M.	3,800
Caldwell, Mrs. T.	2,170
White, Mrs. P. J.	7,400
Grade 2 Assistant	3,800
Archivist (Lucas, G.)	2,700
Wilson, Miss C.	3,800
Jones, Mrs. M. V.	9,300
Pajovic, Miss J.	3,600
Moo, Mrs. J.	2,170

## BUILDINGS &amp; GROUND STAFF

Baker, W. G.	6,656
Anderson, R.	4,668
Agon, D.	6,136
Balodis, C.	4,244
Baronowski, F.	4,244
Hornow, R.	1,685
Brown, M. E.	5,055
Brown, N.	4,244
Cloutier, L.	4,244
Gowie, Mrs. E.	3,578
Fenn, E.	4,244
Gomes, G.	6,136
Hansen, Miss I.	3,578
Hooiveld, P.	6,157
Jaworski, J.	4,244
Kumar, Mrs. M.	3,578
LeBlanc, P.	5,055
Lobalaamo, V.	4,244
Maldes, W.	4,431
Marso, Mrs. T.	3,578

APPROVED

*A. B. B. Thorne*  
PRESIDENT



VICTORIA UNIVERSITY  
SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1968 to June 30th, 1969

<u>BUILDINGS &amp; GROUND STAFF</u>		<u>PENSIONS</u>	
(Cont'd)			
Mathews, A.	4,244	Auger, Mrs. L.P.	1,231.23
Murakami, T.	4,244	Cook, Miss A. L.	2,800.00
Pallottino, N.	4,431	Edgar, Mrs. D.	751.28
Pereira, A.	4,244	Langford, F. W.	2,800.00
Pike, J.	1,685	Lasserre, Mrs. M.	759.18
Primrose, J.	4,327	Little, Mrs. A.	1,242.64
Robinson, T. J.	3,744	Matheson, Mrs. G.	899.50
Siedlecki, P.	4,244	Praet, Mrs. V.	989.34
Skrastina, Mrs. J.	3,578	Robertson, H. G.	2,800.00
Vandenbrink, J.	6,136	Robins, Mrs. J. D.	1,333.89
Walker, D.	3,952	Sissons, Mrs. A.	1,260.88
Wolff, M.	6,136	Surerus, J. A.	2,800.00
LePoidevin, E.	3,528	De Witt, Mrs. K.	1,633.34
<u>RETIRING ALLOWANCES</u>			
Arnold, R. K.	4,495.56		
Bain, Miss E.	540.00		
Bennett, H.	2,582.28		
Burg, L.	560.00		
Burke, Miss A.	564.00		
Chisholm, T. G.	768.00		
Cannon, Miss V.	1,180.32		
Cousland, K. H.	3,748.08		
Davenport, Miss A.	561.36		
Dennis, Mrs. F.	122.40		
Dewood, Mrs. A.	185.12		
Falconbridge, Miss D.	720.00		
Forbes, Mrs. M.	408.00		
Fearon, J.	540.00		
Francis, Miss G.	675.00		
Gribble, Mrs. T.	660.00		
Halley, Mrs. M.	360.00		
Harbour, R.	240.00		
Hasaard, Mrs. R.	768.72		
Haworth, W.	840.00		
Hunter, Mrs. A.	366.00		
Jones, Mrs. E.	540.00		
Laviviere, Mrs. L.	744.00		
Law, Mrs. M.	168.00		
Lawson, J.	853.00		
Line, J.	1,475.00		
Lowes, Miss M.	540.00		
Lyon, J.	1,000.00		
MacIntosh, W.	2,311.17		
MacPherson, Miss J.	3,678.36		
MacVicar, Miss E.	1,610.00		
McIntosh, Miss N.	840.00		
McMullen, Mrs. K.	2,223.72		
McNerney, Mrs. M.	363.00		
Miller, J.	1,137.74		
Moffat, G.	240.00		
O'Hara, F.	396.00		
Paul, Mrs. L.	360.00		
Pearson, Mrs. A.	552.00		
Ray, Miss M. V.	1,231.56		
Samuel, C.	624.00		
Sarraih, Miss H.	1,155.00		
Shaw, Mrs. M.	400.00		
Snedden, Mrs. R.	510.00		
Staples, Mrs. R.	1,200.00		
Taylor, Mrs. M.	580.00		
Tritheway, W. H.	3,076.56		
Van Allen, Miss M.	2,421.48		
Young, Mrs. J.	294.00		

APPROVED

*G. B. B. Moore*  
PRESIDENT

THE MINUTES OF THE ANNUAL MEETING OF THE BOARD OF REGENTS  
OF VICTORIA UNIVERSITY HELD IN ROOM 205 OF THE ACADEMIC BUILD-  
ING ON THURSDAY, OCTOBER 17, 1968 AT 4:00 P. M.

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. D. Arnpup, Rev. D. C. Amos, Mrs. N. L. Bennett, Hon. F. M. Cass, Mr. G. W. Collins-Williams, Dr. Jean F. Davey, Rev. R. H. N. Davidson, Mr. J. S. Deacon, Mr. L. N. Earl, Mr. G. W. Edmonds, Mr. G. A. Fallis, Professor W. O. Fennell, Mrs. D. W. Haag, Principal J. E. Hodggets, Mr. G. D. Lane, Mr. H. E. Langford, Principal E. S. Lautenschlager, Hon. L. Macaulay, Mr. D. W. McGibbon, Rev. V. T. Mooney, President A. B. B. Moore, Rev. R. G. Oliver, Professor J. M. Robson, Mr. J. H. Rodd, Mr. G. H. Sheppard, Mr. H. J. Sissons, Miss M. M. Slater, Mr. E. B. Thomson, Mr. W. L. Whaler, Mrs. J. R. M. Wilson, Mr. C. F. Wood and Mr. F. C. Stokes, Secretary.

REGRETS:

Rev. A. P. S. Addison, Mr. A. C. Ashforth, Mrs. A. M. Clark, Mr. R. F. Chisholm, Rev. F. P. Fidler, Rev. C. A. Lawson, Rev. H. W. Vaughan, Mr. F. A. Wansbrough and Mrs. R. W. Wood.

Mr. R. S. Mills occupied the chair.

PRAYER:

The Rev. R. G. Oliver opened the meeting with prayer.

ELECTION OF MEMBERS BY THE GENERAL COUNCIL OF THE UNITED CHURCH OF CANADA:

Dr. Moore announced that the following members had been elected to the Board, by the General Council of the United Church of Canada, meeting at Kingston in August:-

Mr. J. D. Arnpup	Mr. R. S. Mills
Mr. A. C. Ashforth	Rev. V. T. Mooney
The Hon. F. M. Cass	The Rt. Hon. L. B. Pearson
Mr. R. F. Chisholm	Mr. J. H. Rodd
Rev. C. E. J. Cragg	Mr. G. H. Sheppard
Mr. J. S. Deacon	Miss M. M. Slater
Mr. L. N. Earl	Mr. E. B. Thomson
Mrs. D. W. Haag	Rev. H. W. Vaughan
Mr. H. E. Langford	Mrs. J. R. M. Wilson
Rev. C. A. Lawson	Mr. C. F. Wood
The Hon. L. Macaulay	
The Very Rev. A. J. MacQueen	

The President expressed the appreciation of the Board to Mrs. J. D. H. Hutchinson and Mr. J. B. Allen who requested retirement from the Board and also to the Very Rev. G. C. Pidgeon who became an Honorary Member. The three new members, Miss Margaret M. Slater, Mr. John H. Rodd and Mr. Edgar B. Thomson, were introduced and welcomed as new members.

The Secretary reported the names of the members listed above who had indicated that they were unable to attend.

MINUTES:

The Minutes were adopted as circulated on motion of Mr. Arnpup and Mrs. Bennett. Carried.

BUSINESS ARISING FROM THE MINUTES:

It was reported that an offer to purchase the property and contents

of 92 Charles St. West for \$36,200 had been accepted by the vendor.

Dr. Moore stated that the University of Toronto had decided not to proceed with the purchase of the Wycliffe College property at this time and it was assumed no action was required on the Wycliffe proposal for joint participation in a new building for theological studies reported at the last meeting of the Board.

Mr. Mills stated that a new resolution had been prepared which would be acceptable both in Canada and in the U.S.A. for the authorizing of the signing officers to sign documents of transfer and accept securities for Victoria University. On motion of Mr. McGibbon and seconded by Mr. Deacon, it was

"RESOLVED that all documents, including any transfer or acceptance of securities, requiring execution by or on behalf of the Board of Regents, and whether or not under the Corporate Seal of the University, shall be signed by the Chairman, the Vice-Chairman or the Treasurer and by the President, the Registrar or the Bursar, of the University, with full power to appoint an attorney or attorneys, and with power of substitution, and such documents shall be binding and valid notwithstanding that the seal of the University has not been affixed thereto." Carried.

#### REPORT OF THE NOMINATING COMMITTEE:

Mr. G. H. Sheppard reported that the Nominating Committee had met and proposed the following officers and standing committees of the Board.

#### Officers

Chairman	R. S. Mills
Vice-Chairman	Rev. V. T. Mooney
Treasurer	D. W. McGibbon
Secretary	F. C. Stokes

#### Committees

##### (1) Finance and Property Committee

Chairman	D. W. McGibbon
Vice-Chairman	F. A. Wansbrough

##### (a) Investments

J. S. Deacon (Chairman)  
J. D. Arnpup\*  
A. C. Ashforth  
G. H. Sheppard  
H. E. Langford  
E. B. Thomson\*  
C. F. Wood

##### (b) Budget

F. A. Wansbrough (Chairman)  
J. E. Hodgetts\*

##### (c) Property

H. J. Sissons (Chairman)  
G. W. Collins-Williams  
F. M. Cass  
G. A. Fallis  
Mrs. J. R. M. Wilson

##### (2) Residences and Services Committee

Chairman	W. L. Wheeler	
	Principal of Victoria College	
	Principal of Emmanuel College	
	Mrs. N. L. Bennett	
	Dr. J. F. Davey	J. H. Rodd*
	G. W. Edmonds	Miss M. M. Slater*
	Mrs. D. W. Haag	F. A. Wansbrough
	Rev. V. T. Mooney	Mrs. R. W. Wood

##### (3) Public Relations Committee

Chairman	L. N. Earl	Rev. H. W. Vaughan
	Rev. D. C. Ames	Mrs. J. R. M. Wilson
	R. F. Chisholm	

##### (4) Appointments Committee (Academic and Administrative)

Chairman	J. D. Arnpup	Mrs. D. W. Haag
	Rev. G. E. J. Cragg	Rt. Hon. L. B. Pearson*
	R. F. Chisholm	Rev. C. A. Lawson
	Rev. R. H. N. Davidson	
	Rev. F. P. Fidler	

##### (5) Nominating Committee (Board)

Chairman	G. H. Sheppard	Rev. R. G. Oliver
	Rev. A. P. S. Addison	H. J. Sissons
	A. C. Ashforth	Rev. C. A. Lawson
	Rev. F. P. Fidler	
	G. D. Lane	

##### (6) Executive Committee

Chairman	R. S. Mills	G. H. Sheppard
	Principal of Victoria	H. J. Sissons*
	Principal of Emmanuel	F. A. Wansbrough
	J. D. Arnpup	W. L. Wheeler
	L. N. Earl	Mrs. J. R. M. Wilson
	H. E. Langford	C. F. Wood
	D. W. McGibbon	
	Very Rev. A. J. MacQueen	

The Chairman of the Board and the President are ex officio members of all committees.

#### Representatives of the Board of Regents in the Senate.

Mrs. A. M. Clark	H. E. Langford
G. W. Edmonds	Rev. C. A. Lawson
Mrs. D. W. Haag	R. S. Mills

It was moved by Mr. Sheppard and seconded by Mr. Lane that the above officers and committees be approved. The motion was carried.

#### CORRESPONDENCE:

The Secretary stated that there was no Board correspondence to be reported at this time.

#### PRESIDENT'S ITEMS:

Dr. Moore presented a letter from the Emmanuel Bible College in Kitchener advising that the Bible College was seeking a provincial charter and requested that the Board not register an objection to the Provincial Secretary, although there was a similarity in the name selected with that of Emmanuel College. After considerable discussion, it was moved by Mr. Langford and seconded by Mr. Arnpup that the Board inform the Chairman of the Board of Emmanuel Bible College, that consent cannot be given to their request and suggest that they select another name for incorporation. Carried.

Dr. Moore read a letter of resignation from Dr. E. G. Clarke, from the position of Senior Tutor, effective June 30, 1969. Dr. Moore moved that the Board accept this resignation with regret and refer the question of replacement of the Senior Tutor to the Appointments Committee requesting that they confer with the Residences and Services Committee to select a successor. The motion was seconded by Dr. Davidson and carried.

The President reported that a letter had been received from Professor Fennell, Director of Graduate Studies, Emmanuel College, recommending an individual course rate for graduate work be established. It was moved

by Dr. Moore that the pro rata rate for any course offered by Emmanuel College and/or the Toronto Graduate School of Theological Studies be set at \$300 per course. It was seconded by Dr. Laetschslager and carried.

Dr. Moore paid tribute to the work of Mr. Douglas Duncan, a graduate and friend of Victoria College, who died during the past summer. Mr. Duncan had devoted his life to the promotion of Canadian Art and artists and had made possible the many outstanding art exhibitions held regularly in Alumni Hall.

The President also reported, that an appointment had been made by the heads of the Federated Colleges to discuss the problems created by the Provincial Grant formula, with the Minister of University Affairs, the Hon. William Davis.

Mr. Mills invited the senior administrative officers to join the meeting and reports were received from -

The Registrar, Dr. A. C. M. Ross  
The Director of C. R. R. S., Dr. F. D. Hoeniger  
The Dean of Women, Miss M. I. Carmichael  
The Librarian, Miss L. D. Fraser  
The Senior Tutor, Dr. E. G. Clarke  
The Bursar, Mr. F. C. Stokes.

The Chairman thanked the officers for their reports and their presentations before the Board.

#### GIFTS AND BEQUESTS:

Dr. Moore moved that the following Gifts and Bequests be received and recorded in the minutes.

1968			
June 1	Mr. D. M. Cutler	300.00	Emmanuel College Lib.
5	Mr. Bill Gray	25.00	Forsyth-Peacock Mem. Burs. Fund
	Mrs. George W. Brown	161.69	George Williams Brown Gold Medal
7	Mrs. Helen R. Gray	10.00	Class of 1943 Fund
17	Rev. and Mrs. Geo. Davison	2.00	Forsyth-Peacock Mem. Burs. Fund
17	Miss Dorothy Barratt	5.00	" " " "
17	Miss M. J. Gollop	5.00	" " " "
17	Miss S. Smerdon	5.00	" " " "
21	Vic. Coll. Alumnae Assoc.	34.00	Marg. Addison Schol. Fund
July 4	The Atkinson Charitable Found.	4200.00	Atkinson Bursary Fund
4	Professor G. W. Field	67.50	Woodger Account
10	Professor J. E. Hodgetts	67.50	" " " "
30	Bethel-Maidstone U.C.W.	10.00	Emmanuel College
Aug. 26	Miss Jane Hopper	10.00	Forsyth-Peacock Mem. Burs. Fund
Sept. 10	Mrs. J. D. Robins	200.00	J. D. Robins Scholarship
11	Fairlawn United Church	200.00	Emmanuel Coll. Burs. Fund
18	Mr. J. E. Tapell	250.00	Class of 1943 Fund
18	Mr. and Mrs. C. D. Forsyth	200.00	Forsyth-Peacock Mem. Burs. Fund
25	Mrs. W. G. Chipp	100.00	Crossley Hunter Mem. Lect.
9	Mrs. Betty Macpherson		Canning
	Dr. I. M. Hilliard	200.00	Chester Canning Mem. Burs. Fund
Oct. 2	Mr. E. DeWitt Drake	25.00	Marion Hilliard Mem. Fund
4	Rev. David Proctor	10.00	Crossley Hunter Mem. Lect.
7	Stephenson House	49.20	Forsyth-Peacock Mem. Burs. Fund
8	Mrs. Florence E. Bradshaw	10.00	Victoria University
9	Thorne, Gunn, Hillwell & Christensen	150.00	Scholarship
9	Miss D. Margaret White	200.00	White Scholarship

Oct. 9	Miss Laure Riese	10.00	French Dept. Scholarship
9	Mr. C. D. E. Tolton	6.00	" " " "
9	Mr. R. J. Lehtinen	6.00	" " " "
9	Mrs. Monique Leon	8.00	" " " "
9	Prof. and Mrs. R. W. Jeanes	14.00	" " " "
11	Mr. E. N. Burtynsky	16.00	W. H. Tretheway Schol. Fund
			& French Dept. Scholarship
11	Prof. Brian S. Merrilees	6.00	" " " "
11	Prof. Paul Perron	6.00	" " " "
11	Prof. H. R. Secor	8.00	" " " "
11	Prof. P. Bouissac	6.00	" " " "
15	Mr. Forbes E. Kingstone	10.00	Forsyth-Peacock Mem. Burs. Fund
15	Mr. John F. Allen	10.00	" " " "
15	Mr. J. Baird	10.00	" " " "
15	Rev. Bruce D. Roberts	25.00	" " " "
15	Anonymous	6.00	" " " "
15	Mr. D. Robinson	5.00	" " " "
15	Rev. F. S. Okell	50.00	Living Endowment
16	Professor C. E. Rathé	8.00	French Dept. Scholarship

#### Bequests

July 5	Newton W. Rowell Est.	18,900.00	Chapel Bldg. Fund (10,000) Scholarship for Women Students (\$8,900)
Aug. 21	The Guy Flavell Mem. Fund	5,000.00	Estate Income
26	Class of 1945	3,866.55	Endowment Capital
Oct. 2	Louisa C. James Est.	10,000.00	Estate Income
8	Bertha Irene Jones Est.	1,679.68	Unrestricted Bequest
11	Margaret A. Evoy Est.	692.88	Unrestricted Bequest

#### REPORT OF THE TREASURER:

Mr. McGibbon gave a resume of the Treasurer's Report and drew to the attention of the Board that a deficit had been incurred for the third consecutive year and without a substantial increase in income such deficits would likely continue. The Treasurer read the auditor's report which is included in the annual financial report. Following a discussion of the report, it was moved by Mr. McGibbon and seconded by Mrs. Wilson that the report be accepted. Carried.

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. McGibbon reported as follows:

Mr. Chairman:

The Finance and Property Committee met on Wednesday, October 16, to consider the annual financial report and other business which has been transacted since the last meeting of the Board.

The Treasurer read the report that is contained in the Annual Financial Report on pages 1 and 2. Your committee considered the operating statement for the year ending May 31 and noted that, although the deficit had increased to \$238,175 mainly as the result of increased salaries and staff benefits, there were several items of income which showed substantial gains, namely, income from student fees - the result of the new library fee, income from short term investment of current funds and increased grants from the University of Toronto and the Provincial Government.

The auditor's report on the Victoria University Pension Plan was read and accepted. This report is incorporated in the minutes of the Finance and Property Committee and indicates that all transactions were in compliance with the terms of the General Pension Plans and the Canadian Pension Plan.

The following short term investment transactions which were undertaken since May 31 were approved.

Purchases

National Trust Co.	75,000 for 31 days at 6 7/8% due July 15, 1968
National Trust Co.	100,000 for 46 days at 7.05% due Aug. 19, 1968
Royal Bank	100,000 for 61 days at 6.51% due Oct. 21, 1968
Royal Bank	100,000 for 91 days at 6.69% due Nov. 20, 1968
Royal Bank	100,000 for 46 days at 6.20% due Oct. 21, 1968
Royal Bank	200,000 for 76 days at 6.21% due Nov. 20, 1968
Royal Bank	100,000 for 69 days at 6.08% due Nov. 20, 1968
Royal Bank	200,000 for 95 days at 6.33% due Dec. 18, 1968
Royal Trust	200,000 for 183 days at 6 5/8% due Mar. 19, 1969
Royal Trust	100,000 for 213 days at 6 5/8% due Apr. 18, 1969
Royal Trust	100,000 for 32 days at 6 1/8% due Nov. 4, 1968

Redemptions

National Trust	100,000 for 91 days @ 6 3/4%
Royal Trust	100,000 for 90 days @ 7 3/8%
National Trust	75,000 for 31 days @ 6 7/8%
Royal Trust	100,000 for 112 days @ 7 3/8%
National Trust	50,000 for 62 days @ 6 7/8%
National Trust	100,000 for 66 days @ 7.05%
National Trust	100,000 for 91 days @ 7.00%

Outstanding

Royal Bank	100,000 for 61 days @ 6.51%
Royal Bank	100,000 for 46 days @ 6.20%
Royal Trust	100,000 for 32 days @ 6 1/8%
Royal Bank	100,000 for 91 days @ 6.69%
Royal Bank	200,000 for 76 days @ 6.21%
Royal Bank	100,000 for 69 days @ 6.08%
Royal Bank	200,000 for 95 days @ 6.33%
Royal Trust	200,000 for 183 days @ 6 5/8%
Royal Trust	100,000 for 213 days @ 6 5/8%

Your committee considered the new additions to the investment portfolio, the result of several recent bequests, and recommended that the Investment Committee review the existing investment policy as soon as possible and report back to the Finance and Property Committee.

Following the authorization of the Board in May, the property and contents at 92 Charles St. West were purchased for \$36,200 giving Victoria University the other half of 94 Charles St. West, purchased some years ago.

It was agreed to increase the fees charged for the use of the Chapels for weddings. The new schedule will be as follows:

Graduates	- \$12.00 caretaker's fee - no charge for chapel
Non-Graduates	- \$25.00 including caretaker's fee
Organist	- \$20.00 for wedding - \$25.00 for wedding and rehearsal.

It was reported that Professor Milnes of University College had offered to purchase an antique printing press in the Birge-Carnegie Library. Mr. Gurney of the U. of T. Press had placed an evaluation on the press of \$100. It was agreed to sell the press to Professor Milnes at this price.

The Committee considered the renewal of a lease for the Metro Branch of the United Nations Association at 4 St. Thomas St. and suggested that the Chairman of the Property Committee and the Bursar investigate the financial position of this Association before a new lease is negotiated.

It was reported that two of the tenants at 6 - 8 St. Thomas St. had requested a refund of realty taxes under the terms of the provincial program to reduce the municipal tax burden. This matter was referred to Mr. Sissons and Mr. Mills for further consideration.

The Committee received a report indicating that, following application, a Canada Council grant had been received of \$18,000 to assist with a special project for the Centre for Reformation and Renaissance Studies and for the acquisition of the E. J. Pratt manuscripts.

All of which is respectfully submitted.

D. W. McGibbon,  
Chairman,  
Finance and Property Committee.

Mr. McGibbon moved that the report of the Finance and Property Committee be accepted. The motion was seconded by Mr. Arup and carried.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. Wheeler reported as follows:

Mr. Chairman:

The Residences and Services Committee met on Wednesday, October 7. In addition to the regular members of the Board, there are now three student assessor members, two of whom attended the meeting as representatives of the Men's and Women's Residences. The third member representing the Wymilwood House Committee will be elected by the students in the near future.

It was reported that during the summer the Reading Room of Wymilwood had been made available for the use of the Victoria College Union Council as a meeting place and for office space for the V. C. U. officers. The books and bookshelves from the Reading Room were re-installed in the Co-ed Common Room.

The Committee reviewed the audited financial statement for the year ending May 31, 1968. While the Women's Residences showed a small surplus of \$1,474., the Students' Union and the Men's Residences incurred deficits of \$6,506 and \$8,892 respectively. This produced an overall deficit of \$13,924 and reduces the accumulated surplus account to \$12,296. These deficits were anticipated when the budget was prepared in May and Residence and Union fees increased.

The Bursar reported that summer revenue showed receipts of \$39,652 for the Women's Residences and \$24,521 for the Men's Residences reflecting a decline in summer business as a result of a reduction in special conferences held in Toronto this year and the transfer of the summer school of the National Youth Orchestra to Quebec City.

The Dean of Women proposed the appointment as Dons and your committee recommends the following -

as re-appointments -

Miss D. Runnalls, B.A., B.D., Senior Don  
Miss C. Johnston, B.A.

as new appointments -

Miss P. Van Vliet, B.A.  
Miss E. Thompson, B.A.  
Miss M. Kircaldy, B.Sc., M.S.  
Miss M. Niemi, B.A.  
Miss E. Dobson, B.A.

In addition it was reported that Miss Lillian Bailey had returned as nurse-in-charge of the Infirmary assisted by Miss Linda Watt.

Miss Mary Strong and Miss Penny Asseltine. Dr. Diane Johnson has taken over as Women's Residence physician following the resignation of Dr. Charlotte Hahn.

The Dean of Women reported on admissions to the residence and stated that there now appeared to be a reduction in the waiting list for spaces in the Residences and there would likely be room for a few students from Metro Toronto before the end of the year.

The Committee was advised that two pictures from the permanent collection hanging in Margaret Addison Hall had been removed. They were by Harold Town and Kameo Nakamura. The police had been notified and had been given photographs of the missing pictures. The insurance company had also been advised of the loss.

The Committee was advised that Mrs. Doris Needham, a long time employee of the Women's Residences, had requested retirement and has been placed on the retiring allowance. Mr. Richard Thomas, the Night Porter, had to give up his employment because of illness.

The Senior Tutor reported that accommodation had been available for every Victoria College freshman who applied. There has been a substantial increase in the number of theological students in residence this year, the numbers increasing from 20 to 28. It was reported that the program of associate membership in the residence houses was becoming more popular and it was anticipated that this year between 100 and 125 non-resident students would be attached to the various houses for social activities.

It was reported to the Committee that, as a result of the death of Mr. Douglas Duncan, it was no longer possible to obtain pictures on loan from the Picture Loan Society. All the residences have actively made use of this picture loan service for some years. It was agreed that \$500 should be appropriated annually to obtain pictures on loan for the Men's Residences.

All of which is respectfully submitted.

W. L. Wheler,  
Chairman.

Mr. Wheler moved and Mr. Edmonds seconded the adoption of the report. Carried.

The Board of Regents adjourned to the High Table, Burwash Hall, for dinner and, following dinner, the Board members reconvened in the Senior Common Room.

#### REPORT OF THE PRESIDENT:

Dr. Moore delivered his annual report on the Academic life of Victoria during the past year. In his report, the President requested permission to retire at the end of June, 1970 (a year earlier than normal retirement age).

Following the report, the Board discussed the question of appointment of a successor to President Moore. It was agreed that the Appointments Committee should establish a Special Committee composed of members of the Board, Faculty and Students to select a suitable candidate for appointment to the office of President of Victoria University.

The members of the Board also discussed the question of changing the composition of the Board and recommended that the Executive Committee appoint a committee to study the question to determine what advantages and disadvantages would accrue by having a secular rather than a predominantly church related Board.

The meeting adjourned at 8:30 p.m.

*W. L. Wheler*  
W. L. Wheler, Chairman

#### THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS HELD AT 4:00 P.M., THURSDAY, JANUARY 16, 1968 IN ROOM 205 OF THE ACADEMIC BUILDING

#### PRESENT:

Mr. R. S. Mills, Chairman, Rev. D. C. Amos, Mr. J. D. Armp, Mr. A. C. Ashforth, Mrs. N. L. Bennett, the Hon. F. M. Case, Mrs. A. M. Clark, Mr. G. W. Collins-Williams, Dr. J. F. Davoy, Rev. R. H. N. Davidson, Mr. J. S. Descom, Mr. L. N. Earl, Mr. G. W. Edmonds, Rev. F. P. Fidler, Professor W. O. Fennell, Mrs. D. W. Haager, Principal J. E. Hodggets, Mr. G. D. Lane, Principal E. S. Lautenschlager, the Very Rev. A. J. MacCaes, President A. B. B. Moore, Rev. R. G. Oliver, Professor J. M. Robson, Mr. H. J. Sisson, Miss M. M. Slater, Mr. E. B. Thomson, Mr. F. A. Wasbrough, Mr. C. F. Wood, Mrs. R. W. Wood, and Mr. F. C. Stokes, Secretary. A total of 30.

#### ABSENT:

Mr. R. F. Chisholm, Rev. C. E. J. Cragg, Mr. D. W. McGibbon, Mr. J. H. Rodd, Mr. G. H. Shappard, Rev. H. W. Vaughan, Mr. W. L. Wheler, Mrs. J. R. M. Wilson and Professor J. S. Wood.

