

**VICTORIA UNIVERSITY  
(TORONTO, ON)  
BOARD OF REGENTS**

**87.125V Box 3 File 2**

**Board of Regents minutes 1952 - 1956  
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Meeting of  
January 17, 1952

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m. on Thursday, January 17, 1952. The Chairman, Mr. Leopold Macaulay, presided and the following members were present: Mr. J. B. Allen, Principal H. Bennett, Mr. E. W. Bickle, Rev. E. W. Brearley, Mr. E. G. Burton, Mr. R. F. Chisholm, Mrs. W. H. Clarke, Mr. J. S. Deacon, Mr. G. Graydon, Mrs. H. R. Jackman, Mr. H. E. Langford, Rev. E. S. Lautenzlager, Principal A. D. Matheson, President A. B. B. Moore, Mrs. C. F. McEachren, Mrs. F. M. G. Starr, Rev. Dr. W. H. Young, and Mr. W. C. James, Secretary.

The meeting was opened with prayer by the Very Rev. Dr. G. C. Pigeon.

Minutes

The minutes of the meeting of November 29, 1951, were read and on motion confirmed.

Business arising from the Minutes

(a) Enquiry was made as to progress reference publishing Dr. Sisson's HISTORY OF VICTORIA UNIVERSITY. The Chairman stated that the special committee under Mr. Allen's chairmanship was not yet ready to present its report but it was hoped a report might be made to the March meeting.

(b) Mrs. Jackman reported that Mrs. Starr and Mrs. McEachren had been added to her committee on Furnishing and Equipment for the new Union, that Miss Freda James, (no relation of the Bursar), had been engaged professionally to assist and advise the committee and that their report would be ready shortly. In answer to the Chairman's inquiry, Mrs. Jackman stated it appeared that the minimum cost would be \$36,000. and might run close to \$50,000. and that this was considerably less than had been earlier anticipated. Mrs. Jackman referred to the fact that some \$20,000. might be available from the surplus now in the Women's Residences Account.

Communications

(a) Letters from the following expressing their regret at being unable to attend: Messrs. Mooney, McGibbon, Spencer, Woodside and Zimmerman;

(b) Letter from the family of Mrs. Manning expressing thanks for the basket of flowers sent on the occasion of Mrs. Manning's death;

Letter from Mr. and Mrs. C. Hornett expressing appreciation for flowers on the occasion of their son's death last week - he had been a student in Victoria College.

Gifts

The President reported the following gifts:

(a) \$5,000. from Mrs. W. J. Little to establish in Victoria College a scholarship in memory of her late husband, William Jackson Little.

On motion of the President, seconded by Mr. Langford, this gift was received by the Board and referred to the Senate for consideration.

(b) A gift of \$300. every three years from the Rev. Ernest C. Hunter, D.D., and his two sons, John and Gordon, to establish a Lectureship in Evangelism in Emmanuel College to be known as the Hunter-Crossley Lectureship.

On motion of the President, seconded by Mr. Brearley, this gift was accepted and referred to the Senate.

(c) A gift of \$150. from Mr. Harold N. Smith to be used during this College session for special awards (Prizes) in the field of Homiletics.

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On motion of the President, seconded by Principal Matheson, this gift was gratefully received and was referred to the Senate for consideration.

(d) A gift of \$100. from Miss Elsie Watt to be used for the purchase of books and to be awarded to a student in Emmanuel College for the writing of an essay on subjects proposed by certain professors of Emmanuel College.

On motion of the President, seconded by Mrs. Jackman, this gift was gratefully received by the Board and was referred to the Senate.

Report of the Nominating Committee

In the absence of Mr. Zimmerman, the Secretary presented the Committee's report nominating former Chancellor Spencer as a co-opted member of the Board. On motion of Mr. Allen, seconded by Mr. Graydon this was approved and Major-General A. C. Spencer, LL.D., was declared duly elected as a member of this Board.

Report of Executive Committee

The Secretary presented the report of the Executive Committee as follows:

A meeting of the Executive Committee of the Board of Regents was held in the President's Office on the afternoon of Thursday, January 17, 1952, at 3.45 p.m. Present were: Mr. L. Macaulay, Chairman; Dr. G. C. Pigeon, Mr. J. B. Allen, the President, Principal H. Bennett, and Principal A. D. Matheson and Mr. W. C. James, Secretary.

After discussion the following resolutions were approved:

1. Moved by the President, seconded by Dr. Pigeon that the following changes be made in respect to personnel of Standing Committees:

a. That Chancellor Pearson and Mr. P. K. Heywood be added to the Executive Committee;

b. That Principal Bennett and Mr. James be added to the Finance Committee;

c. That Mr. James and Dr. G. C. Love be corresponding members of Burwash Hall and Men's Residences Committee;

d. That Mr. L. Macaulay be a representative of the Board on the Senate of Victoria University;

e. That the Public Relations Committee as presently constituted be a Standing Committee of the Board. Carried.

2. Moved by Mr. Allen, seconded by Dr. Pigeon that the following recommendations from the sub-committee of the Finance Committee be approved:

a. That an increase in salary of \$300.00 per annum "across the Board" be granted to the Administrative and Academic staffs of Victoria University, excepting the President and Bursar;

b. That an increase of \$200.00 per annum be authorized for the clerical staff;

c. That increases of \$60.00 to \$120.00 per annum be authorized for Buildings and Ground Staff at the discretion of the Bursar;

d. That all the above increases be effective as from January 1st, 1952. Carried.

The Bursar reported that a letter had been received from the Hon. D. C. Abbott, Minister of Finance, respecting Federal Grants to Universities and enclosing copies of Report on Enrolment to be filed prior to February 15th, 1952. On motion of Principal Bennett, seconded by

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Dr. Pidgeon, the President and the Registrar were authorized to complete the forms which would then be forwarded by the Bursar directly to the Department of Finance. Carried.

Mr. Allen moved, seconded by Principal Bennett that summer travel grants of \$1,000.00 each from the Staff Leave and Travel Fund be authorized for the President and for Professor R. K. Arnold of the Department of German. Carried.

The Bursar, as secretary of this Committee and as secretary of the Board of Regents, was instructed to report the foregoing resolutions to to-day's meeting of the Board of Regents for their consideration.

#### Report of Finance Committee

The Treasurer presented the following report, and moved its adoption, seconded by Mr. Deacon:

The Finance Committee met on December 18th, 1951, and approved:

(a) A special grant of \$500.00 ~~to the Bursar's Hall~~ ~~to the Bursar's~~ ~~Committee~~ for renovating the upstairs Senior Common Room.

(b) The Purchase of:

50 shares Aluminium Ltd., Common \$3,250.00

#### Sales - Bonds

\$ 60,000. - Government of Canada  
1 3/4% due Nov. 1, 1962  
Realized gain 228.00

\$200,000. - Government of Canada  
3% due Feb. 1, 1962  
Realized loss 6,250.00

(c) As directed by the Board of Regents this Committee considered the question of the Bursar's pension. It is recommended that Mr. James should be placed on our regular pension scheme for a period of ten years from January 1st, 1952. Carried.

#### Report of Property Committee

Mr. Allen presented a progress report from this Committee regarding:

(a) New 4" steam line from the west boundary of the Library to the Men's Residences - work to be in co-operation with the University of Toronto at an estimated cost of \$13,000. This increased size of pipe would carry sufficient steam to take care of the Field House and the proposed new building on Charles Street for The United Church Training School.

(b) Application made to close the lane running west from the rear of 78 St. Mary Street with plans being developed to establish a good parking lot between 82 St. Mary Street and the Men's Residences with entrances and exits on both Charles Street and St. Mary Street.

(c) The main Lecture Hall in Emmanuel College has been repainted and the lighting improved.

(d) All Victoria University insurance is being investigated and an Engineering Survey is underway - the latter at no expense to the University. In the meantime substantial increases have been made in the fire insurance coverage for Victoria College and for Annesley Hall.

(e) Field House - excavation completed and concrete footings now being poured.

(f) Plans are being worked on to convert 78 and 80 St. Mary Street into four good apartments which would be available for our Academic

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staff. Estimate of costs, etc., will not be available for another week or two.

(g) Purchase of 71 Charles Street West still is under consideration.

#### Report of Installation Committee

Mr. Chisholm reported a date had finally been set and that the Hon. Lester B. Pearson would be installed as Chancellor in a ceremony at Convocation Hall on Monday, February 4th, at 8 o'clock in the evening; that a large Reception would be held afterwards in Victoria College in honour of the Chancellor and Mrs. Pearson. Mr. Chisholm also reported it was proposed to hold a luncheon in Burwash Hall, which would be presided over by Mr. P. K. Heywood and that in addition to members of the Board of Regents and Senate of Victoria University, heads of Colleges and Faculties in the University of Toronto would be invited as well as about one hundred business men. A small private buffet supper would be given by the President and Mrs. Moore in their home prior to the installation. After brief discussion, a few inquiries, and some suggestions, the report was approved on motion of Mr. Chisholm, seconded by Mrs. McEachren.

#### Other Business

Senior Don - The President moved, seconded by Mrs. Jackman that Miss Margaret Albright's term as Senior Don in the Women's Residences be extended to the end of the present academic year. Carried.

Reader in Ethics - The President moved, seconded by Principal Bennett that Mr. J. M. Thompson be appointed reader in Ethics replacing Miss B. A. Dragan. Carried.

Heads of Departments - The President presented the following resolution stating it was brought before the Board at the express wish of Principal Bennett:

1. Chairmen of teaching departments in Victoria College shall be appointed by the Board of Regents on recommendation of the Principal of the College, subject to the approval of the President of Victoria University. They shall hold office for a designated term or until a successor is appointed.

2. The duties of the Chairman of a department shall be as follows:

(a) To summon and preside over meetings of his department for the discussion of instructional policy, the appointment of committees, and other matters of departmental interest. There shall be at least two regular meetings of the department in each academic session.

(b) To act as head of the Victoria College Department for purposes of consultation and negotiation with the representatives of other Colleges on matters of University departmental policy and administration.

(c) To allocate teaching duties to members of the departmental staff. The Chairman shall have regard for the particular interests and preferences of the members of staff, but shall have authority to make final decisions regarding the allocation of courses, sections and hours (subject to time-table provisions).

(d) To submit to the Principal, at the opening of each session a complete list of the courses and the number of teaching hours assigned to each member of his department.

3. There shall be no financial remuneration attached to the chairmanship of a department, as such, but in cases where the administrative duties warrant it, there may be a compensating reduction in the teaching responsibilities of the chairman, to be arranged in consultation with the Principal.

After certain explanations by Principal Bennett, some discussion followed in which several, including the Chairman, took part, after which on motion of Mrs. McEachren, seconded by Mr. Chisholm, the resolution was approved. Carried.

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University of Trinity College

The President presented a folder from the Provost containing greetings in Latin respecting their 100th Anniversary which is being celebrated this year. The President was directed to prepare an appropriate acknowledgement and to couple with it our greetings and good wishes and to have same translated into either Latin or Greek (preferably the latter), before transmission to Trinity.

The meeting closed at 5.45 p.m.

Confirmed.

*G. G. A. Pidgeon*  
Chairman

Meeting of  
March 20, 1952

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m. on Thursday, March 20, 1952. The Vice-Chairman, the Very Rev. Dr. George C. Pidgeon presided. The following members were present: The President, Principals Bennett and Matheson, Mrs. Jackson, Messrs. Allen, Deason, Heywood, Jennings, Lautenslager, Lockhart, Mills, Mooney, McGibbon, Smith, Woodside and the secretary.

The meeting was opened with prayer by the Chairman.

Resolution of Appreciation - Major General A. C. Spencer

The following resolution was moved by Principal Bennett, seconded by the President and carried unanimously and enthusiastically:

It is fitting that the Board of Regents should at this time record its appreciation of the services of Major General A. C. Spencer, as Chancellor of Victoria University, from November 23, 1944 to December 31, 1951. The first Chancellor appointed since the office was separated from that of the President, Major General Spencer has established the new order with dignity and distinction. While trained primarily as an engineer and a soldier, he has shown himself deeply interested in the humanitarian disciplines which are fostered in the two Colleges of Victoria University. As a prominent layman of the United Church of Canada, he has given to this Church-sponsored institution the prestige of a name widely known and honoured in Canadian industry, finance and national defence. Having accepted the Chancellorship during the Presidency of Dr. Walter T. Brown, he worked closely with the President in promoting the interests of Victoria University, particularly in connection with the Campaign for endowment funds, to which he was himself a generous contributor. He also gave to President Brown a warm, personal friendship, which meant a great deal to him during his illness and retirement. In the period while a new President was being sought, the Chancellor gave strong support to the interim administration, and kindly consented to retain his office beyond the statutory term in order to relieve the Board of the necessity of appointing his successor in the same year in which the new President was installed in office.

He has performed the Chancellor's duties with graciousness and fidelity, officiating at every Convocation for the conferring of degrees held by Victoria University during his term of office. Though an alumnus of a professional Faculty of the University of Toronto, he courteously identified himself with the traditions of Victoria, wearing his ceremonial robes as if scarlet and gold were his favourite colours and accommodating even his pronunciation of Latin to the pedantic whimsy of an Arts professor.

In recording its sincere gratitude for the past services of Major General Spencer, the Board of Regents wishes also to express its deep gratification that while retiring as Chancellor, he has consented to continue to serve Victoria University as a co-opted member of the Board.

Minutes:

The minutes of the meeting of January 17, 1952 were read and confirmed.

Communications:

Regrets from Mrs. Clarke, Mrs. Starr and Messrs. Macaulay, Bickle, Bryden, Burton, Brearley, Langford, Pritchard and Young of their inability to be present.

Letters of appreciation from Mr. Warriner and Mrs. Wilson of Ottawa.



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**Senate** - A letter from the Secretary of the Senate requesting that Victoria College Matriculation Scholarships be increased to 24. It was moved by Principal Bennett, seconded by Mrs. Jackman and carried unanimously that Victoria College Matriculation Scholarships be increased to 24 in number and that all carry free tuition. Carried.

**Leaves of Absence** - The President moved, seconded by Principal Bennett that Professor J. A. Irving of the Department of Ethics and Associate Professor Laure Riise of the Department of French be given leave of absence on full salary for the second term of the academic session 1952-53. Carried.

The President also moved, seconded by Principal Bennett that \$3,000. be transferred from the Staff Leave and Travel Fund to the Victoria College estimates for 1952-53 to provide substitute instructors during the absence of Professors Irving and Riise. Carried.

#### Gifts

The President reported the following gifts:

#### Admission Scholarships:

- From Mrs. F. N. G. Starr, an additional \$50., on an annual basis, to raise the cash value of the Frederic Newton Gisborne Starr Memorial Scholarship to a cash value of \$300.
- From Mr. W. E. Taylor, an additional \$50., on an annual basis, to raise the cash value of the James C. Taylor Memorial Scholarship to a cash value of \$300.
- From Dr. H. E. Ford, Professor Emeritus, a gift of \$300. with option of repetition in subsequent years, for the establishment of an open Scholarship. *(Class of 1956)*
- From Mrs. W. J. Little, a gift of \$100. with option of repetition in subsequent years, for the establishment of a Scholarship restricted to candidates declaring their intention of qualifying for admission to the Honours Course in Political Science and Economics.

#### J. R. P. Sclater Memorial Scholarship

From St. Andrew's United Church, Toronto, the sum of \$12,000. for the establishment of this scholarship.

#### W. P. Scott

The sum of \$1,000. to establish a bursary.

All the above gifts were referred to the Senate for determination of the terms of award.

#### Report of Executive Committee

In the absence of the Chairman, the secretary reported:

The Executive Committee had met on February 14, 1952, and reported that

#### Letter from President Smith

(a) A Letter had been received by Dr. Moore from President Smith reference the Federal Grant. Dr. Moore was directed to acknowledge the letter and to state no action or decision could be reached until our Treasurer's return from his holidays.

#### Enrolment Report

(b) The Committee approved and confirmed the action of the President

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and Registrar in certifying the Enrolment Report for Victoria University and the forwarding of it by the Bursar to the Minister of Finance.

#### Building Committee

(c) Mr. Langford presented the Report of the Building Committee, copy of which is included herewith. Items 1-4 of the Report were approved; item 5 was approved on understanding consultations must be had with the Public Relations Committee before any general appeal is made to the Alumnae. Recommendations lettered (a) to (e) were approved; recommendation (f) was not approved.

#### Property Committee

(d) Mr. Allen presented a verbal report covering the installation of a new oil burner in the President's house - expenditure approved. Mr. Allen also reported the situation as regards 71 Charles Street West, progress regarding parking area and plans for 78-80 St. Mary Street.

#### Report of Building Committee to the Executive of the Board of Regents

(e) The Building Committee begs to report as follows:-

The Committee, after it was given the responsibility for preparing a report on the furnishing of the new Victoria College Students' Union, appointed a Furnishings Sub-Committee which was composed of lady members of the Board, senior staff and representatives of interested women's groups; all under the chairmanship of Mrs. Jackman. This Committee, after much work and study, obtained estimates which indicate that the new Union might be furnished, excepting rugs and miscellaneous matters, for an amount of \$57,500.00. Cost of kitchen equipment in the coffee shop and kitchenette will be approximately \$17,000.00. The Sub-Committee, in co-operation with the Women's Furnishings Committee, studied the problem of the use of the present furnishings in Wyalwood and the contribution which the Women's Residence Committee might make toward the cost of furnishing the new Union. The Building Committee has considered the report of its Sub-Committee and submits the following recommendations:-

- That there be constituted a Committee of the Board of Regents, under the chairmanship of Mrs. Jackman, to be composed of those persons who have served as members of the Furnishings Sub-Committee of the Building Committee. This Committee to be known as the Victoria College Students' Union Furnishings Committee. This new Committee to be authorized to add to its numbers as it may so desire.
- That this new Committee be authorized to furnish the new Union and for this purpose it be authorized to enter into furnishing contracts with Miss Freda James or others in amounts not to exceed in the aggregate \$50,000.00.
- That \$20,000.00 of the reserve funds held by the Women's Residence Committee be transferred to the above furnishing account; and that the Women's Residence Committee be allowed to use as much of the furniture of the present Wyalwood as may be suitable for use in the women's residences.
- That the new Students' Union Furnishings Committee be authorized to dispose of any furnishings presently in Wyalwood not so required for the residences or for the new Union, the proceeds of any sale thereof to be applied against the cost of furnishing the new Union.
- That the Students' Union Furnishings Committee, after consultation with the Public Relations Committee, be authorized to solicit gifts from graduates and friends of the College, either individually or collectively; it being understood that any funds so

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received will be used to defray that portion of the cost over and above the \$20,000.00 above referred to.

In addition, there are certain expenditures in connection with the building of the Union of which approval of the executive of the Board is required. It is accordingly recommended:-

- (a) That the Building Committee be authorized to let contracts for amounts of approximately \$7,000.00 to provide kitchen and other appropriate facilities in the coffee shop and kitchenette in the new Union.
- (b) That an expenditure of an amount not exceeding \$3,000.00 for the purpose of landscaping the lands immediately to the east of the new cafeteria be approved.
- (c) That an expenditure of an amount not exceeding \$1,000.00 to provide for a wall finishing in certain rooms appropriate for the hanging of pictures be approved.
- (d) That an expenditure of an amount not exceeding \$1,500.00 to provide for electrical connections for the lighting of outside gardens, internal connections for recordings, etc., be approved.
- (e) That the action of the Chairman of the Building Committee in approving the following Change Orders be ratified:-

No. 1 - Thermopans	\$3,938.00
" 2 - High early strength concrete	160.50 x
" 3 - Flexotile floor	208.00
" 4 - Catch basin	35.00
" 5 - Cutting and laying cornerstones	208.14
" 6 - Excavations, etc.	2,132.08 x
" 7 - Reinforcing Steel	3,256.45
" 8 - Cleaning kitchen walls	150.92
" 9 - Fibreglass	306.00 x
" 10 - Glass cafeteria windows	21.45
" 12 - Omit items Change Order No. 6	8.00 Cr.
" 13 - Footings	400.13 x
" 14 - Possolish	76.00 x
K-1 - Kitchen Equipment	62.00
K-2 - " "	309.20

x - These do not increase Contract amount.

- (f) In addition it has been suggested that a door and stairway be added to the building to provide ingress and egress from the garden to the east to the new cafeteria. This will cost \$2,000.00. Consideration of this by the executive is desired.

#### Report of Property Committee

Mr. J. B. Allen presented the report of the Property Committee recommending:

(a) We acquire from the City of Toronto title to that portion of the lane moving east and west at the rear of our properties at 78-80-82 St. Mary Street to enable us to proceed with plans for a new parking lot for use of students and staff. Title to the land will cost \$900. and City costs and out-of-pocket expenses may amount to another \$110.

(b) We proceed with the development of a parking area immediately to the east of the Men's Residences and that the land between our houses on Charles Street and St. Mary be cleared of all old fences, small trees, outbuildings, sheds; that the cleared area be fenced, that the necessary bumpers be erected along the east side of the Residences. The total cost not to exceed \$2,500.

(c) We proceed with the renovation of 78-80 St. Mary Street and convert these two houses into six self-contained apartments for the use of the

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academic staff. Four of the proposed suites are presently being laid out in accordance with the wishes of four prospective tenants. Another member of our staff is interested in securing an apartment.

Mr. Allen reported the above expenditures had been approved by the Finance Committee at a meeting held earlier to-day. On motion of Mr. Allen, seconded by Mr. Mills, the above report was approved. Carried.

#### Report of Finance Committee

Mr. McGibbon, Vice Chairman, reported that the Finance Committee approved expenditure of approximately \$1010.00 to acquire the lands at the rear of 78-80-82 St. Mary Street; an expenditure not to exceed \$2500.00 to provide a parking lot to the east of the Men's Residences and between our houses on Charles and St. Mary Streets; an expenditure of approximately \$30,000.00 to convert 78-80 St. Mary Street into six self-contained apartments. Detailed reports concerning these three projects had been received from and recommended by the Property Committee. An expenditure of \$350.00 was also authorized for demolition of the west end of the Gymnasium.

Memorial Plaque - an expenditure estimated at \$3,650.00 was approved for the production and erection of a Memorial Plaque in memory of Victoria students who lost their lives in World War II.

Securities - There were no sales or purchases to report.

Central Canada Loan and Savings - receipt of dividend of \$12,900.00 in winding up of this company and our receipt of 4300 common shares and 430 preferred shares of Central Canada Investment Limited in exchange for our former holding of 430 common shares of Central Canada Loan and Savings Company.

Exchange of 400 old shares of Smalters into 2000 new shares of the same company has been completed.

This Report was approved on motion of Mr. McGibbon and seconded by Mr. Jennings. Carried.

#### Report of Public Relations Committee

Mr. P. E. Haywood reported that a special committee under the chairmanship of Mr. John S. Deacon had been giving exhaustive study to the question of campaigns in general and in particular to an Annual Alumni Appeal. Mr. Deacon would present his own report later.

Installation of Chancellor - The Chairman reported that his Committee as requested by the Board had undertaken the programme in regard to the Installation of the Chancellor and that the total of all expenses amounted to \$2621.32. On motion of Mr. Haywood, seconded by Dr. Lockhart, this amount was approved to be paid out of general funds. Carried.

Governor-General - It was recommended that a formal letter of congratulations and good wishes be sent to the Right Hon. Vincent Massey, C.M., on his appointment as a Governor-General. It was suggested the letter be signed by the President. Carried.

Annual Alumni Appeal - Mr. Deacon then presented his Report and Recommendations as follows:

Report - Re: The Proposed Victoria University Annual Alumni Appeal.

I have been in contact with representatives of various University Alumni Funds including Queen's, McGill, Western and Princeton Universities. I was very much impressed with the success achieved by those in the field; particularly those who have been operating for three or four years. Mr. Edmison, who is responsible for the Queen's Alumni Maintenance Fund, told me that in 1951 they received \$223,000.00 as a result of their efforts. However, this has been achieved only through the strict adherence

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to several basic rules which he considers essential to the success of any such campaign. This opinion is supported by the experience of Princeton and by a report on Alumni Funds made to the American Alumni Council in 1950.

- (1) There should be no high pressure methods used.
- (2) There should be only one appeal for funds to the Alumni from the University or its organizations in any one year.
- (3) The solicitation must be on a personal basis, organized by a central committee but actually carried out by local committees.
- (4) The mailing list must be up to date and kept that way. Special staff should be assigned to tracing people whose mail is returned.
- (5) Full time personnel are required to assist the year executives in organizing re-unions, etc.
- (6) The Alumni must be sold on their responsibility to the University, on the idea that everybody is, in effect attending University on a bursary, and on the idea that all Alumni should participate by contributing amounts from \$5.00 per annum up.
- (7) Solicitation should include outside bodies such as Corporations.
- (8) Close co-operation between the University Administration and the Alumni Appeal Director or Committee is absolutely essential.

In view of the difficulty being experienced by Universities and Schools in raising endowment funds, more are turning every day to the idea of an annual sustaining fund appeal of some sort. As our treasurer has pointed out on more than one occasion, it is much easier to get \$300.00 per annum than \$10,000.00 in cash now.

Therefore I recommend -

- (1) That a regular Alumni Maintenance Fund Appeal be instituted at the earliest possible date.
- (2) That if such an appeal can be launched as early as this fall, no other appeal for funds to the Alumni body should be permitted this year.
- (3) That the bursar be authorized to secure the personnel necessary to transfer or make a copy of the present Alumni records kept at Simcoe Hall and bring them up to date. This job should be completed not later than June 1st.
- (4) That all other appeals for funds be incorporated into this fund and that they participate in the proceeds on a percentage basis.
- (5) That the Board of Regents authorize the Finance Committee to allocate to the Public Relations Committee the funds necessary to the organization and carrying out of this appeal.

The Report and Recommendations were discussed and considered clause by clause resulting in the following decisions as regards the Recommendations:

- (1) Approved in principle and consultations to be had forthwith with appropriate and available officers of all organizations concerned.
- (2) Other appeals must be allowed this year if presently planned or organized; and especially that there be no interference with the "Parker" Whitebread Appeal.
- (3) Approved.
- (4) Held for further consideration.
- (5) Approved.

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There followed some general discussion regarding the Bazaar planned by the Alumnae for October - it was agreed every encouragement should be given to this project and it was suggested the day's (or evening's) activities might be enlarged by bringing in the men through holding a dance in the evening.

It was also reported that at this date the Victoria Women's Association had an appeal under way to secure funds to furnish one room in the Union.

#### Report of Library Board

The Secretary presented a Report from Dr. Robins the Secretary of the Library Board, dated March 19, 1952, as follows:

##### 1. Preamble

The Library Board was informed by the Chairman of the Board of Regents of Victoria University, that there would be available for the Library an amount not exceeding \$100,000.00 and our recommendations are all predicated on this fact.

It is quite apparent to the Library Board that the plans for the extension of the library building, which were tentatively decided upon a few years ago, will have to be very severely modified. The present building is of cut-stone and any addition would, in the opinion of the Library Board, have to be of the same cut-stone construction. The erection of additional stack-room space, sufficient to double the size of the present stacks would cost a great deal more money than is available at present. In addition, the cost of building is at the moment so high that it seems to the Library Board rather imprudent to embark on a programme of capital expenditure for an extension to the present library building.

Having accepted the fact that an addition to the library building is unwise, if not impossible, at the present time the Library Board directed its attention to ways and means of using the present building and making it more serviceable to the students and staff of Victoria University. Obviously, a clarification of policy with respect to the Library was necessary before the Board could make any recommendations to the Board of Regents.

##### 2. Library Policy

Respecting policy, the Library Board is unanimous in recommending:

- a. That, as far as Victoria College is concerned, the Library be, primarily, a working Library for undergraduates. It should include most or all of the books that undergraduates will be likely to require for their course-work. It is, however, the considered opinion of the Board that it is not essential that every last possible book on the course of study be available, since our students have full rights to borrow and use any books in the University of Toronto library or in any of its departmental libraries.
- b. That the Library continue its present policy of making special collections of books and adding to those collections which we already possess.
- c. That the Library of Emmanuel College be an all-purpose library for both staff and students in Theology. This is necessary, in the judgment of the Board, because the resources of the University of Toronto library are not adequate - indeed, except for books in Semitics - are almost non-existent in the field of Theology.

##### 3. Immediate Needs

In pursuance of the above-mentioned policy, the Library Board recommends as immediate needs:

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a. In order to free stack-space in the library building, the process of discarding from the shelves books which have ceased to be of any value, be continued and extended.

b. (1) That additional stack-space with steel shelving be provided in the basement of the new Students' Union contiguous to the Library building. This should be fire-proof, well-lighted and air-conditioned, with sufficient stack-space for approximately one-third of the books now on the shelves of the library and not in current use by staff or students.

(2) A few tables, etc., should be provided, at which books could be consulted by staff or students.

(3) If space permits, a section of this basement should be given over to the housing and shelving of the Archives of Victoria University and The United Church of Canada. Should this not prove feasible it is recommended that accessible accommodation for the Archives be found in some other convenient and suitable location.

(4) Since this report envisages the closing of the George Lock Room in the Library building (vide 4b2) a suitable room for a browsing room should, if possible, be found on the first floor of the new Wymalwood.

#### A. Needs in the present Library Building

The Library Board has endeavoured to avoid under this heading any recommendations which would entail costly structural changes. It recommends:

a. That certain necessary repairs and renovations in the Main Reading room be undertaken in the immediate future.

b. That, in order to provide additional work-rooms in the Library building for accessioning, binding, cataloguing, etc., of books the following re-arrangement of rooms be undertaken:

(1) The present Librarian's office be used for an additional work-room;

(2) The present George Locke Room be discontinued as a Browsing room and become the Librarian's office. The toilet facilities, which were removed when the room was transferred into the George Locke Room be restored.

(3) The room directly below the Librarian's office be used as a Receiving room for new books. Since this room has an outside entrance-door from Charles Street, deliveries of new books can be made without interfering with the normal duties of the attendants at the main circulating desk. A lift be provided from this Receiving room to the present Librarian's office (in the washroom adjoining), to facilitate the transfer of books to the accessioning room or stacks.

(4) Since the room directly below the Librarian's office is at present used as a Library staff-room, one of the rooms on the second floor of the Library (numbers 6 or 7), be set aside for the use of the Library staff.

(5) Another book-case or two be provided for the Emmanuel College Reading Room.

The Library Board is convinced that, if the above recommendations are implemented by the Board of Regents the needs of Victoria University Library will be met for a considerable number of years. The stack-space in Emmanuel College Library which will be set free, if space is found for the Archives elsewhere, will solve the problem in that college for at least ten years and new accessions of books for use by Victoria College students will find ample space on the shelves in the main stacks for almost the same length of time.

The Report was not discussed in detail and on motion of Principal Bennett, seconded by the President, items 3 and 4 were referred to the appropriate committees for action. Carried.

Meeting of  
March 20, 1952

#### Appointments

The President presented the following recommendations, seconded by Principal Matheson:

It is my pleasure to recommend to the Board of Regents the following appointments to Chairs in Emmanuel College:

1. To the Chair of New Testament in Emmanuel College, which has become vacant through the retirement of Dr. John Dow, I recommend the Rev. George Johnston, Associate Professor of New Testament at Hartford Theological Seminary, Hartford, Conn.

Professor Johnston is a minister of the Church of Scotland who received his Master of Arts Degree and his Bachelor of Divinity Degree from Glasgow University, and his Doctor of Philosophy from Cambridge. He has had pastoral experience in the Church of Scotland, was the Bruce Lecturer in Trinity College, Glasgow, 1940-43, and for several years has held his present post at Hartford Theological Seminary. During that time, Dr. Johnston has spent a number of summers in Canada, during which period he has supplied a number of United Church Congregations. He is 43 years of age.

It is my recommendation that his appointment should date from July 1, 1952; that his salary should be \$5,700. per annum and that his pension fund membership be arranged through the Finance Committee.

2. To the Chair of Systematic Theology, which has become vacant through the retirement of Dr. John Line, I recommend the Rev. Charles Whitney Leslie, Professor of Ethics at Victoria College.

Professor Leslie is a minister of The United Church of Canada who has received his Bachelor of Arts and Master of Arts Degrees from the University of Toronto, his Bachelor of Divinity from Emmanuel College and his Doctor of Philosophy from Harvard. He had several years of business experience before becoming a minister; has held two pastorates in The United Church of Canada and in 1938, was appointed to the Department of Ethics at Victoria College. Since that time Dr. Leslie has become a prominent and influential member of the University and has taken a vigorous part in the life of the Church.

It is my recommendation that his appointment should be from July 1, 1952, and that his salary shall be determined by his present status in Victoria University.

These two recommendations are presented after full and long discussions with the Appointments Committee of Emmanuel College Council and the Appointments Committee of the Board of Regents under the Chairmanship of Mr. John Jennings. Both of these Committees forward their unanimous support of these two names.

Thereupon followed a thorough discussion of the qualifications and suitability of the two nominations for these posts. The Principal of Emmanuel College spoke strongly in favour of both appointments.

The  
On/motion being put it was carried with no dissenting vote.

The meeting closed at 6.20 p.m.

Confirmed . . . . .  
Chairman



Meeting of  
April 23, 1952

A special meeting of the Board of Regents was held in Alumni Hall, Victoria College, on Wednesday, April 23, 1952, at 4 p.m. Present were: The Chairman, The President, Principals Bennett and Matheson, Mrs. Clarke, Mrs. Jackson, Mrs. McEachren, Messrs. Allen, Bickle, Bryden, Deacon, Haywood, Jennings, Mooney, McGibbon, Pidgeon, Smith and the Secretary.

Regrets at their inability to be present were received from Messrs. Bearley, Burton, Chisholm, Lautenslager, Pritchard, Seythes and Spencer.

The meeting was opened with prayer by the Very Rev. Dr. G. C. Pidgeon.

Special Meeting - Purpose of

The Chairman explained that this was a special meeting called for the specific purpose of receiving the Executive Committee's report and recommendation regarding the Federal Grant but that he also wished to bring two other matters before the Board on which immediate action was desirable. Those present agreed to this whereupon the Chairman asked the President to bring up the matter of the Management Committee for the Victoria College Students' Union.

Management Committee - Victoria College Students' Union

The President explained that it was desirable to appoint such a committee which would study and recommend to the Board at their next meeting the policy which would be established for the Union and that the committee which he was about to propose would supervise the financial operations of the Union and would work in co-operation with the Activities Committee of the Victoria College Council in determining the policy and functions of the Union; whereupon it was moved by the President, seconded by Mr. J. B. Allen that the following constitute the Management Committee of the Victoria College Students' Union: The President, Principal Bennett, the Dean of Women, the Bursar, the Chairman of the Woman's Committee of the Board, and the Chairman of Burwash Hall and Men's Residences Committee. Carried.

Senate - University of Toronto

The Chairman stated that the second matter he wished to bring before the Board was in regard to the re-constitution of the Senate of the University of Toronto. The matter had been discussed at the last meeting of the Executive Committee, had been approved in principle and was now brought before the Board for official approval. The Chairman asked the President to report briefly on the matter.

The President stated that the membership of the Senate was now 222 and it was proposed to reduce the membership to 179. Victoria presently has 15 members - 5 representatives elected by the graduates, the President and Registrar representing Victoria University, the Principal of Victoria College and 4 members from the Victoria College Council, the Principal of Emmanuel College and 2 members from the Emmanuel College staff. Under the proposed revision our graduate representation would be increased by one, our academic representation would be decreased by 2. University College graduate representatives would be decreased and would bring their number of representatives in line with the other Federated Colleges. The President stated the proposed changes were eminently fair so far as Victoria was concerned and moved that this Board approve the proposed re-constitution of the Senate. Principal Bennett seconded the motion. Carried.

Federal Grant

The Chairman introduced the subject of the Federal Grant and stated that Victoria University had received a cheque for \$164,590.50; 94 students registered in Emmanuel College entitled us to \$11,864.68 and 1304 students registered in Victoria College entitled us to \$152,725.82.

Meeting of  
April 23, 1952

The Chairman stated the Executive Committee had met on Wednesday, the 9th instant, that twelve members had been present, that the Grant and our action thereto had been examined and studied from every angle and that the Executive Committee were unanimous in recommending to this Board that we pay over to the University of Toronto 60% of the Victoria College portion of the grant, which would be \$91,635.49, that a letter would accompany the cheque stipulating clearly that this payment for the academic year 1951-52 is made without establishing a precedent and on the definite understanding that a committee would be appointed by the Board of Governors to meet representatives of Victoria University to study the relations, financial and otherwise, between Victoria University and the University of Toronto.

A long discussion followed in which every member present took part and finally it was moved by Mr. Allen, seconded by Mr. Deacon that the Executive Committee's recommendation be adopted, that it be understood the committee would be appointed forthwith and that our letter forwarding the cheque to the University of Toronto would be signed by the Chairman of our Board. Carried.

The Chairman put the motion and upon the vote being taken declared the motion carried.

The meeting closed at 6.40 p.m.

Confirmed . . . . .

Chairman

Meeting of  
May 21, 1952

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A regular meeting of the Board of Regents was held in Alumni Hall on Wednesday, May 21, 1952, at 4 p.m. The following members were present: Mr. L. Macaulay, Chairman; President A. B. B. Moore, Principal H. Bennett, Mrs. J. S. Bennett, Mrs. W. H. Clarke, Mrs. H. R. Jackman, Mrs. C. F. McEachren, Mrs. F. W. G. Starr, Messrs. J. B. Allen, E. W. Bickle, C. T. Currelly, J. S. Deacon, W. Fingland, H. E. Langford, V. T. Mooney, D. W. McDiibben, A. G. Reynolds, W. M. Smith, A. C. Spencer, W. Zimmerman, and Mr. W. C. James, Secretary.

The Rev. Dr. Mooney opened the meeting with prayer.

#### Resolutions of Appreciation

The following resolution respecting Professor V. de Beaumont was moved by the President and seconded by Dr. Bennett:

The Board of Regents wishes at this time to record its appreciation of the services of Victor Ernest de Beaumont, A.M., Professor Emeritus of French, who at the close of the present academic year ceases to be a member of the teaching staff of Victoria College.

After graduating from Columbia University in 1901, Victor de Beaumont did three years of graduate work in Columbia University and abroad, receiving his Master's Degree in 1904. For the next three years he was Instructor in Romance Languages at Williams College, Massachusetts, a post which he relinquished in order to become Lecturer in French in Victoria College in the fall of 1907. He was promoted to the rank of Associate Professor in 1909, to the full Professorship of French in 1925, and became Head of that Department in Victoria College in 1940. In 1949, on reaching the age of retirement, he was named Professor Emeritus by authority of the Board but kindly consented to give the College the benefit of his great learning and long experience by continuing as a Special Lecturer, doing part-time teaching during the past three years.

During all this long tenure, Professor de Beaumont has been recognized as one of the outstanding teachers of French Literature in the University. He has made an immeasurable contribution to cultural education in Ontario through the vast numbers of graduates of Victoria College who have carried out into the High Schools and life of the province, the high ideals and integrity in scholarship which they have acquired in his classes. His instruction has been marked by a meticulous devotion to accuracy combined with a keen perception of the aesthetic and moral values in literature, which he has successfully communicated to his students.

In noting with regret that the time has come for Professor de Beaumont to terminate his teaching duties in Victoria College, the Board extends to him its congratulations on his achievements, its sincere thanks for his long and efficient service, and its best wishes for many more years of mutual happiness with his charming wife.

Carried.

The following resolution respecting Professor J. Dow was moved by the President seconded by Dr. Matheson (in absentia):

The Board of Regents of Victoria University, being assembled this 21st day of May 1952, observes with mixed feelings the fact that a member of the Staff of Emmanuel College, who has served this College for a longer period than any other person, the Rev. John Dow, M.A., B.D., is about to retire from the Professorship of New Testament Literature and Exegesis, and with Mrs. Dow to return to their native Scotland.

Dr. Dow came to Canada early in 1925 as Professor of New Testament in Knox College. When the Presbyterian Church in Canada went into Union, on June 10th in the same year the College body, unchanged in Board, Senate, Staff and students was reorganized as Union Theological College. Professor Dow was one of those who were seized of the larger vision. In 1928 with the reorganization of Victoria University and the founding of Emmanuel as one of the two Colleges of Victoria, Dr. Dow continued as Professor of New Testament, at first sharing the work with Professor J. B. Michael and later on carrying the burden of the New Testament work himself.

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Through all these years Dr. Dow has been a tower of strength to his College and to the whole Church. He has given to the Church the volume, "This is our Faith", and more recently, "Principal Alfred Gandier, Man of Vision and Achievement". Many hundreds of students, both in the undergraduate work of the College and in the Graduate School, have been taught and inspired by him; his colleagues have trusted and loved him through all the years. Truly his life, within the ministry of our Church has been a great blessing to untold numbers.

As Dr. and Mrs. Dow return to their kindred in Scotland we wish for them good health and much happiness. They have done great things for the Church in Canada, and we are grateful.

Carried.

#### Minutes

The minutes of the meeting of March 20, 1952 and the minutes of the special meeting of April 23, 1952, were read and on motion of Mr. Bickle, seconded by Mr. Zimmerman, approved.

#### Business arising from Minutes

##### (a) Federation Committee

The Chairman reported the informal discussions that had been held with the Chairman of the Board of Governors of the University of Toronto whereupon it was moved by Mr. Bryden, seconded by Mr. Allen that a Committee consisting of the Chairman of the Board, the President, Principal Bennett, Mr. Bickle and Mr. Jennings (and with power to add) be appointed to confer with a Committee of the Board of Governors - the function of this Committee will be to study the financial relationships and the mutual responsibilities of the University of Toronto and Victoria University under the terms of Federation.

Carried.

##### (b) Annual Alumni Appeal

Mr. Deacon presented the following report:

#### REPORT TO THE BOARD OF REGENTS ON THE PROPOSED ANNUAL ALUMNI APPEAL

In accordance with the instructions of the Board, consultations have been held with representatives of Emmanuel College Alumni and the various Year Funds.

It was found that no conflict exists between the Emmanuel College Alumni Fund and the proposed appeal. In fact, it was suggested that they participate fully in the Victoria University Alumni Appeal and have representation on the committee.

Provided proper recognition is given to past donations to the various Year Funds, it seemed agreeable to all to incorporate all these funds in the Alumni Appeal. Where the objective of a Year Fund has yet to be reached, unless otherwise directed, all donations from members of that year would be allocated to the year fund until such objective had been reached and thereafter to the general appeal. Where no specific objective has been set for a Year Fund, an objective agreeable to both the year fund committee and the Alumni Appeal Committee should be set.

It is therefore recommended that -

- (1) Excepting those appeals already underway, namely - The Whitebread Appeal, Emmanuel College Alumni Appeal and the Victoria College Alumnae Bazaar, all appeals for funds made by this University or its organisations be incorporated into an Annual Alumni Appeal.
- (2) No other campaign or appeal be permitted without the approval of the Board of Regents.

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(3) The present arrangement with the University of Toronto Alumni for the collection of fees be continued for the time being.

(4) Adequate office space be set aside for a permanent Public Relations, Alumni and Alumnae offices, and to house their records and equipment.

(5) Authorization be given to spend not more than \$4,000 on the installation of addressograph equipment and preparation of addressograph plates for all graduates and former students of the University.

(6) The Public Relations Committee be instructed to proceed with the organization with an Annual Alumni Appeal to be inaugurated if possible by Charter Day 1952.

On motion of Mr. Deacon, seconded by Mr. Bickle, the Report was adopted but with instructions to confer further with the Records and Addressograph Offices of the University of Toronto and if possible, avoid incurring expense of setting up our own Addressograph equipment.

#### Communications

A letter was read from His Excellency the Right Honorable Vincent Massey thanking the Board for their letter of congratulation upon his appointment as Governor-General.

A letter from Mrs. M. W. Bryden expressing thanks for flowers sent at the time of the death of Principal Bryden of Knox College.

A letter from Mr. Percy Baseley expressing thanks for flowers sent at the time of the death of his wife.

A letter from the Registrar on behalf of the Board's Committee on Portraits and Works of Art recommending acceptance of the portraits of John Ryerson and his wife, Mary.

Regrets at their inability to be present were received from Rev. Drs. J. W. Woodside and W. H. Young, Messrs. E. S. Lautenslager, J. T. Bryden and R. F. Chisholm.

#### Mrs. J. S. Bennett

Before proceeding with his report on gifts and bequests the President warmly welcomed Mrs. J. S. Bennett to this meeting and expressed the hope on behalf of all the members that her health would steadily improve and that she might be enabled to continue her work and interest in Victoria affairs.

#### Gifts and Bequests

The President reported the following gifts and bequests:

(a) Zion United Church - Brantford - \$200.00 - to be used in promotion of the work in Emmanuel College.

(b) Leaside United Church - \$100.00 - to assist needy students at Emmanuel College.

(c) Bloor Street United Church - Toronto - \$250.00 - to assist in the work of teaching students at Emmanuel College.

(d) St. Andrew's United Church - Toronto - \$300.00 - to be credited to the Sustaining Fund.

(e) Kirk Club of Bloor Street United Church - Toronto - in memory of Ethel Ross (Church Secretary) - \$300.00 - to be added to the Very Rev. George C. Pidgeon Scholarship. (This brings the total of this Scholarship to \$10,265.00)

(f) Lectern - presented by Mrs. F. N. G. Starr.

(g) Portraits of John and Mary Ryerson presented by Mr. and Mrs. Egerton Lester.

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It was moved by the President, seconded by Mrs. McEachren that the Board accept these gifts and express grateful thanks to the donors.

Carried.

(h) Miss Beatty - \$100.00 - prize money in Emmanuel College.

(i) Rev. J. E. Mitchell - memorial prize - \$25.00 - in Emmanuel College.

(j) The Protestant Federation of Patriotic Women of Canada - \$50.00 - for prizes.

(k) Professor M. E. Sheppard - \$100.00 - for Bursaries.

(l) \$1,000.00 received from the Nelson J. Dempster Estate - "to be used at the discretion of the Board of Governors for scholarship purpose or prizes".

It was moved by the President seconded by Mrs. McEachren that the Board accept these gifts and express grateful thanks to the donors and that they be referred to the Senate of Victoria University for the usual consideration.

(m) \$500.00 received from the Katharine M. Duncan Estate - being one-half the bequest - "for Emmanuel College as memorial to my late husband, John Macdonald Duncan, to be used exclusively for the purchase of new theological books for the Library of Emmanuel College".

It was moved by the President seconded by Mrs. McEachren that the Board accept this bequest and that it be referred to the Library Board.

#### Report of Building Committee

Mr. Langford reported that of this date additions of \$11,498.00 had been made to the original contract of \$399,897.00; that \$254,319.00 had been paid leaving a balance of \$157,076.00. Flurry and Arthur had been paid \$21,995.00 leaving a balance due them as of this date of \$2,687.00.

#### Report of Property Committee

Field House - Mr. Allen regretfully reported serious delays had been incurred through non-delivery from England of the steel sash for the Field House. Everything possible was being done to expedite matters and it was hoped the building would be completed by opening of the Fall Term.

78-80 St. Mary - Plans to convert 78-80 St. Mary Street into some half-dozen apartments had been dropped on account of excessive cost. New plans to fix up the interior of 78 were being considered as well as repairs and painting the exterior of both houses. Upon costs being ascertained and approved by the Finance Committee the work would proceed.

Closing of Lane - Our application for closing the lane at the rear of our houses on Charles Street and St. Mary Street should come before the Works Committee of the City Council in June.

Tennis Courts - Three new Tennis Courts are to be constructed at an estimated cost of \$8,326.00. This expenditure has been approved by the Finance Committee.

#### Report of Burwash Hall and Men's Residences

Mr. Smith, Chairman of the Burwash Hall and Men's Residences Committee recommended the following as Tutors in Residence for 1952-53:

North House	- J. P. Sherin - Medicine
Middle House	- F. W. Beales - Geology
Gate House	- A. L. Evans - Theology
South House	- A. J. Coleman - Mathematics
Ryerson House	- M. W. Bell - Sociology

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Helles House - I. W. Outerbridge - Law  
Caven House (Graduates)  
Bowles-Gandier (Elected Don) - J.N. Reed

On motion of Mr. Smith, seconded by Mr. McGibbon the list of Tutors in Residence for 1952-53 was approved.

#### Report of Women's Committee

Mrs. Jackman, who had been Acting-Chairman throughout Mrs. J. S. Bennett's illness, moved, seconded by Mrs. Bennett that Miss Margaret Prang be appointed Senior Don for the academic year 1952-53. Carried.

#### Report of Nominating Committee

Mr. Zimmerman suggested the names of Mrs. Clair Stewart and Mr. W. P. Walker as nominees for the Board. On motion, seconded by Mr. Allen, the Committee were authorized to invite either or both of these nominees to become members of our Board.

#### Report of Library Board

In the absence of the Chairman, this Report was held to be included later with the Report of the President.

#### Report of Furnishings Committee

Mrs. Jackman presented the following report:

The Students' Union Furnishings Committee begs to report as follows:

Following the action of the Board of Regents on February 14, 1952, authorizing this committee to enter into furnishing contracts not to exceed \$50,000, your committee, representing staff, students, alumnae, Victoria Women's Association and Board members formed two sub-committees, one on finance chaired by Mrs. C. D. Carruthers, and one on furnishings chaired by myself and Mrs. W. H. Clarke as Vice-Chairman.

The Finance Sub-Committee, conforming to the report of the Public Relations and Alumni Appeals Committee, agreed to make no appeal to individuals, but was responsible for presenting the need to the Alumnae Association and the Victoria Women's Association. We are happy to report that the alumnae are undertaking to furnish the large music room at approximately \$5,000 by a mammoth bazaar in the New Union on October 17, and the Victoria Women's Association have generously accepted responsibility for a small room at \$2,000. During the coming college year it is our hope that the undergraduates may assume the responsibility for a part of the furnishings funds.

In March the Furnishings Sub-Committee presented colour schemes and furniture designs for the common rooms suggested by Miss Freda James our Decorator. The estimates for these rooms, totalling \$16,725.30, were approved on April 7, and an initial payment of \$6,000 was paid from the furnishings account now set up in the name of this committee.

Additional estimates from Miss James, approved today, include a further \$2,000. Furniture to be ordered from J. Lorne Davidson for the cafeteria will cost approximately \$5,600. Furniture for the Coffee Shop will cost about \$2,200. Blinds for this room \$460, making a net cost for the Coffee Shop of \$2,660. The Faculty and Private Dining Room may use some Wymalwood furniture as has also been used in other parts of the building, and for the time being no specific estimate is given for this room, but at least \$2,500 should be allowed. Our expenses as at present for the Board on January 24 were for \$37,350. which Miss James prepared for the Board on January 24 were for \$37,350. It would therefore seem that your committee may be able to keep below this figure and in any event will keep well within the \$50,000 limit.

This factual statement of cost gives no idea of colour and furnishings you will find when you enter the completed building next autumn. Since you have accepted its modern exterior (to me an evidence of Vic's progressive spirit) you will, I trust, be prepared to appreciate the modern features inside, and remember we have kept the students in mind. If they can feel at home and take pride in it, then your

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GRACE

committee will be satisfied, and this Board be assured that the new Union will become as much a centre of student life as Wymalwood was in the past. The Committee seeks the approval of the Board for the recommendation that the large music room be given the name of the Wymalwood Room, and the women's Common Room be called the Clara Ellsworth Flavelle Room. In this way we seek to perpetuate the memory of the two very generous donors who made the first large Women's Union possible.

In conclusion I would like to express my appreciation to the members of the committee who have worked with such whole-hearted cooperation. To Miss James for her patience and willingness to try to suit the varying tastes represented on the committee, and to Professor Arthur who has constantly been ready to advise us. The building, inside and out, is in a very true sense his creation.

#### Report of Management Committee of Victoria College Students' Union

The Principal reported and moved, seconded by Mrs. Jackman that:

- Miss Mary Van Allen be appointed Executive officer and that as such officer she be paid \$500.00 for the academic year 1952-53 in addition to her regular salary.
- That separate accounting be set up for the Union entirely separate and apart from the Women's Residences;
- That all male undergraduates of Victoria College be charged an annual \$2.00 Union membership fee;
- That the Management Committee be increased by adding thereto the remaining members of the Women's Committee who are graduates of Victoria (Mrs. Bennett and Mrs. Clarke). Carried.

#### Report of the President

Librarian - Reporting first on behalf of the Library Board, the President moved, seconded by Mrs. Clarke that Miss Margaret Ray be appointed Librarian as from July 1, 1952 and that a small executive committee be appointed by the Library Board to advise her. Carried.

Professors Emeriti - The President moved, seconded by Principal Bennett that the following be made Professors Emeriti:

Professor John Line, M.A., S.T.D., D.D.  
Professor John Dow, M.A., D.D.  
Professor John D. Robins, M.A., Ph.D.

Carried.

Promotions - The President moved, seconded by Principal Bennett that:

Dr. Jessie Macpherson be made Associate Professor of Ethics;  
Dr. D. P. de Montmollin be made Assistant Professor of French. Carried.

Sessional Appointments - The President moved, seconded by Principal Bennett the following sessional appointments for 1952-53:

Victoria- E. J. Pratt, Professor Emeritus, Special Lecturer in English at \$3,000  
J. D. Robins, Professor Emeritus, Special Lecturer in English at \$3,000  
D. J. Knight, Lecturer in English at \$3,000  
C. E. Rathe, Lecturer in French at \$2,500  
Miss H. Sarrailh, Oral Instructor in French at \$600

Emanuel- J. Line, Professor Emeritus, Special Lecturer in Systematic Theology at \$3,000



19th May 1952.

VICTORIA UNIVERSITYESTIMATED INCOME 1952-53Income from Investments

Interest on Bonds & Mortgages & Dividends on Stocks..	\$120,000	
Interest on Investment of Superannuation & Widow's Pension Fund.....	19,500	
Interest on Investment of H.M. Aikins Staff Retiring Allowance Fund.....	2,500	
Donations & Interest on Investments of Prize, Scholarship & Bursary Funds..	22,000	
Bank Interest and Exchange.....	800	
Interest on Property Investment less carrying charges	<u>1,000</u>	165,800

Income from Students

Fees (basis of 1,110 students @ \$190 average).....		210,900
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Income from The United Church of Canada

Grant from Board of Colleges and Secondary Schools...	17,000	
Grant from United Church Training School.....	<u>6,000</u>	23,000

Income from other sources

Lillian Massey Treble Estate Fund for training Young Men for Christian Ministry....	1,900	
Interest on Hamilton Fisk Biggar Estate Bequest.....	795	
Interest on Flavells Bequest to Library.....	680	
Women's Residences for light and heat.....	4,000	
Men's Residences for light and heat.....	11,500	
Women's Residences for bookkeeping.....	800	
Men's Residences for bookkeeping.....	1,000	
Athletic Field and Union.....	900	
Students' Union for light and heat.....	800	
Students' Union for bookkeeping.....	300	
Dominion Government Grant for 1951-52 (net).....	<u>72,955</u>	95,230
		<u>\$494,930</u>

VICTORIA UNIVERSITYESTIMATED EXPENDITURE 1952-53\*Academic and Administrative Expenses

Salaries and Special Grants, Victoria University....	\$ 50,800	
Salaries and Special Grants, Victoria College.....	166,050	
Salaries and Special Grants, Emmanuel College.....	<u>50,100</u>	266,950
Staff leave and travel fund.....	4,000	
Retiring allowances and annuities.....	5,750	
Trans. to Superannuation & Widow's Pension Fund.....	20,325	
Staff Contributory Pensions.....	17,725	
Payments to T.I. & A.A. Group Insurance.....	954	
Commission on Mortgage Investments.....	200	
National Trust Company.....	3,000	
General Expense.....	3,000	
President's Office.....	1,400	
Telephones and Telegrams.....	2,500	
Functions.....	2,500	
Printing, Stationery, Advertising and Postage.....	7,000	
Travelling Expenses.....	2,000	
Legal Expenses.....	500	
Auditor's Fee.....	<u>1,000</u>	71,854

Plant Operation, Maintenance and Repairs

Wages.....	25,600	
Repairs and Renewals.....	38,000	
Supplies.....	8,000	
Reserve for staff pensions.....	2,040	
Insurance.....	8,500	
Furniture and Furnishings.....	2,000	
Light and Heat.....	<u>33,000</u>	114,140

Library

Annual Grant.....	25,200	
Interest on Endowment.....	<u>950</u>	26,150

Miscellaneous Expenses

Bursaries, Board of Regents.....	10,000	
Medals, Prizes and Scholarships.....	22,000	
Sundry Grants.....	250	
War Memorial.....	1,000	
Publicity and Public Relations.....	5,000	
Residences and Contingencies.....	<u>30,000</u>	68,250

\$547,344

## VICTORIA UNIVERSITY

## SALARIES, ANNUITIES AND PENSIONS, JULY 1, 1952 TO JUNE 30, 1953

ADMINISTRATIVE STAFF

A. B. B. Moore.....	\$8,600.00
W. C. James.....	6,000.00
E. M. Dinsmore.....	5,500.00
F. C. Stokes.....	4,100.00

VICTORIA COLLEGE STAFF

Bennett.....	8,100.00
A. Irving.....	7,100.00
A. Surarus.....	7,100.00
H. G. Robertson.....	6,600.00
W. E. Staples.....	6,500.00
J. Fisher.....	6,350.00
H. M. Frye.....	6,350.00
K. MacLean.....	6,350.00
W. H. Tretheway.....	6,350.00
J. S. Wood.....	6,200.00
R. K. Arnold.....	5,900.00
F. A. Hare.....	5,900.00
K. J. Joblin.....	5,450.00
D. O. Robson.....	5,450.00
Miss K. H. Coburn.....	5,400.00
Miss J. Macpherson.....	5,400.00
G. H. Laidlaw.....	5,350.00
Miss L. Hesse.....	5,350.00
Miss A. L. Cook.....	4,800.00
J. E. Grant.....	4,600.00
G. L. Keyes.....	4,450.00
J. Macpherson.....	4,450.00
G. W. Field.....	4,400.00
Miss R. T. Jenking.....	4,400.00
G. Love.....	4,350.00
de Montrollin.....	4,350.00
C. M. Rose.....	4,300.00

EMMANUEL COLLEGE STAFF

A. D. Matheson.....	7,600.00
K. H. Coulson.....	6,800.00
C. W. Leslie.....	6,450.00
C. V. McLean.....	6,000.00
G. Johnston.....	5,700.00
G. A. McMillan.....	5,100.00
J. R. Guthrie.....	4,600.00
W. O. Fennell.....	4,350.00

SECRETARIAL STAFF

Miss O. Fife.....	2,700.00
Miss C. Blewett.....	2,700.00
Miss K. E. Barber.....	2,500.00
Mrs. E. Hassard.....	2,400.00
Mrs. E. McHelly.....	2,300.00
Miss J. Ross.....	2,300.00
Miss H. L. Calhoun.....	2,200.00
Miss M. E. Morrison.....	2,100.00
Miss K. E. Smith.....	2,000.00
Temporary Help.....	500.00

CARETAKERS

W. Macintosh.....	2,620.00
R. W. Snedden.....	2,280.00

VICTORIA COLLEGE SESSIONAL APPOINTMENTS

J. D. Robins.....	\$3,000.00
E. J. Pratt.....	3,000.00
Miss H. Sarraih.....	600.00
D. Knight.....	3,000.00
C. E. Raths.....	2,500.00
French.....	500.00
Readers in English.....	1,800.00
Ethics Fellow.....	1,000.00
Religious Knowledge.....	300.00

EMMANUEL COLLEGE SESSIONAL APPOINTMENTS

J. Lins.....	3,000.00
Practical Theology.....	500.00

ANNUITIES

W. T. Brown.....	1,400.00
Mrs. E. W. Wallace.....	1,018.88
Mrs. G. L. Horning.....	800.00
Miss B. M. Toye.....	800.00
Mrs. G. L. Jackson.....	533.33

PENSIONS

Mrs. C. E. Ager.....	904.58
R. P. Bowles.....	2,800.00
W. T. Brown.....	1,800.00
Mrs. E. M. Davidson.....	1,200.00
V. de Beaumont.....	2,000.00
H. W. DeWitt.....	2,000.00
J. Dow.....	2,000.00
Mrs. F. Edgar.....	551.52
H. E. Ford.....	2,000.00
Mrs. A. Gandier.....	1,026.08
A. J. Johnston.....	1,702.30
Mrs. A. Lacey.....	890.40
W. B. Lane.....	2,000.00
F. W. Langford.....	2,000.00
Mrs. M. Lasserre.....	557.76
J. Lins.....	1,400.00
Mrs. J. W. MacMillan.....	917.60
H. Matheson.....	812.00
J. H. Michael.....	2,000.00
Mrs. W. A. Potter.....	1,008.00
E. J. Pratt.....	1,800.00
J. C. Robertson.....	2,000.00
J. D. Robins.....	1,800.00
C. E. Sissons.....	2,000.00

See memorandum of instructions  
regarding individual adjustments.

Approved:

*A. B. B. Moore*

President

Meeting of  
May 21, 1952

Chairman of Departments - The President moved, seconded by  
Principal Bennett the following:

Chairman of the Department of English:	Prof. Fisher
Chairman of the Department of French:	Prof. Tretheway
Chairman of the Department of Classics:	Prof. Robertson
Chairman of the Department of Religious Knowledge:	Prof. Joblin
	Carried.

Salary List - The President moved, seconded by Mr. Bickle,  
that the attached be the salary list, annuities and pensions, as  
from July 1, 1952, for the academic year 1952-53.  
Carried.

Report of Finance Committee

The Treasurer reported the following sales and exchanges:

SALES  
Stocks

325 shares Simpsons Ltd. Class B. shares	
Realized gain	\$ 4,196.00

EXCHANGES  
Stocks

1000 shares Brazilian Traction, Light & Power Company Ltd. Common, split 2 for 1 - received 2000 new shares.	
Book value	\$24,800.00

Re Salaries:

The President recommended that for the year 1952-53, the  
following raises in salary be given:

1. Totalling \$4,200.00 in Victoria College plus \$300 for Dean  
Jessie Macpherson making the salary estimates \$153,350.
2. Totalling \$850.00 in Emmanuel College making the salary  
estimates \$49,600.
3. \$200.00 to Mr. Dinsmore and to Mr. Stokes in the Administrative  
Staff.

For Sessional appointments:

Victoria College -	\$15,700
Emmanuel College -	500

Budget 1952-53

It was moved by the Treasurer, seconded by Major General  
Spencer that the Budget as herein set out and attached to these  
minutes be adopted as the Budget for the academic year 1952-53.

Carried.

The meeting adjourned.

Confirmed

*A. B. B. Moore*  
Chairman

Meeting of  
October 16, 1952

A regular meeting of the Board of Regents of Victoria University was held in Alumni Hall, Victoria College, on Thursday, October 16, 1952 at 4 p.m.

The following members were present: Mr. J. B. Allen, Principal H. Bennett, Mrs. J. B. Bennett, Mr. E. W. Bickle, Mrs. W. H. Clarke, Rev. Dr. W. Pingland, Mrs. H. R. Jackman, Rev. E. S. Lautenslager, Mr. L. Macaulay, Principal A. D. Matheson, Mr. R. S. Mills, President A. B. Moore, Mr. W. M. Smith, Major-General A. C. Spencer, Mrs. F. M. G. Starr and Mr. W. C. James, Secretary.

The meeting was opened with prayer by the Rev. Dr. Pingland.

#### Resolutions:

The following resolution was moved by Principal Bennett, seconded by Mrs. Jackman respecting the late Professor Joseph Fisher:

We wish hereby to place on record our profound sense of loss in the early passing of Professor Joseph Fisher, Chairman of the Department of English in Victoria College.

Professor Fisher, a first class honours graduate of University College, Oxford, came to Victoria College from the University of Alberta in 1936 as an Assistant Professor in English. He asked for and was granted leave of absence to enlist as a combatant at the outbreak of the war in September 1939. He returned to Victoria College in 1945 and was made a full Professor in the Department of English in 1948. He was granted appointment Chairman of the Department of English in 1952. He was granted a year's leave of absence for the academic year 1950-51 to pursue his studies in the life and works of A. E. Housman and was working toward the production of a book on this author at the time of his death.

Professor Fisher was a highly valued member of our academic community. He was one who possessed all the instincts of a scholar and yet one who scorned all narrow pedantry. He felt a kindred bond with all, whether young or old, who shared with him a thirst for knowledge and a quest for wisdom. He fulfilled his calling as a teacher by the gift of himself to students as their friend. His life in many ways was difficult and troubled but in the silent bearing of his ills he fostered a simple and sensitive spirit. He knew and loved man as man, in all his frailty and his greatness, his own genuine humanity keeping him from cynicism because of the one and recognizing the limits of the other. He was faithful as a teacher, colleague and friend, ready at all times to assume responsibility and to share the burdens of those whom he found to be in need.

Professor Fisher will be grievously missed in every relation that he had among us. We cannot but regret that his destiny was not such as to allow him to render this University a greater number of years of increasingly valued service. But we are thankful to God for the contribution that he has made and for all that he has been. Our sympathy goes out to the members of his family whose sorrow in his passing is in no small measure reflected in our own.

Carried.

It was further resolved that the resolution be inscribed on the minutes of the Board and a copy forwarded to Mrs. Fisher.

Carried.

President Moore was requested to prepare a suitable resolution regarding the work of Professor Moffatt Woodside, to be placed in the minutes and a copy sent to Professor Woodside, as follows:

The Board of Regents accepts with profound regret the resignation of Professor Moffatt St. Andrew Woodside, as Registrar of Victoria University and as Welles Professor of Ancient History. Twenty years ago he came to this institution after a brilliant student career at University College in the University of Toronto and Corpus Christi College, Oxford. He quickly established himself as a teacher of more than ordinary effectiveness bringing distinction to a Chair that had already been occupied by a number of outstanding scholars. When the office of

Meeting of  
October 16, 1952

Registrar of Victoria University became vacant, the Board turned to Professor Woodside to fill the vacancy. In this capacity he faithfully served the University for eight years showing unusual skill in the task of administration and wisdom in the counselling of a student.

At its  
The Board of Regents of Victoria University / meeting on Thursday, October 16, 1952, records its sincere appreciation of the outstanding service which Professor Woodside has rendered this institution. We rejoice that he continues to serve our students as Dean of the Faculty of Arts of the University of Toronto. We are happy and proud that he has been appointed to this responsible position and we wish him well as he undertakes the heavy duties of his new office.

#### Minutes

The secretary summarised the minutes of the meeting of May 21, 1952 and on motion of Mr. Bickle, seconded by Mr. Allen, they were approved.

The secretary read the minutes of the meetings of the Executive Committee which had been held on June 3rd, July 8th and August 5th as follows:

Meeting of  
June 3, 1952

Meeting of the Executive Committee held in the President's office on Tuesday, June 3, 1952. Present: Mr. Leopold Macaulay, Chairman; Principal Bennett, Mrs. J. S. Bennett, Messrs. Bickle, Haywood, Allen and James.

Regrets were received from Rev. Dr. Mooney and Mr. Zimmerman at their inability to be present.

#### Resignation of Registrar

The Chairman presented a letter from Professor Moffatt Woodside tendering his resignation as of June 30 as a member of the staff and as Registrar of Victoria University in order to accept his new position of Dean of Arts, University of Toronto. On motion of Mr. Bickle, seconded by Mr. Haywood, the resignation was accepted with great regret and the secretary was instructed to have Professor Woodside's letter of resignation read to the members of the Board at their next meeting.

#### President's Recommendations

In the absence of the President, the Chairman presented a letter from the President dated June 2, 1952 covering the following recommendations:

- That Professor F. A. Hare, of the Department of French, be appointed Registrar as from July 1, 1952 and that his salary be the associate professor's salary plus \$500.00 which is annually paid in addition to the Registrar.
- That Mr. A. C. M. Ross, M.A., be appointed as Assistant Professor in the French Department as from July 1, 1952 at a salary of \$4,300.00 per annum.
- That a supplementary sessional appointment be made in the Department of English and that Mr. Kenneth Kee be appointed as an Instructor at a salary of \$1,800. That \$600.00 of this salary be charged from the amount set aside for readers in the estimates and that the remaining \$1,200.00 be charged against the estimates for sessional work.

On motion of Mrs. Bennett, seconded by Mr. Bickle, the above recommendations were approved.

#### History of Victoria University

The Principal brought up the question of Dr. Sisson's History of Victoria University and reviewed the progress that had been made to date. Reference was made to the History of Trinity College which had just been

Meeting of  
October 16, 1952

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published a few days earlier, copy of this was examined and after general discussion it was agreed that Dr. Sissons be asked to continue his revision of his manuscript, making every effort to reduce the length to about 300 pages, exclusive of pictures and indices. It was suggested that 30 or 40 illustrations might well be considered for insertion in the book and that the lists of those killed in World Wars I and II be included. It was further directed that no type setting be started until the complete manuscript has been finally approved by the Public Relations Committee. The Treasurer indicated that an additional amount of \$500.00 could be made available for the rather extensive number of illustrations which were suggested.

#### Gifts

The Principal reported the offer of Mrs. Edward M. Foots to present a large engraving entitled "Queen Victoria's First Visit to Kingston, Ireland". The Principal was instructed to write expressing our gratitude and how gratefully we would accept and always value the said engraving. *Notes recorded, 4/2*

The meeting adjourned.

Meeting of  
July 8, 1952

Minutes of the meeting of the Executive Committee held in the President's Office on Tuesday, July 8, 1952, at 4.30 p.m. Present: Mr. Macaulay, Chairman; Messrs. Bickle, Allen, Langford and James.

Regrets at their inability to be present were received from Rev. Dr. Mooney, Rev. Dr. Pidgeon, Major-General Spencer and Mr. Zimmerman.

The minutes of the meeting of June 3, 1952 were read and confirmed.

#### Students' Union

The Chairman explained that this meeting was called for the particular purpose of determining the official name by which the new Victoria College Students' Union would be known. The Chairman referred to the various suggestions that had been offered whereupon Mr. Bickle moved, seconded by Mr. Allen, that the Victoria College Students' Union should be known as 'Wynilwood'. Carried.

Mr. Langford, the Chairman of the Building Committee, reported that plans were in hand for the official opening of Wynilwood on Monday afternoon, September 22. Mr. Langford further stated that it was the thought of their Committee to invite Colonel W. E. Phillips, Chairman of the Board of Governors, University of Toronto, to officially open the new building. This suggestion was enthusiastically agreed to and it was arranged that Mr. Macaulay, the Chairman of our Board, would forward such invitation forthwith. It was further agreed that if for any reason Colonel Phillips could not accept this invitation the next choice would be Dr. Sidney Smith, the President of the University.

There being no further business the meeting then closed.

Meeting of  
August 5, 1952

Minutes of meeting of Executive Committee held in the President's Office, Tuesday, August 5th, 1952, at 4 p.m. Present: Mr. Bickle, Chairman; Principal Bennett, Principal Matheson, Messrs. Deacon, Heywood, Langford, Mooney, Smith, Zimmerman and James.

Regrets from Mr. Macaulay who was at the Red Cross Conference. Mr. Deacon was present to represent Mr. J. B. Allen, Chairman of the Property Committee, who was out of the city on holidays.

#### Minutes

The Minutes of the meeting of July 8th were read and approved.

Meeting of  
October 16, 1952

#### Eloor Street Property

At the request of the Chairman, Mr. Langford explained in some detail the reasons for this meeting - in short, the desire of the Sun Life Assurance Company to acquire 200' - 250' frontage on Eloor Street near Avenue Road as a site for their new office building and their inquiry as to whether we would consider the sale or long lease of approximately this frontage running east from the Household Science Building. It was indicated they were prepared to pay an amount per foot considerably in excess of last known sales. Letter from Sinclair, Goodenough, Higginbottom and McDonnell was read, copy of which is attached to these minutes.

All members present took part in the discussion and it was ultimately unanimously agreed that Mr. Langford would see Mr. O. D. Vaughan, Chairman of the Property Committee of the Board of Governors, and secure his re-action to the suggestion that we might ask the University of Toronto for a release of the restrictive covenants in their conveyance to us of June 30th, 1949, and the terms upon which such release would be given.

There was no other business and the meeting closed at 5.20 p.m.

The President moved, seconded by Mr. Bickle that these minutes of the Executive meetings be approved. Carried unanimously.

#### Business arising from Minutes

Mr. Bickle presented an interim verbal report on behalf of the Special Committee which had been appointed to confer with the Special Committee of the Board of Governors, University of Toronto. No definite decisions had been arrived at but it was felt as a result of the two conferences another informal talks that the committee of the Board of Governors now had a much better appreciation of the financial and other problems with which the Federated Colleges were faced.

In the absence from the city of Mr. John S. Deacon, the secretary presented Mr. Deacon's report regarding the Annual Alumni Appeals

#### Report to the Board of Regents on the Victoria University Living Endowment

In accordance with the authority granted by the Board at the last meeting, this Committee under the auspices of the Alumni Appeal Committee and the various graduate bodies launched the Living Endowment for Victoria University at the Charter Day Dinner held on October 14, at which Mr. Gordon Graydon, M.P., was the principal speaker. On the same date a brochure, outlining this plan was issued to all the graduates of Victoria and Emmanuel Colleges.

As a result of a series of conferences between the comptroller of the University of Toronto and the Bursar of Victoria University, we were able to arrange for proper service from the Addressograph Department of the University Press. As a result it has not been necessary to spend any money on the installation of addressograph equipment.

Your Committee engaged the services of E. W. Reynolds Limited, Advertising Agents and Public Relations Counsel, at a fee of \$2,000. per annum to assist in the preparation of the brochure and the publicity in connection with the Living Endowment. Their services will be available to your Committee in connection with the followup of the original mailing and any other matters pertaining to Public Relations.

In connection with the printing of the brochure a copy of which has been mailed to each member of the Board, tenders were received from three firms, including the Eyerson Press. The lowest Toronto tender of \$2,662.00 for 9,000 copies was accepted, as the time element forbade the acceptance of the out-of-town tender which was less than one hundred dollars below this figure.

A followup letter will be sent to the Alumni body before the year end and as soon as possible, we plan to organize a personal canvass covering all non-contributing alumni by the middle of January.



Meeting of  
October 16, 1952

Following the reading of the Report, the secretary stated that the Finance Committee had yesterday approved an interim appropriation of \$5,000 to carry through with the printing and distribution of the brochure.

#### Communications

The President reported that the following members regretted that they were unable to attend this meeting: Rev. E. W. Brearley, Mr. J. T. Bryden, Mr. E. G. Burton, Mr. R. F. Chisholm, Rev. Dr. T. Davies, Mr. J. S. Deacon, Mr. P. K. Heywood, Mr. J. Jennings, Mr. H. E. Langford, Rev. Dr. V. T. Mooney, Mrs. C. F. McEachren, Mr. D. W. McGibbon, Rev. Dr. G. C. Pidgeon, Rev. Dr. J. W. Woodside and Rev. Dr. W. H. Young.

The President presented the following recommendations for Victoria College seasonal appointments for the year 1952-53. The appropriation for these Readers in English has already been approved by the Board.

Miss E. Coutts, M.A.	- \$300
Mr. W. V. Whetton, M.A.	- \$600
Mrs. D. S. Shahov	- \$300
Mrs. E. J. Pratt	- \$200

On motion, these appointments were approved.

The President presented the recommendation that Professor H. M. Frye be appointed Chairman in the Department of English in place of the late Professor J. Fisher.

On motion, this recommendation was approved.

#### Constitution of the Board

The President announced that the membership of the Board for 1952-53 was as follows:

#### A Representatives of the General Council of The United Church of Canada:

The Very Rev. J. H. Arny, B.A., B.D., D.D.  
 Rev. T. H. Davies, B.A., D.D.  
 Rev. W. C. Lockhart, M.A., Ph.D., D.D.  
 Rev. V. T. Mooney, B.A., D.D.  
 The Very Rev. G. C. Pidgeon, M.A., D.D., LL.D.  
 The Very Rev. J. W. Woodside, M.A., D.D., LL.D.  
 Rev. W. H. Young, M.A., D.D.  
 E. W. Bickle, Esq.  
 E. F. Chisholm, B.Comm., O.B.E.  
 C. T. Currelly, M.A., LL.D., F.R.G.S., F.R.S.C., F.S.A.  
 J. S. Deacon, B.A.  
 G. Graydon, B.A., LL.B., M.P.  
 J. Jennings, Q.C., B.A., LL.B.  
 H. E. Langford, B.A.  
 L. Macaulay, Q.C., B.A., LL.B.  
 Mrs. C. F. McEachren  
 J. M. Pritchard, Esq.  
 J. A. Scythes, Esq.  
 A. C. Spencer, C.B.E., E.D., B.A.Sc., LL.D., D.Litt.S.  
 Mrs. F. N. G. Starr  
 N. C. Urquhart, Esq.  
 W. Zimmerman, Q.C., B.A.

#### B Ex-officio members:

The Chancellor of Victoria University  
 The President of Victoria University  
 The Principal of Victoria College  
 The Principal of Emmanuel College

#### C Members elected by Graduates:

J. B. Allen, Q.C., B.A.  
 Mrs. J. S. Bennett, B.A.

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Meeting of  
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Mrs. W. H. Clarke, M.A.  
 Mrs. H. R. Jackson, B.A.  
 D. W. McGibbon, B.A.

#### D Members elected by Alumni:

Rev. E. W. Brearley, M.A.  
 Rev. N. Coll, O.B.E., M.A., B.D., D.D.  
 Rev. W. Fingland, M.A., D.D.  
 Rev. E. S. Lautenslager, B.A., B.D.  
 Rev. A. G. Reynolds, M.A.

#### E Co-opted members:

J. T. Bryden, B.Comm.  
 E. G. Burton, C.B.E.  
 P. K. Heywood, Esq.  
 R. S. Mille, Q.C., B.A.  
 W. M. Smith, Q.C., M.A., LL.B.

#### Interim Report on Registration

The President stated that registration in Victoria totalled 1046 for the session 1952-53; 1224 for the session 1951-52. The graduating class in 1952 totalled 383. In Emmanuel, for the session 1952-53, registration totalled 86.

#### Correspondence

The President stated that the following had been received:

A letter from President Sidney Smith expressing thanks for the neat and altogether admirable condition in which the premises (84 Queen's Park Crescent) were handed over by Victoria University to the University of Toronto.

A letter from The University of Manitoba in appreciation of the good wishes expressed on behalf of Victoria University, on the occasion of its 75th anniversary celebrations.