Mr. R. S. Mills occupied the chair.

#### PRAYER:

The meeting was constituted with prayer by the Rev. Dr. Fidler.

The Secretary read the names of those listed above who indicated that they were unable to be present.

#### MINUTES:

Professor Fennell stated that the fee for a graduate course in Emmanuel College should be recorded as \$100, rather than \$300, as stated in the minutes of the previous meeting. It was moved by Mr. Edmonds and seconded by Mrs. Clark that the minutes of the meeting held on October 17, 1968 be amended to read (on page 274, line 1) "that the Toronto Graduate School of Theological Studies by set at \$100, per course"; and that the minutes as circulated, with this amendment, be approved. Carried.

There was no business arising from the minutes of the previous meeting.

#### RECOMMENDATION OF PRESIDENT'S ADVISORY COUNCIL

The Chairman reported that on the recommendation of the President's Advisory Council a memorandum had been circulated with the minutes of the last meeting concerning the advisability of holding "open meetings" of the Board of Regents and the Senate. Dr. Hodggets moved, seconded by Dr. Moore, that this meeting of the Board be declared "open" to discuss this recommendation. Carried.

Miss Sandra Black, a fourth year student and President of the Victoria College Union Council, was invited to speak on the memorandum originating as a request from the student body.

After a full discussion of the recommendation by the Board, it was moved by Dr. Moore, "that this Board accept the principle of 'openness' in the meetings for members of the university community; and that a sub-committee should be appointed by the Chairman to consider guidelines for the implementation of open meetings. The motion was seconded and carried.

(Subsequently Mr. Mills named this sub-committee as follows: Mr. G. D. Lane, Chairman, Professor J. M. Robson, Miss Sandra Black and the Chairman of the Board and the President ex officio.)

#### REPORT OF THE APPOINTMENTS COMMITTEE

Mr. J. D. Armp reported that the Appointments Committee had met to consider two new appointments, a successor to Dr. Moore as President and a successor to Dr. Clarke in the office of Senior Tutor. The advisory committee had been named to consider these new appointments. The one, on selection of a President, to be as follows: Mr. J. D. Armp, Chairman, Rev. R. H. L. Davidson, Mrs. D. W. Haag, representing the Board, Professor A. R. Hadden, Professor F. E. Sparshott, Professor C. D. Jay, representing the faculty, and Mr. Alex Bestock, Miss Sandra Black (Mr. Ted Bryan, alternate) and Mr. Bill Major (Emmanuel) representing the student body. The other committee to consider the selection of a Senior Tutor to be as follows: Mr. J. D. Armp, Mrs. D. W. Haag, Principal J. E. Hodgetts, representing the Board, Professor R. M. Freeman, Professor D. W. Smith and Professor James Guthrie representing the faculty and Mr. Donald Beck, Miss Margaret Zurbrigg and Mr. Bill Collier representing the student body.

#### REPORT ON REVISION OF THE BY-LAWS

Mr. G. D. Lane submitted the following report. "In the latter part of 1967 and the early part of 1968 Victoria teaching staff and the President's Advisory Council approved statements of policy on the appointment and tenure of academic posts and secondly the appointment of principals. These statements were adopted by this Board at its meeting on March 21st, 1968. A Committee was then established consisting of President Moore, Principal Lautenschlager, Mr. Mills, Professor Robson and myself as Chairman to draft appropriate amendments to the By-Laws of the Board to reflect these policies. The Committee has agreed to certain proposals which are attached to this Report and recommends that the By-Laws be amended in accordance with these proposals. Our intention is to carry into the By-Laws basic principles upon which the statements of policy are based. These statements themselves continue to reflect the policy of the Board in more detail and will continue to be available in the Board's Minutes for reference.

Respectfully Submitted,  
G. D. Lane,  
Chairman.

Mr. Lane moved, seconded by Dr. Moore, "that the Committee's Report and the proposals contained therein for the amendment of certain By-Laws be placed on the agenda of the next meeting of the Board and that appropriate notice thereof be given by the Secretary". Carried.

#### PRESIDENT'S ITEMS:

##### (1) Endowment of Scholarships -

Dr. Moore stated that in the final distribution of the capital of the estate of the late Hon. Newton W. Rowell, the sum of \$9,125 would be available to endow the Mary Coyne Rowell Scholarships. This is the current depreciated value of a \$10,000 Trust Fund established by the Estate for this purpose. The President moved, seconded by Mr. Edmonds, "that the Finance and Property Committee be requested to consider increasing this capital sum to \$10,000 for the endowment of these scholarships and that the committee be empowered to act". Carried.

##### (2) Resignation -

Dr. Moore stated that Mr. C. J. Dixon, an Assistant Professor in English, had tendered his resignation effective June 30, 1969, to accept a teaching position at Deerfield Academy in Massachusetts.

Dr. Moore moved, seconded by Dr. Hodgetts, that Professor Dixon's resignation be accepted with regret.

##### (3) Leaves of Absence

Dr. Moore moved that leaves of absence be granted as follows:

Professor E. G. Clarke, Department of Near Eastern Studies, for the academic year 1969-70 at half salary, to study at Cambridge.

Professor P. M. Hughes, Department of English, for the academic year 1969-70, at half salary to accept a Canada Council Fellowship.

Professor J. M. Robson, Department of English, for the academic year 1969-70 at half salary, to accept a Canada Council Fellowship.

Mrs. M. H. Millgate, a lecturer in the Department of English, to continue her leave abroad for the fall term 1969 without salary.

Professor J. A. Graff, Department of Ethics, for the academic year 1969-70, at half salary.

Professor C. N. Gorno, Department of German, the second of two successive summer leaves to study in Germany to be awarded a grant of \$2,000.

Professor R. W. Jeans, Department of French, the second of two successive summer leaves to study in France to be awarded a grant of \$2,000.

The motion was seconded by Dr. Hodgetts and Carried.

##### (4) Recommendations from the Victoria College Council

The President reported that at a recent meeting of the Victoria College Council a resolution was passed recommending that the Board now consider the establishment of the Office of Dean of Men to replace the Office of Senior Tutor. Dr. Moore moved, seconded by Mrs. Wood, that this recommendation be considered by the Appointments Committee, and the Residences and Services Committee. Carried.

The Victoria College Council further recommended that the Board establish a joint committee with the Senate to examine various aspects of secularisation of Victoria's governing bodies. The Board agreed to this request.

##### (5) Gifts and Bequests

The following named gifts and bequests were received by the Board:

Dr. A. G. M. Ross	10.00	French Dept. Scholarship
Professor J. G. Chabaine	8.00	" " " "
Mrs. J. E. Swallow	6.00	" " " "
Professor B. W. Smith	8.00	" " " "
Professor W. H. Trethewey	40.00	" " " "
Professor D. E. Bouchard	8.00	" " " "
Mrs. Alice Rathe	6.00	" " " "
Professor A. R. Hadden	10.00	" " " "
Professor J. S. Wood	10.00	" " " "
Mr. A. S. Whitefield	15.00	Alfred E. Gilroy Scholarship
West Number United Church	10.00	" " " "
Mayor Chabaine	15.00	Peacock-Forey's Men's Fund
Mrs. Gavin G. Paterson	100.00	Gavin Girwood Paterson Mem. Schol.

Mrs. Ethel May Taylor	300.00	James Carson Taylor Schol.
Allen, Miles Fox & Johnston	150.00	Elliott Allan Award
Miss Mabel A. Shimmer	300.00	Emmanuel College Burs. Fund
William B. Stastv	1,000.00	Unrestricted
Rev. R.H.N. Davidson	50.00	Clinical Pastoral Education Burs.
Dr. A. W. Laag	100.00	" " "
Dr. D. O. Robson	3,000.00	Dewitt Scholarship - \$100. ) Travelling Scholarship - \$400. ) Library Fund - \$2300. }
Mr. Gordon P. Thornton	150.00	Victoria College Bursary
Dr. A. W. Bond	100.00	Margaret W. Bond Mem. Fund
Mr. R. P. K. Cousland	200.00	Cousland Prize in Church History
Mr. W. P. Wilder	1,750.00	E. W. Bickle Scholarship
Mr. Harold S. Day	100.00	Inst. for Renaissance & Reformation
Mrs. Perley Banbury	1,000.00	Donation
Dr. F. H. Cousland	175.00	Cousland Prize in Church History
Mr. R. K. Cary	100.00	The Gertrude and Dawson Matheson Prize
Miss Olive Brand	300.00	Emmanuel College Burs. Fund
Rev. R.H.N. Davidson	145.00	Princ. & Mrs. Richard Davidson Mem. Prize
Dr. John H. Naus	200.00	Margaret W. Bond Mem. Fund
Miss Elizabeth M. Naus	100.00	" " "
Miss Opal V. Boynton	100.00	Dr. Marlon Hilliard Mem. Fund
Miss Margaret M. Emrie	25.00	Emmanuel College Burs. Fund
Professor W. T. McCready	150.00	Thomas B. McCready Mem. Prize
Jackman Foundation	110.00	The Rowell & Frederick Langford Prize
Muskoka Presbyterian U.C.W.	200.00	Emmanuel College Burs. Fund
Board of Colleges - U.C.	1,016.00	The William Richard and Cora May Watson Mem. Burs.
Victoria Women's Assoc.	1,100.00	V. W. A. Bursaries
Inelington United Church	1,000.00	Emmanuel College Burs. Fund
Harcourt Lodge A. F. & A. M.	100.00	" " "
First United Church, Port Credit	100.00	" " "
International Nickel	1,800.00	Administrative Overhead re Schol.
Royal York Rd. United Church-Men's Club	500.00	Emmanuel College Burs. Fund
<b>Requests</b>		
Margaret A. Evoy Estate	5,500.00	Estate Income
Louise C. James Estate	12,000.00	Capital - \$10,000 Income-\$2,000

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE

Mr. Wansbrough, Vice Chairman of the Finance and Property Committee, submitted the following report.

Mr. Chairman:

The Finance and Property Committee met in Room 205 of the Academic Building on January 15, 1969.

Dr. Moore reported that the purchase of 92 Charles Street West had been completed and the title transferred to Victoria University.

Mr. Mills reported that the tenants at 6 - 8 St. Thomas Street had received a letter explaining the University's position with regard to the rebate of municipal taxes. The committee learned that the matter had been satisfactorily settled for this year.

The following investment transactions which have been undertaken since October 16, 1968 were approved.

#### Short Term Investments

##### Purchases

Royal Trust	100,000	for 182 days at 6.625%	due April 21, 1969
Royal Bank	100,000	for 45 days at 6.25%	due January 6, 1969
Royal Trust	50,000	for 24 days at 5.8%	due December 23, 1968
Royal Trust	100,000	for 73 days at 6.375%	due February 20, 1969
Royal Trust	50,000	for 93 days at 6.5%	due March 19, 1969
Royal Trust	150,000	for 134 days at 6.81%	due May 20, 1969

##### Redemptions

Royal Bank	100,000	for 61 days at 6.51%
Royal Trust	100,000	for 32 days at 6.125%
Royal Bank	100,000	for 46 days at 6.20%
Royal Bank	100,000	for 91 days at 6.6%
Royal Bank	200,000	for 76 days at 6.21%
Royal Bank	100,000	for 69 days at 6.08%
Royal Bank	200,000	for 95 days at 6.33%
Royal Bank	100,000	for 45 days at 6.25%
Royal Trust	50,000	for 24 days at 5.8%

##### Outstanding

Royal Trust	200,000	for 183 days at 6.625%
Royal Trust	100,000	for 213 days at 6.625%
Royal Trust	100,000	for 182 days at 6.625%
Royal Trust	100,000	for 73 days at 6.375%
Royal Trust	50,000	for 93 days at 6.5%
Royal Trust	150,000	for 134 days at 6.81%

#### Other Securities

##### Redemption

Government of Canada 25,000 4 3/4% bonds due December 1, 1968

##### Stock Transactions

250 Shares of Noranda Mines were split 2 for 1.

Your committee considered the present investment portfolio and investment policy of the University. It was decided to refer these matters to the Investment Committee for further study and report to the Finance and Property Committee.

All of which is respectfully submitted.

The report of the Finance and Property Committee was approved.

There being no further business, the meeting adjourned at 5:50 p.m.

*John S. Mills*  
John S. Mills, Chairman

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF  
REGENTS HELD AT 4:00 P.M., THURSDAY, MARCH 20, 1969  
IN ALUMNI HALL OF VICTORIA COLLEGE

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. D. Arnup, Mrs. N. L. Bennett, the Hon. F. M. Cass, Mrs. A. M. Clark, Mr. G. W. Collins-Williams, Rev. C. E. J. Cragg, Rev. R. H. N. Davidson, Mr. J. S. Deacon, Mr. L. N. Earl, Mr. G. W. Edmonds, Professor W. O. Fennell, Rev. F. P. Fidler, Principal J. E. Hodggets, Mr. G. D. Lane, Principal E. S. Lautenschlaeger, Mr. D. W. McGibbon, Rev. V. T. Mooney, President A. B. B. Moore, Professor J. M. Robson, Mr. J. H. Rodd, Mr. H. J. Sissons, Miss M. M. Slater, Mr. E. B. Thomson, Mr. F. A. Washbrough, Professor J. S. Wood, Mrs. R. W. Wood and Mr. F. C. Stokes, Secretary. Five students were present.

REGRETS:

Rev. A. P. S. Addison, Rev. D. C. Amos, Mr. A. C. Ashforth, Mr. R. F. Chisholm, Mrs. D. W. Haag, Mr. L. Macaulay, Rev. R. G. Oliver, Rev. H. W. Vaughan, Mr. W. L. Wheeler, Mrs. J. R. M. Wilson and Mr. C. F. Wood.

Mr. R. S. Mills occupied the chair.

PRAYER:

The meeting was constituted with a prayer by Professor W. O. Fennell.

IN MEMORIAM:

Dr. Moore announced that Miss Jessie Macpherson, for many years Dean of Women and Professor of Ethics, had died March 17th. A memorial would be presented to the Board at its next meeting paying tribute to the contribution of Miss Macpherson to the work of Victoria College. The Board stood for a minute of silent prayer.

The Secretary read the names of those listed above who advised that they were unable to be present.

MINUTES:

The Minutes of the previous meeting held on January 16, 1969 were approved as circulated on motion of Dr. Fidler and Mr. Collins-Williams.

BUSINESS ARISING FROM THE MINUTES:

The Secretary stated that any business arising from the Minutes would be dealt with later during the discussion of the items on the agenda.

CORRESPONDENCE:

The Secretary reported that a letter has been received from Mr. W. E. Ryan, the Superintendent of Buildings and Grounds, stating that all gates to the grounds had been closed from 5:00 p.m. Tuesday, December 24, 1968 until 8:00 a.m. Thursday, December 26, 1968 in accordance with the Board regulations.

Dr. Moore reported that a letter had been received from the National War Museum in Ottawa requesting permission to borrow the machine gun captured by the late Col. Thain MacDowell and his decorations awarded during World War I. Following a discussion it was moved by Mr. Lane and seconded by Mr. Thomson "that the Board consent to this request". Carried.

PRESIDENT'S ITEMS:

Dr. Moore presented the following items for consideration of the Board.

## (1) Resignations -

The resignation of Professor C. E. Rathf, effective June 30, 1969, to become Chairman of the French Department of York University. It was moved by Dr. Moore and seconded by Dr. Hodggets that the Board accept this resignation and forward congratulations to Professor Rathf. Carried.

The resignation of Professor Pierre Spriet, who has been on his second year of his leave of absence, to permit him to continue his academic career in France. It was moved by Dr. Moore and seconded by Dr. Hodggets "that the Board accept this resignation with reluctance and appreciation". Carried.

The resignation of Professor R. K. Arnold, former head of the German Department, who, having served part-time following the reaching of retirement age, now requests full retirement. It was moved by Dr. Moore and seconded by Dr. Hodggets "that the Board place Professor Arnold on full retirement effective July 1, 1969". Carried.

The resignation of Professor John Macpherson from the Chairmanship of the Department of Near Eastern Studies because of an incapacitating illness. Professor Macpherson has requested retirement benefits under the disability insurance plan. It was moved by Dr. Moore and seconded by Dr. Hodggets that Professor Macpherson's resignation be accepted and that he receive full salary to June 30, 1969, after which he would receive benefits under the Victoria University disability coverage". Carried.

Dr. Moore stated that Professor E. G. Clarke was to be acting Chairman of the Near Eastern Studies Department until June 30, 1969.

The resignation of Professor Millar MacLure as Chairman of the English Department, Victoria College, effective June 30, 1969, to permit him to accept the Chairmanship of the English Department of the Graduate School of the University of Toronto. It was moved by Dr. Moore and seconded by Dr. Hodggets "that the Board accept this resignation as Chairman with regret and extend congratulations to Dr. MacLure on his new appointment". Carried.

The resignation of Professor Rosalie Colie, a visiting Professor of English, who will not be continuing on the staff for the next academic year.

## (2) Appointment of Visiting Lecturers -

It was moved by Dr. Moore and seconded by Dr. Hodggets "that the Board appoint as visiting professors for the next academic year, Professor J. B. Trapp in the Department of English and Professor T. V. W. Reed in the Department of French". Carried.

## (3) Seasonal Appointments -

It was moved by Dr. Moore and seconded by Dr. Hodggets "that the Board appoint Mr. James Bouck at a salary of \$7,800 and Miss Jane Bell at a salary of \$7,000 as seasonal lecturers in the Department of Classics for the next academic year". Carried.



## (4) Leaves of Absence -

It was moved by Dr. Moore and seconded by Dr. Hodgetts "that the Board grant to Professor K. R. Thompson of the Department of Classics leave for 6 months beginning July 1, 1969.

It was moved by Dr. Moore and seconded by Dr. Hodgetts "that leave without salary be granted to Mr. C. A. Silber who expects to receive a doctoral fellowship grant from the Canada Council to complete his doctoral thesis". Carried.

## (5) Continuation of Appointments -

Dr. Moore moved, seconded by Dr. Hodgetts, "that (a) a second extension beyond retirement be granted to Miss Ruth Jenking; (b) that Mrs. G. R. Cook continue as a part time lecturer in English; (c) that Mrs. Jean O'Grady be reappointed as a part time lecturer with salary to be fixed later". Carried.

## (6) Appointments -

It was moved by Dr. Moore and seconded by Dr. Hodgetts "that Miss Alexandra Johnston be appointed to the permanent staff in the Department of English". Carried.

It was moved by Dr. Moore and seconded by Dr. Hodgetts "that Mr. William Glasco rejoin the staff of the English Department after two years leave of absence on a half time basis". Carried.

## (7) Gifts and Bequests -

It was moved by Dr. Moore and seconded by Mr. McGibbon "that the gifts and bequests be accepted by the Board and recorded with gratitude". Carried.

## Gifts - 1969

Jan. 24 Stephenson House	42.75	Forsyth-Peacock Mem. Burs. Fund
24 W. G. Tucker, G. C.	10.00	" " " "
29 Evangeline Shops Limited	500.00	P. K. Heywood Scholarship
30 Thorne, Gunn, Helliwell & Christenson	150.00	Thorne, Gunn, Helliwell & Christenson Scholarship
24 Rosedale United Church, Extra Mural Committee	250.00	Emmanuel College Burs. Fund
Feb. 6 Melrose United Church, Hamilton	300.00	Emmanuel College Grad. Assistantships
19 South River Lions Club	100.00	Forsyth-Peacock Mem. Burs. Fund
26 Mr. David Keane	10.00	" " " "
Mar. 4 Mr. Justice E. Moorhouse	100.00	Moorhouse Memorial Fund
4 Mrs. Dora Faber	5.00	" " " "
4 Mr. W. T. Swanson	10.00	" " " "
4 Mr. Hugh Jones	20.00	" " " "
4 Humber College, Queensway Campus	6.00	" " " "
4 Harold and Isabel Colter	10.00	" " " "
5 Mr. Harry W. Green	15.00	" " " "
5 Dr. and Mrs. S. S. Saetu	20.00	" " " "
5 Professor E. W. Nuffield	10.00	" " " "
5 Mr. F. W. Beales	25.00	" " " "
5 Mr. Nelson Hogg	15.00	" " " "

## Gifts - Cont'd

Mar. 5 Mr. Joji Hashimoto	20.00	Moorhouse Memorial Fund
6 Mr. Alex Moorhouse	30.00	" " " "
7 Mrs. L. A. Kivell	100.00	" " " "
7 Mr. Guy Perrault	12.50	" " " "
7 Mr. Roger Blais	12.50	" " " "
11 Mr. and Mrs. C. D. Rouillard	10.00	" " " "
11 Dr. M. St. A. Woodside	225.00	" " " "
12 Mrs. Carrie B. Clarke	20.00	" " " "
14 Mr. C. J. Knight	25.00	" " " "

## Bequests - 1969

Feb. 6 Alfred E. Gilroy Estate	426.90	Net Income
28 Margaret A. Evoy Estate	637.31	Estate Income
Mar. 12 Eva Myers Estate	2,243.31	Victoria College Unrestricted
19 O. Marshall Bartman Est.	3,000.00	George C. Pidgeon Scholarship

## REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. McGibbon reported as follows:

Mr. Chairman,

The Finance and Property Committee met on March 16th to consider matters arising since the last meeting of the Board.

Mr. Deacon reported that the Investment Sub-Committee would meet on April 2nd to consider revisions to the investment policy. The following short term investments were approved.

## Purchases

Royal Trust 100,000 for 21 days at 6.125%	due February 17, 1969
Royal Trust 100,000 for 113 days at 7.0%	due May 20, 1969

## Redemptions

Royal Trust 200,000 for 183 days at 6.25%	
Royal Trust 50,000 for 299 days at 6.5%	<i>Cancelled by action of the Finance Property Committee May 10, 1969</i>
Royal Trust 100,000 for 73 days at 6.375%	
Royal Trust 100,000 for 21 days at 6.125%	<i>25,000</i>

## Outstanding

Royal Trust 100,000 for 182 days at 6.25%	
Royal Trust 100,000 for 223 days at 6.25%	<i>Cancelled by action of Finance and Property Committee May 10, 1969</i>
Royal Trust 150,000 for 134 days at 6.81%	
Royal Trust 100,000 for 113 days at 7.0%	<i>25,000</i>

Other Securities Transactions completed from January 15, 1969 to March 18, 1969 -

## Stock Transaction

905 Shares of Imperial Oil Limited were split 4 for 1 resulting in 3620 shares.

It was agreed to subscribe to an additional 3125 shares of Bank of Montreal through the exercise of the Subscription Warrant No. W32274.

A bequest of \$2,243.31 was received from the Estate of Eva Myers. Miss Myers' bequest was for Victoria College.

It was agreed to increase the capital fund in the Mary Coyne Rowell Scholarship Fund from \$9,125.00 to \$10,000.00.

The President reported that the provincial grant would be increased by 5% for the next year and paid in 12 monthly instalments.

Your committee recommended that the library fee of \$10.00 be waived for special students for the current academic year since it had been omitted from the University of Toronto Arts and Science Calendar.

The Property Committee reprobudicated that there were several groups interested in renting or purchasing 92-94 Charles St. West. It was agreed to obtain further information before committing this property. It was also reported that the Toronto School of Theology had expressed an interest in renting 4 St. Thomas St. if it were available.

A report from the Ontario Hydro indicated that improvements should be undertaken to bring the wiring of the University Apartments up to a higher standard and the estimate of Manson Electric of \$5,788.00 for improvements at 8 St. Thomas St. was accepted.

Mr. McGibbon moved, seconded by Mr. Deacon, "that the securities transactions be approved". Carried.

It was moved by Mr. McGibbon and seconded by Mr. Arnp "that the Library fee of \$10.00 be waived for Special Students for the current academic year". Carried.

It was moved by Mr. McGibbon and seconded by Dr. Lautenschlaeger "that the fees for the awarding of the L. Th. in Emmanuel College be similar to those of other designated awards, i. e. an enrolment fee of \$10.00 and graduation fee of \$25.00". Carried.

Mr. McGibbon moved, seconded by Mr. Arnp, "that the report of the Finance and Property Committee be accepted". Carried.

#### REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

In the absence of Mr. Wheler, Mr. Stokes reported that a meeting of the Residences and Services Committee had been held to consider the recommendation of the Victoria College Council to change the title of the Office of the Senior Tutor to that of Dean of Men. As a result of this meeting, the Residences and Services Committee recommends to the Board of Regents "that the Office of Senior Tutor be known in the future as the Office of the Dean of Men". Carried.

Mr. Arnp stated that the Appointments Committee had considered the Council's recommendation and was in accord with the motion of the Residences and Services Committee. It was moved by Mrs. Wood and seconded by Mrs. Bennett "that the Board of Regents create the Office of the Dean of Men and that this office incorporate the duties of the Senior Tutor". Carried.

It was agreed that the duties of a Dean of Men should not be defined too closely, but left in broad terms to permit a new Dean freedom to work in areas where he could be of most assistance to students both in and out of the residences.

#### REPORT ON THE REVISION OF THE BY-LAWS:

Mr. G. D. Lane presented proposed amendments to the By-Laws in accordance with the principles outlined by the Victoria College Council and the President's Advisory Council.

The Board considered the proposed amendment to Section 3 of By-Law 11 concerning the appointment of Principals, Staff and Department Chairmen. There was a lengthy discussion concerning the amendments and no general agreement on the procedure for appointment of a Principal.


It was moved by Mr. Sissons and seconded by Mr. Earl "that a special meeting of the Board of Regents be called at an earlier hour of the day (rather than at 4:00 p.m.) to consider the principles raised by the By-Laws and that this discussion now end". Carried.

Mr. Arnp pointed out what he considered to be certain contradictions of terms and omissions in the proposed By-Law amendments.

It was moved by Mr. Earl and seconded by Mr. Collins-Williams "that the special meeting of the Board be a regular meeting of the Board including assessor members of staff but not open to the public". The motion was lost.

It was moved by Mr. Arnp and seconded by Mr. Deacon "that this meeting adjourn". Carried.

The meeting adjourned at 6:00 p.m.

  
R. S. Mills, Chairman

THE MINUTES OF A SPECIAL MEETING OF THE BOARD OF REGENTS  
HELD IN ALUMNI HALL AT 2:30 P. M. ON THURSDAY, MAY 15, 1969.

PRESENT:

Mr. R. S. Mills, Chairman, Mr. J. D. Arnp, Mrs. N. L. Bennett, the Hon. F. M. Case, Mrs. A. M. Clark, Mr. G. W. Collins-Williams, Mr. L. N. Earl, Mr. G. W. Edmonds, Professor R. H. Farquharson, Professor W. O. Fennell, Mrs. D. W. Haag, Dr. J. E. Hodgetts, Mr. G. D. Lane, Dr. E. S. Lautenschlaeger, Mr. L. Macaulay, Mr. D. W. McGibbon, Dr. A. B. B. Moore, Rev. R. G. Oliver, Mr. G. H. Sheppard, Mr. H. J. Sissons, Miss M. M. Slater, Mr. E. B. Thomson, Mr. F. A. Wansbrough, Mrs. J. R. M. Wilson, Mrs. R. W. Wood and Mr. F. C. Stokes, Secretary. In addition there were seven students and one member of the faculty present as observers.

Mr. Mills occupied the chair.

REGRETS:

Mr. R. F. Chisholm, Dr. V. T. Mooney, Mr. J. H. Rodd, Mr. W. L. Wheler and Mr. C. F. Wood.

PRAYER:

The meeting was opened by prayer by the Rev. R. G. Oliver.

MINUTES:

The Chairman requested that the Minutes of the previous meeting be deferred until the next regular meeting.

APPOINTMENT OF ASSESSOR MEMBERS:

Dr. Moore stated that Professor R. H. Farquharson has been elected from the faculty as an assessor member to replace Professor J. M. Robson who has been granted a leave of absence. The Board welcomed Professor Farquharson to the meeting.

PRESIDENT'S STATEMENT:

Dr. Moore reviewed the position of the Board with respect to the discussion on by-laws at the last meeting and pointed out that a further letter from the Teaching Staff had made clear that they were not requesting in camera discussion on all appointments by the Board but only of the academic staff. Dr. Moore explained that the Board should be concerned at this time with consideration of the By-Laws, and not with student representation, or academic appointments.