A letter from the Associate General Secretary of the National Council of the Student Christian Movement of Canada expressing appreciation to Victoria University for the help and co-operation they received during their Council meetings in the spring.

Greetings sent by Victoria University to St. Michael's College on the occasion of its Centennial celebration were read.

#### Gifts and Bequests

The President reported that the following gifts and bequests had been received since the last meeting of the Board:

#### Gifts

Victoria Women's Association for Bursaries	\$ 935.00
Bloor St. United Church re G. C. Pidgeon Memorial Scholarship	25.00
Miss Muriel J. W. Wallace re Francis Huston Wallace Prize	25.00
Board of Missions, Bloor St. United Church - Sustaining Fund	250.00
Anonymous - re Students' Union Furnishings account	600.00
Mr. W. E. Taylor - re Bursaries	200.00
Mrs. Clara McEachren - re Flaville Memorial Scholarship	150.00
William F. Thomas Trust - re Bursaries and Scholarships	2,000.00

#### Bequests

Jane Eleanor Lester Estate	26,000.00
Sara E. Corveon Estate	15,000.00
Katherine M. Duncan Estate - re Emmanuel College Library	500.00
Katherine M. Duncan Estate - re Emmanuel College Library	1,000.00

Meeting of  
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On motion the thanks of the Board was recorded for all these gifts and the matter of defining the terms of the scholarships and bursaries in regard to the William F. Thomas Trust was referred to the Senate of Victoria University.

Finance Committee

The Treasurer reported the following sales and purchases:

SALES

Stocks

675 shares	Simpson's Ltd. Class B. shares	
	Realized gain	\$ 8,681.00

Bonds

\$120,950	Dominion of Canada 3% due June 1, 1960	
	Realized loss	4,384.00
\$330,750	Dominion of Canada 3% due Jan. 1, 1959	
	Realized loss	9,509.00

PURCHASES

Stocks

1730 shares	Simpson's Ltd. 4 1/2% Preferred	
	Cost	176,748.00

Bonds

\$25,000	British American Oil 3 1/2% due June 15, 1962	
	Cost	25,500.00
\$450,000	Province of Ontario 3 1/2% due June 30, 1962	
	Cost	438,750.00

EXCHANGES

Stocks

550 shares	Aluminium Ltd., Common, split 2 for 1 - received 1100 new shares.	
	Book value	54,712.00

On motion of Mr. Bickle, seconded by Major-General Spencer the report was approved.

Building Committee

In the absence of Mr. Langford, the secretary reported that Wymilwood was virtually completed except for the Coffee Shop, Stack Room and Archives, that the total cost with extras to date was \$417,322, with the amount still to be paid of \$93,815.

Furnishings Committee

The Chairman of the Furnishings Committee, Mrs. H. R. Jackman, reported as follows:

A total of \$13,847.00 had been paid to date, that accounts on hand and approved for payment amount to \$13,733.60, making a total of \$27,580.60.

Towards the costs of furnishing Wymilwood, \$20,000 has been transferred from the Residences Reserve Fund, \$2,000 has been pledged by the Victoria Women's Association and \$5,000 by the Victoria College Alumnae Association.

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Meeting of  
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Mrs. Jackman stated it was hoped that undergraduates may contribute some funds. She also reported that there are further bills to be received and that one major expense remains - the furniture for the Faculty Dining Room. Mrs. Jackman was hopeful that total expenditures would be kept to about \$35,000.

Mrs. Jackman moved the adoption of the report and in seconding the motion, Mrs. Clarke voiced the appreciation of the Board for the work done by Mrs. Jackman and her Committee. Whereupon the motion was approved by applause.

Property Committee

Mr. J. B. Allen presented a short verbal report on progress with various projects throughout the summer, referring especially to our lack of success to date in securing title to the land; the renovation and improvements in 78 and 82 St. Mary Street, the new Athletic Field and our disappointment in the fact that the Field House had not been completed on schedule. The original contract price for the Field House was \$132,500, extras less credits to date amount to only \$353.00.

Burwash Hall and Men's Residences

Mr. Smith presented the following report:

The Men's Residences have had a successful and busy summer - in addition to the regular summer students and the examiners which we normally have every summer, we had the S.C.M. Conference the latter half of May as well as thirty-five representatives attending the English Conference.

During June we housed over 100 delegates to the General Assembly of the Presbyterian Church. During July the examiners were with us in large numbers as well as delegates to the Red Cross Conference.

During August we had the delegates to the Intercollegiate Association on Alcoholics as well as the Paratroopers who took part in the displays at the Canadian National Exhibition and the members of the Provost Corps - no untoward events resulted from our housing these latter groups. A number of athletes participating in the Sports Programme at the Exhibition were also amongst our guests.

In the early part of September we had over 100 delegates for the Board of Christian Education and some 90 men attending the Annual Emmanuel College Alumni Conference.

For our Annual Meeting next month I shall present our Committee's report for the year ending June 30 which, I am happy to tell you, will show a handsome profit as compared with a loss of some \$2,000 the previous year.

This summer we have continued the policy authorized three years ago of renovating a Victoria College Residence each summer - Gata House has been completely renovated. Only North House now remains to be done.

This summer it was found expedient to paint all the metal sash throughout Burwash Hall and the four Victoria College Residences - this was done at a cost of \$1042. All the broken and cracked windows throughout all the Men's Residences were replaced this summer at a cost of \$175.

The interior stone work of Burwash Hall was cleaned this summer and the walls given two coats of paint - this was the first job of renovating Burwash Hall since it was first opened some forty years ago.

82 St. Mary Street has been under the control of this Committee during recent years on account of it having been used to house caretakers and domestic staff of the Residences. Your Committee has had the exterior of this house painted, brick work tuckpointed, eavestroughs repaired.

A further report dealing with this particular property will be presented at our Annual Meeting. The ground floor apartment is now rented to the Dean of Women.

Meeting of  
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At this date the Men's Residences are filled to capacity and we have a waiting list should any vacancies occur. All the Dons appointed at our May meeting are on duty and I am glad to tell you little or no damage has resulted to personnel or buildings from the annual initiations which happily were concluded less than a week ago.

Miss Barbara Saunders has been appointed Assistant Dietitian at \$180.00 a month plus room and board. I would ask approval of this appointment as from September 4, 1952

All of which is respectfully submitted on behalf of my Committee.

Mr. Chairman, I move the adoption of this Report.

Mr. Allen seconded the motion and the Report was approved.

#### Women's Committee

a. Dons: Mrs. Bennett asked for approval of the appointment of Miss Margaret Prang as Senior Don and Don in Annesley Hall, and of the following Dons in residences:

Miss Barbara Harris, M.A.	- 151 Bloor St. W.
Miss Elisabeth MacVicar, B.A.	- 147 Bloor St. W.
Miss Louise Biely, B.A.	- Addison House
Miss Judith Whitaker, M.A.	- 127 Bloor St. W.
Miss Jeannette Martin, B.A.	- 113 Bloor St. W.

On motion of Mrs. Bennett, seconded by Mrs. Clarke, these appointments were approved.

#### b. Constitution:

Mrs. Bennett presented the following request from the Women's Committee of the Board of Regents:

At its last meeting on October 10th, 1952, the Committee passed a resolution asking the Board of Regents to enlarge the personnel of its Women's Committee to include

a representative appointed by the Alumnae Association

a representative appointed by the Victoria Women's Association

these two to be corresponding members.

(These members are in addition to the women members of the Board of Regents who are graduates of Victoria College.

ex officio the President of Victoria University  
the Principal of Victoria College  
the Dean of Women - a corresponding member)

It was moved by Mrs. Bennett and seconded by Major-General Spencer that this request be approved. Carried.

#### Management Committee of Victoria College Students' Union (Wymilwood)

The Chairman, Principal Bennett, reported briefly on behalf of his Committee, spoke of working in co-operation with the Students' Activities Committee, of certain rules and regulations under which Wymilwood was now operating but that until all activities had been carried on for at least a couple of months it would be impossible to give any indication as to how matters were working out from a financial point of view.

#### Annual Meeting

At the suggestion of the Chairman the date of the Annual Meeting was set for Thursday, November 27th, 1952, the meeting to convene in Alumni Hall at 4 p.m., adjourn for dinner at 6.30 and resume immediately after to

GRAFC

Meeting of  
October 16, 1952

receive the President's Annual Report.

There being no further business, the meeting then closed.

Confirmed *R. M. Macaulay*  
Chairman

Annual Meeting  
November 27, 1952

The annual meeting of the Board of Regents was held in Alumni Hall on Thursday, November 27, 1952, at 4 p.m. Mr. L. Macaulay presided and the following members were present: Mr. J. E. Allen, Principal H. Bennett, Mrs. E. W. Bickle, Mr. J. T. Bryden, Mrs. W. H. Clarke, Rev. Dr. T. H. Davies, Mr. J. S. Deacon, Rev. Dr. W. Finland, Mr. P. K. Heywood, Mrs. H. R. Jackman, Mr. J. Jennings, Mr. H. E. Langford, Rev. E. S. Lautenslager, Rev. Dr. W. C. Lockhart, Principal A. D. Matheson, Mr. R. S. Mills, Rev. Dr. V. T. Mooney, President A. E. B. Moore, Mr. C. F. McEachren, Mr. D. W. McRobb, Mrs. F. M. G. Starr, Mr. J. A. Scythes, Mr. W. M. Smith, Major-General A. C. Spencer, Rev. Dr. J. W. Woodside, Rev. Dr. W. H. Young, Mr. W. Zimmerman, and Mr. W. C. James, Secretary.

Prayer

The meeting was opened with prayer by the Very Rev. Dr. Woodside.

Minutes

The minutes of the meeting of October 16, 1952 were read and on motion of Mr. Bickle, seconded by Mr. Heywood, were approved.

Communications

Regrets at being unable to be present had been received from Mr. Burton, Mr. Chisholm, Mr. Graydon, Mr. Brearley, Dr. Pidgeon, Dr. Arnup.

Letters of appreciation and thanks were read from Mrs. Joseph Fisher, Professor M. St. A. Woodside, and Mrs. G. Riddell.

A letter from the secretary of the Emmanuel College Council expressing their desire to co-operate in the Graduate Campaign for 'The Living Endowment'.

A letter from the Bursar regarding the Lillian Massey Treble Estate and advising that securities of the value of approximately \$10,000 had been delivered to Victoria University from the residue of this Estate and that the income from this would now be available for scholarships. On motion of the President, seconded by Major-General Spencer, the secretary was instructed to advise the Senate that the income from this fund was now available for scholarship award and requesting that the Senate recommend to the Board the terms of such new scholarship.

Carried.

A letter from Father Shook, Superior of St. Michael's College, congratulating Victoria College on winning the Mulock Cup.

Appointment of Officers

Mr. Heywood moved, seconded by the President that the following be the officers of the Board for the ensuing two years:

Chairman	- Mr. Leopold Macaulay
Vice-Chairman	- Very Rev. Dr. George C. Pidgeon
Treasurer	- Mr. E. W. Bickle
Secretary	- Mr. Wilfred C. James.

Carried unanimously.

Report of Furnishings Committee

Mrs. Jackman presented and read the following report:

It was certainly my firm hope and belief that today I would make the final report from this committee to the Board, and ask that the committee be dissolved and absolved from further activity.

In the normal course of events the Warden, Miss van Allen is in charge of furnishings, renewals and replacements in all the residences and union and I have wondered at what given point the furnishings committee should cease to function and she should take over. I would here like to record

Annual Meeting  
November 27, 1952

a special tribute to Miss van Allen for the superhuman efforts she has expended, not only in operating a new building but particularly in supervising the care and arrangement of all the new furniture. Our committee's task in its final stages was immeasurably lightened because of her thorough and painstaking supervision.

I am happy to report that all the common rooms are now virtually completed with the addition of an upright piano in the co-ed common room, installed only yesterday. It is our very great regret that the faculty dining and common room is not yet complete, although it is in use with some temporary furniture. The reasons for this delay are too numerous to mention, but possibly Mr. Langford may feel happier when he realises that our committee is also several months late in finishing its task!

We have been encouraged by favourable comments received, but I suspect criticisms do not come to us, and I therefore ask you to let us know if there are suggestions of additions or changes you would like us to make. We are conscious that we have in some respects "left undone those things which we ought to have done". One of our major problems in early discussions was the cafeteria with its V-shaped windows. We decided against using curtains, and advised Mr. Langford we felt the best treatment was a landscaped area to the East which could be floodlit at night. This is a frequent practice in modern decorating. Large windows are used to enjoy the view as well as for light. Mr. Langford was sympathetic, and asked for and received an appropriation from the Board for this project, but on referral to the Property Committee, because, as I understand, the problem of maintenance was not clear, the matter was dropped or deferred. Therefore today if you feel the cafeteria and faculty room seem bare and exposed, and you gaze out across an arid desert, please believe the furnishings committee had visualised an oasis of trees and shrubbery which, when covered with winter snow might seem more nearly a fairland than a barren waste. I make this statement because I do not think the landscaping project was a fancy frill, extraneous and additional to our decorating, but an integrated part of our scheme. I hope that in the spring some progress may be made toward its fulfilment.

The donation Assets: As to finances I wish to record with gratitude of the mobilis in the foyer by a graduate who wishes to remain anonymous; and a cheque for \$1,000 very generously given by Mrs. McEachren, to be applied toward the cost of furnishing the room named in memory of her mother.

Mrs. McEachren's cheque	\$1,000.00
The Alumnae, through their most successful Bazaar	7,800.00
plan to give	
The V.W.A. through direct contributions, including one	1,900.00
from the Faculty Women	20,000.00
In our Residence reserve fund is	
Total assets	30,700.00
Expenses:	
Bills paid	28,158.28
Bills outstanding	3,390.55
Anticipated expenses - Faculty D.R.	
furniture	\$2,500
Indoor painting	150
Lamps	200
	2,850.00
	34,398.83
Funds required	
	3,698.83

In conclusion may I express my thanks to all the members of the committee, who have given so freely of their time and special talents, and also to the generous supporters who have made this statement as favourable as it now appears. I beg to request the Board for \$5,000 to liquidate the furnishings account; and for approval of the dissolution of the committee, on the understanding that any of its members would be available for consultation with the Warden.

Respectfully submitted,  
M.E. Jackman, Chairman,  
Furnishings Committee.

November 27, 1952



Annual Meeting  
November 27, 1952

Mr. Bickle moved the adoption of the Report, expressed the sincere and warmest thanks on behalf of the Board to Mrs. Jackson, and the members of her committee and expressly included in his motion a grant from the Board of \$5,000 to the Furnishings Committee. The motion was seconded by Mr. Deacon and carried unanimously with applause.

#### Property Committee

Mr. Allen presented a verbal report explaining and regretting the delay incidental to the completion of the Field House and at some length reported the recent conference between the Property and the officers of The United Church Training School respecting their request for an additional 30' frontage for their site so they might clearly come within the new by-laws reference the amount of ground area any new building may cover on any particular site. The matter is being further considered and it may be a few weeks before any decision may be reached.

#### Burwash Hall and Men's Residences

Mr. Smith presented the Auditors' Report for the year ending June 30, 1952 and moved its adoption, seconded by Mr. Bryden. The Report is attached to these minutes.

#### Report of Women's Committee

Mrs. Bennett presented the following Report of the Women's Committee as well as the Auditors' Report for the year ended June 30, 1952. The Reports were approved on motion of Mrs. Bennett, seconded by the President.

Mrs. Bennett expressed regret and great concern over the fact that the Auditors' Report showed a loss on the year's operations of \$21.67 and explained that the lighting and heating of the new Wymilwood while under construction had been charged against the Annesley Hall account. It was estimated, Mrs. Bennett stated, that \$979.00 of the Annesley Account was for light and heat in the new Union and should more properly be charged against the Building Contract. The Treasurer was sympathetic to this suggestion and on motion of Mr. Jennings, seconded by Major-General Spencer, it was agreed that the sum of \$979.00 be charged against Building Account and credited to Victoria College Women's Residences Account. Carried.

#### Report - The Living Endowment

Mr. Deacon as Chairman of the Graduates Committee for The Living Endowment presented the following interim report which was received on motion of Mr. Deacon, seconded by Mr. Bickle. Carried.

Total number of contributions -	Receipts issued	226	
	Pledges definite	10	
	Pledges annually	7	
		<u>243</u>	
Cash received to date	\$5,162.50		
Pledges to date - Definite	325.00		
- Annually	<u>90.00</u>	\$5,577.50	

#### Comments received today -

From Grad of 1922 residing in Rochester, N.Y. -  
"Still trying to thank the College for a loan to me during student days." 100.00

From woman Grad of 1932 residing in New York State -  
"I truly want to help but don't know whether I can do this each year or not." 2.00

Letter from Grad in Ottawa, Ontario -  
"As I have mislaid the forms you sent me for contributing to the fund, would you be good enough to send me a contribution card and the address to which I may send my contribution. I enjoy reading "Victoria Reports" and would like to be represented in this remembrance of our Alma Mater."

36 A

VICTORIA UNIVERSITY  
BURWASH HALL AND MEN'S RESIDENCES  
BALANCE SHEET AT JUNE 30, 1952

#### ASSETS

Cash on hand and on deposit	\$11,429.40	
\$10,000. par Government of Canada 3% bonds	10,000.00	
Accounts receivable less reserve	1,836.97	
Inventory of food and supplies	<u>1,972.20</u>	25,239.67
Students' deposit account		
Cash on deposit	2,524.11	
\$1,500. par Government of Canada 3% bonds	<u>1,500.00</u>	4,024.11
Residence library account		
Cash on deposit		414.43
Stephenson House fund		477.62
Cash on deposit		<u>40,624.02</u>
Furnishings at book value		\$70,779.85

#### LIABILITIES, RESERVES AND SURPLUS

Due Victoria University general account for services, etc.	13,162.25	
Sundry accounts payable	<u>330.44</u>	13,492.69
Students' deposit account		4,024.11
Residence library account		414.43
Stephenson House fund		477.62
TOTAL LIABILITIES		<u>18,408.85</u>

#### RESERVE ACCOUNTS

For Repairs and renewals		
Balance at June 30, 1951	\$ 88.05	
Transferred to renewals, replacements and repairs	<u>88.05</u>	-

For Renovations		
Balance at June 30, 1951	14,290.30	
Received from Victoria University - general account	<u>6,000.00</u>	
	20,290.30	

Expenditures for the year	<u>20,290.30</u>	-
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Medical reserve for students		
Balance at June 30, 1951	750.00	
Fees received from students	<u>1,488.00</u>	
	2,238.00	

Expenditures for the year	<u>61.40</u>	
Balance at June 30, 1952	2,176.60	
For Furnishings	<u>40,624.02</u>	42,800.62

#### SURPLUS ACCOUNT

Excess of revenue over expenditure for the year ended June 30, 1952	9,517.86	
Transfer from Victoria University - general account	<u>2,606.90</u>	
	12,124.76	
Deduct Deficit at June 30, 1951	<u>2,524.38</u>	
Surplus at June 30, 1952		9,570.38

\$70,779.85

VICTORIA UNIVERSITY  
BURWASH HALL AND MEN'S RESIDENCES  
STATEMENT OF REVENUE AND EXPENDITURE  
FOR THE YEAR ENDED JUNE 30, 1952

REVENUE		
Resident Students' Fees		\$125,365.49
Vacation fees		13,655.00
High table		2,094.20
Meal tickets		1,239.40
Guests, functions and sales		4,507.09
Senior Common room		<u>48.00</u>
TOTAL REVENUE		146,909.18
EXPENDITURE		
Salaries and wages, including annuities, pensions and workmen's compensation	52,027.06	
Maintenance of 30 St. Mary Street (staff house)	<u>663.89</u>	52,690.95
Utilities		
Light and heat from central plant	12,437.21	
Coal	230.00	
Light	144.42	
Gas	805.61	
Water	952.98	
Telephone	609.26	
Laundry	<u>3,438.12</u>	18,617.67
Maintenance		
Renovals, replacements and repairs	9,401.45	
Insurance	1,760.00	
Supplies, sundries and cleaning	2,326.10	
Printing, postage and stationery	189.04	
Bookkeeping and auditing	<u>1,000.00</u>	14,676.59
Food		<u>51,706.11</u>
TOTAL EXPENDITURE		137,691.32
Excess of Revenue over Expenditure from Operations		9,217.86
Add Bond interest received		<u>300.00</u>
EXCESS OF REVENUE OVER EXPENDITURE FOR THE YEAR		<u>\$ 9,517.86</u>

Report of the Women's Committee of the Board of Regents:

The report of the Women's Committee of the Board which I herewith submit is shorter than usual and couched in more general terms than I like to use.

My own feeling was that Mrs. Jackman, who so capably carried on as Acting Chairman during my absence, should have had the honour of presenting this report, but she thought otherwise.

I should like to join my own personal thanks to the thanks of the other Board members for the really magnificent job Mrs. Jackman did last year as Chairman of this Committee and of the Furnishings Committee. We owe her a deep debt of gratitude. May I venture to hope that the pleasure and pride the undergraduates are feeling in the lovely colours, fabrics and furnishings used in the Union will be some recompense to her for the energy and time she expended.

This year, 1951-52, the usual responsibility of the Women's Committee of the Board regarding the residences, and maintenance of buildings, rates, etc., the appointment of dons, and an interest in the general life of women in the college engaged only part of the committee's time and care. The move from Wymilwood last June with all that entailed in the way of the relationship of the Women's Committee to the new Management Committee of the Union, the reorganization of the Warden's staff, the setting up of the new Annesley Hall kitchens and the furnishing of the new Wymilwood was the major interest and undertaking of the year, for the members of the Women's Committee of the Board were also members of the Furnishings Committee. A report of these activities will be largely covered by Mrs. Jackman's report and I shall not attempt to duplicate it here.

As you will gather from the Dean's report the life in the Women's residences is a healthy, happy one. The students gave fine co-operation in the period of inevitable delays in the moving in and settling down, and appear to be very happy in their new quarters.

The committee went on record in an appreciation of the outstanding work done by officers and staff, in what might otherwise have come to be known as a "time of troubles".

With our beautiful new kitchens and cafeterias and our close relationship with the magnificent new Union we feel confident that the women's residences are entering upon a new era of usefulness and strength in our college community.

Respectfully submitted,

Ethel Hume Bennett,  
Chairman.

November 20, 1952

VICTORIA UNIVERSITY  
KURMASH HALL AND MEN'S RESIDENCES  
STATEMENT OF REVENUE AND EXPENDITURE  
FOR THE YEAR ENDED JUNE 30, 1952

REVENUE		
Resident Students' Fees	\$125,365.49	
Vacation fees	13,655.00	
High table	2,094.20	
Meal tickets	1,239.40	
Guests, functions and sales	4,507.09	
Senior Common room	48.00	
TOTAL REVENUE		146,909.18
EXPENDITURE		
Salaries and wages, including annuities, pensions and workmen's compensation	52,027.06	
Maintenance of 80 St. Mary Street (staff house).	663.87	52,690.95
Utilities		
Light and heat from central plant	12,437.21	
Coal	230.00	
Light	144.42	
Gas	805.61	
Water	952.98	
Telephone	609.26	
Laundry	3,438.19	18,617.67
Maintenance		
Renovals, replacements and repairs	9,401.45	
Insurance	1,760.00	
Supplies, sundries and cleaning	2,326.10	
Printing, postage and stationery	189.04	
Bookkeeping and auditing	1,000.00	14,676.59
Food		51,706.11
TOTAL EXPENDITURE		137,691.32
Excess of Revenue over Expenditure from Operations		9,217.86
Add Bond interest received		300.00
EXCESS OF REVENUE OVER EXPENDITURE FOR THE YEAR		\$ 9,517.86

Report of the Women's Committee of the Board of Regents:

The report of the Women's Committee of the Board which I herewith submit is shorter than usual and couched in more general terms than I like to use.

My own feeling was that Mrs. Jackman, who so capably carried on as Acting Chairman during my absence, should have had the honour of presenting this report, but she thought otherwise.

I should like to join my own personal thanks to the thanks of the other Board members for the really magnificent job Mrs. Jackman did last year as Chairman of this Committee and of the Furnishings Committee. We owe her a deep debt of gratitude. May I venture to hope that the pleasure and pride the undergraduates are feeling in the lovely colours, fabrics and furnishings used in the Union will be some recompense to her for the energy and time she expended.

This year, 1951-52, the usual responsibility of the Women's Committee of the Board regarding the residences, and maintenance of buildings, rates, etc., the appointment of done, and an interest in the general life of women in the college engaged only part of the committee's time and care. The move from Wymilwood last June with all that entailed in the way of the relationship of the Women's Committee to the new Management Committee of the Union, the reorganization of the Warden's staff, the setting up of the new Annesley Hall kitchens and the furnishing of the new Wymilwood was the major interest and undertaking of the year, for the members of the Women's Committee of the Board were also members of the Furnishings Committee. A report of these activities will be largely covered by Mrs. Jackman's report and I shall not attempt to duplicate it here.

As you will gather from the Dean's report the life in the Women's residences is a healthy, happy one. The students gave fine co-operation in the period of inevitable delays in the moving in and settling down, and appear to be very happy in their new quarters.

The committee went on record in an appreciation of the outstanding work done by officers and staff, in what might otherwise have come to be known as a "time of troubles".

With our beautiful new kitchens and cafeteria and our close relationship with the magnificent new Union we feel confident that the women's residences are entering upon a new era of usefulness and strength in our college community.

Respectfully submitted,

Ethel Hume Bennett,  
Chairman.

November 20, 1952

VICTORIA UNIVERSITY  
VICTORIA COLLEGE WOMEN'S RESIDENCES AND UNION  
BALANCE SHEET AT JUNE 30, 1952

ASSETS

Cash on hand and on deposit	\$1,994.52	
\$10,000. par Government of Canada 3% bonds	10,000.00	
Accounts receivable	16.75	
Inventory of food and supplies	<u>1,121.28</u>	13,132.55
Students' deposit account		
Cash on deposit	1,698.49	
\$3,000. par Government of Canada 3% bonds	<u>3,000.00</u>	4,698.49
Tennis court account		
\$3,000. par Government of Canada 3% bonds	3,000.00	
Furnishings at book value	<u>82,156.86</u>	
		<u>\$102,987.90</u>

LIABILITIES, RESERVES AND SURPLUS

Due Victoria University general account for services	\$ 5,661.28	
Sundry accounts payable	428.75	
Students' deposit account	4,698.49	
Tennis court account	<u>3,644.52</u>	
Total Liabilities		14,433.04
Reserve for furnishings		82,156.86
Surplus Account		
Balance at June 30, 1951		26,419.67
Deduct		
Transfer to Victoria University Plant Funds	20,000.00	
Excess of expenditure over revenue for the year ended June 30, 1952	<u>21.67</u>	<u>20,021.67</u>
Balance at June 30, 1952		6,398.00
		<u>\$102,987.90</u>

VICTORIA UNIVERSITY  
VICTORIA COLLEGE WOMEN'S RESIDENCES AND UNION

STATEMENT OF REVENUE AND EXPENDITURE  
FOR THE YEAR ENDED JUNE 30, 1952

REVENUE		
Resident students' fees	\$96,343.19	
Vacation fees	12,789.10	
Guests	509.08	
Cafeteria	4,296.18	
Functions and sales	3,862.81	
Union fees	5,260.00	
Garage rent	<u>463.00</u>	
TOTAL REVENUE		123,923.36
EXPENDITURE		
Salaries and wages, including annuities, pensions and workmen's compensation		48,257.84
Utilities		
Light and heat from central plant	5,087.20	
Coal	7,598.23	
Light	1,655.26	
Gas	1,117.09	
Water	731.34	
Telephone	2,369.36	
Laundry	<u>1,577.36</u>	20,125.84
Maintenance		
Renovals, replacements and repairs	11,269.37	
Insurance	840.00	
Supplies, sundries and cleaning	5,692.09	
Printing, postage and stationery	248.11	
Bookkeeping and auditing	1,000.00	
Drugs (infirmary)	<u>275.26</u>	19,324.83
Food		<u>37,372.75</u>
TOTAL EXPENDITURE		124,881.26
Excess of Expenditure over revenue from operations		957.90
Deduct		
Bank interest received	456.23	
Bond interest received	<u>480.00</u>	936.23
EXCESS OF EXPENDITURE OVER REVENUE FOR THE YEAR		<u>\$ 21.67</u>



VICTORIA UNIVERSITY  
TORONTO

FINANCIAL STATEMENTS AND AUDITORS'  
REPORT

For Year Ended June 30th, 1952

VICTORIA UNIVERSITY  
TORONTO

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ALLEN. MILES. FOX & JOHNSTON  
CHARTERED ACCOUNTANTS

AUDITORS' REPORT

To the Board of Regents,  
Victoria University.

We have examined the balance sheet of Victoria University as at June 30, 1952 and the statement of income, expenditures and appropriations for the year ended on that date and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion the accompanying balance sheet and statement of income, expenditures and appropriations are properly drawn up so as to present fairly the financial position of Victoria University as at June 30, 1952 and the results of its operations for the year ended on that date, according to the best of our information and the explanations given to us and as shown by the books of the University.

Toronto, Canada, November 12, 1952.

*Allen Miles Fox + Johnston*  
Chartered Accountants.

VICTORIA UNIVERSITY  
STATEMENT OF INCOME, EXPENDITURES AND APPROPRIATIONS  
FOR THE YEAR ENDED JUNE 30, 1952

STATEMENT 1

	1952	1951
INCOME		
FROM STUDENTS		
Tuition fees including the following amounts paid by S.F.A. 1952 - \$1,828.00 1951 - \$10,915.34	\$ 234,993.47	\$ 236,789.50
FROM THE UNITED CHURCH OF CANADA		
Grant from Board of Colleges and Secondary Schools	17,000.00	14,000.00
United Church Training School	6,000.00	6,000.00
	<u>23,000.00</u>	<u>20,000.00</u>
FROM INVESTMENTS		
Interest on investment of Superannuation and Widow's Pension Fund	20,417.80	20,690.57
Interest on investment of M. H. Atkins' Staff Retiring Allowance Fund	2,510.00	2,510.00
Interest on investments of Prize, Scholarship, Bursary and Special Trust Funds - per contra	18,386.12	17,308.51
Other income from bonds, mortgages and stocks	150,022.73	151,305.54
Income from property investments	2,578.56	916.61
Interest on bank deposits less bank charges and exchange	1,329.58	1,271.52
	<u>197,244.79</u>	<u>194,002.64</u>
FROM OTHER ENDOWMENT FUNDS		
Lillian Massey Treble Estate Fund for training young men for Christian Ministry	1,930.00	1,930.00
Interest on Hamilton Fish Bigger Estate Bequest	795.62	795.62
Interest on Sir Joseph Flavell's Estate Bequest to Library	681.88	679.12
Interest on other library endowments	270.00	270.00
	<u>3,677.50</u>	<u>3,674.74</u>
FROM OTHER SOURCES		
Athletic Union and field	782.98	893.90
Ground rents	-	750.00
Sustaining Fund	975.00	225.00
	<u>1,757.98</u>	<u>1,868.90</u>
<b>TOTAL INCOME</b>	<u>\$459,273.74</u>	<u>\$456,305.94</u>

VICTORIA UNIVERSITY  
STATEMENT OF INCOME, EXPENDITURES AND APPROPRIATIONS  
FOR THE YEAR ENDED JUNE 30, 1952

STATEMENT 1

EXPENDITURES AND APPROPRIATIONS

	1952	1951
<b>ACADEMIC AND ADMINISTRATIVE</b>	\$ 51,711.00	\$ 46,784.24
Victoria University salaries	157,375.00	139,151.58
Victoria College salaries	46,965.00	44,678.97
Essex College salaries	49,545.72	49,545.56
Other staff expenses, per Statement 3	181.15	213.22
Commission on mortgage investments	3,000.00	4,701.90
National Trust Company Limited for services	21,145.35	19,812.90
General expenses, per Statement 4	333,643.22	304,201.17
<b>PLANT OPERATION AND MAINTENANCE</b>	24,441.26	22,202.63
Wages	752.50	664.25
Provision for buildings and grounds staff pension fund	12,736.64	14,216.88
Repairs and maintenance	4,763.28	5,813.60
Insurance	12,965.76	14,874.31
Light and heat	578.98	1,395.19
Furniture and furnishings	576.00	576.00
Ground rents	4,200.00	4,200.00
Interest	6,373.65	-
Alterations to athletic field	67,764.07	64,372.66
<b>LIBRARIES</b>	23,100.00	20,000.00
Annual grant	810.00	-
Supplementary grant	951.68	945.12
Appropriation of interest on special endowments	21,861.68	20,964.12
<b>MISCELLANEOUS EXPENSES AND APPROPRIATIONS</b>	10,000.00	3,000.00
Bursaries appropriated from operating funds	18,386.12	17,308.91
Income transferred to Frise, Scholarship, Bursary and Special Trust Funds - per contra	200.00	292.50
Bursary grants	2,742.33	2,113.79
Installation of Chancellor and President	-	170.86
Senate election expense	-	4,000.00
History of Victoria University	436.24	6,000.00
Renovation of Men's Residences and dining hall	-	30,000.00
Appropriated to General Capital account for construction of new building	2,606.90	-
Absorption of 1951 operating deficit of Burwash Hall and men's residences	620.00	-
Additional appropriation for War Memorial	34,991.59	62,842.56
<b>TOTAL EXPENDITURES AND APPROPRIATIONS</b>	643,280.76	453,067.71
<b>DEFICIT (-) OR SURPLUS TRANSFERRED TO ACCUMULATED SURPLUS ACCOUNT, STATEMENT 15</b>	(-) 1,987.02	3,237.07
	\$459,273.74	\$456,305.58

VICTORIA UNIVERSITY  
BALANCE SHEET AT JUNE 30, 1952

STATEMENT 2

ASSETS

<b>CURRENT FUND ASSETS</b>	\$ 102,236.74	\$
Cash on hand and on deposit	-	-
Due from Men's and Women's Residences and Book Bureau for services	19,109.37	-
Sundry receivables	1,465.94	-
Accrued income on investments	19,497.13	-
Prepaid insurance premiums	28,133.62	173,502.18
Prepaid and deferred charges	3,297.44	-
<b>ENDOWMENT AND OTHER OPERATING FUND ASSETS</b>	21,114.79	
Cash on deposit	1,614,536.59	
Stocks at book values	-	
Bonds and debentures at book values	-	
Government of Canada	\$ 483,500.00	
Provinces of Canada and Provincial guaranteed	2,198,611.50	
Miscellaneous	167,180.40	2,849,291.90
Note: The aggregate value at which the stocks and bonds are shown is less than their quoted market value.		
Assets held by Outside Trustees, per Statement 5	161,498.50	
Mortgages and agreements for sale	27,960.50	
Toronto real estate held as investments, per Statement 6	64,395.00	4,738,793.28
<b>PLANT ASSETS</b>	2,348,014.50	
Real estate at book values, per Statement 7	152,879.44	
Library books	84,837.56	
Furniture and fixtures	2,464.40	
Cash on deposit	-	
Amounts paid for buildings, equipment and furnishings in progress	376,354.98	3,004,542.64
(Additional expenditure required to complete contracts in progress at June 30, 1952 - \$242,766.79)		
<b>F. C. STEPHENSON TRUST ASSETS</b>	35,000.00	
Properties 72-75-77-79-81 Charles Street West, Toronto	5,600.00	29,400.00
Less Reserve for depreciation	-	5,600.00
Cash on deposit	-	35,000.00
<b>AUXILIARY DEPARTMENT ASSETS</b>	189,279.93	
Men's and Women's Residences and Book Bureau, per Statement 8	-	\$8,141,118.07

VICTORIA UNIVERSITY  
BALANCE SHEET AT JUNE 30, 1952

STATEMENT 2

LIABILITIES, FUNDS AND RESERVES

<b>CURRENT FUND LIABILITIES</b>		\$	59,472.61	\$
Accounts payable and accrued charges			30,903.17	
Unexpended appropriations, per Statement 9			10,171.39	
Deferred credits			72,952.03	
Federal grant received, deferred to 1952-53				173,502.18
				<u>358,528.77</u>
<b>ENDOWMENT AND OTHER OPERATING FUNDS AND RESERVES</b>				
Endowment Funds				
Prize, scholarship, bursary and special trust funds per Statement 10		\$	570,559.08	
Other endowment funds for designated purposes per Statement 11			804,360.07	
Endowment funds for general purposes per Statement 12			2,613,827.81	3,968,766.96
Other Operating Funds and Reserves				
Superannuation and Widows' Pension accumulated revenue fund per Statement 13			102,641.76	
Buildings and grounds staff pension reserve, per Statement 14			9,227.12	
Operating reserves and surplus, per Statement 15			638,157.46	750,026.32
				<u>4,738,793.28</u>
<b>PLANT FUNDS</b>				3,004,542.68
Plant funds and reserves, per Statement 16				
				<u>35,000.00</u>
<b>F. C. STEPHENSON TRUST FUND</b>				35,000.00
				<u>35,000.00</u>
<b>MILITARY DEPARTMENT LIABILITIES, RESERVES AND SURPLUS</b>				189,479.93
Men's and Women's Residences and Book Bureau, per Statement 8				
				<u>189,479.93</u>
				<u>\$8,141,118.07</u>

VICTORIA UNIVERSITY  
STAFF EXPENSES OTHER THAN SALARIES  
FOR THE YEAR ENDED JUNE 30, 1952

STATEMENT 3

	1952	1951
Payments on account of staff contributory pension plans	\$16,747.21	\$12,051.78
Group insurance	920.50	920.00
Retiring allowances and annuities	6,335.21	7,228.21
Amount transferred to Superannuation and Widows' Pension Fund	21,242.80	21,515.57
Staff leave and travel fund appropriation	4,000.00	7,850.00
	<u>\$49,245.72</u>	<u>\$49,565.56</u>

GENERAL ACADEMIC AND ADMINISTRATIVE EXPENSES  
FOR THE YEAR ENDED JUNE 30, 1952

STATEMENT 4

	1952	1951
Advertising, stationery, printing and postage	\$ 7,783.13	\$ 7,717.06
Public relations	5,187.37	2,160.79
Travelling	1,290.55	2,515.59
Functions	2,549.44	2,333.96
Telephone and telegraph	2,726.09	1,000.00
Expenses of President's office	1,400.00	850.65
Legal	25.00	720.00
Auditors' fees	700.00	1,534.25
Miscellaneous	1,485.77	
	<u>\$23,165.35</u>	<u>\$19,812.30</u>



VICTORIA UNIVERSITY  
ASSETS HELD BY OUTSIDE TRUSTEES  
AT JUNE 30, 1952

STATEMENT 5

Held by	Name of Trust	Amount
The Cleveland Trust Company Cleveland, Ohio	Hamilton Plak Biggar Endowment Trust	\$ 30,000.00
The Cleveland Trust Company Cleveland, Ohio	Hamilton Plak Biggar Baroness Trust	10,000.00
The Cleveland Trust Company Cleveland, Ohio	Hamilton Plak Biggar Scholarship Trust	10,000.00
The United Church of Canada Toronto	G. S. Faircloth Barony Trust	5,000.00
National Trust Company Limited Toronto	Sir Joseph Flavell Bequest to Library	25,000.00
Toronto General Trusts Corporation Toronto	Margaret Cass Wilson Memorial Fund	1,494.50
National Trust Company Limited Toronto	Lillian Massey Treble Estate Household Science Endowment	10,000.00
Canada Permanent Trust Company Toronto	Ethel Treble and F. Louis Barber Travelling Scholarship	30,000.00
Canada Permanent Trust Company Toronto	Ethel Treble Barber Scholarship	10,000.00
National Trust Company Limited Toronto	W. F. Cass Estate Scholarship	30,000.00
		<u>\$161,494.50</u>

TORONTO REAL ESTATE HELD AS INVESTMENTS  
AT JUNE 30, 1952

STATEMENT 6

106 Charles Street West	7,500.00
106 Charles Street West	7,500.00
112 Charles Street West	5,500.00
111 Charles Street West	6,280.00
78 St. Mary Street	9,832.50
21 Sultan Street	16,000.00
83 Charles Street West	9,782.50
	<u>\$64,395.00</u>

VICTORIA UNIVERSITY  
PLANT ASSETS - REAL ESTATE  
AT JUNE 30, 1952

STATEMENT 7

Main Building	\$ 325,718.69
Emmanuel College	425,500.23
Emmanuel College Residences	187,671.89
Campus, including land north of Charles Street, plus land on Elcor Street	273,018.03 13,000.00
Athletic Building	576,000.00
Burwash Hall and Victoria College Men's Residences	96,828.35
Birge-Carnegie Library Building	175,000.00
Amesley Hall Building	42,500.00
71 Queen's Park	6,225.00
80 St. Mary Street	10,000.00
82 St. Mary Street	17,147.12
Oak Lawn (Women's Residence)	24,880.00
127 Elcor Street West	15,000.00
131 Elcor Street West	28,174.69
137 Elcor Street West	38,399.26
147 Elcor Street West	20,931.00
151 Elcor Street West	20,288.24
85 Charles Street West	11,900.00
110 Charles Street West	20,000.00
143 Elcor Street West	20,000.00
	<u>\$2,348,014.50</u>

ADJILIARY DEPARTMENTS  
AT JUNE 30, 1952

STATEMENT 8

	Women's Residences	Men's Residences	Book Bureau	Total
ASSETS				
Current assets	\$ 20,831.04	\$30,155.83	\$13,909.79	\$ 64,896.66
Furnishings at book value	82,156.86	40,624.02	1,602.39	124,383.27
	<u>\$102,987.90</u>	<u>\$70,779.85</u>	<u>\$15,512.18</u>	<u>\$189,279.93</u>
LIABILITIES, RESERVES AND SURPLUS				
Current liabilities	14,433.04	18,408.85	803.36	33,645.25
Reserves	82,156.86	42,800.62	1,089.56	126,047.04
Capital funds	-	-	1,750.00	1,750.00
	96,589.90	61,209.47	3,642.92	161,442.29
Surplus or Deficit (-)	26,419.67	(-) 2,554.38	11,366.67	35,231.96
Balance at June 30, 1951				
Transfers from or to (-)				
Victoria University	(-)20,000.00	2,606.90	-	(-)17,393.10
Excess of revenue over ex- penditure for the year	(-) 21.67	9,517.86	502.59	9,998.78
	6,398.00	9,570.38	11,869.26	27,837.64
	<u>\$102,987.90</u>	<u>\$70,779.85</u>	<u>\$15,512.18</u>	<u>\$189,279.93</u>

VICTORIA UNIVERSITY  
UNEXPENDED APPROPRIATIONS  
AT JUNE 30, 1952

STATEMENT 9

	Balance at June 30, 1951	Expended	Appropriated	Balance at June 30, 1952
Staff Leave and Travel Fund	\$17,950.00	\$ 4,100.00	\$ 1,000.00	\$17,650.00
Furnish Fund	1,645.00	-	-	1,645.00
Furnish Memorial	3,000.00	-	650.00	3,650.00
Library	3,083.45	25,875.76	24,961.88	2,496.81
Renovation of Men's Residence	6,000.00	6,000.00	-	-
History of Victoria University	4,377.20	-	-	4,377.20
Insurance	2,305.41	556.81	-	1,549.00
	<u>\$37,923.86</u>	<u>\$36,532.57</u>	<u>\$29,511.88</u>	<u>\$30,903.17</u>

PRIZE, SCHOLARSHIP, BURSARY AND SPECIAL TRUST FUNDS  
AT JUNE 30, 1952

STATEMENT 10

CAPITAL

Balance at June 30, 1951		\$493,981.62
Gifts and bequests	21,891.00	
Interest accumulated on principal of certain funds	<u>538.67</u>	<u>22,429.67</u>
		<u>\$516,411.29</u>

REVENUE

Balance at June 30, 1951		51,395.76
Gifts for current purposes		5,490.00
Interest transferred from consolidated revenue	14,409.91	
Interest from outside trusts	<u>3,263.26</u>	<u>17,673.45</u>
Appropriation from current funds for bursaries		10,000.00
Bursary loans repaid		<u>280.00</u>
		<u>85,013.21</u>
Scholarships, bursaries and prizes awarded	29,979.92	
Payments conforming to special trusts	550.50	
Bursary loans made	<u>335.00</u>	<u>30,865.42</u>
		<u>\$4,147.79</u>

TOTAL PRIZE, SCHOLARSHIP, BURSARY AND SPECIAL TRUST FUNDS

\$570,559.08

VICTORIA UNIVERSITY  
OTHER ENDOWMENT FUNDS FOR DESIGNATED PURPOSES  
AT JUNE 30, 1952

STATEMENT 11

M. H. Albens Staff Retiring Allowance Fund	\$ 55,777.42
Birge Carnegie Library	50,000.00
George A. Cox Chair	29,000.00
Sir Joseph Flavells Bequest to Library	25,000.00
Sir Joseph Flavells Chair	100,013.48
General Endowment - Theology - Emmanuel College	40,000.00
William Gooderham Chair	35,000.00
Mrs. William Gooderham Chair	50,000.00
Margaret Hopkins Cox Chair	30,000.00
Jackson Chair	36,427.19
T. P. Loblaw - Bequest to Emmanuel College	20,000.00
John McDonald Chair	60,000.00
Eliza Phelps Massey Chair	60,000.00
Hart A. Massey Chair	66,000.00
M. H. H. Massey Chair	40,000.00
Hollis Chair	20,000.00
President's Chair	25,000.00
Bryson Chair	10,000.00
Jackson Sanford Memorial Lectureship	5,561.18
Victoria College Alumni Endowment	
	<u>\$804,380.07</u>

ENDOWMENT FUNDS FOR GENERAL PURPOSES  
AT JUNE 30, 1952

STATEMENT 12

Lillian Massey Treble Estate	\$1,396,925.56
Hart A. Massey Estate	200,000.00
Hamilton Pisk Bigger Endowment Request	30,000.00
Campaign Fund of 1918	485,387.84
General Bequests	
Balance at June 30, 1951	37,022.72
Bequest received	<u>1,090.60</u>
	<u>38,053.32</u>
Campaign Fund of 1947	
Balance at June 30, 1951	468,318.09
Additional contributions	<u>5,145.00</u>
	<u>473,463.09</u>
Deduct Transfer to reserve for new building	<u>463,161.09</u>
	<u>\$2,613,827.81</u>

VICTORIA UNIVERSITY  
 SUPERANNUATION AND WIDOWS' PENSION ACCUMULATED REVENUE FUND  
 AT JUNE 30, 1952

STATEMENT 13

Balance at June 30, 1951		\$112,295.90
Transferred from current revenue	21,242.80	
Salary deductions	<u>275.00</u>	<u>21,517.80</u>
Deduct Payment of benefits		<u>137,813.70</u>
		<u>31,171.96</u>
Balance at June 30, 1952		<u>\$102,641.74</u>

BUILDINGS AND GROUNDS STAFF PENSION RESERVE  
 AT JUNE 30, 1952

STATEMENT 1A

Balance at June 30, 1951		\$10,544.62
Provision for year charged to operations		732.50
		<u>11,277.12</u>
Deduct Payment of benefits		<u>2,090.00</u>
Balance at June 30, 1952		<u>\$ 9,227.12</u>

VICTORIA UNIVERSITY  
 OPERATING RESERVES AND SURPLUS  
 AT JUNE 30, 1952

STATEMENT 15

GENERAL INVESTMENT RESERVE			
Balance at June 30, 1951		\$475,344.62	
Profit on sale of securities		<u>161,564.37</u>	
		636,922.99	
Deduct Loss on sale of securities		<u>20,612.25</u>	616,300.74
RESERVE FOR REPAIRS AND REVENUES			
Balance at June 30, 1951		26,461.52	
Expenditures		<u>8,355.22</u>	18,106.30
RESERVE FOR PUBLICITY			
Balance at June 30, 1951		3,437.13	
Expenditures		<u>3,437.13</u>	-
ACCUMULATED SURPLUS			
Balance at June 30, 1951		5,737.44	
Deduct Deficit for year ended June 30, 1952		<u>1,967.02</u>	3,790.42
			<u>\$638,157.46</u>

VICTORIA UNIVERSITY  
PLANT FUNDS AND RESERVES  
AT JUNE 30, 1952

STATEMENT 16

Building Fund 1929		\$ 666,980.49	
Centenary Fund		83,489.68	
Unspecified Endowment Fund		86,383.29	
D. A. Dunlap Estate		250,000.00	
A. E. Ames Estate		62,494.82	
Women's Residences Building Fund		22,783.06	
Reserve for Library Building		90,000.00	
Reserve for Wyllwood Replacement		140,000.00	
Wyllwood Furnishings Fund			
Cash transferred from Annesley Hall Surplus Account			20,000.00
Reserve for New Buildings			
Balance at June 30, 1951	\$ 30,000.00		
Transferred from endowment funds for general purposes	10,000.00		40,000.00
General Capital Account			
Balance at June 30, 1951	1,539,611.68		
Books purchased for library	5,579.23		
	1,545,190.91		
Deduct Amount written off library books	4,802.57	1,540,388.34	
		\$3,004,542.68	

36 D  
VICTORIA UNIVERSITY  
THE BOOK BUREAU  
BALANCE SHEET AT JUNE 30, 1952

ASSETS

Cash - on hand	\$ 100.00	
Bank balance	2,033.48	2,133.48
Accounts receivable	1,048.03	
LESS Reserve for bad debts	25.00	1,023.03
Inventory of books and stationery priced at the lower of cost or market value, as determined and certified by the management		10,753.28
Furniture and fixtures	1,602.39	
LESS Reserve for depreciation	1,089.56	512.83
		<u>\$14,422.62</u>

LIABILITIES, CAPITAL AND SURPLUS

Accounts payable - trade	517.52	
Due to Victoria University general account	285.84	803.36
Capital		
Library investment		1,750.00
Surplus		
Balance, June 30, 1951	11,366.67	
ADD Net profit for the year	502.52	
Balance, June 30, 1952		<u>11,869.19</u>
		<u>\$14,422.62</u>

Auditors' Report

To the Board of Regents,  
Victoria University.

We have examined the balance sheet of The Book Bureau of Victoria University as at June 30, 1952 and the statement of trading and profit and loss for the year ended on that date and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion the above balance sheet and accompanying statement of trading and profit and loss are properly drawn up so as to present fairly the financial position of The Book Bureau as at June 30, 1952 and the results of its operations for the year ended on that date, according to the best of our information and the explanations given to us and as shown by the books of The Bureau.  
Toronto, Canada, October 1, 1952.

ALLEN MILES FOX & JOHNSTON (Signed)  
Chartered Accountants.



VICTORIA UNIVERSITY  
THE BOOK BUREAU  
STATEMENT OF TRADING AND PROFIT AND LOSS  
FOR THE YEAR ENDED JUNE 30, 1952

Sales			\$26,650.14
<u>Inventories at June 30, 1951</u>			
Books	9,293.13		
Stationery	<u>3,243.28</u>	12,636.41	
Purchases		19,893.83	
		<u>32,536.24</u>	
<u>DEDUCT Inventories at June 30, 1952</u>			
Books	7,832.47		
Stationery	<u>2,920.81</u>	10,753.28	
Cost of Goods sold			21,782.96
			<u>4,867.18</u>
<u>GROSS TRADING PROFIT</u>			
<u>ADD</u>			
Income from lockers			<u>48.32</u>
			<u>4,915.50</u>
<u>DEDUCT EXPENSES</u>			
Salaries, including pension contribution	3,744.46		
Sundry expenses	238.72		
Telephone	158.95		
Bank charges	26.78		
Depreciation	124.00		
Interest on capital loan	<u>120.00</u>	4,412.91	
<u>NET PROFIT FOR THE YEAR</u> transferred to Surplus Account			<u>\$ 502.59</u>

36 E.

VICTORIA UNIVERSITY  
SUMMARY OF ENROLMENT 1951 - 1952

<u>VICTORIA COLLEGE</u>	<u>Men</u>	<u>Women</u>	<u>Total</u> <u>1951-52</u>	<u>Total</u> <u>1950-51</u>
Undergraduates	697	527	1224	1432
Occasional Students	<u>5</u>	<u>4</u>	9	15
	702	531	1233	1447

EMMANUEL COLLEGE

Graduate Students	48	-	48	49
Undergraduates	87	5	92	96
Occasional Students	-	-	-	6
United Church Training School	-	45	45	23
	<u>135</u>	<u>50</u>	185	180

TOTAL STUDENTS IN ATTENDANCE

1418 1627

EXTRAMURAL (EMMANUEL COLLEGE)

13 27  
1431 1654

STUDENTS GRADUATED 1952

Arts and Commerce (June, 1952)	342
Doctor of Theology	1
Master of Theology	4
Bachelor of Divinity	37
Diplomas	34

TABLE II

VICTORIA COLLEGE  
ENROLMENT 1951 - 1952

	Men	Women	Total 1951-52	Total 1950-51
First Year	194	155	349	403
Second Year	192	122	314	383
Third Year	211	150	361	419
Fourth Year	100	100	200	227
	697	527	1224	1432
Occasionals	5	4	9	15
	702	531	1233	1447

## EX-SERVICE ENROLMENT (included in above)

	Men	Women	Total 1951-52	Total 1950-51
First Year	1	-	1	9
Second Year	6	-	6	11
Third Year	8	-	8	25
Fourth Year	9	-	9	23
	24	-	24	68

TABLE III

VICTORIA COLLEGE  
ENROLMENT BY COURSES ---- 1951-52

	College Year	I	II	III	IV	Total
New General	148	-	-	-	-	148
Old General	-	-	10	27	37	37
Pass Course	-	166	183	-	-	349
<b>HONOUR COURSES</b>						
Classics	1	1	2	1	5	
Eng. Lang. & Lit.	16	18	9	13	56	
Lat. & Eng.	-	1	1	-	2	
Lat. (F. or G.)	3	1	1	-	5	
M. H. & M. L.	4	4	3	6	17	
M. L. & L.	11	12	18	16	57	
Or. Langs.	2	-	-	-	2	
Art & Arch.	4	6	8	1	19	
Music	3	1	2	1	7	
P. E. H.	9	6	4	11	30	
Soc. & Phil. Studies	64	-	-	-	64	
Anthrop.	-	-	3	1	4	
Mod. Hist.	-	21	14	19	54	
Philosophy	-	2	3	2	7	
Pol. Sc. & Econ.	-	9	16	5	30	
Psych.	-	11	9	5	25	
Sociol.	-	4	4	8	16	
M. P. C.	22	-	-	-	22	
Science	10	-	-	-	10	
M. & P.	-	3	13	10	26	
P. & C.	-	3	-	2	5	
Chem.	-	-	2	4	6	
Biology	-	2	3	2	7	
Food Chem.	-	1	2	1	4	
Geography	-	2	3	6	11	
Geol. Sc.	-	1	1	-	2	
P. & E.	-	5	2	3	10	
House. Econ.	19	8	13	20	60	
Com. & Fin.	33	26	32	36	127	
	349	314	361	200	1224	

TABLE IV

GEOGRAPHICAL DISTRIBUTION - VICTORIA COLLEGE 1951-52

<u>SUMMARY</u>	<u>I</u>	<u>II</u>	<u>III</u>	<u>IV</u>	<u>TOTAL</u>
Toronto	216	203	205	127	751
York	19	17	25	8	69
Ontario	341	308	340	198	1187
Quebec	1	2	1	1	5
P. E. I.	-	-	1	-	1
Nfld.	1	-	-	-	1
Manitoba	-	1	1	-	2
Sask.	2	2	2	-	6
Alberta	-	-	1	-	1
British Columbia	-	-	3	1	4
U.S.A.	1	-	4	-	5
Bermuda	2	-	1	-	3
British West Indies	1	1	3	-	5
Dominican Republic	-	-	1	-	1
Egypt	-	-	1	-	1
England	-	-	1	-	1
Southern Rhodesia	-	-	1	-	1
	349	314	361	200	1224

PERCENTAGES OF TOTAL

	<u>I</u>	<u>II</u>	<u>III</u>	<u>IV</u>	<u>TOTAL</u>
Toronto	61.9	64.6	56.8	63.5	61.4
Toronto and York	67.3	70.1	63.7	67.5	67.
Remainder of Ont.	30.4	28.	30.5	31.5	30.
Outside Ont.	2.3	1.9	5.8	1.	3.

TABLE V

## VICTORIA COLLEGE

RELIGIOUS DENOMINATIONS 1951-52

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>%</u>
United Church	416	336	752	61.4
Anglican	122	81	203	16.6
Presbyterian	52	42	94	7.7
Baptist	40	22	62	5.1
Miscellaneous	67	46	113	9.2
	697	527	1224	

TABLE VI

## EMMANUEL COLLEGE

	1951-52	1950-51
<u>INTRAMURAL STUDENTS</u>		
Graduate Students in Theology	48	49
Undergraduate Students in Theology		
First Year	25	31
Second Year	31	35
Third Year	36	30
Third Year	-	6
Occasional Students	45	29
United Church Training School		
	185	180
<u>EXTRAMURAL STUDENTS</u>		
Candidates for B. D.	8	14
Candidates for Th.M.	2	1
Candidates for Th.D.	3	12
	13	27
GRAND TOTAL	198	207

Included in the Victoria College enrolment, there were 36 certified candidates for the ministry pursuing their Arts course, and distributed as follows:

First Year	15	8
Second Year	7	11
Third Year	9	11
Fourth Year	5	5
	36	35

Arts students enrolled in Religious Knowledge 380 418

TABLE VII

## STUDENTS IN RESIDENCE

## (a) Victoria College - Number of students in residence

	I	II	III	IV	Total	Grand Total
<u>1951-52</u>						
Men	43	37	56	26	162	340
Women	41	43	51	43	178	
<u>1950-51</u>						
Men	48	51	46	33	178	388
Women	56	48	68	38	210	

## (b) Victoria College - Total Regular Enrolment

<u>1951-52</u>						
Men	194	192	211	100	697	1224
Women	155	122	150	100	527	
<u>1950-51</u>						
Men	236	230	217	122	805	1432
Women	167	153	202	105	627	

## (c) Victoria College - Percentage of students in residence

<u>1951-52</u>						
Men	22%	19%	26%	26%	23%	28%
Women	26%	35%	34%	43%	34%	
<u>1950-51</u>						
Men	20%	22%	21%	27%	22%	27%
Women	34%	31%	34%	36%	34%	

## (d) Emanuel College - Number of students in residence

	I	II	III	Post-Graduate	Total
1951-52	9	11	14	4	38
1950-51	8	18	10	2	38



Annual Meeting  
November 27, 1952

Victoria University-  
Financial Report Year Ending June 30, 1952

Mr. Bickle presented Financial Report for Victoria University for year ending June 30, 1952 and moved its adoption, seconded by Mr. Deacon. Before presenting the motion the Chairman spoke in the highest terms of the work, time and thought expended by Mr. Bickle and the members of all Finance Committee and expressed his sincere thanks on behalf of all members of the Board - whereupon the motion was unanimously approved.

The Report is attached to and forms a part of these minutes.

Striking Committee, Appointment of

Mr. Bickle moved that a committee consisting of the Chairman, the President, Mr. Heywood and the Secretary should comprise the Striking Committee to nominate Standing Committees of the Board for the ensuing two years and to report those Committees at the evening session. Carried.

Report of the Library Board and Book Bureau

Rev. Dr. Davies presented the Annual Report of the Library of Victoria University for the year ending June 30, 1952 and also the Auditors' Report for the Book Bureau as at June 30, 1952.

Dr. Davies in moving the adoption of the report spoke in highest terms of the services of Dr. John Robins who had retired as Librarian as of June 30, 1952 and had been succeeded by Miss Margaret Ray. Mrs. Starr seconded the motion which was unanimously adopted.

Reports of University Officers

Bursar's Report - On motion it was agreed that the suggestion and recommendation in the Bursar's Report be referred to the Executive Committee for consideration.

Dean of Women and Senior Tutor - On motion of the President, seconded by Mr. Smith, it was resolved that these reports be received. Carried.

Summary of Enrolment

This Summary for the Academic Year 1951-52 forms part of the minutes of this meeting.

Summary of Minutes

Upon the Chairman calling for any other item of business, Mrs. Bennett inquired as to whether it would be possible to send copies of all Board minutes to all members of the Board; the President pointed out that all reports to the Board were engrossed verbatim in the minutes and that it would be a terribly heavy job to make some 40 odd copies. Thereupon, after a brief discussion, it was agreed on motion of Mrs. Bennett, seconded by Rev. Dr. Mooney that a trial be given to sending a summary of the minutes to all members.

The meeting adjourned at 5.45 p.m. to enable the Striking Committee to meet and other members to inspect Wymilwood. All reconvened following dinner in Burwash Hall at 6.30 p.m.

Report of Striking Committee

In the absence of Mr. Macaulay, Major-General Spencer acted as Chairman when the Board reconvened and called upon Mr. Heywood for the Report of the Striking Committee. The Committee recommended:

- (a) that the Wymilwood Management Committee be now constituted as a Standing Committee of the Board, and
- (b) that the Standing Committees of the Board consist of the following:

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STANDING COMMITTEES OF THE BOARD OF REGENTS, 1952-54

Executive Committee

Mr. Macaulay, Chairman; Chancellor Pearson; Mr. Bickle, Treasurer; Mrs. Bennett, Dr. Pidgeon, Principal Matheson, Principal Bennett, Mr. Zimmerman, Dr. Mooney, Mr. Smith, Mr. Langford, Mr. Allen, Mr. Heywood, Major-General Spencer, (Mr. James, Secretary).

Finance Committee

Mr. Bickle, Chairman; Mr. Bryden, Vice-Chairman; Mr. Burton, Mr. Deacon, Mr. Jennings, Mr. Urquhart, Mr. Langford, Mr. Heywood, Mr. McGibbon, Principal Bennett, Mr. James.

Property Committee

Mr. Allen, Chairman; Mr. Smith, Principal Matheson, Principal Bennett, Mrs. McEachren, Mr. Deacon, Mr. Jennings, Mr. Mills, (Corresponding members: Mr. James and Mr. Stokes).

Public Relations Committee

Mr. Heywood, Chairman; Mr. Bickle, Mr. Chisholm, Mr. Deacon, Dr. Lockhart, Mrs. Jackman, Mr. James, Secretary.

Nominating Committee

Mr. Zimmerman, Chairman; Mr. Brerley, Mr. Bickle, Mr. Graydon, Mr. Pritchard, Mr. Chisholm, Mr. Scythes, Dr. Arnup, Dr. Woodside.

Appointment Committee

Mr. Jennings, Chairman; Dr. Pidgeon, Principal Bennett, Mr. Mills, Principal Matheson, Mr. Reynolds.

Burwash Hall and Men's Residences Committee

Mr. Smith, Chairman; Principal Matheson, Principal Bennett, Mr. Scythes, Mr. Lautenslager, Mr. Bryden, Mr. McGibbon, (Corresponding members: Mr. James and Dr. Love).

Library Board (representatives of the Board of Regents)

Dr. Arnup, Mr. Chisholm, Dr. Davies, Mr. Mills.

Women's Residences

Mrs. Bennett, Chairman; Mrs. Jackman, Mrs. Clarke, Principal Bennett, (Corresponding members: Miss J. Macpherson and one representative from the Victoria College Alumnae Association and one from the Victoria Women's Association).

Burwash Memorial Lectures Committee

Dr. Arnup, Chairman; Dr. Pidgeon, Mrs. McEachren, Mr. Allen, Mr. Graydon, Dr. Young, Dr. Woodside, Chancellor Pearson.

Portrait Committee of Board and Senate

Prof. Pratt, Chairman; Mr. Deacon, Mrs. Starr, Prof. K. MacLean, Mrs. G. W. Brown, Principal Bennett, Principal Matheson, (Corresponding member: Dr. Lawson).

Wymilwood Management Committee

Principal Bennett, Chairman; Mrs. Bennett, Mrs. Clarke, Mrs. Jackman, Mr. Smith, Miss Macpherson, Mr. James and Miss K. van Allen as Corresponding members.

Representatives of the Board of Regents on the Senate

Mr. Macaulay, Dr. Pidgeon, Dr. Arnup, Dr. Young, Dr. Fingland, Mrs. Jackman.

N.B.-The President and Chairman of the Board are ex-officio members of all Committees.

President's Report

The President read his report which is attached to and forms part of these minutes.

The Report was warmly received and expressions of appreciation and approval were voiced by several of those present.

From the general discussion which followed the suggestion was again

VICTORIA UNIVERSITY  
REPORT TO THE BOARD OF REGENTS  
of the  
PRESIDENT  
for the session 1951-52

November 27, 1952

My first word in presenting the annual report of the President to the Board of Regents of Victoria University must be one of appreciation. The Board, through a generous travel grant, made it possible for Mrs. Moore and myself to travel in Great Britain and Europe during the past summer. The trip was both stimulating and rewarding and was one which will contribute such to both of us in carrying out the duties that are ours at Victoria University. We do appreciate greatly the thoughtful generosity of the Board in making this trip possible.

It is also my pleasant duty, before proceeding with the report, to express my thanks for the loyal co-operation of all my colleagues on the Board, the Senate and the Staff in the work of this past year. Anything that has been achieved this past year at Victoria has been made possible because of their work and co-operation.

Staff

Our Staff this year suffered an irreparable loss in the death of Professor Joseph Fisher, Chairman of the Department of English, Victoria College. Professor Fisher had given outstanding service to Victoria from the time of his arrival in 1936 and only this past year had been appointed Chairman of the Department in succession to Professor John D. Robins. He had just come to the peak of his powers and not only we at Victoria but the whole field of scholarship has suffered by his early death. Our sincere sympathy goes to his widow and son and aged mother.

The past academic year has seen a great many changes in the personnel of our Staff in both Victoria and Emmanuel Colleges. There were three retirements. In Victoria College, Professor John D. Robins, M.A., Ph.D., retired as Chairman of the English Department after a long and distinguished career marked by effective teaching and scholarship. His name, through the years, has brought lustre to Victoria. In Emmanuel College, there were two retirements - the Rev. John Dow, M.A., D.D., retired from the Chair of New Testament Literature and Exegesis and the Rev. John Line, M.A., B.D., S.T.D., D.D., retired as Professor of Systematic Theology. Both these men have brought distinction to the field of theological scholarship and the training of ministers in The United Church of Canada.

In June of this year, we received the resignation of Professor Moffatt St. A. Woodside, B.A., M.A., from the position of Registrar of Victoria University and the Welles Chair of Ancient History in order that he might accept the appointment as Dean of the Faculty of Arts of the University of Toronto. It was a matter of great pride to us that the University came to out institution in making this senior appointment but it was with a sense

of great loss that we accepted Professor Woodside's resignation. We are delighted, however, that we shall share in his leadership as he fills the duties of his new office and our great good wishes and prayers accompany him.

This meant that an important administrative position in Victoria University must be filled and to do this we turned to a member of our own Staff in the person of Professor F. A. Hare, M.A., Associate Professor of French in Victoria College. He was appointed Registrar by the Executive of the Board in June 1952 and that appointment was confirmed at the regular meeting of the Board of Regents on October 16, 1952. Already Professor Hare has shown that he has just the gifts we were looking for in the person who carries the heavy responsibilities of this office.

These various changes meant that new appointments had to be made to the teaching staff. In Emmanuel College, the Chair of New Testament has been filled by the appointment of the Rev. George Johnston, M.A., B.D., Ph.D., who at the time of his appointment was Associate Professor of New Testament at Hartford Theological Seminary, Hartford, Connecticut. Dr. Johnston is a minister of The Church of Scotland and has had superb training both at Glasgow and Cambridge Universities. This, together with his wide experience as a minister, lecturer and professor, admirably qualifies him for his position in Emmanuel College. Already his thorough-going scholarship and teaching are making an impact on the life of Emmanuel. We rejoice that we were able to find a successor to Dr. Line in our own Staff when we turned to the Rev. Charles W. Leslie, M.A., B.D., Ph.D., who has been Professor of Ethics in Victoria College. Dr. Leslie has already established himself as a leader in the field of scholarship and for some years has occupied a place of great influence in the life on the campus of the University of Toronto. He will carry forward the great tradition established by Dr. Line.

With the promotion of Professor F. A. Hare to the Registrarship of Victoria University, it meant that we must bring in another teacher in the French Department. We were able to secure Mr. A. C. M. Ross, M.A., and he has been appointed Assistant Professor of French, Victoria College. Mr. Ross had already proven himself as a seasonal lecturer in Victoria College during the postwar period and we were very happy to bring him back from the Secondary School Staff of the city of Toronto to become a member of our family once more. There have been two junior seasonal appointments made in the English Department - Mr. David J. Knight, M.A., and Mr. K. Kee, M.A., - in the attempt to fill the gaps in that Department but further permanent appointment or appointments will have to be made there.

There were three promotions on the Staff this past year. Professor Daniel de Montmollin, L. & S. L., D. & S. L., was promoted from Lecturer to Assistant Professor of French, Miss Jessie Macpherson, M.A., Ph.D., from Lecturer to Associate Professor of Ethics, and Miss Margaret V. Ray, B.A., from Associate Librarian to the post of Librarian of Victoria University in succession to Dr. Robins.

During the past academic year, Miss J. Macpherson and Miss A. L. Cook were on leave of absence. Miss Macpherson did work in the field of Philosophy at Harvard University and Miss Cook was to do work in France but due

to illness was not able to take advantage of her opportunity.

Several honours have come to the members of the Staff during this past year. Dr. D. de Montmolin was awarded the Prix Saintour of the Academie des Inscriptions et Belles Lettres de Paris for his doctoral thesis, Dr. C. S. Sisson was awarded the Tyrrell Gold Medal of the Royal Society of Canada for his contribution to Historical Studies, and Dr. E. J. Pratt received the Gold Medal awarded by the University of Alberta entitled The National Award in Letters. More recently, Professor Kathleen Coburn of the Department of English was elected a Fellow of the Royal Society of Literature. She was nominated to this Fellowship by Walter de la Mare. We would extend our heartiest congratulations to the recipients of these honours and express our pride in these awards which have justly come to members of our Staff.

During the past year, too, Victoria University honoured itself in honouring its retiring Chancellor, Major-General A. C. Spencer, C.B.E., E.D., B.A.Sc., LL.D., by conferring upon him the Honorary Degree of Doctor of Sacred Letters. It was one of the ways in which we sought to mark the conclusion of his distinguished period of service as Chancellor of this University. In May of this year, the University of Saskatchewan honoured your President by conferring upon him the Honorary Degree of Doctor of Laws and in September, at the Centennial Convocation of the University of Trinity College, he received the Honorary Degree of Doctor of Divinity from that institution.

Members of our Staff continue to be productive in the publishing field and we are delighted to mark the publications over the past twelve months of the following books: Dr. E. J. Pratt - "Toward the Last Spike"; Professor J. A. Irving - "Science and Values"; Professor H. N. Frye - "Across My Path"; Dr. J. Bow - "Alfred Gandier - A Man of Vision and Achievement". Also, in two books which were edited by Dr. R. C. Chalmers, named "The Heritage of Western Culture", and "The Ministers' Handbook", the following Professors contributed important chapters: K. H. Cousland, H. N. Frye, J. A. Irving, J. E. Guthrie and Principal A. D. Matheson. Victoria University has every right to take pride in the scholarly distinction and loyal devotion of its teaching staff.

#### Students

As we expected, the drop in registration at Victoria College which took place last fall for the session 1951-52 has continued this fall for this present session of 1952-53. Last year our total registration was 1224 and to date the total registration for this term is 1052. I do not know that there is anything very significant in this drop in registration since it parallels almost exactly the drop in registration at our sister institution, University College. The comparative registration of these two Arts Colleges is practically the same as it was last year. This drop, however, in Arts registration generally may be seen as over against an increase in the first year registration in the School of Engineering where their freshman class is greater by 200 students than it was last year. In looking at the figures this year, however, I think we may expect to level off at our present registration. Last year's incoming class and this year's are practically the same in size and the difference in registration is

largely to be accounted for by the large graduating class of last spring and those who have dropped by the way during their course. When we take into account the reduced registration which is to be found at the Secondary School level, we need not be surprised that we have shown some reduction this year. I think we need not expect any substantial increase until the present Public School group reaches the University level.

This Board may be interested in taking a look at the 1951 census figures. Four-year-olds and under in 1941 numbered 1,051,000; four-year-olds and under in 1951 - 1,722,000; or an increase of 671,000. Fourteen-year-olds and under in 1941 numbered 3,200,000; fourteen-year-olds and under in 1951 - 4,200,000; or an increase of 1,000,000. This would seem to indicate that in four or five years' time we ought to prepare for an increasing enrolment if we only get our present share in the Arts Faculty from those who come to University. It would not be amiss, however, to note that at the present time, the University is only receiving 3 out of every 100 pupils attending school in Grade 5.

The following statistical items may also be of interest to you. With 1052 students in Victoria College, 68.5% come from Toronto and district and the remaining 31.5% come from outside this district; 59.8% are United Church, 17.5% are Anglican and the remaining cover many different denominational groups.

Academically, our students have at least held their own with their colleagues in the other Arts Colleges, winning their share of University scholarships and awards. We received also our proportion of University Admission Scholarships this year which would seem to indicate that those who have come to Victoria College will stand up well in the academic field. In my report to you last year, I drew attention to the fact that we were lacking in Admission Scholarships which seemed to handicap us in attracting students of scholarship ability to our institution. I am delighted to say that during the year that situation has greatly changed and we are able now to offer a scholarship programme that will compare favourably with any of our sister institutions. Of these scholarships, 13 are \$250 or more together with free tuition for four years and I think you will agree with me that we have an attractive schedule.

The registration at Emmanuel College is most encouraging both as to numbers and ability. Last spring, Emmanuel College graduated 34 students, the largest class in the history of any protestant theological college in Canada. We had an almost equal first year class this year which means that our total registration of 92 and this year, 88. One of the aspects of work in Emmanuel College to which I must draw your attention this year is the graduate work which is being carried on there. I think we do not appreciate the amount of graduate work which is carried on by our Staff in that field of study which is covered by the B.D., Th.M. and Th.D. Degrees. This year we have no fewer than 55 graduate students at work on all these levels which means lecture classes, counselling and theses reading. We share this work, of course, with our sister theological colleges on the campus and we have here a very complete and enviable set up for postgraduate work in the theological field. There is just nothing

to compare with it in Canada.

Student activities in all fields were well maintained last year and in particular, I must record an unusually successful time in men's athletics. As you are aware, the Victoria College Football Team won the Mulock Cup, emblematic of the Interfaculty Championship of the University of Toronto while at the same time, we had seven members on the University of Toronto Intercollegiate Squad which won the Intercollegiate Championship. Our Hockey Team won the Jennings Cup, emblematic of the Interfaculty Championship at the University and at the same time had three members on the Senior University Blues. Just before I wrote these words, the Victoria Football Team once again brought the Mulock Cup home by defeating St. Michael's College in the final game.

We are glad to note that Emmanuel College won the Championship of their Soccer Group this year, fielding a team of unusually fine quality.

Special Events

The climax of our special events this last year was the installation of our new Chancellor, The Hon. L. B. Pearson, on February 4, 1952. That was a memorable day, beginning with the Chancellor's luncheon in Burwash Hall attended by some 200 distinguished leaders in academic, business and professional life. The installation took place in the evening with the new Chancellor delivering an address which struck the characteristically high note that Mr. Pearson always strikes. Convocation Hall was full for this event and the reception which followed in Victoria College was crowded out. We all had the conviction that this was the beginning of a very happy relationship between Victoria and her new Chancellor.

There were a number of significant special lectures delivered during the year which stimulated and enriched the life of our whole University community. The Old St. Andrew's Lectures this year were delivered by Dr. Horton Davies of Rhodes University, South Africa, whose theme was 'Twentieth-Century Developments in Protestant Worship'. The Armstrong Lectures in Victoria College was delivered by Dr. Robert Harvey Strachan, Professor Emeritus of New Testament, Westminster College, Cambridge. An outstanding series of lectures was delivered under the auspices of the Victoria College Council on 'Twentieth-Century Novelists', by Professors J. Fisher, J. S. Wood, R. K. Arnold and one visiting Professor, Dr. C. T. Bissell.

Under the auspices of the Victoria College Union, monthly Sunday services were held in the Victoria College Chapel at which the speakers were Canon T. R. Milford, Chancellor of Lincoln, England; Professor G. Johnston; Professor H. M. Frye; Rev. W. M. Kelly and the President. The attendance at these services was not always what was hoped for but, on the whole, the project was encouraging and has been continued this year.

Every second year, the students at Emmanuel College have a special lecturer brought to them under the auspices of the William Robertson Memorial Lectureship. This past year the Lectureship was held by Dr. George Dorey, Secretary of the Board of Home Missions for The United Church of Canada, who brought a broad and interesting survey of the present state of

of the Church.

One of the events which we shall always remember was the completion of the new Students' Union Building to which the name of 'Wymilwood' has been given. The Building Committee, under the faithful Chairmanship of Mr. Henry Langford, has done a magnificent job in carrying through this building project to completion. While the actual formal opening did not take place in the academic year 1951-52, it is so fresh in our minds that I must include it in this year's report. On September 22nd a large crowd gathered to participate in the opening rites presided over by our Chairman, Mr. Leopold Macaulay, B.A., LL.B., Q.C. The official opening was performed by Colonel W. E. Phillips, C.B.E., D.S.O., M.C., B.A.Sc., LL.D., Chairman of the Board of Governors, University of Toronto. Assisting him were Mrs. C. F. McEachren and the President. Already the Union has won for itself a very large place in the life of the students and their response to it is an enthusiastic one. The other building which is underway is still to be completed and we shall leave mention of it until another year. It, too, is a beautiful building and will add greatly to our athletic facilities.

Problems

It is always well before the report on the year's activities is completed that we consider one or two of the outstanding problems which emerge from that year and which now confront us.

In the academic field, the present trends in education on the University of Toronto campus do, I think, pose a very real problem for Victoria College and her sister federated institutions. The choice of students is away from the Arts field and yet, I do not think that this need cause us too much worry. The Arts Course will still be regarded as the foundation for education and will claim many outside its own field who feel that it is necessary for their professional life to have a cultural training. The real problem lies within the Arts field itself in as much as the choice of the students now turns either towards the sciences or the new and popular social sciences. The subjects which Victoria is to teach were fixed for her by the terms of federation. These, as you know, are in the fields of Modern Languages and Literature and Classics, together with a portion of Philosophy and Religious Knowledge. The new subjects of study which have come into the curriculum of the Arts Course during the last number of years have all been absorbed by the University and have been classified as University subjects. This means that the federated institutions are in danger of losing a significant teaching contribution to the total life of the students. At present, these institutions are holding their own in the proportion of the work which they give to the students. By that I mean that that proportion has been fairly constant over the past few years. There is some encouragement in the new General Course in that College subjects that are chosen as subjects of concentration also are holding their own with something more than 30% of the total. The time seems to have arrived, however, when the curriculum of the federated institutions in relation to the University should be re-examined. At present there is at work on the campus a special committee on the Humanities appointed by the President of the University of Toronto to study that aspect of the Arts work. This may provide an opportunity for us to increase our teaching load, particularly in the field of Philosophy. It may also open up some avenues of co-

operation which will enable us and federated institutions to give students some individual and tutorial attention. All of this is still in the air and no decision can be reached by governing bodies until the exploratory work is done. To my mind, however, the really crucial problem of the future for Victoria lies here in the academic field and the significant amount of teaching this institution is able to offer.

In the financial field: The financial situation at Victoria remains in much the same position as it was a year ago with the exception that the further reduction in registration means reduced income and the money which is being withdrawn for building purposes will reduce the income from endowment funds. When this is placed over against the rising costs of maintenance and a rising salary scale, you can well imagine that we shall have serious problems facing us in the near future. The federal grant will be a very substantial aid in meeting this problem but it now looks as though it would not be sufficient to meet all the demands which we face. To insure further income, a fund has been established this last year which we hope will occupy an important place in our financial scheme. A Committee under the Chairmanship of Mr. John Deacon of this Board, has launched an appeal for annual contributions from graduates of Victoria and Emmanuel Colleges. This is to be called 'The Living Endowment' and it is hoped that a substantial amount of money can be raised annually in this way. Many other universities have adopted this plan including our own sister institution, the University of Trinity College, on this campus. The members of this Board may be interested to know that Provost Seeley advised me that more than 50% of their graduates contribute to this graduate fund, raising over \$30,000 a year. Our hopes are high that a similar success may attend the enterprise which is now being undertaken. There is no intention in establishing this 'Living Endowment' of running competition with any other campus appeals nor is it intended in any way to emphasise our institution as over against the University of Toronto. In this as in other projects which are now going forward, the policy intended is one of so strengthening Victoria in what it is and in what it is to do that the whole University will become stronger because of it. Already I think our new Union has proven that, in as much as it is providing a worthy centre for the student life of our institution and as students find there what Victoria can give, they do not think of themselves any the less as students of the University of Toronto. Neither in the academic field nor in the financial field are we taking aggressive action in competition with any other portion of the campus but we are rather trying to fulfil the true function of a college in the federated system.

In closing this report, may I again express my thanks to the members of the Board and to my colleagues of the Staff for their faithful labour throughout the year on behalf of Victoria University.

Respectfully submitted,

A. B. B. MOORE  
President

Annual Meeting  
November 27, 1952

made that a dinner be held for members of the Board and members of the academic and administrative staffs and that this dinner should become known by a particular designation such as "Chancellor's Dinner" or "The Regents' Dinner" and that it should be an annual event whereupon, on motion of Rev. Dr. Lockhart, seconded by Mrs. McEachren, the proposal was referred to the Executive Committee for further consideration and appropriate action.

There being no further business the meeting closed at 9.15 p.m.

Confirmed *A. W. W. W.* Chairman

Closing of the Gates

This is to certify that all the gates and entrances to the grounds of Victoria University, including the Athletic Field, were closed from 5 p.m. on Wednesday, December 24, 1952 until 8 a.m. on Friday, December 26, 1952.

*J. E. Stone*  
Superintendent of Buildings  
and Grounds.



Meeting of  
January 15, 1953

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m. on Thursday, January 15, 1953. The Chairman, Mr. Leopold Macaulay, presided and the following members were present: Mr. J. B. Allen, Principal H. Bennett, Mrs. J. S. Bennett, Mr. E. W. Bickle, Mr. R. F. Chisholm, Mr. J. S. Deacon, Mr. F. K. Heywood, Principal A. D. Matheson, President A. B. B. Moore, Mrs. C. F. McEachren, Rev. Dr. G. C. Pidgeon, Mr. W. M. Smith, Mr. W. Zimmerman and Mr. W. C. Janse, Secretary.

The meeting was opened with prayer by the Very Rev. Dr. G. C. Pidgeon.

#### Resolution - the late Professor J. D. Robins

Principal Bennett presented and read the following resolution respecting the late Professor John D. Robins which had been prepared by Professor H. M. DeMitt:

The Board of Regents desires to place on record its appreciation of the faithful services of Professor John D. Robins and its sorrow at his death.

He was a competent scholar, an effective teacher, a prudent counsellor, an engaging writer, and a loyal alumnus, colleague and friend. His life was not shaped by ambition but unfolded itself in harmony with an inherent pattern of character. As a boy he was not precocious and he owed nothing to luck. The favours that often fall to the lot of ungrateful and undeserving youth were not for him. The happy years that are normally spent in high school and college were gladly devoted by him to the aid of his family, always at physical labour and much of the time in lumber camps. Even this toil, however, was rendered fruitful in itself; he acquired an unusual knowledge of woodcraft, of wild life, and of the folklore of the woods, and a lifelong love of the rugged Ontario north country.

Making a late entrance to college under the prejudice of irregular preparation, he was slow in making an impression upon the staff. Only by degrees did his merits come to recognition but in the course of years he won the friendship, confidence and admiration of all. Meanwhile his growing gift for good companionship was winning a wide welcome for him outside the College, and in the Arts and Letters Club. In particular, he became the intimate of musicians and artists, including the Group of Seven; in amateur theatricals also he revealed no little talent.

He had never sought honors or publicity and so it was in keeping with his character that he began to write for publication only in his later years. He had also preferred to conceal his more serious feelings; so it was also in keeping that these writings were in a lighter vein and concerned themselves with outdoor life. They enhanced the reputation already acquired, so that the last lap of his life was a fitting climax to the rest of it and his last years may well have been his happiest. In this he was fortunate and the College itself is fortunate to have enjoyed over so long a time the services of a man so capable and so trustworthy.

Principal Bennett, moved, seconded by Principal Matheson that this resolution be adopted, be inscribed in the minutes and a copy be sent by the President to Mrs. Robins. Carried unanimously.

#### Minutes

A summary of the minutes of the meeting of November 27, 1952 having been sent by mail to all members of the Board, and there being no questions, the minutes of the meeting of November 27, 1952 were approved on motion of Mr. Heywood, seconded by Mr. Allen. Carried.

#### Communications

The President reported:

a) Regrets at being unable to be present from: Rev. E. W. Brearley, Mrs. W. H. Clarke, Mrs. H. R. Jackman, Rev. E. S. Lautenlager, Mr. D. W. McQueen, Mr. J. A. Scythes, Major-General A. C. Spencer, Mrs. F. E. G. Starr, Rev. Dr. J. W. Woodside and Rev. Dr. W. E. Young.

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- b) Letters of thanks and appreciation for flowers sent at the time of Dr. Robins' death from Mrs. Robins; and from Mrs. Frank Hanna at the time of her husband's death. (A student in Emmanuel College.)
- c) A letter of appreciation regarding the late Professor Robins from M. K. MacOdrum, President of Carleton College, Ottawa.
- d) Tuition Fees - A letter from Miss Jane Edgar, daughter of a former Professor, the late Dr. Pelham Edgar, inquiring as to whether she could qualify for free tuition at Victoria. Dr. Pidgeon asked, seconded by Mrs. Bennett that pursuant to our policy in the past, tuition fees be remitted in the case of Miss Edgar if she registers in Victoria College. Carried.

Thereupon, Mr. Allen moved, seconded by Mr. Zimmerman, that the whole question of remission of fees, or reduced fees, be referred to the Finance Committee for study and report. Carried.

- e) Leave of absence - Principal Bennett moved, seconded by the President that Professor D. P. de Montmollin be granted leave of absence from the end of term until December 31, 1953, on full salary to return to France for study and research in connection with a book upon which he is now working. Carried.

The President moved, seconded by Principal Bennett that a grant of \$500.00 be made to Professor J. Macpherson so that he may complete his work in Chicago for his Ph.D. degree. Carried.

#### Scholarships

Lillian Massey Treble - A letter from Principal Bennett was presented suggesting that accumulated interest be added to the capital thus making a total of \$13,811.00 and that this amount be set up as the capital amount interest on which at 3½% would be available for annual scholarship or scholarships in Household Science. On motion of President, seconded by Mrs. McEachren, this suggestion was approved, and the Senate informed of this action.

Class of 1895 - The President reported that this scholarship has been withdrawn. (See page 7 - Minutes of meeting of March 20, 1952)

Archives - The President reported a conference had been held earlier in the day with Dr. Sisco and Dr. Pierce, and the United Church of Canada was now prepared to pay Victoria University \$2,000.00 annually towards the salary of an Archivist, \$1,000.00 annually for use of an office and working space in the basement of Wymilwood and \$500.00 annually for secretarial assistance. The appointment of the Archivist and the terms of appointment are to be mutually agreed upon by the Committee of three representing the United Church and three members of the Board of Regents. On motion of Dr. Pidgeon, seconded by Principal Matheson, it was agreed that the President should be a member of our Committee and that the Chairman of the Board and the President would appoint the other two. Carried.

#### 'The Living Endowment'

Mr. John S. Deacon presented the following progress report:

Number of Contributors and Amount of Contribution		
Receipts issued (#444-448 held for 1952)	470	\$11,275.60
Pledges definite	14	395.00
Pledges annually	14	310.00
Number of Male Contributors	230	
Number of Female Contributors	245	
Number of Contributors residing in Toronto	228	
Number of Contributors residing outside	247	

Meeting of  
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Contributions by Years

1887	1	1913	4	1935	11
1892	1	1914	2	1936	15
1893	-	1915	8	1937	7
1894	2	1916	9	1938	15
1895	1	1917	7	1939	14
1896	2	1918	7	1940	10
1897	2	1919	4	1941	5
1898	6	1920	12	1942	6
1899	1	1921	10	1943	11
1900	3	1922	11	1944	3
1901	-	1923	12	1945	5
1902	1	1924	3	1946	9
1903	2	1925	8	1947	11
1904	3	1926	7	1948	18
1905	5	1927	8	1949	25
1906	2	1928	11	1950	24
1907	5	1929	14	1951	13
1908	1	1930	14	1952	11
1909	6	1931	10	1953	1
1910	3	1932	9	1955	1
1911	6	1933	16	Em.	
1912	8	1934	14	Staff	2

Contributions from Corporations

Victoria Tennis Club	200.00
Evangeline Shops Ltd.	300.00
Wills, Bickle and Company	1,000.00
197 Bay St. Limited	150.00

Contributions by amounts of subscriptions

1 x \$1,000.00	\$1,000.00
1 x 300.00	300.00
4 x 200.00	800.00
1 x 150.00	150.00
15 x 100.00	1,500.00
2 x 75.00	150.00
1 x 52.50	52.50
34 x 50.00	1,700.00
3 x 40.00	120.00
1 x 30.00	30.00
92 x 25.00	2,250.00
36 x 20.00	720.00
18 x 15.00	270.00
14 x 12.50	175.00
1 x 12.00	12.00
140 x 10.00	1,400.00
3 x 7.50	22.50
2 x 6.00	12.00
1 x 5.50	5.50
1 x 5.10	5.10
94 x 5.00	470.00
5 x 3.00	15.00
6 x 2.50	15.00
10 x 2.00	20.00
1 x 1.00	1.00
	\$11,275.60

Following a brief discussion the Report was received.

Burwash Hall and Men's Residences Committee

Mr. Smith presented a brief verbal report stating his Committee had inspected Burwash Hall, the kitchens and pantry; many bedrooms in the various Residences, all the Common Rooms. Much of the furniture and furnishings in the bedrooms and Common Rooms was some forty years old and badly in need of replacement. A report recommending needed improvements and purchases was now being prepared and would be ready for presentation to the Board at its next regular meeting in March.

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Finance Committee

Mr. Bickle, the Treasurer, presented the following report of transactions since the last meeting of the Board:

SALES  
Stocks

50 shares	Catineau Power 5% Pref.		
	Realized gain or loss (-)	(-) \$	432.10
400 shares	Imperial Tobacco Pref.		
	Realized gain or loss (-)	(-)	1,028.00
100 shares	General Steel Wares Pref.		
	Realized gain or loss (-)	(-)	23.00
300 shares	Moore Corporation Ltd. Com.		
	Realized gain or loss (-)		1,881.50
200 shares	Aluminum Co. of Can. Pref.		
	Realized gain or loss (-)	(-)	389.00
900 shares	Dominion Foundries and Steel		
	Realized gain or loss (-)		7,357.00
550 shares	Powell River Co. Ltd.		
	Realized gain or loss (-)		5,681.00
1225 shares	Simpsons Ltd. Class "B"		
	Realized gain or loss (-)		30,942.49

PURCHASES  
Stocks

1225 shares	Simpsons Ltd. Class "A"		
	Cost		69,081.27
\$8,000	Canadian Pacific Railway		
	4% Convertible Bonds due Dec. 1, 1962		
	Cost		8,013.15

REDEMPTION

1980 shares	Simpsons Ltd. Pref. Stock		
	Realized gain		4,546.63

On motion of Mr. Bickle, seconded by Mr. Deacon, the Report was unanimously approved.

Renovation - Main Building

Mr. Bickle then stated that speaking as a member of the Board and not as Treasurer, he had felt for a long time that a thorough survey should be made of our Main Building, both inside and outside, and see if it could not be modernized in such a way as to make it more efficient in operation, brighter and pleasanter for the work being carried on therein. The suggestion was most favourably received and after brief discussion, the Property Committee was instructed on motion of Mr. Bickle, seconded by Mr. Chisholm, to engage a competent engineer and begin such a survey and have an interim report ready as early as possible.

Property Committee

Mr. J. B. Allen reported advice to-day from the Architects that it was expected the Field House would be fully completed in every detail by January 26th.

Mr. Allen also reported being advised by the Bursar to-day that the United Church Training School had made little or no progress towards securing title to 71 Charles Street West, and that this was the 'key house' of their proposed building site and therefore he requested the

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Board to authorize the Secretary of the Board to formally request the Board of Governors of the University of Toronto to institute expropriation proceedings to acquire 71 Charles St. West whenever the Property Committee deemed the time had come for such action. On motion of Mr. Allen, seconded by Mr. Deacon, this action was approved.

Striking Committee

Mr. Heywood, the Chairman of the Striking Committee, appointed at the Annual Meeting of November 27, 1952, reported a serious and most unintentional oversight had been made in that the name of Mr. Henry Langford had been omitted from the Property Committee. Mr. Heywood moved and the Board unanimously approved the addition of Mr. Langford's name to the Property Committee.

Re: Mr. W. A. Price

Mr. Heywood advised that Mr. W. A. Price the owner of the Windsor Arms Hotel was a personal friend of his and that a year ago he had suggested to Mr. Price that he might do something for Victoria. Last week Mr. Price had sent for him, discussed some proposals, that following their first conference, the Bursar had had two interviews with Mr. Price all of which had resulted in a letter earlier to-day from the Bursar to Mr. Price outlining the conclusions arrived at. Mr. Heywood suggested the Bursar read the letter to the Board, whereupon the Bursar read the following:

Mr. W. A. Price,  
Windsor Arms Hotel,  
Toronto, Ontario.

Dear Mr. Price:

This letter is written at your suggestion to cover the discussion you and I had on Saturday at noon and which was followed by a further meeting of Mr. Heywood, yourself and myself at lunch on Tuesday.

Subject to formal approval of our Board of Regents, Victoria University, I believe, would be willing to enter into a lease with you for five years covering the area shown on the attached drawing which is cut out from the plan of our grounds, copy of which plan I left with you at lunch on Tuesday. It is understood that you would use this area exclusively for parking, primarily for employees and guests of the Windsor Arms Hotel. The only entrance and exit would be the gate immediately adjoining the north side of our old gymnasium. We would agree to the installation of flood lights on the north side of the old gymnasium and also to one or more on the south wall of our property known as 113 Bloor Street West. We would agree to tighten up and strengthen the wire fence on the west and north boundaries of the area, making the best possible use of the present fence materials. The north boundary would be located so that entrance and exit would still be possible from the back door of 113 Bloor Street West. While heretofore at times coal deliveries to 113 Bloor Street West have been made over or alongside the area proposed as a parking lot I find there is no actual necessity for this nor for the pick-up or removal of ashes or garbage. The parking area may therefore be safely fenced in. Surfacing and drainage of the parking area would be your responsibility. We would be willing to enter into this lease for a nominal rental of any amount you might think fair - say \$25.00 or \$50.00 a month. Although the lease would be renewable we must reserve the right to terminate it at any time on one year's notice in the event that this property or a portion thereof is required for University purposes. However, with other property owned by us in the immediate vicinity it would appear that suitable alternative space might be provided.

You have indicated to Mr. Heywood and myself your desire to do something of a substantial nature for Victoria University and in particular to assist students attending Victoria.

As a result of your suggestion we offer you two proposals:

Two Admission Scholarships each of the value of \$400.00, to be known as the W. A. Price Admission Scholarships or such other

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name as you might designate. It would be a condition that the students awarded these scholarships would enter one of the honour courses, Victoria University would grant free tuition to these students for four years provided they maintained first class honours standing. To adequately provide for these two scholarships require a capital sum of \$20,000.00.

The second proposal is the establishment of a Loan Fund for students and for this purpose you have indicated that you have in mind an additional amount of \$20,000.00. Our suggestion in regard to this fund would be that loans to deserving students would be recommended by the President, by either of our two Principals, or by the Bursar and that no loans would be made during your lifetime unless and until they had your personal approval. This procedure might have to be modified when you were to be absent from the city for extended periods. This is a detail which we can discuss further. The underlying thought, however, is that students recommended for such loans would have the advantage of a personal interview with yourself and, quite apart from your discussing with them the need for this particular loan, you might well be able to give them valuable advice and counsel from the point of view of an active business man. A minimum of your time would be taken up in regard to these loans and it would be arranged that no student would see you except by definite appointment. Prior to the interview you would be given a brief memorandum of the facts.

It is, I believe, your intention that the capital of \$40,000.00 involved for the scholarships and loan fund would be left to Victoria University by your will.

As suggested in our conversations on Tuesday, Mr. Heywood and I thought you might like to see the workings of these two funds during your lifetime. To my mind you would derive a tremendous amount of inspiration and enjoyment observing and following the results of your gift. If you find it possible to commit yourself to an annual donation of \$800.00 the two scholarships could be made available this summer. This contribution would, of course, qualify for income tax deduction. If you could see your way clear to give us additional amounts from time to time these would be used to establish the Price Student Loan Fund. But, as you understand, these are merely suggestions.

On Tuesday I left with you a copy of our pamphlet regarding Scholarships. I enclose another copy herewith which you may wish to give to Mr. Hill of the National Trust Company, a duplicate of this letter is also enclosed for the same purpose.

Admission Scholarship awards are presented on Charter Day, October 12. Please make a note of this date if the Price Scholarships are to be made available for this summer. We would certainly like to have you on hand to personally present your Scholarships to the winners.

This, I am afraid, is a rather sketchy summary of our two conversations but I believe, covers reasonably accurately your intentions. I shall be only too happy to go over any of the details more fully with you or Mr. Hill at any time that you might wish.

Thanking you for your interest in Victoria and especially for the welfare of its students,

I remain with kindest personal regards,

Yours very sincerely,

MCJ:HC

Bursar.

Restrictive Covenant of Conveyance from University of Toronto

A general discussion followed in which many members took part especially after the Chairman reported the legal opinion he had secured from our solicitors regarding the restrictive covenant in the conveyance by the University of Toronto to Victoria University of our Bloor Street properties.

Meeting of  
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GRAPC

As a result of the discussion there were two decisions:

a) The Bursar's letter to Mr. W. A. Price was approved, the matter referred to the Property Committee for action but no lease or agreement to be entered into unless and until the Chairman or the Treasurer reported that the Chairman of the Board of Governors of the University of Toronto had no objection to our entering into this arrangement, agreement or lease with Mr. Price. A formal motion to this effect was moved by Mr. Allen, seconded by Mr. Heywood and carried.

b) As regards the formal and legal release of the restrictions it was agreed that negotiations be opened with the University of Toronto Board of Governors as soon as practicable after Col. W. E. Phillips' return to the city. Action was left in the hands of the Executive Committee through its Chairman, Mr. Macaulay.

#### Executive Committee and Melody Fair

Mr. Macaulay, as Chairman of the Executive Committee reported:

Early in December Melody Fair approached us to see if they might secure a site on our campus for their summer productions. The matter was looked into and was considered by the Property Committee which met on December 18. The Property Committee reported from a property viewpoint it was not in the interest of the University to recommend a site on the Victoria University campus for the Melody Fair enterprise.

The Executive Committee met on December 29, considered the report of the Property Committee and also had before it additional information from the officers of Melody Fair. By this time it was indicated that Melody Fair was prepared to pay a very substantial rental for the use of part of our grounds for about three months each summer. A sub-committee composed of Mr. Allen, Mr. Langford and the Bursar was appointed to look into the practical aspects of the situation and report back to the Executive Committee on January 5.

At the meeting of the Executive Committee on January 5 representatives of Melody Fair were present and put forward a very strong bid for a lease to locate their bowl at the north-east corner of our property. It was pointed out to the officers of Melody Fair that on account of the restrictions registered against our Bloor Street frontage it would probably be necessary to secure the consent of the University of Toronto in making the proposed lease.

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The Committee has not met since January 5 but, in the meantime, we have secured from our solicitors an opinion which makes it abundantly clear that the consent of the University of Toronto must be secured if we plan to use all or any part of our Bloor Street properties for any purpose other than educational. An interview has been had with the Chairman of the Property Committee of the University of Toronto and from that interview it is apparent that it could quite possibly be a matter of lengthy negotiation before any release of the restrictions could be secured. When this was found to be the case a few days ago it was intimated to the officials of Melody Fair by the Bursar that it was extremely unlikely that we would be in a position to negotiate further with them as regards a lease for this spring. My recommendation is that the matter be dropped and a definite answer to this effect be given immediately to Melody Fair. Agreed unanimously.

Formal business having been completed, the Chairman stated he thought the President was quite overdoing the amount of preaching he might feel he was called on to do and he thought not more than twice a month and not more than once on any Sunday should be quite sufficient. Dr. Pidgeon stressed the extraordinary value and grand results being secured by the President and urged his other work and responsibilities might be lightened. The President said he was feeling fine but did agree preaching twice a Sunday was a heavy task and that he was attempting to confine his preaching to twice a month.

Meeting of  
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It was stressed by several that the President's health and his general well being were their first and main consideration.

The meeting closed at 6.05 p.m.

Confirmed.....*C. Macaulay*.....  
Chairman

*Reference on  
motion of Bursar  
+ Macaulay - carried  
to Pidgeon house*



Meeting of  
March 19, 1953

A regular meeting of the Board of Regents was held in Alumni Hall on Thursday, March 19, 1953, at 4 p.m. The following members were present: Rev. Dr. G. C. Pidgeon, Chairman; Mr. J. B. Allen, Principal; H. Bennett, Mr. E. W. Bickle, Mr. J. T. Bryden, Mrs. W. E. Clarke, Mr. J. S. Deacon, Mr. F. K. Haywood, Mr. J. Jennings, Mr. H. E. Langford, Rev. E. S. Lautenslager, Rev. Dr. W. C. Lockhart, Principal A. D. Matheson, Rev. Dr. V. T. Mooney, Mrs. C. F. McEachren, Mr. W. N. Smith, Mrs. F. H. G. Starr and Mr. W. C. James, Secretary.

The Chairman opened the meeting with prayer.

Minutes

A summary of the minutes of the meeting of January 15th, 1953, having been sent by mail to all members of the Board, it was moved by Mr. Bryden, seconded by Mr. Deacon that the minutes of January 15th be approved.

Communications

Regrets at being unable to attend this meeting were received from: Mrs. J. S. Bennett, Mr. E. G. Burton, Mr. R. F. Chisholm, Rev. Dr. T. Davies, Mrs. H. B. Jackson, Mr. L. Macaulay, Mr. D. W. McGibbon, Mr. R. S. Mills, President A. B. B. Moore, Mr. J. A. Scythes, Rev. Dr. W. H. Young and Mr. W. Zimmerman.

A letter of thanks and appreciation was received from Mrs. A. B. B. Moore for flowers sent at the time of the death of her father, Mr. E. Price.

A letter of thanks and appreciation was received from Prof. F. A. Hare for flowers sent at the time of the death of his mother.

A letter of thanks and appreciation was received from Prof. D. de Montmolin for the sabbatical leave granted to him by the Board.

Gifts

The following gifts were reported by Principal Bennett:

A gift of \$1000 to the George C. Pidgeon Scholarship Fund from Mr. D. H. Gibson;

A prize of the value of \$50.00 presented by the Rev. T. B. McDormand, to be used in the Department of Christian Education.

These gifts were received by the Board and the gift of the Rev. T. B. McDormand was referred to the Senate for administration.

The Living Endowment

Mr. Deacon reported \$13,626.20 has been received from 569 contributors. A further follow-up will be sent out to all graduates who have not yet contributed. A letter is being signed by a member or members of every graduating class since 1900 and these are going to their classmates. Letters are now being signed and the first ones will be mailed next week.

Burwash Hall & Men's Residences

Mr. Smith reported an operating profit of \$1368. for the Dining Hall and \$3869. for the Residences for the period July 1st, 1952 to January 31st, 1953.

The Committee recommended and the Board approved a new and increased schedule of rates for the summer of 1953. The rates to be as follows:

Regular - to apply for period of one week or more

Middle, South and Gate Houses - Single	\$10.00 per week	(old rate \$7.00)
Double	8.00 " "	" " 6.00
	(Daily - \$3.00)	
Ryerson, Nelles, Caven, Gandier and Bowles Houses	- Single \$12.00 per week	(old rate \$9.00)
	Double 10.00 " "	" " 7.50
	(Daily - \$3.50)	

Meeting of  
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Students - to apply to men enrolled in Victoria College  
or Emmanuel College 1952-53

Middle, South and Gate Houses - Single	\$8.00 per week	(old rate \$6.00)
Double	\$7.00 " "	" " \$5.00
	(Daily - \$1.50)	

Ryerson, Nelles, Caven, Gandier and Bowles Houses	- Single \$10.00 per week	(old rate \$9.00)
	Double \$7.50 " "	" " \$6.50
	(Daily - \$2.00)	

Parking for cars or motorcycles is available in our parking areas - 50¢ daily, \$2.50 weekly.

Mr. Smith further reported that the renovation of Gate House last summer had cost \$21,274. and had been paid for out of Burwash Hall account. Mr. Smith recommended that repayment of this amount be made by Victoria University and if this were done the Burwash account could pay the cost of the new furnishings which were so urgently required for the four common rooms in the older Residences and for furnishing many bedrooms. On motion of Mr. Smith, seconded by Mr. Bryden, this was referred to the Finance Committee.

Mr. Smith also reported that tenders were being called for the renovation of North House and that these would later be referred to the Finance Committee.

Mr. Smith moved, seconded by Mrs. McEachren that Dr. John Hastings be appointed as a don in residence for 1953-54. Approved.

Women's Residences Committee

In the absence through illness of Mrs. J. S. Bennett, Principal Bennett stated that he was presenting the following two resolutions at Mrs. Bennett's request and that he had polled the members of the committee individually who had indicated their approval.

- 1) The Committee recommends that a revised scale of rates for accommodation in the Women's Residences during the summer vacation be adopted, as per schedule.

Accommodation may be obtained in Annesley Hall and other Women's Residences during the summer from the Monday following Convocation to September 15th on the following terms:

Guests, per week	(Single room	\$10.00
	(Double room	8.00
Transient guests, per night		3.00
Undergraduates of Victoria College		
per week	(Single room	8.00
	(Double room	7.00
per night		1.50

- 2) The Committee recommends that the tennis courts on the grounds of the Women's Residences be turned over to the Property Committee for administration, on the understanding that adequate compensation to be fixed by the Board of Regents be made to the Women's Residences for the loss of revenue from these courts and those destroyed in the building of the Victoria College Students' Union.

On motion of Principal Bennett, seconded by Mrs. Clarke these recommendations were approved by a majority vote.

Finance Committee

The Treasurer, Mr. Bickle, reported transactions as follows:



Meeting of  
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SALES  
Stocks

1925 shares Simpsons Ltd. Class "B" (See note)  
Realized gain

PURCHASES  
Stocks

935 shares Simpsons Ltd. Class "A" 51,383.00  
Cost  
100 shares Canadian Food Products Ltd. Pref. 5,825.00  
Cost

EXCHANGE

2860 shares Simpsons Ltd. Class "A" and  
950 shares Simpsons Ltd. Class "B"

for

13160 shares Simpsons Ltd. Common Stock

On motion of Mr. Bickle, seconded by Mr. Deacon amendment of this report was approved, as follows:

Amendment

\*Note - on total of 3150 shares sold in December, January and February, realized gain of only \$28,304 applied to proceeds not re-invested in Simpsons Ltd.

Mr. Bickle read a letter from President Moore in which he expressed his approval of a proposal made by Principal Bennett to the effect that instead of an ~~22~~ <sup>25</sup> ~~grain~~ payment to the widow of the late Professor Robins, an offer should be made to purchase for the Victoria University Library a portion of the late Professor Robins' library for the sum of \$2000. He explained that no additional appropriation need be voted since the amount proposed comes within the estimates approved by the Board for Victoria College salaries during the present session. On motion of Mr. Bickle, seconded by Mrs. McEachren this recommendation was approved.

The Treasurer stated that the Finance Committee were studying the question of reduced fees and remission of fees as directed by the Board at the last meeting. He expected the committee would report at the next meeting. The Treasurer also referred to the fact that all university tuition fees were being increased and that the Arts fee for 1953-54 would be \$300.

Mr. Bickle then referred to the Federal Grant, cheque for which was expected in the very near future. The manner in which this was to be handled was of such utmost importance that he felt a special meeting of the Board should be called to consider the matter and that before the meeting was called every member of the Board should be furnished with a memorandum of facts concerning the whole question. Whereupon it was moved by Mr. Bickle, seconded by Mr. Deacon that a special meeting of the Board be called at the earliest possible date, the date to be fixed by the Executive Committee, to study the whole question of the Federal Grant and that the Bursar prepare a complete memorandum of all pertinent facts, that the memorandum after being approved by Messrs. Bryden, Jennings and Langford, be forwarded to all members of the Board prior to the Special Meeting. Carried.

Property Committee

Mr. Allen reported that pursuant to the authority given at the last meeting, request had been made to the Board of Governors, University of Toronto, to appropriate in our behalf and for use by The United Church Training School the properties known as 67, 69 and 71 Charles Street West. Victoria has undertaken to be responsible for all costs

VICTORIA UNIVERSITY

UNITED CHURCH TRAINING SCHOOL

January 27th, 1953.

*G. O. P. Schull*  
A  
Mr. Wilfred C. James,  
Secretary Board of Regents,  
Victoria University,  
TORONTO, Ontario.

Dear Mr. James:-

At a meeting of the Board of Management of the United Church Training School, held on January 26th, the following motion was unanimously approved in regard to the new United Church Training School building:

"It was moved by Dr. Gallagher, seconded by Mr. Arnup, and agreed, that the recommendation of the Building Committee, that we endeavour to secure one hundred and eighty feet of property on Charles Street West for the new United Church Training School, be approved."

As you have advised us that you require to reserve one hundred and twenty feet between the east limit of Burwash Hall and the west limit of the United Church Training School property, one hundred and eighty feet would have to consist of the premises now known as 67, 69, 71, 73, 75, and 77 Charles Street West.

Of these, 73, 75, and 77 are, we understand, now owned by you and available to the United Church Training School. We would appreciate it if you would advise us, as soon as possible, as to the terms on which these properties will be made available to the United Church Training School. The remainder of the one hundred and eighty feet required would consist of 67, 69, and 71 Charles Street West, now owned by private individuals. It having been reported to the meeting that attempts to purchase in the open market had been unsuccessful, the following motion was passed:

"It was moved by Mr. Arnup, seconded by Mr. Fallis, and agreed, that Victoria University be requested forthwith to take the necessary steps to lead to the expropriation of 67, 69, and 71 Charles Street West, assuring them of our acceptance of financial responsibilities for these proceedings."

It is requested that such action as may be necessary to complete the expropriation be taken immediately. It is understood and agreed that the United Church Training School will be responsible for all expenses in connection with expropriation and acquiring the title to 67, 69, and 71 Charles Street West.

It would be appreciated if you could keep us advised of all matters in connection with the expropriation. In this connection, we have already acquired considerable information regarding the properties; and our Mr. Fallis will be pleased to co-operate with you or the administrative officers and solicitors of the University of Toronto with a view to making the best possible use of this information.

Yours sincerely,

"Jean M. Hutchinson"

Secretary Board of Management.

JH/BL

Meeting of  
March 19, 1953

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and expenditures incurred by the University of Toronto; and the Training School on their part have agreed to reimburse Victoria for all our expenditures including such amounts as we may pay to the University of Toronto. This action unanimously approved on motion of Mr. Allen, seconded by Mr. Deacon. The letter and undertaking of The United Church Training School, dated 27th January, 1953, and the Bursar's letter to the Secretary to the Board of Governors dated 27th January, 1953, appear as schedules "A" and "B" to these minutes.

Mr. Allen also reported that as regards the survey of Victoria College Main Building authorized at the last meeting of the Board, the firm of Cameron, McIndoo Ltd. have been employed to make an immediate preliminary survey at cost not exceeding \$1500. and that the approval of the Vice-Chairman of the Finance Committee had been secured as regards the amount of this bill. On motion of Mr. Allen, seconded by Mr. Langford this was unanimously approved.

#### Appointments Committee

Mr. Jennings moved, seconded by Principal Bennett that Mr. Millar MacLure, B.A.(Acadia '39), M.A.(Queen's '44), Ph.D.(Toronto '49), be appointed Assistant Professor of English as from July 1, 1953, at a salary of \$5,000 per annum and participation in the Victoria University pension plan. Approved.

Mr. Jennings moved, seconded by Principal Bennett the sessional appointment of Mr. F. D. Hoeniger for the term 1953-54 for the Department of English at \$3100 a year, the appointment to date from July 1, 1953. Both the mover and seconder expressed the hope that it may be found possible to include Mr. Hoeniger in our pension scheme as from July 1, 1953 as it is extremely likely his services will be retained subsequent to the period of this sessional appointment. This sessional appointment of Mr. Hoeniger was approved at \$3100 and the question of his pension position referred to the Finance Committee.

#### Library Board

In the absence through illness of the Chairman, Principal Bennett presented the following request:

"Since, in our estimation, an expenditure of not less than One Thousand Dollars will be required for the transfer of books and archives from various parts of the Library of Victoria University to the new quarters in the basement of the Victoria College Students' Union, we, the Library Board of Victoria University, respectfully petition the Board of Regents of Victoria University to give serious consideration, at their next meeting, to the provision of a grant of One Thousand Dollars, in order that this work may be undertaken before the end of the academic year, 1952-53."

On motion of Mr. Bryden, seconded by Principal Bennett this request was referred to the Finance Committee.

#### Atkinson Foundation

Arising from reference to the Archives being established in the basement of Wymillwood, Dr. Mooney suggested the Foundation might be approached for a grant. Principal Matheson stated he and others had discussed the possibility of a grant for Graduate Studies and gave details of the extent of this work now being carried on in Emanuel. It is therefore agreed that a special committee be set up consisting of the President, the two Principals and the Bursar to determine what approach might best be made to the Foundation and when best to make such approach.

#### Signing Officers

Due to Professor F. A. Hare now being the Registrar, in place of Professor M. St.A. Woodside, a new resolution was required in reference to signing officers for the Men's and Women's Residences Bank Accounts, therefore, it was resolved unanimously:

VICTORIA UNIVERSITY

January 27, 1953.

Mr. C. E. Higginbottom,  
Secretary to the Board of Governors,  
University of Toronto.

Dear Sir:

At a meeting of our Board of Regents held on the 15th instant I was instructed to request the Board of Governors of the University of Toronto to expropriate, on behalf of Victoria University, for educational purposes the properties known as 67 - 69 and 71 Charles Street West, Toronto.

The United Church Training School, which is federated with Emmanuel College of Victoria University, proposes to begin construction of their new building late this spring. The proposed site for their building is from 67 to 77 inclusive Charles Street West. Victoria University owns 73, 75 and 77 Charles Street West and are making these lots available for the Training School site.

For some two years or more Victoria University has been attempting to purchase #71 Charles Street but through several unfortunate circumstances has been unable to make any progress. One of the main reasons for our failure was the fact that Mrs. Bush, the registered owner, was not physically able to enter into any negotiations. To complicate the matter further Mrs. Bush died within recent weeks and it is our understanding that she has disposed of this property to some person entirely outside the family circle. It is intimated to us that there is a strong possibility that the will may be contested by her immediate family.

The Training School itself has been attempting to purchase 67 and 69 Charles Street West but advise us that they have been unable to make any headway and here again expropriation appears to be the only answer.

I am advised that the Training School plans to have their new building available for the autumn of 1954 and to accomplish this building operations must of necessity begin as early this summer as is physically possible. I would greatly appreciate it, therefore, if this request could be placed before your Board at their meeting this afternoon.

Victoria University will, of course, be responsible for all costs relating to the expropriation proceedings.

Yours very sincerely,

*W.C.J.*  
Bursar.

WCJ:HC

Meeting of  
March 19, 1953

SHAF

That F. A. Hare, Wilfred C. James, K. M. Dinsmore, Miss O. Fife and Miss J. E. Ross or any two of them are hereby authorized for and in the name of Victoria University, Burwash Hall and Annesley Hall, with the provision that Miss Fife and Miss Ross cannot sign together and with the same provision as at present for one signature on cheques drawn on the two Deposit Accounts amounting to \$25.00 or less (hereinafter referred to as "the Depositor") to draw, accept, sign and make all or any cheques, bills of exchange and orders for the payment of money and to pay and receive all moneys, and to give acquittance for the same; and generally for and in the name and on behalf of the depositor to transact with National Trust Company, Limited, any business they may think fit, including, without limiting the generality of the foregoing, the renting of safety deposit boxes, having access thereto and the surrendering of the same.

Also that F. A. Hare, Wilfred C. James, K. M. Dinsmore, Miss O. Fife and Miss J. E. Ross and each of them, are and is hereby authorized on behalf of the depositor to negotiate with, deposit with, or transfer to National Trust Company, Limited, (but for credit of the depositor only) all or any cheques, bills of exchange, orders for the payment of money and other negotiable paper, and for the said purpose to endorse the same on behalf of the depositor; also from time to time to arrange, settle, balance and certify all books and accounts between the depositor and National Trust Company, Limited, and to sign all agreements and releases relating to the same; and to receive all paid cheques and vouchers, and to give receipts therefor.

That a copy of this resolution be transmitted to the said Trust Company and that it may continue to deal with the said persons under the authority conferred on them by this resolution until notice of the revocation hereof has been given in writing to the Manager or Acting Manager of the Branch of the said Trust Company at which the account of the depositor is kept, and until such notice in writing has been given, the acts of the said persons hereunder with the Trust Company shall be binding on the depositor. Carried."

The meeting closed at 6.10 p.m.

Confirmed

*R. Macaulay*  
Chairman

Meeting of  
May 5, 1953

A special meeting of the Board of Regents was held in Alumni Hall at 4 p.m., Tuesday, May 5, 1953. The following members were present: President A. B. E. Moore, Chairman; Mr. J. B. Allan, Principal R. Bennett, Mrs. J. S. Bennett, Mr. E. W. Bickle, Mr. J. T. Bryden, Mr. J. S. Deacon, Mr. P. K. Hayward, Mrs. H. B. Jackman, Principal A. D. Matheson, Mr. E. S. Mills, Mrs. C. F. McEachren, Mr. W. M. Smith and Mr. W. C. James, Secretary.

#### Chairman

The President called the meeting to order and stated that as neither the Chairman nor the Vice-Chairman could be present, he moved, seconded by Mr. Deacon that Mr. J. T. Bryden take the chair. Carried.

Mr. Bryden took the chair, declared the meeting properly constituted and asked for communications.

#### Communications

The Secretary reported regrets at their inability to be present had been received from Messrs. Macaulay, Pidgeon, Chisholm, Brearley, Woodside and Mrs. Clarke.

#### Report and Recommendations from Executive Committee

The Chairman then called for the Report and Recommendations from the meeting of the Executive Committee held on Thursday, April 30, 1953.

#### Sessional Appointments

The Secretary read the following report:

The President reported and approved a request from Principal Bennett that the following sessional appointments be made for the year 1953-54:

Mr. D. J. Knight, M.A., Lecturer in English at \$3200  
Mr. K. O. Kee, M.A., Lecturer in English at \$3100  
Mr. R. W. Jeanes, B.A., D. del'U., Lecturer in French at \$3900  
Mr. C. E. Rath, M.A., Instructor in French at \$2800  
Miss H. Sarrailh, Instructor in Oral French at \$750

On motion of the President, seconded by Mr. Bickle this report was approved.

#### Lane and Right-of-Way

The Secretary read the following report:

Mr. Allen reported recent conferences with the solicitor for the owner of 76 St. Mary Street regarding establishing a right-of-way between that property and our property at 78 St. Mary Street. On motion of Mr. Langford, seconded by Dr. Moore, the Committee were authorized to proceed with negotiations. The closing of the lane and the conveyance of that land from the City to Victoria University is to be a prerequisite to the signing of any agreement or conveyance in respect to the proposed right-of-way. Any agreement or proposed conveyance between Victoria University and the owner or owners of 76 St. Mary Street to be approved by the Executive Committee before execution.

On motion of Mr. Mills, seconded by Mr. Deacon this report was approved.

#### Federal Grant

The Secretary read the following report:

The Chairman introduced the subject, referring to the recent memorandum prepared by the Bursar dated April 28th and which had been mailed to all members of the Board of Regents. Every member present took part in the discussion and ultimately on motion of Mr. Bickle, seconded by Mr. Chisholm, it was agreed to recommend to the Special Meeting of the Board to be held on May 5th that

Meeting of  
May 5, 1953

(a) Victoria University pay to the University of Toronto \$85,364 being 60% of the Federal Grant applicable to students registered in Victoria College.

(b) That the payment be accompanied by a letter addressed to Colonel W. E. Phillips, D.S.O., Chairman, Board of Governors, and signed by our Chairman stating that this payment creates no precedent, that next year's payment (if any) will depend on our own requirements and on our ability to pay, suggesting conferences be resumed between representatives of the Board of Governors and representatives of our Board with the expectation that sympathetic consideration would be given as regards our participation in the School of Graduate Studies and also to our desire to increase our teaching in Philosophy and History - this letter to be prepared by the President and approved by the Chairman and Mr. Bickle.

On motion of Mr. Bickle, seconded by Mr. Allen paragraph lettered (a) was approved and paragraph lettered (b) was amended as follows:

(b) That the payment be accompanied by a letter addressed to Colonel W. E. Phillips, D.S.O., Chairman, Board of Governors, and signed by our Chairman stating that this payment creates no precedent, suggesting conferences be resumed between representatives of the Board of Governors of the University of Toronto and representatives of our Board with the expectation that sympathetic consideration would be given as regards our participation in the School of Graduate Studies and also to our desire to study with you the teaching responsibilities of our two Universities.

Following thorough discussion of this motion, the Chairman called for the vote and this being taken he declared the motion carried unanimously.

#### Letter to Board of Governors

After the above motion had been carried, it was agreed on motion of Mr. Bickle, seconded by Mr. Allen, that the letter from our Chairman to the Chairman of the Board of Governors should be based upon the above resolution, stressing also our concern for our own welfare, desirability of the study by them of our problems and the desire on our part for early solution of these problems.

#### President's Conference

On motion of Mr. Mills, seconded by Mr. Deacon, it was agreed that Dr. Moore, as President of Victoria University should initiate conferences with Dr. Sidney Smith, President of the University of Toronto, regarding purely academic matters. The results of such conferences to become the basis of later discussions between the two Boards.

The meeting closed at 5.30 p.m. with the benediction pronounced by the President.

Confirmed .....

*W. Macaulay*  
Chairman

Meeting of  
June 23, 1953

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m., Tuesday, June 23, 1953. Mr. L. Macaulay, the Chairman, presided and the following members were present: Mr. J. B. Allen, Principal H. Bennett, Mrs. J. S. Bennett, Mr. J. T. Bryden, Mr. J. S. Deacon, Rev. Dr. W. G. Lockhart, President A. B. B. Moore, Mr. D. W. McEggen, Rev. Dr. G. C. Pidgeon, Mr. J. M. Pritchard, Mr. W. M. Smith, Rev. Dr. W. H. Young, Mr. W. Zimmerman and Mr. W. C. James, Secretary.

The meeting was opened with prayer by the Very Rev. Dr. G. C. Pidgeon.

#### Minutes

The minutes of the meeting of March 19, 1953 were approved on motion of Mr. Smith, seconded by Dr. Pidgeon.

The minutes of the special meeting of May 5, 1953 were approved on motion of Mr. Pritchard, seconded by Mr. Bryden.

#### Communications

Regrets at being unable to attend this meeting were received from the following members: Rev. Dr. J. H. Arnup, Mr. E. M. Bickle, Mr. E. G. Burton, Mr. R. F. Chisholm, Mrs. W. H. Clarke, Mrs. H. R. Jackson, Principal A. D. Matheson, Mrs. C. F. McKachren, Rev. Dr. V. T. Mooney, and Rev. Dr. J. W. Woodside.

Letter from Prof. C. B. Sissons expressing his appreciation and thanks to the Board for their making it possible for him to complete his recent 'History of Victoria University'.

Invitation from St. Francis Xavier University to send a delegate to the celebration of their 100th anniversary. The President recommended that Principal Bennett be appointed our official delegate. Carried. The Board requested the President to send greetings from Victoria University.

Letter from Dr. M. MacLure accepting his appointment to the staff of Victoria College as Assistant Professor in the Department of English. Letters from Mr. F. D. Hoeniger and Dr. R. W. Jeanes accepting their appointments to the staff of Victoria College, Mr. Hoeniger as Sessional Lecturer in the Department of English and Dr. Jeanes as Sessional Lecturer in the Department of French. Letter from Mr. G. E. Rathé accepting his appointment to the staff of Victoria College as Sessional Instructor in the Department of French.

Letter of appreciation and thanks from Professor J. A. Irving respecting the action of the Board in granting him leave-of-absence for the spring term.

Letter from Mrs. J. D. Robins expressing her thanks to the Board for the action taken with regard to Professor Robins' library.

The President read a letter of resignation from Mr. John Jennings dated May 4, 1953 and explained that Mr. Jennings, at the President's suggestion, had agreed that this letter be held over until to-day's meeting. At the suggestion of Dr. Pidgeon, it was agreed to defer action until the end of the year or at least until the annual meeting. In the meantime, the Chairman (who knew nothing of this matter until now) would have a chat with Mr. Jennings.

#### Salary Recommendations

The President reported that the Finance Committee had approved his recommendation that we adopt the new scale of salaries of the University of Toronto for the academic staff of Victoria College and also for the academic staff of Emmanuel College with a proviso in the latter case that a full professor may be appointed at \$6,700. Provision for the appropriate increases for the academic staffs of the two Colleges and for the administrative staff of Victoria University is provided for in the Budget for 1953-54 which has been approved by the Finance Committee and will be presented to this meeting to-day.



Meeting of  
June 21, 1953

Thereupon, on motion of the President, seconded by Mr. Bryden, the Board approved \$182,700 for academic salaries for Victoria College; and \$52,925 for academic salaries of Emmanuel College for 1953-54. On motion of Mr. Bryden, seconded by Mr. Deacon, the Board approved \$57,930 for academic and administrative salaries for Victoria University for 1953-54.

(Note: The University of Toronto new academic scale provides for full professors at \$7,200 - \$8,200 and floors of \$6,100 for associate professors, \$4,800 for assistant professors, and \$3,100 for lecturers.)

#### Academic Fees

The President reported that new and increased fees had been authorized for all courses throughout the University of Toronto and recommended we adopt the new fees established for the Faculty of Arts for the academic year 1953-54. Carried.

#### Staff Recommendations

On the recommendation of Principal Bennett, the President moved, seconded by Principal Bennett that Dr. E. K. Arnold and Miss K. M. Coburn be promoted to the rank of full professors. Carried.

On the recommendation of Principal Bennett, the President moved, seconded by Principal Bennett that Professor Coburn be granted leave of absence for the academic year 1953-54 on half salary; that her increase in salary to full professor be spread over two years and that she be granted \$1000 from the Staff Leave and Travel Fund. Carried.

On the recommendation of Principal Matheson, the President moved, seconded by Mr. Zimmerman that the term of Professor Charles V. McLean be extended for one year. Carried.

#### Staff Resignation

The President stated that a letter of resignation had been received from Professor G. M. Laidlaw who had received an offer of an appointment to the staff of the University of Syracuse as full professor. On motion of the President, this resignation was regretfully accepted.

#### Gifts and Bequests

The President reported that the following gifts and bequests had been received:

- Mrs. C. H. Cassar - G. C. Pidgeon Fund - \$25.00
- J. R. Tilton - \$200.00
- Estate of the late Dr. E. M. Burwash - \$1027.26
- Estate of the late F. C. Bowman - \$1000.00
- W. E. Taylor - \$200.00
- E. M. T. Griffith - Bursaries - \$350.00
- Miss E. W. Smith - G. C. Pidgeon Fund - \$25.00
- Mrs. P. G. Newbold - \$5.00
- Mr. D. F. Douglas - in appreciation of bursaries received - \$80.00
- G. Stewart - G. C. Pidgeon Fund - \$5.00
- Victoria-Emmanuel Society of Manitoba (R. E. Spence) for prize for Church Student in Arts - \$25.00
- H. M. Smith - \$150.00
- S. G. Devitt - \$200.00 - Emmanuel Bursaries
- Leaside United Church - Emmanuel Bursaries - \$90.00
- St. Andrew's United Church - Emmanuel Sustaining Fund - \$300.00
- Mrs. F. M. G. Starr - to be added to Emmanuel Prize - \$35.00
- Emmanuel College Missionary Society (a group of the Emmanuel College Students Society increased the Oriental Scholarship by \$224.35
- Mrs. F. M. G. Starr - to Capital Account of the Mrs. F. M. G. Starr prize in Scripture Reading - \$2000.00
- Emmanuel College Alumni - to provide for a Teaching Fellowship for 1953-54 - \$750.00
- Professor J. C. Robertson - to increase the amount of the Robertson Scholarship from \$80.00 to \$100.00 - \$20.00 annually

Schedule 46

## VICTORIA UNIVERSITY

Statement 1

ESTIMATED OPERATING INCOME, EXPENDITURE AND APPROPRIATIONS  
1956-57

	ESTIMATED INCOME		BUDGET ESTIMATES 1956-57
	BUDGET 1955-56	ACTUAL 1955-56 (est. - 2 mos.)	
<b>STUDENT ACADEMIC FEES</b>			
Total tuition fees chargeable to students (est. enrolment 1090)	255,000	268,540	305,750
Less tuition fees allowed to scholarship winners	(-12,000)	(-13,540)	(-15,250)
Tuition fees, net in cash	243,000	255,000	290,500
<b>GIFTS &amp; GRANTS FOR GEN. OPER. PURPOSES (unrestricted)</b>			
Living Endowment - total contributions	21,000	19,000	19,000
Less Contributed for specific purposes (-)	1,000 (-)	1,350 (-)	(-) 1,350
Board of Colleges & Secondary Schools	23,000	23,000	25,400
The Sustaining Fund (from churches)	500	700	600
Other	43,500	41,950	43,650
<b>GIFTS &amp; GRANTS FOR SPEC. OPER. PURPOSES (restricted)</b>			
Old St. Andrew's Chair in Public Worship			8,000
Lillian Massey Treble Estate Fund for training young men for the Christian Ministry	1,930	1,930	1,930
	1,930	1,930	9,930
<b>RECEIPTS FROM SERVICES TO OUTSIDE ORGANIZATIONS</b>			
The United Church Training School	6,000	6,000	6,000
Univ. of Toronto School of Grad. Studies	9,000	17,713	11,000
	15,000	23,713	17,000
<b>MISCELLANEOUS</b>			
Athletic Union and Field	1,000	1,350	1,350
Parking Lot		1,500	1,500
Other Miscellaneous Income		38	
	1,000	2,888	2,850
<b>ENDOWMENT INCOME</b>			
Income from bonds and stocks	176,700	196,000	206,000
Income from outside trusts	5,715	5,000	5,000
Mortgage interest	1,000	1,000	1,000
Bank interest	300	500	500
Income from property investments	1,000	3,500	2,000
	184,715	206,000	214,500
Less Income transferred to special funds: Prize, scholarship & bursary funds and other special trust funds	21,000	22,000	23,000
	163,715	184,000	191,500
<b>FEDERAL GOVERNMENT GRANT FOR GENERAL OPERATING PURPOSES</b>			
Portion retained by Victoria University	69,866	69,866	73,712
<b>TOTAL INCOME</b>	<b>338,011</b>	<b>379,367</b>	<b>329,162</b>



## VICTORIA UNIVERSITY

## Statement 2

ESTIMATED OPERATING INCOME, EXPENDITURE AND APPROPRIATIONS  
1956-57

## ESTIMATED EXPENDITURE AND APPROPRIATIONS

	BUDGET 1955-56	ACTUAL 1955-56 (est. - 2 mos.)	BUDGET ESTIMATES 1956-57
<b>ACADEMIC</b>			
Victoria College salaries	210,200	210,500	230,450
Emmanuel College salaries	56,800	57,100	68,300
Staff leave and travel fund appropriation	1,000	1,000	1,000
General expense (statement 3)	2,875	3,100	3,100
Libraries, annual appropriation	32,757	32,787	40,000
Libraries, transfer of interest on Sir Joseph Flavelle Estate Bequest	680	580	580
Libraries, transfer of interest on other library endowments	270	340	340
	<u>303,582</u>	<u>305,407</u>	<u>363,770</u>
<b>ADMINISTRATION</b>			
Victoria University salaries	73,030	74,500	86,300
Bank charges and exchange	900	900	900
National Trust Company Ltd. - for serv.	3,200	3,105	3,100
Sundry grants	350	300	500
General expense (statement 3)	28,275	28,550	29,600
	<u>105,755</u>	<u>107,355</u>	<u>180,400</u>
<b>PLANT MAINTENANCE</b>			
Operating expense (statement 4)	70,200	69,350	74,300
<b>MISCELLANEOUS</b>			
General			
Legal expense	500	1,650	500
Auditors' fees	1,000	1,000	1,200
Group insurance, pension payments and provision for pension funds (statement 5)	46,325	48,156	50,370
Prizes, scholarships & bursaries approx.	1,000	1,000	10,000
	<u>48,825</u>	<u>51,806</u>	<u>62,070</u>
<b>EXTRAORDINARY OPER. EXPENSE &amp; APPROPRIATIONS</b>			
Appropriation for renovation of buildings and renewal of equipment	35,000	35,000	40,000
Equipment for phonetic laboratory		3,442	500
Bookkeeping mach. & special stationery and equipment		411	
Parking Lot	7,500	9,267	250
Miscellaneous	42,500	48,377	40,750
<b>TOTAL EXPENDITURE AND APPROPRIATIONS</b>	<u>570,862</u>	<u>582,295</u>	<u>661,290</u>
<b>EXCESS OF EXPENDITURES AND APPROPRIATIONS OVER REVENUE FOR THE YEAR:</b>			
Victoria University (excluding auxiliary enterprises)	32,851	3,198	12,148
	<u>538,011</u>	<u>579,317</u>	<u>629,142</u>

## VICTORIA UNIVERSITY

ESTIMATED OPERATING INCOME, EXPENDITURE AND APPROPRIATIONS  
1956-57

## GENERAL EXPENSE

## Statement 3

	BUDGET 1955-56	ACTUAL 1955-56 (est. - 2 mos.)	BUDGET ESTIMATES 1956-57
<b>ACADEMIC</b>			
Travelling	825	1,100	1,100
Expenses of Principals' office	550	550	550
Convocation and Graduation Expense		850	850
Miscellaneous	500	600	600
	<u>1,875</u>	<u>3,100</u>	<u>3,100</u>
<b>ADMINISTRATION</b>			
Advertising	2,100	2,100	2,100
Printing, stationery and office supplies	7,800	5,100	5,200
Postage	2,200	2,050	2,100
Travelling	375	450	450
Expenses of President's office	1,400	1,400	1,400
Telephone and telegraph	3,300	4,800	5,200
Functions	2,900	3,650	3,700
Public relations - "Victoria Reports"	5,000	4,600	5,000
Insurance - Liability etc.	1,500	1,500	1,500
Calendar and Bulletin Expense		1,875	1,900
Graduate Records	1,000	500	500
Miscellaneous	700	525	600
	<u>28,275</u>	<u>28,550</u>	<u>29,600</u>

## PLANT MAINTENANCE

## Statement 4

Wages	28,900	31,300	34,600
Maintenance, repairs and renewals	16,000	15,600	16,000
Supplies	1,200	1,600	1,600
Furniture, furnishings and equipment	3,000	1,750	3,000
Insurance - Property	4,100	4,100	4,100
Light and heat	15,000	13,000	13,000
Grounds expense	2,000	2,000	2,000
	<u>70,200</u>	<u>69,350</u>	<u>74,300</u>

GROUP INSURANCE, PENSION PAYMENTS AND PROVISION  
FOR PENSION FUNDS

## Statement 5

Group Insurance	1,050	1,066	1,060
Payments re staff contrib. pension plans	21,600	22,300	24,500
Retiring allowances	3,800	3,850	3,010
Provision for Superannuation and Widows' Pension Fund	19,015	20,075	18,800
Provision for Building and Grounds Staff Pension Fund	860	925	3,000
	<u>46,325</u>	<u>48,156</u>	<u>50,370</u>

Meeting of  
June 21, 1953

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The President moved, seconded by Mr. Deacon that these gifts be accepted, recorded and where appropriate, be referred to the Senate for award.

#### Archives

The President reported the discussions of the Joint Committee on Archives consisting of himself, Professors Surcus and Couesland representing Victoria and Drs. Lorne Pierce and Gordon Siscoe representing the Archives Committee of the General Council of The United Church of Canada. As a result of these discussions, a common formula was drawn up. This formula provides for the combined housing of the archives of Victoria University and The United Church of Canada by Victoria University, such archives to be administered by the appointment of an officer who will serve jointly the Committee on Archives of The United Church and Victoria University.

Dr. Pierce, as Chairman of The United Church Committee on Archives, in a letter to the President dated June 15, 1953, stated that the Church was prepared to do the following: provide "a maximum grant toward salary of \$2000 per annum; \$1000 a year for rent, clerical help, postage and office expenses; \$300 toward the publication of The Bulletin; with similar amounts ear-marked for travel, purchase of books and manuscripts, and so on; to set up a deposit account with the Bursar of Victoria, to effect the proper co-ordination of purchases between the University Librarian and the Archivist-Historian; to pay for the adequate furnishing of the office; and for a period of special training under the National Archivist in due course." Dr. Pierce also stated that they had approved special grants to permit the cataloguing of special collections.

It was moved by Dr. Lockhart, seconded by Mr. Allen that the terms of the agreement as outlined above be approved. Carried.

The President then moved, seconded by Mr. Pritchard that the Rev. George Alfred Boyle, now completing his post-graduate work at Edinburgh University, be appointed Archivist, the time of such appointment to be effective on agreement between Mr. Boyle and the President. It was agreed that his salary should be at the rate of \$3,500 per annum, half of which should be paid by Victoria University. This officer will have responsibility both to our Library Board and to Emmanuel College, for he will be assisting in the Department of Church History. Carried.

#### Finance Committee

In the absence of Mr. Bickle, Mr. Bryden, the Vice-Chairman, presented and moved the following recommendations, each of which was presented and seconded by the member whose name appears after each recommendation. Each recommendation was approved unanimously.

#### Appropriations

- An appropriation of \$1,000 to cover cost of moving Archives and Books to stack room in Wymalwood. (Allen)
- An appropriation of \$1,300 to cover cost of desks, chairs, tables and the equipment for the new Stack Room, excepting Archives Room, in Wymalwood. (Zimmerman)
- An appropriation not exceeding \$1,500 to cover cost of Engineer's survey of the main building. (McGibbon)
- Payment by Victoria University to Burrwash Hall and Men's Residences Account of \$23,125 to cover cost of renovating Gate House last summer. (Smith)
- Approve expenditure, estimated as not exceeding \$23,000 for renovation of North House this present summer. (Smith)
- Payment of \$250 a year to the Women's Committee of the Board of Regents, as compensation for loss of revenue from tennis courts. This payment being dependent upon the courts producing this revenue from summer rentals and to be subject to periodic review. (Bennett)

58 Meeting of  
June 23, 1953

The Committee also reported:

- Final payment has been received from the Trustees of the Katharine M. Duncan Estate. Victoria has received a total of \$2,281.78.
- Purchase of 110 shares of Aluminum Ltd. common at a cost of \$3,685.00.
- Exchange of 1050 shares of Dominion Tar and Chemical for 4200 shares, (split 4 for 1). Book value \$32,694.50.

On motion of Mr. McGibbon, seconded by Mr. Allen the above purchase and exchange was approved.

#### Pension Plan

Mr. Bryden further reported on behalf of the Committee that the Victoria University General Pension Plan, originally approved by the Board of Regents on May 21, 1951, has now been formally approved, with minor revisions, by the Department of National Revenue. On motion of Mr. Bryden, seconded by Mr. McGibbon, the General Pension and Deed of Trust which appear as 'Schedule A' to these minutes and identified by Mr. Bryden's initials, were unanimously approved and adopted.

#### Salary Scale

The Committee's recommendation regarding the new salary scale was presented to the Board by the President earlier in the meeting.

The Committee's recommendation regarding Professor K. H. Coburn was presented to the Board by the President earlier in the meeting.

#### Remission of Fees

The following recommendation was presented by Mr. Bryden on behalf of the Committee and on motion of Mr. Bryden, seconded by Mr. Pritchard, was approved.

That henceforth there shall be no remission of any tuition fees except in the case of those students of Victoria College enjoying Admission Scholarships which carry free tuition on the terms authorized by the Board of Regents. (Heretofore children of ministers of The United Church have been paying half fees. The Finance Committee recommends that in cases of need, children now enrolled in Victoria College be granted bursaries to make up the difference between half tuition fee and full fee and the Scholarship and Bursary Committee be so advised. Provision for this is made in the Budget for 1953-54.) (Free Tuition has heretofore been granted to children of the academic staff. It is suggested that if financial help is required they apply for bursaries in the usual manner.)

#### Budget

Mr. Bryden then presented and explained the Budget for 1953-54 which had been approved by the Finance Committee at their meeting on June 16, 1953. After brief discussion, the Budget, which appears as 'Schedule B' to these minutes, was approved on motion of Mr. Bryden, seconded by Mr. McGibbon.

#### 'The Living Endowment'

Mr. Deacon reported on behalf of The Graduates Committee that \$19,030 had now been received in cash and that a final follow-up post card to non-contributors would be in the mail during the next three or four weeks.

#### Women's Committee

Mrs. Bennett stated she had no report at this date but would present the budget for Annesley Hall and the Women's Residences at the next meeting.

GRAPC

Meeting of  
June 23, 1953

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Burwash Hall and Men's Residences Committee

Dons in Residence - Mr. Smith moved, seconded by Principal Bennett, that Messrs. John Sherin, Frank Beales and Ian Outerbridge be re-appointed as dons in residence for 1953-54 and that Dr. John Hastings, David Hoeniger and Donald Hill be appointed as new dons for 1953-54. Carried.

Mr. Smith on behalf of his Committee thanked the Board for their action to-day in regard to the work on Gate House last summer and for authorizing the renovation of North House this summer. Mr. Smith further reported that the common rooms in North, Middle, Gate and South Houses were being completely refurnished this summer and that the furniture in all the bedrooms of North House was being rebuilt and refinished, that new beds, springs and mattresses were being purchased for North House, and that a new easy chair and desk lamp was also being purchased for each bedroom. There were funds available in Burwash Hall and Men's Residences account to pay the entire cost.

Property Committee

Mr. Allen reported that recently negotiations had been re-opened with Mr. Fodor's solicitor regarding his acquiring a right-of-way or other access to his parking lot from St. Mary Street and that in return for our co-operation or for our selling him the easterly 3' of our property known as 78 St. Mary Street, he would co-operate with us in our acquiring title to the lane west from the east limit of 78 St. Mary Street. It was agreed informally that no conveyance of any part of our property would be made to Mr. Fodor until we had acquired title to that portion of the lane extending west from the east limit of 78 St. Mary Street.

Dinner to Dr. Pratt

The Chairman suggested and all members enthusiastically agreed it would be appropriate for the Board to tender a formal dinner to Dr. E. J. Pratt this fall following his retirement from the staff. It was left to the Chairman to appoint the committee to make all suitable arrangements. The Secretary, in the meantime, is to advise Dr. Pratt of the Board's intentions and secure from him a date or dates on which he would be available.

The meeting adjourned at 6.00 p.m.

Confirmed *L. Macaulay*  
Chairman

60 Meeting of  
October 15, 1953

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m., Thursday, October 15, 1953. Mr. L. Macaulay, the Chairman, presided and the following members were present: Mr. J. B. Allen, Principal H. Bennett, Mrs. J. S. Bennett, Mr. E. W. Bickle, Mr. R. F. Chisholm, Mr. J. S. Deacon, Rev. Dr. W. England, Mrs. H. R. Jackson, Mr. H. E. Langford, Rev. E. S. Lautenslager, Principal A. D. Matheson, Rev. Dr. V. T. Mooney, President A. B. Moore, Mrs. C. F. McEachern, Mr. W. M. Smith and Mr. W. C. Jense, Secretary.

The meeting was opened with prayer by the Rev. Dr. England.

Resolutions

Mr. Gordon Graydon

The following resolution was read by the President and on his motion, seconded by Mr. Bickle, was ordered inscribed on the minutes of this meeting and a copy to be forwarded to Mrs. Graydon.

The Board of Regents of Victoria University records with profound regret and deep sorrow the tragic death of Mr. Gordon Graydon, B.A., LL.B., Q.C., M.P., on September 19th, 1953. By his death Canada has lost one of her leading statesmen and trusted public servants and Victoria has lost one of her most distinguished and loyal graduates.

Mr. Graydon, a native of Peel County, graduated from Victoria College in 1921 in the political science course and afterwards received his professional training in law at the University of Toronto. Following his call to the Bar, he practiced law in Brampton and Toronto. This young lawyer soon found his way into public life for he was elected as a Member of Parliament for Peel County in 1935 and continued to represent that constituency until the time of his death. As their representative, Gordon Graydon commanded the respect and affectionate trust of his people of all political and religious affiliations. He was a staunch member of his political party as was evidenced by the offices of great responsibility which he held. But he was never a party man in any narrow or exclusive sense. Gordon Graydon was first and foremost a Canadian, with a rightful pride in his heritage and a keen sense of his country's duty and responsibility. In particular, he was interested in the field of external affairs where he showed a firm grasp of the problems and mature wisdom in dealing with them. It is significant that he frequently represented Canada at the United Nations and served as deputy-chairman of the House of Commons Committee in External Affairs.

Always a loyal friend of his Alma Mater, Mr. Graydon returned to her service in 1943 when he was appointed a member of the Board of Regents. Since that time he has been active in the work of the Board and its many committees. In particular we remember the wise guidance he gave us in launching the Living Endowment Fund.

Throughout his years of residence at Brampton, he was a faithful and enthusiastic member of Grace United Church which was the outward manifestation of his deep and sincere faith.

Victoria University remembers with gratitude and pride a gallant son who served his fellow-citizens with integrity of character and devotion to purpose, whose leadership was ever marked by courage and vision and whose friendship was understanding and genuine.

I would move, sir, that this Board of Regents associate itself with this tribute and direct that it be recorded in the minutes of this meeting and that a copy be sent to Mrs. Gordon Graydon of Brampton.

Professor H. E. Ford

The following resolution was read by Principal Bennett and on his motion, seconded by the President, was ordered inscribed in the minutes of this meeting and a copy to be forwarded to his son and to his niece, Mrs. P. A. Hare.

With the passing of Harry Egerton Ford, the Victoria College teaching staff has lost the last of its members who had personal experience of its academic life prior to federation. He enrolled as a student at Cobourg in 1891 and was one of the 226 undergraduates who, in the fall of 1892, first entered the portal over which Chancellor Burwash had had

GRAPC

VICTORIA UNIVERSITY

SALARIES, ANNUITIES AND PENSIONS, JULY 1, 1953 TO JUNE 30, 1954

ADMINISTRATIVE STAFF

A. B. B. Moore.....	\$9,600.00
W. C. James.....	6,700.00
E. M. Dinmore.....	6,100.00
F. C. Stokes.....	4,600.00

VICTORIA COLLEGE STAFF

H. Bennett.....	8,950.00
J. A. Irving.....	7,950.00
J. A. Sururus.....	7,950.00
H. D. Robertson.....	7,450.00
W. E. Staples.....	7,350.00
H. M. Frye.....	7,200.00
E. MacLean.....	7,200.00
W. H. Tretheway.....	7,200.00
J. E. Wood.....	7,200.00
E. K. Arnold.....	6,550.00
K. H. Coburn.....	6,300.00
F. A. Hare.....	6,600.00
E. J. Joblin.....	6,100.00
D. O. Robson.....	6,100.00
Miss J. Macpherson.....	6,100.00
Miss L. E. Riss.....	6,100.00
Miss A. L. Cook.....	5,150.00
M. MacLure.....	5,000.00
J. E. Grant.....	4,950.00
D. de Montmolin.....	4,800.00
G. W. Field.....	4,800.00
Miss R. I. Jenking.....	4,800.00
G. L. Keyes.....	4,800.00
C. C. Love.....	4,800.00
J. Macpherson.....	4,800.00
A. C. H. Ross.....	4,800.00

EMMANUEL COLLEGE STAFF

A. D. Matheson.....	8,450.00
E. H. Coulland.....	7,650.00
C. W. Leslie.....	7,300.00
C. V. McLean.....	6,700.00
G. Johnston.....	6,550.00
G. A. McMullen.....	5,300.00
J. E. Guthrie.....	4,800.00
W. O. Fennell.....	4,800.00

SECRETARIAL STAFF

Miss O. Fife.....	2,950.00
Miss C. Blawie.....	2,950.00
Miss E. E. Barber.....	2,750.00
Mrs. E. Haasard.....	2,600.00
Mrs. E. McElly.....	2,500.00
Miss J. Ross.....	2,450.00
Miss H. L. Calhoun.....	2,350.00
Miss M. E. Morrison.....	2,250.00
Miss K. E. Smith.....	2,150.00
Temporary Help.....	500.00
Amusement.....	2,400.00

CHANCELLERS

W. Macintosh.....	2,740.00
R. W. Snedden.....	2,340.00

VICTORIA COLLEGE SESSIONAL APPOINTMENTS

J. Lins.....	\$3,000.00
F. D. Hoeniger.....	3,100.00
E. W. Jeanes.....	3,900.00
K. O. Kee.....	3,100.00
D. J. Knight.....	3,200.00
C. E. Raths.....	2,800.00
Miss H. Sarrailh.....	750.00
Classics.....	2,000.00
Readers in English.....	2,400.00
Ethics Fellow.....	300.00
Religious Knowledge.....	300.00

EMMANUEL COLLEGE SESSIONAL APPOINTMENTS

Archivist.....	875.00
Practical Theology.....	500.00

ANNUITIES

W. T. Brown.....	1,400.00
Mrs. E. W. Wallace.....	1,018.88
Miss E. M. Toye.....	800.00
Mrs. G. L. Jackson.....	533.33
Mrs. G. I. Horning.....	800.00

PENSIONS

Mrs. C. E. Auger.....	904.58
R. F. Bowles.....	2,800.00
W. T. Brown.....	1,800.00
Mrs. E. M. Davidson.....	1,200.00
V. de Beaumont.....	2,000.00
M. W. DeWitt.....	2,000.00
J. Dow.....	2,000.00
Mrs. P. Edgar.....	551.52
H. E. Ford.....	2,000.00
Mrs. A. Gandier.....	1,026.08
A. J. Johnston.....	1,702.30
Mrs. A. Lacey.....	890.10
W. B. Lane.....	2,000.00
F. W. Langford.....	2,000.00
Mrs. M. Lasserre.....	557.76
Mrs. W. J. Little.....	912.86
Mrs. W. J. MacMillan.....	517.60
J. H. Michael.....	2,000.00
Mrs. W. A. Petter.....	1,008.00
E. J. Pratt.....	2,000.00
J. C. Robertson.....	2,000.00
Mrs. J. D. Robins.....	980.00
C. E. Sissons.....	2,000.00

\* See memorandum of instructions regarding individual adjustments.

Approved:

*R. B. B. Moore*  
President

CoK

VICTORIA UNIVERSITY

GENERAL PENSION PLAN

Section 1

1. EFFECTIVE DATE

The plan becomes effective on July 1, 1951.

2. WHO ARE ELIGIBLE

Regular members of the Teaching and Administrative Staff of Victoria University, excluding those who are members of the Superannuation and Widows' Pension Fund, and members of the Business and Secretarial Staff and Library Staff and Officers of the Men's and Women's Residences provided

- (1) that they hold permanent full-time positions.
- (2) that in the case of members of the Business and Secretarial Staff and Library Staff and Officers of the Men's and Women's Residences they have held permanent full-time positions for at least six months.
- (3) that they have not attained their 65th birthday.
- (4) that their yearly salary (before any deductions) fixed by the University is in excess of \$1,500.

3. APPLICATION

Each member of the Staff, on becoming eligible, will complete an appropriate application to become a participant and authorize the University to make the required deductions.

In order to fulfill the object of the plan each eligible member of the Staff must participate unless exempted by the Trustees.

4. RELATION TO EXISTING PENSION PLANS

- (a) Members of the Superannuation and Widows' Pension Fund (non-contributory) will not participate in this new plan.
- (b) Pension benefits accruing from contributions made by individuals and by Victoria University for the credit of such individuals to existing pension plans previous to July 1, 1951 will be in addition to benefits accruing under this new plan.
- (c) There will be no adjustment, refund or purchase of personal contributions made by members of the staff for pension fund purposes up to June 30, 1951. Beginning with that date all members of the new pension plan will contribute 6% of their salaries.

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*[Handwritten initials]*



- (d) The Trustees shall have the right to require assignment to them of any pension contract which forms a part of the Plan or may be issued under the Plan. Such assignment shall be in consideration of the benefits guaranteed under the Plan.

Section II

PENSION BENEFITS

1. NORMAL PENSION DATE

The normal pension date will be the 1st of July coincident with or next following the 65th anniversary of a participant's birth.

2. PENSION BENEFITS

A participant's annual pension at normal pension date under the plan will be the sum of the credits established each academic year during which he makes pension contributions under the plan. Credit for each academic year throughout which the participant makes pension contributions will be 2% of the participant's gross annual salary (before any deductions) fixed by the University as at the beginning of that academic year. Where contributions are made for only part of an academic year, only a pro-rata pension credit will be established.

3. PENSION CONTRIBUTIONS

- (a) Required Contributions. The participant's pension contributions during each academic year will be 6% of the participant's gross annual salary (before any deductions) fixed by the University as at the beginning of that academic year.
- (b) Optional Contributions. In addition to the required contributions a participant may elect to contribute additional regular amounts within certain limits. The amount of optional contributions to be made may be changed only at the beginning of an academic year. All optional contributions will be applied by the University to purchase additional pensions in accordance with the contracts made with the insurers. The maximum amount of optional contributions permissible depends on the age at which the participant entered the General Pension Plan as follows:-

<u>Age at Entry into General Pension Plan</u>	<u>Maximum Optional Con- tributions as Percent- age of Salary</u>
20 to 24	Nil
25 to 29	1.25%
30 to 34	3.0%
35 to 39	4.8%
40 to 44	7.2%
45 and over	9.0%

provided that the total of required and optional contributions must not exceed \$900.00 in any academic year.

All contributions, both required and optional can only be made by regular deduction from salary throughout the year.

4. EARLIER PENSION DATE

A participant may elect to have his pension commence by retirement at any July 1st prior to his normal pension date. The pension received will, of course, be smaller than if it commenced at normal pension date because payments are commencing at an earlier date. The amount of the pension will be based on the contributions made by the participant and by the University and will be in accordance with the terms of the contracts made with the insurers.

5. POSTPONED RETIREMENT

A participant may remain in active service after normal pension date only with the University's specific approval. In the case of such retention in service, the contributions of the participant and the University will cease on the normal pension date. The pension will commence on the date of actual retirement, but not later than age 70, and will be larger than the pension at normal retirement, because of the additional interest and the lower unit cost of the pension at the more advanced age.

6. NORMAL TYPE OF PENSION

Subject to paragraph 7, a participant's pension will commence on his normal or earlier pension date and subsequent payments will be made monthly thereafter as long as the participant lives but with payments for five years in any event.

If the amount of pension is less than \$10.00 a month, the pension will be payable quarterly, semi-annually or annually, in adjusted amounts.

7. OPTIONAL FORMS OF PENSION

- (a) A participant who so desires may elect to have his pension continued after his death during the remaining lifetime of his wife or another dependent. In that event, the member during his lifetime will receive a reduced amount of pension and after his death, if the designated dependent is living, the pension will continue (for the same or a lower amount, as may be elected) during the remaining lifetime of such dependent. Should either the participant or his designated dependent die before payment of the pension has commenced, the election will be disregarded and the benefits payable with respect to the participant will be the same as if no such election had been made.
- (b) Other alternative forms of pension may be elected by a participant.



(i) a reduced pension which will be payable for as long as he lives but for a period of 10 years in any event.

(ii) a pension which will be payable only for as long as he lives.

The conditions under which these options may be elected will depend on the terms of the pension contracts made with the insurers.

#### 8. TERMINATION OF SERVICE

If for any reason other than death, the service of a participant is terminated prior to commencement of his pension, he will be entitled to the benefits purchased by his pension contributions and those of the University made on his behalf. Authorized absences, such as absence on leave or due to sickness or accident, will not constitute termination of service.