REPORT ON REVISION OF THE BY-LAWS:

Mr. Lane presented the proposed amendments to the By-Laws as prepared by the special ad hoc committee, a copy of which is attached in the minute book. Mr. Lane stated that, at the previous meeting of the Board, Section 3 of By-Law III had been repealed and Section (3) Principals (a) Duties had been approved. Following a discussion of (3)(b) Appointment: it was moved by Mr. Lane and seconded by Mr. Earl that this section now read as follows:

"The appointment of the Principal of a College shall be made by the Board. The President shall appoint a special advisory committee composed of not fewer than two members of the rank of associate or full professor in the College whose principal is to be appointed, and of one member of similar rank from the other College, the Chairman of the Appointments Committee and two other members of the Board, and three students from the College whose principal is to be appointed. The Committee shall recommend in writing to the President a candidate or candidates for the office in question. The President shall recommend a candidate to the Board and

and shall at the same time transmit to the Board the report of the Advisory Committee." The motion was carried.

Mr. Lane moved that Section III 3(c) be approved as drawn by the ad hoc committee. Carried.

It was moved by Mr. Lane and seconded by Dr. Arnp that By-Law IV be repealed and that new By-Law IV (Staff Appointments) be approved with the deletion of "the professors of" on page 2, line 3. Carried.

It was moved by Mr. Lane and seconded by Mrs. Wilson that revised By-Law IV (b) Tenure, etc., be approved. Carried.

It was moved by Mr. Lane and seconded by Mrs. Bennett that revised By-Law IV (c) Departmental Chairman (I) Duties: be approved. Carried.

It was moved by Mr. Lane and seconded by Mrs. Wilson that revised By-Law IV (c) Departmental Chairman (II) Appointment: be approved. Carried.

It was moved by Mr. Lane and seconded by Mr. Thomson that revised By-Law IV (c) Departmental Chairman (III) Term: be approved with lines 5 and 6 amended as follows: "A Chairman ceases to hold office at the end of the academic year in which he attains the age of 65." Carried.

It was moved by Mrs. Bennett and seconded by Mrs. Wilson that revised By-Law IV (d) Removal from office: be referred for further consideration by the President's Advisory Council. Carried.

REPORT ON GUIDELINES FOR OPENNESS:

Mr. Lane presented the report of the ad hoc committee on open meetings, a copy of which is attached to the minutes.

Each proposed regulation was considered in turn and the following action taken:

1. Right of Attendance
  - (a) moved by Mr. Lane, seconded by Dr. Lautenschlaeger and carried.
  - (b) moved by Mr. Lane, seconded by Mrs. Wilson and carried with the addition of "stating his reasons for wishing to attend" after "meeting", in line 3. Carried.
  - (c) moved by Mr. Lane and seconded by Mrs. Bennett and carried.
2. The Agenda
  - moved by Mr. Lane and seconded by Mr. McGibbon and carried.
3. Right to Participate
  - moved by Mr. Lane and seconded by Mrs. Bennett and carried.
4. In Camera Sitings
  - (a) moved by Mr. Lane and seconded by Mr. Sissons and carried.
  - (b) moved by Mr. Lane and seconded by Mr. Earl and carried with the word "non-member" replacing the word "spectators", line 3.
  - (c) moved by Mr. Lane and seconded by Mr. Wansbrough with line 1, page 3 amended to read, "Upon such a motion being made and seconded, and before debate, the Chairman shall delete unless otherwise directed by the Board" direct that the motion and the item in question be placed at the bottom of the agenda, etc." Carried.
5. Vote by Ballot
  - moved by Mr. Lane and seconded by Mrs. Bennett and carried.

6. Maintenance of Order

(a) and (b) moved by Mr. Lane and seconded by Mr. Cass and carried.

The last paragraph, page 3, was approved on motion of Mr. Lane and Mrs. Wilson with the insertion of 'advance between 'suitable' and 'notice'. Carried.

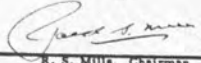
The first paragraph on page 4 was approved on motion of Mr. Lane and Mr. Wansbrough with sub-committee line amended to read committee. Carried.

The second paragraph on page 4, re: student assessor members was adopted on motion of Mr. Lane and Mr. Sissons and carried.

It was agreed on motion of Mr. Edmonds and Mr. Collins-Williams to defer for further consideration paragraph 3 on page 4. Carried.

Although the committee report did not consider additional faculty assessor membership, on the advise of Professor J. M. Robson, the Board took the following action. It was moved by Mr. Cass and seconded by Mr. Lane "that faculty assessor representation on the Board of Regents be increased appropriately to cover appointments to Board committees and that five faculty assessor members be appointed to the Board rather than three". Carried.

The meeting adjourned at 5:30 p.m.

  
R. S. Mills, Chairman

PROPOSED AMENDMENTS TO BY-LAWS

1. Repeal the existing section 3 of By-Law III and substitute the following:

(a) PRINCIPALS:

(a) Duties: The Principal of each College in addition to performing the duties assigned to him by Statute shall perform such administrative work for his College as may be assigned to him by the Board. The Principal of Victoria College shall act as head of the College in all academic matters arising out of the relationship between Victoria College and the Faculty of Arts of the University of Toronto.

(b) Appointment: The appointment of the Principal of a College shall be made by the Board. The President shall appoint a special advisory Committee <sup>of not less than</sup> ~~of not fewer than~~ <sup>three</sup> ~~five~~ members of the rank of associate or full professor in the College whose principal is to be appointed and of one member of similar rank from the other College.

The Committee shall recommend in writing to the President a candidate or candidates for the office in question. The President shall recommend a candidate to the Board and shall at the same time transmit to the Board the report of the Advisory Committee.

(c) Vice-Principals: A Vice-Principal of a College may be appointed in a manner similar to that prescribed for the appointment of a Principal. He shall have such duties as the Board may direct.

2. To repeal existing By-Law IV and substitute the following:

IV. STAFF APPOINTMENTS:

(a) All appointments to the teaching staff of either college and to the administrative staff of Victoria University shall be made by the Board on the recommendation of the President, but no appointment to the teaching staff

of either College shall be made until the Principal of such College shall have consulted with the President, and, in the case of Victoria College with the <sup>Chairman</sup> Professors of the Department concerned, or, in the case of Emmanuel College with the College Council, and until the result of such consultation has been reported to the Board. Appointments may be seasonal or permanent.

(b) Tenure: A member of the teaching staff of Victoria University acquires tenure when he or she is appointed to the permanent staff.

(c) Departmental Chairmen:

(i) Duties: The Chairman is the chief administrative officer of his Department and is responsible for the policy thereof to the President through the Principal of his College. He shall have due regard to the views of his colleagues and shall develop means of consultation with them by general meetings and otherwise as circumstances shall require.

(ii) Appointment: The Chairman shall be appointed by the President who, before so doing, shall receive and consider the recommendation of an advisory committee appointed by him under the chairmanship of the Principal of the College concerned. The advisory committee shall include not fewer than two senior members of the Department together with two representatives of closely related Departments in the College and two non-voting representatives from the discipline concerned, the last-mentioned not necessarily from Victoria University.

(iii) Term: A Chairman's normal term is five years and he may be re-appointed once if recommended by the Advisory Committee. A further re-appointment may be made if, in the opinion of the President, special circumstances exist which justify it. A Chairman ceases to hold office upon ~~reaching~~ <sup>attaining</sup> the age of 65 years.

(d) Removal from Office: All offices are held at the pleasure of the Board, but, nevertheless, the removal from office of any officer of the University or of a College or of any Chairman or of any member of the teaching staff having tenure should be accomplished in the same manner, as near as may be, as is prescribed for the making of an appointment to the office concerned.

Approved 15 May 1969

VICTORIA UNIVERSITYReport of the Board of Regents Ad Hoc Committee on  
Open Meetings

Following the approval by the Board of Regents of the principle of meetings of the Board being open to the members of the university community, your committee was appointed to consider the mechanics of implementing this decision. The committee consisted of Mr. G.D. Lane Chairman, Professor J. M. Robson from the Faculty, Miss Sandra Black from the student body and President Moore and Mr. Ralph Mills ex officio. Mr. Fred Stokes acted as Secretary. The committee proposes the following regulations to govern the conduct of meetings of the Board:

1. Right of Attendance:

- (a) Unless otherwise directed by the Board in accordance with these rules, meetings of the Board are open to members of the administrative staff, faculty, students and graduates of Victoria University.
- (b) Other persons wishing to be present at a meeting of the Board may apply to the secretary in writing not later than the day before the meeting. <sup>stating his reason for wishing to attend.</sup> The granting or withholding of permission in such cases is in the discretion of the Chairman.
- (c) Notwithstanding items (a) and (b) above, no person not being a member or assessor member of the Board has the right to be present if the session is being held in camera.

2. The Agenda:

Any person not being a member of the Board but being entitled to be present at Board Meetings under the policy of openness may apply to have an item placed on the Agenda of the Board by application to the Secretary not later than the day prior to the date of the Meeting. The placing of any item on the Agenda is in the discretion of the Chairman.

3. Right to Participate:

No person not being a member or assessor member of the Board shall address the Board unless sponsored by a member or assessor member. A person so sponsored shall be heard unless the Board by resolution decides otherwise.

4. In Camera Settings:

- (a) Unless otherwise ordered by the Board, the Board shall sit in camera to deal with the following matters:
- (i) Salaries and promotions of individuals;
  - (ii) Proposed new appointments to the administrative staff or to the faculty;
  - (iii) Proposed property acquisitions or sales if the nature of the matter requires it;
- (b) The items referred to in paragraph 4 (a) above shall normally be placed first on the agenda and dealt with by the Board before ~~non-members~~ <sup>non-members</sup> are permitted to enter the meeting.
- (c) Any member of the Board may move at any time that the item then being considered shall be considered in camera. Such

a motion is debatable. Upon such a motion being made and <sup>and before debate</sup> seconded, the Chairman shall ~~(unless otherwise directed by the Board)~~ <sup>the motion and placed on the</sup> direct that the item in question be ~~scrapped~~ <sup>placed on</sup> the bottom of the agenda and the Board shall deal with all items as to which no such motion has been made before dealing with the item in question. Notwithstanding the result of the vote on any such motion, the Chairman may nevertheless adjourn the discussion of the item in question to a future meeting unless the Board by the affirmative vote of two-thirds of the members present directs that the item should stand for immediate discussion.

5. Voting by Ballot:

At the request of any Board member any vote shall be taken by ballot.

6. Maintenance of Order:

- (a) All persons present shall come to order when so directed by the Chairman.
- (b) The Chairman may suspend or adjourn any meeting at which order has been lost without any motion therefor and without putting any question.

The Committee recommends that suitable <sup>advance</sup> notices of meetings be published from time to time in the Victoria Reports, the Strand and elsewhere as may be advisable.

The Committee recommends to each ~~sub~~-committee of the Board that it consider at its next meeting whether or not to adopt a policy of open meetings in the light of the policy of the Board itself and the views of the Presidents Advisory Council.

A matter which seems to us to be closely related to the question of open meetings is that of assessor members. At present, faculty assessor members sit on the Board but not on its committees; the reverse is true of students. As meetings of the Board are to be open, there seems to be no reason why students should not be assessor members of the Board. We recommend that a total of seven student assessor members be appointed from the student body of the Colleges.

It appears that student assessor members have been appointed only to the Residence and Services Committee. We recommend that when student assessor members have been appointed to the Board they serve on committees as do full members, subject to the stipulation that no such assessor member shall be required to make nor shall he make any report to any person or body of persons as to any confidential matters dealt with by the Committee.

Professor Robson felt it was not necessary to consider the question of additional faculty assessor members at this time.

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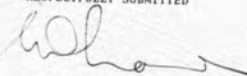
DISSENTS

Miss Black dissents from the inclusion of promotions of individuals in item 4 (a) (i).

Professor Robson would have added reference to dismissals to item 4 (a) (i)

Professor Robson wishes to reserve the position of the faculty on the matter of whether students should be appointed to all Committees.

RESPECTFULLY SUBMITTED



G.D. Lane,  
Chairman.

7th March 1969.

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS  
OF VICTORIA UNIVERSITY HELD IN ROOM 205 OF THE ACADEMIC  
BUILDING AT 4:00 P.M. ON TUESDAY, JUNE 3, 1969

PRESENT:

Members: Mr. R. S. Mills, Chairman, Rev. D. W. Amos, Dr. J. D. Arnup, Mr. A. C. Ashforth, Mrs. N. L. Bennett, the Hon. F. M. Cass, Mrs. A. M. Chalk, Mr. G. W. Collins-Williams, Dr. C. E. J. Cragg, Dr. J. P. Davey, Dr. R. H. N. Davidson, Mr. L. N. Earl, Mr. G. A. Fallis, Dr. F. P. Fidler, Mrs. D. W. Haag, Dr. J. E. Hodgetts, Dr. E. S. Lautenschlaeger, Mr. L. Macaulay, Mr. D. W. McGibbon, Dr. V. T. Mooney, Dr. A. B. B. Moore, Rev. R. G. Oliver, Miss M. M. Slater, Mr. F. A. Wansbrough, Mrs. J. R. M. Wilson, Mr. C. F. Wood and Mr. F. C. Stokes, Secretary.

Assessor Members: Professor R. H. Farquharson, Professor W. O. Fennell, Professor F. E. Sparshott, Professor J. S. Wood, Miss S. Black, Mr. W. Collier, Mr. S. Grant - a total of 34.

Mr. R. S. Mills occupied the chair.

PRAYER:

The meeting was opened with prayer by Principal E. S. Lautenschlaeger.

RESOLUTION:

Dr. Moore presented the following resolution prepared by Professor Sparshott with respect to the late Miss Jessie Macpherson:

BE IT RESOLVED that this Board deeply regrets the death on March 17, 1969, of Jessie Macpherson, Professor Emeritus of Ethics and former Dean of Women of Victoria University.

Jessie Hall Knox Macpherson was born on May 11, 1900, at Acton, Ontario. Her parents were the Rev. Hugh A. Macpherson who was Minister of Chalmers Presbyterian Church in Toronto from 1903 until his death in 1914, and Margaret Laird Macpherson. After attending Dewson Street Public School and Oakwood Collegiate Institute in Toronto, she entered the Honours Course of Philosophy, English and History at University College, University of Toronto, graduating in 1923. After a year in the Ontario College of Education she was appointed Girls' Work Secretary of the Ontario Religious Council, and in 1932 Girls' Secretary of the Religious Education Council of Canada. Two years later she accepted the post of Dean of Women of Victoria University. This position had been left vacant since the retirement of Margaret Addison in 1931, Dr. Norma Ford serving as Acting Dean; thus when Dr. Macpherson retired from the Deanship in 1963, Victoria had had only two Deans of Women in sixty years. In 1936 she was appointed Lecturer in the Department of Ethics, taking her M.A. in Philosophy in 1937 and her Doctorate in 1944 with a thesis on the Realism of G. E. Moore. She continued to teach in the Department until her retirement in 1947 and was appointed Professor Emeritus in 1968. Her later years were complicated by a number of ailments and accidents; but these were not permitted to daunt her spirit or inhibit her activities, and just two days before her fatal heart attack she was able to entertain a number of her friends with all her habitual wit, dignity and charm.

In extent and quality alike, Dr. Macpherson's influence on the life of Victoria challenged description and defies exaggeration. As Dean of Women she did not hold to the view, then fostered by some of her calling, that tyranny and pecksniffery were the only alternatives to anarchy and licence. Convinced that a due regard for the claims of duty and propriety does not require one to ignore or deny the complexities of his own mind and body, she established a tradition of enlightened decorum that made her widely known and respected. In doing so she abandoned the system then common in undergraduate residences, of rigid enforcement of stringent rules, and relied more on the judgement and integrity of the young women themselves.



In personal relations her natural reserve made her somewhat hard to approach. Students were often disconcerted and even intimidated by the directness and perceptiveness with which the Dean penetrated their illusions and evasions. But these who overcame these obstacles and brought their problems to her were well rewarded by the warmth of her interest and the depth of her understanding.

Her championing of the standards of civility took visible shape in her influence on the design of the new Wymalwood Union and of Margaret Addison Hall, two buildings which, the former by the elegance of its appearance and the latter by the convenience of its appointments, served by their example to mitigate the otherwise shameful architectural record of the University of Toronto in this century. Recognizing that studia and mores should be tempered with sweetness and light, and using techniques of persuasion in which she had no equal and had alas left no successors, she contrived to adorn the new residence with well chosen specimens of the handwork of Canadian artists. In music, she was active outside as well as inside the University; after many years as a member of the Mendelssohn Choir she played an important part in the affairs of the Women's Musical Club and was a prominent and valued member of the City's musical community.

From the abstract given of Dr. Macpherson's career it will be evident that purely academic concerns necessarily played a secondary role in her life, and it was not until her retirement from the Deanship that she had leisure to join the faculty of the School of Graduate Studies. As an undergraduate teacher, her uncompromising intellectual honesty made a profound and sometimes chilling impression on students more accustomed to vague enthusiasm.

Her intellectual allegiance was divided between Sigmund Freud and the Cambridge philosopher G. E. Moore, two analysts of very different sorts. It seems a strange combination until one reflects that the two are united by the very quality they shared with Dr. Macpherson herself: an unrelenting opposition to pretence and pretension, to humbug and obscurantism, and to all vulgar shams; and an unwavering devotion to truth and to the values of civilisation. Dr. Macpherson's cool and realistic honesty of mind combined with quiet personal warmth to form a personality of rare distinction.

Dr. Moore moved that the resolution be adopted and incorporated in the minutes. The motion was seconded by Professor Sparshott and carried.

#### ASSESSOR MEMBERSHIPS:

Dr. Moore stated that the assessor members for this meeting were Miss S. Black, Mr. W. Collier, Mr. J. Elton and Mr. S. Grant representing the student body, and Professor F. E. Sparshott representing the academic staff.

#### REGRETS:

The Secretary reported that the following members had sent their regrets at their inability to be present: Mr. R. F. Chisholm, Very Rev. A. J. McQueen, Mr. G. H. Sheppard, Mr. H. J. Sissons, Mr. E. B. Thomson, Mr. W. L. Whaler and Mrs. R. W. Wood.

#### MINUTES:

The Chairman announced that the minutes of the special meeting held May 15 to consider the revision of the by-laws had not been circulated and therefore the adoption of these would be left until a later meeting. It was moved by Mr. Cass and seconded by Dr. Davidson that the minutes of the last regular meeting held on March 20, 1969 be adopted as circulated. Carried.

#### CORRESPONDENCE:

The Secretary reported that a letter had been received from Miss Carol Macpherson, Assistant to the Dietitian, Burwash Hall, thanking the Board for the flowers sent at the time of the death of her father.

Dr. Moore reported that two letters had been received from the Victoria Chapter of the Association of the Teaching Staff concerning staff appointments and representation on the Board and that these would be circulated to the members for consideration at the next meeting of the Board.

#### REPORT OF THE APPOINTMENTS COMMITTEE:

Dr. J. D. Arup moved that the Board meeting go into 'in camera' session. The motion was seconded by Dr. Davidson and carried. Dr. Arup then requested that Dr. Moore and Dr. Hodgetts withdraw while the Board considered the recommendation of the Appointments Committee on the appointment of a new President. The report was as follows:

Following the intimation of President Moore that he wished to resign as President effective June 30th, 1970, the matter of making recommendations to his successor was referred to the Appointments Committee. As previously reported to the Board, an advisory group was constituted consisting of Dr. J. D. Arup, Mrs. D. W. Haag and Dr. R. H. N. Davidson representing the Board of Regents, Professor A. R. Harden and Professor F. E. Sparshott representing the staff of Victoria College, Professor C. D. Jay representing the students of Victoria College, and Mr. Alex Bostock representing the students of Emmanuel College. The staff and student representatives were respectively chosen by the staff and students themselves.

Since the committee was requested to give priority to making recommendations concerning the appointment of a Dean of Men, the advisory group did not have its first meeting until April 11th, 1969. At this meeting it was her name of Principal Hodgetts as the outstanding nominee for the post of President. The committee discussed several other names and requested the Chairman to confer with President Moore, who had carefully refrained from making any suggestions to the committee up to that time.

The Chairman therefore discussed the matter at length with President Moore and discussed also the alternative names. President Moore was strongly in favour of the recommendation of Principal Hodgetts, having regard to many factors and problems which face the university in the immediate future. He strongly praised the work which Principal Hodgetts had done during his term as principal and his broad knowledge of current university problems and his good relationship with staff, students and the Board.

The advisory group met again on April 17th at which time it unanimously recommended that the name of Principal Hodgetts be put forward for appointment as President. The Chairman accordingly discussed the matter at length with Principal Hodgetts, who while asking time to consider the matter further, expressed certain views which are material to the recommendation made by this report, as follows:

1. The appointment of a president should be for a fixed term. In the present troubled times in university circles, a person could not physically and mentally cope with the job and do it properly for more than a few years at a time, while involving only a term of four years as president, would mean that he would have been seven years in administration work at Victoria. It was agreed that the matter would be reviewed well in advance of the end of the four-year term with the idea that some short extension might be acceptable to both sides, but if being understood that neither side was committed to an extension.

2. Dr. Hodgetts is supervising some uncompleted research work in the Department of Political Science and also has an entitlement to sabbatical leave equivalent to a half year on half salary. As a member of the Committee on University Government he has undertaken work with that committee through a substantial part of the summer of 1969. He expressed the view that it would be in his interest and in that of Victoria University that if he were to become president on

July 1st, 1970, he should take leave of absence as principal for the period, January 1st to June 30th, 1970. During part of this time he would complete his work with the Department of Political Science and he would then be able to enter into his duties as president with a clean slate and with refreshed body and mind.

3. He expressed a desire to maintain some contact with teaching, if appointed president, and was informed by the Chairman that in the advisory group both staff and students had expressed similar views.

A meeting of the Appointments Committee was held on May 5th to consider the recommendations of the advisory group. The Chairman of the Board was present. The Appointments Committee unanimously agreed with the recommendation of the advisory group and now recommends to the Board of Regents the appointment of Principal J. E. Hodgetts as President of Victoria University for a term of four years commencing July 1st, 1970, and further recommends that Principal Hodgetts be granted leave on full salary for the period, January 1st to June 30th, 1970.

This proposed recommendation was communicated to the Board of Colleges and has been considered by the Executive of that Board. Dr. H. W. Vaughan has written to the Chairman of the Appointments Committee stating in part as follows:

"I am happy to report to you that Dr. Hodgetts's candidature carries the endorsement of the Board of Colleges and I am certain that the choice is a most felicitous one."

Dr. Arnap moved the adoption of the report and that the Board appoint Dr. J. E. Hodgetts, President of Victoria University, for a term of four years commencing July 1st, 1970 and that Dr. Hodgetts be granted leave at full salary for the period January 1 to June 30, 1970. Dr. Davidson seconded the motion. The motion was adopted unanimously and Dr. Davidson and Dr. Moore were invited to return to the meeting. Dr. Hodgetts and Dr. Davidson standing ovation and Dr. Moore recorded his complete concurrence in the appointment of his successor.

It was moved by Mr. McGibbon and seconded by Mr. Amos that the meeting return to full session. Carried.

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. McGibbon reported as follows:

Mr. Chairman:

Your committee met on May 30, 1969 to consider the report of the Budget Committee, the Investment Committee and the Property Committee.

It was reported that additional payments totalling \$2952.34 and \$93.43 had been received from a further distribution of the Rowell Estate. Mrs. Wilson reported on the condition of the landscaping and suggested further attention be given to the permanent planting, particularly around the Library and Burwash Hall. Mr. Wansborough reported on behalf of the Budget Committee and discussed in detail anticipated changes in both income and expenditure. The Budget, which indicates a deficit of \$294,230 (as opposed to an anticipated deficit in 1968-69 of \$325,250), was accepted by your committee.

The following investment transactions were approved.

#### Short Term Investment Transactions

##### Purchases

Royal Trust	50,000	for 21 days at 6.42%	due April 15, 1969
Royal Trust	50,000	for 91 days at 7.35%	due June 24, 1969
Royal Trust	100,000	for 45 days at 6.875%	due May 15, 1969
Royal Trust	100,000	for 61 days at 7.0%	due June 20, 1969
Royal Trust	150,000	for 61 days at 7.0%	due July 21, 1969

#### Redemptions

Royal Trust	100,000	for 182 days at 6.625%
Royal Trust	100,000	for 213 days at 6.625%
Royal Trust	150,000	for 134 days at 6.81%
Royal Trust	100,000	for 113 days at 7.0%
Royal Trust	50,000	for 21 days at 6.42%
Royal Trust	100,000	for 45 days at 6.875%

#### Outstanding

Royal Trust	50,000	for 91 days at 7.35%
Royal Trust	100,000	for 63 days at 7.0%
Royal Trust	150,000	for 61 days at 7.0%

#### Stock Transactions

##### Purchases

2,750	Shares	Alcan Aluminum Limited, cost	92,195.97
3,000	"	MacMillan Bloedel Limited, cost	110,342.73
500	"	Noranda Mines Ltd., cost	18,200.00
1,390	"	Steel Company of Canada Ltd., cost	37,240.31
5,000	"	Union Gas Co. of Canada Ltd., cost	77,806.50

##### Sales

			Proceeds	Gain or (Loss)
400	2nd Pref. Shares	Aluminum Co.		
1,300	4 1/2%	Anglo Canadian Pulp & Paper	14,024.48	(1,325.52)
75	\$2.50	Argus Corp.	20,389.94	(410.06)
2,000	4.84%	B.C. Telephone	2,581.22	(118.78)
5,475	"	Canadian Imperial Bank of Commerce	34,931.92	(9,068.08)
1,300	5 1/2%	Canadian Western	121,125.14	91,406.84
650	\$1.75	Natural Gas	19,245.71	(4,479.29)
200	"	Chemcell Ltd.	16,292.41	42.41
		Goodyear Tire & Rubber Co.	7,109.76	(690.24)
3,300	6%	Imperial Tobacco	13,382.00	(4,355.50)
150	\$2.40	Loblaw Companies	4,888.12	(511.88)
450	5%	Pembina Pipe Line	20,050.87	(649.13)
250	5% Series A	St. Lawrence Corp.	16,124.38	(3,550.62)
200	4 1/2% Pref.	Traders Group	11,054.12	(945.88)
100	6%	Union Gas	4,655.25	(144.75)
1,200	Com.	H. Walker Gooderham & Worts	50,476.44	8,926.44

It was noted that the previous investment transaction report should be amended with respect to the purchase of Royal Trust \$50,000 for 93 days at 6.5%. The former report indicated this amount incorrectly at \$100,000.

The following Property items were considered.

(1) Approval was given to rent the building at 4 St. Thomas St. to The Toronto School of Theology and to Crossroads Africa.

(2) The Bursar was requested to investigate further the proposal of Mr. R. H. Nicholls to lease the properties 92-94 Charles St. West.

(3) A letter received from Markborough Properties inquiring about property development was referred to the Property Committee for further study.

All of which is respectfully submitted.

D. W. McGibbon.

Mr. McGibbon moved that the report be adopted. The motion was seconded by Dr. Arup and carried.

#### REPORT ON THE BUDGET FOR 1969-70:

Mr. McGibbon presented the proposed budget for the 1969-70 fiscal year and explained the following items which deviated from the normal pattern:

##### 1. Income

- (a) Library income was expected to increase from \$25,625 to \$51,000, the result of a proposed increase of \$10 in the student library fee.
- (b) The teaching grant of \$6,000 from Covenant College would no longer be available as Covenant College would not be affiliated with Emmanuel College in the future.
- (c) The formula for the grant for teaching in the graduate school had been doubled and this increased the grant from this source to \$160,000.
- (d) Endowment income for operating purposes had been increased by \$150,000 representing the new policy of transferring a sum equal to 8% of the market value of investments from the Investment Reserve fund.

The total estimated operating income amounts to \$2,497,440.