Such a participant will be entitled to receive not only a paid-up pension already purchased by his own pension contributions but also, that purchased by the University's pension contributions on his behalf. No further contributions may be made under the plan and, if the participant wishes to increase his pension, arrangements can ordinarily be made with any of the insurers to do so under an individual contract.

#### 9. DEATH BENEFIT

If a participant dies before his pension commences, his pension contributions, together with interest thereon at the rate allowed by the respective insurers, will be paid to his estate or named beneficiary, if any. Also the pension contributions made by the University on behalf of the participant will, be payable to his estate or named beneficiary, if any, together with interest on such contributions at the rate allowed by the respective insurers. This death benefit under the pension plan is in addition to any death benefit payable under the Group Life Insurance Plan.

#### 10. LIMITATION OF ASSIGNMENT

The participant's pension and other benefits under the plan are not assignable whether by voluntary action or otherwise, except, as may be required, to the Trustees. The participant may not withdraw his contributions nor borrow against them at any time.

#### 11. CHANGE OR DISCONTINUANCE OF THE PLAN

The University hopes and expects to continue the plan indefinitely, but necessarily reserves the right to change, modify, or discontinue it at any time. If the plan should be discontinued the University cannot withdraw any contribution it has made.

The participant's pension already purchased shall remain to his credit, and the amount of such credit shall not be changed because of a modification or discontinuance of the plan.

#### 12. ADMINISTRATION

The Board of Regents has appointed the Chairman of the

Board of Regents, the Treasurer and the Vice-Chairman of the Finance Committee to act as Trustees. The Trustees shall determine the rates of annual salaries of participants for purposes of the plan and decide all matters whatsoever in connection with the administration, interpretation or application of the plan; subject, however, to the terms of the contracts made with the insurers.

#### 13. INCOME TAX

Subject to the approval of the Department of National Revenue, pension contributions of participants are expected to be regarded as a deduction from income for income tax purposes in the calendar year in which such contributions are made. However, any payment of pension benefits will, under the present law and regulations and depending on the nature of the payment, be regarded in whole or in part as income when received.

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**DEED OF TRUST**

THIS INDENTURE made the \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

BETWEEN:

Victoria University  
(hereinafter referred to as the University)

OF THE FIRST PART

\* and -

The Chairman of the Board of Regents, the  
Treasurer and the Vice-Chairman of the  
Finance Committee, all of Victoria University

(hereinafter referred to as the Trustees)

OF THE SECOND PART

WHEREAS the University has established a retirement pension plan (hereinafter sometimes referred to as the "General Pension Plan" or the "Plan") for members of the teaching and administrative staff of Victoria University:

AND WHEREAS in accordance with the plan certain contracts have been and will be made with insurers to provide pensions for eligible members of the plan:

AND WHEREAS it is deemed expedient that certain of such contracts and the full benefit thereof should be vested in the Trustees:

AND WHEREAS the Trustees have agreed to accept the Trust on the terms and subject to the conditions hereinafter set forth

NOW THEREFORE THIS AGREEMENT WITNESSETH:

**ARTICLE ONE - TRUSTEES**

The Trustees shall be the Chairman of the Board of Regents, the Treasurer and the Vice-Chairman of the Finance Committee, all of Victoria University, from time to time in office.

**ARTICLE TWO - NAME**

The Plan shall be known as the "Victoria University General Pension Plan".

**ARTICLE THREE - REGULATIONS**

The Trustees in the administration of the plan will abide by the terms thereof and all applicable laws and ordinances, and shall exercise reasonable diligence in the administration of the plan.

**ARTICLE FOUR - ASSIGNMENT OF PENSION CONTRACTS**

The Trustees shall have the right to require assignment to the said Trustees of such pension contracts issued or maintained under the plan as they may consider necessary to give effect to the terms of the plan and for the purpose of carrying out the provisions thereof.

**ARTICLE FIVE - PREMIUMS AND CONTRIBUTIONS**

The University shall pay from time to time the premiums required to be paid on the pension contracts held by the Trustees under the Plan and the Trustees shall be responsible for the proper application of such premiums.

If at any time and for any reason a member is not entitled to the full amount of any sum paid by the Trustees or by the University in respect of the pension contracts of such member, or is not entitled to the full proceeds of the pension contracts, such amount of the said sum or of the said proceeds as the member shall not be entitled to receive may be held by the Trustees on account and to the credit of the University and applied as soon as possible in settlement of any future obligations of the University under the Plan.

**ARTICLE SIX - TRANSFER OF PENSION CONTRACTS**

Upon the termination of a member's service with the University or the retirement of a member as provided for under the Plan or upon the death of a member, the Trustees may assign and transfer any pension contract or contracts under the Plan to the extent therein provided for so as to give full effect to the provisions of the Plan.

**ARTICLE SEVEN - DISCONTINUANCE OF THE PLAN**

Should the Plan for any reason be discontinued by the University as therein provided for, the Trustees shall assign and transfer to the members their respective interests in the pension contracts then held by the Trustees in order to carry out the provisions of the Plan and shall distribute pro rata among the members then in the Plan any moneys held by the Trustees not required to reimburse to the Trustees their costs and expenses hereunder.

**ARTICLE EIGHT - APPOINTMENT OF NEW TRUSTEES**

Upon any Trustee hereunder resigning, dying, being removed from or otherwise vacating his office as Trustee hereunder the University shall appoint a new Trustee in succession to such former Trustee and so from time to time as any Trustee hereunder shall resign, die, be removed from or otherwise vacate his office as Trustee.

**ARTICLE NINE - MEETINGS OF TRUSTEES**

The Trustees may make such regulations as they see fit governing the calling and holding of meetings and matters incidental thereto but a resolution or minute in writing signed by or approved by all the Trustees shall be deemed for all purposes to be an act of the Trustees so the effect therein expressed with the same force and effect as if the same were duly passed by proper vote at a duly constituted meeting. The Trustees may act on the advice of or information obtained from any lawyer, actuary or other expert, and shall not be responsible for any loss occasioned by acting or not acting thereon, and shall be entitled to take legal or other proper advice and employ such assistance as may be necessary to the proper discharge of their duty, and to pay proper and reasonable compensation for all such legal and other advice or assistance.

**ARTICLE TEN - VESTING IN NEW TRUSTEES**

Upon any person who has been a Trustee hereunder ceasing for any reason to be such Trustee all pension contracts and other property then forming part of the trust hereunder shall forthwith and without execution of any conveyance, assignment, transfer or other document be vested in the remaining Trustees and upon the appointment of a new Trustee or new Trustees in succession to any person or persons who has or have ceased to be a Trustee or Trustees or pursuant to any of the provisions of this indenture the said pension contracts and other property shall forthwith and without execution of any conveyance, assignment, transfer or other document whatsoever be vested in such new Trustee or new Trustees and the continuing Trustees.

Notwithstanding the provisions of the immediately preceding paragraph hereof every person ceasing to be a Trustee hereunder shall at the request of the continuing Trustee or Trustees convey, assign, transfer and make over or join in conveying, assigning, transferring and making over the pension contracts and any and all property of the trust to the continuing Trustee or to the continuing Trustees and to any new Trustee or Trustees as may be required.

ARTICLE ELEVEN - NO REMUNERATION TO TRUSTEES

The Trustees shall not be entitled to any compensation or remuneration in respect of their services as Trustees but the University shall reimburse them for all expenses and for all costs, charges or disbursements properly incurred by them with respect to the execution of the trust.

ARTICLE TWELVE - INDEMNITY OF TRUSTEES

Notwithstanding anything herein contained the Trustees shall not be liable for any mistake, negligence or error in judgment either of themselves or any of them or of any person appointed or employed by them in connection with the administration of the trust but each Trustee shall only be liable for his own wilful wrong doing or defalcation. The University shall defend the Trustees from and against all claims and demands of every nature and kind made against them and all proceedings brought against them in respect thereof by reason of their holding office as Trustees and shall at all times and from time to time indemnify and save harmless and keep indemnified and saved harmless each of the Trustees of, from and against any and all loss, costs, damages, charges or expenses which he may be subject to or sustain by reason of his acting as Trustee hereunder or in respect of the execution or administration of the trust or by reason of anything whatsoever done hereunder except in respect of his own wilful wrong doing or defalcation.

ARTICLE THIRTEEN - AMENDMENTS

The University and the Trustees may from time to time by agreement in writing vary or amend any of the provisions of this indenture or the trusts hereof.

ARTICLE FOURTEEN - TRUSTEES ACCEPT THE TRUST

The Trustees by their execution of this indenture accept the burden of the trusts hereinbefore declared.

ARTICLE FIFTEEN - MAJORITY OF TRUSTEES

Wherever herein any act or thing is required to be done by the trustees the same may be done by a majority of the Trustees, if there be more than two, and the act of such majority shall be an act of the Trustees for all purposes.

ARTICLE SIXTEEN - PERIOD OF TRUST

The trusts of this deed shall continue for a period of 21 years from the date hereof and for such further period, if any, as may be lawful; provided, however, that the University may at any time during the said periods revoke this deed and execute a new deed reconstituting the said trusts.

ARTICLE SEVENTEEN - DEED OF TRUST AND DECLARATION OF TRUST

This indenture may for convenience be referred to as Deed of Trust and Declaration of Trust.

IN WITNESS WHEREOF the parties hereto have executed these presents

SIGNED, SEALED AND DELIVERED  
in the presence of

VICTORIA UNIVERSITY

(Chairman of Board)  
TRUSTEE

(Treasurer)  
TRUSTEE

(Vice-Chairman of  
Finance Committee)  
TRUSTEE

VICTORIA UNIVERSITY  
BUDGET 1953-54

60 "B"

ESTIMATED INCOME

	Budget 1952-53	Actual 1952-53 (Est. for 2 mos.)	Budget Estimates 1953-54
<b>From Students</b>			
Tuition fees (950 students for 1953-54)	\$210,900	202,000	230,000
<b>From The United Church of Canada</b>			
Grant from Board of Colleges and Secondary Schools	17,000	17,000	20,000
Grant from United Church Training School	6,000	6,000	6,000
	<u>23,000</u>	<u>23,000</u>	<u>26,000</u>
<b>From Investments</b>			
Interest on Investment of Superannuation and Widows' Pension Fund	19,500	20,050	19,500
Interest on Investment of M. H. Aikens' Staff Retiring Allowance Fund	2,500	2,510	2,500
Interest on Investment of Prize, Scholarship, Bursary and Special Trust Funds - per contra	21,730	18,400	18,400
Other Income from Bonds, Mortgages and Stocks	120,000	144,725	130,000
Net Income from rented property	1,000	1,900 (1)	1,000
Bank Interest, Charges and Exchange (net)	800		800
	<u>165,530</u>	<u>187,585</u>	<u>172,200</u>
<b>From Other Endowment Funds</b>			
Lillian Massey Treble Estate Fund for training young men for Christian Ministry	1,900	1,930	1,900
Interest on Hamilton Fisk Biggar Estate Bequest	795	795	795
Interest on Sir Joseph Flavell Estate Bequest to Library	680	649	650
Interest on other Library Endowments	270	270	270
	<u>3,645</u>	<u>3,644</u>	<u>3,615</u>
<b>From Other Sources</b>			
Athletic Union and Field Sustaining Fund	500	400	500
Donations from Living Endowment Less Organization and other Expenses (net) 10,000 (2)		550	20,000
Grant from School of Graduate Studies, U. of T.		9,276	9,000
Federal Grant (net)	72,955	72,955	69,769
	<u>73,455</u>	<u>93,181</u>	<u>93,184</u>
	<u>176,530</u>	<u>509,410</u>	<u>524,919</u>

VICTORIA UNIVERSITY  
BUDGET 1953-54

ESTIMATED EXPENDITURES

	Budget 1952-53	Actual 1952-53 (Est. for 2 mos.)	Budget Estimates 1953-54	
<b>Academic and Administrative</b>				
Victoria University Salaries	\$ 50,800	50,827	57,930	
Victoria College Salaries	166,050	163,168	182,700	
Emmanuel College Salaries	50,100	50,075	52,925	293,555
Staff Contributory Pension Plans	17,725	14,800	16,100	
Retiring Allowances and Annuities	5,750	6,364	6,350	
Interest transferred to Superannuation and Widows' Pension Fund	20,325	20,875	20,325	42,775
Staff Leave and Travel Fund Appropriation	4,000	4,000	4,000	
Group Insurance	954	889	900	
National Trust Company Limited Fees for services	3,200	3,192	3,190	
Printing, Stationery and Office Supplies	4,000	4,877	4,900	
Postage and Excise	1,000	972	1,000	
Advertising	2,000	2,047	2,100	
Public Relations	5,000	5,000	5,000	
Travelling	2,000	1,512	1,500	
Functions	2,500	2,366	2,500	
Telephone and Telegraph	2,500	2,970	3,000	
Expenses of President's Office	1,400	1,400	1,400	
Legal	500	325	500	
Auditors' Fees	1,000	800	1,000	
Miscellaneous (3)	1,900	1,766	2,000	24,900
	<u>342,704</u>	<u>338,225</u>	<u>369,320</u>	
<b>Plant Operation and Maintenance</b>				
Wages	25,600	23,860	27,600	
Provision for Buildings and Grounds Staff Pension Fund	2,040	720	800	28,400
Buildings maintenance and minor repairs	12,000	11,000	10,000	
Major repairs and renewals	26,000	17,800	15,000	
Supplies	5,000	1,450	3,000	
Grounds expense (included in "repairs" above)	8,500	6,085	6,000	34,000
Insurance	16,700	13,000 (Est.)	14,000	
Light and Heat	2,000	900	2,000	
Furniture and Office Equipment	97,840	74,812	84,500	
<b>Libraries</b>				
Annual Grant	25,200	25,200	27,925	
Interest on Endowment	950	919	920	
	<u>26,150</u>	<u>26,119</u>	<u>28,845</u>	

VICTORIA UNIVERSITY  
BUDGET 1953-54

ESTIMATED EXPENDITURES

	Budget 1952-53	Actual 1952-53 (Est. for 2 mos.)	Budget Estimates 1953-54
<b>Miscellaneous Expenses and Appropriations</b>			
Bursaries appropriated from Operating Funds (4)	\$ 10,000	10,000	9,000
Income transferred to Prize, Scholarship, Bursary and Special Trust Funds	21,730	18,400	18,400
Sundry Grants	250	150	250
War Memorial	1,000		
Renovation of Men's Residences and contingencies	30,000	23,125	25,000
	<u>62,980</u>	<u>51,675</u>	<u>52,650</u>
Sub Total	<u>529,674</u>	<u>490,834</u>	<u>535,315</u>
<b>Supplementary Appropriations</b>			
Library Annual Grant	500	500	
War Memorial	(-) 350		
Parking Lot	2,500	3,016	
Tennis Courts	8,328	8,595	
Steam Main	13,000	13,971	
Survey Old Building	1,500	826	674
78 St. Mary	3,000	See note (1)	
	<u>28,478</u>	<u>26,908</u>	
	<u>558,152</u>	<u>517,742</u>	<u>535,989</u>
<b>Summary</b>			
Total Income	476,530	509,410	524,919
Deficit	81,622	8,332	11,070
	<u>558,152</u>	<u>517,742</u>	<u>535,989</u>
<b>Notes</b>			
(1)	Expenses of \$2,927 specially appropriated for improving 78 St. Mary St. deducted in arriving at this amount.		
(2)	Donations	20,000	
	Organisation and other expenses	10,000	
		<u>10,000</u>	
(3)	This includes \$550 Principals' entertainment allowances.		
(4)	Bursaries are paid first out of currently donated bursaries and out of interest received from endowed bursary funds; these together total approximately \$7,000 in 1952-53. Only after this amount is used up is the appropriation from operating funds drawn upon.		



Meeting of  
October 15, 1953

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inscribed the words: "The truth shall make you free."

Harry Ford found that truth in the field of Modern Languages and literature, and when he graduated with high honours in 1895, he went out with that 'liberal' education which is both etymologically and philosophically the basis of freedom. Upon it he built a good life, replete with the happiness that comes from success in one's chosen profession and the consciousness of having earned and received some recognition for unselfish service to one's own and the succeeding generation.

He started teaching immediately after graduation, first in an Ontario high school, then for about twenty years in colleges of the United States with such growing reputation that in 1916 he was invited to return to his Alma Mater as Professor of French and Head of that department in Victoria College. During all this period he had been quietly pursuing his own studies, and these bore fruit in higher degrees, the M.A. from Toronto in 1900, and the Ph.D. of Columbia University in 1921. His doctoral dissertation was in the field of Provençal philology, the subject in which he subsequently became a recognized authority and as such made a very significant contribution to the School of Graduate Studies in the University of Toronto.

During the twenty-four years in which he served as Head of the French department in Victoria College, he built up a staff which attracted to these halls large classes of students in the Honours Course of Modern Languages and trained many of those who now hold the key positions in the teaching of French to English-speaking students. Always warmly sympathetic in his outlook, he did much to foster that mutual respect and admiration which must be the bond of union between the two main language-groups in our Canadian culture.

He was particularly interested in the methods of instruction in secondary schools, served on a Joint Canadian and American Committee for the investigation of this subject, and personally contributed greatly to the establishment of a new syllabus and new teaching methods of French in the high schools of Ontario and of English in the corresponding schools in Quebec. In collaboration with Professor R. K. Hicks of Trinity College, he edited a series of textbooks especially adapted to the so-called 'reading' method.

In the councils of the College and the University, Professor Ford was noted for his sound judgements, and his devotion to high standards both in academic work and in ethical objectives. He was proud of Victoria's place in the University of Toronto and jealous of her good name. Among his colleagues he had the reputation of being a stout fighter for his point of view but always fair-minded in debate and unequivocally loyal to a majority decision.

After his retirement in 1940, he continued to live in Toronto, where he and Mrs. Ford frequently opened their delightful Rosedale home in warm hospitality to members of the staff. His gracious wife predeceased him by a few years, but even after losing her generous social prompting, Professor Ford still maintained many contacts of friendship with Victoria people and a lively interest in College activities. Until shortly before his last illness, he could always be seen at football and hockey games, both on and off the campus. The introduction of Canadian television was a great comfort to his last year of life.

He lived to see his eightieth birthday, thus achieving an ambition, which he had frequently expressed, to match his father in longevity. He died full of years, full of honours, and at the end showed himself to be such a man as an ancient poet declared to be rarely found, a man "who content with time's passage, departs from life like a satisfied guest."

exacto contentus tempore vita  
cedit uti conyiva satur.

#### Minutes

The minutes of the meeting of June 23, 1953 were approved on motion of Mr. Bickles, seconded by Mr. Chisholm.

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Meeting of  
October 15, 1953

#### Communications

Regrets at being unable to be present were received from the following members: Mr. E. B. Burton, Rev. Dr. T. Davies, Mr. D. W. McGibbon, Hon. L. B. Pearson, and Very Rev. Dr. J. W. Woodside.

Letters of thanks and appreciation were presented by the President from Mr. John Jennings, for flowers sent at the time of his wife's death; from Mrs. F. A. Hare for flowers sent at the time of Professor Ford's death and from Mrs. Gordon Graydon, at the time of Mr. Graydon's death.

Letter of thanks and appreciation was presented by the President from St. Francis Xavier University for greetings sent by Victoria University at the time of their Centenary Celebrations.

#### Gifts

**Atkinson Foundation** - The President reported receipt of a cheque for \$1,800 from the Atkinson Foundation representing one-half of their grant to Victoria University for bursaries for the academic year 1953-54.

Earlier this year, conferences had been held between the Superior of St. Michael's College, the Provost of Trinity College and the President of Victoria University regarding the need for increased bursary aid for students. As a result of these conferences, representations were made to the Atkinson Foundation resulting in grants of various amounts to the three institutions.

On motion of the President, seconded by Mr. Langford, it was resolved that the formal thanks of the Board be forwarded to the Foundation.

**William F. Thomas Trust** - The President reported that during the academic year 1952-53, we had received \$2,000 from the William F. Thomas Trust for bursary assistance to students. Last year this amount was paid in bursaries and a complete report on the circumstances of each case was forwarded to Mr. H. S. Whiteside, the secretary-treasurer of the Trust. For the current academic year, we are receiving \$3,000 from the Trust to be used in a similar manner. At a recent conference between the President, Principal Bennett and Mr. Whiteside, it was indicated that it was hoped a grant would be provided for annually just as soon as certain technicalities in relation to the Trust could be legally approved.

**Painting** - Mrs. J. D. Robins - The President further reported the gift of a painting for Wm. Wood from Mrs. J. D. Robins. The painting is by Lauren Harris who was a close friend of the late Dr. Robins and had been presented by the artist to Dr. Robins some few years ago.

It was moved by Mrs. Bennett, seconded by Principal Matheson that the President write Mrs. Robins expressing the Board's appreciation of this gift and that a suitable plate be placed on the frame. Carried.

#### Enrollment

The President presented the following statement respecting enrollment as of this date in Victoria College and Knanan College:

	First Year		Second Year		Third Year		Fourth Year		Total
	M	W	M	W	M	W	M	W	
New General	80	68	79	63	73	59	-	-	422
Old General	-	-	-	-	-	-	8	6	14
Honour Courses	100	92	67	54	46	52	69	46	533
	180	160	146	117	119	118	77	52	969
Occasionals - 5 men and 2 women									7
									976

Included in above figures are 3 ex-service students - 1 man in First Year, 1 man in Fourth Year and 1 woman occasional.

GRAPC



Meeting of  
October 15, 1953

	Men	Women	Total
Undergraduates	522	447	969
Occasionals	<u>7</u>	<u>2</u>	<u>9</u>
Total:	527	449	976

Manual

Undergraduates	First Year	29
	Second Year	28
	Third Year	<u>25</u>
Occasional		2

Graduate Department

B.D.	Intra-mural - part time	7
	Extra-mural -	<u>18</u>
Th.M.	Intra-mural - full time	2
	- part time	16
	Extra-mural -	<u>6</u>
Th.D.	Intra-mural - full time	2
	- part time	7
	Extra-mural -	<u>7</u>
Total:		65

Centenary - University College

The President reported that October 16th would open the formal proceedings celebrating the centenary of University College. Victoria University had sent appropriate greetings and would be represented by the President at the official functions.

Installation - Chancellor Beatty - Dean Emeritus, Dr. S. Beatty, M.A., Ph.D., F.R.S.C., will be installed on October 16th at a special convocation as Chancellor of the University of Toronto. Victoria has sent formal greetings to the Chancellor-elect and will be represented by the President at the installation ceremony.

Sessional Appointments

The President moved, seconded by Principal Bennett, the following sessional appointments at the salaries indicated and which had been provided for in the budget for 1953-54:

Fellows in English:

- Mr. David King, B.A. (Western)
- Miss J. Quickenden, M.A. (Oregon)
- Mr. Ian Sowton, B.A. (U.C.)

\$800.00 each for the session

Special Lecturer in Classics:

- Mrs. D. O. Robson - 6 hours teaching per week - \$1500 for the session

Finance Committee

The following report was presented and read by Mr. Bickle and on his motion, seconded by Mr. Langford was unanimously approved:

Confirmation is desired of the following investment transactions effected subsequent to the Board of Regents meeting of June 23, 1953:

Meeting of  
October 15, 1953

PURCHASES

Bonds

\$20,000	Hydro-Electric Power Commission (Province of Ontario Guaranteed) 4 1/2% due July 15, 1969.	
	Cost	\$ 19,941.44

SALES

Bonds

\$10,000	Province of Nova Scotia 3% due May 1, 1955	
	Realized gain or loss (-)	(-) 150.00
\$ 3,500	Province of Quebec 3-3/4% due February 15, 1955	
	Realized gain or loss (-)	Nil
\$ 3,000	Canadian National Railway Company (guaranteed by the Dominion of Canada) 4-3/4% due June 15, 1955	
	Realized gain or loss (-)	78.75

EXCHANGE

Stocks

1000 shares	Steel Company of Canada Ltd. Preferred. Received 1066 and 10/15 Common shares	
	Book value	32,287.50

The Living Endowment

Mr. Deacon, Chairman of the Graduates Committee, reported that he had announced at Charter Day Dinner (October 13th) that cash receipts up to that date had amounted to \$20,555.00 and that since then, October 14th and 15th, six additional subscriptions amounting to \$90.00 had been received. This amounts to better than 4% on an endowment of \$500,000.00. Approximately 13% of our graduates had responded to our appeal and this compared very favourably with results obtained by other Universities for the first year of similar appeals. A complete detailed report would be included in the brochure opening the appeal for the second year and would be mailed to the entire graduate list.

Expressions of appreciation to Mr. Deacon and members of his committee were voiced by the Treasurer and the President.

Women's Committee

Mrs. Bennett, the Chairman, moved, seconded by Mr. Langford, the approval of the appointments of the following Dons in Women's Residences for the academic year 1953-54:

- Miss Margaret Frang, B.A., Senior Don, Annesley Hall
- Miss Joan Hanley, B.A., 151 Bloor St. W.
- Miss Patricia McIntyre, B.A., 147 Bloor St. W.
- Miss Georgia Riddell, B.A., 137 Bloor St. W.
- Miss Judith Whitaker, M.A., 127 Bloor St. W.
- Miss Nancy Curran, B.A., 113 Bloor St. W.

Mrs. Bennett reported that there were 201 women in residence and included in this number were 24 graduates and 27 from faculties other than Victoria. Thus there are at this date, 150 women undergraduates of Victoria in residence.

Mrs. Bennett referred to heavy expenditures incurred this summer for repairs and replacements - and requested the Board to approve a special grant of \$330.00 to pay for the new ceiling in the tea room in the basement of Annesley Hall it being felt that the new construction on two sides of this room had been largely responsible for the damage.

Meeting of  
October 15, 1953

The Board, on motion of Mrs. Bennett, seconded by Mrs. Jackman, authorized and approved this grant of \$330.00.

Mrs. Bennett also referred briefly to the results of the summer's operations which while good were not as profitable as a year ago.

Burwash Hall and Men's Residences Committee

Mr. Smith referred to the death of Captain Fogerty earlier this summer who had served so capably as Porter. Mr. Samuel had been appointed as his successor and assumed his new duties in August. His work to date has been extremely satisfactory as evidenced by a recent formal communication received from the secretary of the Phi Kappa Sigma Fraternity which had held its annual convention here in August.

Mr. Smith also reported that the refurnishing of all the bedrooms in North House had been completed as well as the Common Rooms in North, Middle, Gate and South Houses.

Mr. Smith also reported that the domestic staff formerly housed at 80 St. Mary Street had been moved to 108 Charles Street West and also that living quarters had been provided for the new Porter and his wife on the ground floor of 108 Charles Street; summer business from point of numbers had been the largest in many years, statements for last year, which are very satisfactory, will be presented to the Board at its Annual Meeting next month.

Property Committee

Mr. Allen, the Chairman, reported on the following items:

Stephenson House - a) With the United Church Training School making progress towards commencing building operations on Charles Street, which would necessitate the demolition of 77 Charles Street, which had been used as Stephenson House, it had been arranged to make 80 St. Mary Street available for the new Stephenson House. Approval only of the change in location is requested at this time - all financial aspects to be reported upon later. Agreed.

82 St. Mary Street - Mr. Allen reported that the upstairs had been converted into an apartment for Mr. Ted Harper and arrangements made to lease him the 2nd and 3rd floors for \$70.00 a month, as soon as present alterations were completed. Complete statement of all costs will be submitted at the next meeting.

Demolition - 112-114 Charles Street West - The Property Committee recommended the immediate demolition of 112 and 114 Charles Street West which are now vacant. On motion of Mr. Allen, seconded by Mr. Langford, immediate demolition was authorized at a cost not to exceed \$500.00. Carried.

Lane - After reviewing earlier negotiations and failures, Mr. Allen reported that Mr. Fodor had withdrawn his objections to our application to close the lane at the rear of our properties. It was now agreed with Mr. Fodor that if, as and when Victoria University secured a conveyance from the City of Toronto covering the lane at the rear of 78, 80 and 82 St. Mary Street, we would convey to Mr. Fodor the easterly 3' from front to rear of our property known as 78 St. Mary Street. (This would afford space for a direct entrance to Mr. Fodor's parking lot at the rear of his premises.) It was a further condition that Mr. Fodor would make a contribution of \$1,000.00 to Victoria University upon the closing of this transaction. On motion of Mr. Allen, seconded by Mr. Deacon, conveyance of the said easterly 3' of 78 St. Mary Street upon the above terms was unanimously approved.

Main Building Improvements - Mr. Allen reported on the re-action of the academic staff to the renovations which had been recommended by Cameron, McIndoo Ltd., and said he hoped to bring in recommendations regarding lighting and improvements for class rooms at the next meeting.

Compensation - 73-75-77 Charles Street West - The Chairman also reported that a sub-committee of the Property Committee consisting of himself, Mr. Stokes and the Bursar had been appointed to confer with representatives of the Training School to fix the compensation payable to Victoria University for the demolition of 73-75-77 Charles Street West.

66 Meeting of  
October 15, 1953

Pratt Dinner

The Chairman reported that the Board's sub-committee consisting of himself, the President, Principal Bennett and the Bursar had arranged with Dr. Pratt that the dinner would be held in Burwash Hall on Monday, November 9th. Plans are well in hand and invitations will go out next week to members of the Board, the academic and administrative staffs, to the President and Chancellor of the University of Toronto and to the heads of the Federated Colleges as well as to a group of a dozen or more close friends of Dr. Pratt.

The meeting closed at 5.55 p.m.

Annual Meeting

It was agreed that the Annual Meeting of the Board would be held at 4 p.m. Thursday, November 26th with adjournment for dinner at 6.30 p.m.

*A. J. Spencer*  
Confirmed .....  
Meeting Chairman

Annual Meeting  
November 26, 1953

The annual meeting of the Board of Regents was held in Alumni Hall, on Thursday, November 26, 1953, at 4 p.m. The following members were present: Mr. J. B. Allen, Dr. J. H. Arnup, Principal H. Bennett, Mrs. J. S. Bennett, Mr. E. W. Bickle, Rev. E. W. Brearley, Mr. J. T. Bryden, Mr. R. F. Chisholm, Mrs. W. H. Clarke, Mr. J. S. Deacon, Dr. W. F. England, Mr. F. K. Heywood, Mrs. H. R. Jackman, Rev. E. S. Lautenlager, Dr. W. C. Lockhart, Principal A. D. Matheson, Dr. V. T. Mooney, President A. B. E. Moore, Mrs. C. F. McEachern, Mr. D. W. McIlbion, Dr. G. C. Pidgeon, Mr. W. M. Smith, Major-General A. C. Spencer, Mrs. F. H. G. Starr, Dr. J. W. Woodside, Dr. W. H. Young, Mr. W. Zimmerman and Mr. W. C. James, Secretary.

In the absence through illness of Mr. L. Macaulay, Major-General Spencer was appointed Chairman of the meeting.

Prayer

The meeting was opened with prayer by the Very Rev. Dr. J. W. Woodside.

Minutes

The minutes of the meeting of October 15, 1953 were read and confirmed.

Communications

Regrets at being unable to be present were received from Dr. N. Coll, Dr. T. H. Davies, Mr. H. E. Langford, Mr. L. Macaulay and Mr. R. S. Mills.

The President reported the following communications:

a. Letter of thanks and appreciation from Dr. E. J. Pratt for the dinner given in his honour by the Board of Regents;

b. Letters of thanks from Mrs. Gordon Graydon, for Resolution regarding Mr. Graydon; Mrs. F. A. Hare, for Resolution regarding Professor H. E. Ford; Dr. A. J. Johnston, for flowers sent at the time of Mrs. Johnston's death; Dr. J. B. Tyrrell, for flowers and kind birthday wishes.

c. Letter from Principal Bennett advising that he had received a letter from a Victoria College graduate who offered a gift of \$500 annually to provide a travelling scholarship in Classics. It was suggested that the scholarship might be awarded every second year, and open to graduates of that and the preceding year in Classics, Latin and English, or Latin and French, who were registered in Victoria College. Requirement would be: (1) that the applicants should be intending to enter a teaching career in the secondary schools of Ontario; (2) that the winner should attend the summer session of the American Academy in Rome; or (with special permission) the American School of Classical Studies in Athens; (3) that the award should be made by the Senate of Victoria University on recommendation of the Department of Classics in Victoria College.

The donor wishes to remain completely anonymous. No promise is made as to the number of years for which the proposed gift will be available, but it will be at least for the two years necessary to provide the first award and due notice will be given if it is not to be continued after 1955.

On motion of the President, seconded by Mr. Zimmerman, this scholarship was gratefully received and was referred to the Senate for administration.

d. Letter from Principal Bennett with reference to \$100 Scholarship presented by Miss Margaret White, in memory of her parents.

On motion of the President, seconded by Mr. Deacon, this Scholarship was gratefully received and was referred to the Senate with the request that those designated by the Senate be reported to the Board.

This scholarship is open to First Year students in Modern Languages and Literatures, Modern History and Modern Languages or

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Annual Meeting  
November 26, 1953

Latin (French or Greek Option); to the student ranking highest in French, provided that he or she enrole in Honour French as a regular subject in the Second Year.

e. Letter from Miss Campbell, Assistant Dietitian, Burwash Hall, requesting permission to remain off the Pension Plan. This letter was referred to the Finance Committee.

f. A letter indicating that the Thomas Trust Fund had increased their annual grant to \$3,500.00;

g. The following list of gifts received since July 1, 1953:

Estate of the late Sara E. Corveon	\$4,000.
Bloor St. United Church	250.
Atkinson Charitable Foundation	1,800.
Zion United Church, Brantford	200.
Estate of the late Dr. J. H. Riddell	5,000.
Atkinson Foundation (from University of Toronto for one student)	100.
	<hr/>
	\$11,350.
Regular donations for scholarships already established	1,589.
Wm. F. Thomas Trust (see above).	3,500.
	<hr/>
	\$16,439.

h. List of gifts received July 1, 1952 to June 30, 1953 attached to Financial Statement.

Report of Women's Committee

Mrs. J. S. Bennett presented the Report for the year ending June 30, 1953, and the Financial Statement, which appears as Schedules "A" and "B" to these minutes. Mrs. Bennett was warmly congratulated by the Board on her splendid Report.

Report of Burwash Hall & Men's Residences Committee

Mr. Morley Smith presented the Financial Statement for the year ending June 30, 1953, and referred also to the business being done each summer - this past summer being the largest on record. The Financial Statement appears as Schedule "C" to these minutes.

Special Report of Property Committee

Mr. J. B. Allen presented a Special Report resulting from conferences with representatives of The United Church Training School concerning the following points:

1. Compensation for demolition of houses known as 73, 75 and 77 Charles Street West;
2. That title to all Charles Street properties being acquired by The Training School be registered in the name of Victoria University;
3. Suggested terms of lease for properties;
4. Construction contract to be in the name of Victoria University.

The complete report appears as Schedule "D" to these minutes.

After some discussion, the Report was referred back to the Property Committee for further consideration with instructions to report to the Executive Committee.

Financial Statement 1952-53

The Statement for the year ending June 30, 1953, was presented by the Treasurer, Mr. E. W. Bickle. During the discussion which followed, it was suggested that in future the Auditors should specifically state that they had examined all our securities or had received an appropriate certificate from the custodian, the National Trust Company.

The Treasurer readily agreed to this suggestion. Enquiry was made as to whether our holdings of common and preferred stocks should be listed in the Report. The Treasurer stated this suggestion would be

Report of the Women's Committee of the Board of Regents  
for the year ending June 30, 1953

The Women's Committee of the Board has held its regular meetings throughout the year and has endeavoured to fulfill those duties with which it is charged.

1951-52 was, as you will remember, the year of the building of the new students' union, an exciting and stimulating year; 1952-53 has been the year of settling in and working things out - another exciting and stimulating year. And it can be said at once that as far as your committee can judge from the enthusiastic remarks of graduates and undergraduates - those of the latter liberally peppered with super and terrific - the settling in has been a happy one, and the working out has proceeded amiably and successfully. Those of you who are in touch with our young moderns will know that terrific is the ultimate in accolades. It has been bestowed on Wymilwood not only by our own undergraduates but by many from other colleges on the campus, and by The Varsity, no less, which at the end of a laudatory article on the new Union declared "The food is terrific!"

I lunched one day last week with the Dean of Women and the Warden in Wymilwood's beautiful staff dining room and can testify that the food really is terrific! I was once again delighted with the big airy cafeteria and rejoiced in the large number seated so comfortably there. I was told that in spite of its size the cafeteria is often so crowded that it is "bulging at the seams", that the coffee room at almost any hour is full of happy-looking customers, that the Reading Room is well patronized, and the Copper Room much in demand for committee meetings. Three groups had used it the preceding day. The Warden confessed that sometimes the coffee room looked untidy but, to use her own words: The students seem to feel that this is their special room, and everyone looks so happy that I can't care very much about the paper cups and napkins strewn about the floor. The terrace outside the coffee shop had been a joy during the fine autumn weather. One day the students sat so closely along the low stone parapet that they looked like a packed row of birds on a telephone wire. Another day recently Miss van Allen heard a curious persistent tapping noise coming from the Common Room and went downstairs to investigate. Chairs had been pushed back and either a Scottish reel or a Canadian square dance was in progress. Whichever it was a good time was being had by all concerned. "It was a joy to see" was the Warden's comment.

We began the year with a certain amount of anxiety as to the financial outcome of this first year of the combined operation of the residences and union. The number of women students was lower than in the immediately preceding years. That meant, of course, a lower income from fees just when larger expenditures were planned. How was this going to work? Would, for example, the extra help needed for coffee room services be justified? Would the expenses for extra maid service in the new Wymilwood be greater than anticipated? Could our tentative budget be balanced?

If you have already perused the financial statement of the Women's Residences and the Union you will know that our fears were not justified. 1952-53 was not only a happy year socially, it was also a successful year financially, for the statement shows a balance of \$3,129.23 over expenditures from operations - with bank and bond interest added, a balance of \$3,812.08.

Before touching on some of the highlights of the statement, I should like to bear witness to my belief - and I feel sure that I speak for the whole committee - that our credit balance is very much more than the few thousand dollars of which we are proud. A home, it goes without saying, is more than the containing walls of a house. The Board of Regents has provided the house, the comfortable beautiful buildings; the Dean of Women and the Warden, together with the other officers and the whole staff, have by their wise leadership and creative imagination, by their highly intelligent devotion to their particular task and their willingness, may their desire, to do more than their required duty created something, an imponderable we may label it, which does not appear on any balance sheet but which nevertheless is an undoubted and valuable asset for Victoria University.

For this we record our gratitude.

Respectfully submitted,

'Ethel Hume Bennett'

Chairman.

November 23, 1953



VICTORIA UNIVERSITY  
VICTORIA COLLEGE WOMEN'S RESIDENCES AND UNION  
BALANCE SHEET AT JUNE 30, 1953

## ASSETS

Cash on hand and on deposit	\$ 7,191.92	
\$10,000 par Government of Canada 3½ bonds	10,000.00	
Accounts receivable - Sundry	305.00	
Account receivable - Victoria University re 1951-52 light and heat	979.00	
Inventory of food and supplies	<u>949.67</u>	19,425.59
Students deposit account		
Cash on deposit	2,598.02	
\$3,000 par Government of Canada 3½ bonds	<u>3,000.00</u>	5,598.02
Tennis court account		
\$3,000 par Government of Canada 3½ bonds		3,000.00
Furnishings at books value	<u>82,156.86</u>	
	<u>\$110,180.47</u>	

## LIABILITIES, RESERVES AND SURPLUS

Due Victoria University general account for services	7,630.59	
Sundry accounts payable	455.75	
Students deposit account	5,598.02	
Tennis court account	<u>3,150.17</u>	
TOTAL LIABILITIES	16,834.53	
RESERVE FOR FURNISHINGS	82,156.86	
SURPLUS ACCOUNT		
Balance at June 30, 1952	6,398.00	
ADD Credit re light and heat used in 1951-52 in the new Wymilwood building during its construction	979.00	
Excess of revenue over expenditure for the year ended June 30, 1953	<u>3,812.08</u>	
BALANCE AT JUNE 30, 1953	<u>11,189.08</u>	
	<u>\$110,180.47</u>	

VICTORIA UNIVERSITY  
VICTORIA COLLEGE WOMEN'S RESIDENCES AND UNION  
STATEMENT OF REVENUE AND EXPENDITURE  
FOR THE YEAR ENDED JUNE 30, 1953

REVENUE		
Resident students' fees	390,431.25	
Vacation fees	14,417.73	
Guests	1,339.02	
Cafeteria	7,413.87	
Functions and sales	5,429.71	
Union fees	5,869.00	
Garage rent	116.50	
Coffee shop sales	17,548.83	
Rent of rooms - Union	<u>363.00</u>	
TOTAL REVENUE		142,928.91
EXPENDITURE		
Salaries and wages, including annuities, pensions and workmen's compensation		53,409.30
Utilities		
Light and heat from central plant	7,630.59	
Coal	4,418.55	
Light	2,321.04	
Gas	823.99	
Water	777.17	
Telephone	1,232.05	
Laundry	<u>1,432.62</u>	18,642.99
Maintenance		
Renewals, replacements and repairs	10,690.43	
Insurance	2,025.00	
Supplies, sundries and cleaning	5,831.73	
Printing, postage and stationery	429.61	
Bookkeeping and auditing	1,400.00	
Drugs (infirmary)	<u>181.87</u>	20,558.64
Food and Confectionery		<u>47,188.75</u>
Total Expenditure		139,799.68
EXCESS OF REVENUE OVER EXPENDITURE FROM OPERATIONS		3,129.23
Add		
Bank interest received	202.85	
Bond interest received	<u>480.00</u>	682.85
EXCESS OF REVENUE OVER EXPENDITURE FOR THE YEAR		<u>\$ 3,812.08</u>



Schedule C  
68c

VICTORIA UNIVERSITY  
BURWASH HALL AND MEN'S RESIDENCES  
BALANCE SHEET AT JUNE 30, 1953

ASSETS

Cash on hand	\$ 150.00	
\$10,000.00 par Government of Canada 3% bonds	10,000.00	
Accounts receivable less reserve	2,201.26	
Due from Victoria University re Renovation	21,274.07	
Due from Victoria University re Renovation	1,927.30	
Inventory of food and supplies	<u>576.36</u>	36,128.99
Prepaid expense		
Students' deposit account	2,677.05	
Cash on deposit	<u>1,500.00</u>	4,177.05
\$1,500.00 par Government of Canada 3% bonds		
Residence library account		461.17
Cash on deposit		
Stephenson House fund	449.34	
Cash on deposit	40,624.02	
Furnishings at book value		
	<u>\$81,840.57</u>	

LIABILITIES, RESERVES AND SURPLUS

Bank overdraft	1,619.91	
Due Victoria University general account for services, etc.	12,716.24	
	<u>795.36</u>	15,131.51
Sundry accounts payable		4,177.05
Students' deposit account		461.17
Residence library account		449.34
Stephenson House fund		<u>20,219.07</u>
TOTAL LIABILITIES		

RESERVE ACCOUNTS

Medical reserve for students	2,176.60	
Balance at June 30, 1952	<u>1,488.00</u>	
Fees received from students	3,654.60	
	<u>172.00</u>	
Expenditures for the year	3,492.60	
Balance at June 30, 1953	<u>40,624.02</u>	44,116.62
For Furnishings		

SURPLUS ACCOUNT

Balance at June 30, 1952	9,570.38	
Add Excess of revenue over expenditure for the year ended June 30, 1953	<u>7,934.50</u>	
BALANCE AT JUNE 30, 1953		17,504.88
		<u>\$81,840.57</u>

VICTORIA UNIVERSITY  
BURWASH HALL AND MEN'S RESIDENCES  
STATEMENT OF REVENUE AND EXPENDITURE  
FOR THE YEAR ENDED JUNE 30, 1953

REVENUE		
Resident Students' Fees	\$116,667.54	
Vacation fees	17,403.50	
High table	2,134.67	
Meal tickets	3,427.30	
Guests, functions and sales	4,529.40	
Senior Common Room	47.00	
Parking	<u>51.00</u>	144,262.41
TOTAL REVENUE		
EXPENDITURE		
Salaries and wages, including annuities, pensions and workmen's compensation	\$54,021.35	
Maintenance of 80 St. Mary Street (staff house)	<u>958.21</u>	54,979.56
Utilities		
Light and heat from central plant	12,716.24	
Coal	555.10	
Light	141.31	
Gas	950.58	
Water	1,002.88	
Telephone	785.55	
Laundry	<u>3,335.83</u>	19,467.49
Maintenance		
Renovations, replacements and repairs	8,634.62	
Insurance	2,520.00	
Supplies, sundries and cleaning	3,390.42	
Printing, postage and stationery	469.61	
Bookkeeping and auditing	<u>1,300.00</u>	16,314.65
Food	<u>45,866.21</u>	
TOTAL EXPENDITURE		136,627.91
EXCESS OF REVENUE OVER EXPENDITURE FROM OPERATIONS		7,634.50
Add Bond interest received		300.00
EXCESS OF REVENUE OVER EXPENDITURE FOR THE YEAR		<u>\$ 7,934.50</u>

## VICTORIA UNIVERSITY

The Property Committee met on Tuesday, November 17, 1953 and unanimously recommends to the Board of Regents that the following be approved in connection with the new site and building of the United Church Training School:

- (1) That Victoria University accept \$21,000 cash as compensation for the demolition of 73, 75 and 77 Charles Street West. Demolition is to be carried out by the Training School and at the expense of the Training School.
- (2) That Victoria University agree to the request of the Training School that the title to their new properties now known as 67, 69 and 71 Charles Street West be registered in the name of Victoria University.
- (3) That Victoria University would lease to the Training School the properties now known as 67 to 77 inclusive Charles Street West at a nominal rental of \$1.00 per year. The lease to remain in full force and effect so long as the Training School is in affiliation with Victoria University (the actual affiliation appears to be with Emmanuel College). If, as and when this affiliation ceases or the Training School for any reason ceases to function as such, Victoria University shall have the option of purchasing the building(s) and the land not now owned by Victoria from the School, at a valuation made as of the date of such termination, and to be determined by agreement or failing agreement, by arbitration. If Victoria does not within a reasonable time (6 months) from the expiration of such affiliation exercise such option, then the School shall have the right to purchase the land (other than that now being purchased by the School) from Victoria at a valuation made as of the date of such termination, and to be determined by agreement, or failing agreement, then by arbitration. If the School does not desire to purchase such land, then Victoria shall agree to join in a sale by the School of the land and buildings, the value of one half of the land to be paid out of such sale price to Victoria and to be fixed by agreement or failing agreement, by arbitration.
- (4) That the construction contract be made in the name of Victoria University. The Training School agrees to pay \$50,000 to Victoria University on the date on which the contract is executed. Progress certificates will be paid by Victoria University after approval by the duly appointed representative of the Training School. As each progress certificate is paid by Victoria University the Training School will immediately reimburse Victoria University in the amount of said progress certificate. (Thus Victoria University would at all times hold \$50,000 against future certificates.)

## VICTORIA UNIVERSITY

Any interest received by Victoria University on the said \$50,000 will accrue to the benefit of Victoria University and would be regarded as compensation for our time and work involved. Any capital balance remaining in our hands after payment of the progress certificates would be immediately repayable to the Training School.



*THOMAS EDWARD WOODRIDGE*

VICTORIA UNIVERSITY  
TORONTO

FINANCIAL STATEMENTS AND AUDITORS'  
REPORT

For Year Ended June 30th, 1953

VICTORIA UNIVERSITY  
TORONTO

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ALLEN, MILES, FOX & JOHNSTON

AUDITORS' REPORT

To the Board of Regents,  
Victoria University.

We have examined the balance sheet of Victoria University as at June 30, 1953 and the statement of income, expenditure and appropriations for the year ended on that date and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion the accompanying balance sheet and statement of income, expenditure and appropriations are properly drawn up so as to present fairly the financial position of Victoria University as at June 30, 1953 and the results of its operations for the year ended on that date, according to the best of our information and the explanations given to us and as shown by the books of the University.

Toronto, Canada, November 9, 1953.

*Allen Miles Fox & Johnston*  
Chartered Accountants.

VICTORIA UNIVERSITY  
BALANCE SHEET AT JUNE 30, 1953

STATEMENT 1

ASSETS

CURRENT FUND ASSETS			
Cash on hand and on deposit	\$	26,550.27	\$
Due from Men's and Women's Residences and Book Bureau for services		20,346.83	
Sundry receivables		923.41	
Accrued income on investments, etc.		20,770.13	
Prepaid insurance premiums		15,112.76	
Other prepaid expenses		862.27	
Investments (statement 3)		<u>160,777.00</u>	269,572.67
ENDOWMENT AND OTHER FUND ASSETS			
Investments in bonds and stocks (statement 3)		4,078,001.57	
Assets held by outside trustees (statement 4)		151,494.50	
Mortgages and agreements for sale		26,588.57	
Toronto real estate held as investments (statement 5)		<u>61,352.00</u>	4,338,474.64
PLANT FUND ASSETS			
Real Estate (statement 6)		2,969,469.15	
Library books		195,064.33	
Furniture and fixtures		123,713.33	
Expenditures on account of equipment and furnishings re library and archives		9,809.27	
Investments (statement 3)		<u>142,585.55</u>	3,420,711.63
P. C. STEPHENSON TRUST ASSETS			
Properties 73-75-77-79-81 Charles Street West, Toronto	35,000.00		
Less Reserve for depreciation	<u>6,650.00</u>	28,350.00	
Cash on deposit		<u>6,650.00</u>	35,000.00
AUXILIARY DEPARTMENT ASSETS			
Men's and Women's Residences and Book Bureau (statement 7)			207,446.73
			<u>\$8,271,240.87</u>

VICTORIA UNIVERSITY  
BALANCE SHEET AT JUNE 30, 1953 STATEMENT 1

LIABILITIES, FUNDS AND RESERVES

CURRENT FUND LIABILITIES

General	\$	\$	\$
Accounts payable and accrued charges		72,781.73	
Unexpended appropriations (statement 8)		25,323.32	
Deferred credits		11,174.76	
Deferred grants received, deferred to 1953-54		69,769.30	205,549.45
Federal grants received and surplus (statement 9)		28,250.14	
Operating reserves and surplus (statement 9)			
Restricted			
Unexpended revenue on account of prizes, scholarships, bursaries and special trusts (statement 10)		44,083.22	269,572.67

ENDOWMENT AND OTHER FUNDS AND RESERVES

Endowment Funds			
Prize, scholarship, bursary and special trust funds (statement 11)		540,340.87	
Other endowment funds for designated purposes (statement 12)		804,380.07	
Endowment funds for general purposes (statement 13)		2,235,008.18	3,579,729.12
Other Funds and Reserves			
Superannuation and Widows' pension accumulated revenue fund (statement 14)		90,460.39	
Building and grounds staff pension reserve (statement 15)		7,700.17	
General investment reserve (statement 16)		660,280.58	758,750.52
			4,338,479.64

PLANT FUNDS AND RESERVES (statement 17)

3,440,741.63

F. C. STEPHENSON TRUST FUND

35,000.00

AUXILIARY DEPARTMENT LIABILITIES, RESERVES AND SURPLUS

207,446.93

Men's and Women's Residences and Book Bureau (statement 7)

\$8,271,240.87

VICTORIA UNIVERSITY  
STATEMENT OF INCOME, EXPENDITURE AND APPROPRIATIONS  
FOR THE YEAR ENDED JUNE 30, 1953

STATEMENT 2

INCOME

	1953	1952
FROM STUDENTS		
Tuition fees	\$203,827.19	\$234,971.47
FROM THE UNITED CHURCH OF CANADA		
Grants from Board of Colleges and Secondary Schools	17,000.00	17,000.00
United Church Training School	4,200.00	4,000.00
	<u>21,200.00</u>	<u>21,000.00</u>
FROM INVESTMENTS		
Interest on investment of Superannuation and Widows' Pension Fund	20,082.91	20,417.80
Interest on M. H. Alkema's Staff Retiring Allowance Fund	2,510.00	2,510.00
Interest on investment of Prize, Scholarship, Bursary and Special Trust Funds - per contra	19,329.55	18,386.12
Other income from bonds, mortgages and stocks	150,326.50	150,022.73
Income from property investments	2,429.46	2,578.56
Interest on bank deposits	248.52	1,562.58
	<u>198,597.04</u>	<u>195,844.79</u>
FROM OTHER ENDOWMENT FUNDS		
Lillian Massey Treble Estate Fund for training young men for Christian Ministry	1,930.00	1,930.00
Interest on Hamilton Fisk Biggar Estate bequest	795.62	795.62
Interest on Sir Joseph Flavell's Estate bequest to library	645.36	641.88
Interest on other library endowments	270.00	270.00
	<u>3,641.98</u>	<u>3,677.50</u>
FROM OTHER SOURCES		
Athletic Union and field	512.50	782.98
Sustaining fund	530.00	775.00
Federal grant	72,955.01	-
Living Endowment Income, less organization and other expense	10,513.50	-
Grant from University of Toronto School of Graduate Studies	9,276.00	-
	<u>73,807.01</u>	<u>1,557.98</u>
TOTAL INCOME	<u>\$517,186.22</u>	<u>\$459,273.74</u>



VICTORIA UNIVERSITY  
STATEMENT OF INCOME, EXPENDITURE AND APPROPRIATIONS  
FOR THE YEAR ENDED JUNE 30, 1953

EXPENDITURE AND APPROPRIATIONS

	1953	1952
<b>ACADEMIC AND ADMINISTRATIVE</b>		
Victoria University salaries	\$ 50,663.00	\$ 51,731.00
Victoria College salaries	158,287.45	157,375.00
Esanual College salaries	20,075.00	48,965.00
Other Staff expense (statement 18)	45,496.18	49,261.52
Bank charges and exchange	324.34	161.15
National Trust Company Limited - for services	3,235.52	3,000.00
General expenses - (statement 19)	20,251.82	21,165.25
	<u>358,023.31</u>	<u>373,662.92</u>
<b>PLANT OPERATION AND MAINTENANCE</b>		
Wages	25,819.00	24,441.26
Provision for buildings and grounds staff pension fund	788.45	723.50
Repairs and maintenance	9,140.56	12,726.64
Supplies	1,702.12	-
Major repairs and renewals	14,308.89	-
Insurance	5,215.37	4,763.28
Light and heat	14,647.59	12,965.76
Furniture and furnishings	686.73	578.38
Ground rents	1.00	976.00
Interest	-	4,200.00
Alterments to athletic field	-	6,372.65
	<u>78,795.71</u>	<u>97,764.07</u>
<b>LIBRARIES</b>		
Annual grant	25,200.00	23,100.00
Supplementary grant	500.00	810.00
Appropriation of interest on special endowments	518.36	211.58
	<u>26,218.36</u>	<u>24,121.58</u>
<b>MISCELLANEOUS EXPENSES AND APPROPRIATIONS</b>		
Bursaries appropriated from current funds	10,000.00	10,000.00
Income transferred to Frise, Scholarship, Bursary and special Trust Funds - per contra	19,309.55	18,386.12
Sundry grants	150.00	200.00
Installation of Chancellor	29,499.47	2,712.33
Special expenditures (statement 20)	23,124.07	436.24
Renovation of Men's Residences	-	2,606.90
Absorption of 1951 operating deficit of Burwash Hall and Men's Residences	-	650.00
Additional appropriation for war memorial	<u>82,288.09</u>	<u>34,995.57</u>
<b>TOTAL EXPENDITURES AND APPROPRIATIONS</b>	<b>514,389.47</b>	<b>461,260.76</b>
<b>SURPLUS OR DEFICIT (-) TRANSFERRED TO ACCUMULATED SURPLUS ACCOUNT - statement 9</b>	<b>2,796.75 (-)</b>	<b>1,987.02</b>
	<u>\$517,186.22</u>	<u>\$459,273.78</u>

VICTORIA UNIVERSITY  
SUMMARY OF INVESTMENTS IN BONDS AND STOCKS  
AT JUNE 30, 1953

STATEMENT 3

	Book Value	Value at Market Quotations
<b>BONDS</b>		
Government of Canada and Government of Canada guaranteed	\$ 486,500.00	\$ 465,373.64
Provinces of Canada and Provincial guaranteed	2,205,611.50	2,008,997.50
Miscellaneous	176,980.40	170,492.90
<b>TOTAL BONDS</b>	<b>2,869,091.90</b>	<b>2,637,864.04</b>
<b>STOCKS</b>		
Preferred (and class A)	325,182.32	309,575.00
Common (and class B)	1,209,172.92	1,455,183.10
<b>TOTAL STOCKS</b>	<b>1,534,355.22</b>	<b>1,764,758.10</b>
<b>GRAND TOTAL</b>	<b>\$4,403,447.12</b>	<b>\$4,602,762.14</b>
Invested for the following Funds: (Balance Sheet - Statement 1)		
Current Funds	\$ 180,757.00	
Endowment and other Funds	4,078,000.57	
Plant Funds	142,689.55	
	<u>\$4,401,447.12</u>	

ASSETS HELD BY OUTSIDE TRUSTEES  
AT JUNE 30, 1953

STATEMENT 4

Held by	Name of Trust	Amount
The Cleveland Trust Company Cleveland, Ohio	Hamilton Flak Biggar Endowment Trust	\$ 30,000.00
The Cleveland Trust Company Cleveland, Ohio	Hamilton Flak Biggar Bursaries Trust	10,000.00
The Cleveland Trust Company Cleveland, Ohio	Hamilton Flak Biggar Scholarship Trust	10,000.00
The United Church of Canada Toronto	G. S. Faircloth Bursary Trust	5,000.00
National Trust Company Limited Toronto	Sir Joseph Flavelle Bequest to Library	25,000.00
Toronto General Trusts Corporation Toronto	Margaret Caven Wilton Memorial Fund	1,494.50
Canada Permanent Trust Company Toronto	Ethel Treble and F. Louis Barber Travelling Scholarship	30,000.00
Canada Permanent Trust Company Toronto	Ethel Treble Barber Scholarship	10,000.00
National Trust Company Limited Toronto	W. F. Caven Estate Scholarship	30,000.00
		<u>\$151,494.50</u>

VICTORIA UNIVERSITY  
TORONTO REAL ESTATE HELD AS INVESTMENTS  
AT JUNE 30, 1953 STATEMENT 5

106 Charles Street West	\$ 7,500.00
108 Charles Street West	7,500.00
112 Charles Street West	3,500.00
114 Charles Street West	8,280.00
78 St. Mary Street	9,832.50
23 Sultan Street	18,000.00
83 Charles Street West	9,782.50
143 Bloor Street West	20,000.00
	<u>\$86,395.00</u>

PLANT ASSETS - REAL ESTATE  
AT JUNE 30, 1953 STATEMENT 6

Balance - June 30, 1952	\$2,348,014.50
additions during the year at cost:	
Wynwood (Victoria College Students Union)	476,394.76
Field House	<u>145,052.51</u>
	621,447.27
deductions during the year:	
143 Bloor Street West - transferred to Real Estate held as investments (statement 5)	<u>20,000.00</u>
Balance - June 30, 1953	<u>\$2,969,469.15</u>

comprising the following properties:

Main Building	\$125,718.49
Samuel College	425,500.23
Campus, including land north of Charles Street and land on Bloor Street	293,048.03
Operation	13,000.00
Field House	145,059.71
Burwash Hall and Men's Residences	763,278.89
Birch-Carnegie Library Building	96,828.35
Annesley Hall	175,000.00
Wynwood (Victoria College Students Union)	476,394.76
71 Ossew's Park	42,500.00
80 St. Mary Street	6,225.00
82 St. Mary Street	10,000.00
113 Bloor Street West	17,347.12
127 Bloor Street West	24,880.00
131 Bloor Street West	15,000.00
131 Bloor Street West	28,174.49
137 Bloor Street West	38,999.26
143 Bloor Street West	20,731.00
85 Charles Street West	20,288.24
110 Charles Street West	11,900.00
	<u>\$2,969,469.15</u>

VICTORIA UNIVERSITY  
AUXILIARY DEPARTMENTS  
AT JUNE 30, 1953 STATEMENT 7

ASSETS	Women's	Men's	Book	Total
	Residences	Residences	Burses	
Current assets	\$ 28,023.61	\$41,216.55	\$13,823.50	\$ 83,063.66
Furnishings at book value	82,156.86	40,624.02	1,602.39	124,383.27
	<u>\$110,180.47</u>	<u>\$81,840.57</u>	<u>\$15,425.89</u>	<u>\$207,446.93</u>
LIABILITIES, RESERVES AND SURPLUS				
Current liabilities	16,434.53	20,219.07	345.76	37,399.36
Reserves	82,156.86	44,116.62	1,213.57	127,487.05
Capital funds	-	-	1,750.00	1,750.00
	<u>98,591.39</u>	<u>64,335.69</u>	<u>3,309.33</u>	<u>166,236.41</u>
Surplus				
Balance at June 30, 1952	6,398.00	9,570.38	11,869.26	27,837.64
Excess of revenues over expen- ditures for the year	3,812.08	7,934.50	247.30	11,993.88
Adjustment re prior period	979.00	-	-	979.00
Balance at June 30, 1953	<u>11,189.08</u>	<u>17,504.88</u>	<u>12,116.56</u>	<u>40,810.52</u>
	<u>\$110,180.47</u>	<u>\$81,840.57</u>	<u>\$15,425.89</u>	<u>\$207,446.93</u>

UNEXPENDED APPROPRIATIONS  
AT JUNE 30, 1953 STATEMENT 8

	Balance	Expended	Appropriated	Balance
	June 30, 1952			June 30, 1953
Staff leave and travel fund	\$17,450.00	\$ 3,500.00	\$ 4,000.00	\$18,150.00
Portrait fund	1,645.00	-	-	1,645.00
War memorial	3,650.00	-	-	3,650.00
History of Victoria University	4,977.80	3,768.50	-	688.70
Insurance	1,549.00	1,549.00	-	-
Library	2,031.97	27,401.71	26,619.36	1,249.62
	<u>\$30,903.17</u>	<u>\$36,199.21</u>	<u>\$30,619.36</u>	<u>\$25,323.32</u>

\* The amount of \$1,549.00 was extinguished by a credit to operating surplus (statement 9).

VICTORIA UNIVERSITY  
OPERATING RESERVES AND SURPLUS  
AT JUNE 30, 1953

STATEMENT 9

<b>RESERVE FOR REPAIRS AND REVENUES</b>			
Balance at June 30, 1952 and at June 30, 1953 - no change			\$18,106.30
<b>ACCUMULATED SURPLUS</b>			
Balance at June 30, 1952		3,750.42	
Add			
Excess of current income over current expenditures and appropriations for the year ended June 30, 1953		2,796.75	
Adjustments applicable to prior years:			
Old outstanding cheques written off	297.87		
Credit re insurance	1,542.00	1,866.87	
Balance - at June 30, 1953			<u>6,394.04</u>
			<u>\$26,500.34</u>

PRIZE, SCHOLARSHIP, BURSARY AND SPECIAL TRUST FUNDS  
AT JUNE 30, 1953

REVENUE STATEMENT 10

<b>REVENUE</b>			
Balance at June 30, 1952			\$54,147.79
Add			
Gifts for current purposes		9,199.35	
Interest transferred from consolidated revenues	15,671.48	18,792.19	
Interest from outside trusts	1,117.71	10,000.00	
Appropriation from current funds for bursaries		495.50	
Bursary loans repaid			38,577.04
			<u>92,724.83</u>
Deduct			
Scholarships, bursaries and prizes awarded	25,444.06		
Payments conforming to special trusts	250.00		
Bursary loans made	820.50		
Transfer to capital account - net	2,187.02	28,701.61	
			<u>\$64,023.22</u>

CAPITAL STATEMENT 11

<b>CAPITAL</b>			
Balance at June 30, 1952			\$516,411.29
Add			
Gifts and bequests		21,225.17	
Interest on principal of certain funds		217.36	
Transfer from revenue account - net	2,187.02	23,929.58	
			<u>\$540,340.87</u>

<b>TOTAL PRIZE, SCHOLARSHIP, BURSARY AND SPECIAL TRUST FUNDS</b>			<u>\$604,364.09</u>
comprising (per statement 1)			
Current restricted funds	\$64,023.22		
Endowment funds	540,340.87		
	<u>\$604,364.09</u>		

VICTORIA UNIVERSITY  
OTHER ENDOWMENT FUNDS FOR DESIGNATED PURPOSES  
AT JUNE 30, 1953

STATEMENT 12

M. H. Adams Staff Retiring Allowance Fund	\$ 55,777.42
Hinge-Carragie Library	50,000.00
George A. Cox Chair	50,000.00
Sir Joseph Flavella Bequest to Library	25,000.00
Sir Joseph Flavella Chair	25,000.00
General Endowment - Theology - Emmanuel College	100,613.88
William Gooderham Chair	45,000.00
Mrs. William Gooderham Chair	50,000.00
Margaret Hopkins Cox Chair	50,000.00
Jackson Chair	30,000.00
T. P. Lohlaw - Bequest to Emmanuel College	38,427.19
John MacDonald Chair	50,000.00
Elias Philip Massey Chair	60,000.00
Hart A. Massey Chair	60,000.00
M. H. B. Massey Chair	66,000.00
Belles Chair	40,000.00
President's Chair	20,000.00
Byrnes Chair	25,000.00
Jackson Sanford Memorial Lectureship	10,000.00
Victoria College Alumni Endowment	5,561.58
	<u>\$604,360.07</u>

ENDOWMENT FUNDS FOR GENERAL PURPOSES  
AT JUNE 30, 1953

STATEMENT 13

Lillian Massey Treble Estate	\$1,396,925.56
Hart A. Massey Estate	200,000.00
Hamilton Fisk Higger Endowment Bequest	30,000.00
Campaign Fund of 1918	485,387.84
General Bequests	
Balance at June 30, 1952	\$ 38,053.32
Bequests and donations received	27,000.00
	<u>65,053.32</u>
Transfer to plant funds	26,000.00
Campaign Fund of 1947	
Total net income	586,244.15
Less transfers to plant funds to June 30, 1952	122,783.06
Balance at June 30, 1952	463,461.09
Contributions 1952-3	65.00
	<u>463,526.09</u>
Transfer to plant funds	266,831.31
	<u>96,694.78</u>
	<u>\$2,235,008.18</u>

VICTORIA UNIVERSITY  
 SUPERANNUATION AND WIDOWS' PENSION ACCUMULATED REVENUE FUND  
 AT JUNE 30, 1953 STATEMENT 14

Balance at June 30, 1952		\$102,641.76
Add		
Transferred from current revenue	20,907.91	21,182.91
Salary deductions	<u>272.00</u>	<u>137,824.65</u>
Deduct Payment of benefits		33,354.26
BALANCE at June 30, 1953		<u>\$ 90,460.39</u>

BUILDINGS AND GROUNDS STAFF PENSION RESERVE  
 AT JUNE 30, 1953 STATEMENT 15

Balance at June 30, 1952		\$ 9,227.12
Add Provision charged to current operations		768.45
		<u>9,995.57</u>
Deduct Payment of benefits		2,286.40
BALANCE at June 30, 1953		<u>\$ 7,709.17</u>

GENERAL INVESTMENT RESERVE  
 AT JUNE 30, 1953 STATEMENT 16

Balance at June 30, 1952		\$616,300.76
Add Profit on sale of securities - net		44,280.22
BALANCE at June 30, 1953		<u>\$660,580.96</u>

VICTORIA UNIVERSITY  
 PLANT FUNDS AND RESERVES  
 AT JUNE 30, 1953 STATEMENT 17

Balance at June 30, 1952			\$3,004,542.68
Add			
Transfer from endowment funds for general purposes	405,884.63		
Contributions to Wyndwood furnishings fund	10,119.43		
Library books purchased	<u>4,287.37</u>	<u>421,001.43</u>	
			3,425,544.11
Deduct Amount written off library books			4,822.48
Balance at June 30, 1953			<u>\$3,420,721.63</u>
comprising the following:			
Funds invested in plant			\$3,260,266.81
Reserve for library building:			
Amount transferred in 1947-8 from unrestricted endowment funds (A. E. Ames Estate)	62,454.82		
General reserve - transferred in 1948-9 from Campaign Fund of 1947	<u>90,000.00</u>	<u>152,454.82</u>	
			<u>\$3,420,721.63</u>

ANNUAL REPORT  
of the  
LIBRARY OF VICTORIA UNIVERSITY  
1952-53

October 26th, 1953.

To the Chairman and Members of the  
Board of Victoria University Library.

Gentlemen:

I would like, first of all, to express my gratitude to the members of this Board for your kindly support during the first year of my administration as Librarian, and to thank, especially, the members of the Executive Committee for their helpful counsel. While I was not unfamiliar with most of the problems of administration, because of my long period of service as Associate Librarian, there were many aspects of the work which my increased responsibilities brought to my attention for the first time. There were, too, a number of special problems which arose during the course of the year as the result of building changes, reorganization of routine, and other unusual circumstances, which made me grateful indeed for your interest and cooperation.

I would be glad, too, if the thanks of the Library staff and myself could be conveyed to the Board of Regents for their generosity in providing funds for the decorating of walls and the improvement of lighting facilities in the Library building. The enthusiastic response of the student body to these improvements has been in evidence throughout the year, and this has given an added satisfaction to the Library staff.

As I have intimated, the past year has not been without its difficulties, but these have been surmounted with the assistance of this Board, and of the Bursar and Superintendent of Buildings who have been unfailingly cooperative. These special tasks included the preparation of the new Archives quarters, the supervision and purchase of furniture and equipment, and finally the moving en masse of the material itself from the top floor of Emmanuel College to its new home in the basement of Wymilwood. This large-scale transfer was accomplished, I am thankful to report, without the misplacement of a single item, due to the careful and accurate work of the two young men whose services we were fortunate enough to secure for this arduous task. My thanks are due, too, to members of our permanent staff who assisted in the supervision of the work.

The reorganization of space in the Library building, in accordance with recommendations made by this Board, did not proceed quite so smoothly, chiefly because of pressing demands by other departments on the central administration. We are still without the increased lighting facilities which are essential before we can move the cataloguing staff to their new quarters in the room occupied at present by the Librarian, but we expect that by the end of the calendar year all alterations will be completed, so that we may operate under our new schedule. The transfer of our Book Binding Department from the second floor to the basement was effected during the year and the work is proceeding satisfactorily in the new quarters. The former Mending Room is in process of being converted into a Treasure Room and will have facilities, also, for the use of retired members of the teaching staff. The task of converting the former Economics and History Room, on

VICTORIA UNIVERSITY  
STAFF EXPENSES OTHER THAN SALARIES  
FOR THE YEAR ENDED JUNE 30, 1953

	1952	1953
Payments re staff contributory pension plans	\$13,579.54	\$16,747.21
Group Insurance	887.00	920.50
Retiring allowances	6,481.75	6,335.21
Amount transferred to Superannuation and Widows' Pension Fund	20,907.91	21,242.80
Staff leave and travel fund appropriation	4,000.00	4,000.00
	\$45,856.19	\$49,245.72

GENERAL ACADEMIC AND ADMINISTRATIVE EXPENSES  
FOR THE YEAR ENDED JUNE 30, 1953

	1952	1953
Advertising	\$ 1,954.42	\$ 1,789.01
Printing, stationery and office supplies	4,778.18	4,219.50
Postage and extras	810.03	1,078.62
Public relations	5,013.28	5,187.37
Travelling	1,703.27	1,290.55
Functions	2,445.31	2,569.44
Telephone and telegraph	2,872.43	2,724.09
Expenses of President's office	1,450.00	1,400.00
Legal	240.00	25.00
Auditors' fees	800.00	700.00
Principals' entertainment allowances	550.00	550.00
Miscellaneous	1,684.88	935.77
	\$24,251.82	\$23,165.35

SPECIAL EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 1953

	1952	1953
Renovation - 78 St. Mary Street	\$ 3,159.78	\$ -
Parking lot	3,107.95	-
Tennis courts	8,595.02	-
New high pressure steam main	13,972.72	-
Survey - main building	826.00	-
	\$29,669.47	\$ -



the second floor, into a combined Recreational Reading Room and an Open Shelf Reading Room for the lower years, under the name of the George Locke Room, proved discouraging at the outset, largely because the period of preparation had been too brief and the book stock, therefore, was quite inadequate to meet the demands. The students who welcomed the idea of an Open Shelf Reading Room became discouraged when they were unable to obtain many of the books required. Throughout the year, however, our Order and Cataloguing staff worked unceasingly to provide new copies or to transfer additional copies from the stacks and toward the end of the year many students, especially those in the first year, discovered the advantages of the Open Shelf system. (In this connection I should like to state that we are attempting to give Stack privileges to students of both the third and fourth years, in spite of the congestion in our stacks, so that students of all years will have direct contact with the books they are required to read, and with related subjects.)

The effectiveness of the library service was impaired, during most of the Fall term, by the failure of the heating system, a condition probably resulting from the installation of a new high-pressure system in the University, although this system was not intended to affect the Library either positively or adversely. The staff bore the discomfort with exemplary patience, but its effect on the student body is deducible from the marked decreased use of books in the Fall term. The popularity of the newly opened Students' Union may have been a contributory factor, also. In spite of this set back, coupled with the fact that student enrollment in Victoria College was reduced by 12%, I am happy to report that the decrease in the use of books over the entire year was negligible.

These obstacles, though discouraging, were of temporary duration, and eventually were overcome. What was very much harder to bear with fortitude was the loss, by death, of two of the Library's strongest supporters, Professor Joseph Fisher and Dr. John D. Robins. Professor Fisher had been an invaluable member of the Library Board for several years and his absence has been keenly felt. The loss of Dr. Robins who had served the interests of the Library both as a member of this Board over a number of years, and as Librarian for the past seven years, was an especially severe blow. Although he had retired from the Librarian-ship, his continued presence in the Library building was a source of comfort to the Library staff - especially to me. It was not only that I had counted on the continuance of his wise counsel and his sympathetic interest to help me over the pitfalls which beset the novice, but that I was keenly aware of the salutary effect which his very presence exerted on our student patrons. Devoted as he was to literature, to the honest and intelligent use of books, - his kindness, humour, modesty and self-effacement combined with the high standards he set for himself and others, to make his influence incalculably great, and his passing, an irreparable loss to his friends and associates.

The report on the detailed work of the Library follows, under the headings of Archives, Bequests and Donations, Binding and Book Mending, Book Purchases, Bursary Service, Cataloguing, Circulation, Extension Service, Special Work and Staff changes.

#### THE DETAILED WORK OF THE LIBRARY

##### ARCHIVES

Further progress was made, during the year, in the assimilation of archival records. In addition to the large amount of cataloguing, Mrs. Nicholson gave a great deal of assistance to patrons in connection with research problems. An increasing number of church students, both of Emmanuel College and other Canadian colleges, drew on our resources extensively. The interest in Institutional History recently manifested by the History Department of the University of

Toronto also has resulted in increased patronage of the Archives Department.

About 500 items were added to the Archives collection during the year, coming from fifteen different sources. The most important material received was the large body of Pitson material on Church Union, covering the period of 1920-1930. An almost complete file of the Canadian Congregationalist was another valuable acquisition. The archivists of the Hamilton Conference also sent records, and individual ministers deposited extensive records of local churches.

The end of the year was high-lighted by the transfer of records and equipment to the new quarters in Wymilwood, and even before the beginning of the fall term, the new Archives Department was in full swing. Indeed, scarcely a day was lost by our patrons, who moved, with the records, from one building to another.

When a separate Archives Department was created in 1940, by adapting rooms on the top floor of Emmanuel College for this purpose, it was not anticipated that its growth would be so rapid, that expanded quarters would very soon become imperative. We are grateful to the Board of Regents for their recognition of the importance of this aspect of our work, - by providing not only building space and increased equipment, but by making it possible to give more adequate service to our patrons.

##### BEQUESTS AND DONATIONS

Our collection of Canadians has been strengthened considerably by acquisitions purchased with the income from the Bequest of the Class of 1928. Other donors, notably, Dr. Lorne Pierce, have further enriched the collection during the past year. Dr. Pierce has also made the generous offer of providing copies of all James Evans material in existence which will make the Evans collection unique.

The Duncan Bequest, now amounting to \$2,000.00, has made provision for purchases in Theology to supplement the regular appropriation. The decision of the Council of Emmanuel College, which was later approved by this Board, to draw on this fund for the purchase of microfilm copies of the Canadian Correspondence of the Wesleyan Missionary Society has further benefited our Canadian collection by providing a rich body of source material.

During the year the Board of Regents purchased for the Library one half of the library of the late Dr. Robins, and Mrs. Robins generously presented the Library with the remainder, including his unique collection of folk lore.

We are indebted, also, to Maristrate Gullen for his gift of two valuable miniatures, and the interesting scrap book of the late Dr. Emily Stowe Gullen, Victoria's first woman graduate.

Other donors to whom we are indebted were Dr. Joyce Boyle, Dr. Dorothy Forward, Dr. G.B. King, Dr. E.J. Pratt, Professor Sissons and Dr. and Mrs. Frank Walker.

##### BINDING AND BOOK MENDING

During the past year 232 volumes were sent to commercial binderies at a cost of \$367.09. Of this number 160 volumes were books and 72 volumes were periodicals. The average cost per volume for books was \$1.22, and for periodicals, \$2.57.

Mrs. Bohan, our mending assistant, reports a total of 1,081 books

repaired and 2,447 volumes lettered, which is a considerable advance over the work done in the preceding year. We are grateful to Mrs. Bohan for her decision to remain with us, as she has been offered a higher rate of pay at the University of Toronto Library.

#### BOOK PURCHASES

During the past twelve months 1,060 books were added by purchase at a cost of \$4,467.84. This includes items of Canadiana purchased with the fund provided by the Class of 1928 and books to the value of \$892.87, chargeable to the Reserve Book Fund. Six hundred and twenty seven volumes were added by donation, making a total of 1,687 items added to the Library during the year. The number of pamphlets received was 981. On the other hand 1,437 pamphlets and 251 books were withdrawn, making the net increase of acquisitions for the year, 980 items. (The wholesale withdrawal of pamphlets is in accordance with our recent policy of keeping only current issues of documents in most government departments.)

#### BURSARY SERVICE

The Library received 1,450 hours of service from 15 student assistants enrolled in Victoria College. These services as usual were paid for out of College Bursary Funds. Two additional students, not considered eligible to receive payment from Bursary Funds gave one hundred hours of service each, for which they were recompensed out of Library Funds. The seventeen students gave assistance of various kinds - typing, indexing, working on special collections, and supervising Reading Rooms, in addition to stack service.