##### 2. Expenditures

- (a) The Academic salary account for Victoria College was increased by \$113,500 to maintain parity with the University of Toronto salary scale which is as follows:

Lecturer	\$ 8,200	- effective floor \$ 8,600
Assistant Professor	10,000	- effective floor 10,500
Associate Professor	12,300	
Professor	16,500	

- (b) The academic salary account for Emmanuel College, while providing similar increases to those on the Victoria staff, decreased by \$1,300 reflecting the retirement of one staff member and the transfer of part of another staff salary to the Toronto School of Theology. A grant of \$10,000 for the new School of Theology was included as a new expenditure this next year.
- (c) Plant Maintenance wages were increased by 25% through the adoption of a wage scale similar to that in effect at the University of Toronto.
- (d) Increased payments to staff on retirement allowance and the addition of Buildings and Grounds staff to a contributory Pension Plan plus the payment of the health insurance premiums for all staff increased these expenditures by \$60,900.

The total expenditures were anticipated as \$2,791,670 producing a deficit of \$294,230.

After answering a number of questions from Board members, Mr. McGibbon moved that the Library fee for regular and special students of Victoria College be increased from the current \$10.00 to \$20.00 for 1969-70. The motion was seconded by Dr. Arup and carried.

Mr. McGibbon moved that the prepared budget for 1969-70 be approved. The motion was seconded by Mr. Wansbrough and carried.

#### REPORT OF THE TRUSTEES OF THE PENSION PLAN:

Mr. McGibbon reported on behalf of the Trustees of the Pension Plan stating that the auditors' report had been received and a copy of their statement would be filed with the minutes.

The Trustees also recommended the following amendments to the Plan which were also approved by the insuring company.

##### Amendment B

In consideration of the request of Victoria University, Toronto, Ontario, the Victoria University General Pension Plan as effective July 1, 1966, which forms part of Group Annuity Policy NS-4433, is hereby amended as follows:

##### SECTION 3 - Who Are Eligible

Delete requirements 5 and 6.

##### SECTION 10 - Termination of Service

Delete the second paragraph and in its place insert the following:

If a participant is under age 45 or had completed less than 10 years service with the University at the date of termination of service, he may, by written election to the insurer prior to the date on which the annuity becomes payable, surrender his rights to an annuity and receive a single cash payment equal to the accumulation of his own contributions with interest at 4%.

The amendment shall take effect on July 1, 1966.

Mr. McGibbon moved that the report of the Trustees be approved, the auditors' report accepted and the amendments to the pension plan be adopted. The motion was seconded by Mrs. Wilson and carried.

#### PRESIDENT'S ITEMS:

Dr. Moore stated that all new Appointments, Leaves of Absence and Promotions had been written into the budget and therefore the salaries and benefits had been approved in the acceptance of the budget. The staff changes proposed July 1, 1969 are as follows:

##### (1) New Appointments

Dr. W. David Shaw to be Associate Professor,	Department of English
Mr. J. W. Boake, (Sessional) Lecturer,	Department of Classics
Miss J. E. Bell, (Sessional) Lecturer, (part time)	Department of Classics
Mrs. G. R. Cooke, (Sessional) Lecturer, (part time)	Department of English
Dr. Alan T. Davies, (Sessional) Lecturer,	Department of Religious Studies
Mr. Roger Hutchinson, (Sessional) Lecturer,	Department of Religious Studies
Mr. Aubrey Rosenburg, (Sessional) Lecturer,	Department of French
Mr. Albert Pieterams, (Sessional) Lecturer,	Department of Nr. Eastern Studies
Mr. J. Heath, (Sessional) Lecturer,	Department of English
Mrs. W. O'Grady, (Sessional) Lecturer, (part time)	Department of English
Mr. Michael Krauss, (Sessional) Lecturer,	Department of Ethics

##### Visiting Professors 1969-70

Mr. J. B. Trapp,	Department of English
Mr. T. B. W. Reid,	Department of French

Dr. Moore moved that these appointments be approved. Dr. Hodgetts seconded the motion which was carried.

##### (2) Leaves of Absence - Victoria College

Professor K. Thompson, Department of Classics, half year at full salary.  
Professor J. M. Robson, Department of English, half year at half salary.

Professor P. M. Hughes,	Department of English,	full year at half salary.
Mr. C. A. Silber,	Department of English,	full year without salary.
Professor J. A. Graff,	Department of Ethics,	full year at half salary.
Professor B. S. Merrilees,	Department of French,	half year at full salary.
Professor E. G. Clarke,	Department of Near Eastern Studies,	full year at half salary.

Dr. Moore moved, seconded by Dr. Hodgetts, that these leaves be granted. Carried.

(3) Extension of Teaching Appointment

Miss Ruth Jenking, Department of English, for an additional and final year's extension following her normal retirement. It was moved by Dr. Moore, seconded by Dr. Hodgetts and carried.

(4) Resignations

Professor C. E. Rathé,	Department of French,	to join the staff of York University.
Professor Pierre Speigt,	Department of French,	to continue teaching in France.
Mrs. Laura Braswell,	Department of English,	to continue study in England.

It was moved by Dr. Moore and seconded by Dr. Hodgetts that these resignations be accepted with regret. Carried.

(5) Full Retirement

Dr. Moore stated that Professor W. H. Trethewey and Professor R. K. Arnold would go on full retirement effective July 1, 1969.

(6) Promotions: (a) To Permanent Staff

Mrs. C. E. Rathé,	Assistant Professor,	Department of French
Miss Alexandra Johnston,	Assistant Professor,	Department of English

It was moved and seconded by Dr. Moore and Dr. Hodgetts that these appointments be confirmed. Carried.

(b) To Acting Chairmanship

Professor F. D. Hoeniger	to be acting Chairman of the Department of English for 1969-70.
Dr. E. J. Revell	to be acting Chairman of the Department of Near Eastern Studies for 1969-70.

It was moved by Dr. Moore and seconded by Dr. Hodgetts that these appointments be confirmed. Carried.

(c) To Full Professor from Associate Professor

Dr. K. O. Kee,	Department of English
Dr. W. T. McCready,	Department of Spanish
Dr. D. E. Bouchard,	Department of French.

(d) To Associate Professor from Assistant Professor

Dr. C. D. E. Tolton,	Department of French
Dr. R. A. Taylor,	Department of French
Dr. J. A. Graff,	Department of Ethics
Dr. J. A. Carscallen,	Department of English
Dr. B. S. Merrilees,	Department of French
Dr. J. A. McClelland,	Department of French
Dr. R. M. Freeman,	Department of Religious Studies
Dr. E. N. Buratynsky,	Department of French
Dr. P. A. R. Bouissac,	Department of French

(e) To Assistant Professor from Lecturer

Dr. M. T. Thornton,	Department of English.
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also Messrs. Boake, Hess and Seliger when Ph. D. is awarded.

It was moved by Dr. Moore and seconded by Dr. Hodgetts that these promotions be confirmed. Carried.

(7) Leave of Absence - Emmanuel College

It was moved by Dr. Moore and seconded by Dr. Lautenschlaeger that Professor C. D. Jay be granted a leave of absence to become Director of the new Toronto School of Theology, effective July 1, 1969. (Dr. Jay will continue some teaching responsibility in Emmanuel and Victoria will continue to pay 1/3 of his salary and other benefits.) Carried.

(8) Appointment - Emmanuel College

It was moved by Dr. Moore and seconded by Dr. Lautenschlaeger that Rev. R. O. Reid be appointed a Special Lecturer in Christian Education in Emmanuel College for 1969-70. Carried.

TORONTO SCHOOL OF THEOLOGY:

Dr. Moore stated that a new cooperative School of Theology was to be established on July 1, 1969 with offices at 4 St. Thomas St. The school would be supported by grants and teaching assistance from St. Michael's College, Emmanuel College, Knox College, Trinity College, Wycliffe College, Regis Seminary and St. Augustine's Seminary. The school would begin by teaching theological students of the participating institutions in courses common to all.

Dr. Moore moved, seconded by Dr. Lautenschlaeger, "that this Board approve in principle the cooperation of Emmanuel College within the Toronto School of Theology for the year 1969-70". Carried.

COUNCIL OF EMMANUEL COLLEGE:

Dr. Moore reported that the Council of Emmanuel College had agreed to discontinue the affiliation of Emmanuel College with Covenant College, to permit Covenant College to enter into a new teaching program in cooperation with the Anglican Women's Training College.

It was moved by Dr. Moore and seconded by Dr. Lautenschlaeger that this Board confirm the action of the Emmanuel College Council. Carried.

STUDY COMMITTEE ON UNIVERSITY GOVERNMENT:

The President stated that the President's Advisory Council had requested that the Board set up a study committee on University Government, the committee to be composed of three Board members including the President, three members of the faculty and three students.

It was moved by Dr. Moore and seconded by Dr. Arnp "that the Board approve this study and the Chairman select the two members of the Board to serve on this committee". Carried.

GIFT OF SCULPTURE:

The President stated that Mr. Sorel Errog had offered to give to Victoria University one of his bronze sculptures entitled "Ceremonial Figure" in memory of Miss Jessie Macpherson. Dr. Moore moved, seconded by Dr. Hodgetts, that the Board accept with gratitude this generous gift and that it be erected on the campus. Carried.

CANADA COUNCIL GRANT:

Dr. Moore reported that the Canada Council had made a grant to the Victoria College Library of \$16,000 for the purchase of library research collections.

GIFTS AND BEQUESTS:

1969			
March 20	Mrs. R. E. Deane	10.00	Moorhouse Mem. Fund
	Mrs. A. M. Clarke	25.00	" " "
21	Mrs. R. Fennell	25.00	" " "
	Mrs. A. S. Edhorn	25.00	" " "
24	Sun Life Assurance Co.	131.94	Class of 1916 Scholarship
26	Board of Colleges	4,000.00	Inst. for Pastoral Clinical Training
	Mr. G. A. Fallis	25.00	Emmanuel Coll. Sustaining Fund
	Miss Mabel A. Skinner	200.00	Emmanuel Coll. Burs. Fund
28	The Canada Council	3,000.00	Professor F. J. D. Hoeniger
April 1	Sir Jos. Flavelle Est.	550.00	Victoria University Library
8	Mr. and Mrs. Bruce Vance	100.00	E. J. Pratt Library
10	Rev. A. Wilbur Lang	100.00	Clinical Pastoral Educ. Burs.
	Miss Marion Walwyn	10.00	Victoria College Burs. Fund
15	Rev. G. G. D. Kilpatrick	50.00	Emmanuel College Prize
16	Governors of the U. of T. School of Graduate Studies	11,349.50	Varsity Fund to end of March
21	Miss B. L. Moorhouse	120,703.00	Grant
	Mr. J. E. Mitchell	50.00	Moorhouse Mem. Fund
24	Dr. A. W. Bond	25.00	E. Wray Mitchell Mem. Fund
28	The Canada Council	100.00	Margaret W. Bond Mem. Fund
30	A.S.G.A.	5,331.00	Academic Building
May 2	Mr. D. M. Cutler	200.00	Victoria College Burs. Fund
12	National Trust Co.	300.00	Emmanuel College Library
14	E. M. Barber Est.	300.00	E. R. Wood Memorial Schol.
14	Rev. John Macpherson	425.00	Ethel Treble Barber Schol.
28	Mrs. C. C. Alton	100.00	Forsyth-Peacock Mem. Burs. Fund
28	Governors of the U. of T.	200.00	Religious Knowledge Award
30	J. W. Billey Est.	12,448.00	Varsity Fund to April 30
June 2	Jr. Council of Victoria College Alumnae Assoc.	425.00	Emmanuel Coll. Burs. Fund
		200.00	Centre for Reformation & Renaissance Studies

Bequests

March 19	G. Marshall Bartman Est.	3,000.00	Geo. C. Pidgeon Schol.
28	Vancouver Foundation	7,383.84	Guy Flavelle Mem. Fund
April 16	Josephine J. MacCallum Est.	2,618.18	Estate Income
May 28	Mary Coyne Rowell Est.	93.43	Estate Income
	N. W. Rowell Est.	2,952.34	Estate Income
30	K. V. R. Large Est.	49.38	Estate Income
June 2	Blanche B. Hume Est.	5,600.00	Estate Income

Dr. Moore moved that the above list of Gifts and Bequests received since the last regular meeting of the Board be accepted and recorded in the Minutes. The motion was seconded by Mr. McGibbon and carried.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

In the absence of Mr. Wheeler, the Bursar presented the following report:

Mr. Chairman:

The Residences and Services Committee met on April 8, 1969 and again on April 22, 1969. The first meeting was convened to consider an extension of the limitation of the hours when ladies may be introduced into the Men's Residences. After a lengthy discussion, it was agreed to extend the hours as requested by the Men's Residences Council for the fall term of 1969-70 as a trial period.

On April 22nd the proposed budget for the Residences and Services operations for the next fiscal year was considered. Because of substantial

increases in the wage scales, a deficit of \$51,900 was indicated in the Residence operation and \$8,100 in the Students Union operation. To continue the current standard of service without a change in the fee schedule, a number of areas were explored where services might be reduced. It was agreed that a change in the fees charged would have to be instituted and Mr. Wheeler was empowered to establish a new fee schedule, after consulting with representatives of the Women's and Men's Residences. The new rates for 1969-70 were later established at \$975.00 for the Women's Residence and \$1,015.00 for the Men's Residence.

It was also agreed to collect the Men's Residence Council fee of \$5.00 along with the Residence fee. Because of confusion with the first year Arts deposit fee charged last year by the Faculty of Arts and Science, it was decided to increase the required residence deposit fee from \$25.00 to \$35.00 for the next academic year.

All of which is respectfully submitted.

The report was adopted on motion of Dr. Mooney and Mrs. Bennett and carried.

APPOINTMENT OF DONS FOR MEN'S RESIDENCES:

Dr. Moore presented the following for appointment as Dons in the Men's Residence for the next academic year.

Mr. J. H. Stampler	North House
Mr. P. D. Middleton	Gate House (re-appointment)
Mr. P. J. Young	South House
Mr. F. A. Fraser	Ryerson House (re-appointment)
Mr. A. M. Tweedy	Nelles House
Mr. R. I. Smith	Caven House
Mr. J. Dumont	Gandier/Bowles Houses
Mr. J. I. MacMillan	Science Don

The appointments were approved on motion of Dr. Mooney and Mrs. Bennett. Carried.

INCIDENTAL FEES:

(1) The Bursar reported that the V.C.U.C. had requested the incidental fee collected by the Board to finance student activities be increased by \$2.00 per student for the next academic year.

It was moved by Dr. Moore and seconded by Dr. Arup that this fee increase be adopted. Carried.

(2) Campus Centre

Mr. W. Collier, a student assessor member, was invited to speak on the need for additional student union facilities. He stated that the V.C.U.C. had elected Mr. John Elton as Chairman of a students' committee to begin preliminary studies, along with representatives of the Board and Alumni, on this project. Mr. Mills requested Mr. McGibbon, Chairman of the Planning Committee, to form a new joint committee with Mr. Elton to study proposals for increased student facilities. It was moved by Dr. Moore that, since the V.C.U.C. has requested a special one year student levy to finance a study of this nature, the student incidental fee be increased by an additional one dollar for the year 1969-70 to provide a fund for this project. The motion was seconded by Mrs. Wilson and carried.

APPOINTMENT TO THE OFFICE OF PRINCIPAL:

Dr. Arup stated that by appointing Principal Hodggets as the next President there would be a vacancy in the office of Principal on July 1, 1970, and moved "that Dr. Moore appoint a Special Advisory Committee, at the appropriate time, to consider a new appointment to the Principalship". The motion was seconded by Dr. Davidson and carried.

The meeting adjourned at 6:05 p.m.

*R. S. Mills*

R. S. Mills, Chairman

## VICTORIA UNIVERSITY

## SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1969 to June 30th, 1970

## ADMINISTRATIVE STAFF

Moore, A.B.B.	\$ 29,800
Ross, A.C.M.	20,300
Stokes, F.C.	18,000
Dinsmore, K.M.	17,000
Macdonald, R.H.	14,900
Carmichael, Miss M.L.	15,500
Ryan, W.E.	11,300
Teal, W.	11,500
Cross, M.S.	8,590

## VICTORIA COLLEGE STAFF

Hodgetts, J.E.	29,000
MacLean, K.	22,500
Wood, J.S.	21,300
Coburn, Miss K.	5,200
Robson, D.O.	21,200
Joblin, K.J.	21,400
Riese, Miss L.E.	20,200
MacLure, M.	11,175
Love, C.C.	20,100
Keyes, G.L.	20,900
Hoeniger, D.J.	20,400
Field, G.W.	20,700
Sparshott, F.E.	19,800
Harden, A.G.	20,100
Clarke, E.G.	9,300
Grant, J.R.	18,000
de Montmolin, D.P.	17,700
Robson, J.M.	5,500
Fox, D.	17,300
Frye, H.N.	16,000
Reid, T.B.W.	6,500
Trepp, J.B.	4,000
Kee, K.O.	16,500
McCready, W.T.	16,500
Jenking, Miss J.R.I.	14,800
Jeanes, R.W.	15,300
Knight, D.J.	14,400
Secor, H.	13,700
Chidaine, J.G.	14,150
Farquharson, R.H.	13,800
McLeod, W.E.	14,000
Wade, D.V.	15,800
Brett-Evans, D.	14,400
Jackson, J.R. de J.	15,400
Macpherson, Miss J.	13,100
Smith, D.W.	14,300
Pieterama, H.	12,700
Leon, Mrs. P.	13,100
Gemso, C.N.	12,800
Revell, E.J.	13,000
Hughes, P.M.	6,500
Shaw, W.D.	15,800
Tolton, C.D.E.	12,300
Taylor, R.A.	12,300
Graff, J.A.	6,150
Caracallean, J.A.	8,200
Merrilees, B.S.	8,300
McClelland, J.A.	12,300
Bouchard, D.	12,300
Bouissac, P.A.R.	12,300
Buretsynsky, E.N.	4,100
Freeman, R.M.	12,300

## VICTORIA COLLEGE STAFF (Cont'd)

Thompson, K.R.	12,300
Rathe, Mrs. C.E.	12,300
Jeanes, Mrs. R.W.	11,200
Estes, J.M.	13,200
Mayer, H.L.M.	10,850
Bigwood, Miss J.M.	11,200
Glasco, W.G.	5,750
Edicott, Mrs. G.R.J.	11,500
Johnston, Miss A.F.	11,500
Walker, E.A.	12,600
Perron, P.J.G.	11,500
Harvey, W.R.C.	10,900
LeHuenen, R.	10,600
Blostein, D.A.	11,300
Parker, Mrs. R.B.	10,600
Patterson, L.W.	10,600
Swallow, Mrs. J.E.	10,600
Baird, J.D.	10,600
Laine, M.	10,600
Thornton, M.T.	10,100
Milgate, Mrs. M.H.	4,700
Seliger, H.W.	10,000
Robert, Mrs. P.R.	9,450
Silber, C.A.	9,300
Lutz, R.T.	9,600
Fredovich, R.	10,000
Reibstanz, R.H.	10,600
Chamberlin, J.S.	10,600
Patrick, J.W.O.	4,750
Proctor, Mrs. M.	4,600
Hess, P.	9,800
Krauss, M.	9,800
Bell, Miss J.E.	7,000
Donke, J.W.	9,600
Cook, Mrs. G.R.	5,500
Davies, A.T.	10,000
Hutchinson, R.	5,600
O'Grady, Mrs. W.	3,500
Pieterama, A.	9,500
Rosenberg, A.	8,500
Heath, J.M.	8,600

APPROVED

*A.B.B. Moore*  
PRESIDENT

## VICTORIA UNIVERSITY

## SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1969 to June 30th, 1970

## EMMANUEL COLLEGE STAFF

Lautenschlager, E.S.	22,800
Fennell, W.O.	20,400
Blackman, E.C.	20,200
Kelly, W.M.	20,200
Gathrie, J.R.	20,200
Jay, C.D.	8,000
Boyce, G.W.	14,400
Grant, J.W.	19,600
Reynolds, A.G.	15,400
Demson, D.	11,400
Fawcett, S.V.	17,400
Wright, W.H.M.	3,500
Lucas, C.G.	3,500

## DIETITIANS

## Women's Residences

Galbraith, Miss M.A.	9,500
Curley, Mrs. R.R.	7,350
Hinnclyff, Miss E.	6,650

## Men's Residence

Hewson, Miss E.B.	6,800 (10 mos.)
McPherson, Miss C.	4,550 (9 mos.)

## SECRETARIAL STAFF

Alexander, Miss S.	4,660
Berto, Mrs. J.	5,200
Blewett, Miss C.	6,500
Cargill, Mrs. M.	5,600
Flynn, Mrs. E.	6,800
Green, Mrs. N.	390
Greenan, Miss G.	4,900
Hammer, Miss J.	5,150
Inrie, Miss M.	6,100
Jackson, Mrs. J.	5,700
Kubbinga, Miss J.	4,850
MacGregor, Mrs. E.	5,250
O'Hara, Miss D.	4,900
Ross, Miss J.	6,500
Ryan, Miss E.	5,200
Scharbach, Mrs. E.	5,500
Stroyan, Miss C.	5,850
Turner, Miss J.	6,200
Vernie, Miss J.	4,160
Watson, Miss W.	4,900
Waugh, Mrs. V.	5,100
Westlake, Miss R.	6,400
Woitschatake, Miss R.	6,100

## BOOK BUREAU

Trott, Miss D.C.	7,600
Ealiman, Miss J.	4,850
Thomson, Mrs. M.A.	4,900

## LANGUAGE LABORATORY

Assistant	
J. Sellars	8,200

## LIBRARY

Carnie, Miss J.	7,800
Sinclair, D.	7,900
Keir, Miss V.J.	8,800
Mitchell, Miss J.E.	8,800
Moggridge, Mrs. W.R.	5,400
Lakso, Mrs. R.	9,700
Sudmalis, Mrs. A.N.	9,900
Bracewell, R.G.	10,000
Appavoo, Mrs. P.	11,250
Page, Miss G.E.	11,850
Smith, Mrs. E.	11,950
Fraser, Miss L.	14,200
Kicov, Mrs. E.	3,740
Bisset, Miss V.L.	7,500
Bobik, Mrs. Y.	3,800
Pajovic, N.	4,050
Mazalewski, Mrs. E.	4,510
Waller, Mrs. S.	4,350
Bertucci, P.	3,950
Thompson, M.	4,000
Bax, J.	4,350
Canning, B.	4,000
Mufti, Mrs. I.	4,350
Venne, M.J.	4,250
Green, Miss D.E.	4,000
Allen, Mrs. M.G.	4,835
Morphy, Miss H.E.	4,760
Fisher, Mrs. D.	5,010
Meredith, Miss S.	4,460
Wallis, Mrs. C.S.	5,020
Dutton, L.	5,070
Lymmer, Mrs. F.C.	5,070
Reid, Miss J.M.A.	5,670
Joblin, Mrs. M.	5,840
Glaves, Miss F.E.	6,430
Boshan, Mrs. K.	6,430

## BUILDINGS AND GROUNDS STAFF

LeBlanc, J.P.	5,499
Arbour, L.	5,499
O'Donnell, T.	1,778
Leczek, W.	1,778
Apom, D.	6,552
Vandenbrink, J.	6,552
Gomes, G.	6,552
Wolf, M.	6,552
Bilton, L.	4,160
Hansen, C.	4,160
Primrose, J.	4,888
Hooveld, P.	6,614
Maider, W.	4,992
Siedlecki, P.	4,992
LePoidevin, E.	4,080
Baker, W.C.	7,176
Duncan, D.K.	4,784
Cloutier, L.	4,784

APPROVED

*A.B.B. Moore*  
PRESIDENT

VICTORIA UNIVERSITY  
SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1969 to June 30th, 1970

**BUILDINGS AND GROUNDS STAFF**

(Cont'd)	
Pereira, A.	4,784
Cox, Mrs. O.	3,848
Brown, N.	4,784
Ptaszynski, S.	4,784
Jaworski, J.	4,784
Cowie, Mrs. E.	3,848
Lobalanso, V.	4,784
Murakami, T.	4,784
Komar, Mrs. M.	3,848
Hansen, Miss I.	3,848
Pallottino, N.	4,784
Balodia, G.	4,784
Mathews, A.	4,784
O'Donnell, Mrs. I.	3,848
Fenn, E.	4,784

**PENSIONS**

Langford, F. W.	2,800
Cook, Miss A. L.	2,800
Lasserre, Mrs. M.	759.18
Matheson, Mrs. G.	899.50
Pratt, Mrs. V.	989.34
Robertson, H. G.	2,800
Robins, Mrs. J. D.	1,333.89
Sissons, Mrs. A.	1,260.88
Surerus, J. A.	2,800
Little, Mrs. A.	1,242.64

**RETIRING ALLOWANCES**

Arnold, R. K.	4,495.56
Anderson, Roy	578.88
Bain, Miss Edith	702.00
Bennett, H.	2,582.28
Burg, Mrs. S.	426.72
Chisholm, T. G.	837.12
Lannon, Miss Velma	1,180.32
Cowland, K. H.	3,748.08
Davenport, Miss A.	628.72
Dennis Mrs. Florence	137.09
Ewood, Mrs. Aino	255.46
Falconbridge, Miss D.	936.00
Forbes, Mrs. M.	457.00
Forayth, Mrs. E.	191.52
Fearon, J.	702.00
Fife, Miss O.	768.00
Francis, Miss G.	756.00
Freeburg, Mrs. E.	565.68
Halley, Mrs. Mabel	435.60
Harbour, R.	290.40
Hassard, Mrs. R.	768.72
Haworth, W.	1,016.40
Honey, Miss E.	906.18
Hunter, Mrs. Alice	368.00
Iley, Mrs. F.	466.80
Jones, Mrs. E.	702.00
Kelligrew, Mrs. L.	512.16
Lariviere, Mrs. L.	811.00
McNab, Mrs. H.	1,266.00
Law, Mrs. M.	203.28
Lawson, J.	853.00
Line, J.	1,475.00
Lowe, Miss May	702.00

**RETIRING ALLOWANCES (Cont'd)**

MacInnis, Mrs. F.	851.76
McIntosh, Miss N.	1,016.40
MacIntosh, Wm.	2,449.84
McMullen, Mrs. K.	2,223.72
MacVicar, Miss E.	710.04
McNerney, Mrs. M.	395.67
Miller, J.	1,342.53
Needham, Mrs. D.	723.00
Paul, Mrs. L.	561.60
Pearson, Mrs. A.	741.89
Ray, Miss M. V.	1,231.56
Samuel, G.	736.32
Sarnath, Miss H.	1,224.30
Scott, Mrs. J.	476.88
Shaw, Mrs. M.	508.00
Skrastins, Mrs. M.	501.07
Snedden, Mrs. Rose	795.60
Staples, Mrs. R.	1,200.00
Taylor, Mrs. M.	904.80
Thomas, R.	513.36
Trebwey, W. H.	3,813.12
Van Allen, Miss M.	2,421.48
Walker, D.	261.48
Young, Mrs. J.	234.60

**RETIRING ALLOWANCES (Cont'd)**

Burke, Miss A.	631.68
Lyon, J.	1,300.00
O'Hara, F.	479.16

APPROVED

*G. B. B. Morris*  
PRESIDENT

THE MINUTES OF THE ANNUAL MEETING OF THE BOARD OF REGENTS  
OF VICTORIA UNIVERSITY HELD IN ROOM 205 OF THE ACADEMIC  
BUILDING ON THURSDAY, OCTOBER 23, 1969 AT 4:00 P.M.

**PRESENT:**

Mr. R. S. Mills, Chairman, Rev. D. C. Amos, Dr. J. D. Arup, Mr. A. C. Ashforth, Mrs. N. L. Bennett, The Hon. F. M. Cass, Mrs. A. M. Clark, Mr. G. W. Collins-Williams, Rev. C. E. J. Cragg, Dr. Jean F. Davey, Rev. R. H. N. Davidson, Mr. L. N. Earl, Mr. G. W. Edmonds, Rev. F. P. Fidler, Mrs. D. W. Haug, Dr. J. E. Hodgetts, Mr. G. D. Lane, Dr. E. S. Lautenschlaeger, Very Rev. A. J. MacQueen, Mr. D. W. McGibbon, Rev. V. T. Mooney, Dr. A. B. B. Moore, Rev. R. G. Oliver, Mr. G. H. Sheppard, Mr. H. J. Sissons, Miss M. M. Slater, Mr. E. B. Thomson, Mrs. J. R. M. Wilson and Mrs. R. W. Wood. Mr. K. M. Dinmore acted as Secretary.

Assessor Members - Mr. J. Borovilos, Mr. R. Cairns, Mr. W. B. Collier, Mr. J. Elton, Professor R. H. Farquharson, Professor W. O. Fennell, Mr. J. Maxwell, Professor J. S. Wood and Mr. J. Wrobel.

**PRAYER:**

The Rev. Dr. V. T. Mooney opened the meeting with prayer.

**MEMORIAL RESOLUTION:**

Be it resolved that this Board deeply regrets the death, on the 24th of July, 1969, of John Macpherson, Professor and Chairman of the Department of Near Eastern Studies.

John Macpherson was born on the 22nd of February, 1913, in Montreal. He attended Public and High School in that city, and entered McGill University where he received his B.A. in 1938. He then proceeded to a B.D. degree at United Theological College in Montreal, where he was ordained in 1940. After this he did further post-graduate work in Classics and Orientals at McGill and at the University of Chicago.

He returned from Chicago in 1943 to take up the duties of Minister at Moultonville, and later at Howick. In 1947 he was appointed as lecturer at Victoria College and remained here in the Department of Near Eastern Studies until his death. His work for the church was continued, however, both inside the University in his teaching at Emmanuel College, and outside it in various spheres, but particularly in the field of lay training, at both local and national levels. In 1962 his talents were recognized by the granting of the degree of D.D. from United Theological College.

In the Department of Near Eastern Studies, his knowledge of the Classical Languages, as well as of the Oriental Languages was marked by his Jewish and Christian writers, fitted him admirably for the study of the Eastern Mediterranean area in the significant centuries about the turn of the era. He was particularly interested in writers in Greek and Syriac, and was recently deeply engaged in the histories of Josephus Flavius, and in the thought of Bar-Daisan, and other Syriac Philosophers.

John Macpherson's keenness of mind was reflected in his habitual precision of speech. His other personal qualities were marked by his retiring disposition, but became increasingly apparent as one knew him better. His devotion to his students was such that he did not give up seeing them, even when he was too crippled to get to the University. His open-mindedness, honesty, and generosity with his time were a support and an example to his colleagues. In short, his character could be described as displaying the Christian virtues, to which his cheerfulness and courage during his long illness ably testify.

Moved by Dr. Moore and seconded by Dr. Hodgetts. Carried.

RECRETS:

Mr. J. S. Deacon, Mr. L. Macaulay, Mr. J. H. Rodd, Professor F. E. Sparshott, Mr. F. C. Stokes, Mr. F. A. Wansbrough, Mr. W. L. Wheeler and Mr. C. F. Wood.

MINUTES:

The Minutes of the meeting of June 3, 1969 were adopted as circulated on motion of Mrs. Wilson and Mr. Edmonds.

BUSINESS ARISING FROM THE MINUTES:

Mr. McGibbon reported that he had been talking to representatives from the Victoria College Union Council with respect to the need for additional student union facilities. He moved that a special Study Committee be appointed by the Nominating Committee to work with the V.C.U.C. and the faculty in this matter. Seconded by Dr. Arnpup. Carried.

REPORT OF THE NOMINATING COMMITTEE:

Mr. Sheppard reported on the meeting of the Nominating Committee which made the following recommendation with respect to appointments of assessor members to the various Board Committees as follows:

- (1) Finance and Property Committee -  
R. H. Farquharson (Staff) W. B. Collier (Student)
- (2) Public Relations Committee -  
D. O. Robson (Staff) John Borovilos (Student)
- (3) Appointments Committee (Academic and Administrative) -  
F. E. Sparshott (Staff) Robert Cairns (Student)
- (4) Nominating Committee (Board) -  
W. O. Fennell (Staff) James Maxwell (Student)
- (5) Executive Committee -  
J. S. Wood (Staff) John Elton (Student)

Moved by Mr. Sheppard, seconded by Mr. Lane, that these recommendations be adopted. Carried.

REPORTS OF THE ADMINISTRATIVE OFFICERS:

Mr. Mills called on the following officers to comment on their annual reports circulated earlier to the Board members and to answer queries:

The Registrar	-	Dr. A. C. M. Ross	
The Librarian	-	Miss L. D. Fraser	
The Dean of Women	-	Miss M. I. Carmichael	
The Senior Tutor	-	represented by Dr. M. S. Cross, Dean	of Men
The Director of the C.R.R.S.	-	Dr. H. R. Secor	
The Archivist	-	Rev. C. G. Lucas	

PRESIDENT'S ITEMS:

Professor R. K. Arnold retired from all teaching in the Department of German as of July 1st, 1969. He had served that Department since 1929 and was Chairman of the Department for several years. Moved by Dr. Moore, seconded by Dr. Hodgetts that Dr. Arnold be appointed Professor Emeritus of the Department of German. Carried.

Professor W. N. Tretthewey also retired from teaching as of July 1st, 1969. He had been a member of the Department of French and served it well

for 33 years. He was Chairman of the Department from 1952 until 1967. Dr. Moore moved that Dr. Tretthewey be appointed Professor Emeritus of the Department of French, seconded by Dr. Hodgetts. Carried.

Leave of Absence - Dr. Moore moved that in view of his additional responsibilities as Director of Graduate Studies and as Chairman of COCTET, a leave of absence be granted to Professor W. O. Fennell for the 1970-71 session at full salary, seconded by Dr. Lautenschlaeger. Carried.

It was moved by Dr. Moore that student representation from Victoria College on the President's Advisory Council be increased from two to six, seconded by Mrs. Haag. Carried.

Dr. Moore moved that the duties of the Victoria University Caput be assumed temporarily by a tribunal to be chosen from a panel of nine faculty members chosen by lot and a panel of nine student members chosen by the student government. This tribunal shall consist of 5 members chosen by lot from the two panels as follows:

Three student members and two faculty members if a student is charged with an offence, and

Three faculty members and two student members if a faculty member is charged with an offence.

Such tribunal to be chaired by the President or a Principal.

Seconded by Mr. Edmonds and carried.

It was moved by Dr. Moore, seconded by Mr. Amos, that the Board representatives on the Victoria University's Commission on University Government be Mr. R. S. Mills, Dr. J. D. Arnpup and Dr. J. E. Hodgetts. Carried.

Dr. Moore moved that in view of Dr. Hodgetts' leave of absence from January 1st, 1970 to the end of term

- (1) that the Victoria College Council elect a chairman to serve during the Principal's leave of absence;
- (2) that the Board of Regents not proceed at this time to seek a new incumbent for the office of Principal of Victoria College, pending the completion and implementation of proposals for the administrative reconstruction of Victoria University; but that Council elect from among its members a Chairman of Council to take office on July 1, 1970, to preside over its meetings and to perform such administrative functions as shall be delegated to him by the Council and the Administrative Officers of Victoria University, until such time as the completion of new administrative proposals shall make a permanent arrangement possible.

The motion was seconded by Dr. Arnpup and carried.

It was moved by Dr. Moore and seconded by Dr. Hodgetts that Mr. R. J. LeHuenen of the French Department be appointed to the permanent staff. Carried.

GIFTS AND BEQUESTS:

Dr. Moore moved that the following Gifts and Bequests be received and recorded in the minutes:

GIFTS - 1969

June 6	Lambeth United Church	25.00	Ray Hord Memorial Fund
12	Mrs. Ruth C. Macdonald	100.00	Moorhouse Memorial Fund
12	Rosedale United Church	500.00	Emmanuel College Bursary
18	Victoria College Alumnae of Windsor and Essex County	23.00	Margaret Addison Schol. Fund
26	The Mongolia Community Club	10.00	Forsyth-Peacock Mem. Fund



July 7	Mr. C. F. Wood	350.00	Victoria University
Sept. 24	Association of Universities and College of Canada	1500.00	Unrestricted
	Mr. C. Roger Myers	*1000.00	Unrestricted
	Mrs. Ethel May Taylor	300.00	James Carson Taylor Mem. Schol.
	St. Clements School Foundation	80.00	Bursary - Victoria College
	Mrs. Betty M. Canning	1000.00	Chester Canning Mem. Fund
	Iliderton United Church	1200.00	Raymond Hord Memorial Fund
Oct. 3	Rev. M. W. Booth	10.00	Victoria Univ. Alumni Fund in memory of Beatrice Mathers
7	Mr. Joseph Keene	25.00	" " " "
	Miss Marjorie B. Walton	5.00	" " " "
	Mr. E. Evans	10.00	" " " "
	Mrs. R. E. Whiting	2.00	" " " "
	Mr. Alexander Clark	5.00	" " " "
	Helen Van Aelstyn Potter	10.00	" " " "
	Mr. Harry W. Hilborn	50.00	" " " "
	Eva Bassett	25.00	" " " "
	Mrs. J. W. MacKinnon	10.00	" " " "
	Mrs. E. Hart	5.00	" " " "
	Mrs. Jean M. Lawrence	10.00	" " " "
	Mr. J. A. Kell	20.00	" " " "
	Mr. Ernest E. Long	5.00	" " " "
	Mrs. D. E. Miller	5.00	" " " "
	Lokise M. Lewis	10.00	" " " "
8	Anonymous	3500.00	Emmanuel College
	Frank F. McEachren	250.00	Clara F. McEachren Mem. Schol.
	Miss D. Margaret White	200.00	White Memorial Scholarship
10	Clarke Irwin & Co. Ltd.	150.00	W. H. Clarke Memorial Schol.
15	S. C. Pentland	10.00	Victoria Univ. Alumni Fund in memory of Beatrice Mathers
	Miss Vera Cox	10.00	" " " "
	Professor W. H. Threthewey	10.00	" " " "
	Mr. W. D. Marston	10.00	" " " "
	Mrs. Henry Street	2.00	" " " "
	Miss Dorothy Van Loven	5.00	" " " "
16	Mrs. J. P. Bassett	250.00	Clara F. McEachren Mem. Schol.
17	Rhena Kendrick Robson	10.00	Victoria Univ. Alumni Fund in memory of Beatrice Mathers
	Thoma, Gunn, Helliwell & Christenson	900.00	Victoria College Scholarship
	Professor B. S. Merrilees	8.00	French Dept. Scholarship
	Professor Paul Bouissac	8.00	" " " "
	Mr. A. Rosenberg	3.00	" " " "
	Professor D. W. Smith	8.00	" " " "
	Professor C. D. E. Tolton	8.00	" " " "
	Dr. A. C. M. Ross	10.00	" " " "
20	Professor J. Chidaine	8.00	" " " "
22	Professor R. W. Jeanes	14.00	" " " "
	Mrs. Monique Leon	8.00	" " " "
	Miss Lauré Rièze	10.00	" " " "
	Professor H. R. Secor	8.00	" " " "
	Professor R. A. Taylor	8.00	" " " "
	Professor W. H. Threthewey	10.00	" " " "
	Mrs. A. M. Arnold	10.00	Victoria Univ. Alumni Fund in memory of Beatrice Mathers

\$ 11,323.00

\* Bequest of Dr. C. A. Myers

#### REPORT OF THE TREASURER AND FINANCIAL STATEMENTS:

Mr. McGibbon reviewed in summary the Treasurer's Report and read the Auditor's Report which is attached to the annual Financial Statement as of May 31, 1969. He also referred to the Report of the Auditors on the Pension Fund for the year ended June 30th, 1969 and instructed that it be included with the

Board minutes. It was moved by Mr. McGibbon and seconded by Mrs. Wilson that the Financial Reports be received for the information of the Board. Carried.

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. McGibbon reported on the meeting of October 21st of the Finance and Property Committee as follows:

#### BUSINESS ARISING FROM THE MINUTES:

The Acting Secretary reported that rental arrangements for the upstairs of 4 St. Thomas St. to the Toronto School of Theology were completed. Mr. Mills asked that particulars as to leases with the Toronto School of Theology and the United Nations Association be examined with particular reference to agreements for sub-leasing.

Mr. Mills reviewed the situation with respect to the properties at 92-94 Charles St. West and 96-98 Charles St. West and explained the valuation prepared by the Canada Permanent Mortgage Corporation. The following is the valuation submitted:

(1)	92 - 94 Charles St. West	- \$ 103,000
(2)	96 - 98 Charles St. West	- 107,500
(3)	Properties together 92 - 98 Charles St. West	- 225,000

Mr. Mills was instructed to get in touch with Milne & Nicholls Ltd. with respect to negotiating the purchase of 96-98 Charles St. West and leasing 92-98 Charles St. West to Milne & Nicholls Ltd. The consensus of the meeting was that the basis of the negotiation should be to arrange a lease bearing rental amounting to 8% of a figure based on a square foot valuation of 92 to 98 Charles St. West equivalent to the amount per square foot of the meeting that a rental review period of approximately 20 years be a part of any lease negotiated, such reviews to allow for adjustments upward of the rental if conditions warranted.

#### REPORT OF THE PROPERTY COMMITTEE:

In the absence of Mr. Sissons, the Acting Secretary reported that the Toronto Hydro, after insisting that we rewire 6 St. Thomas St. immediately, gave us permission to postpone commencement of the rewiring of 6 St. Thomas St. until April 1st, 1970. It was pointed out that the wiring was in a particularly dangerous condition and that tenants were overloading circuits and, in some cases, using improper fuses. It was moved by Mrs. Wilson, seconded by Mr. Sheppard, that the rewiring work be proceeded with immediately and that the costs be written off to the operating budget of 1970-71. Carried.

#### REPORT OF THE INVESTMENT COMMITTEE:

In the absence of Mr. Deacon, Mr. McGibbon reported on the security transactions completed since the meeting of this Committee on May 30, 1969. The following are the transactions:

#### Securities Transactions Completed from May 29, 1969 to October 21, 1969

##### Short Term Investment Transactions

##### Purchases

Royal Trust	100,000	for	32 days	at	7.0%	due	July 21, 1969
Royal Trust	100,000	for	28 days	at	7.20%	due	August 20, 1969
Royal Trust	100,000	for	177 days	at	8.125%	due	February 13, 1970
Ontario Hydro	198,720	for	104 days	at	8.3%	due	December 16, 1969
Royal Trust	200,000	for	60 days	at	8.0%	due	November 4, 1969
Ontario Hydro	199,228	for	65 days	at	8.2%	due	October 20, 1969
Royal Trust	150,000	for	26 days	at	7.47%	due	November 20, 1969
Royal Trust	100,000	for	149 days	at	8.25%	due	February 20, 1970
Ontario Hydro	98,861	for	173 days	at	8.5%	due	March 23, 1970

Redemptions

Royal Trust 50,000 for 91 days at 7.35%  
 Royal Trust 100,000 for 63 days at 7.0%  
 Royal Trust 150,000 for 61 days at 7.0%  
 Royal Trust 100,000 for 32 days at 7.0%  
 Royal Trust 100,000 for 28 days at 7.205%  
 Royal Trust 150,000 for 26 days at 7.47%

Outstanding

Royal Trust 100,000 for 177 days at 8.125%  
 Ontario Hydro 198,720 for 104 days at 8.3%  
 Royal Trust 200,000 for 60 days at 8.0%  
 Ontario Hydro 199,228 for 65 days at 8.2%  
 Royal Trust 100,000 for 149 days at 8.25%  
 Ontario Hydro 98,861 for 173 days at 8.5%

Stock Transactions

140 Shares of Canadian Hydrocarbons Limited were split 2 for 1 resulting in 280 Shares.

1,200 Shares of International Utilities Corporation 1.32 Convertible Preferred Stock were converted to 1,200 Shares of Common Stock. \$2.50 par value.

REPORT OF THE TREASURER:

Mr. McGibbon read the report of the auditors on the Pension Plan for the year ended June 30th, 1969. On motion of Mrs. Wilson, seconded by Dr. Hodgetts, the report was approved. A copy of the report is appended to the Minutes of the Board of Regents.

Mr. McGibbon pointed out the highlights of the Treasurer's report as set forth in the Financial Report of Victoria University for the year ended May 31st, 1969. The University operations showed a deficit of \$285,490 for the year. Income totalled \$2,955,696, an increase of \$135,255 over the previous year but expenditures totalled \$3,241,186, an increase of \$182,570. Mr. McGibbon drew attention to the schedule on page 2 of the report showing comparative figures over the last fifteen years at 5 year intervals which exhibited the remarkable growth of the financial position of Victoria University. The report was approved on motion of Dr. Arnup, seconded by Mr. Thomson.

NEW BUSINESS:

Dr. Hodgetts reported that the Victoria College Union had conceived the idea of a locked, enclosed bulletin board on University of Toronto property near Sidney Smith Hall labelled "Victoria College Activities" so that Victoria students could be made aware of student and academic activities at the College while attending classes away from it. They found the cost to be about \$1200 to \$1800 which is about three times the amount they expected and that they felt their budget could handle. The Committee showed approval of the project and it was moved by Dr. Arnup and seconded by Mr. Collins-Williams that Victoria University pay two-thirds of the cost of such a bulletin board installed under the general oversight and approval of the Bursar. Carried.

All of which is respectfully submitted.

D. W. McGibbon,  
 Chairman.

The Treasurer commented to the committee in detail on his report as contained on Pages 1, 2 and 3 of the Annual Financial Report of Victoria University at May 31st, 1969 and the committee considered the operating statements for the year ended on May 31st, 1969 noting the deficit for the year was \$285,490.

The Auditors' Report on Victoria University Pensions was read by the Treasurer and accepted.

It was moved by Mr. McGibbon, seconded by Mr. Collins-Williams that this report of the Finance and Property Committee be approved. Carried.

The Board of Regents adjourned to the High Table in Burwash Hall for dinner. Following the dinner, the annual meeting resumed in the Senior Common Room.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. Edmonds reported on the meeting of the Residences and Services Committee held October 15th, 1969.

The operating statements of the Residences, Dining Services and Wymilwood Union for the year ended May 31st, 1969, were examined together with a report of summer business in 1969.

The Dean of Women reported on the appointment of dons as follows:

Margaret Addison Hall - Senior Don	- 1st Floor - Merle Niemi, B.A.
2nd "	- Wendy Lindsay, B.Sc.
3rd "	- Georgina Fitzgerald, B.A.
4th "	- Diana Falby, B.Sc.
5th "	- Patricia Kennedy, B.A.
6th "	- Helena Bastedo, M.A.
Annesley Hall -	- Doris Gladney, B.Sc.

She reported that the loss of the Infirmary provided seven more residence spaces. She also stated that all spaces were occupied and that a waiting list existed.

Miss Carmichael gave the distribution of Residence occupancy by year. She reported a successful orientation program with a slight reduction in attendance.

The Wymilwood House Committee representative on the Residences and Services Committee is Miss Mary Ballachey.

The new Dean of Men, Dr. Michael Cross, reported on the appointment of Mr. William Conklin as a Don. All the other Dons were approved by the Board at the June meeting.

Dr. Cross reported that there were nine empty spaces in the residences which he was trying to fill by advertising the availability of the accommodation. He also reported on the distribution of enrolment in the Men's Residences by years.

The Dean reported that the Residence Council had recently appointed a Constitution Committee which, as well as redrafting the Constitution, would study the whole philosophy of modern residence life to ascertain how changes can be met and residences made more attractive and meaningful.

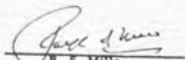
Moved by Mr. Edmonds and seconded by Mrs. Bennett that this report be approved. Carried.

REPORT OF THE PRESIDENT:

Dr. Moore presented his annual report to the Board of Regents. His report embraced not only the academic and administrative life of Victoria University during the past year but included a resume of the nineteen years during which he occupied the position of President. He compared the Financial and Academic strength of Victoria University in 1950 with that in 1969 which demonstrated the tremendous growth of Victoria in the interim.

Mrs. Wilson stated that the solid growth and the excellence of Victoria life at this time was largely due to the leadership provided by Dr. Moore. The members of the Board concurred in this statement.

The meeting adjourned at 9:00 p.m.

  
R. S. Mills,  
Chairman.

309A

ALLEN, MILES, FOX & JOHNSTON

CHARTERED ACCOUNTANTS  
TELEPHONE 366-8824

EDMOND I. MILES, F.C.A.  
EDMOND S. JOHNSTON, C.A.  
JOHN A. COOPER, C.A.  
WILLIAM H. HARRIS, C.A.  
WILLIAM H. COOPER, C.A.

50th OF CANADA BUILDING  
12th UNIVERSITY AVENUE  
TORONTO 110, ONTARIO

October 7, 1969

To the Board of Regents  
Victoria University

Report on Victoria University Pension Plans

We have examined the Victoria University Pension Plans for the year ended June 30, 1969 and have tested the transactions covering the operation of the Plans for the year ended on that date.

In our opinion, the transactions covering the operations of the various Pension Plans for the year ended June 30, 1969, as summarized below, are in accordance with the General Pension Plans and the Canada Pension Plan.

	Payments by Participants		Payments by Victoria University		Total
	Compulsory	Optional	Regular	Past Service	
Payments under the General Pension Plan	\$63,811	\$17,715	\$76,318	\$42,012	\$199,856
Payments under special arrangement on behalf of participants in the United Church Pension Fund	4,621		5,292		12,913
Payments under the Canada Pension Plan	<u>22,381</u>		<u>22,381</u>		<u>44,762</u>
	\$90,813	\$17,715	\$106,991	\$42,012	\$257,531

Of the payments made by Victoria University, \$8,331 has been charged against the Income of Auxiliary Enterprises and the balance of \$140,672 has been charged against general operating income.

  
Chartered Accountants

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Committee on Cooperation in Theological Education in Toronto  
75 Queen's Park Crescent Toronto 5, Ontario Telephone 52N-8017

December 22, 1969.

Dr. A.B.S. Moore, President,  
Victoria University.

Dear Dr. Moore:

I am sending herewith the Articles of Incorporation and the By-Laws proposed for the Toronto School of Theology.

The Committee on Cooperation in Theological Education in Toronto (COCTET) is recommending for adoption these articles and by-laws after a lengthy process of discussion and amendment involving the schools and groups represented in COCTET. It is hoped that there will not be any serious difficulty on the part of the authorities concerned in approving these documents for the purpose of formally bringing into being the Toronto School of Theology.

On behalf of COCTET, I respectfully request that you seek from the authorities of your school the acceptance of the Articles and By-Laws and the authorization of its participation in the Toronto School of Theology on the basis of these. We ask that the form of acceptance be that of "acceptance in substance" so as to allow for any minor changes in form that might prove necessary for legal reasons. If the authorities of your school find a major fault in the Articles or By-Laws that would prevent the involvement of your school in the Toronto School of Theology on their basis I trust that you will make the fact known as soon as possible, always remembering that the By-Laws can be changed at any time after the incorporation of the school in the manner indicated in the by-laws.

COCTET has been called to meet on Wednesday, February 25, 1970 to receive the replies from the various schools and, hopefully, on the basis of them to proceed through legal channels with the formal constitution of the Toronto School of Theology. I respectfully request that you inform me not later than Friday, February 20, 1970, of the action of the authorities of your school hoping that it will be possible for you, if necessary, to call special meetings of the bodies concerned for this purpose.

With kind personal regards,

Sincerely yours,

FWCL

William C. Fennell,  
CHAIRMAN

ARTICLES OF INCORPORATION OF THE TORONTO SCHOOL OF THEOLOGY

BY THE HONOURABLE

TO ALL TO WHOM THESE PRESENTS SHALL COME

WHEREAS.....)  
AND WHEREAS.....)  
AND WHEREAS.....)

GREETING

Citation of the pertinent Acts.

NOW THEREFORE KNOW YE that under the authority of the hereinbefore in part recited Acts I DO BY THESE LETTERS PATENT issue a Charter to the Persons hereinafter named, that is to say:

(Presidents or Principals or other Officer of the Member Institutions)

constituting them and any others who become Members of the Corporation hereby created a corporation without share capital under the name of

THE TORONTO SCHOOL OF THEOLOGY

for the following objects, that is to say:

TO promote and support programmes of theological studies leading to Basic and Advanced Degrees in theology or religion;

TO provide facilities to encourage and assist theological schools or faculties in or near Toronto in cooperating among themselves, and with other educational institutions;

TO establish standards of admission and graduation;

TO engage the services of qualified persons as administrators or as teachers, in addition to the resources provided by the cooperating schools, and to organize and offer courses of instruction in the furtherance of such cooperative education;

TO promote and facilitate cooperative use of library resources and to provide such common facilities as shall be deemed expedient;

TO do all such things as are incidental or conducive to the attainment of the above objects and, in particular;

1. For the further attainment of the above objects, to acquire any kind of real or personal property and to enter into and carry out agreements, contracts and undertakings incidental thereto; and to convert the same into money from time to time as the Board of Trustees in its absolute discretion may deem advisable, subject to the provisions of the Charitable Gifts Act, and to exercise all the incidents of ownership in respect of any such properties;

2. For the further attainment of the above objects, to draw, make, accept, endorse, execute and issue cheques, promissory notes, bills of exchange and other negotiable or transferable instruments; and
3. For the further attainment of the above objects, to demand, receive, sue for, recover and compel payment of all sums of money that may become due and payable to the Corporation and generally to sue and be sued;

THE HEAD OFFICE OF THE CORPORATION to be situate in the Municipality of Metropolitan Toronto, in the said County of York; and THE FIRST TRUSTEES of the Corporation to be

(the persons mentioned above) hereinbefore mentioned and such others as shall constitute the Board of Trustees according to the By-Laws; AND IT IS HEREBY ORDAINED AND DECLARED that the Corporation shall be carried on without the purpose of gain for its members and any profits or other accretions to the Corporation shall be used in promoting its objects; AND IT IS HEREBY FURTHER ORDAINED AND DECLARED that upon the dissolution of the Corporation and after payment of all debts and liabilities its remaining property shall be distributed or disposed of to the then Member Institutions; or to charitable organizations, in the manner and proportion to be determined by the Board of Trustees; AND IT IS HEREBY FURTHER ORDAINED AND DECLARED that the affairs of the Corporation shall be managed by a Board of Trustees, to be constituted as set forth in the By-Laws and that the members of such Board of Trustees shall serve without compensation and shall not directly or indirectly receive any profit from this position; reasonable expenses incurred by a Trustee may however be paid.  
GIVEN under my hand and Seal etc.

## BY-LAWS OF THE TORONTO SCHOOL OF THEOLOGY

### PREAMBLE

To encourage, facilitate and promote in all appropriate ways the co-operation of theological seminaries and colleges among themselves and with other educational institutions in Ontario, the Member Institutions establish a federated school for Basic and Advanced Degree programs in theology or religion. They do so in the conviction that they thereby serve a common cause. They also hold that the theological vigour of the school so established depends on the several Christian traditions represented by the participants being strongly maintained, both for the sake of the Member Institutions' own students and of others who desire a deeper understanding of the several traditions.

### ARTICLE I.

#### NAME

The name of the Corporation shall be the Toronto School of Theology.

### ARTICLE II.

#### MEMBER AND AFFILIATED INSTITUTIONS

##### Section 1. Member Institutions

The following shall be the initial Member Institutions:

1. Emmanuel College of Victoria University
2. University of St. Michael's College
3. Knox College
4. St. Augustine's Seminary of Toronto
5. University of Trinity College
6. Regis College
7. Wycliffe College

Other institutions whose aim corresponds with the purpose of the Toronto School of Theology may become Member Institutions by affirmative vote of two-thirds of the Board of Trustees present and voting, due notice of not less than thirty (30) days having been given of such motion of admission. Any Member Institution may at any time cease to be such by action of its governing board communicated to the Board of Trustees of the Toronto School of Theology, subject to the conditions set forth in these By-Laws.

##### Section 2. Affiliated Institutions

Institutions which have a related purpose but which do not find it feasible to be fully participating members may be affiliated with the Toronto School of Theology on terms to be arranged.

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ARTICLE III

Section 1. HEAD OFFICE

The Head Office of the Corporation shall be in the Municipality of Metropolitan Toronto in the Province of Ontario and at such place therein as the Board of Trustees may from time to time determine.

Section 2. SEAL

The seal, an impression whereof is stamped in the margin hereof, shall be the corporate seal of the Corporation.

ARTICLE IV

MEMBERSHIP

The membership shall consist of the Member Institutions as provided for in Section 1 of Article II hereof, which shall be non-voting members; and of members of the Board of Trustees as provided for in Section 2 of Article V hereof.

These members who are non-voting members of the Board of Trustees shall not be entitled to vote at meetings of the members.