All but seven of these students graduated in June, and of those remaining, only four have made application for Library service for 1953-54. We will be obliged, therefore, to initiate another group of newcomers into the details of Library routine. From this point of view our student assistants are regarded as a mixed blessing, but as they perform their duties, conscientiously and cheerfully, to the best of their ability, we are grateful each year to the Bursary Committee for providing us with additional assistance at no added cost to the Library.

#### CATALOGUING DEPARTMENT

The total number of items handled in the Cataloguing Department during the year was 4,807, which included 1,687 books, new and old, and 981 pamphlets. The large scale transfer of books from the Stacks to the George Locke Room, begun in the preceding year, was continued during the current year, although at a reduced rate. Where funds permitted and the volume in question was obtainable by purchase we pursued the policy of buying an additional copy for the George Locke Room.

The Vertical File, established in the Reference Room for temporary material, received 197 new items, and a considerable quantity of out-of-date material was removed.

The number of cards typed was 8,300 and the number of cards filed in the card catalogue during the past year was 13,600.

The Cataloguing Department gave 628 hours to Reference and Circulation work during the year. Indeed, the reference work has been carried on by the Cataloguing Department. A good deal of assistance was given to Miss Gertrude Boyle in connection with her work on the Coleridge Collection which is housed in the Library building.

Current additions to the Tackberry Library in Annesley Hall and the Browning Collection in Wymilwood Reading Room also were catalogued by this Department.

#### CIRCULATION

The total recorded use of books for the past year was 67,715 which was a net decrease of 138 as compared with the use of books in the preceding year. The Stacks and Reference Rooms showed a decrease while the marked increase in the George Locke Room (replacing the Economics Room) and in the Theological Reading Room brought the total circulation almost up to last year's figures.

The total number of Library Registration cards issued was 962 as compared with 1,200 in the year previous. Of this number, 322 were issued to First Year students. There were only 13 students of the first year who did not use the Library's resources, and these were registered in courses in which the sciences predominate.

The detailed statistics for the past three years follow:

(1) By Location	1950-51	1951-52	1952-53
Stacks	49,397	47,866	46,761
Reference Room	3,470	3,686	3,431
Economics Room	4,133	6,024	---
Periodicals (current)	861	1,020	898
George Locke Room	551	599	7,396
Theological Reading Room	8,800	8,395	8,831
Bell Library	48	98	42
Moderns Seminar	268	101	97
C.C. James Room	118	122	125
Extension			133
	66,676	67,853	67,715

#### (2) Arts Circulation

(a) By Subject	1950-51	1951-52	1952-53
Ancient History and Archaeology	1,886	2,075	1,965
Art	723	517	694
Economics	1,938	2,396	2,114
English language and literature	17,274	16,321	18,345
French language and literature	2,313	2,424	2,694
Geography	1,065	839	904
German language and literature	610	673	722
Greek and Latin	3,582	4,017	3,511
Minor languages, Italian, Spanish	271	174	266
Modern History	6,322	6,931	6,433
Music	46	99	81
Philosophy	4,400	4,260	3,435
Psychology	1,369	1,162	1,497
Political Science	2,595	2,665	1,852
Religious Knowledge	379	411	453
Science, Medicine, Technology	747	795	882
Sociology	2,252	1,898	1,668
Government material	99	230	152
Pamphlets	605	673	656
Periodicals	1,467	1,777	1,692
Reference	3,470	3,686	3,431
Examination papers	1,448	4,504	5,009
	57,861	58,598	58,486

(b) By Year	1950-51	1951-52	1952-53
First year	12,855	12,397	13,538
Second year	14,280	14,673	15,725
Third year	13,580	16,880	14,529
Fourth year	11,582	9,267	9,941
Graduates & Staff	5,564	5,381	4,753

It will be noted that the books most in demand were in the following subjects: English, Modern History, Greek and Latin, Philosophy, French and Economics, in that order.

#### EXTENSION SERVICE

Dr. Lawson reports that 133 books in theology were borrowed through the Extension service as compared with 98 volumes in the preceding year. A number of books in Arts subjects also were mailed to students and graduates in various parts of Canada, and also to University libraries, through the Interloan service.

#### SPECIAL WORK

In addition to the regular routine of the departments a number of special projects were undertaken during the past year.

The Browning Collection was established in Wymilwood Reading Room and 230 volumes were placed on the shelves. A Committee of this Board having decided that it was inadvisable to attempt to make this a loan collection because of lack of library supervision, attention was concentrated on selecting books suitable for browsing. Books on biography, travel, current and classical fiction, folk lore, music, art, contemporary poetry, drama, essays, philosophy and popular science were selected and were purchased out of Library funds.

Two Exhibitions have been held during the year by special request. The Retired Teachers' Association asked for an opportunity to see our Baxter print collection, Erasmus, etc., and the Museum staff requested an Exhibition of our fine bindings, early printing and papyri, for a group of patrons. Both Exhibitions were well attended and were received with enthusiasm.

Reference has been made to the task of moving the Archives to the new basement in Wymilwood. This was only part of a colossal moving scheme, which included the transfer of theological periodicals from the Library basement to the stacks in Emmanuel College, the moving of our Bible collection, Patristics, etc. from the balcony over the Main Reading Room, the removal of hundreds of cartons of Bell books to the new basement, and other activities too numerous to mention. The grant of \$1,000.00 for this purpose, has not yet been entirely expended. Nor is our moving programme completed. A detailed account of expenditure will be furnished to this Board at a later date.

#### STAFF CHANGES

Mrs. Alice Monderer's resignation was received with regret in September, since, for seven years she had given loyal and efficient service. Her duties as Order Assistant were assumed by Miss Mary Reid, part of whose former duties were allocated to part-time assistants.

Miss Audrey Scott, B.A., who had been a sessional assistant for the past year, left us in May to be married. Miss Mary Shackleton, a student in the School of Nursing, gave us part time assistance, as did Mrs. Nicholson in addition to

her work in the Archives.

It seems imperative once again to point out the unsatisfactory condition that prevails in connection with our circulation work. Low salaries and lack of permanency prevent us from obtaining experienced assistants, and we are dependent upon graduates whose time tables are difficult to fit into our needs, with displaced persons, or people who for various reasons find regular employment difficult to obtain. The resulting strain, the time consumed in interviewing applicants, and in repeatedly training new assistants, lowers the standard of efficiency which a loyal and patient staff is endeavouring to maintain.

Under such circumstances I cannot commend the permanent members of our staff too highly for their dogged determination to maintain an efficient standard in the face of difficulties not of their making. They realize, as I do, that this Board and the Board of Regents have dealt very generously with the Library and its staff, especially in view of the declining enrolment, and rising costs, and they are attempting to acknowledge the generous treatment they have received by serving, to the best of their ability, the students and staff of Victoria University.

All of which is respectfully submitted.

Margaret V. Ray (Signed)  
Librarian.

VICTORIA UNIVERSITY LIBRARY

Financial Statement for year ending June 30th, 1953.

REVENUE

Balance from preceding year	\$ 11.18	
Grant from Board of Regents	25,700.00	
Interest on Flavells Bequest	649.36	
Interest on Endowment	90.00	
Interest on Bequest of Class of 1928	180.00	
Interest on Book Bureau Capital	70.00	
Grant from United Church	500.00	
Fines	192.25	
Sale of Books and Ink	<u>61.50</u>	\$27,454.29

EXPENDITURE

Salaries, permanent staff	\$19,170.84	
Salaries, temporary staff	1,947.23	
Salaries, Archives staff	700.00	
Books, regular appropriation	3,595.00	
Periodicals	550.00	
Binding	367.09	
Supplies and Stationery	735.49	
Publicity	212.00	
Furniture	24.94	
Microfilm	<u>---</u>	\$27,332.59

Unexpended Balance \$ 121.70

RESERVE BOOK FUND

Balance as of June 30, 1952	\$ 2,020.79
Expenditure, July 1, 1952 - June 30, 1953	<u>892.87</u>
Balance as of June 30, 1953	\$ 1,127.92

VICTORIA UNIVERSITY  
THE BOOK BUREAU  
BALANCE SHEET AT JUNE 30, 1953

<u>ASSETS</u>		
Cash on hand	\$ 100.00	
Bank balance	<u>2,014.94</u>	2,114.94
Accounts Receivable	554.47	
LESS Reserve for bad debts	<u>25.00</u>	529.47
Inventory of books and stationery priced at the lower of cost or market value, as determined and certified by management		11,179.09
Furniture and fixtures	1,602.39	
LESS accumulated depreciation	<u>1,213.57</u>	388.82
		<u>\$14,212.32</u>
<u>LIABILITIES, CAPITAL AND SURPLUS</u>		
Accounts payable - trade		345.76
Capital		
Library investment		1,750.00
Surplus		
Balance, June 30, 1952	11,869.26	
ADD Net profit for the year	<u>247.30</u>	
Balance, June 30, 1953		12,116.56
		<u>\$14,212.32</u>

Auditors' Report

To the Board of Regents,  
Victoria University

We have examined the balance sheet of The Book Bureau of Victoria University as at June 30, 1953 and the statement of trading and profit and loss for the year ended on that date and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion the above balance sheet and accompanying statement of trading and profit and loss are properly drawn up so as to present fairly the financial position of the Book Bureau as at June 30, 1953 and the results of its operations for the year ended on that date according to the best of our information and the explanations given to us and as shown by the books of The Bureau.  
Toronto, Canada, September 29, 1953

ALLEN, MILES, FOX & JOHNSTON  
Chartered Accountants.

VICTORIA UNIVERSITY  
THE BOOK BUREAU  
STATEMENT OF TRADING AND PROFIT AND LOSS  
FOR THE YEAR ENDED JUNE 30, 1953

Sales		\$27,229.50
Cost of Good Sold		
Inventories at June 30, 1952 -		
Books	\$7,832.47	
Stationery	<u>2,920.81</u>	10,753.28
Purchases		
	22,731.43	
	<u>33,484.71</u>	
DEDUCT Inventories at June 30, 1953 -		
Books	7,561.03	
Stationery	<u>2,618.06</u>	<u>11,179.09</u>
		22,365.62
Gross Trading Profit		<u>4,923.88</u>
Add Income from lockers		<u>47.94</u>
Deduct Expenses -		<u>4,971.82</u>
Salaries, including pension contribution	3,863.00	
Sundry expenses	475.32	
Telephone	177.10	
Bank charges	15.09	
Depreciation	124.01	
Interest on capital loan	<u>70.00</u>	<u>4,724.52</u>
NET PROFIT FOR THE YEAR transferred to Surplus Account		<u>\$ 247.30</u>

VICTORIA UNIVERSITY

Report of the Bursar to the Board of Regents  
for the year ended June 30, 1953

On Friday, October 16, 1953, His Excellency the Governor-General laid the Foundation Stone for the new University College Men's Residences. The Residences will accommodate 183 students, each in a single room. In addition there will be the rooms for the Dons. A Dining Hall seating 200 will form the north wing of the building. The building is to be ready for the opening of the 1954-55 term. At first glance it may seem odd for the Bursar of Victoria University to begin his Annual Report with this mention of University College. The building of this Residence is of great significance to Victoria. Heretofore one great and distinct advantage we have had over University College was the fact that we have our Victoria Men's Residences which accommodate 250 students. All of our Residences - Men's and Women's and Stephenson House - are filled to their capacity of 463 but only 315 are undergraduates of Victoria University.

We should consider what effect these new Residences may have on our position as being pre-eminently the College for out-of-town students at the University of Toronto.

BUILDINGS AND GROUNDS

Wynilwood Students' Union

The building was finally completed in the early spring. During the summer the Archives were moved to the basement wing and the stacks filled with books from the Library. The total cost of construction came to \$476,394.74.

The Field House

The Field House came into full operation during the past academic year - we continue to hear the most favourable comments as to its usefulness - the most glowing comments come from students of other faculties who use it extensively during the basketball season from January to March. The total cost of construction was \$145,059.91.

Stephenson House

Stephenson House, 77 Charles Street West as we have known it for several years, was one of our three houses which had to be demolished to clear the site for The United Church Training School. The new Stephenson House is now located at 80 St. Mary Street - additional plumbing was required, oil heating has been installed and the kitchen renovated. The halls, stairways, living room and dining room have been freshly decorated. Twelve undergraduates (9 from Victoria) are in residence and have expressed through their executive their appreciation of what has been done for them. The morale of the house appears excellent.

The United Church Training School

The Training School has purchased 67, 69 and 71 Charles Street West. These three properties, along with our properties known as 73, 75 and 77 Charles Street West, will form the site for the new building.



Recent conferences between representatives of Victoria and the Training School indicate it is desirable to have all the land occupied by the Training School registered in the name of Victoria University. This matter of title and also the execution of the construction contract by Victoria University will be referred to this month's Board Meeting.

#### 108 Charles Street West

This house was formerly rented at a very nominal figure to a member of our academic staff. The house became vacant on June 30 and has since been adapted to accommodate the domestic staff formerly residing at 80 St. Mary Street. The ground floor has been converted into a self-contained apartment for Mr. Samuel and his wife. Mr. Samuel is the new Porter and it was essential to find accommodation for him immediately adjoining the Men's Residences. Our former Porter, Captain George Fogerty, was a widower and occupied a room in North House - this room is now available for a student.

#### 112 - 114 Charles Street West

Demolition of these two houses was authorized at the last meeting of the Board of Regents. At the present time demolition is under way.

#### The Library

The Librarian's office has been moved to what was formerly the George H. Locke Room which latter is now incorporated with the Economics and History Room on the second floor. The room formerly used for book binding has now become the Treasure Room and made available also for use by Professores Emeriti. The Librarian's office is now used as a receiving room. New lighting has been installed in the Cataloguing Room.

#### Emmanuel College

No major changes were made in Emmanuel College proper. New shower stalls have replaced the former showers in the basement. Recently the pump in the heating system for the College was replaced.

#### Parking

Parking is becoming an ever more difficult problem. The parking lot to the east of the Men's Residences is filled to capacity with undergraduates' cars, the oval driveway in front of our Main Building at times cannot accommodate staff cars and those of persons visiting the College. Extra parking will be available when we acquire title to the lane, but if there is a corresponding increase in demands for the parking next year we shall be no better off than we are now. The University of Toronto is faced with an even more difficult situation and has already placed rather severe restrictions as to who may or may not park within the University grounds. It should be noted that our selves faced with the same problem. It should be noted that our parking facilities are a source of substantial revenue during the summer months and on Saturday afternoons in the Fall during the football season. Since "commercial" parking was instituted a year ago we have received \$1,158.00 in gross rentals. The high for a single Saturday is \$74.00. A small weekly charge was made for those in our Residences during the summer months.

#### Lane Closing

Thanks to the pertinacity of the Chairman of the Property Committee I can report that the City Property Committee has recently unanimously approved our application for closing the lane and has sent the matter on to the City Council. If nothing unforeseen develops we should acquire title early in 1954.

#### Main Building

A fairly comprehensive survey was made of the Main Building and rather drastic changes and improvements were recommended. After study by the Property Committee the Report was referred to the Academic Staff for their consideration. Their re-action was not too favourable and a much modified plan is now being prepared, details of which will be ready for submission to the Property Committee within a few weeks. Two items stand out - more adequate and modern lighting for the entire Building, especially Class Rooms and Alumni Hall, and more adequate and better facilities for the Administrative Offices.

#### Landscaping

Over the past few years many unfavourable comments have been made over the poor appearance of the grounds in front of our Main Building. More recently the need for some planting in the sunken portion of the Wymilwood grounds has been urged upon the Property Committee. Our budget for 1953-54 provides for a start being made on these two projects and at this date thorough study is being made of these two projects. If work cannot be started this fall it can certainly be put in hand in the spring.

#### The Residences

(a) Men's - The renovation of North House - new plumbing and fixtures throughout, new floors, many new doors and a complete job of decorating was completed on schedule. Dressers, desks and desk chairs were rebuilt and re-finished in all North House bedrooms. New beds and mattresses were purchased as well as an easy chair and desk lamp for each room. Matching bedspreads and curtains have also been provided. The cost of decorating and re-furnishing has been paid for out of Burwash Hall funds. With the renovation of North House completed, we now have the four original Men's Residences in good physical condition. It is anticipated bedrooms in other houses may be re-furnished next summer. The Common Rooms in North, Middle, Gate and South Houses have all been redecorated and newly furnished and all paid for from Burwash Hall and Men's Residences account.

Special mention should be made of the Senior Tutor, Dr. C. C. Love, and his never failing interest in the life of the Residences. His co-operation with the Bursar throughout the year is of inestimable value and is greatly appreciated.

(b) Women's - The major repairs and improvements were carried out in 85 Charles Street West. The ceiling in the large front room on the main floor fell - fortunately at a time when the room was empty. Another ceiling upstairs appeared dangerous and a thorough job was done on all the house.

(c) Summer Rentals - The Men's Residences did a larger business this past summer than ever before. Operations during the earlier part of the summer were difficult and more expensive than usual owing to the severe and lengthy illness of our Head Porter, George Fogerty. When apparently well on the way to recovery he suffered a fatal heart attack. During his three years with us Mr. Fogerty rendered faithful and valuable service. Two of our younger graduates carried out his duties until the appointment of his successor in August.

Improvements in summer operations suggested in my last Report made some headway and it is expected that next summer may see our operations working a great deal more smoothly and efficiently.

Applications for reservations for both 1954 and 1955 are now on file.

Before leaving "Buildings and Grounds" mention should be made of the Superintendent, Mr. F. C. Stokes, and of his untiring work, interest and efforts towards maintaining and improving our buildings and grounds. At this date our many buildings and various houses have never been in better physical condition. Mr. Stokes is a Vic grad and his heart is very much in his work.

#### PUBLIC RELATIONS

The President of Victoria University is doing the best public relations job that has ever been done for Victoria so far as churches, secondary schools and public meetings are concerned. There does not appear to be a single area in Ontario that the President has not visited at least once during his first three years with us. The demand for him as a speaker is far beyond what any one human being could accept and at the same time carry on the administrative work of this institution. The schools and the Church, so far as public relations are concerned, are certainly well taken care of by the President. It should also be noted that the services of the members of the staff of Emmanuel are also in great demand for Sundays and for Anniversary Services and they too are doing their part in bringing both our Colleges before the many congregations they visit.

#### Former Students

Apart from the above, our public relations programme is not making the progress that one had hoped for. We still have practically no records or contacts of any kind with our unknown number of former students. Admittedly this is a big problem but one which I would think should be given thorough study.

#### Graduates' Addresses

Revision of mailing addresses for our graduates has been going on steadily for another year and the situation is gradually improving. We still have far too many pieces of mail returned "not found", "moved away", "not known", and until we get considerable more co-operation from the grads themselves it will be difficult to improve our present lists. It is the exception rather than the rule when we receive the odd post card or note advising of a change of address. When these cards

and notes are received it is usually explained that they do not want to miss receiving "Victoria Reports".

#### Charter Day Dinner

Charter Day Dinner was held on Tuesday, October 13 and drew an attendance of about 160. Charter Day Dinner has now been held for two consecutive years and it is the considered opinion of many who have been consulted that this should now be definitely established as an annual dinner (such appears to have been the case years ago). It is also recommended that the University should absorb the printing, mailing and other charges incidental to the dinner. It appears that it would be wise to continue the dinner under the auspices of the three graduate Associations and also that each one attending should pay for his or her own meal. This dinner is primarily a get-together of graduates.

#### Annual Dinner - Board of Regents and Staff

Over the past four or five years many persons, particularly members of the Board of Regents, have suggested that a function of some sort (dinner or reception) should be held annually whereby members of the Board might have an opportunity of becoming better acquainted with the academic staffs of our two Colleges. A dinner has come within the scope of being held the past two years but at almost the last moment something seems to have turned up preventing plans being proceeded with. Is it not worth while at this stage to fix a time well apart from Charter Day to hold such an annual function?

#### "Victoria Reports"

The policy has been continued this year of publishing only two issues of "Victoria Reports" each academic year. May and November appear to be the two most appropriate months of issue. The current issue will go out to slightly more than 9,000 graduates, a handful of former students and to a special list of about 150 which includes members of the Board, Senate and Staff who are not Victoria graduates and to a few friends of Victoria. No attempt has been made to place it in the hands of each undergraduate.

#### FINANCIAL ITEMS

##### Academic Fees

Academic tuition fees for students enrolled in the various federated Colleges have been increased from \$216.00 to \$268.00 a year. In considering these fees it should be borne in mind that incidental fees payable by women to the University of Toronto are \$50.00 and to Victoria \$15.50. Incidental fees payable by men to the University are \$65.00 and \$10.00 to Victoria. No doubt it is partially due to the increase in tuition fees that our registration has dropped to 974 as compared with 1,051 last year.

Annual Financial Reports are received throughout the year from many other Universities - mostly American. These are all carefully studied in relation to our own Annual Statement. The most noticeable difference is that the vast majority of all such reports are prepared for wide distribution while we follow a policy of restricting distribution solely to members of our Board. A similar policy appears to be

followed by the University of Toronto. One wonders at times if this is a wise policy.

Our Financial Statement for 1952-53 shows a slight excess of receipts over disbursements though a substantial deficit had been forecast in the budget. The grant from the University of Toronto covering our work in the School of Graduate Studies and receipts from The Living Endowment played an important part in our achieving a small operating balance. Without the Federal Aid Grant our year's result would have provided a gloomy picture. Slight changes have again been made this year in the preparation of our Statement which are intended for further simplification and a more accurate picture of our operations.

Victoria is under a great debt of gratitude to our Treasurer, the Vice-Chairman of our Finance Committee, the investment sub-committee and, in fact, to all members of our Finance Committee for the truly excellent condition of our investment portfolio. On only one stock has there been a small reduction of dividend, while extras or increased dividends have been received from several.

Our auditors, Allen, Miles, Fox and Johnston, continue to give us excellent service. Mr. Fox personally has given many hours of time, mostly with Mr. Dinsmore, in the preparation of our Statement. Both he and Mr. Dinsmore possess a keen knowledge of University financing. Again this year I pay tribute to the work being done by Mr. Dinsmore. Without his assistance and guidance a portion of the work and responsibilities of the Bursar's office would be quite beyond my capabilities. In case it is not known to any member of the Board I would note for your information that Mr. Dinsmore is an honour graduate in Commerce and Finance, a chartered accountant and a graduate of Victoria.

#### CONCLUSION

In concluding this Report I would also like to pay especial tribute to the work being done by Miss Fife and her most capable assistant, Miss Jean Ross. "Fees Clerk", the title carried by Miss Fife, falls far short of covering the work done by her and her department - included under this title also comes all the bookkeeping and accounting for the Men's and Women's Residences. A study of the Reports covering these two important branches of our University life will explain the many hours of overtime found necessary in this department.

It is a matter of great satisfaction to the Bursar that the Reports of our three auxiliary departments are so satisfactory for this past year. The work being done by those directly responsible for the operations of each is of the highest order and the thanks of all should be extended to Miss Mary Van Allen, Miss Elizabeth Hewson and Miss Doris Trovt and their capable assistants for the work they are accomplishing.

Apart from the strictly academic side of life in Victoria, the Bursar appears to have many and diversified responsibilities. If his work is even reasonably satisfactory it is due to the splendid co-operation and assistance received from the President, the two Principals, the Registrar, individual members of the Board and right down through

our entire administrative and maintenance staffs. His sincere thanks to one and all, not overlooking his secretary, Miss Calhoun, whose work embraces a wide variety of duties all of which are carried out efficiently and in a pleasant manner. There are also others who are of great assistance but as they are not members of the Bursar's staff it might be deemed imprudent for him to refer to them specifically by name. Their assistance is, however, invaluable and greatly appreciated.

All of which is respectfully submitted,

November 17, 1953.

WILFRED C. JAMES  
Bursar.

Report of the Dean of Women:

When the academic year, 1952-53 opened to the sound of carpentry and the smell of wet paint it seemed as though the year would be all together chaotic. But the rapid completion of the new student union brought reassurance. Looking back over the year, in spite of certain difficulties to be surmounted in the administration of a new building the general feeling is one of satisfaction at the positive values already discovered. It would be gratuitous for the Dean of Women to draw to the attention of the Board the general features of interest in the new building. Perhaps it is not, however, out of place to mention the enthusiasm of the Victoria College undergraduates for the architecture of the new building, an admiration shared by students elsewhere on the campus. The Varsity has made it plain that the 'new Vic Union' gives the kind of feeling they look for in contemporary university architecture. It is also gratifying to hear the majority of alumnae members (not all!) expressing approval of the fresh, lively, young colours and lines of the new building. In the midst of a certain amount of nostalgia and downright regret for the cozier atmosphere of the former Wymilwood there is much general satisfaction in the new state of affairs.

The administration of the new building seemed to present at first a complicated problem. But before the end of the year, the Union Management Committee had established its specific responsibilities for finance and policy, and the Union Activities Committee, of four staff and four undergraduate members, had begun to formulate a plan for the maximum amount of use and enjoyment by as many groups and individuals as possible. A major responsibility was discharged by the Warden, Miss van Allen, whose interest in the building has been, as we knew it would be, detailed and careful. Added to her other housekeeping concerns in the Women's Residences, Miss van Allen's year of work was a heavy one. Now that the furnishing of the Faculty Dining Room is practically complete the Warden is able and very willing to enjoy as well as endure her share in the running of the new union.

Food being of paramount importance to almost everyone it is gratifying to report that the new cooperative food service made possible by the central kitchen for Annesley Hall and the Union has already proven efficient. Miss Sinclair and Miss Galbraith, dietitians in the first year of operation, not only provided adequately for students, members of the staff, alumni, friends of the College and, in the coffee shop (we hesitate to say) for the entire university undergraduate body, but also worked out a plan of action which at the end of the year brought a surplus rather than the deficit we all feared. Miss Sinclair's resignation at the end of the year brought to an end four years of imaginative service. We are glad to report that Miss Galbraith accepted the position of senior dietitian.

In residence, there were 196 women students, 32 fewer (the number resident in Wymilwood) than the year before. Of these, 150 were Victoria College students, 22 were graduates and 22 from other faculties. The dons, with Miss Margaret Frang as Senior Don, gave most adequate leadership and the year went by, on the whole, very peacefully. At this distance it is impossible to remember the precursors of the excitements and episodes of this year's beginning of term, but there probably were some.

There were 449 women in the college, with varying connections as residents or non-residents, as officers or members of clubs, as athletes, singers, actors, debaters, social successes and just "Vic co-eds". Some were in love, some were not--yet. Some brought academic distinction to the college, some did not. Most were in between in the vast open spaces of second and third class honours. In general their record, considering the psychological and other pressures upon young women just becoming adult, was a very good one, and I am proud to be associated with the undergraduate women of the College.

The women's Committee of the Board with Mrs. Bennett as Chairman, Mrs. Clarke, Mrs. Jackson, Mrs. Carruthers, and Mrs. Fernick has been very helpful and as always deeply interested in all that concerns the women of the college. To them and to the officers of the college whose good will and help I so deeply value I record my thanks.

Respectfully submitted,  
Jessie Iacpherson,  
Dean of Women.

November 16, 1953

VICTORIA UNIVERSITY

Report of the Senior Tutor to the Board of Regents  
for the year 1952-1953

During the 1952-1953 session 259 men, enrolled as follows,  
lived in the Victoria University Men's Residences:

193 Undergraduates		66 Graduates	
Arts	145	Theology	37
Medicine	17	Arts	22
Engineering	13	Law	7
Dentistry	7		
Architecture	6		
Forestry	2		
Pharmacy	1		
P. & H. E.	1		
Music	1		

Academic record:

	Victoria	Non-Victoria	Total	Percentage
Firsts	10	11	21	10.9
Failures	15	5	20	10.4
Number enrolled	145	48	193	

Year	Firsts	Failures
I	6	12
II	8	6
III	7	2
IV	6	0

The standing (not percentage) for the academic trophy, which  
was won by Nelles House (Mr. Outerbridge), was as follows (last  
year's marks are in brackets):

Nelles House	61.3 (55.4)	South House	43.6 (29.6)
North House	56.2 (73.7)	Stephenson House	40.0 (20.0)
Ryerson House	52.9 (60.6)	Middle House	32.8 (41.4)
Gate House	48.9 (39.4)		

Once again we had excellent men as House Tutors:

North	J. P. Sherin	(Medicine)
Middle	F. W. Beales	(Geology)
Gate	A. L. Evans	(Theology)
South	A. J. Coleman	(Mathematics)
Ryerson	H. W. Bell	(Sociology-Psychiatry)
Nelles	I. W. Outerbridge	(Law)
Caven elected President	- D. G. Gardner	(Theology)
Gandier-Bowles elected Don	- J. H. Reed	(Theology)

The Men's Residences have been full again this year and there has been a waiting list. Any man enrolled at Victoria, even if his home is in Toronto, will be welcomed next year to residence, if he applies before August 31. Freshmen should be advised to apply for residence even before they have been accepted by the University of Toronto. Rooms will then be reserved for them, which may be cancelled if for any reason their application is rejected by the University of Toronto. It seems likely that we shall also have space for about twenty men from other faculties, preferably men in their first or second year. It is worth noting that out of forty-eight men selected from other faculties, who lived in residence during the 1952-1953 session, eleven won first-class honours.

The Residence Council decided to investigate "Education in Residence" and a Committee under the able leadership of John Coleman produced a lively and helpful report, which stated among its recommendations that "the quality of the informal discussions improved considerably after a guest speaker had visited the House". It is hoped to develop the Don's Hour in all the Houses this year. Several major discipline problems were handled through the Residence Council without causing undue rancour and proved the merit of the recently established system.

I should like to thank once again all those who have helped me so readily in my duties as Senior Tutor.

C. C. LOVE

Senior Tutor.

November 12, 1953.



VICTORIA UNIVERSITY  
SUMMARY OF ENROLMENT 1952 - 1953

VICTORIA COLLEGE	Men	Women	Total 1952-53	Total 1951-52
Undergraduates	607	448	1055	1224
Occasional Students	<u>7</u>	<u>1</u>	<u>8</u>	<u>9</u>
	614	449	1063	1233

EMMANUEL COLLEGE

Graduate Students	38	-	38	48
Undergraduates	80	6	86	92
Occasional Students	-	-	-	-
United Church Training School	<u>-</u>	<u>26</u>	<u>26</u>	<u>45</u>
	118	32	150	185

TOTAL STUDENTS IN ATTENDANCE			1213	1418
EXTRAMURAL (EMMANUEL COLLEGE)	19	-	<u>19</u>	<u>33</u>
			1232	1451

STUDENTS GRADUATED 1953

Arts and Commerce (June, 1953)	285
Doctor of Theology	2
Master of Theology	1
Bachelor of Divinity	30
Diplomas	28

TABLE II

VICTORIA COLLEGE  
ENROLMENT 1952 - 1953

	Men	Women	Total 1952-53	Total 1951-52
First Year	185	150	335	349
Second Year	140	127	267	314
Third Year	170	111	281	361
Fourth Year	112	60	172	200
<hr/>				
	607	448	1055	1224
Occasionals	<u>7</u>	<u>1</u>	<u>8</u>	<u>9</u>
	614	449	1063	1233

EX-SERVICE ENROLMENT (included in above)

	Men	Women	Total 1952-53	Total 1951-52
First Year	-	-	-	1
Second Year	-	-	-	6
Third Year	4	2	6	8
Fourth Year	-	-	-	9
<hr/>				
	4	2	6	24

TABLE III

VICTORIA COLLEGE  
ENROLMENT BY COURSES ----- 1952-53

College Year	I	II	III	IV	Total
New General	157	142	-	-	299
Old General	-	-	10	16	26
Pass Course	-	-	147	-	147
<b>HONOUR COURSES</b>					
Classics	3	1	-	2	6
E. L. & L.	7	16	16	7	46
Lat. & Eng.	1	-	1	1	3
Lat. (F. or G.)	1	1	1	1	4
M. H. & M. L.	7	3	3	3	16
M. L. & L.	19	5	10	17	51
Or. Langs.	1	-	-	-	1
Art & Arch.	2	3	5	7	17
Music	3	-	1	2	6
P. E. H.	5	5	-	4	19
Soc. & Phil. Studies	48	-	-	3	51
Anthrop.	-	9	20	13	42
Mod. Hist.	-	2	2	3	7
Phil.	-	6	7	17	30
Pol. Sc. & Econ.	-	16	8	9	33
Psych.	-	1	3	4	8
Sociol.	-	-	-	-	-
M. P. C.	12	-	-	-	12
Science	9	-	-	-	9
M. & P.	-	5	1	12	18
P. & C.	-	1	3	-	4
P. & G.	-	3	-	-	3
Chem.	-	1	-	2	3
Biol.	-	-	2	2	4
Food Chem.	-	2	-	-	2
Geog.	-	6	2	3	11
Geol. Sc.	-	-	1	1	2
P. & E.	-	6	5	1	12
House. Econ.	15	12	7	10	44
Com. & Fin.	45	23	19	32	119
	335	267	281	172	1055

TABLE IV

GEOGRAPHICAL DISTRIBUTION - VICTORIA COLLEGE 1952-53

SUMMARY	I	II	III	IV	TOTAL
Toronto & suburbs	228	175	181	113	697
York	4	6	6	8	24
Ontario	329	259	276	169	1033
Quebec	-	2	-	-	2
New Brunswick	-	-	1	-	1
Nfld.	-	1	-	1	2
Manitoba	-	-	2	-	2
Sask.	-	2	-	1	5
Alta.	2	-	1	-	3
B. C.	-	-	-	-	-
U.S.A.	-	-	-	1	1
Africa	1	-	-	-	1
Bermuda	-	2	-	-	2
British West Indies	3	-	1	-	4
	335	267	281	172	1055

PERCENTAGES OF TOTAL

	I	II	III	IV	TOTAL
Toronto	68.1	65.5	64.4	65.7	66.1
Toronto & York	69.3	67.8	66.5	70.4	68.3
Remainder of Ontario	28.9	29.2	31.7	27.9	29.6
Outside Ontario	1.8	3.	1.8	1.7	2.1

TABLE V

VICTORIA COLLEGE				
<u>RELIGIOUS DENOMINATIONS 1952-1953</u>				
	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>%</u>
United Church	357	275	632	59.9%
Anglican	108	77	185	17.5%
Presbyterian	52	39	91	8.6%
Baptist	31	15	46	4.4%
Miscellaneous	59	42	101	9.6%
	<hr/> 607	<hr/> 448	<hr/> 1055	

TABLE VI

EMMANUEL COLLEGE

	<u>1952-53</u>	<u>1951-52</u>
<u>INTRAMURAL STUDENTS</u>		
Graduate students in Theology	8	7
Undergraduate students in Theology:		
First Year	33	25
Second Year	23	31
Third Year	30	36
Occasional students	-	-
United Church Training School	<u>26</u>	<u>45</u>
	120	144
Part-time Intramural students:		
Candidates for B.D.	6	12
Candidates for Th.M.	17	19
Candidates for Th.D.	<u>7</u>	<u>10</u>
	30	41
<u>EXTRAMURAL STUDENTS</u>		
Candidates for B.D.	6	8
Candidates for Th.M.	3	2
Candidates for Th.D.	<u>10</u>	<u>7</u>
	19	17
GRAND TOTAL	169	198

Included in the Victoria College enrolment, there were 37 certified candidates for the ministry pursuing their Arts course, and distributed as follows:

First Year	13	15
Second Year	11	7
Third Year	8	9
Fourth Year	<u>5</u>	<u>5</u>
	37	36
Arts students enrolled in Religious Knowledge	289	380

TABLE VII

STUDENTS IN RESIDENCE(a) Victoria College - Number of students in residence

	I	II	III	IV	Total	Grand Total
<u>1952-53</u>						
Men	37	37	38	31	143	295
Women	44	38	50	20	152	
<u>1951-52</u>						
Men	43	37	56	26	162	340
Women	41	43	51	43	178	

(b) Victoria College - Total Regular Enrolment

<u>1952-53</u>						
Men	185	140	170	112	607	1055
Women	150	127	111	60	448	
<u>1951-52</u>						
Men	194	192	211	100	697	1224
Women	155	122	150	100	527	

(c) Victoria College - Percentage of students in residence

<u>1952-53</u>						
Men	20%	26%	22%	23%	24%	28%
Women	29%	30%	45%	33%	34%	
<u>1951-52</u>						
Men	22%	19%	26%	26%	23%	28%
Women	26%	35%	34%	43%	34%	

(d) Emmanuel College - Number of students in residence

	I	II	III	Post Graduate	Total
1952-53	17	6	8	7	38
1951-52	9	11	14	4	38

VICTORIA UNIVERSITY  
REPORT TO THE BOARD OF REGENTS  
of the  
PRESIDENT  
for the session 1952-53

The members of the Board of Regents already have in their hands the detailed reports of the various departments of Victoria University. These reports indicate the many and varied activities of University life and the devoted service that is rendered by those responsible for the maintenance of those activities. It remains for the President to draw the various strands of our life and work together in one comprehensive survey.

It is with profound regret that I report the serious losses Victoria University has sustained through death since last we convened for the annual meeting of our Board. At Christmas time last year, Dr. John D. Robins died suddenly, only a few months after his retirement from the English Department of Victoria College. His sudden passing left a large gap in our family circle for he was beloved by all and his outstanding scholarship had made an incalculable contribution to many generations of students. Mrs. Robins has recently most generously presented many of Dr. Robins' books to the library and has as well given a treasured painting by Lauren Harris to Wymilwood. These gifts will help to keep alive through succeeding years this great servant of the University.

Professor Emeritus Harry Ford, who had been associated with Victoria as student and staff member since Cobourg days, died in August at eighty years of age. His was an honoured place in our life for he had been a devoted servant and friend of the College, carrying out his duties with thoroughness and always manifesting a concern for the welfare of the institution.

In August, also, death visited the family of one of our Board members with tragic suddenness when Mrs. John Jennings was killed in a motor accident. She had shared to the full her husband's great interest in Victoria University taking an active part in many of the enterprises of campus life. In her passing we have lost a genuine friend and our deep sympathy goes to our fellow Board member, Mr. Jennings, in his great sorrow.

In September, Victoria suffered a still further grievous loss in the death of Mr. Gordon Graydon. He had always been a loyal supporter of his Alma Mater and served her faithfully as a member of the Board of Regents since 1943. By his death Canada has lost a distinguished citizen and public servant whose rifts of leadership can ill be spared in these critical days.

I cannot conclude these references to our losses without mentioning also the deaths of Mr. Grosse and Mr. Forearty who were respectively Chief and Head Porter of Burwash Hall. Both of these men served the University faithfully and well and I would speak a word of sincere appreciation of the contribution they made to the life of the institution.

Students

I turn now to that important section of our University family, the students. The registration for the 1952-53 session in Victoria College was

1055 undergraduates and 8 occasional students bringing the total number enrolled to 1063. By comparison, the total registration on November 25, 1953, is 983. This means a decrease in enrolment of budget purposes last year, nevertheless a few more than we had estimated for budget purposes last spring. Victoria College has 31.4% of the total enrolment in the Faculty of Arts and has therefore to be traced to three sources although the reasons of this decrease are only tentative. There is first of all, the reduced enrolment in the secondary schools of the Province. It may be of interest to you to know that there are fewer 18 year olds now than there were in 1953. There is, secondly, the fact of the New General Course in Arts at the University of Toronto which is proving popular with the students and offers a much sounder education than the old Pass Course. This means that many students are attracted to a three-year course rather than a four-year honours course and thus they reduce the total registration. It is much too early, however, in the history of the New General to be very confident about its effect upon the registration. Thirdly, there is the rising cost of university education which may discourage some from attempting the course in spite of the greatly increased earning power of the average student. At this rate the first year class this Fall is larger than last year's and this hence should see a sharp increase as the war generation leaves High School and proceeds to College. The geographical distribution remains practically the same as in previous years although there is a slight increase in the percentage of those students who come from beyond the metropolitan area, with 67.2% from Toronto and District and 32.8% from outside this area. The comparable percentages last year were 68.5 and 31.5. In spite of the attractions of the New General Course, more than 56% of our students still register in the Honour Courses with English Language and Literature, Modern Languages and Literatures, and the Social Sciences being the most popular. Academically, Victoria students held their own in the examinations of last May, in particular the graduating class did exceedingly well with 13 of them attaining first in first class honours in the University. Only 4 A's were given in the General Course and 2 of these came to Victoria. The incoming class this Fall is a promising one if Matriculation achievements are any standard of judgment. Victoria received more than her share of the scholarship applications, among them, Miss Kimberlee of New Toronto, who won our Charles Earl Alumni Memorial Scholarship and the Prince of Wales Scholarship at the University of Toronto. During the session of 1952-53, the Victoria students took a prominent part in most University activities. The Football Team brought home the Mulock Cup again and we began to think of it as our possession until this Fall when St. Michael's College gave us cause to think otherwise.

The registration at Emmanuel College has been well sustained with a total of 86 students both last year and in this present session. The academic achievements of the theological students have been most satisfactory. In particular, the names of Douglas Lepp and Bruce MacLeod should be mentioned, the former winning a fellowship which has taken him to Cambridge University, England, and the latter, going to Union Theological Seminary, New York, as the winner of the George C. Pidgeon Scholarship. This year's incoming class is an interesting and varied one coming not only from Victoria College, but from Halifax, Montreal, Ottawa, Kingston, Hamilton, London and Winnipeg and representing men who have come not only from the usual Arts course but from Engineering, Accounting, Agriculture and Psychiatry. This promises well for a varied and vital ministry of the

future. Emmanuel students won the Inter-Faculty Soccer Championship of the University last Fall and while these words are being written is still in the play-offs this season.

#### Staff

I cannot state too often or too emphatically how fortunate Victoria University is in the quality of the members of its staff in every department. (Always excepting, of course, the one who writes these words). There have been a number of changes which must be noted here. First of all, there is the retirement of Dr. E. J. Pratt from the English Department of Victoria College which he has served as professor and head for many years. As an author, teacher and friend, he has brought distinction to his Alma Mater even as he has won acclaim throughout Canada and beyond. Long may he continue to write in this period of allowed retirement!

At the end of the 1952-53 session, Professor Norman Laidlaw, M.A., Ph.D., F.R.S.A., resigned from the staff in order that he might accept a professoriate at the University of Syracuse. Dr. Laidlaw had in a comparatively brief time made a large place for himself in the University, both by his effective teaching and by his friendly interest in and counselling of students, especially in the field of Athletics. We sincerely regret that he found it necessary to resign but our great good wishes go with him as he assumes the duties of his new position.

Three new appointments have been made to the teaching staff of Victoria College, each effective on July 1, 1953. To the English Department, as an Assistant Professor, there came Dr. Miller MacIure who has for some years been chairman of the English Department at United College, Winnipeg. There was also appointed to the English Department as Lecturer, Mr. David Hoeniger, M.A., who returns to us after a two-year absence during which time he was doing doctoral work in England. The third appointment was that of Dr. R. W. Jeanes, who becomes a Lecturer in the French Department following a period of teaching in the Modern Languages Department at the University of Wyoming. We are confident that these three men will add strength to our staff as they fill the vacancies left by retirement and resignation.

One of our happy affiliations is that which exists between the College of the Churches of Christ Disciples and Victoria University. We are particularly happy to welcome this Fall their newly appointed Principal, the Rev. J. Oleske who will not only give leadership to his own Church group but will also serve as a Lecturer in the Department of Religious Knowledge in Victoria College.

During the year a number of deserved honours have come to members of our staff to whom the University extends sincere congratulations. At its June Convocation, the University of Toronto conferred on Professor E. J. Pratt the highly coveted and rarely awarded honorary degree of Doctor of Literature. Professor Pratt already has most of the letters of the alphabet after his name but there was room for this one more set from the University where he is held in such high regard. Professor W. H. Trethewey, chairman of the French Department, was elected a Fellow of the Royal Society of Arts, an unusual honour to be conferred upon a Canadian. A further honour came to Professor Kathleen Coburn when she was awarded a Guggenheim Fellowship for research work and she is away on leave of absence at present making use of her fellowship. Of course she is working on Coleridge, a



research project which Professor Frye has described as the largest piece of research being carried out by an individual and a most significant one too.

Two professors were away on leave of absence in the session 1952-53, each carrying out research for publication. Professor John Irvine, Chairman of the Ethics Department, was working at Yale University and Professor Laure Riess of the French Department, at Paris. Both have returned and have spoken most appreciatively and enthusiastically of their leaves. No doubt two new books will be appearing in the near future.

Two books appeared during the last year upon which were the names of two distinguished Victoria men. At Christmas time, there appeared the eagerly awaited "History of Victoria University", by Dr. C. B. Sissons, which has received a wide recognition in the press attesting to the careful scholarship and lucid writing which marks this work. A new volume of the selected prose and poetry of William Blake was edited by Professor Frye, who also wrote the introduction to the book. In addition to these books, many articles in various journals were published by the members of the staffs of both Victoria and Emmanuel Colleges.

Two promotions became effective on July 1, 1953 when Miss Coburn and Dr. Arnold were raised from the rank of associate professors to that of full professors.

#### The New Wymilwood

The new Victoria Students' Union has been in operation for a year now and it might be well to review briefly the experiences of that year. The work of administration, which has been somewhat experimental in character, has been carried on by two committees of the Board of Regents, which bears the somewhat ambiguous title of the Union Management Committee, has supervised and directed these operations which have related to finance. This Committee is happy to report that the Union was able to balance its books at the end of the year and thus allay our fears that it might be an added financial load for the budget. The second Committee, which was appointed by the Victoria College Council, consists of an equal number of staff and student members, and it is responsible for directing the activities of the Union. This, too, proved to be a satisfactory means for dealing with a new situation but it is hoped most of the work of this Committee will fall into the hands of student representatives, following the example of Hart House. Throughout the year the facilities of the Union were used not only by students and their organizations but also by staff, graduates and campus societies. The furnishing of the new Wymilwood was done by a Committee under the direction of Mrs. H. R. Jackman and all who visit and use the Union are agreed upon its beauty and good taste. The Alumnae Association gave generous financial assistance to the furnishing project by contributing the proceeds of a most successful bazaar under the direction of Mrs. Stanley Robertson. There was a generous gift also from the Victoria Women's Association who undertook the responsibility of furnishing one room. Private donors also provided generous financial assistance for this undertaking.

#### Events

There were the usual lecture series in both Colleges but I must make special mention of the Old St. Andrew's Lectureship held last year by one of our graduates, Dr. Arthur Reynolds of Ilwaco. The lectures he delivered

on "Worship in the Reformed Church" at Emmanuel College in January were of the highest order. Nor would I forget the Victoria College Lecture series given each year during the month of February. The 1953 subject was "Revaluations" and the following participated: Professor D. O. Robson, Professor G. H. Laidlaw, Professor C. W. Leslie and Professor T. F. McIlwraith of the University of Toronto. During the year two sister institutions, St. Francis Xavier and University College, observed the 100th anniversary of their founding and it was the privilege of Victoria University to send greetings and representatives to these observances. Principal Harold Bennett represented us at the Centennial celebrations at St. Francis Xavier University in Antigonish, N.S., while your President represented Victoria at University College. A further significant event which concerned us was the installation of a new Principal, Dr. MacLean Oilmour, at Queen's Theological College. Principal Matheson of Emmanuel College worthily represented us and carried our cordial greetings and good wishes on that occasion. Victoria University shares with the other Colleges and Faculties of the University of Toronto in welcoming Dr. Samuel Beatty as Chancellor in succession to the Right Honorable Vincent Massey.

#### Finance

The deficit which we expected at the end of the year 1952-53 happily did not materialize. As you have seen by the report there was a small but welcome surplus. Grateful acknowledgement must be made to the Treasurer, Mr. Bickle, and his Finance Committee and to the Bursar and the Accountant for the excellent and efficient job they have done. It is obvious, however, that with our present responsibilities and structure, finances will continue to be one of our major problems. The assistance we have received from the Federal Government has come at an opportune time and we are deeply grateful for it. Should it be discontinued at any time it would seriously curtail our present programs. The practice which has been adopted, however, of devoting the current year's federal aid to next year's needs means that we have it in hand before the budget is drawn up.

A most promising project was initiated in October 1952 when the Living Endowment Fund was launched under the Chairmanship of Mr. John Deacon. This envisions annual gifts by graduates and friends and its first year of operation has been most encouraging with an income of approximately \$20,000. There is still a large percentage of the graduates who have not responded and it is hoped that as they join the fund it may be built up to even more substantial proportions.

Personal gifts and bequests are always a source of income to the institution nor did this last year disappoint us. For the year ending June 30, 1953, gifts to Victoria University totalled \$69,123.95. This amount does not, of course, include the gifts to the Living Endowment Fund. The list of donors is too lengthy to present here but a grateful University acknowledges the interest and support represented by these gifts. An acknowledgment to our income this year was the payment of \$9,776.00 by the University of Toronto to Victoria in acknowledgement of the work done by her professors in the School of Graduate Studies. We are grateful also for the increased grant given us by the United Church of Canada through the Board of Colleges and Secondary Schools.

For the second time in three years a new scale of salaries was adopted by Victoria University in harmony with that adopted by the University of

Toronto. This new scale, effective on July 1, 1953, placed the minimum for each rank as follows: Professors - \$7200 - \$8200; Associate Professors - \$6100 - \$7100; Assistant Professors - \$4800 - \$6000; Lecturers - \$3100 - \$4700. At the same time, an increase in salary was granted to all the members of the staff in every department of the University.

Problems

In choosing to deal with one problem in this section of the report, I would not give the impression that we are confronted by only one problem at Victoria. However, this one is of such importance to us and to our future that I am venturing to single it out for consideration at this time. This problem is, of course, the scope of the teaching for which Victoria College is responsible in the field of Arts studies. For some years now there has been a concern among some of the federated institutions that the subjects assigned to the Colleges do not give them the desired teaching responsibility with their own students. At the time the Federal Grant to Victoria was divided with the University of Toronto in the spring of 1953, it was agreed by the two Boards that discussions should be initiated at once between the academic heads with a view to changing to some significant degree the teaching responsibility to be carried by Victoria. The President of the University of Toronto met with and gave a cordial reception to your President and the Principal of Victoria College. In that first discussion we covered a great deal of the situation which Dr. Smith understands thoroughly but he asked that we refrain from the discussion of detail until the Committee appointed to study ways of strengthening the Humanities had reported to him. I am not betraying any confidences when I say that this Committee under the Chairmanship of Dean Moffatt Woodside is nearly ready to report. Advance information would indicate that while suggestions are being made for further co-operation in College subjects, no agreed upon plan is proposed to increase teaching responsibility although the view of the Colleges will be expressed in the report. Meanwhile, quite apart from the work of the Committee, the Dean of the Faculty of Arts has asked that the heads of the Colleges confer with him on this matter. This meeting is to take place on Friday, November 27th and we shall be represented by Principal Bennett.

It is our thought, as we have frequently discussed the problem, that Victoria be assigned the responsibility of teaching her own students in such courses in Philosophy and History where the enrolment is so large that classes have to be divided into groups. If this became an immediate possibility, it would increase our financial responsibility but in the long-run as adjustments were made in other departments through co-operation, our budget would remain much as it now is. It is our strong conviction that we must seek action along these lines if we are to make a more significant teaching contribution to the students enrolled in Victoria College.

Another year has thus been brought to a close in the lengthening history of Victoria University. It has had its share of anxieties and difficulties but on the whole it has been a satisfying year with some very solid achievements. This is due to the faithful service and loyal co-operation of all my colleagues on the Board and in every department of the University and to them I extend my sincere appreciation.

Respectfully submitted,

A. B. B. MOORE  
President

VICTORIA UNIVERSITY

GIFTS - 1952-53

1952

July	10	Miss Muriel J. W. Wallace	\$ 25.00	Francis Huston Wallace Prize
Aug.	1	Jane Eleanor Lester Estate	26,000.00	General Endowment
	15	Bloor St. United Church	250.00	Sustaining Fund
* Sept.	18	Dr. Moore	50.00	President's Bursary Fund
	18	Mrs. F. N. G. Starr	300.00	Scholarship
	18	Dr. Marion Hilliard	150.00	Irwin Hilliard Scholarship
		" " " "	100.00	Emmanuel College Scholarship
	9	Miss Amy Stewart	600.00	Wyalwood Furnishings
	23	Katherine K. Duncan Estate	500.00	Bequest re Library
Oct.	3	" " " "	1,000.00	" " " "
	7	W. E. Taylor	200.00	Bursaries
	10	Mrs. Clara P. McEachren	150.00	Flavelle Memorial Schol.
	17	Wm. F. Thomas Trust	2,000.00	Bursaries
	21	Harcourt Lodge	100.00	Emmanuel College Bursaries
	23	Dr. Moore	50.00	President's Bursary Fund
	28	W. E. Taylor	300.00	J.C. Taylor Memorial Schol.
	30	Dr. Moore	25.00	President's Bursary Fund
	30	Miss Elsie Watt	290.00	Old St. Andrew's Memorial Lectureship
	31	Dr. C. Bastedo	100.00	Auger Memorial Scholarship
	31	Miss D. M. White	100.00	Scholarship
Nov.	4	Mrs. C. W. Casar	25.00	Geo. C. Pidgeon Scholarship (capital)
	7	C. V. Sissons	60.00	Bell Scholarship
	13	Dr. J. C. Robertson	50.00	J. C. Robertson Scholarship
	14	Woman's Association		
		Kingsway-Lambton Church	200.00	Scholarship
	14	Dr. Robson	50.00	DeWitt Scholarship
	18	Bequest - E. M. Burwash	1,027.26	Burwash Memorial Lectureship
	18	John R. Tilton	200.00	Emmanuel College Bursary
	28	Mrs. Clara P. McEachren	1,000.00	Wyalwood Furniture
Dec.	4	Dr. Moore	20.00	President's Bursary Fund
	9	Woman's Association		
		Kingsway-Lambton Church	100.00	Scholarship
	12	Dr. Bennett	50.00	to capital of Bennett Schol.
	16	Fred K. Bowman Estate	1,000.00	General
	31	W. E. Taylor	200.00	Bursaries

1953

Jan.	6	W. Zimmerman	156.13	Capital of Bursary Fund
	12	E. N. T. Griffith	350.00	Bursary
	15	Adelaide Beatty	100.00	Prize
	20	Miss E. W. Smith	25.00	Geo. C. Pidgeon Scholarship (capital)
	22	David H. Gibson	1,000.00	" " " "
* Sept.	12	Sara E. Corveon Estate	15,000.00	Scholarship

Annual Meeting  
November 26, 1953

considered by the Finance Committee. It was also suggested and agreed that the Statement for 1953-54 would show gross receipts for The Living Endowment and also the cost or expense of its operations for the year.

On motion of Mr. Bickle, seconded by Mr. Deacon, the Statement was approved and the thanks of the Board extended to Mr. Bickle and members of the Finance Committee. The Statement appears as Schedule "E" to these minutes.

#### Report of Library Board and Book Bureau

In the absence of the Rev. Dr. Davies, the President presented the Report and on his motion, seconded by Mrs. Bennett, the Report was approved. The Report of the Library Board and the Financial Report for the Book Bureau appear as Schedules "F" and "G" to these minutes.

#### Reports of University Officers

The Reports of the Bursar, Dean of Women and Senior Tutor were approved on motion of the President, seconded by Mr. Bickle. The Reports appear respectively as Schedules "H", "I" and "J" to these minutes.

#### Summary of Enrolment

This Summary for the Academic Year 1952-53 forms part of the minutes of this meeting. (Schedule "K")

The meeting adjourned at 6:10 to reconvene following dinner in Burwash Hall.

The meeting reconvened at 7:30 p.m. in the Senior Common Room.

#### President's Annual Report

The President read his Report for the year ending June 30, 1953 and was warmly congratulated. An interesting discussion followed in which many took part and which touched largely on efforts being made to permit Victoria to have the teaching of her own students in Philosophy and History, especially when the classes are so large that they have to be divided into groups. (Schedule "L")

On motion of Mr. Allen, seconded by Mr. Zimmerman, the Board assured Principal Bennett of its wholehearted support of his efforts in the Special Committee presided over by Dean Woodside of the Faculty of Arts.

The appreciation of the Board was moved by the Very Rev. Dr. Armap to Dr. A. B. B. Moore and enthusiastically endorsed by all members.

#### Other Business

Mrs. Bennett drew attention to a recent paragraph in Acta Victoria which she considered in very poor taste and referred also to certain activities carried on through the recent initiations; others expressed similar views supporting Mrs. Bennett's criticism. The President gave his assurance that all such matters had been considered and appropriately dealt with by Dr. Bennett, Principal of Victoria College.

There being no further business, the meeting closed.

Confirmed . . . *A. Bennett* . . .  
Chairman

- 2 -

Jan.	22	S. G. Devitt	200.00	Bursary
	27	T. B. McDormand	50.00	Prize Emmanuel College
Feb.	2	Victoria Women's Assoc.	1,995.00	Wynilwood Furnishings
	10	Victoria College Alumnae Association	7,554.43	" "
	17	Dr. J. C. Robertson	50.00	Scholarship
Mar.	6	Mrs. P. G. Newbold	5.00	Geo. C. Pidgeon Scholarship (capital)
	10	Mrs. Alice G. Little	150.00	W. J. Little Scholarship
	13	Rev. J. E. Mitchell	25.00	E. Wray Mitchell Memorial Prize
	16	A. A. Brant	200.00	Scholarship
	19	G. Stewart	5.00	Geo. C. Pidgeon Scholarship (capital)
	19	Clarke-Irwin & Co.	150.00	Clarke-Irwin Scholarship
	19	H. M. Smith	150.00	Emmanuel College Prize
	19	D. T. Douglas	80.00	Bursary
	30	Miss Marjorie E. Wells	50.00	J. H. Wells Prize
Apr.	7	Victoria - Emmanuel Society of Manitoba	25.00	Prize
	9	Mrs. E. G. Riddell	150.00	J. H. Riddell Scholarship
	16	St. Andrew's United Church	300.00	Sustaining Fund
	16	Leaside United Church	90.00	Bursary
	16	Emmanuel College Students' Society	400.00	Oriental Scholarship
	24	Humbercrest United Church - Men's Prayer Group	50.00	Emmanuel College Prize
	24	Emmanuel College Students' Society	124.35	Oriental Scholarship
	27	Protestant Federation of Patriotic Women of Canada	50.00	Prize
	30	Victoria College Alumnae Association	25.00	Addison Memorial Prize (capital)
	30	Dr. Marion Hilliard	100.00	Dean's Scholarship
May	8	Mrs. F. N. G. Starr	35.00	Additional for Mrs. F. N. G. Starr Prize
	21	Mrs. P. G. Newbold	5.00	Geo. C. Pidgeon Scholarship (capital)
	21	Mrs. F. N. G. Starr	2,000.00	Mrs. F. N. G. Starr Prize (capital)
	29	Mrs. Richard Davidson.	20.00	Dr. Richard Davidson Memorial Prize (capital)
June	5	Mrs. P. Lacey	50.00	Lacey Scholarship
	5	Victoria Women's Assoc.	1,040.00	Bursaries
	11	Katherine M. Duncan Estate	280.28	Request to Library
	19	Emmanuel College Alumni Assoc.	750.00	Teaching Fellowship
	19	Katherine M. Duncan Estate	1.50	Request to Library
		Alumni Fund	100.00	Scholarship
			\$69,023.95	
			100.00	
			\$69,123.95	

Meeting of  
January 21, 1954

GRAPC

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m., Thursday, January 21, 1954. Mr. L. Macaulay, the Chairman, presided and the following members were present: Mr. J. B. Allen, Principal H. Bennett, Mrs. J. S. Bennett, Mr. J. T. Bryden, Mrs. W. H. Clarke, Mr. J. S. Deacon, Mr. F. K. Heywood, Mrs. H. R. Jackman, Dr. W. C. Lockhart, Principal A. D. Matheson, Dr. V. T. Mooney, Mr. D. W. McGibbon, Dr. G. C. Pidgeon, Mr. W. M. Smith, Dr. W. H. Young and Mr. W. C. James, Secretary.

#### Prayer

The meeting was opened with prayer by the Very Rev. Dr. G. C. Pidgeon.

Leave of Absence The Chairman reported that on the advice of his physician and with the full approval of himself and the Treasurer, Dr. Moore had left for Florida and would be away for some weeks. Whereupon it was moved by Mr. Bryden, seconded by Dr. Pidgeon that the President & Vice Chancellor be given leave of absence until at least March 1st and for such additional period as might seem advisable and that during his absence Dr. Harold Bennett be appointed Acting President and Vice Chancellor. Approved.

To assist the Acting President in his duties, it was moved by Dr. Young, seconded by Dr. Pidgeon that the Executive Committee be empowered to act in any manner it might deem advisable to relieve Dr. Bennett of other duties. Approved.

#### Minutes

On motion of Mrs. Bennett, seconded by Mr. Deacon, the minutes of the meeting of November 26, 1953 were taken as read and approved.

#### Business Arising From Minutes

Mr. Allen, Chairman of the Property Committee, presented a lengthy report outlining the proposed agreement between The United Church Training School and the Board of Regents respecting the new building to be erected by the Training School on Charles Street where houses numbered 47-77 Charles Street West had stood, the agreement would provide \$21,000 compensation to Victoria for the demolition of #73, #75 and #77 Charles Street West, the conveyance of the three easterly lots to Victoria University, the leasing of the six lots to the Training School on a 99-year renewable lease at \$1.00 per year, terms and conditions regarding the disposal of the building should the School cease to function, the execution of the Building Contract by Victoria University. Upon certain technical and legal questions arising particularly as regards the position of The United Church of Canada, it was agreed that the Report would be referred back to the Property Committee for further study and report.

#### Communications

The Secretary presented regrets from Mrs. McEachren and Mrs. Starr and from Messrs. Bickle, Chisholm, Coll, Brearley, Burton and Langford at their inability to be present.

The Secretary presented and read a letter of thanks and appreciation from Mrs. Gordon Sisco on behalf of herself and her family.

The Secretary presented a letter from the Secretary of the Senate recommending remission of all fees in respect to Mr. Kim of Emmanuel College. Approved on motion of Principal Matheson, seconded by Mrs. Clarke.

The Secretary presented a further letter from the Secretary of the Senate advising that the Senate recommended the establishment of a Bachelor's Degree in Christian Education (B.R.E.) in Victoria University and asking for approval by the Board of Regents. On motion of Principal Matheson, seconded by Dr. Young, the Board approved the establishment of this degree and refers to the Finance Committee the question and amount of fees connected herewith.

Meeting of  
January 21, 1954

#### Gifts

The Acting President reported:

- (a) A gift of \$1,000 from Mr. G. W. Mason in memory of Rev. Dr. W. E. Young - accepted with appreciation and referred to Senate to establish terms of award.
- (b) A gift of \$1,000 from Mr. W. P. Scott to be added to the capital of the Wm. Zimmerman Fund.
- (c) The gift and presentation by friends of a portrait of the late Professor Felham Edgar, and the gift of a copy of the de luxe edition of Wilson MacDonald's "The Lyric Year" paying tribute to the late Felham Edgar on the occasion of the unveiling of his portrait. Moved by Dr. Bennett, seconded by Mr. Bryden that the thanks of the Board be extended to Dr. E. J. Pratt, the Chairman of the Committee and to Dr. Lorne Pierce and to Mr. Wilson MacDonald. Carried.
- (d) That Mrs. Clara F. McEachren had increased the annual value of the Flavell Memorial Scholarship to \$300.00 a year - referred to Senate on motion of Dr. Bennett, seconded by Dr. Lockhart, to determine the terms of award in line with views expressed by Mrs. McEachren.
- (e) The gift by Mrs. F. N. G. Starr of two Baxter prints of Mr. and Mrs. Charles Chubb; on motion of Dr. Bennett seconded by Mr. McGibbon, this gift was accepted with warmest thanks and appreciation.
- (f) The gift of \$100 from Dr. and Mrs. Lorne Pierce to establish The Edith and Lorne Pierce Scholarship; to be awarded annually to a student working in the Central Archives of The United Church of Canada for an advanced degree in the field of Canadian Church History. Dr. Bennett moved, seconded by Mrs. Clarke, that this gift be accepted and referred to the Senate to fix the terms of award.

#### Certificate of Closing Gates

The Secretary presented and read a Certificate signed by Mr. F. C. Stokes, Superintendent of Buildings and Grounds, that "All the gates and entrances to the grounds of Victoria University, including the Athletic Field, were closed from 5 p.m. on December 24, 1953 until 8 a.m. Saturday, December 26, 1953". This certificate is pursuant to the regulation of the Board of Regents that the grounds of Victoria University will be closed to the public at least one day each year.

#### Committee Reports

(a) Finance - Mr. Bryden, Vice-Chairman, presented the following report:

The Finance Committee met on January 20, 1954 and reports that a specific bequest of \$10,000 has been received from the Charles S. Caruthers Estate. Victoria will receive one-eighth of the residue on the winding up of the Estate.

There have been no transactions, sales, or exchanges of securities since the last meeting of the Board.

The Finance Committee recommends:

- (1) An interim grant of \$1,200 to Dr. A. B. B. Moore from the Staff Leave and Travel Fund; if the President remains in Florida beyond the end of February a further grant in an amount approved by the Finance Committee to be paid to Dr. Moore.
- (2) A grant of \$1,000 to Principal Bennett from Staff Leave and



Meeting of  
January 21, 1954

Travel Fund towards his expenses in attending Universities' Conference in England this summer.

(3) Half salary to be paid to Professor Northrop Frye from February 1, 1954 to June 30, 1954 with full deductions for Pension, etc., while he is giving special course of lectures at Princeton University.

(4) Release be executed by appropriate officers of the Board waiving a formal passing of Executor's accounts. (The net value of Estate is approximately \$500.00 and Victoria's share amounts to \$166.98.)

(5) That Miss Campbell, Assistant Dietitian at Burwash Hall, be permitted to remain off the Pension Scheme for the time being. This decision to be reviewed at end of 1955 if Miss Campbell still in our employment.

(6) That the Bursar be authorized to open one or more University deposit accounts at the Canadian Bank of Commerce, Yonge and Charles Street Branch, also a deposit account for Annesley Hall and Women's Residences and a separate University account for payroll only. Excess balances to be transferred from time to time to National Trust Company accounts. The same signing officers as presently authorized to be the signing officers for these new accounts.

(7) That the fees for the course leading to the B.R.E. degree be as follows:

- (a) Fees for those training for full-time Professional Service in The United Church of Canada:

Enrolment fee (1st year)	\$5.00
Graduation fee (2nd year)	\$10.00
Incidental fees (each year)	c. \$25.00
Tuition fee (each year)	\$100.00

- (b) Fees for all others taking the two year course:

Enrolment, graduation and incidental fees, as above.	
Tuition fee (each year)	\$200.00

- (c) Fees for those taking the one year course, having the B.A. and B.D. degrees or their equivalents:

Enrolment, graduation and incidental fees, as above.	
Tuition fee	\$200.00

Should the Senate prescribe as part of the academic requirements for this degree certain courses taken in another Faculty, School or Institute of the University of Toronto, the tuition fees paid by the student for such course, up to a maximum of \$77.00 in each year of the course, shall be deductible from the tuition fee payable to Victoria University.

(8) That the Board authorize the execution of the Deed of Trust and Declaration of Trust for the Pension Plan of Victoria University. The Deed of Trust was formally approved by this Board at its meeting of June 23, 1953.

Mr. McGibbon moved the adoption of the Report, seconded by Mr. Deacon - after discussion it was unanimously agreed that all recommendations be approved excepting (7). Thereupon Dr. Young moved, seconded by Mrs. Jackman that section (7) be referred back to the Finance Committee for further study and report, if possible, to the next meeting of this Board.

(b) Burwash Hall and Men's Residences - Mr. Smith reported briefly advising all was going well financially at the present time and that the outlook for summer business was extremely encouraging.

The Living Endowment

Mr. Deacon, the Chairman of the Graduate's Committee reported that as of this date \$8,969.00 has been received from 403 donors.

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Meeting of  
January 21, 1954

Conference regarding  
extension of teaching

The Acting President reported a recent conference between heads of Federated Colleges and Dr. Sidney Smith. After brief discussion when possibilities of extended teaching in Philosophy, Spanish and History were mentioned. It was moved that the Report be received now and be further considered at the next meeting.

Principal Matheson -  
Extension of term

The Acting President read a communication from Dr. Moore recommending that Dr. Matheson's term as Principal of Emmanuel College be extended a further two years he now having reached the age of 65. On motion of Dr. Bennett, seconded by Mr. Bryden, the recommendation was approved subject to the provisions of the Pension Plan.

Adjournment

*V. I. Macgregor*  
Chairman pro tem.



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Meeting of  
March 18, 1954

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m., Thursday, March 18, 1954. Rev. Dr. V. T. Mooney chaired the meeting in the absence of Mr. L. Macaulay. The following members were present: Mr. J. B. Allen, Principal H. Bennett, Mr. E. M. Bickle, Rev. E. W. Brearley, Mrs. W. H. Clarke, Mr. J. S. Deacon, Mrs. H. R. Jackman, Dr. E. S. Lautenslager, Principal A. D. Matheson, Mr. R. S. Mills, President A. B. E. Moore, Mr. W. M. Smith, Mrs. F. N. G. Starr, Dr. W. H. Young, Mr. W. Zimmerman and Mr. W. C. James, Secretary.

The meeting was opened with prayer by Rev. E. W. Brearley.

Minutes

The minutes of the meeting of January 21, 1954 were approved on motion of Mr. Deacon, seconded by Mr. Bickle.

Communications

a. Letters of regret at being unable to be present - Mr. E. G. Burton, Mr. R. F. Chisholm, Mr. P. K. Heywood and Very Rev. Dr. J. W. Woodside.

b. Letter from the Secretary of the Senate advising regarding Board and Senate Elections. On motion of Mr. Bickle, seconded by Mr. Zimmerman, the Secretary of the Senate was requested to proceed and payments of necessary expenditures were authorized. Carried.

c. Letter of thanks and appreciation from the President respecting his recent leave of absence and grant from the Staff Leave and Travel Fund.

Gifts and Requests

The President reported:

Class of '9,

a. Gifts from Mr. Joseph S. Laird, of Dearborn, Michigan, to establish The Laird Memorial Fund in memory of his father, the Rev. James Laird. A grant or grants not exceeding in all \$100.00 a year to be awarded to assist a candidate or candidates for the ministry in his or their final year. While such grant or grants will not be deemed a loan, it is to be intimated to any grantee that if, as, and when such grant is later repaid in whole or in part such repayment shall be credited to the capital of the Fund and again made available for assisting other candidates for the ministry.

Referred to the Senate to determine terms of award.

b. Bequest of \$1,000.00 received from the Estate of the late Dr. S. D. Chown. Dr. Chown's Will reads as follows: "the annual income from which said sum is to be awarded annually as a prize to the theological student attending Victoria University preparing and submitting the essay on the subject 'The Uses and Value of Courage in the Work of the Ministry'."

Referred to the Senate to determine terms of award.

c. Notice from Public Trustee of bequest of \$1,000.00 from the Margaret Ann Langford Estate "to Emmanuel College, Toronto, to be invested and the proceeds each year given to help some worthy young man who is preparing for the Ministry of the United Church of Canada. This is given in fulfillment of the wish of the late Rev. A. J. Langford, and should be considered as a memorial to the college from him."

Referred to the Senate for awarding after receipt of bequest.

d. Gifts from Mrs. Newbolt to the George C. Pidgeon Fund.

The Living Endowment

Mr. Deacon, Chairman of the Graduates' Committee, reported receipts of slightly in excess of \$12,000.00 and stated that follow-up letter by Class Representatives is now in course of preparation.

Report of the Finance Committee

The Treasurer reported that, as requested, the Committee had re-

Meeting of  
March 18, 1954

considered its recommendation regarding fees for the B.B.E. degree and now submits the following as a revised schedule:

(a) Fees for those training for full-time Professional Service in The United Church of Canada:

Enrollment fee (1st year)	\$10.00
Graduation fee (2nd year)	25.00
Incidental fees (each year)	c.25.00
Tuition in Emmanuel College:	free
Tuition fees for required courses in other facilities or schools of the University of Toronto are payable by the candidate, who may, however, be reimbursed, on application, from student-aid funds.	

(b) Fees for all others taking the two-year course:

Enrollment, graduation and incidental fees, as above.	
Tuition fee (each year)	\$200.00

(c) Fees for those taking the one-year course, having the B.A. and B.D. degrees or their equivalents:

Enrollment, graduation and incidental fees, as above.	
Tuition fee	\$200.00

The Finance Committee further recommends that the enrollment, and graduation fees for the B.D. degree be revised to conform with section (a) above, thus establishing equality of treatment for all persons proceeding to a baccalaureate degree in Divinity for use in the full-time service of The United Church of Canada.

This recommendation was approved on motion of Mr. Bickle, seconded by Mr. Deacon.

Federal Grant

The Treasurer reported receipt of cheque for \$152,786.40 from the Dominion Government and recommended that payment of \$84,039.75 be made forthwith to the University of Toronto representing 60% of the amount of said grant as it applied to students enrolled in Victoria College. Approved on motion of Mr. Bickle, seconded by Mr. Deacon.

The Treasurer reported that there had been no sales, purchases or transactions in securities since the last meeting of the Board.

Report of the Property Committee

Mr. Allen, Chairman, reported that \$21,000 had been received from The United Church Training School as compensation for the demolition of 73, 75 and 77 Charles Street West. He also reported that work was in progress on the new building and that the contract had been executed by the United Church of Canada and not by Victoria University as originally contemplated. Final form of Agreement between the Training School and Victoria as regards lease of land, etc., had not yet been settled.

Mr. Allen further reported that title had finally been secured to the westerly 17' of the lane between St. Mary Street and Charles Street and that as part of the agreement leading thereto, Victoria agreed to sell the easterly 3' throughout from front to rear of our property known as 78 St. Mary to the adjoining owner, Mr. Fodor, to permit of a right-of-way to the latter's parking lot. Sale approved and execution and delivery of conveyance authorized on motion of Mr. Allen, seconded by Mr. Zimmerman.

Mr. Allen referred at some length to our parking problems and recommended that for the academic year 1954-55, a nominal parking fee be charged all undergraduates using our parking facilities - agreed, with amount of fee to be determined later.

Reference was also made to renovation of the Main Building and that this was being given further study and requested that the Victoria College Union meanwhile be given notice that the space presently occupied by them in the basement for a Tuck Shop would be required for administr-

Meeting of  
March 18, 1954

ation purposes. The Bursar was instructed to so notify the V.C.U.

School of Graduate Studies

The President reported receipt of cheque for \$11,999. from the University of Toronto covering our share of teaching for the academic year 1953-54.

Conferences with President Sidney Smith

The President and Principal Bennett reported on recent conferences with Dr. Sidney Smith, pursuant to resolution of special meeting of this Board held May 5, 1953, and after discussion, the following two resolutions were moved by the President, seconded by Principal Bennett and carried:

That the Board of Regents of Victoria University give consent to an arrangement of cooperative teaching with University College in the fields of Greek, Latin, Oriental Languages and Oriental History, under the terms of The University of Toronto Act, 1947 (Sects.113, 114), in accordance with the recommendations of the Presidential Committee on the Humanities (Sect.III).

That Victoria University offer to the University of Toronto the services of a full-time instructor in Spanish, available in the session 1954-55 or the following session, on the understanding that this instructor be used, under direction of the Head of the University department of Spanish, to give instruction in Victoria College to Victoria College students in this subject. It would be understood that the instructor appointed by Victoria University should be acceptable to the Head of the University department of Spanish and should be accredited as a member of that department.

The meeting closed at 6 p.m. The date of the June meeting to be fixed by the Chairman.

Confirmed

*L. Macaulay*  
(Chairman)

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Meeting of  
June 15, 1954

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m., Tuesday, June 15, 1954. Mr. L. Macaulay, the Chairman, presided and the following members were present: Mr. E. W. Bickle, Mr. R. F. Chisholm, Mr. J. S. Deacon, Dr. W. Fingland, Mr. P. K. Heywood, Dr. E. S. Lautenslager, Dr. V. T. Mooney, President A. B. Moore, Mr. D. W. McGibbon, Dr. G. C. Pidgeon, Mr. W. M. Smith, Mrs. F. M. G. Starr, Dr. J. W. Woodside, Mr. W. Zimmerman and Mr. W. C. James, Secretary.

The meeting was opened with prayer by the Very Rev. J. W. Woodside.

Minutes

The minutes of the meeting of March 18, 1954 were approved on motion of Mr. Chisholm, seconded by Mr. Heywood.

Communications

Letters of regret at being unable to be present were received from Mrs. Bennett, Mrs. McEachren, Principal Bennett, Messrs. Allen, Brearley, Bryden, Langford and Lockhart.

The Secretary reported:

1. Receipt of a further \$8,000 from the Carruthers Estate - total to date \$21,250;
2. Receipt of a further \$6,400 from the National Trust Company on account of the E. R. Wood Estate;
3. Total now received - \$1,200 for "The Laird Memorial Fund".

President's Recommendations and Reports

Prior to presenting his Recommendations and Reports, the President referred to the very recent death of Mrs. Walter T. Brown, the wife of the President Emeritus. He was requested by the Board to write Dr. Brown expressing the sincere sympathy of all members of the Board of Regents.

The President reported receiving letters of thanks and appreciation from Mrs. Dorothy E. Long and Mrs. Ernest Lewis in respect to the deaths of Miss Toye and the Rev. Dr. A. P. Addison. Letter also received from the family of the late Mrs. Bennett (Dr. Bennett's mother).

Recommendations: Re: Staff

- a. The extension of Professor C. V. McLean's tenure of the Chair of Old Testament Literature and Exegesis for the year 1954-55 at a salary of \$6,700.00;
- b. The promotion of Miss A. L. Cook from Assistant Professor to Associate Professor with an increase in salary of \$500.00 from July 1, 1954, and a further increase of \$450.00 a year from July 1, 1955, in order to bring her salary to the floor of her new rank;
- c. The re-appointment of Professor J. Line as Special Lecturer for the session 1954-55;
- d. The following sessional appointments for 1954-55: Dr. R. W. James, Department of French, and Messrs. F. D. Hoeniger, D. J. Knight, and K. O. Kee in the Department of English and that now having served at least one year on the staff, they become members of the Pension Plan of Victoria University as from July 1, 1954.

Gifts

- a. The gift from Mrs. F. M. G. Starr of the Portrait of her late husband by Joshua Smith which is to hang in the Starr Treasure Room in the Library. The Board expressed their keen appreciation of this further generous gift from Mrs. Starr.
- b. Gift from the Estate of the late Miss Helena Coleman of a collection of manuscripts and letters of Marjory Fickhall.

Reports

- a. Advice from Dr. Sidney Smith, on behalf of the Board of Governors of

Meeting of  
June 13, 1954

the University of Toronto, accepting our proposal to furnish one full time professor for the teaching of Spanish in the University Department of Spanish. (The actual appointment will probably not be made until the academic year 1955-56)

b. Briefly on the academic results of the year 1953-54 in Victoria College.

c. On behalf of Mrs. J. S. Bennett, the Chairman of the Women's Residence Committee, who was absent through illness:

"In view of rising costs of materials and maintenance, the members (with the exception of Mrs. W. H. Clarke in England at present) of the Women's Committee of the Board of Regents suggest a slight increase in the rates for Annesley Hall and the Women's Residences. Such an increase would bring our rates into line with those charged elsewhere on the campus. We therefore ask the Board of Regents to ratify the following changes in the rates:

Rate for single room be raised from the present \$504 to \$520 -  
50¢ per week increase  
Rate for double room be raised from the present \$488 to \$500 -  
37¢ per week increase  
Rate for triple room be raised from the present \$450 to \$468 -  
25¢ per week increase

On motion of the President, seconded by the Very Rev. Dr. Woodside, the above Women's Residence rates were approved for the session 1954-55.

#### The Living Endowment

Mr. Deacon, Chairman of the Graduates' Committee, reported cash receipts as of this date amounting to \$19,093.00 which is slightly higher than the figure at the same time a year ago. The Treasurer expressed the appreciation of all present for the work and results being accomplished by Mr. Deacon and his Committee.

#### Report of Finance Committee

The Treasurer reported the following sales and purchases of securities since the last meeting of the Board:

#### PURCHASES

##### Stocks

1500 shares Abitibi Power & Paper, Common Cost	\$33,450
1000 shares British American Oil, Common Cost	23,550
1000 shares Famous Players, Common Cost	23,500
200 shares Goodyear Tire, Common Cost	24,924
1000 shares Interprovincial Pipe Lines, Common Cost	24,850
1000 shares McColl-Frontenac Oil, Common Cost	34,191
525 shares Noranda Mines, Common Cost	35,145
3000 shares Steep Rock, Common Cost	24,050

#### SALES

##### Stocks

1500 shares Aluminum Co. of Canada 4½ Pref.	(-)	990
Realised gain or loss (-)		
1000 shares Canada Cement 6½ Pref.	(-)	1,546
Realised gain or loss (-)		
430 shares Central Canada Investments Pref.		17,602
Realised gain or loss (-)		
4300 shares Central Canada Investments, Common		17,559
Realised gain or loss (-)		
600 shares Moore Corporation 4½ Pref.	(-)	319
Realised gain or loss (-)		

Meeting of  
June 15, 1954

On motion of Mr. Bickle, seconded by Mr. Zimmerman, the above sales and purchases were confirmed and approved.

#### Investment Resolution

The Treasurer advised that the Finance Committee recommended the following resolution be adopted and approved and that it should replace the former resolution respecting investment of Endowment Funds which had been in force since November 3, 1949:

"Funds usually designated in the audited financial statements as belonging to the Endowment of Victoria University shall be invested in the following classes of investments:

1. Endowment for designated purposes - all such funds to be invested in securities authorized for Trustees under the Trustee Act of the Province of Ontario.
2. General Endowment for no specified purpose - such funds to be invested:
  - (a) Not less than 25% in securities authorized for Trustees under the Trustee Act of the Province of Ontario.
  - (b) Not less than 50% in securities authorized for the investment of funds of Insurance Companies under the Canada and British Insurance Companies Act 1952 as amended.
  - (c) Not more than 25% may be invested in other securities at the discretion of the Board on the recommendation of the Finance Committee.

The Endowment Funds will be deemed to be invested in accordance with this resolution if the total cost of each of the above classifications of securities bears the required percentage to the book value of the Endowment Funds."

On motion of Mr. Bickle, seconded by Mr. Deacon, this recommendation was approved unanimously.

#### Budget - 1954-55

The Treasurer presented the Budget for 1954-55 which had been studied and approved by the Finance Committee and which is attached to these minutes as Schedule "A". After brief discussion, the Budget was unanimously approved on motion of Mr. Bickle, seconded by Mr. Zimmerman.

#### Burwash Hall & Men's Residences

Mr. W. Morley Smith presented the report of the Burwash Hall and Men's Residences Committee recommending:

- (a) That fees for the session 1954-55 for students enrolled in Victoria College and in other Faculties be \$520.00 for single rooms and \$500.00 for double rooms and that fees be payable in three instalments on October 1st, January 10th and March 10th.
- (b) That fees for students enrolled in Emmanuel College be \$480.00 for single rooms and \$460.00 for double rooms also to be payable in three instalments as set out above.
- (c) That Dr. John Hastings, Mr. David Hoeniger and Mr. John Sherin be re-appointed as Bursars for the academic year 1954-55 and that Mr. Douglas Muir and Mr. Tom Delworth be appointed as Bursars for 1954-55. This leaves one appointment still to be made.

On motion of Mr. Smith, seconded by Mr. McGibbon, the above recommendations were approved.

#### Report of Nominating Committee

Mr. Zimmerman, Chairman of the Nominating Committee, presented the following nominations for representatives of the General Council of the United Church of Canada on the Board of Regents of Victoria University:

Meeting of  
June 15, 1954

The Very Rev. J. H. Arnup, B.A., B.D., D.D.  
 Rev. T. H. Davies, B.A., D.D.  
 Rev. W. C. Lockhart, M.A., Ph.D., D.D.  
 Rev. V. T. Mooney, B.A., D.D.  
 The Very Rev. G. C. Pidgeon, M.A., D.D., LL.D.  
 Rev. W. H. Young, M.A., B.D., D.D., LL.D.  
 E. W. Bickle, Esq.  
 R. F. Chiswick, O.B.E., B.Comm.  
 J. S. Deacon, B.A.  
 L. M. Earl, D.S.C., B.A.  
 H. E. Langford, B.A.  
 L. Macaulay, Q.C., B.A., LL.B.  
 R. E. Mills, Q.C., B.A.  
 Mrs. C. F. McKachren, O.B.E.  
 The Hon. J. W. Pickup, C.J.O.  
 J. M. Pritchard, LL.D.  
 J. A. Scythes, Esq.  
 Major General A. C. Spencer, C.B.E., E.D., B.A.Sc., LL.D., D.Litt.S.  
 Mrs. F. W. G. Starr  
 C. F. Wood, Esq.  
 W. Zimmerman, Q.C., B.A.

On motion the above nominations were approved unanimously.

Committee to  
Review Standing Committees

The President introduced the following resolution:

"That the Chairman be authorized to appoint a Special Committee of the Board to review the Standing Committees as set out in Section V 1(a) of the By-laws and to consider the functions and responsibilities of the said Standing Committees and to make such recommendations as they may deem advisable as regards amendments to said Section V 1(a) and to report such recommendations to the next regular meeting of the Board on October 21, 1954."

After speaking briefly about the resolution, the President moved its adoption, seconded by Mr. Bickle. Mr. Macaulay expressed his support of the resolution, spoke of having discussed it with Mr. Bryden, who had accepted his suggestion that he act as Chairman of the proposed committee.

Resolution was approved unanimously and it was also agreed that the personnel of the committee be appointed by the Chairman of the Board and by Mr. Bryden.

Next Regular Meeting

After advising that the next regular meeting of the Board would be held on October 21, 1954, the Chairman declared the meeting closed at 4.50 p.m.

Confirmed .....

Chairman

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VICTORIA UNIVERSITY  
BUDGET 1954-55

ESTIMATED INCOME

	Budget 1953-54	Actual 1953-54 (Est. for 2 mos.)	Budget Estimates 1954-55
<b>From Students</b>			
Tuition Fees (965 students for 1954-55)	\$230,000	234,500	231,000
<b>From The United Church of Canada</b>			
Grant from Board of Colleges and Secondary Schools	20,000	20,000	21,000
Grant from United Church Training School	6,000	6,000	6,000
	<u>26,000</u>	<u>26,000</u>	<u>27,000</u>
<b>From Investments</b>			
Interest on investment of Superannuation and Widows' Pension Fund	19,500	19,750	19,370
Interest on investment of M. H. Aikens' Staff Retiring Allowance Fund	2,500	2,510	2,510
Interest on investment of Prize, Scholarship, Bursary and Special Trust Funds - per contra	18,400	20,000	20,000
Other income from Bonds, Mortgages and Stocks	130,000	140,170	137,000
Net income from rented property	1,000	3,000	1,000
Bank Interest	800	300	300
	<u>172,200</u>	<u>185,720</u>	<u>180,180</u>
<b>From Other Endowment Funds</b>			
Lillian Hassey Treble Estate Fund for training young men for Christian Ministry	1,900	1,930	1,930
Interest on Hamilton Fisk Bigger Estate Bequest	795	795	795
Interest on Sir Joseph Flavell Estate Bequest to Library	650	680	650
Interest on other Library Endowments	270	270	270
	<u>3,615</u>	<u>3,675</u>	<u>3,645</u>
<b>From Other Sources</b>			
Athletic Union and Field Sustaining Fund	500	881	750
Donations from Living Endowment	20,000	20,000	20,000
Grant from School of Graduate Studies, U. of T.	9,000	11,939	10,000
Federal Grant (net)	69,769	69,769	68,746
	<u>99,269</u>	<u>101,339</u>	<u>99,496</u>
	<u>531,084</u>	<u>553,244</u>	<u>541,321</u>



VICTORIA UNIVERSITY  
BUDGET 1954-55

ESTIMATED EXPENDITURES

	Budget 1953-54	Actual 1953-54 (Est. for 2 mos.)	Budget Estimates 1954-55	
<b>Academic and Administrative</b>			61,180	
Victoria University Salaries	\$ 59,995	57,860	187,000	
Victoria College Salaries	182,700	180,700	53,700	301,880
Emanuel College Salaries	52,925	52,700		
Staff Contributory Pension Plans	16,100	17,335	19,300	
Retiring Allowances and Annuities	6,350	5,820	5,200	
Interest transferred to Superannuation and Widows' Pension Fund	20,325	20,630	19,370	43,870
Staff Leave and Travel Fund Appropriation	4,000	4,000	4,000	
Group Insurance	900	900	1,050	
National Trust Company Limited Fees for services	3,190	3,190	3,190	
Exchange and Bank Charges	(1)	630	650	
Printing, Stationery and Office Supplies	7,500	7,300	7,400	
Postage and Excise	2,000	1,840	2,210	
Advertising	2,100	1,800	1,800	
Public Relations (Victoria Reports)	5,000	5,000	5,000	
Travelling	1,500	900	1,500	
Functions	2,500	3,200	2,800	
Telephone and Telegraph	3,000	3,050	3,100	
Expenses of President's Office	1,400	1,400	1,400	
Legal	500	200	500	
Auditors' Fees	1,000	800	1,000	
Principals' Entertainment Allowance	550	550	600	
General Expense - Academic	725	675	700	
- Administrative	1,225	1,175	700	28,710
	<u>375,485</u>	<u>371,655</u>	<u>383,350</u>	
<b>Plant Operation and Maintenance</b>	27,600	27,600	27,660	
Wages			820	28,480
Provision for Buildings and Grounds Staff Pension Fund	800	820		
Buildings maintenance and minor repairs	10,000	9,500	10,000	
Major repairs and renewals	15,000	6,200	10,000	
Supplies	3,000	1,130	1,500	
Grounds expense	6,000	4,000	4,100	25,600
Insurance	6,100	5,600	5,600	
Light and Heat	14,000	15,000 (2)	15,000	
Furniture and Office Equipment	2,000	1,950	2,000	
	<u>84,400</u>	<u>71,800</u>	<u>76,680</u>	
<b>Libraries</b>	27,925	27,925	29,987	
Annual Grant	920	920	920	
Interest on Endowment	<u>28,845</u>	<u>28,845</u>	<u>30,907</u>	

VICTORIA UNIVERSITY  
Budget 1954-55

ESTIMATED EXPENDITURES

	Budget 1953-54	Actual 1953-54 (Est. for 2 mos.)	Budget Estimates 1954-55	
<b>Miscellaneous Expenses and Appropriations</b>				
Bursaries appropriated from Operating Funds	\$ 9,000	9,000	9,000	9,000
Income transferred to Prize, Scholarship, Bursary and Special Trust Funds	18,400	20,000	20,000	20,000
Sundry Grants	250	200	200	1,000
Graduate Records				
Renovation of Buildings and Residences	25,000	23,836	20,000	(3)
	<u>52,650</u>	<u>53,036</u>	<u>50,350</u>	
Sub Total	541,480	525,336	541,287	
<b>Supplementary Appropriations</b>				
Library - Special	4,300	4,110		500 (4)
Laneway - Legal, etc.	2,174	2,174		
Recording Equipment	600	600		
Election Expense	950	950		
Remodelling, 131 Bloor St. W.		8,500		674
Survey Old Building	674	16,334		1,174
	<u>8,698</u>	<u>16,334</u>		
	<u>550,178</u>	<u>541,670</u>		<u>542,461</u>
<b>Summary</b>				
Total Disbursements	550,178	541,670		542,461
Deficit (-) or Surplus (+)	(-) 19,094	(+) 11,374		(-) 1,140
Total Income	531,084	553,244		541,321

Notes

- (1) Exchange and Bank charges were deducted from bank interest in 1953-54 budget.
- (2) Light and heat is an estimate only for the whole year. This is billed in July by University of Toronto.
- (3) The amount of \$20,000 is an appropriation to a fund for future renovation.
- (4) The amount of \$500 is a special allowance to the Library for moving of books for storage purposes.

June 15, 1954.





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members elected as members of the Board.

Welcome to  
New Members

The Chairman welcomed the several new members of the Board and expressed appreciation of the work and interest shown by those who were now no longer members of the Board. He asked the President to write to each expressing the Board's appreciation of their services.

Resolution re the late Walter T. Brown

Principal Bennett read extracts from the following resolution respecting the late Dr. Walter T. Brown and on his motion, seconded by Principal Matheson, it was directed that the resolution be inscribed in the minutes of this meeting and a copy be forwarded to Mr. McCrae Brown.

It is with profound sorrow that we record the death, at his home in Toronto on August 4, 1954, of Dr. Walter Theodore Brown, President and Vice-Chancellor Emeritus of Victoria University.

Born at Lakefield, Ontario, January 2, 1883, the son of James George and Ellen Brown, he was educated at Lakefield Public School, Peterborough Collegiate Institute, and Victoria College, University of Toronto. He graduated in 1907, with First Class Honours and as Gold Medalist in Philosophy. The award of the George Paxton Young Fellowship in Philosophy enabled him to work for the degree of M.A., which he received in 1908. From 1907 to 1909 he was also enrolled in the old Faculty of Theology of Victoria University.

The principal influence during his student days at Victoria was George John Blewett, one of Canada's greatest philosophers. It was on Blewett's advice that Brown continued graduate work in philosophy, and proceeded to Harvard University, where he studied for three years, receiving the degree of Ph.D. in 1912. American philosophy was in its golden age during Brown's years at Harvard: the department in which he studied included Palmer, James, Royce, Santayana, Munsterberg, Perry and Holt. He listened to all of them, but it was Josiah Royce who won his life-long allegiance.

For thirty-seven years Brown was a university teacher, and all but five years of that time were spent at Victoria. His first appointment was as Lecturer in Psychology at Bowdoin College, Maine, 1912-13. He returned to Victoria College as Lecturer in Ethics in 1913, becoming Associate Professor in 1919, and Professor of Ethics in 1924. In 1928 he was appointed the first professor and head of the new department of Religion in Yale University, but in 1932 he returned to Toronto as Professor of Philosophy and Ethics in the Faculty of Arts. In 1935 he was Acting Chancellor and President of Victoria University, during the illness of Chancellor E. W. Wallace. In 1941, he succeeded Wallace as Chancellor and President, but shortly thereafter asked that his title might be changed to Vice-Chancellor and President in order to conform with the British practice of calling to the Chancellorship a distinguished man in public life. Early in January, 1949, Brown suffered a cerebral hemorrhage which so impaired his power of speech and general health that he resigned his office, as of June 30, 1949, and retired to private life. His career as a great Canadian educator received fitting recognition with the award of honorary LL.D. degrees from the University of Manitoba, American University (Washington, D.C.), and the University of Toronto.

As a teacher of philosophy and philosophy of religion, Brown left with his students the image of a robust mind, of penetrating power, always in sure contact with the realities of whatever problem he undertook to explore. His outlook bore the stamp of the idealistic movement at its most vigorous and creative stage. He was influenced not only by the German and British idealists, but also by those of the American group, whose idealism embraced a voluntarist and personalist emphasis that gave it a dynamic quality and an effectual relevancy to moral and social issues. This helped to deepen in Brown his own appreciation of personal worth and his strong belief in individual responsibility. He was always impatient of philosophical or religious theories that did not have these consequences.

His philosophical faith was one that permitted a unification of meta-

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physical thought with religious interpretations of man's life and needs. None could clarify better than he the insufficiency of pragmatic or sheer empirical assumptions for the establishment of world-meanings and of purpose in personal life. Yet he never lost sight of the rational substance of Idealism, or of religious truth. He was inexorable in demanding disciplined thought, and could brook no slipshod religious thinking under the plea that religious meanings are self-authenticating or come by inspiration of God, and are therefore immune from tests required of other knowledge. On the other hand, he was alive to the distinctive appeal of religion, and to the dimension of existence that sanctioned its claim to set men in relation to eternal and transcendent good. He never tired of reminding his students that religion has always been a field of great thinking, and that there are no greater themes than those which belong to it.

Brown did not require of his students acquiescence in all that he taught. For criticisms springing from concern with the issues and earnest effort to master them, he had a ready liking. He would go farther - if a student, in lecture room or seminar, ventured a judgment in keeping with his own thought or not, he would probe in turn to elicit what was really in the student's mind and to make its bearing on the matter in hand plain to all. Often the end would be that the student's own thinking, and his approach and method in thinking, in their strength and weakness, would be revealed to himself.

As a teacher, Brown will long be remembered by the many college generations who attended his ever-popular classes in Ethics, Religious Knowledge, and Philosophy of Religion; as a colleague his memory will be revered by many of today's outstanding scholars whom he encouraged and helped in their academic progress.

Although he taught at Yale for only four years, Brown made a profound impression upon students and faculty alike. In the capacity of Acting Chaplain he gave Yale's students a new appreciation of the vitality and enduring values of Christianity, and through his courses a richer understanding of the intellectual significance of the great doctrines of the Church. He is especially and gratefully remembered for discovering and bringing to the Chaplaincy of Yale the Reverend Sidney Lovett, who has since become also the Woolsey Professor of Biblical Literature and Master of Pierson College.

As an Administrator, Brown was notable for his strength and driving power; he knew what he wanted. During his principality, he and President Wallace worked out together the relationship between the Presidency and the Principality: it was understood that the Principal would act as the head of Victoria College in all academic matters. In making appointments to the faculty, it was Principal Brown's policy to have a full consultation with the members of the department concerned before making recommendations to the President. As Principal, and later as President, Brown was very close to the students; they always found his door open and they knew that he was keenly interested in all their activities.

During Brown's tenure of the presidency, there were a number of important developments in the work of Victoria University. There was a tremendous increase in the registration of students in Victoria College after 1945; but the President did not relinquish his long-standing rule of becoming personally acquainted with every student. The work of Emmanuel College was greatly enlarged by the inauguration of a comprehensive programme of post-graduate studies. But Brown's supreme achievement as President was his readjustment of Victoria's finances. He had great financial ability: by stringent economies and careful management, he overcame the deficits which had been accumulating during the years of the depression. He was the driving force behind the Victoria University Campaign for additional funds for endowment and buildings which was launched in 1947. During this campaign he did a great deal of soliciting himself. While the campaign did not achieve its objective, it did bring in a considerable sum of money. By wise investment the sum was brought up to approximately the original objective of the campaign - an accomplishment which remained a great source of gratification to Brown.

As an administrator Brown will also be recorded in history as one who stood for the unity of Victoria University in its dual responsibility to the University of Toronto and The United Church of Canada. He was a strong believer in the role of the Church in higher education,

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and his own career is a clear witness of his faith.

In addition to his heavy duties in Victoria University, Brown took a prominent part in the work of the United Church of Canada. He was a lay commissioner from the Toronto Conference to the great General Council of 1942 and 1944. He served on the Board of Publications, and was subsequently for several years Chairman of the Board of Overseas Missions. Those who were associated with him in the work of these Boards speak of him as a "tower of strength", and recall his constant attendance at meetings and his effective direction of discussion and policy. His interest reached beyond the business of these Boards to the persons employed by them, in particular overseas missionaries. He wished to know them personally, and he was always ready during their furloughs to meet and counsel them. In 1937 he attended the World Conferences on Life and Work and Faith and Order in Oxford and Edinburgh. In 1947 he was one of the delegates from the United Church of Canada to the Methodist Ecumenical Conference in Springfield, Mass.

In 1912, Walter Brown married Maude McCrae, who had graduated with him from Victoria College in 1909, with Honours in Modern Languages. They had one son, McCrae, who survives them, and who gave them twin-grandsons to delight the last years of their lives. Mrs. Brown was a great comfort and support to her husband during his five years of retirement. Dr. and Mrs. Brown were prominent in the life and work of the University for nearly forty years. Mrs. Brown died early in June, and it was no great surprise to Dr. Brown that he survived her so briefly. In his will he left a substantial sum of money to establish in Victoria College an annual scholarship in her memory.

Churchman, philosopher, teacher, administrator, financier: in all his relationships to College, University and Church, Walter Brown's record reveals his strength, his integrity and his wisdom.

#### Resolution re the late Professor de Beaumont

Principal Bennett read a resolution respecting the late Professor de Beaumont and in his motion, seconded by his President, it was directed that the resolution be inscribed in the minutes and a copy forwarded to Mrs. de Beaumont. Carried.

Just one year ago, at the first autumn meeting of the Board, a tribute to the life and work of Harry Egerton Ford, Professor Emeritus of French, was read before this Assembly. At that time it was our legitimate hope that Professor Ford's somewhat younger colleague, Victor de Beaumont, A.M., also Professor Emeritus in our Department of French, would continue for some time to be a member of our College community. But that hope has proved vain. Within one year of Professor Ford's death Professor de Beaumont has also been taken from us. It had been evident for some years that his health was not good, and we now know that he had been courageously but silently fighting a diabetic condition aggravated by angina pectoris. But he had always been reticent about his physical ills and those of us who knew him best were unaware that the end was approaching. He died on June 25th last, the victim of a double attack of coronary thrombosis. He had not quite completed his seventy-second year.

Professor de Beaumont ceased to be an active member of the teaching staff in French only two years ago in the spring of 1952. His retirement brought to its close an unusually long teaching career of forty-nine years, forty-five of which were spent in the service of Victoria College. He joined our Department of French in 1907 under Chancellor Burwash and his death has removed one of the very few remaining links of present day Victoria with that period of her history. For forty-two consecutive years he gave full time teaching services to our College without once enjoying leave of absence. During the unusually long teaching career of forty-nine years, Professor de Beaumont has also been in the service of the Department and finally to the Headship of his Department. It fell on him to pilot the Department of French through the trying and often frustrating years of the Second World War and its aftermath, 1940-49. Professor Emeritus since 1949, he continued to give part time service to the Department in two fields where he was especially well qualified - Old French Language and Literature and The History of Literary Criticism in France.

Professor de Beaumont once said in conversation that his first ambition in life was to be a good professor. The remark was most enlightening as it revealed the guiding purpose, the main motivation and the focus so to speak of a life devoted to the teaching profession. Teaching

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was in de Beaumont's blood. He inherited the tradition from his father, an American of French extraction, who was a linguist and teacher of languages. Father and son normally conversed together in French and consequently young Victor, educated in the schools of New York, became completely bilingual. In preparation for his chosen profession de Beaumont studied at Columbia University where he took his Master's degree in 1901. In those days humanistic and philological studies flourished at Columbia and de Beaumont there received a sound training in the Greek and Latin Classics, in Romance Philology and Medieval French language and literature, as well as in the whole field of Modern French letters, history and culture. He also mastered Italian and French letters, history and culture. He also mastered Spanish and German. Equally important was the training he received in scholarly methods in the technique of research and in bibliography, all of which served to reinforce and develop in him a natural tendency to be precise, methodical and thorough. Thus equipped the young scholar embarked on his long professional career, most of which was destined to be spent in the service of our Alma Mater.

Victoria was singularly fortunate in his appointment. de Beaumont's mastery of the French language and his sensitive appreciation of Gallic culture were the natural result of his French background. A Protestant by conviction (he was a member of the Anglican Church), he understood fully the Catholic mind and point of view. He was therefore in an English right person to interpret with understanding and sympathy in an English speaking Protestant College of the New World a culture and literature essentially classical, Catholic and European. This is no easy task and it has been the singular good fortune of hundreds of Victoria students during a period of forty-five years to study the masterpieces of French literature under the guidance of so sure and reliable an interpreter. For this work de Beaumont's qualifications were unique.

Victor de Beaumont possessed a mind lucid, orderly and incisive. His mastery of fact became proverbial and was a source of continuous astonishment to student and colleague alike. He had a genuine passion for facts and spared no pains in collecting, verifying and cataloguing them, and arranging them in coherent patterns. Rash indeed was that person who tried to get him right on a point of fact. On the other hand we all learned to rely on him as a convenient and trustworthy source of information whenever we had forgotten something we should have remembered. If the desired facts were not at once forthcoming out of the store-house of his memory he would have recourse to the numerous files and note-books stored in his office. Rarely indeed did he fail us. de Beaumont was a man of strong convictions. However he did not believe in forcing his ideas on his students or in trying to indoctrinate them. He put before them the facts as he knew them and encouraged his students to learn to think for themselves. His judgment was always shrewd and penetrating. All his students and colleagues were analyzed and judged in his mind. But he habitually kept his own counsel and only to those who were admitted to his confidence, and these were few in number, did he reveal at times his full thought. Some felt uneasy under his acuity. But if occasionally his judgments were harsh they were not based on prejudice but on careful observation.

de Beaumont's appreciation of literary and artistic values was delicate and discriminating. He read with relish the great poets of the ages - Homer, Virgil, Dante, Goethe, Shakespeare, Racine, etc. But it was his firm conviction that a sound humanistic education should contain 'plenty for the mind', and he stoutly resisted the efforts of those who would have reduced the Honour Course in Moderns to a course in belle lettres. Among the authors he loved to expound to his students were the intellectual giants of French literature - Babeuf, Montaigne, Descartes, Pascal, Montesquieu, Voltaire, Diderot, Rousseau, Maine de Biran and Anatole France, to name only the chief. Especially did he excel in his interpretation of French thought in the eighteenth and nineteenth centuries as all his students can testify.

As a person de Beaumont was reserved, even shy. He did not make friends easily or quickly and admitted few into his full trust and confidence. But he really was quite sensitive at heart and capable of loyal friendship. Like the great French classical masters he knew and loved so well, he had a keen sense of dignity and propriety which forbade any show or display of emotion. Tenderness he reserved in the French manner for his family to whom he was devoted husband and father.

de Beaumont was a perfectionist and strove all his life to do

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things not only well but flawlessly. Nothing roused his ire so quickly as slipshod work, and in this regard he was even more exacting with himself than with others. We all know how carefully and minutely he planned and executed his work to the occasional discomfiture of a less conscientious and systematic colleague. In the field of scholarship he had only contempt for hasty and faulty work. As a result, although he thoroughly mastered critical method and research technique he has not himself left any published work. His notes, however, are a mine of information and it is to be hoped that they will not be lost but be made available to those who can profit from their use.

Victor de Beaumont's life was first of all that of the professor. He accepted administrative responsibilities when they fell to him and discharged them with a conscientiousness that took heavy toll of his energies. But he always insisted that he preferred lecturing and that his happiest days were those when he was able to devote all his energy to this work. To his teaching he gave his best and the results of his life work must be sought mainly in the influence he has had on the minds and characters of those who had the good fortune to sit at his feet.

It is therefore with pride and gratitude mingled with regret and a sense of loss that this Board pays tribute today to his memory. We wish also to assure his wife, daughters and grandson of our deepest and fullest sympathy in their bereavement. Mr. Chairman, I move that this tribute to the memory of Victor de Beaumont, A.M., Professor Emeritus of the Department of French, and for so many years a member of this assembly, be recorded in the minutes of this meeting and that a copy of the same be sent to Mrs. de Beaumont.

#### Minutes

The minutes of the meeting of June 15, 1954 having been summarized and forwarded to each member, it was moved by Chief Justice Pickup, seconded by Mr. Bickle that they be approved. Carried.

#### Correspondence and Reports

The Secretary reported letters of thanks and appreciation received for flowers sent at the time of the deaths of Mrs. Walter Brown, Dr. Walter Brown and Professor Victor de Beaumont; for flowers sent to Chancellor-Emeritus E. P. Bowles on the occasion of his ninetieth birthday; for letters of congratulations sent to Rt. Hon. Arthur Meighen and Right Rev. Dr. George Dorey; also letters and messages of regret at being unable to be present from Mrs. J. S. Bennett and Messrs. Burton, Chisholm, Martyn, McGibbon and Young.

A letter from the Secretary of Emmanuel College Alumni Association expressing their thanks to the Board for having provided the guest lecturer for their Annual Alumni Conference.

A letter from the Secretary of the Victoria College Council advising that by unanimous vote Council at its last meeting had recorded its appreciation of the new lighting installed in Victoria College Main Building.

#### Resignation - H. W. Vaughan

A letter from Rev. Harold W. Vaughan regretting that under medical advice he was compelled to resign as a member of the Board. Both the Chairman and President expressed the Board's regret at Mr. Vaughan's decision, directing the Secretary to so advise Mr. Vaughan. On motion of the President, seconded by Mr. Smith, the Nominating Committee was asked to bring in a nomination at the next meeting for a successor to Mr. Vaughan having in mind that Mr. Vaughan was an elected representative of the Emmanuel College graduates. Carried.

#### Bequests

The Secretary reported:

- a. Bequest of \$800.00 from the estate of W. H. Westaway of Owen Sound and that assets of the estate had not been sufficient to pay all bequests in full. All the beneficiaries had agreed to accept 80% of each bequest in full settlement and that we had received the sum of \$640.00.

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b. Advice from late Dr. Walter T. Brown's solicitor, Messrs. Burden and Burden of Toronto, that Dr. Brown had provided a follows in his will:

"To pay to the Board of Victoria College of Toronto the sum of \$10,000.00 to be invested by the said Board and the income therefrom to be used to provide a scholarship for first year students in the Faculty of Arts, upon terms and conditions of award to be determined by and at the discretion of the Board of the said College. This scholarship to be known as the 'Mrs. Walter Brown Scholarship'."

It was moved by the President, seconded by Mr. Heywood that the Senate be advised of this bequest and requested to fix the terms of award.

#### Gifts

The President reported the following gifts since the last meeting:

Bloor Street United Church	\$250.00 - Sustaining Fund
The William F. Thomas Trust	3500.00 - Bursaries
Dr. C. T. Currelly	- Two sketches
Dr. H. N. Wilkinson	- Mason & Rich piano for Emmanuel College

#### Leave of Absence - Professor C. W. Leslie

The President moved, seconded by Mr. Bickle that Professor C. W. Leslie be granted leave of absence on account of ill health until December 31, 1954, with full salary and that the situation be further reviewed at that time. Carried.

#### Appointments - Professor George Etison

The President recommended and moved, seconded by Principal Bennett, that Professor George Etison, Vice-Provost of Trinity College, be appointed as a Reader in Ethics for the remainder of the present academic year at an honorarium of \$300.00. Carried.

#### Professor John Line

The President moved, seconded by Mr. Bickle that Dr. Line's salary be increased to \$4,000.00 retroactive to July 1st in view of his taking over a major portion of Professor Leslie's work. Carried.

#### Fellows in English

The President moved, seconded by Principal Bennett (a) that Mr. T. H. Cain, Mr. I. C. Souton and Miss Jay Macpherson be appointed Fellows in English in Victoria College for the session 1954-55, each at a salary of \$800.00. Approved.

#### Fellows in French

(b) That Mr. R. J. L. Cornfield, Dr. D. G. Crighton and Mr. B. P. Seymour be appointed Fellows in French in Victoria College for the session 1954-55, each at a salary of \$800.00.

#### Principal Clague

(c) That Principal J. G. Clague be engaged for special instruction in Religious Knowledge for the session 1954-55 at a salary of \$400.00.

#### Leave of Absence - Professor K. MacLean

The President moved, on recommendation of Principal Bennett, that Professor Kenneth MacLean be granted leave of absence, on full salary, from his teaching duties during the spring term of the present session to undertake research investigations in preparation for a book which he hopes to complete in the next few years. (\$1,500.00 to be charged against Staff Leave and Travel Fund and credited to Salary Appropriation).



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Enrolment

The President reported the following enrolment in the two Colleges as of this date:

Victoria College:	First Year	- 376	(Men 201; Women 175)	- last year	341
	Second Year	- 278	(Men 143; Women 135)	- "	264
	Third Year	- 232	(Men 125; Women 107)	- "	239
	Fourth Year	- 91	(Men 38; Women 53)	- "	132
	Total	977	(Men 507; Women 470)	- "	977
			11 Occasional Students		
Emmanuel College:	First Year	- 29			
	Second Year	- 28			
	Third Year	- 30			
	Total	87			
	B.R.E. degree:				
	First Year	- 7			
	Second Year	- 4			
	Total	11			
			5 Occasional Students		

Report of Finance Committee

The Treasurer reported the following sales and purchases of securities since the last meeting and stated the bank shares resulted from the Rights issued this Fall by the two banks:

PURCHASES  
Stocks

1000 shares	Royal Bank of Canada, Common	\$30,000.00
250 shares	Bank of Montreal, Common	7,500.00
	Cost	

Rebenture

\$5,000	Gunnar Mines Limited	5,000.00
	5% due October 1, 1960	

SALES  
Stocks

1200 shares	Abitibi Power & Paper Co. Ltd., Pref.	4,917.50
	Realized gain or loss (-)	
100 shares	Canadian Oil Companies, Pref.	740.75
	Realized gain or loss (-)	
100 shares	McColl Frontenac Oil Co. Ltd., Pref.	(-) 59.00
	Realized gain or loss (-)	
100 shares	Shawinigan Water & Power Co., Pref. "B"	132.00
	Realized gain or loss (-)	

Rights

500 rights	Hinde & Dauch Paper Co. of Canada Ltd.	390.00
	Net proceeds	

On motion of Mr. Bickle, seconded by Mr. Bryden, these transactions were approved.

Report of Living Endowment

Mr. Deacon, Chairman of the Graduates' Committee, reported total receipts for the second year ending September 30, 1954, as \$22,625.07 compared with \$21,139.20 for the first year and also that the first year covered a period of thirteen months and the second year a period of eleven months only. The material for the third appeal is now in the hands of the printer.

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Report of the Property Committee

Mr. Allen reported as follows respecting work carried on during the summer months:

The lighting contract for our main building, estimated at \$32,000, has been carried out under the supervision and direction of our architects, Horwood and White, and has been ninety per cent completed. Tests carried out throughout the building indicate in all instances a higher foot candle reading than had even been hoped for. Final certificate has not yet been received.

The renovation of classroom 18 has been completed. It is suggested members of the Board who have not seen the room inspect it at the close of the meeting. Cost of the work was originally estimated at \$8,694 and, while the final bill has not yet been received, it is expected that it will be very close to the original estimate.

Major improvements carried out during the summer months include:

- Painting exterior of main building, Annesley Hall and Wymilwood;
- Installation of new oil furnaces and automatic hot water heating in the Five Bloor Street Women's Residences;
- The ground floor of 131 Bloor Street West has been converted into an apartment and is now occupied by Principal and Mrs. Bennett;
- The reference room in the Library has been redecorated.

To adequately house and care for the many valuable gifts presented to the Library by Mrs. F. N. G. Starr, a room has been set aside in the Library to be known as the Starr Treasure Room. The room has been decorated and tastefully furnished and the cost of this has been generously taken care of by Mrs. Starr.

Our architects have been engaged over the past several weeks with their study of further improvements for the main building. Their preliminary report was delivered last week and is now being examined by the administrative officers of the University after which it will be forwarded to the Property Committee. It is possible that some recommendations may be ready for the next meeting of the Board.

Complaints have been received from both the Victoria College Union and the Emmanuel College Students' Society regarding the parking fee charged to students. This problem will be further reviewed by the Property Committee and should any changes in the amount of the fee or the regulations appear warranted a recommendation will be made to the November meeting of the Board.

Mr. Allen further reported that progress had been made respecting a revision of the Stephenson Trust which was now necessary as a result of the demolition of 73-75-77 Charles Street West and the establishment of 80 St. Mary Street as the new Stephenson House and that a formal resolution would be presented from his Committee to the next meeting of the Board.

Report of Special Committee  
on Standing Committees

Mr. Bryden presented and read the following report which after being carefully considered with many members taking part in the discussion, it was moved by Mr. Bryden, seconded by Mr. Zimmerman that the Report be approved in principle and that a special committee be appointed to draft by-laws to implement the recommendations. Carried.

REPORT OF THE SPECIAL COMMITTEE APPOINTED  
TO CONSIDER THE  
STANDING COMMITTEES OF THE BOARD OF REGENTS

- This Special Committee was appointed pursuant to the passing of the following resolution by the Board of Regents on June 15th, 1954:

"That the Chairman be authorized to appoint a Special Committee of the Board to review the Standing Committees and to make such recommendations as they may deem advisable as regards amendments to Section 6 and to report such recommendations to the next regular meeting of the Board on October 21st, 1954."



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- The members so appointed were J. T. Bryden, Chairman, D. W. McGibbon, F. K. Hayward, Rev. Dr. Koeney, Dr. A. B. S. Moore, and Dr. H. Bennett.
- The Committee has had three meetings during the Summer. In addition the Chairman has had several discussions with certain members of the Committee who were available, and particularly with the President and the Principal of Victoria College, with regard to the problem. Much information about existing committees and their responsibilities, current organization patterns and procedures, and accounting practices, was gathered together so that any recommendations concerning the Standing Committees of the Board would be such that they could be effectively integrated into an efficient operational pattern.
  - The result is that a tentative organization chart has been prepared, copy of which is attached hereto, for the consideration of the Committee. You will notice that it includes both the activities for which the Board is responsible, and those that are the responsibility of the Senate. This latter is included purely for the sake of information, so that the whole organizational pattern will be visible. The chart has been carried no further than to indicate the President as the Chief Executive Officer, since the internal organization of the administration and its personnel is essentially within the President's jurisdiction. It is believed, however, that the Board should define the duties of the Bursar as the chief financial officer responsible to the President.
  - Final authority over the business affairs (as opposed to the academic affairs) of Victoria University is vested in the Board of Regents. In fulfilling this responsibility, however, it is felt that the Board should function as a policy making body and a board of review, and that Standing Committees of the Board should give more detailed attention, on behalf of the Board, to the formation of policy recommendations and where appropriate the review of, and reporting on operating results, but that Standing Committees should not, unless specifically so directed, assume any administrative function or have any officer directly responsible to them except through the President.
  - An Executive Committee of the Board would appear to be a continuing necessity in order that the affairs of the University may be dealt with between meetings of the Board, or at such other times as quorums of the Board may not be available. A report of all Executive Committee meetings, as indeed of all Standing Committee meetings, should of course, be made to the next following meeting of the Board of Regents.
  - The Board appears to have two major and continuing areas of responsibility which require more detailed attention than the Board itself can hope to give to them. The first concerns the financial affairs of the University and includes the investment and reinvestment of endowment funds, the approval of the annual budget and review of current operating results and the handling and maintenance of the property of the University. The second concerns the operation of the residences and the Union and their respective dining facilities. The provision of these services is a major undertaking in both financial and administrative terms and needs to have current, special and continuing examination.
  - This leads to the recommendation that the present Finance Committee and Property Committee be dissolved and a new Finance and Property Committee be set up as a Standing Committee. The Finance and Property Committee should consist of not more than nine members including a Chairman and a Vice-Chairman. It is felt that a combined Finance and Property Committee will be able to coordinate these two activities to a greater extent than if they were to remain separate Standing Committees.
  - The operations of the residences, the Union and their respective dining facilities leads to the recommendation that there be one Standing Committee on Residences and Services. Again it should consist of about nine members including a Chairman and a Vice-Chairman. The responsibility of this Committee should be confined to the consideration of the provision of the services but not to the problems

Meeting of  
October 21, 1954

- of the maintenance of either buildings or grounds which is logically a part of the responsibility of the Finance and Property Committee.
- Three other Standing Committees of the Board, it is recommended, should be continued, namely, the Standing Committee on Public Relations, on Appointments and the Nominating Committee. Two others it is recommended should be dissolved as Standing Committees, namely, the Burwash Memorial Lecture Committee and the Forums Committee and these matters dealt with by appointment of Special Board Committees at the appropriate times. In the case of the remaining Committee, the Library Committee, it is recommended that the Senate be requested to assume the responsibility since its operations are essentially academic, its annual budget, however, both for operations and property maintenance, requiring the approval of the Finance and Property Committee and of the Board itself.
  - To make this proposed Committee set up as effective as possible, there are certain recommendations regarding the administrative organization and practices which are made for the consideration of the President:
    - The work of the Standing Committee would be greatly facilitated if there were available, currently, the detailed results of the financial transactions of the University, including its auxiliary services on an individual basis as well as on a consolidated basis and in comparison with the budget. To this end it is recommended that all accounting should be brought under the control of the Bursar and the Accountant, and that they be directed to consolidate all the University cash accounts to consider the possible introduction of an accounting machine and in designing their accounting practices and procedures to coordinate them with the proposal for Standardized Accounting for Universities being developed by the Canadian Association of University Business Officers. This latter should make available valid comparisons of our operations with other universities who adopt the same accounting methods.
    - The work of the Standing Committees would also be facilitated and in our opinion the administration made more effective and efficient if similar functions were to be grouped under a single administrative head. For example:
      - The care and maintenance of all buildings and grounds should be centralized under one operating officer, who then can make most effective and efficient use of his staff.
      - All dining facilities, men's, women's and union, should be brought under one administrative head and study given to an integration of these services and a centralization of purchasing for greater efficiency and economy. This single administrative head should be adequately supported by operating heads of each unit.
      - The housekeeping of all residences, both men's and women's, should be made the responsibility of one administrative head with adequate staff for the purpose. This too should lead to more efficient and economical administration.
  - It is further recommended that, if the Board chooses to accept the above recommendations, the relevant by-laws be completely revised to give effect to them and in so doing make them more general in character, thus leaving the Board more freedom to work out its operational pattern within the broad framework established by the by-laws.

By-Laws Committee

After various suggestions had been considered it was moved by

Meeting of  
October 21, 1954

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Mr. Bryden, seconded by Mr. Zimmerman that Mr. J. B. Allen be requested to revise the By-laws and that he be authorized to and such other members of the Board as he might wish to assist him and that copy of the proposed new By-laws be ready in time to mail to all members with their notice of the November meeting of the Board.

November Meeting and  
Striking Committee

The Chairman stated the By-laws provide that the date of the November meeting be fixed by this meeting and suggested Thursday, November 25th which was approved. Regular meeting to be called at 4 p.m. with adjournment for dinner in Burwash Hall at 6.30 p.m.; after dinner the meeting to reconvene to receive the President's Annual Report.

The Chairman further advised that the new Standing Committees would be appointed at the November meeting and suggested a Striking Committee composed of Mr. J. T. Bryden, Mr. D. W. McGibbon, Rev. Dr. W. C. Lockhart and Mrs. C. F. McEachren be now appointed to bring in recommendations for the personnel of the various Standing Committees. Approved.

There being no further business the Chairman declared the meeting closed at 6 p.m.

*R. Macaulay*  
Confirmed . . . . . Chairman

Annual Meeting  
November 25, 1954

The annual meeting of the Board of Regents was held in Alumni Hall on Thursday, November 25, 1954, at 4 p.m. The following members were present: Mr. J. B. Allen, Rev. Dr. J. H. Arnup, Principal H. Bennett, Mrs. J. S. Bennett, Rev. R. H. M. Davidson, Mr. J. S. Deacon, Mr. L. H. Earl, Rev. Dr. W. Finland, Mr. P. K. Haywood, Mr. H. E. Langford, Mr. J. G. H. Linton, Mr. L. Macaulay, Mr. H. H. Martyn, Principal A. D. Matheson, Mr. R. S. Mills, Rev. Dr. V. T. Mooney, President A. B. B. Moore, Mrs. C. F. McEachren, Mr. D. W. McGibbon, Rev. Dr. G. C. Pidgeon, Mrs. B. Flewes, Mr. W. M. Smith, Mr. H. G. Soward, Major-General A. C. Spencer, Mrs. J. E. M. Wilson, Mr. C. F. Wood, Rev. Dr. W. H. Young and Mr. W. G. James, Secretary.

The President convened the meeting.

Prayer

The meeting was opened with prayer by the Very Rev. Dr. G. C. Pidgeon.

Election of Officers

On motion of Mr. Langford, seconded by Rev. Dr. Young, the following were nominated and elected as officers for the next two years:

Chairman	- Mr. Leopold Macaulay
Vice-Chairman	- Very Rev. Dr. G. C. Pidgeon
Treasurer	- Mr. E. W. Bickle
Secretary	- Mr. W. C. James

The Chairman took the Chair and thanked the members for their action.

Minutes

The minutes of the meeting of October 21, 1954, were approved on motion of Very Rev. Dr. G. C. Pidgeon, seconded by Mrs. J. S. Bennett.

Correspondence

The Secretary reported several letters of regret from those unable to be present and a letter from Mr. Marshall Stearns, President, Toronto Branch, Canadian Red Cross Society, expressing thanks and appreciation for the valuable assistance rendered by many of our undergraduates in flood relief work in the Woodbridge area. Mrs. McEachren suggested the appreciation of this Board also be conveyed to the Victoria College Union and to the Emmanuel College Student Society by the Secretary.

Report of Nominating Committee

In the absence of Mr. Zimmerman, the Chairman, the President on behalf of the Committee nominated the Rev. Dr. Arthur G. Reynolds to fill the vacancy due to the resignation of Rev. Dr. Harold Vaughan. Approved on motion of the President, seconded by Rev. Dr. Mooney.

Stephenson Trust

Mr. Allen, Chairman of the Property Committee, after reviewing the events leading up to the transfer of Stephenson House from 77 Charles Street West to 80 St. Mary Street, presented a formal resolution on behalf of the Property Committee. Minor changes in wording for purposes of clarification were suggested whereupon the following resolution was approved on motion of Mr. Allen, seconded by Very Rev. Dr. Arnup.

STEPHENSON TRUST

Whereas on July 15, 1939 the late Reverend Frederick C. Stephenson conveyed to a Trust under the control of the Board of Regents of Victoria University five properties known as numbers 73, 75, 77, 79 and 81 Charles Street West totalling in value \$35,000; and whereas one of these properties number 77 Charles Street has been known as Stephenson House and used as a students' co-operative residence under requirements set forth under the terms of the gift; and whereas three of the houses, namely, numbers 73, 75 and 77 Charles Street have been demolished; and whereas the house at number 80 St. Mary Street has been altered to function as a students' co-operative residence to replace the above-

mentioned Stephenson House; and whereas it is deemed expedient at this time to reconstitute the assets of the Stephenson Trust as of the close of the fiscal year of Victoria University, June 30, 1954, to include therein the house at 80 St. Mary Street and to maintain the value of the Trust at \$35,000 by replacing the other assets of the Trust by a sufficient share of the consolidated investment assets of Victoria University; it is hereby resolved that:

- (1) The house at 80 St. Mary Street be transferred from the plant assets of Victoria University to the Stephenson Trust at a valuation after alteration of \$11,600;
- (2) The house at 80 St. Mary Street be known hereafter as "Stephenson House" and be used to fulfill the functions of a students' co-operative residence as provided for under the terms of the gift;
- (3) The balance of the assets of the Trust be made up of a share of the Trustee investments in the consolidated investments of Victoria University to the extent necessary to bring the total amount of this fund to \$35,000;
- (4) The annual income from the consolidated investments be 3 1/2% on the share of investments belonging to the Stephenson Trust, such income to be available for major repairs, maintenance and depreciation of 80 St. Mary Street and subject thereto to assist worthy undergraduates enrolled in Victoria College or other faculties in the University of Toronto who are proceeding to the ministry or other full time service of the United Church of Canada for home or foreign service and who are in need of financial assistance;
- (5) The total of the Stephenson Trust Fund amounting to \$35,000 be hereafter referred to as "The Frederick C. and Annie Stephenson Fund";
- (6) The bank balance \$6,650 formerly set aside in the records of Victoria University for the Stephenson Trust to provide for the replacement due to depreciation of the property of the Trust be now transferred to the unrestricted possession of Victoria University. The corresponding balance in the Depreciation Reserve Account of the Stephenson Trust be transferred back to the Stephenson Trust Revenue Account.

After giving effect to the foregoing the assets of "The Frederick C. and Annie Stephenson Fund" will consist of

80 St. Mary Street	\$11,600.
Trust Securities	23,400.
	\$35,000.

Report re By-Laws

Pursuant to the request of the Board made at the last meeting on October 21st, 1954, Mr. Allen presented his recommendations for amendments to certain By-Laws. After reading his report, certain minor changes were made for further clarity whereupon on motion of Mr. Allen, seconded by Mr. Smith, the following were unanimously approved as amendments to the By-Laws of the Board.

SUBSTITUTE for By-Law III (5) the following:

- III. (5) The Bursar shall be the chief financial officer of the University, responsible to the President. He shall have general supervision of the business administration and accountability of the University, including all its auxiliary enterprises.

AND ADD the following:

- (6) The Librarian shall be in charge of the libraries of the University, and shall submit to the President annually an estimate of the cost of library services in the University for the ensuing year, and shall certify to the Bursar all for accounts payable from appropriation approved by the Board for this purpose.

AND SUBSTITUTE for By-Law V the following:

V. COMMITTEES

- (1) The following standing committees shall be appointed by the Board at its annual meeting:

a. Executive Committee

This committee shall have power and authority to act for the Board in relation to all matters arising between regular meetings of the Board.

b. Finance and Property Committee

This committee shall have power and authority to invest and reinvest the endowment and all other funds of the University, and to maintain and supervise all its grounds, buildings and other fixed assets and to establish and control accounting procedure. It shall present budget and other estimates and recommend all expenditures to the Board.

c. Committee on Residences and Services

This committee shall have the responsibility of managing and operating all staff and students' residences (including Students' Union), providing facilities and services and maintaining the movable property and equipment used in connection therewith.

d. Nominating Committee

This committee shall make recommendations for appointments to the Board by the General Council of the United Church of Canada and for the filling of all vacancies on the Board as they from time to time occur.

e. Appointments Committee

This committee shall assist and advise the President in connection with recommendations for appointments to the academic staff of the University.

f. Public Relations Committee

- (2) The Finance and Property Committee and Committee on Residences and Services shall each consist of not more than nine members, including a Chairman and Vice-Chairman appointed by the Board. It shall be the duty of the Chairman of each standing or other committee appointed by the Board to convene such meetings of the committee as may be required to perform and carry out with all reasonable dispatch the duties assigned to such committee. All standing committees shall report regularly to the Board of Regents. The same notice shall be given on calling a meeting of any committee of the Board as is required for meetings of the Board.

- (3) The President shall be a member ex officio of every committee.

The Living Endowment

Mr. Deason, Chairman of the Graduates' Committee, reported the third Annual Appeal well underway with receipts to date amounting to \$4,291.00 compared with \$748.00 for the same period last year, and \$4,415.00 at November 24, 1952, the year in which the first appeal was made.

Report of Finance Committee & Annual Statement

(a) Due to the absence from the city of both the Treasurer and the Vice-Chairman of the Finance Committee, Mr. McGibbon presented the Financial Report of the Auditors for the year ending June 30, 1954. After reading the Auditors' Report dated November 2, 1954, Mr. McGibbon dealt briefly with various items, reporting the percentage return on our bonds, mortgages and stocks and on the desirability of making an

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November 25, 1954

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appropriation, as had been done, of \$30,000 for future renovation of buildings and renewal of equipment. Auxiliary enterprises were included in the Balance Sheet for the first time and it was the intention to follow this practice in future statements. Following a brief discussion, it was moved by Mr. McGibbon, seconded by Mr. Soward that the Financial Statement and Auditors' Report for the year ending June 30, 1954, be approved.

(Financial Statement appears as Schedule "A" to these minutes)

#### Transactions

(b) Mr. McGibbon, on behalf of the Finance Committee, moved approval of purchase of 2000 shares Abitibi Power and Paper Co. Ltd. common stock @ 23½ as being the only transaction since the last meeting of the Board on October 21, 1954, seconded by Mr. Allen and approved.

#### Pension Fund

The Chairman, Mr. Macaulay, read the Report of our Auditors, Allen, Miles, Fox and Johnston, dated November 24, 1954, and also a brief memorandum prepared by the Bursar. It was agreed unanimously that the Report be received and that it and the Bursar's memorandum be inscribed on the minutes of this meeting. The Report and Memorandum appear as Schedules "B" and "C" respectively to these minutes.

#### Burwash Hall & Men's Residences

The Chairman, Mr. Smith, presented the financial report for the year ending June 30, 1954, and after commenting on many items and aspects of the report, moved, seconded by Principal Bennett, its approval. Carried.

Principal Bennett and the President spoke in appreciation of the many years of valuable service rendered by Mr. Smith which remarks were enthusiastically approved by all members present.

The Report appears as Schedule "D" to these minutes.

#### Women's Residences Committee

Mrs. J. S. Bennett, who had been warmly welcomed back after an extended absence through illness, presented the following report, dated November 9, 1954, covering the work of her Committee during the past year.

Report of the Women's Residence Committee of the Board of Regents for the year July 1, 1953, to June 30, 1954.

The work of your committee for the past year was largely consideration of matters of finance concerning the residences.

The Warden presented a list of repairs which seemed to fall outside routine expenditures such as:

- |                                                  |          |
|--------------------------------------------------|----------|
| 1) Plastering and painting at 85 Charles St. W.  | \$400.00 |
| 2) New linoleum, Bloor St. and Annesley Hall     | 275.00   |
| 3) Plastering and repairing the tea room ceiling | 278.00   |
| 4) Repairs to wiring the tea room                | 52.00    |

The Board of Regents was requested to meet the amount of the last two items, \$330.00 in all, as the damage was caused by the building operations of the new Union. The Board later agreed to this.

The Committee agreed that the salaries of residence staff be increased in keeping with general increases in Victoria University for the session 1953-54.

The list of done was presented and confirmed.

After consultation with the Bursar and the Vice-Chairman of the Finance Committee the committee authorised the conversion into trustee bonds bearing a higher rate of interest of low interest-bearing bonds in the Annesley Hall Reserve account and the Tennis Court account bonds.

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Annual Meeting  
November 25, 1954

It was agreed that we go on record as favouring further exploration of the tentative proposal to amalgamate the Men's Residences Committee, the Women's Residences Committee and the Union Management Committee.

At the end of the year, June 10th, because of rising costs of materials and maintenance the members of the committee suggested a slight increase in the rates of the Women's Residences and Annesley Hall. Such an increase, it was stated, would bring our rates into line with those charged elsewhere on the campus.

The changes suggested were:

That the rate for a single room be raised from the present \$504.00 to \$520.00, an increase of 50¢ per week; that double rooms be raised from the present \$488.00 to \$500.00, an increase of 37½¢ per week; triple rooms from the present \$480.00 to \$488.00, an increase of 25¢ per week.

These changes were ratified by the Board of Regents.

Respectfully submitted,

Ethel Hume Bennett,

Chairman

November 9, 1954

Mrs. Bennett moved adoption of the Report, seconded by Principal Bennett. Carried.

Whereupon the President and Principal Bennett spoke in glowing terms of the time and care given by Mrs. Bennett to the interests of our women undergraduates through her many years' service and extended the sincere thanks and appreciation of all Board members to her.

#### Women's Residences Financial Report

Principal Bennett presented the Financial Report of the Women's Residences for the year ending June 30, 1954, and moved its approval, stating that from the beginning of the present fiscal year it was the intention and plan to show the operations of the Coffee Shop as separate from other activities covered by the Report. The motion was seconded by Mrs. Bennett, and carried.

Financial Statement appears as Schedule "E" to these minutes.

#### Report of Striking Committee

Mrs. McEachren, in the absence of the Chairman Mr. Bryden who was in Ottawa, presented and read the Report of the Striking Committee. Following consideration, it was suggested by Rev. Dr. Young and the President that the name of Rev. Dr. Wilfred Lockhart be added to the Executive Committee and that of Mrs. McEachren to the Nomination Committee. With this amendment, the Report was unanimously approved and appears as Schedule "F" to these minutes.

#### Reception of Reports

It was moved by the President, seconded by Very Rev. Dr. Arnpur that the following Reports, which had been forwarded to all members with the notice of this meeting, be received. The Library Board, Dean of Women, Senior Tutor, and the Bursar. Upon approval of this motion, it was further moved by the Principal, seconded by Very Rev. Dr. Arnpur that the President write the Rev. Dr. Trevor Davis and express to him the Board's warmest appreciation for his lengthy service as Chairman of the Library Board.

Questions arising from the Bursar's Report were held over until the evening session.

The Report of the Library Board (including Archivist's Report), appear as Schedule "G" to these minutes. The Report of the Dean of Women as Schedule "H"; the Reports of the Senior Tutor and Bursar as Schedules "I" and "J" respectively.

#### Adjourns for Dinner

At 6.05 p.m., the meeting adjourned for dinner in Burwash Hall to



Annual Meeting  
November 25, 1954

reconvene immediately afterward to receive the President's Annual Report.

-----  
Upon reconvening at 7.30 p.m., the President read his Report which appears as Schedule "K" to these minutes.

Discussion that followed dealt largely with greatly increased enrolment which might occur in another six or seven years and as regards what might be later determined, our policy as regards higher enrolment, the physical facilities that might be required and the situation as regards securing additional competent academic staff. These questions were ones which the members of the Board might well give consideration before any definite steps are taken to determine future policy.

Arising from the Bursar's Report, it was decided on motion of Very Rev. Dr. Pidgeon, seconded by Mrs. Wilson that a Board-Staff Dinner be held early in 1955 and that the Executive Committee be requested to fix the date and arrange the details. Carried.

The matter of more single rooms in the Men's Residences and advising our Alumni and Alumnae that city men are welcomed in our Residences was referred to the Residences and Services Committee for study.

After the Chairman had expressed the thanks and appreciation of all those present to the President for his Report, the meeting was declared closed at 9 p.m.

Confirmed . . . . .

*W. Macaulay*  
Chairman

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VICTORIA UNIVERSITY  
TORONTO

FINANCIAL STATEMENTS AND AUDITORS'  
REPORT

For Year Ended June 30th, 1954



VICTORIA UNIVERSITY  
TORONTO

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ALLEN. MILES. FOX & JOHNSTON

AUDITORS' REPORT

To the Board of Regents,  
Victoria University.

We have examined the balance sheet of Victoria University as at June 30, 1954 and the statement of income, expenditure and appropriations for the year ended on that date and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances. In this connection the securities owned by the University at June 30, 1954 were verified by certificate from the custodian, the National Trust Company Limited.

In our opinion the accompanying balance sheet and statement of income, expenditure and appropriations are properly drawn up so as to present fairly the financial position of Victoria University as at June 30, 1954 and the results of its operations for the year ended on that date, according to the best of our information and the explanations given to us and as shown by the books of the University.

Toronto, Canada, November 8, 1954.

*Allen Miles Fox & Johnston*

Chartered Accountants.

VICTORIA UNIVERSITY  
BALANCE SHEET AT JUNE 30, 1954

STATEMENT 1

ASSETS

<b>CURRENT FUND ASSETS</b>		
Cash on hand and on deposit	\$ 59,119.55	\$
Due from Men's and Women's Residences for services	16,068.03	
Sundry receivables	1,550.01	
Accrued income on investments, etc.	22,876.87	
Prepaid insurance premiums	1,005.83	
Other prepaid expense	164,381.28	255,896.70
Investments (statement 3)		
<b>ENDOWMENT ASSETS</b>		
Investments in bonds and stocks (statement 3)	4,138,397.24	
Assets held by outside trustees (statement 4)	251,500.00	
Mortgages and agreements for sale	25,755.60	
Toronto real estate held as investments (statement 5)	79,115.00	4,389,777.84
<b>PLANT FUND ASSETS</b>		
Real Estate (statement 6)	2,966,317.98	
Library books	187,317.88	
Furniture and fixtures	128,543.37	
Library archives and stack room	10,447.56	
Investments (statement 3)	162,047.28	3,442,776.05
<b>FREDERICK C. AND ANNIE STEPHENSON TRUST ASSETS</b>		
Property 42 St. Mary Street, Toronto	11,600.00	
Trust securities (statement 3)	23,400.00	35,000.00
<b>AUXILIARY ENTERPRISES</b>		
Men's and Women's Residences and Book Bureau		
Assets (statement 7)	95,855.72	
	\$8,219,306.11	

VICTORIA UNIVERSITY  
BALANCE SHEET AT JUNE 30, 1954

STATEMENT 1

LIABILITIES, FUNDS AND RESERVES

<b>CURRENT FUND LIABILITIES</b>			
General			
Accounts payable and accrued charges	\$ 23,884.87	\$	\$
Unexpended appropriations (statement 8)	63,892.96		
Deferred credits	7,599.39		
Federal grant received, deferred to 1954-55	68,766.65		
Board of Colleges and Secondary Schools grant, deferred to 1954-55	10,500.00		
Accumulated surplus (statement 9)	30,782.26		
Restricted		185,306.13	
Unexpended revenue on account of prizes, scholarships, bursaries and special trusts (statement 10)	70,470.57		255,896.70
<b>ENDOWMENT AND OTHER FUNDS AND RESERVES</b>			
Endowment Funds			
Prize, scholarship, bursary and special trust funds (statement 11)	\$ 556,771.03		
Other endowment funds for designated purposes (statement 12)	304,380.07		
Endowment funds for general purposes (statement 13)	3,213,121.66	3,604,542.76	
Other Funds and Reserves			
Supernumeration and widows' pension accumulated revenue fund (statement 14)	79,206.70		
Buildings and grounds staff pension reserve (statement 15)	6,037.27		
General investment reserve (statement 16)	699,291.13	785,235.10	4,389,777.84
<b>PLANT FUNDS AND RESERVES (statement 17)</b>			
			3,442,776.05
<b>FREDERICK C. AND ANNIE STEPHENSON TRUST FUND</b>			
			35,000.00
<b>AUXILIARY ENTERPRISES</b>			
Liabilities, Reserves and Surplus (statement 7)			95,855.72
			\$8,219,306.11

VICTORIA UNIVERSITY  
STATEMENT OF OPERATING INCOME, EXPENDITURES AND APPROPRIATIONS  
FOR THE YEAR ENDED JUNE 30, 1954

STATEMENT 2

INCOME	1954		1953	
<b>STUDENT ACADEMIC FEES</b>				
Paid	\$234,563.12	\$201,827.19		
Tuition fees allowed to scholarship winners	11,286.00	9,288.00		
	<u>245,849.12</u>	<u>211,115.19</u>		
<b>GIFTS AND GRANTS FOR GENERAL OPERATING PURPOSES</b>				
Living Endowment - total contributions	21,358.07	20,553.28		
Less Contributed for specific purposes	(-)	2,760.85		
Board of Colleges and Secondary Schools	20,000.00	17,000.00		
The Sustaining Fund (from churches)	750.00	150.00		
	<u>41,857.22</u>	<u>38,192.23</u>		
<b>GIFTS AND GRANTS FOR SPECIFIC OPERATING PURPOSES</b>				
Lillian Massey Twiss Estate Fund for training young men for the Christian Ministry	1,930.00	1,930.00		
Scholarships, bursaries, prizes and lectureships	12,722.51	9,139.38		
	<u>14,652.51</u>	<u>11,069.38</u>		
<b>RECEIPTS FROM SERVICES TO OUTSIDE ORGANIZATIONS</b>				
The United Church Training School	4,000.00	4,000.00		
University of Toronto School of Graduate Studies	11,539.00	9,278.00		
	<u>17,539.00</u>	<u>15,278.00</u>		
<b>MISCELLANEOUS</b>				
Athletic Union and Field	881.25	512.50		
History of Victoria University - Revenue	379.87	-		
History of Victoria University - Transfer of Unexpended Appropriation	435.51	-		
	<u>1,696.63</u>	<u>512.50</u>		
<b>ENDOWMENT INCOME</b>				
General	122,592.45	129,668.80		
Specific				
Scholarships, bursaries, prizes and special trusts	19,399.09	19,309.55		
Supervannation and Widows' Pension Fund	19,748.77	20,082.91		
Sir Joseph Flavelle Estate bequest to library	680.17	647.28		
Interest on other library endowments	270.00	270.00		
M. W. Kilham Building Allowance Revenue	2,510.00	2,510.00		
Miscellaneous	24,131.40	24,131.40		
	<u>187,331.88</u>	<u>196,622.88</u>		
<b>FEDERAL GOVERNMENT GRANT for general operating purposes - portion retained by Victoria University</b>	69,769.30	72,951.01		
<b>AUXILIARY ENTERPRISES</b>				
Income	336,206.18	335,451.61		
<b>TOTAL INCOME</b>	<u>\$917,429.88</u>	<u>\$861,124.96</u>		

VICTORIA UNIVERSITY  
STATEMENT OF OPERATING INCOME, EXPENDITURES AND APPROPRIATIONS  
FOR THE YEAR ENDED JUNE 30, 1954

STATEMENT 2

EXPENDITURES AND APPROPRIATIONS	1954		1953	
<b>ACADEMIC</b>				
Victoria College salaries	\$166,545.98	\$152,397.45		
Essex Hall College salaries	52,566.84	50,075.00		
Other staff expense (statement 19)	31,969.71	32,194.79		
General expense (statement 20)	1,689.70	1,657.44		
Libraries, annual grant	27,923.00	25,300.00		
Libraries, supplementary grants	2,520.00	500.00		
Libraries, interest on special endowments	950.17	919.38		
	<u>286,114.00</u>	<u>264,934.06</u>		
<b>ADMINISTRATION</b>				
Victoria University salaries	64,538.42	59,671.33		
Other staff expense (statement 19)	13,961.42	13,661.43		
Bank charges and exchange	777.54	384.38		
National Trust Company Limited - for services	3,125.79	3,219.22		
Sundry grants	200.00	150.00		
General expense (statement 20)	23,763.70	26,461.61		
	<u>107,820.96</u>	<u>104,528.41</u>		
<b>PLANT MAINTENANCE</b>				
Operating expense (statement 21)	68,170.21	72,776.71		
<b>MISCELLANEOUS</b>				
General	471.75	240.00		
Legal expense	800.00	800.00		
Auditors' fees	1,271.75	1,000.00		
Scholarships, bursaries, Prizes and Special Trusts				
Bursaries appropriated from current Funds	9,000.00	10,000.00		
Allowance of free tuition to scholarship winners - per contra	11,945.00	9,268.00		
Investment Income transferred on account of endowed Scholarship, Bursary, Prize and Special Trust Funds - per contra	19,399.09	19,309.55		
Gifts and grants transferred for Scholarships, Bursaries, Prizes and Special Trusts - per contra	12,722.51	9,139.38		
	<u>54,317.31</u>	<u>48,726.93</u>		
<b>EXTRAORDINARY OPERATING EXPENSE AND APPROPRIATIONS</b>				
Election of Senate and Board of Regents	1,051.44	-		
Renovation of Men's Residences	23,876.23	23,124.07		
Appropriation for renovation of buildings and renewal of equipment	30,000.00	-		
Recording and record playing equipment	843.38	-		
Alterations to 131 Bloor Street West	6,866.93	-		
Special property expenditures	64,792.00	32,827.24		
<b>AUXILIARY ENTERPRISES</b>				
Expenditures and Appropriations	333,720.68	304,457.71		
<b>TOTAL EXPENDITURE AND APPROPRIATIONS</b>	<u>930,608.16</u>	<u>865,134.21</u>		
<b>EXCESS OF REVENUE OVER EXPENDITURE AND APPROPRIATIONS FOR THE YEAR:</b>				
Victoria University (excluding auxiliary enterprises) - (statement 9)	2,348.22	2,796.75		
Auxiliary Enterprises (statement 7)	4,473.50	11,993.88		
	<u>\$917,429.88</u>	<u>\$861,124.96</u>		

## VICTORIA UNIVERSITY

SUMMARY OF INVESTMENTS IN BONDS AND STOCKS  
AND SUMMARY OF ENDOWMENT INCOME  
AT JUNE 30, 1954

STATEMENT 3

ITEMS	Book Value	Value at	
		Market Quotations	Income
Government of Canada	\$ 483,500.00	\$ 474,884.95	\$ 14,680.34
Provinces of Canada and Provincial guaranteed	2,211,936.50	2,197,337.50	69,159.84
Miscellaneous	178,280.40	181,000.40	7,820.00
<b>TOTAL BONDS</b>	<b>2,873,716.90</b>	<b>2,853,222.85</b>	<b>91,660.18</b>
STOCKS			
Preferred (and class A)	158,067.32	122,675.00	11,966.20
Common (and class B)	1,579,721.62	2,284,021.20	77,677.75
	<u>1,579,721.62</u>	<u>2,284,021.20</u>	<u>89,643.95</u>
<b>GRAND TOTAL</b>	<b>\$4,453,438.52</b>	<b>\$5,240,919.05</b>	<b>\$180,798.13</b>

## Invested for the following funds:

(Balance sheet - Statement 1)	\$ 144,361.34
Current funds	4,138,397.24
Endowment and other funds	162,047.26
Plant funds	
Frederick C. and Annie Stephenson Trust	23,400.00
	<u>\$4,468,225.84</u>

Income from bonds and stocks - as above	\$180,798.13
Income from outside trusts	5,189.40
Mortgage interest	1,460.13
Bank interest	553.68
Income from property investments	2,099.88
	<u>179,101.22</u>
Less interest on certain funds added to capital	769.38
<b>TOTAL ENDOWMENT INCOME - STATEMENT 2</b>	<b>\$187,331.85</b>

ASSETS HELD BY OUTSIDE ENTITIES  
AT JUNE 30, 1954

STATEMENT 4

Held by	Name of Trust	Amount
The Cleveland Tru. Company	Hamilton Fisk Biggar	\$ 30,000.00
Cleveland, Ohio	Endowment Trust	
The Cleveland Trust Company	Hamilton Fisk Biggar	10,000.00
Cleveland, Ohio	Bursaries Trust	
The Cleveland Trust Company	Hamilton Fisk Biggar	10,000.00
Cleveland, Ohio	Scholarship Trust	
The United Church of Canada	G. B. Fairclough	5,000.00
Toronto	Nursery Trust	
National Trust Company Limited	Sir Joseph Flavells	25,000.00
Toronto	Bequest to Library	
Toronto General Trust Corporation	Margaret Caven Wilson	1,500.00
Toronto	Memorial Fund	
Canada Permanent Trust Company	Edna Treble and P. Louis Barber	30,000.00
Toronto	Travelling Scholarship	
Canada Permanent Trust Company	Edna Treble Barber	10,000.00
Toronto	Scholarship	
National Trust Company Limited	W. P. Caven Estate	30,000.00
Toronto	Scholarship	
		<u>\$151,500.00</u>

## VICTORIA UNIVERSITY

## TORONTO REAL ESTATE HELD AS INVESTMENTS

STATEMENT 5

Balance June 30, 1953		\$46,395.00
Additions during the year:		
79-81 Charles Street West - transferred from Stephenson Trust Assets		11,000.00
		<u>98,395.00</u>
Debitations during the year:		
112-14 Charles Street West - transferred to Plant Assets - Real Estate (statement 6)	\$11,780.00	
108 Charles Street West - transferred to Plant Assets - Real Estate (statement 6)	7,500.00	
	<u>19,280.00</u>	
Balance June 30, 1954		<u>\$79,115.00</u>
Comprising the following properties:		
106 Charles Street West	\$ 7,500.00	
78 St. Mary Street	18,000.00	
23 Solian Street	9,780.50	
83 Charles Street West	20,000.00	
143 Eloor Street West	18,000.00	
77-81 Charles Street West	<u>87,115.00</u>	

## PLANT ASSETS - REAL ESTATE

STATEMENT 6

Balance June 30, 1953		\$2,949,469.15
Additions during the year:		
Myllwood (Victoria College Students Union) - additional costs	\$ 6,139.83	
Lease adjacent to St. Mary Street properties - at cost	2,174.00	
112-14 Charles Street West - transferred from Toronto Real Estate held as Investments (statement 5) - houses demolished and land now forms part of campus	11,780.00	
108 Charles Street West - transferred from Toronto Real Estate held as Investments (statement 5)	7,500.00	
	<u>23,673.83</u>	
Debitations during the year:		
80 St. Mary Street - transferred to Stephenson Trust Assets	\$ 225.00	
	<u>47,865,117.98</u>	
Balance June 30, 1954		

## Comprising the following properties:

Main Building	\$ 325,718.40
Memorial College	425,500.23
Campus, including land north of Charles Street and land on Eloor Street	504,828.03
Field House	15,000.00
Durham Hall and Men's Residences	145,059.91
Hinge-Carnegie Library Building	783,271.49
Annexley Hall	96,628.35
Myllwood (Victoria College Students Union)	175,000.00
Lease adjacent to St. Mary Street properties	478,034.57
77 Queen's Park	2,174.00
82 St. Mary Street	42,500.00
113 Eloor Street West	10,000.00
127 Eloor Street West	17,349.12
131 Eloor Street West	25,488.00
137 Eloor Street West	15,000.00
147 Eloor Street West	25,174.49
151 Eloor Street West	38,099.26
85 Charles Street West	20,911.00
108 Charles Street West	20,228.24
110 Charles Street West	7,500.00
	<u>11,920.00</u>
	<u>\$7,865,117.98</u>

VICTORIA UNIVERSITY  
AUXILIARY ENTERPRISES

STATEMENT 7

	Women's Residences	Men's Residences	Book Bureau	Total
<b>ASSETS</b>				
Current assets	\$39,618.51	\$32,005.06	\$12,340.21	\$83,963.78
Furnishings at net book value	-	11,456.72	435.00	11,891.72
	<u>\$39,618.51</u>	<u>\$43,461.77</u>	<u>\$12,775.21</u>	<u>\$95,855.72</u>
<b>LIABILITIES, APPROPRIATIONS AND SURPLUS</b>				
Current liabilities	\$ 14,511.88	\$ 15,898.83	\$ 318.89	\$ 30,729.60
Appropriations for renewals and replacements	11,000.00	5,000.00	-	16,000.00
	<u>25,511.88</u>	<u>20,898.83</u>	<u>318.89</u>	<u>46,729.60</u>
Surplus	156,993.41	150,924.03	28,284.76	336,202.18
Total revenue for the year				
Total expenses and appropriations for the year	154,075.86	149,707.87	27,946.99	331,730.68
Excess of revenue over expenditures and appropriation for the year	2,917.55	1,216.16	337.79	4,471.50
Balance forward at June 30, 1953	11,189.08	17,504.88	12,114.56	40,808.52
Adjustment re prior period	-	3,812.10	-	3,812.10
Balance at June 30, 1954	<u>11,189.08</u>	<u>21,316.98</u>	<u>12,114.56</u>	<u>44,620.62</u>
	<u>\$39,618.51</u>	<u>\$43,461.77</u>	<u>\$12,775.21</u>	<u>\$95,855.72</u>

UNEXPENDED APPROPRIATIONS

STATEMENT 8

	Balance June 30, 1953	Expended	Appropriated June 30, 1954	Balance
Staff leave and travel fund	\$18,150.00	\$10,452.67	\$ 4,000.00	\$13,697.33
Faculty fund	1,645.00	-	-	1,645.00
War memorial	3,450.00	3,450.00	-	-
History of Victoria University	428.70	428.70	-	-
Library	1,849.62	30,180.44	31,375.17	2,444.33
Renovation of buildings and repair and removal of equipment	18,106.30	-	30,000.00	18,106.30
	<u>\$43,429.62</u>	<u>\$44,911.81</u>	<u>\$65,375.17</u>	<u>\$43,692.96</u>

a. This project was completed for an expenditure of \$213.17 and the balance of the appropriation of \$415.53 has been transferred back to income.