ARTICLE V

BOARD OF TRUSTEES

Section 1. Powers and Duties of the Board of Trustees

The Board of Trustees shall be the chief governing body of the Toronto School of Theology. It shall manage and control the affairs, business and properties of the School in accord with the ends and purposes stated in the Articles of Incorporation and amendments thereto exercising the powers and assuming those duties there set down and in these By-Laws. It shall have final responsibility for academic policies under the restrictions provided in Section 3 of this Article. It shall appoint and set the pattern of tenure of its administrative officers and members of the faculty directly appointed by the School. It shall control investments, adopt an annual budget and administer funds of the School.

Section 2. Composition, Term, Election, Nomination

1. Composition

- The Board of Trustees shall be composed of the following members:
- The Heads of the Member Institutions shall be Representing Members, ex officio. A Representing Member may designate in writing an alternate for attendance at meetings or for the performance of any other corporate act. (2)
  - One Faculty Member of professorial rank from each Member Institution elected by the Faculty of which he is a member. (2)
  - Seven students, four of whom shall be in the Basic Degree Division representing and elected by students of the Member Institutions by rotation; and three students in the Advanced Degree Division, elected by the body of Advanced Degree Students. (2)
  - Trustees-at-large to the number of fourteen of whom twelve shall be non-clerical, nominated by the Nominating Committee and elected by the Board. (14) Any Member Institution which wishes to exercise it may be granted the right to nominate a trustee-at-large. No Member Institution shall have in the Board more than one trustee-at-large so nominated.

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- The Director of the School, ex officio (1)
- Assessor (non-voting) members; to include the Chairmen of the Academic Councils, the Library Committee and the Standing Committees of the Board, and the other Officers of the School.

2. Term

Representing Members shall serve as trustees as long as they remain Representing Members, and the Director as long as he is retained in that office by the Board. A Student Trustee shall serve for two years; if he ceases to be a member before his two years are completed, the constituency he represents shall elect a substitute to complete the term. Other trustees shall serve for three years. Trustees shall serve until their successors are elected.

Receipt of notice from a Member Institution represented by a Representing Member or Trustee that such is no longer an officer, faculty member or student of that Member Institution, shall be operative to terminate his membership on the Board.

3. Election

The first Board of Trustees shall be constituted as follows:

- the Representing Members of the Member Institutions;
- the Faculty Trustees elected as provided in these By-Laws;
- the Student Trustees elected as provided in these By-Laws;
- the Trustees-at-large appointed by the Committee on Cooperation in Theological Education in Toronto;
- the Director of the School appointed by the Committee on Cooperation in Theological Education in Toronto.
- Assessor (non-voting) members, as provided above.

Subsequent election shall be held at the Annual Meeting and as provided in these By-Laws.

Upon appointment to the first Board, the Trustees-at-large shall be divided by lot into three equal or nearly equal groups to serve (1) three years; (2) two years; (3) 1 year respectively, until they are re-elected or their successors elected.

Upon appointment to the first Board, the Faculty Trustees shall be divided by lot into two equal or nearly equal groups to serve (1) three years; (2) two years respectively, until they are re-elected or their successors elected.

Upon appointment to the first Board, each of the two bodies of the Student Trustees shall be divided by lot into two equal or nearly equal groups to serve (1) two years; (2) one year respectively, until their successors are elected.

Faculty Trustees and Trustees-at-large may be re-elected once only, without having ceased to be a Trustee for a period of approximately one year. Student Trustees may not be re-elected, except in the case of a Student Trustee from the Basic Degree Division who is re-elected as from the Advanced Degree Division.

To constitute student representation on the first Board at the Basic Degree level, students of Emmanuel College, St. Michael's College, Knox College, and St. Augustine's Seminary shall each elect a qualified member from their students in the Basic Degree Division. For subsequent boards, the students of the next two Member Institutions, in rotation, in the order in which they are named in Article II of the By-Laws shall respectively elect one qualified candidate from their Basic Degree student bodies.

To constitute student representation on the first Board at the Advanced Degree level, the Body of Advanced Degree Students shall elect three (3) members for periods as provided above.

#### Section 3. Meetings, Quorum, Voting

Meetings of the Board of Trustees shall be held in Metropolitan Toronto, either at the Head Office of the Corporation, or at such other location as shall be set forth in the notice of meeting. The Board shall hold an Annual Meeting on November 15th, or within thirty (30) days before or after that date, on a date and at a time to be specified in the notice of meeting, and shall hold at least one other regular meeting in the Spring. The Secretary shall give at least fifteen (15) days' notice in writing of all regular meetings, unless otherwise provided in these By-Laws.

Special meetings of the Board may be called by the Chairman or by resolution of the Executive Committee. The Chairman or, in his absence, the Vice-Chairman shall call a special meeting of the Board at the written request of six (6) members of the Board specifying the reason for the meeting. The Secretary shall ordinarily give at least fifteen (15) days' notice in writing of the time, place and general purpose of such special meeting.

Twelve (12) voting members of the Board shall constitute a quorum.

In general, decisions of the Board shall be by simple majority, but it may not overturn decisions of the Academic Council save by a two-thirds majority.

#### Section 4. The Executive Committee

At each Annual Meeting the Board of Trustees shall elect an Executive Committee consisting of not more than thirteen (13) nor less than ten (10) members, all of whom shall be Trustees or Officers of the Corporation. It shall include the Chairman of the Board, who shall be the Chairman thereof, the Vice-Chairman, who shall be the Vice-Chairman, the Director, and the Secretary of the Board, who shall be the Committee's Secretary, and shall fulfill the customary duties of a Secretary. It shall include the immediate past Chairman of the Board, if he be a Trustee or Officer, and two Representing Members who may be among those previously named. The Committee shall include two Faculty Trustees and two Student Trustees, and at least two Trustees-at-large besides the foregoing.

The Executive Committee shall possess all the powers and authority of the Board of Trustees between meetings of the Board, except that it shall in no case overturn a decision of an Academic Council. Otherwise it shall

be limited in its authority only in those affairs that are specifically reserved to the Board of Trustees by The Corporations Act, the Articles of Incorporation or by these By-Laws or others to be made.

Meetings of the Executive Committee shall be called by the Chairman, or in his absence by the Vice-Chairman, and normally with written notice of at least ten (10) days, to be given by the Secretary. The Chairman or, in his absence, the Vice-Chairman, shall call a meeting if five (5) members so request in writing, with indication of the general purpose of the meeting.

Half of the members of the Executive Committee shall constitute a quorum for the transaction of its business. A simple majority of members present and voting shall suffice for passage of resolutions or approval of orders or elections.

The Minutes of each meeting of the Executive Committee shall be circulated as soon as practicable to the members of the Board and to Officers of the Corporation.

#### ARTICLE VI.

#### OFFICERS

#### Section 1. In General

The Officers of the Board shall be a Chairman, a Vice-Chairman, a Secretary, a Treasurer and the Director of the Toronto School of Theology, an office. They shall normally be elected by the Board for two years, unless otherwise provided in these By-Laws, and hold Office conditionally on their continued tenure as Trustees, if this be a condition of Office herein laid down. Officers who are not Trustees hold Office at the will of the Board or of the Executive Committee. If any Office falls vacant for any reason, the Board, or, at the discretion of the Chairman, the Executive Committee may elect a successor to serve the balance of the unexpired term. Officers may be re-elected without limitation, except in the case of the Chairman, who may not be re-elected to a third successive term.

#### Section 2. The Chairman

The Chairman shall be elected from the number of Trustees by majority vote of the Board. He shall preside at all meetings of the Board, shall have general supervision of the business and affairs of the Corporation and shall see that the policies, orders and resolutions of the Board are carried out. He shall execute on behalf of the Corporation legal instruments including but not limited to contracts, bonds, mortgages, deeds and other documents when and as the same are authorized and approved by the Board or the Executive Committee. He shall have all the powers and duties which are customarily invested in the Office of Chairman, unless otherwise provided in these By-Laws. With the approval of the Board or of its Executive Committee he may delegate such powers and duties as he shall deem good to other Trustees or Officers.

Section 3. The Vice-Chairman

The Vice-Chairman shall be elected from the number of the Trustees by majority vote of the Board. He shall, in the Chairman's absence, be vested with all the powers and perform all the duties of the Chairman, and shall have such other powers and duties as the Chairman or the Board of Trustees or the Executive Committee shall from time to time decide.

Section 4. The Secretary

The Secretary shall be elected by the majority vote of the Board. He may, but need not, be a Trustee. He shall attend all regular and special meetings of the Board and shall keep a record of all resolutions, motions and votes thereon, as well as Minutes of all proceedings in a Minute Book to be kept for that purpose. He shall give the required notice of all regular and special meetings, and shall perform such other duties as may be prescribed by the Board of Trustees, by the Executive Committee or by the Chairman. He shall be custodian of the Minute Book, the Corporate Seal and such books and records as may be ordered. With the Chairman, he shall sign and execute all legal instruments, including, but not limited to contracts, bonds, deeds and mortgages, when and as the same are authorized and approved by the Board or by the Executive Committee. Unless he be a Trustee, the Secretary shall cast no vote at meetings of the Board.

Section 5. The Treasurer

The Treasurer shall be elected by the majority vote of the Board. He may, but need not, be a Trustee. He shall have charge of the funds of the Corporation and shall deposit them in the name of the Corporation in depositories designated by the Board or by the Executive Committee. He shall supervise disbursement of funds by the signing officers of the School and shall make complete, accurate and regular financial reports to the Board or to the Executive Committee, when and as directed by the same. Unless he be a Trustee, the Treasurer shall cast no vote at meetings of the Board.

Section 6. The Director

The Chief Executive and Administrative Officer of the School shall be the Director, who shall be elected by the Board of Trustees, to serve for such term and with such compensation as may be agreed between the Board or the Executive Committee and the Director. On such election he becomes ex officio a member of the Board, its committees and all committees of the School.

The Director shall have overall administration of the work of the School and shall make an annual report on its state and operation. He shall after due consultation make all recommendations for appointment of Administrative Officers of the School to the Board or to its Executive Committee. He shall coordinate the activities of the Officers and of the Faculty of the School, for the best achievement of its ends and purposes. He shall promote, facilitate and coordinate by all appropriate means the cooperative educational endeavours of the member institutions, to the same ends and purposes.

Section 7. The Assistant Director for Advanced Degree Studies

The Assistant Director for Advanced Degree Studies shall be appointed by the Board as an assistant to the Director and on his recommendation, in consultation with the Council on Advanced Degree Studies, to serve for such term and with such compensation as he shall agree upon with the Board and the Director. He shall be an assessor member of the Board, and shall have general responsibility for the administration of the academic affairs of the Advanced Degree Division, including the coordination of its academic resources for the benefit of students currently enrolled and the encouragement of ongoing research.

Section 8. The Library Coordinator

A Library Coordinator shall be appointed by the Board as an assistant to the Director and on his recommendation, in consultation with the Library Committee, to serve for such term and with such compensation as he shall agree upon with the Board and the Director. He shall be an assessor member of the Board, and shall have general responsibility for promoting the cooperative use of library facilities.

Section 9. The Registrar

A Registrar shall be appointed by the Board as an assistant to the Director and on his recommendation, to serve for such term and with such compensation as he shall agree upon with the Board and the Director. He shall be an assessor member of the Board and shall have responsibility for the academic records of the School and all the ordinary duties of a Registrar.

Section 10. Other Officers

The Board shall have power to appoint other Officers (such as an Assistant Director for Field Education, Promotion Officer, etc.)

ARTICLE VII.

ACADEMIC AFFAIRS

Academic affairs shall be the immediate responsibility of two Academic Councils which shall have the cooperation of the Academic Departments (Biblical, Historical, Pastoral, Theological) and of the Library Committee.

Section 1. Academic Councils

(a) The Academic Council for the Basic Degree Division

This Council shall consist of the Director, the Registrar and the Assistant Director for Field Education, ex officio, a Faculty Representative from each Member Institution and a Student Representative from each of the Academic Departments. It shall have immediate responsibility for all matters concerning the academic affairs of the Basic Degree Division, including curriculum planning, admissions and standards, and allocation of budget and resources as provided by the Board for Basic Degree programs. It shall recommend to the Board or to the Executive Committee candidates for appointment to the Faculty of the School's



Basic Degree Division, and shall have responsibility for cross-appointment from the Faculty of the Member Schools.

(b) The Academic Council for the Advanced Degree Division

This Council shall consist of the Director and Assistant Director for Advanced Degree Studies, ex officio, the Directors of Advanced Degree Studies in the Member Schools, a Representative of each of the Academic Departments, and three Student Representatives from the Advanced Degree Division. It shall have immediate responsibility for all matters concerning the academic affairs of the Advanced Degree Division, including curriculum planning, admission and standards, and allocation of budget and resources provided by the Board. It shall recommend to the Board or to the Executive Committee candidates for appointment to the Faculty of the School's Advanced Degree Division, and shall have responsibility for cross-appointment from the Faculty of the Member Schools.

(c) Each Council shall appoint its own Chairman and Secretary, and Minutes shall be circulated as soon as practicable to the Members of the Board.

(d) Each Council may invite as assessor members representatives of institutions whose programs of study bear upon its concerns.

Section 4. Academic Departments.

The Academic Departments shall consist of the theological faculty of the Member Institutions and of the Toronto School of Theology organized according to their disciplines and a number of Student Representatives. The number of Student Representatives shall be determined by each department, except that there shall be at least one Student Representative from each Division in each Department. They shall cooperate with the Councils in determining curriculum and standards, in recommending professional appointments, in promoting liaison between the Schools and Advanced Degree Division, etc.

Section 5. The Library Department.

This Committee shall consist of the Director, the Assistant Director for Advanced Degree Studies and the Library Coordinator, ex officio, the Chief Librarians and/or Head of Theological Divisional Libraries of the Member Institutions and the Chief Librarian of the University of Toronto and/or his Representative, a Student Representative of each of the Academic Departments, and a Representative of the Board and two Basic Degree students. It shall recommend to the Board and the Executive Committee in all matters concerning optimum cooperation of library facilities for the purpose of the School and on all other library affairs. The Committee shall appoint its own Chairman and Secretary.

ARTICLE VIII.

APPOINTMENT OF FACULTY

Member Institutions shall agree to consult with the Director and with the appropriate Academic Council before proceeding to new appointments to their faculties.

Members of the Faculty of the Toronto School of Theology may be

directly appointed to the School by the Board acting through the appropriate Academic Council.

They may also be cross-appointed from the Member Institutions through the appropriate Council.

ARTICLE IX.

COMMITTEES

Section 1. Standing Committees

The Standing Committees shall be the Finance and Nominating Committees elected annually by the Board at the Annual Meeting or at such other meetings as shall seem good to the Board.

The Standing Committees shall elect their own Chairmen and Secretaries. Meetings shall be called by the Chairman on such notice as shall seem good to him.

Half of the members of the Committees shall constitute a quorum and a simple majority of members present and voting shall be required and sufficient to carry any motion or resolution.

1. Finance Committee

This Committee shall consist ex officio of the Treasurer of the Board, and of the Director, and five (5) other persons nominated by the Nominating Committee, of whom four (4) at least shall be Trustees, elected by the Board. It shall report to the Board and to the Executive Committee on all matters connected with finances, including fund-raising. It shall advise the Director and his Officers in financial matters, and in consultation with them shall prepare the annual budget for presentation to the Board and shall supervise its implementation and observance.

2. The Nominating Committee

This Committee shall consist of five (5) Trustees, including ex officio the Chairman of the Board and the Director. The other members of the Committee shall be elected by the Board after open nominations. It shall report to the Board on all matters connected with the nomination Committee and of other Standing Committees or Special Committees, for which no other provision has been made in these By-Laws, and, in general, with regard to all persons to be appointed or elected by the Board, not otherwise provided for in these By-Laws. The Nominating Committee elected at an Annual Meeting shall serve throughout the year and shall make nominations to the Board for elections at the Annual Meeting which inaugurates the following year.

Section 7. Other Committees

A special committee for the nomination of the Director of the School shall be directly appointed by the Board of Trustees when appropriate. Other special committees may be appointed by the Board of Trustees as need may arise.

ARTICLE X

FISCAL AFFAIRS

Section 1. Auditing and Fiscal Year

The Books and Records of the Corporation and of the School shall be audited at least once a year in such manner as shall be determined by the Board of Trustees on advice of the Finance Committee. The fiscal year shall run from July 1st to June 30th.

Section 2. Signing Officers

Any two of the persons designated from time to time at a duly held meeting of the Executive Committee are authorized on behalf of the Toronto School of Theology

- a) to make, draw, accept, endorse, sign and execute cheques, bills of exchange, orders for the payment of money and other instruments whether negotiable or not, but without power to overdraw the account or accounts of the Organization with the Bank; and
- b) to withdraw from the Bank all or any securities and property held by the Bank for safekeeping or otherwise on behalf of the Organization and sign and deliver receipts therefor or to direct the Bank by written instructions to deliver all or any such securities and property to any person or persons named in such instructions.

ARTICLE XI.

ASSESSMENTS

The Board of Trustees shall have the right to assess the Member Institutions for sums required by the School to meet its operating costs or deficits, according to a formula to be determined by the Board on the advice of the Finance Committee.

ARTICLE XII.

WITHDRAWAL OF A MEMBER INSTITUTION

A Member Institution may at the close of the Corporation's and School's fiscal year, withdraw from participation, without further responsibility, provided that its share for any operating deficit shall have been abolished and that notice in writing of such intention to withdraw shall have been delivered to the Board of Trustees or to its Executive Committee and to all Member Institutions, at least one year in advance of such date of withdrawal.

ARTICLE XIII.

AMENDMENTS TO THE BY-LAWS

By-Laws may be amended by a simple majority vote of the Trustees present and voting at the Annual meeting or special meetings, provided that written notice of the proposed amendment shall have been given to the Trustees at least thirty (30) days prior to the meeting at which the amendment is to be proposed. The same rule shall govern the passing of any new By-Law. Provided, however, that such amendment or new by-law shall only continue in force and effect until the next annual meeting of members and if it shall not be then ratified, it shall cease to be of effect.

THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS  
OF VICTORIA UNIVERSITY HELD IN ROOM 205 OF THE ACADEMIC  
BUILDING AT 4:00 P.M. ON THURSDAY, JANUARY 18, 1970

PRESENT:

Mr. R. S. Mills, Chairman, Rev. A. P. S. Addison, Rev. D. W. Amos, Dr. J. D. Armp, Mr. J. T. Borovick, Hon. F. M. Cass, Mrs. M. Clark, Dr. R. H. Davidson, Mr. L. N. Earl, Mr. J. T. Elton, Mr. G. A. Fallis, Professor R. H. Farquharson, Professor W. O. Fennell, Dr. F. P. Fidler, Principal E. S. Lautenschlager, Mr. D. W. McGibbon, Dr. V. T. Mooney, President A. B. B. Moore, Rev. R. G. Oliver, Professor D. C. Robson, Miss M. M. Slater, Professor F. E. Sparshott, Dr. H. W. Vaughan, Mr. F. A. Wansbrough, Mrs. R. W. Wood, Mrs. M. G. Wyatt and Mr. F. C. Stokes, Secretary; by invitation representing the Toronto School of Theology, Mr. G. M. Farquharson and Dr. C. D. Jay.

REGRETS:

Mrs. N. L. Bennett, Mr. R. F. Chisholm, Dr. C. E. J. Cragg, Mr. J. S. Daason, Mr. G. D. Lane, Very Rev. A. J. MacCausen, Mr. C. H. Sheppard, Mr. H. J. Sissons, Mr. E. B. Thomson, Mr. W. L. Whelster, Mrs. J. R. M. Wilson, Mr. C. F. Wood and Professor J. S. Wood.

PRAYER:

Dr. Addison opened the meeting with prayer.

IN MEMORIAM:

Dr. Moore requested that the Minutes record the regret of this Board at the passing of Dr. F. W. Langford, a former Dean of Theology who died on January 12th, 1970 in his 91st year.

MINUTES:

It was moved by Dr. Armp and seconded by Mrs. Wyatt that the Minutes of the previous meeting, held October 23, 1969, be approved as circulated. Carried.

BUSINESS ARISING FROM THE MINUTES:

(1) Dr. Moore reported that a Commission on University Government at Victoria had been established and the members were Dr. J. D. Armp, Dr. J. S. Hodgetts and Mr. R. S. Mills, representing the Board; Dr. J. W. Grant, Dr. C. C. Love and Dr. E. A. Walker, representing the faculty and Mr. D. C. G. Brown, Mr. R. G. Brown and Mr. E. E. Hobbs, representing the students. The Committee has been meeting since the beginning of the fall term and has requested the Board of Regents to present a brief for the consideration of the Commission.

After consideration of this request, it was agreed on motion of Dr. Armp and Mr. McGibbon that, since the Commission would eventually have to present its report to the Board, it would be inappropriate for the Board to submit a brief to the Commission at this time. Carried.

Mr. G. W. Collins-Williams was appointed an alternate Board member to the Commission on University Government on motion of Dr. Moore and Dr. Davidson. Carried.

(2) Dr. Moore also reported that a committee to study disciplinary procedures has also been established to consider the recommendations of the University of Toronto Campbell Commission Report. The Victoria committee was to be under the chairmanship of Mr. G. D. Lane, with the following members representing the Board - Mrs. R. W. Wood and Mrs. M. G. Wyatt.

CORRESPONDENCE:

(a) The Secretary reported the receipt of a copy of Letters Probate from the solicitors of the Estate of the late Charles William McKenna which provides for a bequest to the Endowment Fund of Victoria College on the death of the survivor of his daughter and son-in-law.

(b) A letter from Mills and Mills regarding the B. A. Stoneman Estate. Victoria University will receive on the death of Mrs. Stoneman two bursary trust funds of \$10,000 each and a one-third share of the residue, including the excess accumulated income on the general Estate, which should exceed \$50,000.

(c) Letters of appreciation for flowers were received from Mrs. R. W. Wood and Mrs. John Macpherson.

PRESIDENT'S ITEMS:

(1) Re: Miss Ruth Jenking - Last year it had been reported to the Board that the Chairman of the Department of English had requested a second and final extension of Miss Jenking's teaching appointment. This had been an error and it is now moved that Miss Jenking receive a third extension of her teaching appointment at her present rank. The motion was seconded by Dr. Armp and carried.

(2) It was moved by Dr. Moore that Dr. W. E. McLeod be granted leave of absence for 1970-71 at half salary. The motion was seconded by Dr. Robson and carried.

(3) It was moved by Dr. Moore that a leave of absence for the year 1970-71 be granted to Dr. D. A. Blostein at half salary. The motion was seconded by Mr. Amos and carried.

(4) It was moved by Dr. Moore that a leave without salary be granted to Mrs. A. M. Procter, a non-permanent member of the English Department, for the year 1970-71. The motion was seconded by Mr. Wansbrough and carried.

(5) It was moved by Dr. Moore that a leave of absence without salary be granted to Dr. P. M. Hughes for the year 1970-71 to permit him to accept a Visiting Professorship at McMaster University. It is understood that McMaster will be responsible for the employer's share of the pension fund payments. The motion was seconded by Mrs. Wood and carried.

(6) It was moved by Dr. Moore that a leave of absence be granted to Dr. J. A. McClelland for the year 1970-71 at half salary. The motion was seconded by Mrs. Clark and carried.

(7) It was moved by Dr. Moore that summer leave for two consecutive summers with a grant of \$2,000 for each summer be awarded to Dr. H. R. Secor and Dr. R. A. Taylor. The motion was seconded by Mrs. Clark and carried.

(8) It was moved by Dr. Moore that a half year sabbatical leave on full pay effective January 1, 1970, be granted to Dr. H. L. M. Mayer. The motion was seconded by Mrs. Clark and carried.

(9) It was moved by Dr. Moore that a full year sabbatical leave for 1970-71 at half salary be granted to Professor F. E. Sparshott who is completing a five year term as Chairman of the Department of Ethics. Professor Sparshott's salary will be supplemented by a Canada Council Senior Award. The motion was seconded by Mr. Fallis and carried.

(10) It was moved that a leave of absence for the year 1970-71 at full salary be granted to Dr. K. J. Joblin, the retiring Chairman of the Department of Religious Studies. The motion was seconded by Mr. Amos and carried.

(11) The President stated that the Chairman of our Department of Ethics and the Head of the Department of Philosophy at the University of Toronto had discussed and agreed upon a new teaching relationship and this had been described in a letter written by Principal Hodgetts to Dean Allen, (a copy of which is attached to the Minutes). Professor Sparshott stated that it was not

necessary for the Board to take any action on this new relationship at this time but this mutual agreement was presented for Board information. Dr. Armp requested that the approval of the Head of the Department of Philosophy should also be obtained before the Board of Regents is asked to consider this matter again.

(12) Dr. Moors reported that there were now a number of vacancies in the chairmanship of several departments and Dr. Hodgetts would be making recommendations to fill these positions.

(13) The President reported that Dr. Hoeniger, who has been acting chairman of the English Department at his request, had now indicated his willingness to become Chairman and his appointment has been confirmed effective June 1, 1969.

#### GIFTS AND BEQUESTS:

The President presented the following list of gifts and bequests and recommended that they be received and recorded.

1969

Oct. 24	Phyllis Morgan	25.00	Victoria Univ. Alumni Fund - in memory of Beatrice Mathers
	Mr. R. LeHmann	8.00	French Dept. Scholarship
	Mrs. Norman J. Swallow	6.00	" " "
	Mrs. G. Nemeth	3.00	" " "
Nov. 7	Rev. Harvey Howey	7.00	Victoria Univ. Alumni Fund - in memory of Beatrice Mathers
	Marion Hazelwood	5.00	" " "
	Rev. R. G. Oliver	50.00	J.R. Hord Memorial Bursary
	Prof. J. A. McClelland	8.00	French Dept. Scholarship
	Prof. D. E. Bouchard	10.00	" " "
	Mrs. Alice Raths	6.00	" " "
10	Winifred Snider	20.00	Victoria Univ. Alumni Fund - in memory of Beatrice Mathers
27	Prof. G. W. Field	25.00	Chaplain's Centre for Books
	George I. Stephenson	5.00	J.R. Hord Memorial Bursary
	Arthur G. Wainey	25.00	Victoria Univ. Alumni Fund - in memory of Beatrice Mathers
	Rev. W. E. Crowie	10.00	Forsyth-Peacock Mem. Fund
Dec. 1	Dr. Irwin M. Hilliard	200.00	Marion Hilliard Mem. Fund
	Harold C. Bull	100.00	Living Endowment
	Dr. and Mrs. W. C. Horning	300.00	Susan D. Massey Schol. Fund
4	Prof. J. S. Wood	10.00	French Dept. Scholarship
	Gordon P. Thornton	150.00	Victoria College Bursary
	5 Helen McC. Muehleman	20.90	Victoria Univ. Alumni Fund - in memory of Beatrice Mathers
10	Prof. W.H. Threlkewy	1,000.00	Donation to Victoria College
	Dr. J. E. Hodgetts	15.00	Chaplain's Centre
15	Beth L. Moorhouse	100.00	Moorhouse Memorial Fund
	C. L. Connor	50.00	Living Endowment
18	Anonymous Donor	3,000.00	Donation to Scholarship and Library Funds
	Elizabeth M. Maus	100.00	Margaret W. Wood Mem. Fund
	W. E. L. Smith	5.00	Victoria Univ. Alumni Fund - in memory of Beatrice Mathers
	Miss Mabel Skinner	200.00	Emmanuel College Burs. Fund
29	Miss Margaret M. Imrie	10.00	Hyscynth Boothe Bursary Fund
31	Mrs. C. Forsyth	50.00	Forsyth-Peacock Mem. Fund
	Mr. Harold Day	100.00	Donation
	Dr. Geo. Klipstreich	50.00	Emmanuel College Burs. Fund
	Miss Opal V. Boynton	100.00	Marion Hilliard Mem. Fund
	Rev. and Mrs. A. Wilbur Lang	100.00	Clinical Pastoral Education Burs.
1970			
Jan. 8	Prof. H. L. M. Mayer	20.00	Victoria College Bursary Fund
	Mr. Wesley R. Flinn	150.00	Principal and Mrs. Davidson Memorial Fund

\$ 6,051.00

#### REPORT OF THE CHAIRMAN OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. Chairman:

At the annual meeting of the Board, some members requested an opportunity to study the annual financial report and consider it further at a subsequent meeting before moving its adoption. If there are any questions concerning the Treasurer's Report and the attached Auditor's and financial statements, I shall be pleased to answer them at this time.

Mr. McGibbon moved, seconded by Mr. Wansbrough, that the Financial Report be accepted. Carried.

Since the last meeting of the Board, the Finance and Property Committee has held one meeting. At that time it was agreed to proceed with the rewiring of the electric service at 8 St. Thomas St. Our solicitors were requested to negotiate a satisfactory arrangement with the developer of the Bay St. frontage between Charles and St. Mary St. to protect the access to the rear of the properties held for Covenant College. The Property Committee was requested to undertake a land use study of the Victoria campus and work closely with the Campus Centre Committee.

The Campus Centre Committee, which is composed of representatives of the Staff, Students and the Board, has met on three occasions. Studies are underway to determine the facilities required in such a centre and meetings have been scheduled to continue at two week intervals.

The following investment transactions have been completed and are presented for Board approval.

#### Purchases

Royal Trust	50,000	for 108 days	at 8.375%	due March 16, 1970
Royal Bank	100,000	for 136 days	at 8.79%	due April 20, 1970

#### Redemptions

Ontario Hydro	198,720	for 104 days	at 8.3%
Royal Trust	200,000	for 60 days	at 8.0%
Ontario Hydro	199,228	for 65 days	at 8.2%

#### Outstanding

Royal Trust	100,000	for 177 days	at 8.125%	due Feb. 13, 1970
Royal Trust	100,000	for 149 days	at 8.25%	due Feb. 20, 1970
Ontario Hydro	98,861	for 173 days	at 8.50%	due March 23, 1970
Royal Trust	50,000	for 108 days	at 8.375%	due March 1, 1970
Royal Bank	100,000	for 136 days	at 8.79%	due April 20, 1970

#### Other Securities Transactions

Eastern & Chartered Trust Guaranteed Certificates par value \$10,000 were redeemed by the Canada Permanent Trust on November 28, 1969.

Crown Trust Guaranteed Certificates par value \$12,000 were redeemed on January 5, 1970. Mr. McGibbon moved, seconded by Mr. Fallis that the report be adopted. Carried.

#### THE TORONTO SCHOOL OF THEOLOGY:

Dr. Fennell spoke on the work of the Committee on Cooperation in Theological Education in Toronto (COCTET) and stated that Articles of Incorporation and By-Laws had been proposed for the Toronto School of Theology, a copy of which had been circulated to the members of the Board. Dr. C. D. Jay, the Director of the Toronto School of Theology, and Mr. Gordon Farquharson, solicitor for the Toronto School of Theology, commented on minor changes proposed in the original draft.

Following a discussion, it was moved by Dr. Davidson and seconded by Dr. Fidler that this Board approve in principle the Articles of Incorporation and By-Laws had been proposed for the Toronto School of Theology and

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operation and the By-Laws proposed for the Toronto School of Theology.

The meeting adjourned at 5:45 p. m.

  
R.C. Mills, Chairman

Victoria College  
IN THE  
UNIVERSITY OF TORONTO  
TORONTO

OFFICE OF THE PRINCIPAL

December 10, 1969.

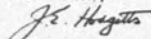
Dean A.C. Alkes,  
Office of the Dean,  
Faculty of Arts and Science,  
Sidney Smith Building,  
University of Toronto.

Dear Dean Allen:

The enclosed statement which was prepared by Professor Francis Sparshott, Chairman of our College Department of Ethics, adequately and accurately summarizes the duties of the chairman of the College Department of Ethics and the relation of the College Department to the University Department of Philosophy. Pending changes which may be made at a later date as a result of recommendations contained in the Report of the Commission on University Government, we hope that this statement will serve as a set of agreed understandings governing the working relations between the Victoria Department of Ethics and the University of Toronto Department of Philosophy.

If you and Professor Slater were to acknowledge the formal acceptance of this memorandum we should then all have on file a common document to which we could refer in the unlikely event that misunderstandings on either side should develop. Since Professor Sparshott has asked to be relieved of his position as chairman of the Department of Ethics, I am personally anxious that his successor should be given a clear understanding of the ground rules by which he shall be operating in the immediate future.

Yours sincerely,

  
J.S. Hodgetts,  
Principal.

cc. Dr. A.B.B. Moore  
Professor Slater  
Professor Sparshott

JEU/jj  
Enclosure

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operation and the By-Laws proposed for the Toronto School of Theology.

The meeting adjourned at 5:45 p. m.

  
R.C. Mills, Chairman

SUMMARY STATEMENT OF DUTIES OF CHAIRMAN OF DEPARTMENT OF ETHICS,  
VICTORIA COLLEGE, WITH SPECIAL REFERENCE TO RELATIONS WITH THE  
UNIVERSITY DEPARTMENT OF PHILOSOPHY.

1. To make recommendations to Victoria University respecting the appointment, promotion and tenure of all teachers of philosophy employed or to be employed by Victoria University, subject to the approval of the Chairman of the University of Toronto Department of Philosophy.
2. In consultation with the Chairman of the University Department, to determine Victoria's share in the teaching of the philosophy curriculum of the Faculty of Arts and Science, and to assign courses to instructors, bearing in mind
  - a) the needs of the University of Toronto as a whole
  - b) the talents of the available personnel
  - c) a proper spread between elementary and advanced course, and between courses with large and small anticipated enrolments, the relative proportions of these in the Victoria offerings not differing too widely from those observed in the (combined) Department as a whole
  - d) the teaching loads currently required by Victoria policy
3. In consultation with the Chairman of the University Department, to determine the policies to be followed in assigning students to Victoria College sections of courses.
4. To act as intermediary between the officers of the University Department and the members of the Victoria College Department in all matters pertaining to numbers 1 to 3 above.
5. To advise the Principal of Victoria College on all matters of policy affecting the teaching of philosophy at Victoria College, and to interpret the academic policies of Victoria College to the University Department.

F.I. Sparshott,  
Chairman  
Department of Ethics,  
Victoria College.

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**THE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS  
HELD ON THURSDAY, MARCH 19, 1970, AT 4:00 P.M. IN ROOM 205 OF  
THE ACADEMIC BUILDING**

**PRESENT:**

Dr. V. T. Mooney, Vice-Chairman, Mrs. N. L. Bennett, Mr. J. Berovilos, Mr. R. Cairns, Mrs. A. M. Clark, Mr. G. Collins-Williams, Mr. W. Collier, Dr. J. F. Davey, Mr. L. N. Earl, Mr. G. W. Edmonds, Mr. J. Elton, Mr. G. A. Fallis, Professor R. H. Farquharson, Professor W. O. Fennell, Dr. F. P. Fidler, Dr. A. B. Moore, Mr. J. Maxwell, Mr. G. H. Sheppard, Miss M. M. Slater, Professor F. E. Sparshott, Mr. E. B. Thomson, Mr. F. A. Wasbrough, Mr. W. L. Wheler, Mrs. J. R. M. Wilson, Mr. C. F. Wood, Professor J. S. Wood, Mrs. R. W. Wood and Mr. F. C. Stokes, Secretary.

In the absence of Mr. R. S. Mills, Dr. V. T. Mooney, the Vice-Chairman, occupied the chair.

**PRAYER:**

The meeting was opened with prayer by Dr. F. P. Fidler.

**RESOLUTION:**

Dr. Moore presented and moved the adoption of the following resolution, which was seconded by Dr. Fidler -

Frederick William Langford, B.A., M.R.E., D.D.  
1879 - 1970

The members of the Board of Regents of Victoria University have learned with regret of the death on January 11th, in his ninety-first year, of the Reverend F. W. Langford, Professor of Religious Pedagogy and Dean Emeritus of Emmanuel College. At the funeral service held on January 13th, Principal Lautenschlager spoke with appreciation of his long and distinguished service to the College and to the Church.

Frederick Langford was born of parents who gave three sons to the ministry. He grew up on a farm in Western Ontario and received his high school education at Lucan and St. Mary's. He taught school from 1898-1900 before entering the Arts course at Victoria College, Toronto, and graduated in Theology in 1906. After his ordination he served for five years on rural fields in Ontario and another five years in a city church in Vancouver. A year's post-graduate work in Theology in Toronto was followed by special study in Religious Pedagogy at Boston. He returned to Toronto to become editor of the Group Graded Lessons of the Methodist and Presbyterian Churches in Canada. In 1919 he became a member of the Faculty of Theology of Victoria College, the first professor of Religious Education in Canada. Frederick Langford and his brother Frank, Secretary of the Church's Board of Christian Education, were the chief pioneers in Canada of the modern programme of Religious Education. He took a leading part in arranging and carrying out the co-operative scheme for training theological students of the Methodist and Presbyterian Churches before Union and when the two groups came together in 1927 he was the right hand man of Dr. McLaughlin whom he succeeded as Registrar of Emmanuel College in 1931. On the retirement of Principal Davidson in 1943, Dr. Langford became head of the College with the title of Chairman of the Council, and when the re-organisation of Victoria College was carried through next year he was given the official title of Dean. He retired in 1945.

Thus for twenty-six years Dr. Langford was an active member of the teaching staff of Victoria University. During that time he made a notable contribution to the College and to the Church at large by his administrative ability and his teaching. At a time when most teachers of religious education were laying stress on techniques and methods, he emphasised the

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centrality of theology and content, and he carried this emphasis into the important committees and boards of the Church of which he was an active member throughout his academic career. Dr. Langford was an able preacher and weak by week by his preaching and guidance in Christian Education, he maintained contact with congregations throughout Ontario.

In 1933 he was made an Honorary Doctor of Divinity by the United Theological College, Montreal. Since his retirement twenty-five years ago he has maintained an active interest in the Church and the College and especially in those who had been his students and colleagues. The Board of Regents of Victoria University wishes to put on record its sincere gratitude for the signal contribution made to Church and College by one who was a friend and colleague and expresses its sympathy to his son, Reverend Dr. Norman Langford, editor of the Westminster Press, Philadelphia.

The resolution was adopted by the members of the Board standing for a minute in silent tribute to the memory of Dr. Langford.

**REGRETS:**

The Secretary read the names of those members who had indicated that they were unable to attend -

Rev. D. C. Amos, The Hon. F. M. Cass, Mr. R. F. Chisholm, Rev. R. H. N. Davidson, Mr. J. S. Deacon, Dr. E. S. Lautenschlager, Mr. D. W. McGibbon, Very Rev. A. J. MacQueen, Mr. R. S. Mills, Mr. H. J. Sissons and Mrs. M. G. Wyatt.

**MINUTES:**

The minutes of the previous meeting held on January 15, 1970, were circulated to the members of the Board. Professor Fennell requested that the minutes of January 15 include in the resolution accepting the provisional constitution, the phrase - This Board authorises the participation of Emmanuel College in the Toronto School of Theology and approves in principle the Articles of Incorporation and the By-Laws proposed for the Toronto School of Theology. The minutes were accepted with this amendment on motion of Mrs. Wilson and Mrs. Bennett.

**LETTERS OF APPRECIATION:**

The Secretary reported that letters of appreciation for flowers sent by the Board had been received from -

The Westlake Family  
Rev. and Mrs. Norman Langford  
Mrs. Genty Sempter (re the late James Lyons)  
Dr. and Mrs. E. S. Lautenschlager  
Mrs. C. H. Caesar (for flowers sent to Dr. Pidgeon  
on his 98th birthday)

**TUITION FEES:**

In response to a request from the Faculty of Emmanuel College, it was moved by Dr. Moore and seconded by Dr. Fidler "that the tuition fee for a Regular Full-time Student (Undergraduate) in Emmanuel College be raised from \$200. per annum to \$450. per annum and that the tuition fee for a Special Student in Emmanuel College be raised from \$20. per semester course to \$45. per semester course". The motion was carried.

**PRESIDENT'S ITEMS:**

(1) Resignation. Dr. Moore moved, seconded by Dr. Davey, "that the Board accept with regret the resignation of the Dean of Women, Miss Margaret Carmichael, effective June 30, 1970, and extend our best wishes for her happiness in her marriage".

(2) It was moved by Dr. Moore and seconded by Mr. Earl, that the resignation of the Dean of Women be reported to the Chairman of the Appointments Committee with instructions to proceed with the search for a successor to Miss Carmichael under the terms of the new by-law regarding such appointments. Carried.

(3) Resignation. It was moved by Dr. Moore, that the resignation of Assistant Professor R. M. Freeman, a member of the Department of Religious Studies, be accepted effective June 30, 1970, to permit him to accept an appointment as Associate Professor in McArthur College of Education, Queen's University. The resolution was seconded by Mrs. Clark and carried.

(4) Retirement. The President stated that Miss Ruth Jenking has elected not to accept an extension of her teaching appointment for the 1970-71 academic year and would retire at the end of June.

(5) Extension. Dr. Moore moved that an extension of appointment for the year 1970-71 be granted to the Controller, Mr. K. M. Dinamore, who will have reached the retirement age of 65 by the end of June. The motion was seconded by Mrs. Wilson and carried.

(6) Summer Leave. Dr. Moore moved that summer leave with a grant of \$2,000 for each of the next two successive summers be granted to Professor J. S. Wood. The motion was seconded by Mr. Wansbrough and carried.

(7) New Appointment. Dr. Moore moved, seconded by Dr. Fidler, that the Rev. Ernest E. Best, M.A., B.D., Ph.D., a graduate of both Victoria and Emmanuel Colleges, be appointed to the Department of Religious Studies with the rank of Associate Professor at a salary of \$15,000 effective July 1, 1970. Carried.

(9) New Appointment. Dr. Moore moved, seconded by Mrs. Clark, that Mrs. Germain Warkentin be appointed as a Sessional Lecturer in the Department of English for a two year period at a salary of \$9,000. Carried.

(10) New Appointment. Dr. Moore moved, seconded by Mrs. Bennett, that Mrs. Judith Grant be appointed a part-time Lecturer in the Department of English effective July 1, 1970 at a salary of \$3,400. Carried.

(11) Special Summer Grants. It was moved by Dr. Moore, seconded by Mrs. Wilson, that, subject to the approval of the Finance and Property Committee, special summer grants be awarded as follows:

Mr. Michael Laine	\$ 400.
Mr. Julian Patrick	\$ 300.
Mrs. Jane Millgate	\$ 400.

The motion was carried.

(12) Change in Retirement Policy. Dr. Moore stated that a letter had been received from Professor R. H. Farquharson, Chairman of the Association of the Teaching Staff, requesting a modification in the policy with respect to staff retirement to permit a staff member to make a request directly to the Board, for an extension of appointment beyond retirement age (rather than having to have the recommendation of the departmental Chairman). Dr. Moore moved, seconded by Mr. Wansbrough, that the request be forwarded to the Finance and Property Committee for consideration and a recommendation for Board action at the May meeting of the Board. Carried.

#### GIFTS AND BEQUESTS:

Dr. Moore requested that the following gifts and bequests which have been acknowledged to the donors be received and recorded in the minutes.

#### 1969

Dec. 31	Professor W. E. McLeod	\$ 150.00	William Ewart Staples Scholarship
Jan. 16	Ederton United Church	237.26	Ray Nord Memorial Fund
27	Professor W. T. McCready	75.00	Prize in Spanish
Feb. 16	Jackman Foundation	110.00	The Rowell & Frederick Langford Prizes in 1970
23	Professor W. T. McCready	75.00	Prize in Spanish
27	Mr. C. F. Connor	50.00	Living Endowment
Mar. 10	Allen, Miles, Fox & Johnston	150.00	Elliott Allen Scholarship
11	Miss Mabel Skinner	200.00	Emmanuel College Bursary

#### REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

The following report was presented by Mr. Wansbrough.

Mr. Chairman:

The Property Committee met on February 25, 1970 to consider a request from the Campus Centre Committee for a land use survey to be conducted by Gordon Adamson and Associates on a per diem basis with the fee not to exceed \$3,800 and also a parking survey to be prepared by Parking Design and Development Ltd. with a fee of approximately \$1,200. It was agreed by the Committee that these surveys be undertaken by the Board and proceeded with at once.

A proposal to rent the property at 92-94 Charles St. West to a developer was considered but it was felt no action should be taken on this matter at this time.

The Committee received a report indicating that a settlement of the disposition of the lane leading to the rear of properties 63-65 Charles St. West and an agreement on right of way to these properties was imminent between Cadillac Development Ltd. and Covenant College.

The Chairman of the Property Committee and the Bursar were requested to examine the property owned jointly by Trinity and Victoria College at 85 Yonge St. and make a recommendation at a future date on the desirability of renewing the existing lease as requested by the leasee.

In addition, the Committee also established the rental fee for the Victoria Tennis Club and approved a grant for the Victoria College Theatre of \$750 for the purchase of equipment for the current year.

Although the Finance Committee has not met since the last meeting of the Board, the following securities transactions have been completed since January 16, 1970.

#### Short Term Investment Transactions

##### Purchases

National Trust	100,000	for 84 days	at 8.75%	due April 15, 1970
National Trust	50,000	for 49 days	at 8.5%	due March 23, 1970
National Trust	50,000	for 105 days	at 8.625%	due May 18, 1970
Royal Trust	100,000	for 76 days	at 8.375%	due May 20, 1970

##### Redemptions

Royal Trust	100,000	for 177 days	at 8.125%
Royal Trust	100,000	for 149 days	at 8.25%
Royal Trust	50,000	for 108 days	at 8.375%

##### Outstanding

Ontario Hydro	98,861	for 173 days	at 8.5%
Royal Bank	100,000	for 136 days	at 8.79%
National Trust	100,000	for 84 days	at 8.75%
National Trust	50,000	for 49 days	at 8.5%
National Trust	50,000	for 105 days	at 8.625%
Royal Trust	100,000	for 76 days	at 8.375%

#### Stock Transactions

##### Purchases

1,250 Shares	Alcan Aluminum Ltd.	33,898.50
7,500 Shares	Canada Permanent Mortgage Corp.	82,867.50
2,800 Shares	International Utilities	73,118.64
1,000 Shares	International Nickel Company	44,858.60

March 19, 1970 320

<u>Sales</u>	<u>Proceeds</u>	<u>Gain or (Loss)</u>
150 Zed Pref. Shares Aluminum Co.	5,037.75	193.50
50 Shares Atlantic Sugar	376.84	20.59
120 Shares Andian National	234.30	( 245.70)
2829 Rights Bell Canada	22.63	22.63
280 Shares Canadian Hydrocarbons	4,528.30	3,163.30
9000 Shares Canadian Imperial Bank of Commerce	189,009.81	140,139.81
100 Shares Canadian Industries	1,270.00	( 30.00)
1600 Shares Domtar Ltd.	22,873.92	
400 Shares Laura Secord	5,575.00	775.00
10 Shares Laurentide Financial	49.90	( 12.60)
160 Class 'A' Shares Loblaw Companies	1,065.28	( 414.72)
14 Shares Standard Oil	905.48	( 211.52)
100 Shares Tamlyn	2,661.00	( 589.00)
500 Shares Upper Canada Mines	1,268.00	193.00

Bond Transactions

9% Ontario Hydro Bonds due February, 1995,  
par value \$50,000 were purchased at a cost of 50,224.49

PORTRAIT OF THE PRESIDENT:

Dr. Moore was invited to withdraw from the meeting and Mr. Earl reported on the suitability of various methods of commissioning a portrait of Dr. Moore to hang in Victoria College. It was moved by Mr. Earl, seconded by Mrs. Wilson, that the Bursar make arrangements with Mr. Cavouk, a portrait photographer, to prepare a colour portrait of Dr. Moore, the cost not to exceed \$1,800. The motion was carried unanimously. Dr. Moore was invited to return to the meeting.

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

The following report was presented by Mr. Wheler.

Mr. Chairman:

The Residences and Services Committee met on March 17th, in an open meeting in Alumni Hall. The summer residence rate schedule was considered and it was agreed that the rates presently in effect be continued for the next summer vacation period.

The Committee received a proposed new constitution for the government of the Victoria University Men's Residences. The Committee amended, with the consent of those who drafted the constitution, the composition of the proposed new Residences and Services Committee and certain lines of responsibility of the Dons. Other minor changes were suggested with respect to the responsibility for rule making in the Men's Residences. The Committee, following a lengthy discussion, agreed to ratify the proposed constitution as amended as a constitution for the Men's Residences pending a decision on the implementation of the reports of Mini-CUG and Mini-Campbell Committees.

As a result of these changes, I wish to give notice of a motion to be presented at the May meeting of the Board as follows:

Be it resolved that, the composition of the Residences and Services Committee beginning in the fall term be: the President of Victoria University and four lay members of the Board of whom one shall serve as chairman; five students, of whom two shall be representing the Men's Residences, two representing the Women's Residences and one representing the Victoria University student body; the Principal of Victoria College, the Principal of Emmanuel College and three faculty members; the Dean of Women, the Dean of Men and the Bursar as non-voting members.

A brief on Life in the Victoria University Residences was received and it was agreed to establish a sub-committee to consider the brief at the beginning of the fall term.

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March 19, 1970

The Committee studying the possibility of constructing a new Student Centre has requested that a study be undertaken of our present food services to complement an architectural land use study. The architects have recommended Paul Johnston Associates Ltd. to undertake the food services study. I therefore move that Paul Johnston Associates Ltd. be engaged at a fee not to exceed \$2,000 to undertake a full study, report and recommendations.

This report is respectfully submitted and I move its adoption. Mrs. Bennett seconded the motion and it was carried.

BOARD ELECTIONS:

Dr. Moore announced that nominations would be invited for election to the Board from the Alumni of Victoria College and the graduates of Emmanuel College. The Registrar would be arranging the details of the election in May. Members of the Board appointed by the General Council of the United Church would have their term of office extended from September to January because of the change in date of the General Council.

The meeting adjourned at 5:10 p.m.

  
R. S. Mills, Chairman



## VICTORIA UNIVERSITY

## SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1970 to June 30th, 1971

## ADMINISTRATIVE STAFF

Hodgetts, J. E.	\$ 30,000
Ross, A. C. M.	21,800
Stokes, F. C.	19,500
Dinmore, K. M.	18,500
Macdonald, R. H.	16,100
Dean of Women	11,000
Cross, M. S.	9,326.67
Ryan, W. E.	12,000
Teal, W.	12,500

## VICTORIA COLLEGE STAFF

MacLean, K.	23,800
Wood, J. S.	22,700
Coburn, Miss K.	5,650
Robson, D. O.	22,800
Joblin, K. J.	22,800
Riese, Miss L. E.	21,500
MacLure, M.	12,200
Love, C. C.	21,400
Keyes, G. L.	21,500
Hoeniger, D. J.	22,200
Field, G. W.	22,500
Sparshott, F. E.	10,750
Harden, A. R.	21,900
Clarke, E. G.	20,200
Grant, J. R.	19,200
de Montmolin, D. P.	18,900
Robson, J. M.	11,880
Fox, D.	18,600
Kee, K. O.	17,800
McCready, W. T.	18,000
Bouchard, D.	17,700
Frye, H. N.	17,250
Knigh, D. J.	17,300
Wade, D. V.	17,600
Jeanes, R. W.	16,700
Secor, H.	14,800
Chudaine, J. G.	15,300
Farquharson, R. H.	14,800
McLeod, W. E.	7,550
Brett-Evans, D.	15,400
Jackson, D. R. de J.	14,900
Macpherson, Miss J.	14,200
Smith, D. W.	15,800
Pietersma, H.	13,800
Leon, Mrs. P.	14,100
Gunn, C. N.	13,800
Revell, E. J.	14,000
Shaw, W. D.	16,900
Tulton, C. D. E.	13,200
Taylor, R. A.	13,300
Graff, J. A.	14,000
Caracallem, J. A.	13,300
Merrilees, B. S.	9,200
McClelland, J. A.	6,600
Boussiac, P. A. R.	13,200
Burstynsky, E. N.	4,400
Bast, E. E.	15,000
Hamlin, C.	15,300
Patterson, Mrs. A. M.	13,000
Johnston, Miss A. F.	13,000
Walker, E. A.	13,400
Estes, J. M.	14,700

## VICTORIA COLLEGE STAFF (Cont'd)

Thompson, K. R.	13,200
Rathe, Mrs. C. E.	13,200
Jeanes, Mrs. R. W.	12,100
Mayer, H. L. M.	11,700
Bigwood, Miss J. M.	11,950
Perron, P. J. G.	12,500
Harvey, W. R. C.	12,000
Le Hussen, R.	11,550
Blostein, D. A.	6,000
Parker, Mrs. R. B.	11,800
Patterson, L. W.	11,500
Swallow, Mrs. J. E.	11,550
Baird, J. D.	11,500
Laine, M.	11,500
Reibetans, R. H.	11,600
Thornton, M. T.	11,000
Milgate, Mrs. M. H.	10,500
Hess, P. H.	10,500
Martin, Miss H.	5,250

## Lecturers (Sessional)

Seliger, H. W.	10,500
Robert, Mrs. P. R.	9,950
Silber, C. A.	10,300
Lutz, R. T.	10,700
Predovich, R.	10,500
Patrick, J. W. O.	11,100
Reid, Mrs. F.	7,600
Boake, J. W.	10,250
Cook, Mrs. G. R.	3,900
Davies, A. T.	11,000
Hutchinson, R. C.	10,500
O'Grady, Mrs. W.	3,700
Pietersma, A.	10,400
Rosenberg, A.	10,000
Heath, J. M.	9,800
Warkentin, Mrs. G.	9,000
Clopiamy, L. R.	9,600
Penman, Miss M.	6,000
Collins, H. S. P.	9,300
Orsoni, J.	9,000
Vercollier, C.	9,000

## Instructors

Trembley, Mrs. N.	6,000
Nemeth, Mrs. C.	4,800
Gent, K. E.	6,300
Surerus, J. A.	4,000
Grant, Mrs. J.	3,400
Bannerji, Mrs. H.	4,050
Retzlief, Mrs. M.	3,300
Nahbe, Miss H.	3,300

## EMMANUEL COLLEGE STAFF

Lautenschlaeger, E. S.	24,600
Fennell, W. O.	21,800
Blackman, E. C.	21,600
Kelly, W. M.	21,600
Guthrie, J. R.	21,600
Jay, C. D.	21,700
Boye, G. W.	15,500
Grant, J. W.	21,000
Reynolds, A. G.	16,500

APPROVED

A. B. B. More  
PRESIDENT

## VICTORIA UNIVERSITY

## SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1970 to June 30th, 1971

## EMMANUEL COLLEGE STAFF

(Cont'd)

Demson, D.	12,300
Fawcett, S. V.	19,300
Wright, W. H. M.	3,800
Lucas, C. G.	3,500

## DIETITIANS

## Women's Residences

Galbraith, Miss M. A.	10,450
Curley, Mrs. R. R.	8,100
Hinchcliff, Miss E.	7,300

## Men's Residence

Hewson, Miss E. B.	7,500 (10 mos.)
McPherson, Miss C.	5,200 (9 mos.)