VICTORIA UNIVERSITY  
ACCUMULATED SURPLUS

STATEMENT 9

Balance forward at June 30, 1953	\$ 8,396.04
Add	
Excess of current income over current expenditures and appropriations for the year ended June 30, 1954	2,348.22
Balance at June 30, 1954	<u>\$10,744.26</u>

PRIZE, SCHOLARSHIP, BURSARY AND SPECIAL TRUST FUNDS

REVENUE	STATEMENT 10
Balance of unexpended income at June 30, 1953	\$ 64,023.22
Add	
Gifts for current purposes	\$12,722.53
Interest transferred from consolidated investment revenue	\$16,717.86
Interest received from outside trusts	2,951.23
Appropriation from current funds for bursaries	9,000.00
Bursary loans repaid	650.00
Transfer from capital - net	244.50
	<u>42,286.12</u>
Deduct	
Scholarships, bursaries and prizes awarded	33,568.28
Payments conforming to special trusts	1,545.49
Bursary loans granted	545.00
	<u>35,758.77</u>
	<u>\$ 70,570.57</u>

CAPITAL

STATEMENT 11

Balance at June 30, 1953	\$540,340.87
Add	
Gifts	\$ 4,368.00
Bequests (statement 10)	11,000.00
Interest on principal of certain funds	969.34
Return of capital invested in Book Bureau	1,750.00
	<u>17,087.34</u>
Deduct	
Payments conforming to special trusts re library	1,206.68
Transfer to revenue account - net	244.50
	<u>1,451.18</u>
	<u>\$567,777.03</u>

TOTAL PRIZE, SCHOLARSHIP, BURSARY AND SPECIAL TRUST FUNDS

comprising (per statement 1)	\$ 70,570.57
Current restricted funds	556,271.03
Endowment funds	<u>\$237,135.40</u>



VICTORIA UNIVERSITY  
OTHER ENDOWMENT FUNDS FOR DESIGNATED PURPOSES STATEMENT 12  
AT JUNE 30, 1954

M. N. Akhese Staff Retiring Allowance Fund . . . . .	\$ 55,777.42
Hirsh-Carnegie Library . . . . .	50,000.00
George A. Cox Chair in New Testament . . . . .	50,000.00
Sir Joseph Flavells Bequest to Library . . . . .	25,000.00
Sir Joseph Flavells Chair in Oriental Languages . . . . .	25,000.00
General Endowment - Theology - Emmanuel College . . . . .	100,613.88
William Gooderham Chair in English . . . . .	40,000.00
Mrs. William Gooderham Chair in French . . . . .	35,000.00
Margaret Hopkins Cox Chair in Humanities . . . . .	50,000.00
George Jackson Chair in English Bible . . . . .	30,000.00
T. P. Gillow - Bequest to Emmanuel College . . . . .	54,271.19
John McDonald Chair in Latin . . . . .	20,000.00
Elias Phelps Massey Chair in Oriental Languages . . . . .	60,000.00
Hart A. Massey Chair in English Bible . . . . .	60,000.00
W. E. H. Massey Chair in Greek . . . . .	46,000.00
Bailes Chair in Ancient History . . . . .	40,000.00
President's Chair . . . . .	20,000.00
Ryerson Chair in Bible . . . . .	25,000.00
Johnson Sanford Memorial Lectureship . . . . .	10,000.00
Victoria College Alumni Endowment . . . . .	5,431.58
	<u>\$525,380.07</u>

ENDOWMENT FUNDS FOR GENERAL PURPOSES STATEMENT 13  
AT JUNE 30, 1954

Lillian Massey Treble Estate	\$1,396,925.56
Hart A. Massey Estate	200,000.00
Hamilton Fish Biggar Endowment Bequest	30,000.00
Campaign Fund of 1918	485,387.64
General Bequest and Gifts	
Balance at June 30, 1953	\$ 26,000.00
Bequests received (statement 12)	<u>28,928.33</u>
	54,928.33
Campaign Fund of 1947	
Total net income	586,309.35
Less Transfer to plant funds to June 30, 1953	<u>469,614.97</u>
Balance at June 30, 1953	116,694.38
Contributions 1953-4	<u>70.00</u>
	116,764.38
Transfer to plant funds	<u>76,085.91</u>
	<u>\$2,263,391.64</u>

VICTORIA UNIVERSITY  
SUPERANNUATION AND WIDOWS' PENSION ACCUMULATED REVENUE FUND STATEMENT 14

Balance at June 30, 1953	\$90,460.39
Add Transferred from current revenue	\$20,573.77
Salary deductions	<u>275.00</u>
	20,848.77
	<u>111,309.16</u>
Deduct Payment of benefits	<u>32,402.46</u>
Balance at June 30, 1954	<u>\$ 79,206.70</u>

BUILDINGS AND GROUNDS STAFF PENSION RESERVE STATEMENT 15

Balance at June 30, 1953	\$7,709.17
Add Provision charged to current operations	820.00
	<u>8,530.00</u>
Deduct Payment of benefits	<u>2,492.80</u>
Balance at June 30, 1954	<u>\$6,037.27</u>

GENERAL INVESTMENT RESERVE STATEMENT 16

Balance at June 30, 1953	\$660,580.96
Add Profit on sale of securities - net	\$37,135.17
Gain on transfer of 20 St. Mary Street to Stephenson Trust assets	<u>2,272.00</u>
	39,407.17
Balance at June 30, 1954	<u>\$699,991.13</u>

VICTORIA UNIVERSITY  
PLANT FUNDS AND RESERVES

STATEMENT 17

Balance at June 30, 1953		\$3,430,741.43	
<b>ADD</b>			
Transfer from endowment funds for general purposes	\$20,478.87		
Contribution to Myrdalwood Furnishings fund	1,000.00		
Library books purchased	<u>2,520.11</u>		
		26,000.00	
		<u>3,447,650.43</u>	
Deduct amount written off library books		4,876.60	
<b>BALANCE AT JUNE 30, 1954</b>		<u>\$3,442,774.05</u>	
comprising the following:			
Funds invested in plant	\$3,300,726.79		
Reserve for library buildings			
Amount transferred in 1947-8 from unrestricted endowment funds (A. E. Ames estate)	\$62,434.82		
General reserve	<u>72,552.44</u>		
		<u>3,442,774.05</u>	

RESERVES  
YEAR ENDED JUNE 30, 1954

STATEMENT 18

<b>Scholarships, Bursaries, Prizes and Special Trusts</b>			
Sarah E. Curvren estate - additional distribution	\$ 4,000.00		
Dr. A. K. Hiddell estate	5,000.00		
S. D. Chown estate	1,000.00		
Margaret Ann Langford estate	<u>1,000.00</u>		
		\$11,000.00	
<b>General Endowment</b>			
Charles E. Carruthers estate	21,250.00		
Samuel King estate - additional distribution	9.00		
A. E. Ames estate - additional distribution	<u>1,375.33</u>		
E. E. Wood estate - additional distribution	4,660.00		
		<u>28,992.33</u>	
		<u>\$39,992.33</u>	

VICTORIA UNIVERSITY  
OTHER STAFF EXPENSE  
FOR THE YEAR ENDED JUNE 30, 1954

STATEMENT 19

	1954	1953
<b>ACADEMIC</b>		
Payments re staff contributory pension plans	\$12,428.36	\$10,456.05
Group Insurance	63.00	621.00
Retiring Allowances	1,131.56	1,008.08
Amount transferred to Superannuation and Widows' Pension Fund	16,169.79	16,429.42
Staff leave and travel fund appropriation	<u>3,600.00</u>	<u>3,600.00</u>
	<u>\$33,969.71</u>	<u>\$32,114.55</u>
<b>ADMINISTRATION</b>		
Payments re staff contributory pension plans	\$ 3,806.16	\$ 3,123.29
Group Insurance	256.00	256.00
Retiring Allowances	4,749.31	5,379.65
Amount transferred to Superannuation and Widows' Pension Fund	4,403.98	4,478.49
Staff leave and travel fund appropriation	<u>400.00</u>	<u>400.00</u>
	<u>\$13,615.45</u>	<u>\$13,661.43</u>

GENERAL EXPENSE  
FOR THE YEAR ENDED JUNE 30, 1954

STATEMENT 20

	1954	1953
<b>ACADEMIC</b>		
Travelling	\$ 500.46	\$ 1,591.08
Principals' entertainment allowances	590.00	590.00
Miscellaneous	<u>437.28</u>	<u>1,516.38</u>
	<u>\$ 1,527.74</u>	<u>\$ 3,657.46</u>
<b>ADMINISTRATION</b>		
Advertising	\$ 1,895.85	\$ 1,954.42
Printing, stationery and office supplies	6,693.19	9,577.28
Postage	2,272.42	2,518.58
Travelling	388.45	112.21
Expenses of President's office	1,400.00	1,400.00
Telephone and telegraph	3,475.21	2,470.41
Postages	3,349.70	2,445.31
Public relations - "Victoria Reports"	4,577.80	5,031.28
Miscellaneous	<u>7.08</u>	<u>168.50</u>
	<u>\$23,765.70</u>	<u>\$26,181.81</u>

PLANT MAINTENANCE  
FOR THE YEAR ENDED JUNE 30, 1954

STATEMENT 21

	1954	1953
<b>Wages</b>	\$27,756.03	\$25,819.00
Provision for building and grounds staff pension fund	800.90	768.45
General repairs and maintenance	11,096.68	9,141.56
Supplies	520.05	1,334.12
Furniture and furnishings	1,521.90	888.73
Major repairs and renewals	9,600.51	14,508.89
Insurance	5,072.48	5,319.37
Light and heat	<u>11,553.06</u>	<u>14,647.59</u>
	<u>\$68,170.21</u>	<u>\$72,795.71</u>

ALLEN, MILES, FOX & JOHNSTON

CHARTERED ACCOUNTANTS  
TELEPHONE EMPIRE 4-6487

GORDON T. MILES, F.C.A.  
JAMES C. FOX, C.A.  
LEONARD E. JOHNSTON, C.A.

COMMERCIAL TRADING CORPORATION BUILDING  
125 BAY STREET  
TORONTO 1, CANADA

November 26, 1954.

To the Board of Regents,  
Victoria University.

RE: GENERAL PENSION PLAN

As requested we have examined the General Pension Plan of the University which became effective on July 1, 1951, and have tested the transactions covering the operation of the plan for the year ended June 30, 1954.

For the purpose of determining the payments required to be made by the University to purchase the pension benefits set out in the plan for each participant, a schedule of such payments was calculated by Mr. E. D. Gibb, Actuary of the North American Life Assurance Company. In making our examination we have accepted Mr. Gibb's schedule covering the amounts of these payments.

Under the plan, three Trustees have been appointed to administer it, and a deed of trust has been drawn up between the University and the Trustees setting forth the rights and duties of the Trustees. As yet this indenture has not been executed.

Under the plan each eligible member of the staff must participate unless exempted by the Trustees. We have seen no formal minutes of meetings of the Trustees, but certain staff members have been exempted by the Board of Regents on recommendation of the Finance Committee. However there are no formal exemptions for Miss M. Galbreith and Miss A. Bilton who are not participating in the plan.

In our opinion, subject to the above remarks, the transactions covering the operation of the General Pension Plan of the University for the year ended June 30, 1954 are in accordance with the provisions of the plan.

Respectfully submitted,

*Allen Miles Fox & Johnston*

November 25, 1954.

ALLEN, MILES, FOX & JOHNSTON

CHARTERED ACCOUNTANTS  
GENERAL PENSION PLAN

Regular members of the teaching and administrative staff of Victoria University and certain others come under this plan, excepting those who are members of the Superannuation and Widows' Pension Fund (paragraph 2 of brochure).

Member pays 6% of salary which is deducted at source; Victoria pays balance necessary to produce a pension amounting to 2% of average annual salary multiplied by number of years of service since July 1, 1951.

Annuity contracts are purchased for every member either from the Annuities Branch of the Canadian Government or from Teachers' Insurance and Annuity Association (New York). Contributions are paid to either or both insurers for the credit of the individual member. No cash or securities are carried by Victoria for purpose of carrying out the scheme except between time of collecting contribution and remitting premiums to the insurers. The responsibility of the Trustees is set out in paragraph 12 of brochure covering General Pension Plan attached.

Pension benefits are paid direct to the member by the insurer.

All the above is in accordance with the Plan finally approved by the Board of Regents at meeting of June 23, 1953.

*W. H. G. G. G. G.*

ALLEN, MILES, FOX & JOHNSTON  
Chartered Accountants

AUDITORS' REPORT

To the Board of Regents,  
Victoria University.

We have examined the balance sheet of Burwash Hall and Men's Residences as at June 30, 1954 and the statement of revenue, expenditure and appropriation for the year ended on that date and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances. In this connection the securities owned by Burwash Hall and Men's Residences at June 30, 1954 were verified by certificate from the custodian, the National Trust Company Limited.

In our opinion the accompanying balance sheet and statement of revenue, expenditure and appropriation are properly drawn up so as to present fairly the financial position of Burwash Hall and Men's Residences as at June 30, 1954 and the results of its operations for the year ended on that date, according to the best of our information and the explanations given to us and as shown by the books.

Toronto, Canada, November 8, 1954.

(Signed) Allen, Miles, Fox & Johnston  
Chartered Accountants.

VICTORIA UNIVERSITY  
BURWASH HALL AND MEN'S RESIDENCES  
BALANCE SHEET AT JUNE 30, 1954

ASSETS

Cash on hand and on deposit	\$15,170.23	\$
\$11,500. par Government of Canada 3% bonds	11,500.00	
Accounts receivable	\$4,386.31	
Less Allowance for bad and doubtful accounts	<u>2,000.00</u>	2,386.31
Inventory of food and supplies		<u>31,112.34</u>
Residence library account		464.60
Cash on deposit		
Stephenson House fund		428.12
Cash on deposit		
Expenditure 1953-54 for renovations and furnishings	13,456.91	
Less amount written off	<u>2,000.00</u>	<u>11,456.91</u>
		<u>\$43,461.97</u>

LIABILITIES, RESERVES AND SURPLUS

Due Victoria University general account for services, etc.	\$10,580.13	\$
Sundry accounts payable	117.61	
Appropriation for renewals and replacements	5,000.00	
Students' deposits	4,308.37	
Residence library account	464.60	
Stephenson House fund	<u>428.12</u>	
Total Liabilities and Appropriations		20,898.83
Medical reserve for students		
Balance at June 30, 1953	3,492.60	
Fees received from students	<u>498.00</u>	
	3,990.60	
	<u>148.50</u>	
Expenditures for the year	<u>3,842.10</u>	
Transferred to surplus account		-
Surplus Account		
Balance at June 30, 1953	17,504.88	
Add Excess of revenue over expenditure and appropriation for the year ended June 30, 1954	1,216.16	
Medical reserve transferred	<u>3,842.10</u>	
Balance at June 30, 1954		<u>22,563.14</u>
		<u>\$43,461.97</u>

VICTORIA UNIVERSITY  
BURWASH HALL AND MEN'S RESIDENCES  
STATEMENT OF REVENUE, EXPENDITURE AND APPROPRIATION  
FOR THE YEAR ENDED JUNE 30, 1954

REVENUE		
Resident Students' fees	\$118,040.87	
Vacation fees	22,131.54	
High table	2,023.04	
Meal tickets	3,830.10	
Guests, functions and sales	4,369.98	
Senior Common Room	46.50	
Parking	<u>137.00</u>	
TOTAL REVENUE		\$150,579.03
EXPENDITURE AND APPROPRIATION		
Salaries and wages, including annuities, pensions and workmen's compensation	\$57,367.20	
Maintenance of staff house	<u>678.76</u>	58,045.96
Utilities		
Light and heat from central plant	10,580.13	
Coal	175.60	
Light	139.94	
Gas	996.60	
Water	840.69	
Telephone	1,057.20	
Laundry	<u>3,564.50</u>	17,354.66
Maintenance		
Renovations and furnishings - amount written off	2,000.00	
Renewals, replacements and repairs	10,645.83	
Appropriation for renewals and replacements	5,000.00	
Insurance	2,775.00	
Supplies, sundries and cleaning	4,193.49	
Printing, postage and stationery	333.89	
Bookkeeping and auditing	<u>1,300.00</u>	26,248.21
Food	47,059.04	
Provision for bad and doubtful accounts	<u>1,000.00</u>	
TOTAL EXPENDITURE AND APPROPRIATION		149,707.87
Excess of Revenue over Expenditure and Appropriation - from Operations		871.16
Add Bond interest received		<u>345.00</u>
EXCESS OF REVENUE OVER EXPENDITURE AND APPROPRIATION FOR THE YEAR		<u>\$ 1,216.16</u>

ALLEN, MILES, FOX & JOHNSTON  
Chartered Accountants

AUDITORS' REPORT

To the Board of Regents,  
Victoria University.

We have examined the balance sheet of Victoria College Women's Residences and Union as at June 30, 1954 and the statement of revenue, expenditure and appropriation for the year ended on that date and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances. In this connection the securities owned by Victoria College Women's Residences and Union at June 30, 1954 were verified by certificate from the custodian, the National Trust Company Limited.

In our opinion the accompanying balance sheet and statement of revenue, expenditure and appropriation are properly drawn up so as to present fairly the financial position of Victoria College Women's Residences and Union as at June 30, 1954 and the results of its operations for the year ended on that date, according to the best of our information and the explanations given to us and as shown by the books.

Toronto, Canada, November 8, 1954.

(Signed) Allen, Miles, Fox & Johnston  
Chartered Accountants.



VICTORIA UNIVERSITY  
VICTORIA COLLEGE WOMEN'S RESIDENCES AND UNION  
BALANCE SHEET AT JUNE 30, 1954

ASSETS

Cash on hand and on deposit	\$18,573.61	
\$10,000. par Government of Canada 3% bonds	10,000.00	
Accounts receivable - Sundry	2,297.25	
Inventory of food and supplies	<u>892.54</u>	\$31,763.40
Students' deposit account		
Cash on deposit	1,855.11	
\$3,000. par Government of Canada 3% bonds	<u>3,000.00</u>	4,855.11
Tennis court account		
\$3,000. par Government of Canada 3% bonds	<u>3,000.00</u>	
	<u>\$39,618.51</u>	

LIABILITIES AND SURPLUS

Due Victoria University general account for services	5,487.90	
Sundry accounts payable	1,083.23	
Appropriation for renewals and replacements	11,000.00	
Students' deposit account	4,855.11	
Tennis court account	<u>3,085.64</u>	
Total Liabilities and Appropriations	25,511.88	
Surplus Account		
Balance at June 30, 1953	11,189.08	
Add Excess of revenue over expenditure and appropriation for the year ended June 30, 1954	<u>2,917.55</u>	
Balance at June 30, 1954	<u>14,106.63</u>	
	<u>\$39,618.51</u>	

VICTORIA UNIVERSITY  
VICTORIA COLLEGE WOMEN'S RESIDENCES AND UNION  
STATEMENT OF REVENUE, EXPENDITURE AND APPROPRIATION  
FOR THE YEAR ENDED JUNE 30, 1954

REVENUE		
Resident students' fees	\$97,114.25	
Vacation fees	17,412.05	
Guests	1,227.81	
Cafeteria	5,588.73	
Functions and sales	4,253.89	
Union fees	5,668.00	
Garage rent	153.00	
Coffee shop sales	24,500.74	
Rent of rooms - Union	40.00	
Parking	<u>35.00</u>	
TOTAL REVENUE		\$155,993.47
EXPENDITURE AND APPROPRIATION		
Salaries and wages including annuities, pensions and workmen's compensation		53,916.67
Utilities		
Light and heat from central plant	\$ 6,445.90	
Coal	4,451.52	
Light	2,421.71	
Gas	542.19	
Water	560.73	
Telephone	1,101.82	
Laundry	<u>1,121.05</u>	16,644.92
Maintenance		
Renewals, replacements and repairs	16,252.13	
Appropriation for renewals and replacements	11,000.00	
Insurance	2,250.00	
Supplies, sundries and cleaning	6,203.51	
Printing, postage and stationery	173.95	
Bookkeeping and auditing	1,400.00	
Drugs (infirmary)	<u>225.18</u>	37,504.77
Food and confectionery		46,009.50
TOTAL EXPENDITURE AND APPROPRIATION		154,075.86
EXCESS OF REVENUE OVER EXPENDITURE AND APPROPRIATION - FROM OPERATIONS		1,917.61
Add		
Bank interest received	\$ 519.94	
Bond interest received	<u>480.00</u>	999.94
EXCESS OF REVENUE OVER EXPENDITURE AND APPROPRIATION FOR THE YEAR		<u>\$ 2,917.55</u>

**REPORT OF STRIKING COMMITTEE**  
November 25, 1954

Schedule "F"  
78

Executive Committee:

Mr. L. Macaulay, Chairman;

Principal Bennett  
Principal Matheson  
Mr. J. B. Allen  
Mr. E. W. Bickle  
Mr. J. T. Bryden  
Mr. P. K. Heywood

Mr. H. E. Langford  
Mrs. C. F. McEachren  
Mr. D. W. McGibbon  
Mr. R. S. Mills  
Rev. Dr. V. T. Mooney  
Mr. W. Zimmerman  
Rev. Dr. W. C. Lockhart

Finance and Property Committee:

Mr. E. W. Bickle, Chairman;  
Mr. J. T. Bryden, Vice-Chairman;

Principal Bennett  
Mr. J. B. Allen  
Mr. J. S. Deacon  
Mr. H. E. Langford

Mrs. C. F. McEachren  
Rev. Dr. V. T. Mooney  
Mr. C. F. Wood

Residences and Services Committee:

Mr. D. W. McGibbon, Chairman;  
Mrs. J. S. Bennett, Vice-Chairman;

Principal Bennett  
Principal Matheson  
Rev. R. H. N. Davidson  
Mr. J. G. H. Linton

Mrs. Burns Flewes  
Mr. W. M. Smith  
Mrs. J. R. M. Wilson

Public Relations Committee:

Mr. P. K. Heywood, Chairman;

Mr. J. S. Deacon  
Mr. L. N. Earl  
Rev. Dr. W. C. Lockhart

Mr. H. H. Martyn  
Mrs. Burns Flewes  
Mr. H. G. Soward

Appointments Committee:

Mr. R. S. Mills, Chairman;

Rev. G. W. Birch  
Mr. R. F. Chisholm  
Hon. J. W. Pickup

Very Rev. Dr. G. C. Pidgeon  
Mrs. J. R. M. Wilson

Nomination Committee:

Mr. W. Zimmerman, Chairman;

Principal Matheson  
Very Rev. Dr. J. H. Arnup  
Rev. Dr. W. Fingland

Mr. H. E. Langford  
Mr. R. S. Mills  
Mrs. C. F. McEachren

Senate Representatives: Mr. J. B. Allen, Very Rev. Dr. J. H. Arnup,  
Mr. L. Macaulay, Very Rev. Dr. G. C. Pidgeon, Mr. W. M. Smith and  
Rev. Dr. W. H. Young.

The President and Chairman of the Board are ex officio members of all  
Committees.

ANNUAL REPORT  
of the  
LIBRARY OF VICTORIA UNIVERSITY  
1953-54

Schedule "G"  
79

November 10th, 1954.

To the Chairman and Members of the  
Board of Victoria University Library.

Gentlemen:

Once more it gives me pleasure to express my gratitude to the members of this Board, for their generous support of the Library in the past year, and to ask that my appreciation, and that of the other members of the Library staff be conveyed to the Board of Regents for their programme of rejuvenation of the College buildings in which the Library shared. The C.C. James Room, The Librarian's Office and the Reference Room have undergone a transformation and in the two former rooms the lighting facilities have been improved. We are grateful, too, to Mrs. F.N.G. Starr for having provided funds for the decorating of the new Starr Treasure Room, and for the other improvements to this room which she has in mind.

It is extremely gratifying to be able to regard our building with something of the pride which the late Professor Lang experienced as Librarian of Victoria University in the halcyon days when the Library building was new and shining, and when, as he used to inform each incoming group of students "It was considered the most beautiful building on the campus". To express our gratitude in a practical way I have initiated a campaign to "Beat the Dirt", and, again, am indebted to the Bursar and the Superintendent of Buildings for their assistance, in the supplementing of our cleaning appropriation.

In view of such generous cooperation it seems ungracious to mention the disadvantages under which the Library still operates, but in fairness to a loyal and patient staff and in the interests of efficiency, I have no alternative. The effectiveness of the Library and its staff was reduced greatly during the past month of the new term the system broke down, leaving us without heat for a period of two weeks. Mr. Stokes' patience and cooperation in this emergency have been commendable, especially as he was obliged to spend a disproportionately great amount of time on this matter. The University engineers now have the vagaries of our heating system under their special supervision, and, although, at the present time of writing we are suffering from excessive heat, the situation is improved, and it is hoped that we will soon have an equable heating system in operation.

On the other hand, the heat in the basement has long been intolerable, and has been responsible, in part, for the illness of a member of our cleaning staff. Measures are under way for the installation of a ventilating apparatus which will relieve this condition. When this is done it remains to be seen whether it is an adequate solution to the problem. I have been informed by the University

engineers that when all of the buildings of Victoria University have been converted to the high pressure system the library basement will be considerably hotter than it is at present unless a satisfactory ventilation system is installed.

I appreciate greatly the action of this Board in recommending to the Board of Regents the addition of sufficient funds to the library budget to enable us to secure one full-time permanent professional assistant, and to share another professional assistant with an affiliated organization. This would eliminate, to a considerable degree, the necessity of employing untrained, part-time assistants. While suitable applicants, within our salary range have not yet been forthcoming, we have been fortunate in securing the services of two professional librarians, on a provisional basis.

The library continues to keep pace with the circulation of past years although the enrolment of students is considerably lower. There was a slight decrease in the number of our regular borrowers, but not in the number of books used, and this indicates a healthy state of affairs. The marked increase in the use of books by students of the First Year is an encouraging sign for the future. With an increase of only 6 in enrolment in the First Year, the increase in the use of books was over 3,000. This is due to many factors, including the calibre of the students themselves, but is attributable in part to the special facilities in the George Locke Room (where first year students are given special assistance in learning how to use the library effectively) as the increased patronage of this room clearly indicates. This Reading Room is still far from the objective we have set for it of having a copy of every book recommended by staff to students of the first and second years, but we have been working steadily toward this goal, and hope to accelerate our rate of progress during the coming year.

It has been a pleasure to watch the enthusiasm with which Mr. Boyle has been attacking the problems of the Archives, and especially for one who has nurtured it and championed its cause for the past fifteen years, to see this foster child gain an honoured place in our University community. It is a relief to be released from the responsibility of the endless detail of this department and to feel that Mr. Boyle, with his greater mobility, can make contacts and solicit material to a degree denied to me because of the necessity of remaining more continuously at my post. The Archives report is appended to this main report, and a perusal of it will convince the members of this Board that they have selected the right person for this onerous work and that they are to be congratulated in their choice.

One of the hopeful signs on the campus is the increased cooperation among campus librarians, led by the new Librarian of the University of Toronto, Mr. Robert Blackburn. Already we have had a symposium on proposed methods of reducing duplication of periodicals within the University system, and a symposium on the Research Library will be a special feature of the opening of the new Library. This is the initial step in a programme which has been advocated for a number of years and which, if developed, will make our pooled resources go much further towards satisfying the needs of our patrons. The physical advantages of the new Library and improvements in library methods too, will set up a new standard of efficiency which will benefit all libraries on the campus, as we must all look to our laurels if we hope to keep up our circulation and retain our clientele.

A word remains to be said about the Financial Statement which is appended to this report. In addition to the statement concerning our current account it has

seemed advisable to report to this Board the progress of expenditure in connection with the special funds which have been appropriated, from time to time, for various purposes. It seemed advisable also to point out with regard to the current account, that, although an unexpended balance of \$1,143.85 is shown, for the year 1953-54, this is not an actual balance. The amount expended on temporary assistance was less than the sum set aside for this purpose, not because the need was less than we anticipated but because one of our temporary assistants was obliged to resign in the middle of the term due to family illness, and it was impossible to replace her. The money held in reserve for a publishing venture and for supplies which were badly needed but needed time for investigation as to the unforeseen contingency of having to remove the books from the Bell House, an undertaking which needed my personal supervision and which consumed a major amount of time, these activities were withheld until the fall term, and the money is being held in reserve and will be expended during the coming year.

Finally, I would like to commend the members of our staff for their loyalty to the Institution we serve. Their patience under the stress of occupational handicaps, their willingness and ability to adjust their working time tables to meet the hazards which the policy of employing part-time, untrained assistants brought in its wake, and the warm interest in the welfare of the Library and its patrons which they have managed to retain in spite of adverse working conditions, are qualities which I think are wholly commendable, and deserve to be mentioned in dispatches.

The report on the detailed work of the Library follows, under the headings of Bequests and Donations, Binding and Book Binding, Book Acquisitions, Bursary Service, Cataloguing, Circulation, Extension Service, Special Work and Staff changes.

## THE DETAILED WORK OF THE LIBRARY

### REQUESTS AND DONATIONS

Our collection of Canadians was further strengthened by acquisitions purchased with the income from the Class of 1928 Fund. Bookcases to house this material were acquired also, from this Fund.

The generosity of the Lawson Library of the University of Western Ontario in permitting us to microfilm their James Evans Collection, supplemented by the co-operation of the Emmanuel College staff in authorizing the payment of having the work done and charged against the Duncan Bequest, has made it possible for us to enlarge greatly our unique Evans Collection.

A further accretion to the Duncan Bequest brought this fund up to \$2,281.77 at the end of the preceding year. Purchases amounting to \$491.01 (the cost of microfilming the Wesleyan Missionary Society correspondence) were charged against it during the year 1953-54, but the year's interest amounting to \$57.00 has brought the fund up to \$1,847.77.

We are greatly indebted to Mrs. F.N.G. Starr for purchasing the famous Chubb Portraits to add to the Starr Collection of Baxter prints, and for her gift of the fine oil painting of the late Dr. F.N.G. Starr by Joshua Smith, which now adorns the new Starr Treasure Room. Mrs. Starr had the room decorated at her expense also and provided attractive window drapes, and her sister, Mrs. W.D. Ross, presented the room with a handsome Bokhara rug.

To thirty friends of the late Dr. Felhan Edgar we are indebted for the distinctive portrait of him by Allan Barr, A.R.C.A. which was presented to the Library during the year.

Dr. Lorne Pierce and Mr. Wilson MacDonald presented the Library with a hand-lettered illustrated copy of the latter's book of poems, inscribed to Victoria University Library, with a tribute to Dr. Edgar's contribution to literature and literary research.

A number of gifts of books were received including donations from Dr. C. Currelly, Professor J.A. Irving, Dr. Dorothy Forward, Professor Frye, Professor Hare and others. We are pleased also to report a donation of \$25.00 to the Library from Mr. M.H. Staples of Calgary, through the Living Endowment Fund.

### BINDING AND BOOK MENDING

During the past academic year 130 volumes were sent to commercial binder at a cost of \$193.21. A further periodical order was sent in June, 1954, at a cost of \$226.23 for which payment was made in September, 1954, from funds set aside for this purpose from the 1953-54 budget.

A considerable amount of time was spent in attempts to replace missing numbers of periodicals, but our efforts met with only moderate success. To prevent further losses we are increasing our periodical binding list and have decided to withdraw the current volume for binding as soon as it is completed, although this practice may cause temporary inconvenience to our patrons.

Mrs. Boshan, our Mending assistant, reports a total of 1,054 books repaired and 2,484 books lettered. Some of the books repaired were old and valuable ones

requiring skilful handling. Books of this type were previously sent to the well-known craftsman, Major Anand, at considerable cost, and we are indebted to Mrs. Boshan for having fitted herself for work of this expert kind at her own expense and outside of office hours. We owe her a further debt of gratitude for having refused at least two offers from other institutions paying higher salaries.

### BOOK ACQUISITIONS

Nine hundred and eighty nine books were added by purchase during the past year at a cost of \$4,214.14. In addition to this amount microfilms of the Wesleyan Missionary Society correspondence were purchased at a cost of \$491.01, which were charged to the Duncan Bequest. Four hundred and eighty four volumes were added by donation, making a total of 1,475 books added during the year, but discards and lost books reduced this figure to a net gain of 1,023 volumes.

There were 878 pamphlets and 288 items for the Vertical File added during the year but discards reduced the net acquisitions to 651 and 268 respectively. The net grand total of books, pamphlets and ephemeral material was 1,942.

### LOST BOOKS

Stock taking in the Theological Reading Room revealed the disconcerting fact that 209 volumes had been lost since the last stock-taking which took place five years ago. On the other hand, 26 volumes reported missing at the previous stock taking were back on the shelves, so that a small proportion of the missing books may eventually come back. It has not been possible to take an annual inventory of books in the Theological Reading Room as we do in the Arts section of the Library and the cumulative effect is rather dismayingly. But an annual check-up, it is feared, would reveal a proportionately higher percentage of losses in the Theological department than in the Arts section of the Library. The combined total of lost books for the preceding year in the Stacks, George Locke Room, Reference Room and Modern Languages Study was only 18. This clearly proves the hazards of operating a Reading Room on an Open Shelf system, when it has two entrances and is without supervision in the summer months.

We are making a study of the problem in an attempt to reduce losses, for in addition to the financial loss which would amount to almost a thousand dollars when cataloguing and other processing costs are added, the impossibility of replacing many of these books makes the loss doubly regrettable.

### BURSARY SERVICE

The Library received 942 hours of service from 10 student assistants enrolled in Victoria College. These students were paid out of College Bursary funds, as usual. This was the smallest number of student assistants we have had in our service since the Bursary system was instituted in 1933. Of these ten students 5 graduated in June, one of the remainder decided not to apply for Library work, 1 left College in the middle of the term and the remaining three have applied for Library service during the current year. The result is that we are continuously training new students. On the other hand, our budget does not permit us to pay for enough stack and desk service to keep the Library functioning efficiently for more than thirteen hours a day, so that we are not only grateful to the Bursary Committee for the help we receive but would be glad to receive a larger number of students, particularly in the lower years where there is some prospect that we may have their services for two or more years.

#### CATALOGUING DEPARTMENT

The total number of items handled in the Cataloguing Department during the year was 4,805, which included 1,487 books, new and old and 878 pamphlets. The large scale transfer of books from the Stacks to the George Locke Room, begun in the preceding year, was continued on a reduced scale during the current year. A large number of books were transferred from the main floor of the Theological Reading Room to the Balcony to relieve the congestion on the main floor. This was done after the books formerly occupying the Balcony of the Theological Reading Room were removed to the Stacks vacated by the Archives. This moving of catalogued material involves a good deal of time in the changing of location marks on cards and books to keep our records accurate, as most books have at least three cards which have to be removed, changed and replaced in the files. Our map collection also was reorganized and some help was given to the Tackberry Library in Anselmy Hall. The number of cards typed during the year was 7,600 and the number of cards filed in the card catalogue was 14,700.

In addition to their regular work a total of 786 hours was given to the Circulation and reference work. Sixty-four reference problems were dealt with, each one involving considerable time. The increased use of our Reference Room during the past year was gratifying as it shows that students who were shown how to deal with reference questions continued to use the resources on their own and showed a more mature attitude to their studies.

Considerable assistance was given also to the United Church Training School, who are setting up a library in their new building and have adopted the classification scheme which our library uses for theological books.

#### CIRCULATION

The total recorded use of books for the past year was 67,708, a net decrease of 7, compared with the statistics for 1952-53. The stacks showed a decrease, but the increase in the use of the George Locke Room and Reference Room brought the figures virtually up to last year's figures. The Theological Reading Room also showed an increase.

The total number of registration cards issued was 940 as compared with 962 in the previous year. This did not include the special registration cards - cards issued to students of other colleges who were given library privileges because of difficulties in using the University Library during its building activities.

The detailed statistics for the past three years follow:

#### (1) By Location

	1951-52	1952-53	1953-54
Stacks	47,858	46,761	44,155
Reference Room	3,686	3,431	4,666
Economics Room	6,024	---	---
Periodicals (current)	1,020	898	745
George Locke Room	599	7,396	8,785
Theological Reading Room	8,395	8,831	9,027
Bell Library	38	42	49
Moderns Seminar	101	97	95
C.C. James Room	122	125	130
Extension	---	133	56
	<u>67,853</u>	<u>67,715</u>	<u>67,708</u>

#### (2) Arts Circulation

##### (a) By Subject

	1951-52	1952-53	1953-54
Ancient History and Archaeology	2,075	1,965	2,313
Art	517	694	464
Economics	2,396	2,144	2,188
English language and literature	16,321	18,345	18,778
French language and literature	2,424	2,694	2,583
Geography	839	904	863
German language and literature	673	722	418
Greek and Latin	4,017	3,511	3,219
Minor languages, Italian Spanish	174	266	264
Modern History	6,931	6,433	6,115
Music	59	81	105
Philosophy	4,260	3,435	3,471
Political Science	1,162	1,477	1,176
Psychology	2,665	1,852	2,209
Religious knowledge	411	453	370
Science, Medicine, Technology	795	882	549
Sociology	1,898	1,668	1,646
Government material	230	152	150
Pamphlets	673	656	694
Periodicals	1,797	1,692	1,881
Reference	3,686	3,431	4,666
Examination papers	4,504	5,009	4,223
	<u>58,598</u>	<u>58,496</u>	<u>58,351</u>

##### (b) By Year

First year	12,397	13,538	16,236
Second year	14,673	15,725	15,422
Third year	16,880	14,529	14,002
Fourth year	9,267	9,941	7,678
Graduates & Staff	5,381	4,753	5,013

It will be noted that the books most in demand were in the following subjects: English, Modern History, Philosophy, Greek and Latin, French and Ancient History, in that order.

#### EXTENSION SERVICE

Dr. Lawson reports that only 56 books in theology were borrowed through the Extension service as compared with 133 volumes in the preceding year. He attributes the decrease to the fact that the majority of our Extension clientele (who are studying under the direction of the Emmanuel College teaching staff) prefer to get the required books when they come down to the College in connection with their studies.

A number of books in Arts subjects also were mailed to students and graduates and to other University libraries through the Interloan service. No separate record has been kept of these, but the general impression is that this service is increasing. Teachers in small towns find it especially difficult to procure the books they require and are grateful for the assistance of their Alma Mater. This is a service that we would like to expand if we had a larger staff and a sufficient number of copies of the books that are most in demand.



### SPECIAL ACTIVITIES

In addition to the regular work of the various departments, a number of special activities were carried on during the year. A large scale transfer of books from the balcony of the Theological Reading Room to the Stacks vacated by the Archives made it possible to relieve the congestion on the main floor of the Theological Reading Room by transferring books not in general use to the Balcony. Back files of periodicals which had been stored for years in an inaccessible basement were restored to the Theological stacks from which they had been removed to make room for the Archives.

The Bell books were removed from 131 Bloor Street West and were stored in various parts of the Library building. Books from the English Reading Room of the former Bell Library were incorporated with the books in the Modern Languages Study, which will be known as the Bell Reading Room when the reorganization is completed.

Two public ceremonies were held during the year. In January, 1954, the portrait of the late Dr. Pelham Edgar was unveiled in the presence of the donors and of University officials, followed by tea in the C.C. James Room. An Exhibition displaying items from the Pelham Edgar collection of Canadiana was prepared in connection with this event. In May, 1954, an Exhibition of Baxter prints was held in Emmanuel College, with the recently presented Chubb prints holding the place of honour. A private showing was held on May 20th for friends and public officials and on the two following days the Exhibition was opened for the public. The attendance was gratifying and the number of requests to see the prints which poured in after the Exhibition closed made us regret that we lacked the facilities to extend the time of the Exhibition.

The Baxter Print Exhibition was made the occasion for the formal opening of the Starr Treasure Room on the second floor of the Library. The Art books, Erasmus, Tennyson collection and other Special Collections had been transferred from the C.C. James Room to this room which had been equipped with glass-fronted bookcases where they might be displayed to advantage. This new Reading Room is being furnished through the generosity of Mrs. Starr. It serves a dual purpose as it is available for the use of retired members of the teaching staff who are engaged in writing or research activities.

### STAFF CHANGES

There were no changes in the personnel of the permanent staff. We received the part-time services of Miss Jay Macpherson a graduate student in English, of Mrs. Margaret Darte, a graduate of Trinity College, and of Miss Elsen McNeill, a recent graduate of Victoria College who was in attendance at the Ontario College of Education. Mrs. Nicholson continued to give us part-time service in the George Locke Room, but her appointment by the United Church in May as full-time assistant to Mr. Boyle in the Archives Department deprived the Library of her valuable services. At the spring meeting of this Board the Librarian presented the need for additional professional assistance on a permanent basis and was authorized to secure such assistance if available. It was too late to obtain suitable persons to add to the permanent staff but the services of two recent graduates of the Ontario Library School, Mr. Victor Wharton, B.A., and Mrs. Aleksandra Sudmalis, a graduate of the University of Latvia, were secured on a provisional basis for the coming year. It is hoped that we may be able to recommend persons for permanent appointment within a year.

All of which is respectfully submitted.

Margaret V. Ray,  
Librarian.

### VICTORIA UNIVERSITY LIBRARY

Financial Statement for year ending June 30th, 1954.

#### REVENUE

Balance carried forward at June 30, 1953		121.70
<u>Income</u>		
Grant from Board of Regents	\$27,925.00	
Interest on Flaville Bequest	680.17	
Interest on Class of 1928 Funds	180.00	
Interest on Endowment	90.00	
Interest on Book Bureau Capital	70.00	
United Church of Canada Grant for Archives	1,083.33	
Fines	179.25	
Sale of books	25.00	
Donation (through Living Endowment)	25.00	
	<u>30,257.75</u>	30,257.75

#### EXPENDITURE

Salaries, permanent	\$20,470.00	
Salaries, temporary	1,747.53	
Salaries, Archives	<u>1,210.40</u>	\$23,427.93
Books		4,214.14
Periodicals		550.00
Binding		193.41
Supplies & Stationery		600.62
Publicity		231.00
Furniture		<u>18.50</u>
		\$29,235.60
Excess of income over expenditures		1,022.15
Unexpended balance		<u>21,143.85</u>

VICTORIA UNIVERSITY LIBRARY

Financial Statement

Special Funds

<b>(1) Reserve Book Fund</b>		
Balance carried forward at June 30, 1953	\$1,127.92	\$1,127.92
Balance at June 30, 1954		
<b>(2) Archives and Stack Room Equipment Appropriation</b>		
Appropriation by Board of Regents	\$1,300.00	
Expenditures	<u>1,127.44</u>	\$ 172.56
Unexpended balance at June 30, 1954		
<b>(3) Duncan Bequest</b>		
Balance carried forward at June 30, 1953	\$2,281.78	
Expenditure (Microfilms of Missionary Society correspondence)	<u>491.01</u>	
	1,790.77	
Interest for year	<u>57.00</u>	\$1,847.77
Unexpended balance at June 30, 1954		
<b>(4) Class of 1928 Fund</b>		
Balance carried forward at June 30, 1953	\$2,052.22	
Expenditure (Bookcases)	<u>719.00</u>	
	1,333.22	
Interest for year	<u>45.40</u>	\$1,378.62
Unexpended balance at June 30, 1954		
<b>(5) Book Loving Fund</b>		
Appropriation by Board of Regents	\$1,200.00	
Expenditure	<u>1,272.48</u>	
Transfer of expenditure to temporary salaries, current account	72.48	--
Unexpended balance		
<b>(6) Library Trust Fund</b>		
Reimbursement of Book Bureau Capital	\$1,750.00	\$1,750.00
Balance at June 30, 1954		

VICTORIA UNIVERSITY  
THE BOOK BUREAU  
BALANCE SHEET AT JUNE 30, 1954

<b>ASSETS</b>		
Cash on hand	\$ 105.00	\$
Bank balance	<u>1,812.64</u>	1,917.64
Accounts receivable	371.26	
Less Allowance for bad debts	<u>25.00</u>	346.26
Inventory of books and stationery priced at the lower of cost or market value, as determined and certified by the management		10,056.31
Furniture and fixtures	1,791.52	
Less accumulated depreciation	<u>1,356.49</u>	435.03
		<u>\$12,775.24</u>
<b>LIABILITIES AND SURPLUS</b>		
Accounts payable - trade		\$ 318.89
Surplus		
Balance, June 30, 1953	\$12,116.56	
Add Net profit for the year	<u>339.72</u>	
		<u>12,456.35</u>
		<u>\$12,775.24</u>

AUDITORS' REPORT

To the Board of Regents,  
Victoria University:

We have examined the balance sheet of The Book Bureau of Victoria University as at June 30, 1954 and the statement of trading and profit and loss for the year ended on that date and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion the accompanying balance sheet and statement of trading and profit and loss are properly drawn up so as to present fairly the financial position of The Book Bureau as at June 30, 1954 and the results of its operations for the year ended on that date, according to the best of our information and the explanations given to us and as shown by the books of The Bureau.  
Toronto, Canada, October 18, 1954.

ALLEN, MILLS, FOX & JOHNSTON  
(Signed)  
Chartered Accountants.

VICTORIA UNIVERSITY  
THE BOOK BUREAU  
STATEMENT OF TRADING AND PROFIT AND LOSS  
FOR THE YEAR ENDED JUNE 30, 1954

Sales			\$28,209.21
Cost of Goods Sold:			
Inventories at June 30, 1953			
Books	\$7,561.03	\$11,179.09	
Stationery	<u>3,618.06</u>		
Purchases		<u>21,979.40</u>	
		33,158.49	
Deduct Inventories at June 30, 1954			
Books	7,142.56		23,102.18
Stationery	<u>2,913.75</u>	<u>10,056.31</u>	
Gross Trading Profit			5,107.03
Add Income from lockers			47.53
Proceeds from sale of typewriter			<u>30.00</u>
			5,184.56
Deduct Expenses			
Salaries, including pension contribution	4,060.23		
Sundry expenses	386.04		
Telephone	173.50		
Bank charges	12.08		
Depreciation	142.92		
Interest on capital loan	<u>70.00</u>	<u>4,844.77</u>	
NET PROFIT FOR THIS YEAR transferred to Surplus Account			<u>\$ 339.79</u>

November 9th, 1954

The Chairman and Members of the Board  
of Victoria University Library

Ladies and Gentlemen:

While I assumed my duties as Archivist of Victoria University on December 1st, 1953, this is my first report to this Board, and, therefore, my first duty is to express my appreciation for the trust which you have placed in me in concurring in my appointment and to pledge my devotion to the faithful discharge of my responsibilities.

The arrangement with the Archives Committee of The United Church of Canada, under which their collection of archival material and that of Victoria University were brought together at one centre, has worked out very satisfactorily, the principal advantage being that we have now on the campus of Victoria University the best collection of source material on Canadian Church History in Canada. In noting this fact I must acknowledge the work of those who have laid the foundations which made the development of this work possible.

I shall comment on the work of the Archives under the headings; Organization, Acquisitions, Research Projects, Publications, Scholarships.

A. Organization

The Archives have been organized under three divisions:

Manuscript and Records Division:

Containing the official records and documents of the Church, the collections of correspondence and papers of private persons, etc.

Book and Periodical Division:

Containing the Church History collection consisting of approximately 2,000 volumes, and the Denominational Periodicals.

Picture and Map Division:

Containing group and individual portraits and a variety of maps.

B. Acquisitions

The following are among the most important items deposited in the Archives:

Private Papers

1. The Harris Correspondence, being some 2,000 letters of the Harris family of Eldon House, London, Ontario, received from Dr. R.S. Harris, University College.
2. Douse Collection, being the diary and journals of the Rev. John Douse, 1834-61.
3. Coleman Collection, containing journals of the Rev. Francis Coleman, 1841, 1868 and 1873.
4. Chantler Collection, received from Mrs. F.N. Walker, consisting of material from the library of the Rev. V.N. Chantler, particularly Local Option literature and pamphlets (missionary and social).
5. Chown Collection, including sermons, addresses, and some correspondence of the Rev. Dr. S.D. Chown, General Superintendent of the Methodist Church.
6. Carpenter collection, received from Miss J.B. Carpenter, Andover, Mass., including reports on the Labrador Mission of the Congregational Church, which was established by her father, the Rev. C.C. Carpenter

#### Official Correspondence and Reports

1. General Conference papers of The Methodist Church, being correspondence of the General Secretary, the Rev. Dr. T. Albert Moore.
2. Foreign missions papers of The Presbyterian Church in Canada - 20 letter books and 170 pamphlet boxes of correspondence, 1854-1925.
3. Foreign mission papers of The Methodist Church - 37 letter books and 24 pamphlet boxes (with more material still to come), 1868-1925.
4. Reports of the Deaconess Society of The Methodist Church, 1894-1914.
5. Reports of five Ecumenical Conferences of The Methodist Church.
6. Reports of the Foreign Mission Committee, Presbyterian Church in Canada, between 1885 and 1900.

#### Record Books

1. Minutes of the Foreign Mission Committee, Presbyterian Church in Canada, 1854-1893.
2. Minutes of Central Indian Mission Council and Presbytery, Presbyterian Church in Canada, 1879-1906.
3. Minutes of the Trinidad Mission Council, 1885-1925 (Presbyterian Church in Canada).
4. Knox United Church, Agincourt  
Minute Book of Congregational Meetings, 1906-1949.  
Minutes of Teachers' Meetings, Knox Sabbath School, 1871-1898.
5. Cooksville United Church  
Minutes of Trustees Board of Cooksville Methodist Church, 1898-1924.  
Circuit Register, Cooksville Church, 1906-1931.  
Circuit Register, Cooksville Circuit, 1883-1902.
6. Holland Centre  
Minute books, Holland Centre Trustees Board, 1879-1939.  
Circuit Register, Holland Centre Circuit (Methodist), 1880-1913.  
Recording Steward's Books for Holland Centre Circuit (Methodist) 1879-1906.
7. Brockville District  
Minutes of the Augusta Circuit (later Brockville) of The Methodist Church, 1834-65, 1885-1906, 1911-16.  
Financial Book of the Brockville District, 1848-85.
8. Kingston District  
Minutes of the Kingston District of The Methodist Church, 1871-1889.

#### Religious Periodicals

1. The Canada Christian Advocate (The Methodist Episcopal Church in Canada) 1845-81.
2. The Christian Journal (The Primitive Methodist Church in Canada), 1860-1879.
3. The Observer (The Bible Christian Church in Canada), 1867-1884.
4. The Presbyterian Witness, 1848-1925.
5. The Presbyterian, 1902-1920.
6. The Westminster, 1896-1916.
7. The Congregationalist, 1894, 1907-1918.

#### Miscellaneous

1. Books and pamphlets from the library of the Rev. Dr. James Scarth Gale who laboured in Korea, received from his son, G.J.H. Gale of Montreal.
2. Books and reports pertaining to work at Chengtu from Dr. R.C. Spooner.
3. From Dr. Lorne Pierce, Toronto  
- "Whither thou Goest", typed manuscript of life of Ann Copp, wife of Rev. Andrew Gordon, Bible Christian minister who pioneered in Manitoba.  
- Robertson Lectures, 1952-3, being the series of lectures delivered

by Dr. G. Dorey.

- "Three Centuries of Robinsons, the Story of a Family", by Julia Jarvis.

#### 4. Theses

- Shadd, The Clergy Reserve Secularization Act of 1854 as it affected the various Christian denominations in Canada West.
- Carter, Life and Work of Rev. Robert Terrill Rundie
- Dowker, Life and Letters in Red River, 1812-1863.
- Walker, The Early History of the Presbyterian Church in Western Canada from the earliest times to the year 1881.

#### 5. Microfilms

- Copy of the correspondence of The Wesleyan Missionary Society, that is, letters received from Canada.

It should be noted that our religious periodical collection is probably the best of its kind in Canada. It contains the official organs of the main bodies of Methodism, and publications of the various branches of the Presbyterian Church. Efforts are being made to acquire complete sets of all such publications. In regard to the collections of correspondence and private papers, we are here collecting a body of material invaluable for the students of Canadian History. The material acquired this year is but a beginning of that which we expect to receive in the next few months. Especially would I draw your attention to the Harris collection, which includes some 367 letters of Egerton Ryerson to his daughter, Sophia Harris, letters which Dr. Sisson is editing for early publication.

#### C. Research Projects

As has been noted in previous years, the attention of historians is turning to Canadian Church history. This is evident from the large number of post-graduate students who have undertaken research work in our Archives. Among those using the resources of the Archives of Victoria University were seven post-graduate students of the Department of History of The University of Toronto, one from the Department of Social Science, and sixteen from the Toronto Graduate School of Theological Studies. The following are some of the subjects upon which students have been working:

Early Congregationalism in Canada

History of Methodism

Presbyterian Union of 1875

Methodism in connection with the Clergy Reserve Question and Education, 1841-1867

The Clergy Reserves Secularization Act of 1854 as it affected the various Christian denominations in Canada West

The Presbyterian Church and the Clergy Reserves question

The attitude of the Christian Guardian towards social problems, 1917-1925.

In addition a number of students taking the courses leading to the B.D. degree in Emmanuel College are planning to undertake research work in Canadian Church History.

During the past year the facilities of the Archives have been used extensively by persons engaged in writing the history of local church and various religious movements. In some cases the churches sent representatives to the Archives to undertake their own research, but frequently the work was done by this office.

#### D. Publications

In collaboration with the Archives Committee of The United Church, The Bulletin, Records and Proceedings of the Committee on Archives of The United Church of Canada, #7, was published in May. This contained six articles on Canadian Church

History, two of which were written by Miss Margaret Ray. In an attempt to acquaint the ministers of The United Church with the work of The Archives, the Archives Committee sent off-prints of three of the articles which appeared in The Bulletin to all ministers of the Church.

#### E. Scholarships

The Edith and Lorne Pierce Scholarship of \$100. This scholarship was established last spring by Dr. Lorne Pierce and his wife, the late Edith Chown Pierce, to be awarded annually by the Senate to a student working in the Central Archives of The United Church of Canada for the advance degree of Th.M. or Th.D. in Canadian Church History. The first award was made to the Rev. Earl Eddy of Weston, who is preparing a thesis, under the Toronto Graduate School of Theological Studies, on The Beginnings of Congregationalism in Canada.

From the activities of the Archives of Victoria University during the past year, it is evident that this department is destined to play a significant role in the life of this institution. By collecting and preserving the records, documents and papers which form the source material from which Canadian Church History can be written, we are establishing the foremost research centre in this field, of any university in Canada.

All of which is respectfully submitted,

George Boyle,  
Archivist.

#### Report of the Dean of Women:

The second year of the new dispensation seems in retrospect to have been a happy one for Victoria College women students. Already the new Wymilwood with its improved and increased facilities for noon hour lunch in the cafeteria, and coffee shop service with the men of the College, had come to be accepted as normal features of university life. The V.C.U. office, rather accidentally placed at the entrance to the coffee shop, provided a clearing centre for the undergraduate life of the college and a buffer where one was required between students and staff. Nancy Pockler, associate president of the Victoria College Union, gave remarkably mature leadership to the women undergraduates, and in all critical situations could be counted on to interpret board and staff opinions in an adult way. This fact proved important in the rather heated discussions in the extra-curricular activities committee of the Victoria College Council which representative students had been invited to attend on the subject of initiation. Thanks to the airing of grievances on both sides, a conciliatory programme was drawn up, the effects of which have been noticeable in the emphasis on constructive initiation of the current year. Undergraduate desire to smooth out difficulties and to provide the maximum of satisfactory facilities in the Union was also shown in the Union Activities Committee, and in the responsibility accepted by the student members for the Record Room, which, with its superb equipment, creates some unexpected problems of its own.

Miss van Allen must once more be thanked for her painstaking and clever discharge of the office of warden of the women's residences and union, a position peculiarly subject to pressure from all sides. We all felt that Miss van Allen's trip abroad during the summer could not have found a traveller with a clearer conscience about work done and a lighter heart at leaving the burdens temporarily behind. Following Miss Ruth Sinclair's retirement as one of the dietitians in Annesley Hall and the Union, Miss Galbraith with Miss Alison Bilton as assistant produced meals and catered for special occasions with a growing efficiency and ease, and increasing satisfaction to their consumers.

Miss Margaret Prang and the other dons in residence were effective in their responsibility for the two hundred women in residence. That the dons paid some attention to other important matters is revealed by the fact that two of them, Miss Joan Hanley and Miss Judith Whitaker, were married during the summer. Miss Whitaker, now Mrs. David Hoeniger, continues her association with the college in the new role of faculty wife. Another important member of the staff of residence, union and office of the Dean of Women, Mrs. Hellely, was also married during the summer and is now Mrs. Simon Sturges. Fortunately for us she remains in office.

The Women's Committee of the Board once again gave general supervision to the affairs of the women of the college. Mrs. Bennett added another year of much appreciated service to her alma mater. We regret her recent illness and look forward to her return to the Board at an



early date. We shall miss greatly our two long term friends and advisers, Mrs. Jackman and Mrs. Clarke. Each have contributed with extreme generosity to the life of women in the college. Mrs. Jackman's services as chairman of the Furnishings Committee of the Union could not be overestimated. That the decor of the new building is in keeping with the beauty of the design, and yet modest and suitable for a variety of purposes must be largely credited to Mrs. Jackman's many gifts as a chairman and a person of artistic sensibilities.

It need hardly be said that the life of women in Victoria College is not in any academic or administrative sense different from the life of men. The women took their proper share of scholarships and as always could be relied upon to maintain a high level middle course with respect to standing in general. Last year, however, was the year in which the Prince of Wales Scholar was a woman and registered in Victoria College. Judith Kimberley continues to bring academic distinction to the College.

The President, the Principal, the Registrar, the Bursar, continue to give sensitive concern and direction to students. It is a privilege to work with them.

Respectfully submitted,

Jessie Macpherson,  
Dean of Women.

November 11, 1954

## VICTORIA UNIVERSITY

Report of the Senior Tutor to the Board of Regents  
for the year 1953-1954

During the 1953-1954 session 262 men, enrolled as follows, lived in the Victoria University Men's Residences:

196 Undergraduates		66 Graduates	
Arts	123	Theology	41
Engineering	27	Arts	19
Medicine	21	Law	6
Architecture	9		
Dentistry	8		
Physical & H. E.	3		
Forestry	2		
Optometry	1		
Music	1		
Commerce & Law	1		

## Academic record:

	Victoria	Non-Victoria	Total	Percentage
Firsts	15	13	28	14.3
Failures	10	13	23	11.7
Number enrolled	123	73	196	

Year	Firsts	Failures
I	8	17
II	7	5
III	10	1
IV	3	0

The standing (not a percentage) for the academic trophy, which was won by North House (Mr. Sherin), was as follows (previous years' marks are also given):

	1953-54	1952-53	1951-52
North House	59.5	56.2	73.7
Ryerson House	53.5	52.9	60.6
Stephenson House	48.7	40.0	20.0
Gate House	48.3	48.9	39.4
Helles House	47.4	61.3	55.4
Middle House	42.1	32.8	41.4
South House	33.8	43.6	29.6

Once again we had excellent men as House Tutors:

North	J. P. Sherin	(Medicine)
Middle	F. W. Seales	(Geology)
Gate	I. W. Outerbridge	(Law)
South	J. E. F. Hastings	(Medicine)
Eyerson	F. D. Hoeniger	(English)
Kelley	D. A. Hill	(Law)
Caven elected President	- R. J. C. McQueen	(Hospital Admin.)
Gandier-Bowles elected Don	- D. A. Muir	(Theology)

The Men's Residences have been full again this year and there has been a waiting list. Any man enrolled at Victoria, even if his home is in Toronto, will be welcomed next year to residence, if he applies before August 31. Freshmen should be advised to apply for residence even before they have been accepted by the University of Toronto. Rooms will then be reserved for them, which may be cancelled if for any reason their application is rejected by the University of Toronto. It seems likely that we shall also have space for about twenty newcomers from other faculties, preferably men in their first or second year.

Student government has once again occupied much of our attention and has been functioning admirably. Most problems of discipline have been settled by the Caput of the House concerned. One decision (the division of a \$50.00 bill for damage to a door) was appealed to the Residence Council and the decision changed. The Residence Council passed two resolutions which should have a beneficial effect on residence life: in accordance with the Victoria College Union's recommendation, it ruled that initiations should be over by the second Friday of term; it also decreed that "Senior Tapping" should be prohibited in future and that, if necessary, something constructive should be substituted in its place. The importance of the latter ruling is that it was passed by the students and not imposed from above. We have high hopes for a quiet spring, but we admit that in dealing with red-blooded Canadian men we cannot always make accurate predictions.

I should like once again to thank all those who have helped me so readily in my duties as Senior Tutor.

C. C. LOVE  
Senior Tutor.

November 10, 1954.

VICTORIA UNIVERSITY

Report of the Bursar to the Board of Regents  
for the year ended June 30, 1954

The facilities offered by Victoria University are enjoyed by a large number of students who are not enrolled in either Victoria College or Emmanuel College. The extent of this usage is growing steadily and it might be well to examine the Residence situation in particular.

To-day there are 199 women in our Residences of whom 159 are enrolled in Victoria, 21 come from other faculties, 17 are in the Graduate School (12 being graduates of Victoria) and 2 exchange students from Smith College. In the Men's Residences, including Stephenson House, we have a total of 262 and of these only 164 are enrolled in either Victoria or Emmanuel - thus approximately 37% of our Men's Residence accommodation is taken by students of other faculties. At the present time every student enrolled in Victoria or freshman planning to enroll in Victoria is admitted to residence provided his application is made prior to September 1 - after September 1 applications from students in other faculties are considered. We make no effort apparently to induce our own students, even those from outside Toronto, to come into residence. Very few "city" boys are in residence - 6 at the present time of whom 5 are enrolled in Victoria. Are we going too far in taking in "outsiders" and not doing enough to attract our own students? If expense is a material consideration a plan of Residence Bursaries could be considered. (The demands on our Board of Regents Bursaries have been greatly lightened the past two years on account of our now receiving annual grants from the Atkinson Foundation and the Thomas Trust.)

Another angle of residence life which might well be considered is the very large number of double rooms we have in the Men's Residences - substantially more than half our rooms are double rooms. North House has only one double room - for the past two years, and four times in the last six years, North House has had the best academic record of any of our Men's Residences. Every room is a single room in the new University College Residences and with Trinity the great majority are single rooms.

Last year I began my Report by referring to the laying of the foundation stone for the new University College Men's Residences. I suggested that the building of these Residences was of great significance to Victoria. These new Residences were substantially completed at the opening of term in September and the boys were able to occupy their rooms with only slight inconvenience. I have had the opportunity of making two rather extensive inspections of the various houses and was gratified to find that our own North and Middle Houses, since their renovation, compare most favourably with what University College

has to offer. Undoubtedly the University College Residences are more modern and in some few respects may prove more attractive than ours. The Dons have been especially well taken care of in that a three-piece bathroom is included in every suite occupied by a Don. The boys' rooms are all single rooms which is in line with the modern trend in residence construction. Exceptionally large clothes closets are provided, each with its own lock and key. A television set is installed in the Common Room of each house, but it is a bit early yet to determine as to whether this is a blessing or not. It was of particular interest to learn that 350 applications had been received for these new residences as of about September 15. There are presently 183 boys in residence, 140 of whom are enrolled in University College, approximately 40 in the School of Graduate Studies and the remaining few in various other faculties. There is a resident Don in charge of each of the six houses. The official opening is set for Saturday, December 4. The Dining Hall is to be opened on or about November 22 and will be operated under contract with Industrial Food Services Limited.

Trinity College now has under construction additional residence accommodation known for the time being as the East Block of the North Residence Wing. This Block will provide accommodation for 44 more students and is due for completion early next summer. At the present time Trinity has 140 male undergraduates in residence and of these 117 are enrolled in either their Arts Faculty or in their Faculty of Theology. The remaining 23 are enrolled in some four or five different faculties throughout the University. I am advised that the demand for residence accommodation at Trinity this year has been greater than at any time in the past. It is interesting to learn that their students in residence who are enrolled in other faculties are all made "Members of the College" and pay not only incidental fees to the College (\$34.50) but also \$2.00 in addition. In return for being a "Member of the College" these students enjoy the full privileges and membership in the various College societies to the same extent as students enrolled in Trinity College. At Trinity the boys wear gowns for all meals with the exception of high tea on Sunday afternoon. It is, I believe, the intention that gowns will be worn for dinner in the new University College Men's Dining Hall.

From the preceding paragraphs it will be seen that there are differences in mode and manner of operations in the various Residences and Dining Halls. I am glad to say that there is the utmost cooperation and exchange of ideas between those responsible for the operation of the Residences in the three Colleges and further conferences are planned for the near future to pool our information and experiences. I firmly believe that these conferences will prove of benefit to our own operations.

#### BUILDINGS AND GROUNDS

##### Wailwood Students' Union

This building has undoubtedly filled a much needed want in the life of Victoria. Student use of the building appears to be steadily increasing with the focal point being most definitely the Coffee Shop.

One of our big problems is to separate the operational cost of the Union from Annesley Hall and the Women's Residences. It would appear that the Union has operated at a profit over the past year, but with the form of accounting which has been heretofore employed it is not possible to be absolutely certain that this was true. As from July 1 of this year the accounts for the Union, including the Coffee Shop, and the cost of its operation will be separated from other activities which overlap Union operation.

##### The Women's Residences

During the past year the major improvement has been the installation of oil furnaces and adequate hot water in all the Bloor Street residences. These houses are old but, thanks to constant repairs and moderate interior renovations, they are to-day in good physical condition. Here it might well be noted, and this may be news and rather a surprise to members of the Board, Victoria is criticized by many Bloor Street business people for continuing to hold on to and use this valuable frontage for "Girls' Residences". With the erection of a ten storey building directly opposite to us this criticism will undoubtedly increase. The fact that the use of this particular land is restricted to educational purposes is not known to those who are critical of us. As matters now stand Victoria owns 480 feet of frontage in one of the most up and coming main thoroughfares in the city of Toronto - the land may be worth anywhere from \$2,000 to \$5,000 a foot, possibly even more. Our policy as regards our Bloor Street frontage warrants further serious thought and consideration.

##### Stephenson House

The new house at 80 St. Mary Street has proven most worth while. The accommodation is undoubtedly better than had been possible at 77 Charles Street and the morale of the students living at 80 St. Mary Street is, in my opinion, better than it has been since I have been in fairly close touch with this group of our student body. Twelve undergraduates have again been in residence and of these 9 are enrolled in Victoria College. One result of the better housing accommodation appears to be definitely reflected in the improved academic standing of the boys who were in the house this past year. It will be seen from the Report of the Senior Tutor that Stephenson House now ranks third.

Following the revision of the capital structure of the Trust necessitated by the demolition of the Charles Street houses, the Trust now has a substantial amount of cash which is available to better carry out the purposes of the Trust - i.e., to financially assist students going through for the Christian ministry. (See Balance Sheet of Financial Statement.)

##### The United Church Training School

Work has proceeded steadily through the summer and it now appears that the Training School may be completed and ready for opening at the beginning of next term. With this building completed our attention must be directed to the houses immediately to the west which are owned

by Victoria. The first house is presently leased on a yearly basis to the College of the Churches of Christ and its exterior appearance is not too bad. The next two houses are rooming houses and so far as exterior appearance is concerned are certainly no credit to this institution. The fourth house, number 85, is in good condition and is presently operated mainly as a residence for graduate students. The demolition of all these houses would improve the appearance of the Victoria campus and the loss of rental revenue would not be serious. It is a question, in my mind, as to whether we have any obligation to provide residence accommodation for graduate students.

#### The Library

Considerable work has been done in the Library over the past year with some new floors laid and decorating completed in two of the reading rooms. Through the generosity of Mrs. F. N. G. Starr the Starr Treasure Room has been established. This is more fully covered in the Report of the Librarian. One of our major problems with the Library has been to supply adequate and steady heat. In fact, the heating problem is becoming more and more acute in several of our buildings and it would appear advisable in the very near future to have a complete survey and examination by a heating engineer to ascertain just wherein the fault lies. There have been far too many occasions recently when there has been little or no heat not only in the Library but also in Emanuel College, certain portions of the main building (including the President's office) and also in some of the Men's Residences. Breaks and stoppages are constantly happening, repair bills are high and the discomfort to staff and students has been considerable. It must be borne in mind that many of the pipes have been in service for some forty years and it may be that we are faced with a major problem of replacements.

#### Parking

The parking problem has been a source of many headaches and irritation throughout the greater part of the academic year. The imposition of a parking fee for undergraduates has been most unpopular and the business of collecting the fee and policing the areas has been an arduous task. One may well wonder at times if we have been wise in our efforts to create parking facilities for undergraduates. The Bursar is probably more responsible than anyone else for the creation of the parking areas and, therefore, feels a rather urgent responsibility in seeing to their proper operation. The whole parking problem is now being studied by our Property Committee and it is quite apparent that drastic changes in our regulations will have to be made if anything like proper management and supervision is to be had of the various areas.

#### Main Building

The best news as regards buildings that I have to present is that a start has finally been made on the renovation of this building. The new lighting is proving most satisfactory and favourable comments are constantly heard from both staff and students. With one or two very minor exceptions I feel it can be safely stated that the improvements

carried out in Room 18 have been almost equally satisfactory.

It was well over a year ago that the first survey was made of the main building by an engineering firm which resulted in a very comprehensive report, accompanied by drawings. The suggestions and recommendations in this report went rather further than many felt would be suitable for an academic building of this type. As a consequence no action was taken on that first report. On instructions of the Board a further survey was undertaken late last winter by our own architects. The first direct results of this were the electrical work and the renovation of Room 18; the latter as a pattern and example of what might be advisable. A second preliminary report was received recently and is presently being studied by the administrative officers. This is following the course suggested by the Property Committee and it is anticipated that within a very short time this report may be presented to the Property Committee for their consideration. Better facilities for classrooms and administrative offices is the basis of the report. Study is also being given to improving the appearance of the main hall on the ground floor and for a more adequate and pleasing treatment for the Chapel.

#### Grounds

Another year has passed and scarcely anything has been done towards the improvement of the grounds in front of the main building - a hedge has been planted between the main building and Emanuel which will shortly permit of the wire fence being removed. Two or three preliminary landscaping proposals were secured - at no cost - but none appeared satisfactory and these did not even reach the Property Committee. So many interested persons feel that these grounds could be improved that it is our intention to have a more adequate proposal submitted in early spring.

#### Athletic Field

Additional spring seeding and a great deal of care have improved the playing field and it has stood up astonishingly well under daily usage these past several weeks. Victoria is fortunate in having its own Athletic Field. Our Field House is the envy of both men and women of other faculties. The portion of the grounds lying to the east of the Playing Field proper is a source of substantial revenue from parking fees on Saturday afternoons.

In closing this portion of the report dealing specifically with buildings and grounds, I would again like to make special mention of the splendid work being done by Mr. F. C. Stokes. His patience is constantly being tried to the utmost on altogether too many occasions through there being lack of heat or hot water or other similar irritating items. Many calls at home "after hours" creep back here at night or in the early hours of the morning, but whatever the time or whatever the reason he is always ready and eager to do his part in getting the trouble corrected. The assistance given by him to the Bursar is of inestimable value.

#### PUBLIC RELATIONS

Any public relations programme must begin at home and I think in this respect we are doing only fairly well. Relationship between students and staff is good so far as it goes and this applies also to the relationship between staff and Board. This relationship, in both instances, does not go nearly far enough. The vast majority of the students don't really know the members of the academic staff, from many of whom they are receiving lectures - this is no criticism of the teachers. The students, in most instances, would like to become better acquainted with the staff. A committee of the Victoria College Union was appointed recently to study ways and means through which this might be achieved. How to go about it was their big problem - the committee has met on four different occasions in recent weeks and within the last few days has sent a questionnaire to many Canadian and American Universities inquiring as to what has been, or is being, done in those Universities. The situation is much the same between Board and academic staff - I again urge, as I did last year in my Report, that at least one "get-together" between Board and staff be arranged each year. The "Staff Dinner" would soon rank as of equal importance with Charter Day Dinner which is proving a grand "get-together" for our graduates. Here staff and graduates mingle but no students are present.

Our relations with the public living nearby are good in that there has been practically no irritation caused to residents in this area through ill advised initiations or other pranks of a mischievous nature.

Public relations between the College and its graduates and former students is improving but is still far from what might be desired. One of our greatest difficulties is to maintain correct and up-to-date addresses of our graduates. The fault here lies a great deal more with the graduate than it does with Victoria, but that does not prove to be a very satisfactory answer when complaints are constantly received on account of wrongly addressed mail or the failure of letters or other literature to reach the person for whom it was intended. Some few months ago we began the installation of the Rolles System of recording the address and the area in which all our graduates are living. A good start has been made with this and our graduate lists are slowly but surely being put into shape. Several months' work are still ahead of us, but I am glad to say that real progress is being made. "Victoria Reports" continues to be well received.

Throughout our constituency, which is made up so largely of members of the United Church, a splendid Public Relations programme is being carried out by the President, our two Principals and many members of our academic staffs. No speaker or minister is in greater demand than the President and he finds it extremely difficult and at times embarrassing to confine himself within the limitations prescribed by his doctor. Even within these limitations he is doing a magnificent job as is testified by his preaching engagements and his appearing as guest speaker at Prize Givings and Closing Exercises of Collegiate and sister Colleges. His recent engagement in Miami, Florida as speaker at the Annual Convocation of the American Dental Association was a high tribute to him. Scarcely a Sunday goes by without the

Principal, or other members of the Emmanuel staff, filling preaching engagements in various churches throughout the Province. On the Sunday two days after the Flood Disaster at least three Victoria representatives spoke in pulpits in the Flood area itself or travelled many extra miles on account of the Flood to keep their engagement - the President took the service at Tillsonburg; the Vice-Chairman of the Board preached at Woodbridge and the Principal of Emmanuel at Nobleton. What better Public Relations job could we have than this!

#### SUMMER BUSINESS

This past year has witnessed the most active and lucrative business since comparative figures have been available. Conferences and conventions have been steadily increasing in number and size and the desire for an appropriate setting becomes more urgent. A university campus appears more desirable than a city hotel and resulting from this the Reports for the Men's and Women's Residences show that gross receipts last year from summer business amount to slightly more than \$39,000. This business is carried on at a good profit and it is from these profits that the Residences have been enabled to carry out many major improvements - the refurbishing of North and Middle Houses of the Men's Residences and the installation of modern oil heating in the Bloor Street Women's Residences are but two examples. Victoria University is on a twelve months' operating programme - eight months strictly academic and approximately four months which are largely "commercial".

#### FINANCIAL ITEMS

Our Financial Statement for the year ending June 30, 1954 is indeed a satisfactory report. A possible deficit of \$19,000 had been forecast in our budget but happily we find ourselves at the close of the year with a surplus of some \$2,300. Several factors contributed to this surplus: registration was slightly higher than anticipated by the budget, investment income was substantially higher by nearly \$14,000, the annual grant from the Board of Colleges and Secondary Schools was increased from \$17,000 to \$20,000; to these items may also be added the fact that a few of our operating costs had not been so high as had been anticipated. Another significant item was the amount of over \$20,000 raised by The Living Endowment - this is the equivalent of 4% on an endowment of \$500,000.

It should be noted that there has been set aside an amount of \$30,000 for future renovations and renewals. For some time it has been apparent that we will be faced with extensive expenditures in replacing worn out equipment. It is evident also that renovation of buildings may prove very costly. We hope, therefore, that it will be possible to repeat annually an equivalent appropriation to provide for impending charges of this character.

Since 1940, following the rather lengthy period when annual deficits were the rule rather than the exception, capital gains from sales of securities have been set aside in an Investment Reserve - a truly wise policy in this inflationary era. As of June 30, 1954 we have \$699,991 at the credit of the Investment Reserve.



Our investment portfolio is in excellent shape. One stock only failed to pay its regular dividend this past year, while on many others we have received increased dividends or bonus payments. Our investment made some few years ago in bank stocks has proven extremely profitable to mention but one of several groups.

So that too rosy a view may not be had of our financial position, it must always be remembered that the picture would be entirely different were it not for the annual Federal Aid Grant. The amount of this Grant is determined by the registration figure as of February 1 and actual payment is received some few weeks later. It has been our policy to carry each Grant forward into our next year's income thus providing ourselves with a year's protection should the Grant for any reason be discontinued and giving us a definite figure for budget purposes. Accordingly, the amount of \$69,769 shown in the income statement for the year ended June 30, 1954 was the amount of Federal Grant retained by Victoria University during the fiscal year ended June 30, 1953. During the year just ended the portion of the Federal Grant retained was \$68,746 which will be included in the income of the year ending June 30, 1955.

Certain changes have been made in the form and presentation of our Financial Statement for the purpose of further clarifying what is unavoidably a complex document. The amount of all fees allowed to scholarship winners as free tuition is shown for the first time; also shown as income are the annual gifts for scholarships, bursaries and prizes. Requests received during the year now appear as a separate schedule.

The services rendered by our auditors, Allen, Miles, Fox and Johnston, continue to be of the highest order. Once again this year very special mention is made of the work being done by our accountant, Mr. K. W. Dinmore, without whose assistance and guidance the work of the Bursar's office, so far as certain matters financial and accounting procedures are concerned, would be far beyond the capabilities of the writer of this Report.

#### CONCLUSION

The Bursar again expresses his thanks for the always ready co-operation and guidance he receives from all administrative officers of the University, as well as from Chairmen and members of Board Committees. In his supervision of Residences and Dining Halls he is greatly indebted to Dr. C. C. Love, the Senior Tutor, Miss Mary Van Allen and Miss Elisabeth Hewson and the many associated with them who make the operation of these enterprises so highly successful.

The business and secretarial offices are now operating on a five-day week, except for limited periods at the opening and closing of the academic year. The staff in the business and administrative offices continues to render loyal and efficient service. Special mention should be made of Miss Fife who recently completed twenty-five years of continuous service with us. To one and all sincere thanks for their co-operation and assistance throughout the year.

Certain suggestions and opinions have been offered in this Report and it should be made abundantly clear that these represent only the personal views of the Bursar.

All of which is respectfully submitted,

November 15, 1954.

WILFRED C. JAMES  
Bursar.

VICTORIA UNIVERSITY  
REPORT TO THE BOARD OF REGENTS  
of the  
PRESIDENT  
for the session 1953-54.

Mr. Chairman, Ladies and Gentlemen:

It is my privilege and duty at this time to present the President's Report on the life and work of Victoria University for the session 1953-54. A few but important events in the 1954-55 session will also be included since they would be badly out of date if they were not reported until next year.

During the summer of 1954, Victoria University suffered serious losses through the deaths of Dr. and Mrs. Walter T. Brown and Professor Emeritus Victor de Beaumont. Dr. Brown had served his Alma Mater with distinction as a scholarly teacher and wise administrator in the offices of Professor of Ethics and Religious Knowledge, Principal of Victoria College and President of Victoria University. Not only was he an eminent figure in Education but a trusted leader in the life of the Church. No less a devoted friend of this institution was Mrs. Walter Brown who gave herself tirelessly and selflessly to the welfare of Victoria University. She predeceased her husband by a few weeks and her going left a shocked circle of friends who found it difficult to realize that this gracious person was no longer to be present in the gatherings of the University family. Professor Victor de Beaumont had been on the staff of Victoria College since 1907 and, during that period of faithful service, became a Professor in the Department of French and Head of the Department. He was an outstanding teacher and although a devout Protestant, he was a skilful interpreter of the French Catholic tradition. In Professor de Beaumont's passing, Victoria has lost a colorful personality who was also an effective teacher and faithful friend.