## SECRETARIAL STAFF

Alexander, Miss S.	5,150
Berto, Mrs. J.	5,700
Blewett, Miss C.	6,900
Cargill, Mrs. M.	6,200
Flynn, Mrs. E.	7,400
Greenan, Miss G.	5,400
Hamer, Miss J.	5,550
Imrie, Miss M.	6,700
Jackson, Mrs. J.	6,400
MacGregor, Mrs. E.	5,800
MacIntyre, Miss S.	4,900
McFarland, Miss P.	4,900
Ryan, Miss E.	5,700
Scharbach, Mrs. E.	6,000
Ross, Miss J.	7,300
Stroyan, Miss C.	6,450
Watson, Miss W.	5,400
Waugh, Mrs. V.	5,700
Weeks, Miss H.	4,860
Westlake, Miss R.	7,000
Printing Dept. Helper	4,000
Woitshatzke, Mrs. R.	6,700

## BOOK BUREAU

Turner, Miss J.	7,000
Esilman, Miss J.	5,150
Thomson, Mrs. M. A.	5,400

## LIBRARY

Carnie, J. Miss	8,600
Sinclair, D.	11,750
Keir, Miss V. J.	9,525
Mitchell, Miss J. E.	9,525
Moggridge, Mrs. W. R.	5,835
Laakso, Mrs. R.	10,600
Sudmalis, Mrs. A. N.	10,800
Bracewell, R. G.	5,450
Appavoo, Mrs. P.	12,260

## LIBRARY (Cont'd)

Page, Miss C. E.	12,860
Smith, Mrs. E.	13,010
Fraser, Miss L.	15,300
Kicov, Mrs. E.	4,250
Kirkpatrick, P.	4,350
Canning, B.	4,400
Garrett, E.	4,400
Balstone, Miss S. O.	4,400
Green, Miss D. E.	4,400
Weller, Mrs. S.	4,750
Mufti, Mrs. I.	5,220
Allen, Mrs. M. G.	5,335
Fisher, Mrs. D.	5,430
Mazalewski, Mrs. E.	4,930
Meredith, Miss S.	4,880
Morphy, Miss H. E.	5,080
Joblin, Mrs. M.	6,290
Dutton, L.	5,570
Lyster, Mrs. F. C.	5,520
Reid, Miss J. M. A.	6,120
Wallis, Mrs. C. S.	5,520
Boshan, Mrs. R.	6,930
Glaves, Miss F. E.	6,930

## BUILDINGS AND GROUNDS STAFF

LeBlanc, J. P.	6,435
Arbour, L.	6,435
O'Donnell, T.	2,024
Lesak, W.	2,024
Apon, D.	8,528
Vandenbrink, J.	8,320
Gomes, J.	8,320
Wolff, M.	4,784
Bilton, L.	4,784
Hansen, C.	4,784
Primrose, J.	5,408
Hootveld, P.	6,932
Maides, W.	5,512
Seidlecki, P.	5,512
Baker, W. G.	8,650
Duncan, D. K.	5,408
Clozier, L.	5,564
Pereira, A.	5,642
Cox, Mrs. O.	4,472
Brown, N.	5,408
Ptaszynski, S.	5,564
Jaworski, J.	5,564
Cowie, Mrs. E.	4,472
Lebalasmo, V.	5,564
Murakami, T.	5,564
Komar, Mrs. M.	4,628
Hansen, Miss I.	4,628
Pallottino, N.	5,408
Balodia, C.	5,564
Matthews, A.	5,642
O'Donnell, Mrs. I.	4,472
Fenn, E.	5,408
LePoidevin, E.	4,704

APPROVED

A. B. B. More  
PRESIDENT

## VICTORIA UNIVERSITY

## SALARIES, RETIRING ALLOWANCES AND PENSIONS

July 1st, 1970 to June 30th, 1971

## RETIRING ALLOWANCES

Arnold, R.K.	4,495.56
Anderson, R.	578.88
Bair, Miss Edith	702.00
Bennett, H.	2,582.28
Burg, Mrs. S.	426.72
Chisholm, T.G.	837.12
Cannon, Miss Velma	1,180.32
Cousland, K.H.	3,748.08
Davenport, Miss A.	628.72
Dennis, Mrs. F.	137.09
Ewood, Mrs. A.	255.46
Falconbridge, Miss D.	936.00
Forbes, Mrs. M.	457.00
Forsyth, Mrs. E.	191.52
Fearon, J.	702.00
Fife, Miss O.	768.00
Francis, Miss G.	756.00
Freeburg, Mrs. E.	565.68
Halley, Mrs. M.	435.60
Harbour, R.	290.40
Hassard, Mrs. R.	768.72
Haworth, W.	1,016.40
Honey, Miss E.	906.18
Hunter, Mrs. A.	388.00
Iley, Mrs. F.	466.80
Jones, Mrs. E.	702.00
Kilgrew, Mrs. L.	512.16
Lariviere, Mrs. L.	811.00
Højberg, H.	1,784.16
Law, Mrs. M.	203.28
Lawson, J.	853.00
Line, J.	1,475.00
Lowe, Miss M.	702.00
MacInnis, Mrs. F.	851.76
McIntosh, Miss N.	1,016.40
Macintosh, W.	2,449.84
McMullen, Mrs. K.	2,223.72
MacVicar, Miss E.	710.04
McNerney, Mrs. M.	395.67
Miller, J.	1,342.53
Needham, Mrs. D.	723.00
Paul, Mrs. L.	561.60
Pearson, Mrs. Ada	741.89
Ray, Miss M.V.	1,215.56
Samuel, C.	736.32
Sarraih, Miss H.	1,224.30
Scott, Mrs. J.	476.88
Shaw, Mrs. M.	508.00
Skrastina, Mrs. M.	501.07
Snedden, Mrs. R.	795.60
Staples, Mrs. R.	1,206.00
Taylor, Mrs. M.	904.80
Thomas, R.	513.36
Trethewey, W.H.	3,813.12
Van Allen, Miss M.	2,421.48
Walker, D.	261.48
Young, Mrs. J.	234.60

LANGUAGE LABORATORY  
ASSISTANT

J. Sellars 9,000

## RETIRING ALLOWANCES (Cont'd)

Babincak, J. 309.12

## PENSIONS

Langford, F.W.	2,800
Cook, Miss A.L.	2,800
Lasserre, Mrs. M.	759.18
Matheson, Mrs. G.	899.50
Pratt, Mrs. V.	989.34
Robertson, H.G.	2,800
Robins, Mrs. J.D.	1,333.89
Sissons, Mrs. A.	1,268.88
Surerus, J.A.	2,800
Little, Mrs. A.	1,242.64

APPROVED

C. B. Moore  
PRESIDENTTHE MINUTES OF A REGULAR MEETING OF THE BOARD OF REGENTS  
HELD ON TUESDAY, MAY 26, 1970, AT 4:00 P. M. IN ROOM 205 OF THE  
ACADEMIC BUILDING

## PRESENT:

Mr. R. S. Mills, Chairman, Rev. D. C. Amos, Miss Mary Ballachee, Mrs. N. L. Bennett, the Hon. F. M. Cass, Mr. W. Collier, Dr. R. H. N. Davidson, Mr. L. N. Earl, Mr. G. W. Edmonds, Mr. G. A. Fallis, Professor R. H. Farquharson, Professor W. O. Fennell, Mr. E. Hobbs, Dr. J. E. Hodgetts, Dr. E. S. Lautenschlager, the Hon. L. Macaulay, Very Rev. A. J. McQueen, Mr. D. W. McGibbon, Dr. V. T. Mooney, Dr. A. B. Moore, Professor D. O. Robson, Mr. H. J. Sissons, Miss M. M. Slater, Mr. J. M. Sparks, Professor F. E. Sparshott, Mr. E. B. Thomson, Mr. F. A. Wansbrough, Mr. W. L. Wheeler, Mrs. R. W. Wood, Mr. T. W. R. Young and Mr. F. C. Stokes, Secretary. A total of 31.

## REGRETS:

Mr. R. D. Cairns, Dr. J. F. Davey, Dr. F. P. Fidler, Mr. H. E. Langford, Rev. R. G. Oliver, Mr. G. W. Sheppard, Mrs. J. R. M. Wilson, and Mrs. M. G. Wyatt.

Mr. R. S. Mills occupied the Chair.

## PRAYER:

The meeting opened with a prayer by Dr. Moore.

The Secretary read the names of those members who indicated that they would be unable to attend and are recorded above.

## MOTION OF APPRECIATION:

Dr. Moore announced that Mrs. Barwick, a sister of Douglas Duncan, had made a gift to Victoria University of paintings from the Estate of the late Douglas Duncan. The gift comprised the following:

Easel in Temagami	David Milne
Untitled Still Life	" "
The Saint, No. 2	" "
Spider Bridge, No. 4	" "
Cup and Saucer	L. L. FitzGerald
Abstract: Apples on a Plate	" "
Trees	" "
Still Life	" "
Woman	Lillian Freiman
Grasses	Gerald Humen
Springtime, Quebec	Danis

The Board, in accepting the gift, moved a vote of appreciation to Mrs. Barwick.

## MINUTES:

The Minutes of the previous meeting were circulated to all the members of the Board. It was reported that the resolution with respect to the appointment of Professor Cyrus Hamlin had been omitted from the Minutes and should have been included as follows as Item (8) under the President's Items -

- (8) New Appointment - Dr. Moore moved, seconded by Mrs. Clark, that Professor Cyrus Hamlin, presently on the staff of Yale University, be appointed to the Department of English as an Associate Professor at a salary of \$15,300 effective July 1, 1970. Carried.

It was moved by Dr. Moore that this item be included in the Minutes of the meeting of March 19. The motion was seconded by Mr. Wansbrough and carried.

Dr. Davidson moved, seconded by Mr. Edmonds, that the Minutes of March 19, 1970 as amended be approved. Carried.

#### RESOLUTION RE DR. A. B. B. MOORE:

Mr. Mills announced that this was the last regular meeting of the Board that Dr. Moore would attend as President. Dr. Mooney was requested and agreed to prepare a resolution for the Board Minutes giving recognition to Dr. Moore's contribution to the work of Victoria University.

"On the eve of his retirement, we, the members of the Board of Regents, place on record our great and abiding esteem for the President of Victoria University, Arthur B. B. Moore, B.A., B.D., D.D., LL.D. Over the last twenty years - years of unprecedented change and travail in most of the universities of this continent and indeed of the world - Dr. Moore has given timely and outstanding leadership. That Victoria has had so little visible evidence of the turmoil of the period is due in large measure to his sympathetic insight into the thinking of the students and his forthright honesty and friendliness in dealing with them. He had also enjoyed the confidence, respect and friendship of our staff whose members have so often found in him a pastor's concern for their personal well-being as well as a President's expectation of scholarly and teaching efficiency.

Dr. Moore was appointed President and Vice-Chancellor of Victoria University in 1950. He came with a rich background of experience. He was born and raised in New Brunswick, took his Arts and Theological training in Montreal, served churches in both Eastern and Western Canada and in Easton, Penn., and, from 1946 to 1950, was Principal of St. Andrew's College, Saskatoon. His popularity in Saskatchewan was evident in his election to the Presidency of the Conference.

Dr. Moore's wide experience has been invaluable in maintaining close relations between the University and the Church. He has constantly strengthened the bond by his preaching ability which has given him opportunity to commend the University in innumerable congregations and to gain the personal friendship of a great number of ministers. Indeed, few men serving academic institutions have been so influential in Church circles. He has everywhere been welcome and heard with respect in Church courts. He has served on several Church Boards and Commissions, and he has been Chairman of the Board that has had the very difficult task of adjusting to new concepts of world mission. He has been a leader in the ecumenical movement, presently serving as Chairman of the United Church's General Council's Committee on Union, and as co-Chairman of the Joint General Commission on Union with the Anglican Church of Canada. Recently he has been elected President of the Canadian Council of Churches.

All this has been extra to his busy life in Victoria where, over the years, he has manifested leadership vision and administrative ability. A combination of keen insight, common sense, geniality and persistence has made him an effective negotiator in dealing with the many and complex interests of the colleges comprised in the vast maze which is the University of Toronto. Having a knack for delegating responsibility, he has secured the active co-operation of the members of our Board, many of whom have given a great deal of time to Victoria business. Thus he has secured expert supervision of financing of the planning and erection of buildings and of the maintenance of residences. Yet the President, through personal contacts and committee meetings, has kept in touch with and exerted an influence on every phase of these activities. In his period of office the new Wymilwood, the Margaret Addison women's residence, the new Library building and the new academic building have all come into being at a total cost of over \$4,000,000.

Through much of his period of office, Dr. Moore has conducted courses in Religious Knowledge that have been popular with the students, not that they were easy but because they were relevant. A few years ago he wrote the book, "Jesus Christ and the Christian Life", one of the most acceptable a great number of addresses, many of them on academic occasions, which have revealed the wisdom of his mature mind and have been received with the greater relish by his audiences because they were spiced with his characteristic humour. He has received honorary degrees from the University of Saskatchewan; McMaster University; Trinity College, Toronto; United Theological College, Montreal; St. Andrew's College, Saskatoon; Mount Allison University, New Brunswick, and Wycliffe College, Toronto.

In the last twenty years Victoria's enrolment has grown from about 1,000 to a controlled maximum of 2,500. This has entailed a tripling of its teaching staff and a multitude of problems that go with such expansion. Somehow Dr. Moore has managed to keep abreast of it, finding new members and limited space, becoming acquainted with a large proportion of the students and winning their regard. As one professor remarked: "For students and staff alike, nobody is easier to get to know than the President".

Mrs. Moore, as all who have had an intimate knowledge of Victoria know, has played a large part in the President's life and, indeed, in the life of the University itself. Unassuming in manner, she has won a place in the hearts of students year after year, especially in the years when the President's residence was on the campus. She has also given unstinted service both in women's organizations and in St. Christopher community centre.

We cannot better conclude this well-deserved tribute than to quote Professor Frye's closing words at the recent Alumni farewell. He wrote: "We hope that Arthur and Margaret Moore will enjoy their tour around the global village; we think that they will appreciate the establishment of the Dr. A. B. B. Moore Scholarship Fund; but these things are symbols only of the respect, affection and gratitude that we have for two people who for twenty years have done so much, so incredibly much, to manifest the love and friendship in the Victoria community, the axis around which so many hundreds of lives have revolved".

#### CORRESPONDENCE:

The Secretary reported that a letter had been received from Principal Lautenschlager advising that Professor Arthur Reid had been selected by the faculty to replace Professor W. O. Fennell as an assessor member of the Board.

It was also reported that a letter had been received from Mr. K. M. Dinamore expressing his appreciation for the extension of his appointment for the year 1970-71.

#### PRESIDENT'S ITEMS:

Dr. Moore presented the following items with respect to staff appointments for 1970-71.

##### In the Department of Classics

- (1) The renewal of appointment of Mrs. Jane Reid as Instructor - a seasonal appointment. The appointment was approved on motion of Dr. Moore and Dr. Hodgetts and carried.

##### In the Department of English

- (2) The appointment of Miss Henrietta Martin as Assistant Professor with a cross appointment to the Medieval Centre on a half-time basis; this appointment to be on a two year basis. The appointment was approved on motion of Dr. Moore and Dr. Hodgetts and carried.

- (3) The appointment of Miss Margaret Penman as a part-time lecturer. The appointment was approved on motion of Dr. Moore and Dr. Hodgetts and carried.
- (4) The appointment of Mrs. H. Bannerji and Mrs. M. Retzlaff as part-time instructors. The appointments were approved on motion of Dr. Moore and Dr. Hodgetts and carried.
- (5) The granting of tenure to Dr. M. Laine, Dr. J. H. Reibetans and Mrs. H. H. Millgate (on the attainment of her Ph. D. degree). The motion granting tenure was moved by Dr. Moore, seconded by Dr. Hodgetts and carried.
- (6) The granting of Promotions in the Department of English -
- |                         |  |
|-------------------------|--|
| Dr. David Knight        | to full Professor from Associate                 |
| Miss Alexandra Johnston | to Associate Professor from Assistant            |
| Mrs. Jane Millgate      | to <del>Associate</del> Professor from Assistant |
| Mrs. Annabel Patterson  | to Associate Professor from Assistant            |

Dr. Moore moved, seconded by Dr. Hodgetts, that these promotions be confirmed. The motion was carried.

#### In the Department of Ethics

- (7) Dr. James Graff to be acting Chairman of the Department of Ethics replacing Professor F. E. Sparshott who will be on sabbatical leave. This appointment has received the support of the Chairman of the Department of Philosophy of the University of Toronto. Dr. Moore moved, seconded by Dr. Hodgetts, that this promotion be confirmed. Carried.
- (8) Mr. Leonard R. Choptiany as a Sessional Lecturer with the rank of Assistant Professor on receiving his Ph. D. degree. Dr. Moore moved, seconded by Dr. Hodgetts, that this promotion be confirmed. Carried.
- (9) Mr. P. Hess to be promoted from Lecturer to Assistant Professor on completion of his Ph. D. degree. Dr. Moore moved, seconded by Dr. Hodgetts, that this appointment be confirmed. Carried.

#### In the Department of French

- (10) Mr. Frank Collins, Miss Claudine Vercollier and Miss Jean Orsoni to be appointed Sessional Lecturers. These appointments were confirmed on motion of Dr. Moore and Dr. Hodgetts and carried.
- (11) Professor R. J. Le Huenen to be granted tenure and appointment to the permanent staff. Dr. Moore moved, seconded by Dr. Hodgetts, that the granting of tenure be approved. Carried.
- (12) Professor E. A. Walker to be promoted to Associate Professor from Assistant. The motion promoting Professor Walker was moved by Dr. Moore, seconded by Dr. Hodgetts and carried.
- (13) Professor R. W. Jeanes to be designated as Director of the Language Laboratory. This appointment was moved by Dr. Moore, seconded by Dr. Hodgetts and carried.

#### In the Department of German

- (14) Professor F. A. Sarerus to continue as a part-time visiting instructor and Mr. K. E. Gent to be re-appointed visiting instructor. These appointments were approved on motion of Dr. Moore and Dr. Hodgetts. Carried.

#### In the Department of Near Eastern Studies

- (15) The appointment of Professor E. G. Clarke as Chairman of the Department of Near Eastern Studies. The appointment of Dr.

Clarke was moved by Dr. Moore, seconded by Dr. Hodgetts and carried.

- (16) The renewal of sessional appointments and promotion to the rank of Assistant Professor for R. T. Lutz and Albert Pieterma (on completion of their Ph. D. degrees). These promotions were approved on motion of Dr. Moore and Dr. Hodgetts and carried.

#### In the Department of Religious Studies

- (17) The appointment of Dr. Donald V. Wade to be Chairman of the Department of Religious Studies succeeding Dr. K. S. Joblin who has been granted a sabbatical leave. The appointment was approved on motion of Dr. Moore and Dr. Hodgetts and carried.
- (18) The promotion of Dr. Wade to the rank of full professor was moved by Dr. Moore, seconded by Dr. Hodgetts and carried.
- (19) The renewal of the appointments of Dr. E. T. Davies and Mr. Roger T. Hutchinson as Lecturers in the Department of Religious Studies. The appointments were approved on motion of Dr. Moore, seconded by Dr. Hodgetts and carried.

#### In Emmanuel College

- (20) The approval of leave of absence for Dr. Douglas Jay for another year to continue as Director of the Toronto School of Theology. Dr. Moore moved, seconded by Dr. Lautenschlaeger, that leave be granted Dr. Jay. Carried.
- (21) The appointment of Rev. Robert O. Reid as Sessional Lecturer in the Pastoral Division for the academic year 1970-71 to assume the leadership role in the Toronto School of Theology course in Communications. The appointment was approved on motion of Dr. Moore, seconded by Dr. Lautenschlaeger and carried.
- (22) The appointment of Professor S. Vernon Fawcett as Director Graduate Studies to succeed Professor W. O. Fennell. The appointment was approved on motion of Dr. Moore, seconded by Dr. Lautenschlaeger and carried.
- (23) The appointment of Professor Donald Evans of the University of Toronto to be a Sessional Lecturer in the Department of Philosophy of Religion. The appointment was approved on motion of Dr. Moore, seconded by Dr. Lautenschlaeger and carried.

#### GIFTS AND BEQUESTS:

Dr. Moore presented the following list of gifts and moved that they be recorded with an expression of appreciation of the Board. The motion was seconded by Mr. Cass and carried.

#### 1970

March	30	Dr. A. M. Bond	\$200.00	Margaret W. Bond Mem. Fund
April	2	Rev. J. E. Mitchell	25.00	E. Wray Mitchell Mem. Prize
	3	Rev. A. Wilbur Lang	150.00	Clinical Pastoral Education Bursary
	9	Rev. E. Davidge	50.00	Living Endowment
	29	Dr. A. S. H. Hill	25.00	Living Endowment
May	6	Rev. C. Kilpatrick	50.00	Emmanuel College Scholarship
	6	Mrs. Jean Long	100.00	Margaret Addison Scholarship
	6	The Masonic Foundation of Ontario	1,700.00	For 11 Bursaries
	22	Prof. R. H. Farquharson	50.00	Dept. of German Scholarship
	26	Donations to A. B. B. Moore Scholarship Fund	2,904.00	

REPORT OF THE RESIDENCES AND SERVICES COMMITTEE:

Mr. Chairman -

The Residences and Services Committee met on Thursday, April 30th, to consider the budget for 1970-71 and other business relating to the auxiliary services.

Reports on the year's activities in the residences were received from the Dean of Women and Dean of Men.

The Committee approved and recommends to the Board the appointment in the Women's Residences of Miss W. Lindsay as Senior Don, the re-appointment of Miss Pat Kennedy as a Don and the appointment of two new Dons, Miss Janet Jarvis and Miss Linda Brown; in the Men's Residences the re-appointment of Mr. Peter Middleton, Mr. Peter Young and Mr. Raymond Smith and the appointment of four new Dons, Mr. John Glennie, Mr. Bob Potts, Mr. Lawrence Whalen, Mr. Michael Williams, and Mr. Grant Dawson (Gandier-Bowlee). I move that the Board accept this recommendation and confirm these appointments for the 1970-71 session.

The Committee authorized a sub-committee to study the re-forming of the upper men's residences and submit a report to permit action to be taken this summer if recommended.

The budget for 1970-71 was examined. Although substantial increases in wages were included, it was agreed to retain the residence fees at the present level, i.e., \$1,015, for men and \$975, for women for the next academic year. The reduction of two maids in the women's residences and three in the men's residences was approved. These employees will be transferred to other departments for the fall term.

The Committee recommends that the incidental fee charged for the Students' Union be increased by \$2.00 per student to offset the anticipated deficit in Wymilwood and I move the adoption of this new incidental fee.

Notice of Motion

At the last meeting of the Board I gave notice of motion with respect to the Constitution of the Residences and Services Committee for the next academic year and I now do move that:

Be it resolved that, the composition of the Residences and Services Committee beginning in the fall term be: the President of Victoria University and four lay members of the Board of whom one shall serve as chairman; five students, of whom two shall be representing the Men's Residences, two representing the Women's Residences and one representing the Victoria University student body; the Principal of Victoria College, the Principal of Emmanuel College and three faculty members; the Dean of Women, the Dean of Men and the Bursar as non-voting members.

The motion was seconded by Mr. Edmonds and carried.

REPORT OF THE FINANCE AND PROPERTY COMMITTEE:

Mr. Chairman:

The Finance and Property Committee met on May 25, 1970. The Property matters considered were -

(1) Approval of renting 92 Charles St. West to Regis College for 1 year at a rental of \$325, per month exclusive of light, heat and interior decoration;

(2) Received a report stating that a settlement had been reached between Covenant College and Cadillac Development Ltd. with respect to the closing of the lane to the rear of 63-65 Charles St. West;

(3) Agreed to consider the renewal of the lease for 85 Yonge St. at a later date (lease expires December 31, 1971);

(4) Received a report indicating the acceptance of the rental of the Tennis Courts to the Victoria College Tennis Club at \$1200, for the summer season.

It was reported to the Committee that the Campus Centre Committee had endorsed the siting of a proposed Campus Centre beneath the East quadrangle and tied into Burwash Hall and the Victoria College building. Further studies are being now undertaken to consider the facilities to be included and the approximate cost per square foot.

When plans are developed further, members of the Senate and the Council will have to be consulted concerning the proposals and the Finance and Property Committee will have to give serious study to the financing required. The land use survey and food service study will be available early in June for the consideration of the Property Committee and the Residences and Services Committee.

Dr. Hodgetts reported on the discussions which had been undertaken with representatives of other federated colleges and the University of Toronto concerning a new formula for the sharing of tuition fees and the provincial grants. The formula suggested by the University did not provide any additional funds for Victoria under the present enrolment and distribution of teaching load and therefore was not acceptable. Dr. Hodgetts is engaging in further discussions with the University officials.

The Committee considered the request from the Association of the Teaching Staff to permit a member of the staff an additional 3 year appointment after the age of 65, on the request of the staff member. Following a discussion, the Committee referred the matter to President Moore to present a resolution on the policy of continuation of appointment for the consideration of the Board.

The Finance and Property Committee recommended that the Board place the administration of the Victoria Pension Plan, inaugurated July 1, 1969 for the hourly rated employees, under the Trustees of the Pension Plan.

The Chairman of the Property Committee and the Bursar were authorized to receive tenders for a renewal of the insurance coverage and select a suitable insurer for the next three year period.

The budget for 1970-71 was received and, after consideration, its approval was recommended to the Board for acceptance.

A resolution with respect to fees was approved as follows: that the Library fee be increased from \$20 to \$25 and the \$1.60 additional incidental fee approved last year to provide the students with funds for a preliminary study of the Campus Centre be added to the regular fee collected for the V.C.U.C. regular activities.

The following report on security transactions was accepted:  
Securities Transactions Completed from March 20, 1970 to May 25, 1970

Short-term Investment TransactionsRedemptions

Ontario Hydro	98,861 for 173 days at 8.5%
Royal Bank	100,000 for 136 days at 8.75%
National Trust	100,000 for 84 days at 8.75%
National Trust	50,000 for 49 days at 8.5%
National Trust	50,000 for 105 days at 8.625%
Royal Trust	100,000 for 76 days at 8.375%

Stock Split

Hudson Bay Mining and Smelting 3 for 1 increasing holdings to 1725 shares.

Following the consideration of the report it was moved by Mr. McGibbon and seconded by Mr. Sissons, that the Board approve the rental of 92 Charles St. West for 1 year effective July 1, 1970 to Regis College.

Mr. McGibbon moved, seconded by Mr. Thomson, that the Victoria Library fee be increased by \$5.00 (to \$25.00) and that the incidental fee for V.C.U.C. activities be increased by \$1.00 (as recommended by the V.C.U.C.). Carried.

It was moved by Mr. McGibbon, seconded by Mr. Amos, that the Pension Plan for hourly rated employees be administered by the Trustees of the Pension Plan. Carried.

It was moved by Mr. McGibbon and seconded by Mr. Edmonds that the report of the Finance and Property Committee be adopted. Carried.

#### BRIEF ON TENURE:

A brief on tenure had been prepared by the Association of the Teaching Staff and circulated to members of the Board for consideration. Dr. Moore, in commenting on the statement by the Teaching Staff, stated that there were three matters to be considered -

- (1) the brief on tenure
- (2) a request for a modification of the policy with respect to retirement at 65
- (3) a change in manner of making seasonal appointments after 65.

and moved that these three matters be referred to a joint committee of the Board and Association of the Teaching Staff with instructions to prepare an integrated statement on personnel practices to be considered by the Board at a later date. The representatives of the Board shall be appointed by the Chairman and the representatives of the faculty to be appointed by the A. T. S.

The motion was seconded by Dr. MacQueen and carried.

#### BUDGET COMMITTEE REPORT:

Mr. McGibbon gave a resume of the statement of actual income and expenditures and the proposed budget for the next academic year. Mr. McGibbon stated that, although a deficit of \$294,230 had been anticipated in the budget for 1969-70, it now appeared that the deficit would be substantially less at \$196,957, resulting from both greater income and a reduction in expenditures.

In establishing a budget for next year, no increase in the provincial grant had been included because of the uncertainty of the establishment of a new formula for distribution of provincial funds to the federated colleges at this stage. It was expected that the deficit for 1970-71 would be \$186,850.

It was moved by Mr. McGibbon and seconded by Mr. Wansbrough that the budget for 1970-71 be adopted. Carried.

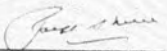
#### REPORT ON THE PROVINCIAL GRANT:

Dr. Hodgetts reported that he had had further discussion with Mr. Rankin, Vice President of the University of Toronto, with respect to the establishment of a new formula for the distribution of income from student fees and the provincial grants. The University of Toronto is willing to accept 29.97% of the total income from these two sources that should go to Victoria representing the current proportion of teaching load. The projection for 1970-71 indicates that in the next year the Victoria proportion of the teaching load of Victoria students will be 31.46%. The new proposal provides for the 29.97% portion of total income, generated by Victoria College's students, to be a guaranteed floor and with each 1% rise in the teaching load of the Victoria staff, Victoria's income will increase by approximately \$45,000. The

University of Toronto will also guarantee that the income produced by a new formula will not be less than the amount received from the provincial grant this past year. In addition, the University will also increase the grant for graduate teaching by Victoria staff by \$69,000 for the next year.

It was then moved by Dr. Hodgetts that the Board give approval to enter into such an agreement with the University of Toronto for one year which will guarantee a grant as large as received in 1969-70 and which will provide an additional \$69,000 as a subvention for Victoria staff teaching in the graduate school of the University of Toronto. The motion was seconded by Mr. McGibbon and carried.

The meeting adjourned at 6:00 p.m.

  
R. S. Mills, Chairman