June 1954 was a significant month in the life of Victoria University. At that time, the quadrennial election of members of the Board of Regents and the Senate by the graduates of this institution took place. To serve on one of the governing bodies of the University is one of the most important ways in which graduates continue to take an effective part in the on-going life of Victoria. It was gratifying to see the interest displayed both by those who voted and by those who permitted their names to stand in nomination. A number of former members were re-elected and there was at the same time a considerable group of new members elected, whom now we welcome to the Board and Senate. It was in June also that the Board forwarded its nominations to General Council for that portion of the Board elected by the chief court of the Church. The Council confirmed our nominations at its recent meetings in Sackville. Here again there were several changes as vacancies caused by death and resignation were filled by newly appointed members. As we bid a hearty welcome to those who now join the ranks of Board and Senate for the first time, we also say a regretful and appreciative good-bye to those who have left us. Particularly, at this annual meeting of the Board of Regents, we remember the great contributions made by such members of long standing as Mr. John Jennings, Q.C., and Dr. C. T. Currelly, whose counsel contributed so much to the welfare of the University. Mrs. W. H. Clarke and Mrs. H. R. Jackman will also be greatly missed in the work of the Board, particularly in the women's field. Others who have retired from service and whose services we appreciate so much include Mr. Norman Urquhart, Dr. Arthur Reynolds, Rev. E. W. Brearly and Dr. Norman Coll.

The Teaching Staff:

Victoria University has every right to congratulate itself upon the quality of the teaching staff and I wish to take this opportunity of expressing sincere appreciation for the effective work being done by the members of every department. In addition to heavy teaching responsibilities, they have been busy in scholarly research and writing, and have assumed many of those administrative duties that are necessary in carrying forward the work, not only of the Colleges but also the complex tasks of the University.

Deservedly some members of the staff have been honoured during the past year. Miss L. Riess, M.A., Ph.D., of the French Department, has been elected to the Société des Gens de Lettres de France (S.G.L.F.), and has also been elected President of the Alliance Française, the first woman to hold that position. Professor H. N. Frye, M.A., F.R.S.C., Chairman of the Department of English, had the signal honour in the spring term of 1954 of being appointed the first "Class of 1932 Visiting Fellow" at Princeton University, under the sponsorship of the special programme in the Humanities.

During the year a number of faculty members published books, articles and reviews. These included: "The Sarah Hutchinson Letters" - Edited by Professor K. Coburn; "No Graven Images" - Professor C. W. Leslie; "The Secrets of the Kingdom" - Professor George Johnston. Publications of shorter length appeared in various journals or as pamphlets by Professors K. H. Coulbald, J. R. Grant, J. R. Guthrie, J. A. Irving, W. O. Fennell, K. MacLean, Millar McClure, W. H. Trethewey and J. S. Wood.

Two members of the staff, both of the English Department, received their Doctor of Philosophy degrees, D. J. Knight at Yale University, and P. D. Hoeniger at the University of London. Miss A. L. Cook, B.A., of the French Department, was promoted to the rank of Associate Professor.

As is the custom in Victoria University, two professors were away on leave of absence in the 1953-54 term. Professor D. de Montmollin was at work in Europe on the completion of a book on the aesthetic theory of Aristotle, and Miss Coburn was further pursuing her Coleridge research in the United States and Great Britain.

The professors of both Colleges have fulfilled many lecturing and preaching engagements throughout the year in places scattered over most of this continent and in Europe. By way of example, Professor J. A. Irving gave a series of lectures on "Comparative Cultures" under the auspices of the United Nations at the Banff School of Fine Arts and Professor L. Riess delivered a series of lectures in May 1954 in Paris, France. In classroom and lecture hall, in school, in Churches and on the radio, the staff has had a busy year. As yet we have produced no television stars but we have hopes even in this field of communication.

The Archives:

This department has already reported to the Board but I would remind you that 1953-54 was the year when the new arrangement with The United Church of Canada was made. By this arrangement there is a joint administration of Church and University Archives, housed at Victoria. It

was fortunate that it was possible to appoint an officer to administer the archives and to be jointly responsible to the Library Board of Victoria University and the Archives Committee of the General Council. It was also fortunate that we were able to appoint to this position one of our own graduates, the Rev. George Boyle, B.A., B.D., who had just completed two years of post-graduate study at Edinburgh University. Mr. Boyle joined the staff on December 1st, 1953, and has already made a valuable contribution both in organization of material and in public relations. I dare to foresee our archives as one of the primary sources for historical research in Canada and of inestimable worth in the post-graduate fields of study.

#### The Students:

Crises came and went through the year leaving the Principals and President with a few more gray hairs but it all added up to a good session for the students. I should here like to thank the executives of the Victoria College Union, the Emmanuel College Student Society, the Residence Councils and the Wymilwood Union Activities Committee. These were cooperative and responsible student officers who aided greatly in maintaining student life and activity at a good level. Academically, the students did a substantial piece of work, with some classes, or rather members of them, doing really brilliantly. By way of statistics, the results of the University examinations in May 1954 revealed that while Victoria College had 32% of the total enrolment in the Faculty of Arts it obtained 34.1% of all First Classes and 16.1% of all Second Class standings. The first year class had a particularly good record with 31.2% of the total enrolment but 40.2% of all firsts. To complete the picture, however, I must also report that we had our share of the failures, namely, 30%. One must remark in passing that Victoria's percentage of the total enrolment in the Faculty of Arts has varied little over many years. It has never dropped below 30% nor gone higher than 35%. Last year's 32% was average and represents 977 students in the regular courses and 10 occasional students for a total of 987. By way of comparison there is a slight increase this Fall in the enrolment with a total of 995 students. There is a much sharper increase in the freshman class with a total of 376 enrolled where last year there were 341.

The members of Emmanuel College had their own share of academic glory and in particular Mr. Douglas Hare, B.A., B.D., established an enviable record by his consistently high standing which won for him the travelling fellowship and the Sanford Gold Medal in Divinity. He is at present doing post-graduate work at Union Theological Seminary. The freshman class at Emmanuel consisted of men and women from many Universities and from varied occupations, including a chief accountant with the International Business Machines, a psychiatrist, and a civil engineer. This class has already shown great promise and has established itself firmly in the field of scholarship. The registration was slightly lower last year than in the previous year with a total of 82 full time and 3 occasional students. The Fall of 1954, however, has shown an increase with a total of 87 regular students and 5 occasionals.

Of the many pleasant events of the student year in both Colleges, it was particularly gratifying to see the Senior Dinner of Victoria College return to the campus for the first time since the war years. It was held in the Great Hall, Hart House, and proved to be a most happy event with the Chancellor, the Hon. L. B. Pearson, as the chief speaker.

In athletics few championships came to either College but there was

very full participation in the intra-mural athletic programme of the University. Both Colleges were also successful in placing members on Varsity teams. This Fall an unusual situation has arisen in that Victoria College has won the championship of Division I in the soccer league and Emmanuel has won the championship of Division II. Victoria and Emmanuel now play off for the championship of the University.

#### New Academic Responsibilities:

A new academic venture was undertaken in 1953-54 when the Senate of Victoria University decided after careful study to establish a course leading to the degree of Bachelor of Religious Education (B.R.E.). We have thus broadened the basis of our professional training programme and hope by so doing to meet a long-felt need in the life of the Church. The course has been initiated this Fall and it already has 11 full time intra-mural candidates enrolled. The staff of Emmanuel College has undertaken to administer and direct the work for this new degree.

In my report to the Board last year I dealt with the problem of increasing the scope of Victoria College teaching in the Faculty of Arts. Since that time Principal Bennett and I have had many conferences with President Smith and Dean Woodside upon this matter. As a first result of these conferences, Victoria has been given the opportunity to teach in the Department of Spanish. The Board of Regents, therefore, offered the services of a teach of Spanish and that offer has been accepted. At the present moment Principal Bennett is trying to interest one of our own graduates who is on the staff of another university in this position. If the Principal is successful in securing the services of this man his coming would add strength to our staff. Moreover, such an appointment would substantially increase the number of Victoria students taught in the College by our own professors. This would be particularly true of the Commerce and Finance group with whom we have so little contact. It is our hope that conferences with the University of Toronto will continue and will result in a further broadening of the scope of the College teaching.

#### Events:

Among the many events of the academic year I shall single out only three for mention. Not that the other events were not important but my time and space limits me to these. In January, the Old St. Andrews Lectures were delivered by a distinguished Scottish Churchman, Dr. David Read, Chaplain of the University of Edinburgh and Chaplain to Her Majesty the Queen. He gave a memorable series of lectures on "The Communication of the Gospel", "The Old St. Andrews Lectureship, the gift of an anonymous donor, is making a valuable contribution year by year to our educational programme by bringing outstanding clergymen to the campus to discuss the Worship of the Church and related subjects. Its purpose is to memorialize the tradition of great worship which was established at Old St. Andrews Church especially during the ministry of the late Dr. J. R. P. Solter.

The Armstrong Lecture was delivered by Dr. Hilda Neatby, Professor of History at the University of Saskatchewan. Following as it did the publication of her controversial discussion of modern education in her book "So Little for the Mind", her lecture attracted a crowd of interested listeners which overflowed Convocation Hall. Her lecture on "The Debt of our Reason" came up to all expectations and did we think contribute to the general debate on this important topic.

One of the most interesting and important collections in the possession of Victoria University is that of the Baxter Prints so generously presented by Mrs. Starr. To this collection there was added last year the famous and charming Chubb portraits, again through the generosity of Mrs. Starr. To mark the accession of these portraits and also to open the Starr Treasure Room a special exhibition and reception was held in the Library in May 1954. This proved to be one of the happiest events of the year as a large group of friends gathered to enjoy the Baxter Prints and the treasures of the Starr Treasure Room, including the recently presented portrait of Dr. Starr by Joshua Smith.

In addition to these three events there were many other profitable and pleasant occasions which included lectures, monthly musical recitals, monthly picture exhibitions and receptions.

#### Financial Affairs:

The report presented by the Finance Committee at this afternoon's meeting has given to the members of the Board the details of Victoria University's financial position. While the University is not on easy street, its finances are in a sound condition due to the excellent leadership given by our Treasurer, Mr. E. W. Eickie, and the members of his Finance Committee, together with the efficient work done by the Bursar and the Accountant. I would take this opportunity to make grateful acknowledgement of the work done by these officers and friends of the University.

A glance at the consolidated financial statement will show that the various operations of a modern educational institution are very substantial business enterprises. With a total budget of over \$900,000.00 for the year, it was gratifying to close the books on June 30th with a reasonable surplus in each department. It is well to remember, however, that this is possible at present because of new sources of income that have become available during the last three years. We continue to receive Federal Aid which amounted to \$69,769.30 last year. The Living Endowment has developed most satisfactorily under Mr. John Deacon's direction and made a very substantial contribution to the general expenses of the University, in addition to several specific projects such as scholarship and bursary aid. The University of Toronto made a payment of \$11,999.00 to Victoria University in recognition of work done in the School of Graduate Studies by members of the Victoria staff. The United Church of Canada also increased its grant to this institution given through the Board of Colleges and Secondary Schools. We are deeply grateful to all these institutions and individuals for this generous financial assistance.

I should like to report also that we received gifts and bequests last year amounting to \$58,896.00. A grateful University acknowledges the interest and loyalty represented by these gifts. It is interesting to note that gifts, and bequests together with gifts through the Living Endowment amount to nearly \$80,000.00 for the year.

Victoria greatly appreciates the increase in the Scholarship and Bursary assistance available to our students by the contribution of \$3,800.00 from The Atkinson Charitable Foundation and \$3,500.00 from The William F. Thomas Trust of St. Thomas, Ontario. These timely and generous gifts have greatly aided us in meeting the rising demands for financial help.

#### Problems:

When Dr. Bennett was Acting-President he established the custom in the annual report of dealing with one or more problems that confront Victoria. I have tried to follow in his footsteps each year by bringing to your attention various matters that must concern the members of the Board. Certainly no University has to manufacture problems for they confront one at every step.

Within five or six years' time there is every likelihood that university registration will greatly increase. At present the High Schools and Public Schools are crowded and the end is not yet for an educational authority estimates that in a few years the High School registration will be doubled. Moreover, Dr. Althouse, in conversation with Dr. Bennett and myself, warned us that the increase in the university registration will not be gradual but will take place in a two-year period. While one does not wish to borrow trouble from the future, we dare not wait until the expected influx before taking action. I have noted in my recent visits in the United States that this matter is greatly exercising the educational authorities there and elaborate plans are being made. There are certainly some preparations there and make. As we carry out the renovations of our buildings we ought to have in mind the possibilities of increasing teaching space and facilities. Nor is it too early for us to have in mind likely candidates for teaching positions which will be made necessary if the increased student enrolment materializes. There are other questions that must be faced such as the adequacy of our present residence facilities at such a time. Should increased space be made available? These are important matters that require the attention of Board and Administration in the very near future.

An important academic problem is now confronting Victoria College in the teaching of Religious Knowledge. This has two aspects the first of which arose when a student in the General Course at University College was granted permission to choose as his subject of concentration a combination of Oriental Literature and Near Eastern History. This has implications for the Religious Knowledge Departments of the Federated Colleges for Oriental Literature is the corresponding Department in University College. The possibilities are now being explored in these Departments and in the University as to whether students could choose Religious Knowledge as a subject of concentration. If this becomes possible it will mean a more significant place of teaching in this field. The other aspect of the problem arose when President Smith inquired concerning the possibility of offering Religious Knowledge courses in Faculties other than Arts. Here again conferences are taking place, exploring the possibilities of the situation. If Religious Knowledge could successfully be offered to other Faculties on an academic credit basis, another significant field of teaching would be open to us.

The third area of concern tonight need not be discussed at this meeting but I should like to bring it to your attention. During the next two years there are three major appointments to be made in Emmanuel College, namely, the Chairs of Old Testament and Homiletics and the Principalship. This is a matter of urgent importance in which all are concerned and which will do much to shape the future of that College and our University.

Now let me close my report for the year 1953-54 by expressing my sincere appreciation to all my colleagues and associates on Board, Senate, and the Staff of every department for faithful services rendered, for friendship freely given and for loyal cooperation in the work of Victoria.

In particular, I wish to thank the Board for making it possible for Mrs. Moore and myself to recover our health in Florida during the month of February 1954. We are still living on the results of that visit.

I trust that this Report has conveyed to you something of the vitality of Victoria and the significant but demanding work it has to do.

Respectfully submitted,

A. B. B. MOORE  
President

Meeting of  
January 20, 1955

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m. on Thursday, January 20, 1955. The Chairman, Mr. Leopold Macaulay, presided and the following members were present: Principal H. Bennett, Mr. E. W. Bickle, Rev. G. W. Birch, Rev. R. H. N. Davidson, Rev. Dr. T. H. Davies, Mr. J. S. Deacon, Mr. L. N. Earl, Rev. Dr. W. Pingland, Mr. F. K. Haywood, Mr. H. E. Langford, Principal A. D. Matheson, Mr. E. S. Mills, Rev. Dr. V. T. Mooney, President A. B. Moore, Mrs. C. F. McEachren, The Hon. J. W. Pickup, Rev. Dr. G. C. Pidgeon, Mrs. B. Flewes, Dr. A. G. Reynolds, Mr. H. G. Soward, Major-General A. C. Spencer, Mrs. F. N. G. Starr, Mrs. J. R. M. Wilson, Mr. C. F. Wood, Rev. Dr. W. H. Young and Mr. W. C. James, Secretary.

The meeting opened with prayer by the Rev. Dr. Reynolds.

Minutes

The minutes of the Annual Meeting of November 25, 1954, were approved on motion of Mr. Langford, seconded by Mrs. McEachren.

Correspondence

Regrets at being unable to attend were received from Mr. J. B. Allen, Mr. D. W. McGibbon, Mr. Hall Linton and Rev. Dr. E. S. Lautenschlager.

A letter of thanks was received from Fairview United Church for the seats formerly used in Room 18.

Closing of Gates - Certificate signed by Mr. F. C. Stokes, Superintendent, and dated January 20, 1955 that "The grounds of Victoria University were closed to the public from Friday noon, December 24, 1954 until Sunday noon, December 26, 1954" was received.

Re-appointment of Chancellor

On motion of the Very Rev. Dr. G. C. Pidgeon, seconded by the Honourable J. W. Pickup, C.T.O., the Honourable Lester E. Pearson, O.B.E., M.A., LL.D., D.C.L., was elected Chancellor for a further period of three years as from this date. Carried. (This election is pursuant to By-law III, subsection (1).)

Gifts

The President reported the receipt of various annual gifts as follows:

Miss Elsie Watt - Old St. Andrew's Lecture	\$683.55
Emmanuel Scholarship	100.00
Dr. H. Bennett - On account of capital of scholarship	50.00
Victoria College Women's Association re Bursaries	1030.00
Dr. A. A. Brant - re Scholarships	200.00
Mrs. Richard Davidson - on account of capital of the Richard Davidson Memorial Scholarship	30.00
Dr. Bastedo - re Anger Memorial Scholarship	100.00
Anonymous - Travelling Scholarship in Classics	500.00
Dr. West Scholarship	50.00
W. Zimmerman - on account of capital re Bursary	257.73
Miss Adelaide Beatty - Emmanuel College Prize	100.00
Zion United Church - Sustaining Fund	100.00

Gifts - Special

- (a) \$5,000.00 from/miss Edith Anning which was referred to the Senate to fix terms of award
- (b) \$8,800.00 from the McLean Foundation to "cover the full cost of acquiring, cataloguing and binding the Coleridge collection" Mrs. Flewes moved that the President convey the Board's appreciation to Miss K. Coburn for her work, efforts and results respecting the Coleridge collection.



Meeting of  
January 20, 1955

Staff Items

The President recommended and the Board unanimously approved:

- (a) Rev. Dr. J. S. Lawson's term of service be extended two years;
- (b) Professor Arthur Fox be appointed Visiting Lecturer for one year at a salary of \$5,400.00 from September 1, 1955 plus \$200.00 travel allowance;
- (c) Rev. Robert Dobbie be appointed Professor of Old Testament in Emmanuel College from July 1, 1955 at a salary of \$6,700.00 plus \$400.00 travel allowance;

The Rev. Robert Dobbie's appointment was also approved by a unanimous vote of those members appointed by General Council.

Report of Executive Committee

Mr. H. E. Langford presented the report of the Executive Committee recommending acceptance of the resignation of Professor Charles W. Leslie as of December 31, 1954. On motion of Mr. Langford, seconded by Mr. Mills the report was approved unanimously.

Resolution re Professor C. W. Leslie

Principal Matheson presented and read the following Resolution respecting Professor Charles W. Leslie:

Charles W. Leslie, a native of Middlesex County enrolled as a candidate for the Methodist ministry in the year 1923, and soon thereafter served, as was then said, "on circuit", for a year. Eventually he became a student in Victoria College, and graduated in 1930, and three years later gained the Diploma of Emmanuel College with an unusually high standing.

After some time in the pastorate Mr. Leslie heard a call to take up University work. This summons was the more insistent because it was brought to the young minister by his former teacher - then Principal Walter T. Brown. Mr. Leslie took his Doctorate at Harvard with a dissertation on the work and influence of William James.

In 1940 he joined the Staff of Victoria College, first as Lecturer and later as Professor in the field of Ethics in which area of study he exerted a deep and enduring influence upon a stream of young men and young women who attended his classes. In addition, he was a recognized counsellor to students over the whole University Campus in respect to Christian witness.

In June 1952 a very sincere call was presented to Dr. Leslie that he accept the Chair of Systematic Theology in Emmanuel College - for which post his earlier training and experience, as well as his high Christian idealism seemed a splendid preparation. This evening through the report of its Executive the Board of Regents is informed of Professor Leslie's resignation.

As Principal of Emmanuel College I wish to place on record our sense of great loss at his leaving. While he was with us Dr. Leslie's presence definitely added to the distinction of the College. He gave his splendid best in the class-room, as head of the vitally important department of Systematic Theology and as Director of the Committee on Graduate Studies. He both merited and gained the deep respect and the affection of his colleagues, and of the student body.

As Dr. Leslie takes up other duties we would express the hope that within this new field he may find personal satisfaction, and that this work which he has chosen may offer to him opportunity for the fullest expression of his gifts.

On motion of Principal Matheson, seconded by Principal Bennett, the Secretary was instructed to forward copy of the Resolution to Professor Leslie together with a cheque for \$1000.00 as a gift and as recommended in the Report of the Executive Committee.

GRAPC

Meeting of  
January 20, 1955

Report of Living Endowment - Victoria College Bursary Fund

Mr. Deacon presented a verbal report stating cash received to date this year was \$9,811.00 as compared with \$8,929.00 for the same period a year ago. Mr. Deacon also reported that the Class Representatives Dinner would be held in the cafeteria in Wymilwood on Monday, February 14th following which class letters would go out to all graduates who had not as yet subscribed this year. Mr. Deacon also moved, seconded by Mr. Heywood that \$1,200.00 be transferred from Living Endowment receipts to the Victoria College Bursary Fund. Approved.

Report of Public Relations Committee

Mr. Heywood, Chairman, presented the following Report:

At the annual meeting of the Board on November 25, 1954 it was agreed the Board would give a dinner for the academic and administrative staffs of Victoria University - the matter was referred to the Executive Committee for action. Shortly thereafter the Executive Committee requested the Public Relations Committee to proceed with all the necessary arrangements.

The Public Relations Committee met on December 13 and made the following plans:

- (a) A buffet dinner will be held in Wymilwood Cafeteria on Wednesday, February 9 - time six or six-thirty.
- (b) Guests will assemble in the Common Room. Lapel names will be issued to all guests, those for staff will also indicate the Department in which he or she belongs.
- (c) Business suits will be the order of dress.
- (d) Guests will consist solely of members of the Board and members of staff (i.e. husbands and wives not invited).
- (e) Formal invitation cards are now in hands of printer and will be mailed next week.
- (f) Coffee will be served in the Music Room and it is planned to conclude the evening about 8.30.

Submitted this 20th January, 1955.

Report of Residences and Services Committee

In the absence of the Chairman, Mr. D. W. McGibbon, who was in Vancouver, the Report was presented by Principal Bennett.

The Committee met on Friday afternoon, January 14, 1955 in the President's Office. All members were present except Rev. R. H. N. Davidson and Mr. J. G. H. Linton, both of whom had prior engagements which prevented them attending. The Secretary of the Board of Regents was appointed Secretary of the Committee, as provided in the By-Laws.

The Chairman welcomed the members and read By-Law V (1) c. which reads:

"This Committee shall have the responsibility of managing and operating all staff and students' residences (including Students' Union), providing facilities and services and maintaining the movable property and equipment used in connection therewith."

As this was the first meeting of the Committee, and several new members were present, the Chairman stated he thought full consideration should be given to the duties and responsibilities of the Committee. From this discussion, the following specific items were unanimously agreed upon:

- (a) That all estimates and figures for the budget for 1955-56 be ready for consideration of the Committee by the latter part of April, 1955.

Meeting of  
January 20, 1955

SHAFIC

(b) That the Bursar and Accountant proceed immediately with all necessary steps to consolidate all banking accounts by May 1, 1955.

(c) That all accounts for Wymailwood Students' Union be separated from those of Annesley Hall and the Womens' Residences as from January 1, 1955.

(d) That the Committee would hold its regular meetings on the Thursday immediately preceding each meeting of the Board of Regents and that additional meetings as found desirable would be held at the call of the Chairman.

(e) That further efforts be made to increase the number of city students in both men's and women's residences. It was noted that recent efforts had been quite successful in this respect as regard women undergraduates.

(f) That a larger measure of self-government of student activities was desirable in the Students' Union and that plans for this be referred to the Council of the College.

(g) That nominations for dons in both men's and women's residences be recommended by this committee to the Board of Regents.

(h) That consideration be given at later meetings to such matters as

1. Regulations governing admission to residence
2. Fees for residence accommodation
3. Outside functions in Burwash Hall and in the Students' Union.

Respectfully submitted this 20th January, 1955 pursuant to By-Law V (2).

D. W. McGIBBON  
Chairman

#### Report of Finance and Property Committee

The Treasurer, Mr. Bickle, reported the following transactions since the last meeting of the Board.

#### SALES

##### Stocks

2600 shares Abitibi Power & Paper Co. Ltd., Common	
Selling value	\$68085.00

#### PURCHASES

##### Stocks

2600 shares Abitibi Power & Paper Co. Ltd., Common	
through redemption of debentures (see below)	
Conversion value	\$66950.00

#### REDEMPTION

##### Bonds

\$65000	Abitibi Power & Paper Co. Ltd., 4½% debentures due June 1, 1961	
	Converted on redemption to Common stock at 103.	\$66950.00

On motion of Mr. Bickle, seconded by Mr. Langford the above transactions were approved unanimously.

Meeting of  
January 20, 1955

There then followed a brief discussion regarding anticipated increase in enrollment in a few years and our facilities to cope with such. Thereupon Mr. Langford moved, seconded by Mr. Bickle that the Finance and Property Committee be requested to undertake further study of the best use of present land and buildings and what additions, land and/or buildings might be required within the foreseeable future having especially in mind anticipated increase in registration within a few years.  
Carried.

The meeting closed at 6.10 p.m.

Confirmed . . . . .  
Chairman

Meeting of  
March 17, 1955

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m. on Thursday, March 17, 1955. In the absence of Mr. Leopold Macaulay, the Very Rev. Dr. George C. Pidgeon acted as Chairman. The following members were present: Mr. J. B. Allen, Principal H. Bennett, Mrs. J. S. Bennett, Mr. J. T. Bryden, Mr. R. F. Chisholm, Dr. W. Fingland, Mr. P. K. Heywood, Mr. J. G. H. Linton, Mr. H. B. Martyn, Principal A. D. Matheson, Mr. R. S. Mills, Mrs. C. F. McEachren, The Hon. J. W. Pickup, Mrs. F. B. Plewes, Mr. C. F. Wood and Mr. W. C. James, Secretary.

The meeting was opened with prayer by the Very Rev. Dr. Pidgeon.

Minutes

On motion of Hon. Chief Justice Pickup, seconded by Mrs. Bennett, the minutes of the meeting of January 20, 1955 were confirmed. (The secretary advised that the name of Rev. George Birch had been omitted from among those present in the summary but was included in the regular minutes.)

Correspondence

The secretary presented a letter from the Hon. L. B. Pearson expressing his thanks and appreciation for his re-election as Chancellor for a second term of three years.

The secretary presented the thanks of the Chancellor's mother for the flowers sent to her last Sunday (March 13th) on the occasion of her 88th birthday.

Regrets from the following at their being unable to be present: Mr. L. Macaulay, Mrs. F. N. G. Starr, Mrs. J. R. M. Wilson, Messrs. G. W. Birch, E. S. Lautenslager, K. H. N. Davidson, E. W. Bickle, L. N. Earl, D. W. McIlbion, W. Zimmerman, H. G. Soward, V. T. Mooney, W. M. Smith, A. G. Reynolds and E. G. Burton.

Gifts

(a) Two copies of the recording of an address delivered by the Rt. Hon. Arthur Meighen on February 24, 1936, before the Canadian Club of Toronto entitled "The Greatest Englishman of History" (Shakespeare). An anonymous donor had provided funds for free distribution to Colleges and Universities in Canada. Our two copies had been forwarded to us by the President of the University of Toronto.

(b) Anonymous gift of \$250 for the Scholarship Fund of Victoria University. (This gift on behalf of the anonymous donor was forwarded by the Church Secretary of Howard Park United Church.)

(c) From the Rt. Hon. Arthur Meighen, \$1000 to Victoria College.

(d) Offer from Mr. R. P. Taylor of London, Ontario, of a memento-tint of Rev. John Wesley. The original was painted by Romney and hangs in the Portrait Section of the National Gallery. Moved by Principal Matheson and agreed that offer be accepted and portrait be hung in the Faculty Room of Emmanuel College.

(e) From Mr. J. T. Adams \$200 to assist needy students or students who would not qualify for bursary or scholarship assistance. Payments to be made on recommendation of Bursar, approved by President.

(f) From Mr. G. C. Gifford the sum of \$500 to be payable \$50 a year for ten years for students from the London and Hamilton Conferences in training for the ministry of The United Church of Canada and who have shown "most zeal and efficiency in personal and pastoral evangelism throughout entire course". Students are to be selected by the Principal of Emmanuel College and the Chancellor of Victoria University.

Staff Items

(a) In the absence of the President on account of illness, Principal Bennett moved that Mr. Francis E. Sparshott, M.A. (Oxon), be appointed to

Meeting of  
March 17, 1955

the Department of Ethics, Victoria College with rank of Assistant Professor, with salary of \$5,000 per year, appointment to date from July 1, 1955. Mr. Mills, Chairman of Appointments Committee, seconded the motion. Extracts were read from letters of Professor Irving, Chairman of the Department, and from Principal Bennett to the President in support of the recommendation, after which the motion was unanimously approved.

(b) Speaking on behalf of the President, Principal Bennett reminded members that as Principal Matheson would retire on June 30, 1956, active steps should be undertaken at once to secure his successor and pointed out that the securing and appointing of a Principal differed in procedure from what was required when a Professor or other less senior appointment was made to the staff of Emmanuel College. Whereupon the following resolution being suggested by the Principal, it was moved by Mr. Allen, seconded by Mr. Bryden and carried that "The Appointments Committee of the Board shall at the call of the President confer with him regarding the selection of a successor to Principal Matheson".

Report of Living Endowment

In the absence of the Chairman of the Graduates' Committee, the Secretary reported that the Class Representatives' Dinner had been held in Wymilwood Cafeteria on Monday evening, February 14th and that since then some 9,000 letters had been prepared for mailing to graduates, that a fair proportion were now signed and that mailing had commenced last week. Work is proceeding and mailings are being made daily and first direct results of the mailing had come in to-day with \$205 received this morning.

Report of Public Relations Committee

Mr. Heywood, Chairman, presented the following report:

At the last meeting of the Board a detailed report was presented outlining all our plans for the Board-Staff Dinner which was to be held on February 9th.

As planned, the Dinner took place in Wymilwood Cafeteria on the evening of February 9th and there was a total of 57 present. Staff representation was almost 100% but unfortunately a large number of the business members of the Board were in such various cities as Vancouver, Montreal, Quebec and Ottawa, and therefore could not be present. The Dinner was definitely a success and many expressed the hope that it would be repeated from year to year.

Coffee was served in the music room after dinner and the guests were all welcomed both by the Chairman of the Board and by the President. Both these gentlemen indicated that they felt this Dinner should be established as an annual fixture.

The evening was brought to a close with presentations made to Mrs. J. S. Bennett and to Mr. W. Morley Smith in appreciation of their many years faithful service and work with the Women's and Men's Residences Committees respectively.

The only criticism that has come to the attention of the Chairman of your Committee was that at another time it might be found possible to supply cigars as well as cigarettes!

(signed) P. K. HEWOOD

The Report was received and directed to be entered upon the minutes.

Mr. Heywood expressed the thanks of his Committee to Mr. James for the arrangements which had been made; Mrs. Burns Plewes spoke of the success of the Dinner and it was directed that the thanks of the Board members be extended to Mr. James and entered upon the minutes.

There then followed a suggestion that the Committee consider the possibility of an Annual Garden Party for Board and Staff, including husbands and wives and also that the Board-Staff Dinner be regarded as an annual fixture; and further that the Committee consider including the wives of the Chairman of the Board, the President and the two Principals.

Meeting of  
March 17, 1955

Report of Residences and Services Committee

Principal Bennett stated that he had been asked by Mr. McGibbon, the Chairman, who was out of the city, to present the following report:

Your Committee has met twice since the last meeting of this Board.

Our meeting on February 15th was devoted almost entirely to visiting and inspecting Annesley Hall, Wyclifwood, several residences on Bloor Street and the graduate residence at 85 Charles Street West. In general your Committee was very delighted and quite impressed by their tour.

Special inspection was made of the suite occupied by the warden and her sister, and the Secretary of the Committee was requested to look into the possibility of including in this very small suite the room on the opposite side of the hall.

Very careful attention was given to the former "Tea Room" in the basement of Annesley Hall. This room is now included in the night watchman's tour of duty.

Our second meeting took place on March 3rd and was largely concerned with an inspection of Burwash Hall, including pantry and kitchen. Following this the Committee visited and inspected the bedrooms and the Common Rooms in North, Middle and Gate Houses. The Committee was very satisfied with the manner in which new and rebuilt furniture has stood up in North and Middle Houses and is most anxious to have the refurnishing programme further continued this present summer. A visit was also made to Bowles-Gandier House with interest being especially centred on the Ames Common Room and the double bedrooms upstairs.

The Committee will meet again early next month after the Chairman returns from the South.

The Report was received and directed to be entered upon the minutes.

Report of Finance and Property Committee

The Vice-Chairman, Mr. Bryden, presented the following report which on his motion, seconded by Mr. Chisholm, was unanimously approved, including confirmation of sales and purchases of securities.

The Finance and Property Committee met on March 2, 1955 and presented the following recommendations for approval:

(a) SALES

Stocks

300 shares	Shawinigan Water & Power Co. Ltd. 'B' Pref.	567.00
	Realized gain or loss	
200 shares	United Fuel Investments Ltd. 'A' Pref.	1,969.00
	Realized gain or loss	
500 shares	Hinde & Dauch Paper Co. of Canada Ltd. Common	17,460.00
	Realized gain or loss	
500 shares	Page Hersey Tubes Ltd. Common	10,353.00
	Realized gain or loss	
2,205 shares	Brazilian Traction Light & Power Co. Ltd. Common	
	Realized gain or loss	Loss 7,623.00
1,000 shares	Massey-Harris-Ferguson Ltd. Common	3,566.00
	Realized gain or loss	
1,066 10/15 shares	Steel Co. of Canada Ltd. Common	14,980.00
	Realized gain or loss	
1,500 shares	Dom. Foundries & Steel Ltd. Common	20,482.00
	Realized gain or loss	
1,000 shares	Dominion Stores Ltd. Common	21,323.00
	Realized gain or loss	
1,000 shares	Simpsons Ltd. Common	14,264.00
	Realized gain or loss	
1,940 shares	Howard Smith Paper Mills Ltd. Common	8,932.00
	Realized gain or loss	
400 shares	Loblaws Groceries Co. Ltd. 'A'	6,407.00
	Realized gain or loss	

GRAPH

Schedule 106 A

FEDERAL GRANT

(Cheque received 13, Feb. 1955)

Federal Grant		\$152,893.80
Emanuel Portion	- 100%	14,514.35
Victoria College	- 40%	55,351.78
University of Toronto	- 60%	83,027.67
		152,893.80
Victoria University		69,866.13
University of Toronto		83,027.67
		152,893.80

Last year Victoria University's share was 69,769.30



Meeting of  
March 17, 1955

Bonds

\$20,000	Brazilian Traction Light & Power Co. Ltd. 4% Sept. 1, 1971 Realized gain or loss	Loss	2,506.00
35,000	Canadian Chemical Co. Ltd. 5 1/2% Sept. 1, 1971 Realized gain or loss		1,427.00
20,000	Canadian Pacific Railway 3 1/8% April 1, 1970 Realized gain or loss		3,644.00
8,000	Canadian Pacific Railway 4% December 1, 1967 Realized gain or loss		478.00
5,000	Gunnar Mines Ltd. 5% October 1, 1960 Realized gain or loss		1,098.00

PURCHASESStocks

121 shares	Aluminium Ltd. Common	5,566.00
1,500 shares	Imperial Bank of Canada Common	51,365.00
3,000 shares	Canadian Bank of Commerce Common	100,405.00

Bonds

\$25,000	Imperial Oil Ltd. 3 5/8% February 1, 1975	24,937.00
200,000	Hydro Electric Power Commission of Ontario 3% March 1, 1963	200,000.00

(b) Payment of the Federal Grant has been received in an amount of \$152,893.80 - that the President be authorized to pay 60% of Victoria College's portion (\$83,027.67) to the University of Toronto, accompanied by letter pointing out as with previous payments, this is not to set a precedent. (Memorandum covering Federal Grant appears as Schedule to these minutes.)

(c) Purchase of an electric Hallman organ for Emmanuel College at net price of about \$2,500.

(d) Purchase of either a Remington Rand or a National Accounting machine after complete submissions have been made by both companies, the decision as to which machine shall be purchased and installed to be left to the decision of the Vice-Chairman of this Committee.

At the last meeting of the Board of Regents this Committee was instructed to appoint a special committee to "survey and study present facilities, buildings and grounds and to determine so far as possible what additional accommodation or extensions of present facilities may be required having in mind substantial increase in enrollment." Pursuant to these instructions the following have been appointed as the special committee:-

Mr. H. E. Langford was appointed Chairman and Principal Bennett, Mr. J. B. Allen and Mr. P. K. Heywood as members with Chairman and Vice-Chairman as ex-officio members.

Emmanuel College Organ

After adoption of report of Finance and Property Committee, Principal Matheson stated he desired to express thanks on behalf of himself and his colleagues to the Board for making possible the purchase of an electric organ for Emmanuel College and spoke of the assistance and help it would be to the students.

Meeting of  
March 17, 1955

President's Absence

Several expressed their regret at the President's absence and especially the cause of his absence. Principal Bennett was requested to convey these messages to the President.

The Chairman pronounced the Benediction, closing the meeting at 5.10 p.m.

Confirmed . . . . .  
Chairman



Meeting of  
June 29, 1955

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m. on Wednesday, June 29, 1955. The Chairman, Mr. Leopold Macaulay, presided and the following members were present: Mr. J. B. Allen, Principal H. Bennett, Rev. E. E. N. Davidson, Mr. J. S. Deacon, Mr. F. E. Heywood, Mr. H. E. Langford, Mr. J. G. H. Linton, Principal A. D. Matheson, President A. B. B. Moore, Mr. D. W. McGibbon, The Hon. J. W. Pickup, Mrs. F. Burns Plevess, Mr. W. M. Smith, Mr. H. G. Soward, Mrs. F. N. G. Starr, Mr. C. F. Wood, Rev. W. H. Young and Mr. W. C. James, Secretary.

The meeting was opened with prayer by Principal Matheson.

#### Minutes

On motion of Mr. J. G. H. Linton, seconded by Mr. H. E. Langford, the minutes of the meeting of March 17, 1955 were confirmed.

#### Correspondence - The Secretary

(a) Regrets from the following at their being unable to be present: Mrs. J. S. Bennett, Mrs. C. F. McEachern, Mrs. J. R. M. Wilson and Messrs. Eickle, Birtch, Bryden, Chisholm, Earl, Martyn, Pidgeon, Reynolds and Woodside.

(b) Communication from the Rev. Ernest E. Long, Secretary of the sub-executive of the General Council, advising of the acceptance of the resignation of the Rev. W. C. Lockhart from the Board of Regents. This resignation was necessitated by Dr. Lockhart's recent appointment as Principal of United College, Winnipeg. The letter further requested that this Board nominate someone to fill this vacancy until the meeting of the next General Council.

It was thereupon moved by the President and seconded by the Chief Justice that the Rev. Dr. C. A. Lawson be nominated to fill this vacancy and that our Secretary so advise the Secretary of the sub-executive of General Council. Carried unanimously.

(c) Advice from the Public Trustee of a bequest of \$25,000 from the late Mrs. Vera Tryon Jackman, to be known as the "William T. Jackman Memorial Fund", the income to provide financial assistance either by loans or outright gifts to well-qualified but needy students or graduates of Victoria College. (Request April 19, Jan. 1955)

(d) An offer from Mr. P. B. Kerr, Q.C., of Peterborough to present a large photographic portrait of his late father, The Honourable William Kerr, M.A., K.C., LL.D., who received his B.A. degree at Victoria in 1855. The portrait is to bear a plate indicating the period that the late Senator Kerr was Vice-Chancellor of Victoria University.

(e) Communications from Miss Patricia Harsant and Mr. W. A. Kennett, past-chairman of the V.C.U. Art Committee and Past-President of the V.C.U. respectively proposing a gift to Wyllwood of a cast-iron study of Orpheus for erection in the garden, the gift being made possible through a fund of \$250 which the Victoria College Union had accumulated. The statue would be designed and created by Mr. Elford Cox, an eminent Canadian sculptor and a graduate of Victoria College. The Secretary stated that he had acknowledged the letters advising that they would be referred to the June meeting of the Board of Regents. (The Secretary advised that recommendation covering this gift was included in the report of the Finance and Property Committee which would be presented later to this meeting.)

(f) Advice of a bequest of \$2,000 from the late John Jennings, Q.C., to Victoria University to be placed to the credit of the George C. Pidgeon Post-Graduate Scholarship Fund.

(g) Expression of appreciation from Dr. W. Harold Young, Secretary, Board of Colleges and Secondary Schools, for courtesies extended in connection with their annual meetings held in April.

(h) Letter of appreciation from the Chancellor of the University of Toronto respecting the Luncheon tendered by the President and the Board of Regents in honour of the delegates to the National Conference of Canadian Universities.

#### Gifts

The President reported the following gifts:

- (a) St. Andrews United Church \$300 for Sustaining Fund
- (b) Victoria College Alumnae Association \$200 for Scholarship
- (c) J. W. Connell Foundation Inc. \$500 for the George C. Pidgeon Scholarship Fund
- (d) Annual gift of \$50 from Mrs. E. W. Wallace to provide a Prize to a student of Emmanuel College.
- (e) Two new Scholarships or Prizes in the Department of German of \$50 each to replace prizes of a similar amount heretofore provided through the generosity of Dr. A. A. Brant. For the current year, Professor J. A. Surerus will be responsible for the gift.

Items covered in sections (d) and (e) above were referred to the Senate to fix the terms of award.

#### Staff Items

1. The President reported a communication from the Secretary of the Board of Colleges and Secondary Schools that the appointment of the Rev. Robert Dobbie to the Chair of Old Testament Language and Literature in Emmanuel College had been approved at their Annual Meeting on April 27, 1955.

2. The President presented the following recommendations regarding the Victoria College academic staff:

- (a) that Mr. C. E. Rathé, M.A., be appointed Lecturer in the Department of French, with a salary of \$3,500 starting July 1, 1955, and that his name be placed on our Pension Scheme.
- (b) that Professor Daniel de Montmollin, D. ès L., be transferred from the Department of French to the Department of Classics with the title of Assistant Professor of Greek.
- (c) that Miss G. M. Jacquemin, O.A., be appointed Teaching Fellow in French for the session 1955-56 at a salary of \$750 for teaching five hours a week throughout the session.
- (d) that Professor John Line, now retired, be appointed as a Seasonal Lecturer in Religious Knowledge in Victoria College for 1955-56 at a remuneration of \$1,000.
- (e) that the following be appointed Fellows in English for the session 1955-56 at a remuneration of \$800 each:

David King, B.A., (Western)  
Miss Jay Macpherson, B.A., (Carleton)  
Ian C. Souton, B.A., (Toronto)

It was thereupon moved by the President and seconded by Mr. H. G. Soward that the above recommendations be approved - carried unanimously.

Meeting of  
June 29, 1955

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### 3. Promotions

The President recommended that Mr. F. D. Hoeniger, M.A., Ph.D., (English) and Mr. E. W. Jeanes, B.A., D. de LU., (French) be promoted to the rank of Assistant Professors. The President stated that these recommendations are approved by the respective chairmen of the two departments and by the Principal and thereupon moved, seconded by Mr. John S. Deacon that these promotions be confirmed - Carried unanimously.

4. The President stated that following the resignation of Dr. Charles Leslie there was need for an appointment in Emmanuel College for the teaching of Philosophy of Religion and related subjects - Psychology of Religion and Christian Ethics. The President further stated that the Principal of Emmanuel College, the staff of Emmanuel College and the Council of Emmanuel College, after a very exhaustive study, are unanimously in favour of the appointment of the Rev. C. Douglas Jay, M.A., B.D., Ph.D., with the rank of Assistant Professor of Philosophy of Religion, at a salary of \$5,200 from July 1, 1955 together with a special grant of \$100 to cover moving expenses. This recommendation is also approved by the Committee on Appointments. After outlining in some detail the qualifications possessed by Mr. Jay, the President moved, seconded by the Chief Justice, that the Board confirm this recommendation - Carried. Then, as required by the Victoria University Act, a further vote was taken of those members appointed by General Council. This vote was also unanimous in confirming Mr. Jay's appointment.

### 5. Promotions in Emmanuel College

The President moved, seconded by Principal Matheson, that the following Assistant Professors be promoted to the rank of Associate Professors:

Rev. W. O. Fennell  
Rev. J. R. Guthrie  
Rev. G. A. McKullen

Carried unanimously.

### The Living Endowment

Mr. John S. Deacon presented a brief verbal report advising that as of this date the cash receipts for the current year were slightly in excess of \$15,000. A matter of special gratification was the number of new contributors this year, but, on the other hand, the Committee was somewhat disturbed over the number who had failed to contribute this year, but who had contributed either during the first or second or both years. A special Appeal is being prepared at the present time and will be sent out within the next week to all those in greater Toronto who have contributed in the past but from whom no contribution has been received this year.

### Report of Residences and Services Committee

Mr. D. W. McGibbon, Chairman, presented the following report:

The Committee met on June 22, 1955 in Alumni Hall. All but two members of the Committee were present and in addition the Dean of Women, the Senior Tutor, Miss Mary Van Allen, and the Secretary were in attendance.

At the previous meeting of your Committee a Special Committee had been set up to consider a policy respecting banquets which might be held during the academic year. This Special Committee consisted of the Principal of Victoria College, the Dean of Women, the Senior Tutor and the Bursar. The Committee presented the following report which was approved and adopted:

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Meeting of  
June 29, 1955

"Recommend that the following dinners be regarded as Annual University Dinners - Charter Day Dinner in Burwash Hall, Board-Staff Dinner and Class Representatives Dinners of The Living Endowment in the cafeteria in the Students' Union; and that the Banquet during the annual session of the Board of Colleges and Secondary Schools be held in the cafeteria or in Burwash Hall at such an hour as does not interfere with the students' dinner; that the cafeteria or Burwash Hall be made available for Class Re-Union Dinners during Home Coming Week-end provided such dinners do not interfere with students' dinners on such occasions; and that the Faculty Dining Room and High Table in Burwash Hall be made available for small dinners at the discretion of and with the approval of the Administrative Officers."

The Dean of Women presented the following recommendations for Dons in the Women's Residences for 1955-56:

### Re-appointments

Miss Margaret Prang, M.A., Don of Annesley Hall and Senior Don	History
Miss Jay Macpherson, B.A.	English
Miss Nancy Curran, B.A.	Law

### New Appointments

Miss Gwyneth Griffith, B.A.	Social Work
Miss Mary Robertson, B.A.	Medicine

The following recommendations were presented by the Senior Tutor for Dons in the Men's Residences in 1955-56:

### Re-appointments

John Hastings, M.D.	Medicine
Peter Seymour	French

### New Appointments

David King	English
John Barnes	Social Work
Bruce Scott	Theology
Jack Ferguson	Anthropology

The above recommendations were unanimously approved.

The Announcements for the residences for 1955-56 were approved without any change in rates.

The question of reducing the number of double rooms in the Men's Residences has been under study for some considerable time. This question was further considered at the meeting and it was decided to take no action in respect to the forthcoming academic year.

On the recommendation of the Bursar it was agreed to incorporate the room opposite Miss Mary Van Allen's present suite as part of the apartment occupied by her. Heretofore this room has been occupied by a male employee.

Gate House and South House are being redecorated. A new bed, mattress, drapes, and an easy chair are being purchased for each room. The remaining furniture in each room is being re-finished and re-built as was done the two previous summers for North House and Middle House. The decorating and furnishing will be completed by the end of this month. This is being financed through the Burwash Hall and Men's Residences account. A novel programme of painting, decorating and furnishing is being carried out in the Women's Residences.

934FC

Installation of a new washroom in the Senior Tutor's home has been authorized.

Your Committee was informed that a modernistic art figure of Orpheus was being presented to the Board of Regents by the students of Victoria College who have requested that it should be erected in the garden at the rear of the Students' Union. It was thereupon agreed that your Committee would undertake to find a suitable location for this statue should it be accepted by the Board of Regents.

The most important matter dealt with by your Committee has been the preparation of the two budgets for the forthcoming year. Over the past three or four weeks considerable study has been given to this by the appropriate officers of both the men's and women's residences. It would appear from the most recent figures that all Residence and Service functions will operate with an excess of revenue over expenditure for the year just ending. So far as next year is concerned the Men's Residences are expected to do nearly as well, while the budget for the Women's Residences and the Union shows a loss. It was felt that this latter outlook is unduly pessimistic and the figures are to be reviewed again in October.

All of which is respectfully submitted.

D. W. McGibbon,  
Chairman.

Following the reading of the above report, Mr. McGibbon moved, seconded by the Rev. R. H. N. Davidson that this report be approved - Carried unanimously.

#### Report of Finance and Property Committee

In the absence of both the Chairman and Vice-Chairman the following report was presented by Mr. H. E. Langford:

- Your Committee has authorized a lease of 78 St. Mary Street to Professor M. Maclure for a period of twelve months from June 1, 1955 to May 31, 1956 at a rental of \$100 per month beginning September 1.
- Your Committee recommends that the houses known as 79, 81 and 83 Charles Street West be demolished and the parking lot lying east of the Men's Residences be extended to cover the land which will become available after demolition. Your Committee further recommends that the entire parking lot be finished with a hard surface at a cost not to exceed \$7,500.
- Your Committee recommends that 85 Charles Street West be retained for the time being for use largely for administrative and academic offices.
- After a thorough study by a special Sub-Committee in regard to our fire insurance coverages, your Committee recommends that the tender of Oler, Hammond and Manton at the rate of 38¢ per C be accepted effective as from noon June 30, 1955.
- The Secretary informed the Committee that a letter had been received from the V.C.U. offering to the College a figure of Orpheus, constructed by the Toronto sculptor, Mr. Elford Cox, which the students of Victoria College wished to present to the Union. The Residences and Services Committee have undertaken to find a suitable location in the garden at the rear of Wymillwood. It is recommended that this gift be accepted.
- The President recommends and your Committee approves that the following scale of salaries in Victoria University become effective on July 1, 1955:

Professors - \$8,000 and up  
Associate Professors - \$6,500 to \$8,000  
Assistant Professors - \$5,000 to \$6,500  
Lecturers - \$3,500 to \$5,000

Increase within these ranges will be made on a basis of recommendation by the President to the Board of Regents after consultation with the Principals of the Colleges.

Promotions and appointments to the ranks of Associate Professor and Professor at Emmanuel College may be made at \$6,000 and \$7,500 respectively and subsequent increases given on the basis of recommendation as stated above.

(It might be noted that the above scale conforms with the scale recently adopted by the Board of Governors of the University of Toronto).

7. The Committee requests confirmation of the following investment transactions:

#### SALES

##### Bonds

50,000	Province of Ontario 3½ June 15, 1973 Realized gain or loss (-)	(-)	\$1,500
50,000	Government of Canada 3½ October 1, 1963 Realized gain or loss (-)	(/)	2,200

#### PURCHASES

##### Bonds

100,000	Metropolitan Toronto 3½ May 2, 1965 Cost		99,250
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#### CONVERSION

25,000	British American Oil Co. debentures 3½ due June 15, 1962 for 1000 shares, of Common Stock British American Oil Co.		
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After very brief discussions, it was moved by Mr. H. E. Langford, seconded by Mr. John S. Deacon that the report be approved - Carried unanimously.

#### Budget for 1955-56

Mr. H. E. Langford presented our Budget for 1955-56, copy of which is attached as Schedule A to these minutes.

After Mr. Langford had explained a few items, he moved the adoption of the Budget, seconded by Mr. John S. Deacon - Carried unanimously.

There being no further business, the meeting closed at 5 p.m.

Confirmed .....

*H. E. Langford*  
Chairman

VICTORIA UNIVERSITY  
BUDGET 1955-56

*Revised "A" to 116A  
minutes of meeting  
of 24<sup>th</sup> June 1955*

ESTIMATED INCOME

	Budget 1954-55	Actual 1954-55 (Est. for 2 mos.)	Budget Estimates 1955-56
<b>From Students</b>			
Tuition Fees -			
Estimated enrolment, 1955-56, 1010 -			
(Actual 1954-55, 982)	\$231,000	\$238,000	\$243,000
<b>From The United Church of Canada</b>			
Grant from Board of Colleges and Secondary Schools	21,000	21,000	23,000
Grant from United Church Training School	6,000	6,000	6,000
	<u>27,000</u>	<u>27,000</u>	<u>29,000</u>
<b>From Investments</b>			
Interest on Investment of Superannuation and Widows' Pension Fund	19,370	19,430	18,140
Interest on Investment of M. H. Aikens' Staff Retiring Allowance Fund	2,510	2,510	2,510
Interest on Investment of Prize, Scholarship, Bursary and Special Trust Funds - per contra	20,000	20,000	21,000
Other Income from Bonds, Mortgages and Stocks	137,000	136,885	140,050
Net Income from rented property	1,000	3,500	1,000
Bank Interest	300	575	300
	<u>180,180</u>	<u>182,900</u>	<u>183,000</u>
<b>From Other Endowment Funds</b>			
Lillian Massey Treble Estate Fund for training young men for Christian Ministry	1,930	1,930	1,930
Interest on Hamilton Fisk Bigger Estate Bequest	795	795	795
Interest on Sir Joseph Flavell Estate Bequest to Library	650	680	650
Interest on other Library Endowments	270	270	270
	<u>3,645</u>	<u>3,675</u>	<u>3,645</u>
<b>From Other Sources</b>			
Athletic Union and Field Sustaining Fund	750	1,100	1,000
Donations from Living Endowment	20,000	16,000	20,000
Grant from School of Graduate Studies, U. of T.	10,000	9,963	9,000
Federal Grant (net)	68,746	68,746	69,866
	<u>99,496</u>	<u>96,459</u>	<u>100,366</u>
	<u>541,321</u>	<u>548,031</u>	<u>559,011</u>

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VICTORIA UNIVERSITY  
BUDGET 1955-56

ESTIMATED EXPENDITURES

	Budget 1954-55	Actual 1954-55 (Est. for 2 mos.)	Budget Estimates 1955-56
<b>Academic and Administrative</b>			
Victoria University Salaries	3,67,930	\$ 67,940	73,030
Victoria College Salaries	180,250	181,550	210,200
Emmanuel College Salaries	53,700	50,025	56,800
Staff Contributory Pension Plans	19,300	18,600	21,600
Retiring Allowances and Annuities	5,200	3,800	3,800
Interest transferred to Superannuation and widows' Pension Fund	19,370	20,308	19,015
Staff Leave and Travel Fund Appropriation	4,000	4,000	1,000
Group Insurance	1,050	960	1,050
National Trust Company Limited Fees for services	3,190	3,200	3,200
Exchange and Bank Charges	650	865	900
Printing, Stationery and Office Supplies	7,400	7,750	7,800
Postage and Excise	2,210	2,150	2,200
Advertising	1,800	2,100	2,100
Public Relations (Victoria Reports)	5,000	4,650	5,000
Travelling	1,500	900	1,200
Functions	2,800	3,400	2,900
Telephone and Telegraph	3,100	3,300	3,300
Expenses of President's Office	1,400	1,400	1,400
Legal	500	300	500
Auditors' Fees	1,000	800	1,000
Principals' Entertainment Allowance	600	550	550
General Expense - Academic	700	400	500
- Administrative	700	700	700
	<u>383,350</u>	<u>379,498</u>	<u>419,745</u>
<b>Plant Operation and Maintenance</b>			
Wages	27,660	27,600	28,900
Provision for Buildings and Grounds Staff Pension Fund	820	820	860
Buildings maintenance and minor repairs	10,000	10,400	10,000
Major repairs and renewals	10,000	10,700	6,000
Supplies	1,500	1,000	1,200
Grounds expense	4,100	2,000	2,000
Insurance	5,600	5,600 (a)	5,600
Light and Heat	15,000	15,000 (a)(b)	15,000
Furniture and Office Equipment	2,000	1,400	3,000
	<u>76,680</u>	<u>74,220</u>	<u>72,560</u>



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 VICTORIA UNIVERSITY  
 BUDGET 1955-56  
 ESTIMATED EXPENDITURES

	Budget 1954-55	Actual 1954-55 (Set. for 2 mos.)	Budget Estimates 1955-56
<b>Libraries</b>			
Annual Grant	\$29,987	\$27,925	\$32,637
Interest on Endowment, etc.	920	920	1,070
	<u>30,907</u>	<u>28,845</u>	<u>33,707</u>
<b>Miscellaneous Expenses and Appropriations</b>			
Bursaries appropriated from Operating Funds	9,000	9,000	1,000
Income transferred to Prize, Scholarship, Bursary and Special Trust Funds	20,000	21,000	21,000
Sundry Grants	350	300	350
Graduate Records	1,000	1,000	1,000
Renewal and Renovation Fund	20,000	20,000 (*)	25,000
	<u>50,350</u>	<u>50,300</u>	<u>58,350</u>
Sub Total	<u>541,287</u>	<u>533,163</u>	<u>584,362</u>
<b>Supplementary Appropriations</b>			
Library Special	500		7,500
Survey Old Building	674	2,000	3,000 (*)
Miscellaneous		2,500	500
Emmanuel College Organ		6,500	11,000
Book-keeping machines and supplies		185	500
Recording Equipment			7,500
Parking lot			500
New Bolders			11,000
Conversion 85 Charles St. W.			11,000
	<u>1,174</u>	<u>11,185</u>	<u>11,000</u>
	<u>542,461</u>	<u>544,348</u>	<u>595,362</u>
<b>Summary</b>			
Total Disbursements	542,461	544,348	595,362
Deficit (-) or Surplus (+)	(-) 1,140	(-) 3,686	(-) 36,351
Total Income	<u>541,321</u>	<u>548,034</u>	<u>559,011</u>

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 VICTORIA UNIVERSITY  
 BUDGET 1955-56

**NOTES**

- (1) For 1954-55. This amount is for 9 months only.
- (2) This does not include \$4,500 applicable to the residences.
- (3) Light and heat is an estimate only for the whole year. This is billed in July by University of Toronto.
- (4) The amount of \$20,000 is an appropriation to a fund for renovation which is estimated to be made up as follows:

Balance June 30, 1954	\$ 48,106.30	
Appropriated 1954-55	20,000.00	
Spent, 1954-55 (estimated)	68,106.30	(6)
Estimated balance, June 30, 1955	29,106.30	
Appropriation from Budget 1955-56	35,000.00	
Estimated expenditures 1955-56	64,106.30	
Estimated balance June 30, 1956	15,500.00	(7)
	48,606.30	

- (5) Refers to 131 Bloor Street West and President's Office.
- (6) Includes - Electrical contract \$27,000  
Classrooms & Offices 12,000
- (7) Includes - Classrooms Victoria 10,000  
College  
Classrooms etc., Emmanuel 2,500  
Library 3,000



114 B

June 30, 1955

Mrs. E. W. Wallace,  
9 Deer Park Crescent,  
Toronto 7, Ontario.

Dear Mrs. Wallace:

The Board of Regents of Victoria University at its meeting on Wednesday, June 29 received the news of your gift offering a Prize of \$50.00 annually to a student of Emmanuel College.

The Board accepted the terms which you laid down, namely, "that this Prize shall be known as The Edward Wilson Wallace Prize in honour of the late Chancellor Wallace. The Prize is to be awarded to a student of Emmanuel College, preferably in the third year, who has the highest standing in work pertaining to the study of the great religions of the World, one requirement of which would be a comprehensive essay on 'Ethical Ideals in the World's Great Religions'. This work is to be planned by the Faculty of Emmanuel College." The members were much moved by the news of this gift and have accepted it with most sincere appreciation.

This official notice from the Board of Regents will complete your papers in this matter.

With kindest personal regards,

Yours sincerely,

ABBW:KS

PRESIDENT.

Meeting of  
October 20, 1955

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m. on Thursday, October 20, 1955. The Chairman, Mr. Leopold Macaulay, presided and the following were present: Mr. J.B. Allen, Principal H. Bennett, Mrs. J. S. Bennett, Mr. R. F. Chisholm, Rev. Dr. W. Fingland, Rev. Dr. C. A. Lawson, Mr. J.G.H. Linton, Principal A. D. Matheson, Rev. Dr. V. T. Mooney, President W. B. B. Moore, Mrs. C. F. McIsaac, Mr. D. N. McGibbon, The Honourable J. W. Pickup, Mr. H. G. Soward, Mrs. J. R. M. Wilson, Mr. C. F. Wood, Very Rev. J. W. Woodside, Mr. W. Zimmerman and Mr. W. C. James, Secretary.

The meeting was opened with prayer by the President.

The Chairman welcomed Rev. Dr. C. Andrew Lawson as a new member replacing Rev. Dr. Wilfred C. Lockhart who had resigned following his appointment as Principal of United College, Winnipeg.

#### MINUTES

On the motion of Mr. McGibbon, seconded by Mr. Soward the minutes of the meeting of June 29, 1955 were confirmed.

#### CORRESPONDENCE - the Secretary

(a) Regrets stating their inability to attend the meeting were received from Mrs. Burns Flewes and Mrs. F. N. G. Starr and from Messrs. Bickle, Bryden, Davidson, Earl, Heywood, Mills, Smith, Spencer and Young.

(b) Formal notification was received from the Secretary of the General Council of the United Church of Canada approving our nomination of Rev. Dr. C. Andrew Lawson as a member of the Board of Regents.

(c) A letter was received from Rev. Canon A. Harding Priest, General Secretary, The Church of England in Canada, advising of the following Resolution passed recently by General Synod in Edmonton:

"RESOLVED that this Synod commends those Universities and Colleges which have established Departments of Religion and would respectfully suggest to the authorities of our Universities and Colleges that they give consideration to the vital importance of making provision for Religion, oldest of human concerns, its just and rightful place in the curricula of institutions of higher learning."

#### BEQUESTS

The Secretary reported receipt of the following bequests:

- |     |                                                                                                      |                    |
|-----|------------------------------------------------------------------------------------------------------|--------------------|
| (a) | John Jennings Estate - \$2,000..                                                                     | in full payment    |
| (b) | C. S. Carruthers Estate - \$1,771.50                                                                 | on account residue |
| (c) | Walter T. Brown Estate - \$10,000..                                                                  | in full payment    |
| (d) | A. E. Ames Estate - \$1,166.67 in July and \$1,200. in October received from National Trust Co. Ltd. |                    |

#### GIFTS

The President reported receipt of the following gifts:

- |                                          |                            |
|------------------------------------------|----------------------------|
| A. G. Walwyn - \$1,750. )                | re purchase of painting    |
| Mrs. Ruth Walwyn - \$1,750. )            |                            |
| Listowel United Church - \$50..          | Sustaining Fund            |
| Victoria Women's Association - \$1,050.. | Bursary Fund               |
| Mrs. F. N. G. Starr - \$300..            | F.N.G. Starr Scholarship   |
| Miss D. M. White - \$100..               | White Memorial Scholarship |

Meeting of October 20, 1955

GRATIC

W. N. McLeod - \$100.  
 Jas. T. Kemp - \$100.  
 H. A. Sheppard - \$50.

Donation re Emmanuel  
 College Students and  
 Staff Fellowship at  
 Five Oaks

The William F. Thomas Trust - \$3,000.  
 Dr. A. A. Brant - \$100.  
 Mrs. Clara F. McEachren \$ 300.

Bursaries  
 Brant Award  
 Flavelle Memorial  
 Scholarship

The President then spoke of the desire of Miss Elsie Watt to endow a Chair in Emmanuel College to be known as Old St. Andrew's Chair in Liturgics and Preaching. The President spoke of the several conferences that he and the Principal of Emmanuel College had had with Miss Watt over the past two years and that the proposal as it now stood had the support of the staff of Emmanuel. The President spoke also of the desire of Miss Watt to found this Chair in her lifetime and that she has offered to pay to Victoria University an annual amount of \$8,000.00 (or such larger annual amount as might be required to pay the salary of the incumbent of the Chair) and that this payment would cover the period commencing July 1, 1956 and that she would provide in her will for a bequest of \$300,000.00 to Victoria University for the perpetual endowment of this Chair. One stipulation only is insisted upon by Miss Watt and that is the first occupant of the Chair must come, or have come, from the Old Country. On motion of the President, seconded by Principal Matheson the Board accepts with deep gratitude the offer of Miss Watt and further instructs the President to seek out a suitable appointee for the Chair. Subsequently on the suggestion of the Chief Justice it was agreed that it would be advisable for the protection of all parties to have a formal legal document setting out the proposal as put forward by Miss Watt and accepted by this Board.

ENROLMENT

The President presented particulars of enrolment in both Victoria College and Emmanuel College as of October 17, 1955 together with comparative figures for 1954-1955:

1955-1956

VICTORIA COLLEGE ENROLMENT AS OF OCTOBER 17, 1955

	Men	Women	Total
First Year	181	163	344
Second Year	190	164	354
Third Year	129	137	266
Fourth Year	51	45	96
	551	509	1060
Occasionals	8	1	9
	559	510	1069

Meeting of October 20, 1955

1954-1955

	Men	Women	Total
First Year	201	175	376
Second Year	145	136	281
Third Year	127	107	234
Fourth Year	38	53	91
	511	471	982
Occasionals	14	5	19
	525	476	1001

EMMANUEL COLLEGE REGISTRATION 1955-1956Diploma and B.D.

First Year	30	(Including 7 Shorter Course)
Second Year	27	(Including 8 Shorter Course)
Third Year	37	(Including 2 Shorter Course) *
Total	94	

B. B. E.

	13
Total	107

GRADUATE

B.D.	12
Th.M.	28
Th.D.	16

	56
GRAND TOTAL	163

United Church  
 Training School 35

\* Also includes 2 from other Colleges completing B.D.: 1 student doing part-time graduate work; 1 R.C. priest coming into the U.C. ministry, taking a year's training.

B. B. E. DEGREE

The President advised that it was desirable that the Board request the Finance Committee to reconsider the amount of this fee and having done so report their recommendation to the Board - approved on motion of the President and seconded by Mr. J. B. Allen.

SEASONAL APPOINTMENTS

Principal Bennett moved, seconded by the President the confirmation of the following Seasonal Appointments in Victoria College, all of which had been provided for in the estimates for the current academic year:

Substitution of Miss Ann Bolgan, M.A. for Ian C. Sowton as Fellow in English Remuneration \$800.00

Re-appointment of Mr. B. P. Seymour, B.A. (Oxon.) as Fellow in French Remuneration \$800.00

Re-appointment of Rev. J. G. Clague, B.A., B.D., as Special Lecturer in Religious Knowledge (Greek) Remuneration \$400.00

Appointment of Professor Emeritus John Line, M.A., B.D., D.D., as Special Lecturer in Religious Knowledge \$1,000.00

Appointment of Professor de Montmolin, Assistant Professor of Greek as also Lecturer in French. No additional remuneration

Appointment of Professor F. E. Sparshott, Assistant Professor of Ethics as also Lecturer in Classics. No additional remuneration.

Carried.

INSTALLATIONS AND INDUCTIONS - EMANUEL COLLEGE

Principal Matheson requested that the Ceremony of Installation and Induction for the new members of the staff of Emmanuel College be held in Emmanuel College on Wednesday evening, November 2, 1955 and that the Principal and Council in conference with the President and Chairman complete the necessary arrangements. Carried.

THE LIVING ENDOWMENT

In the absence of Mr. Deacon, Mr. James presented the following Report covering the period from October 1, 1954 to September 30, 1955:

Total receipts	\$18,413.75
New Contributors - 276	Total Contributors - 1144
Men-----\$9,706.00-----	548 Contributors
Women-----8,207.00-----	586 Contributors
Others-----500.75-----	10 Contributors

By way of comparison, Mr. James stated that in the first year's operation we had received \$21,139 from 1124 contributors and in the second year \$22,625 from 1088 contributors. For the third year just completed, it was encouraging to have 276 new contributors and to have 56 more contributors than in the previous year.

REPORT OF RESIDENCES AND SERVICES COMMITTEE

Mr. D. W. McGibbon, the Chairman, presented and read the following Report which on his motion, seconded by Mrs. Bennett, was unanimously approved:

Your Committee met on October 17th, 1955. All but two of the Committee were present, and in addition the

Dean of Women and Senior Tutor were present by invitation of the Chairman.

The Senior Tutor reported a total of 260 men in residence: 200 undergraduates of whom 131 are enrolled in Victoria College; 60 graduates of whom 35 are enrolled in Emmanuel College. Fourteen of those in residence failed in their examinations, nine of these, six being Freshmen, were enrolled in Victoria College. Thirty-six undergraduates, being 18.3% of those in residence, obtained 1st class Honours; 13.3% of those enrolled in Victoria College obtained 1st class honours.

The Dean of Women reported 180 in the Women's Residences of whom all but three are enrolled in Victoria College. All those in the Women's Residences are undergraduates.

On the recommendation of the Dean of Women, Miss Katharine Brunn, B.A. and Miss Jean Elder, B.A. were appointed Dons for the current academic year.

The usual annual appropriation of \$300.00 was made to defray the costs of the Wymilwood Sunday Evening Concerts.

ORPHEUS

Representatives of this committee are being appointed by the Chairman to meet representatives of the Finance and Property Committee to select a permanent spot in the Wymilwood Garden for the location of this status.

On the recommendation of the Bursar more uniformity is to be established in summer rates for the Men's and Women's Residences. A study of residence fees for the academic year 1956-57 is being undertaken immediately and a complete report will be made to the Board early next year.

Respectfully submitted this 20th day of October, 1955.

FINANCE AND PROPERTY COMMITTEE

In the absence of both the Chairman and Vice-Chairman, Mr. J. B. Allen presented the following report together with the schedules attached and on his motion, seconded by Mr. D. W. McGibbon the Report and Schedules were unanimously approved and adopted:

Your Committee met on Wednesday, October 12, 1955 with the Chairman, Mr. E. W. Bickle, presiding.

- The Committee reports security transactions as set out in Schedule "A" attached hereto and requests approval.
- Details of all work completed or presently in hand and nearing completion are set out in Schedule "B" attached hereto. In respect to this work, two additional appropriations of \$2,500 each have been authorized by your Committee - \$2,500 for completing the renovation of 85 Charles St. West and \$2,500 for completing the parking lot which will now extend from Charles St. W. to St. Mary St. Approval of these appropriations is requested.
- Your Committee on the recommendation of Principal Bennett and supported by the President has authorized a special appropriation of \$3,300 to set up and equip

a Phonetics Laboratory in the basement of the Main Building. Your Committee indicates its desire that the facilities of this Laboratory be made available to the students of Emmanuel College. Approval is requested of this grant.

- (d) To clarify our regulations regarding investment of Endowment Funds, the following resolution has been adopted by your Committee and your approval is requested. (This resolution merely clarifies and in no way alters the policy followed through recent years by your Committee.)

Funds usually designated in the audited financial statements as belonging to the Endowment of Victoria University shall be invested in the following classes of investment:

1. Endowment for designated purposes - all such funds to be invested in securities authorized for Trustees under the Trustee Act of the Province of Ontario.
  2. General Endowment for no specified purpose - such funds to be invested:
- (a) Not less than 75% in securities authorized for the investment of funds of Insurance Companies under the Canada and British Insurance Companies Act 1932 as amended; of these securities at least 1/3 must be those authorized for trustees under the Trustee Act of Ontario.
- (b) Not more than 25% may be invested at the discretion of the Board in other securities on the recommendation of the Finance Committee.

The Endowment Funds will be deemed to be invested in accordance with this resolution if the total cost of each of the above classifications of securities bears the required percentage to the book value of the Endowment Funds.

As of this date, the balance standing to the credit of our General Investment Reserve is \$836,355.

Respectfully submitted this 20th day of October, 1955,

ANNUAL MEETING

In compliance with By-Law #1, Section (1) it was resolved that the Annual Meeting of the Board be held in Alumni Hall on Thursday, November 24 at 4 p.m.

The meeting closed at 5.10 p.m.

Confirmed .. *A. M. Mearns* ..  
Chairman

VICTORIA UNIVERSITY

Confirmation is desired of the following investment transactions effected subsequent to the Finance Committee meeting of June 23, 1955.

SALES

<u>Bonds</u>			
\$232,350.	Government of Canada 3% Bonds Due: 1 February, 1962 Realized Gain	(+)	\$ 4,298.48
31,600.	Government of Canada 3% Bonds Due 1 October, 1963 Realized Gain	(+)	1,233.00
24,550.	Government of Canada 3% Bonds Due 1 September, 1966 Realized Gain	(+)	429.63
300,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 3% Bonds Due: 1 March, 1961/63 Realized Gain	(+)	1,125.00
30,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 3% Bonds Due 2 July, 1964 Realized Gain	(+)	337.50
25,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 2 3/4% Bonds Due 1 April, 1967 Realized Loss	(-)	1,005.00
20,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 4 1/4% Bonds Due 15 July, 1969 Realized Gain	(+)	1,925.00
25,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 3% Bonds Due 1 April, 1970 Realized Loss	(-)	375.50
18,000.	Province of Ontario 3% Bonds Due 1 November, 1959 - Realized Gain	(+)	112.50
200,000.	Province of Ontario 3 1/2% Bonds Due 30 June to 1962 Realized Gain	(+)	10,750.00



7,000.	Province of Ontario 3% Bonds Due 1 November, 1965 Realized Gain	(+)	17.50
25,000.	Province of Ontario 2 3/4% Bonds Due 15 November, 1969 Realized Loss	(-)	1,000.00
10,000.	Province of Ontario 3% Bonds Due 15 December, 1970 Realized Loss	( - )	150.00
25,000.	Quebec Hydro Limited 3% Bonds Due 15 February, 1973 Realized Loss	( - )	1,202.00
25,000.	Imperial Oil Company 3 5/8% Bonds Due 1 February, 1975 Realized Gain	(+)	313.00
100,000.	Province of Ontario 2 3/4% Bonds Due 15 July 1967/76		
20,000.	Province of Ontario 2 3/4% Bonds Due 15 July, 1976 Realized Loss	(-)	6,025.00
25,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 3% Bonds Due 15 December, 1965 Realized Loss	(-)	250.00
25,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 4 3/4% Bonds Due 1 January, 1970 Realized Gain	(+)	3,011.00
100,000.	Province of Ontario 3% Bonds Due 15 April, 1965 Realized Loss	(-)	250.00
<u>STOCKS</u>			
1,000 shares	Famous Players Common Realized Gain	(+)	1,136.75
500 shares	Fanny Farmer Candy Shops Common Realized Loss	(-)	2,988.00

PURCHASES

Bonds

\$200,000.	Government of Canada 3% Bonds Due 1 May, 1958 Cost		\$ 205,500.00
150,000.	Government of Canada 3% Bonds Due 1 January, 1959 Cost		150,825.00
200,000.	Government of Canada 3% Bonds Due 1 June, 1960 Cost		203,400.00
100,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 3% Bonds Due 1 April, 1967 Cost		100,000.00
200,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 3% Bonds Due 15 January, 1968 Cost		199,250.00
150,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 3% Bonds Due 1 November, 1969 Cost		149,062.50
100,000.	Province of Ontario Guaranteed Hydro-Electric Power Commission 3 1/2% Bonds Due 1 May, 1964-66 Cost		103,250.00
150,000.	Government of Canada 3% Bonds Due 1 September 1961-66 Cost		149,812.50

STOCKS

1,000 shares	Cominon Stores Ltd. Common Stock Cost		33,000.00
1,000 shares	Consolidated Mining and Smelting Company of Canada. Common Stock Cost		39,316.00

REDEMPTION

100 shares	Industrial Acceptance Corporation Limited - 4 1/4% Preferred Stock. Realized Gain	(+)	285.00
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VICTORIA UNIVERSITY

120 "B"

The following work has been carried out and completed during the summer months under the direction of Mr. F. G. Stokes, Superintendent of Buildings and Grounds:

(a) Demolition of 79, 81, 83 Charles St. West at contract price of -	\$ 1,000.00	975.00
Lighting (estimate)	500.00	
(b) Surfacing West Hall of gym with briquets - cost	300.00	615.00
	150.00	
(c) Redecorating classrooms 27, 29, 39 together with new blackboards where necessary, refinishing or replacing all benches: -		
301 seats @ \$7.00	2,107.00	
Refinishing floors	300.00	
New tablets	150.00	
Work presently in progress -		
(d) Dividing old Classroom 24 into seminar room and smaller classroom.		
Contract price with	Cost - approx.	3,500.00
	New seating	750.00
(e) Replacing blinds	approx.	250.00
(f) Redecorating 3 offices		350.00
	(appropriation \$10,000)	8,997.00

EMMANUEL COLLEGE

(a) Redecorating 4 offices	500.00	
" 2 classrooms	800.00	
Cleaning West Entrance	400.00	1,700.00
	(appropriation \$2,500.00)	

LIBRARY

(a) Converting catalogue room to general office.		
(b) Dividing Reference Reading Room to make new catalogue room and small reading room.		
approx.		1,500.00
Extensive painting and new toilets		
approx.		1,000.00
	(appropriation \$3,000.00)	2,500.00

- 2 -

85 Charles St. West

Converting for use as offices -

Painting Exterior and Interior	\$ 1,000.00
New Front Entrance	500.00
Lighting (estimate)	200.00
Cartage (including Safe)	100.00
Counter - built to our specifications	500.00
Iron railing	100.00
	<u>3,000.00</u>
Say	3,000.00

Work presently in progress -

Parking lot -

Contract price with revisions to date -

approx. 9,200.00

Annual Meeting  
November 24, 1955

The annual meeting of the Board of Regents was held in Alumni Hall on Thursday, November 24, 1955 at 4 p.m. The following members were present: Mr. L. Macaulay, Chairman, Rev. Dr. J. B. Arnap, Principal H. Bennett, Mr. E. W. Bickle, Rev. G. W. Birch, Rev. E. H. N. Davidson, Mr. J. S. Deacon, Mr. L. N. Earl, Rev. Dr. W. Fingland, Mr. P. K. Heywood, Mr. G. H. Linton, Mrs. C. F. McEchren, Mr. D. W. McGibbon, Mr. H. H. Martyn, Principal A. D. Matheson, Mr. E. S. Mills, Rev. Dr. V. T. Mooney, President A. B. B. Moore, Chief Justice J. W. Pickup, Rev. Dr. G. C. Pidgeon, Mrs. Burns Fleves, Mr. W. M. Smith, Mr. H. G. Soward, Mrs. F. N. G. Starr, Mrs. J. R. M. Wilson, Mr. C. F. Wood, Very Rev. J. W. Woodside, Rev. W. H. Young, and Mr. W. C. James, Secretary.

The meeting was opened with prayer by The Very Rev. Dr. George C. Pidgeon.

Minutes

The minutes of the meeting of October 20, 1955 were approved on motion of The Very Rev. Dr. Arnap, seconded by The Very Rev. Dr. Woodside.

Correspondence

The Secretary presented the regrets of the following who were unable to attend: Mrs. John S. Bennett, Messrs. J. B. Allen, J. T. Bryden, R. F. Chisholm, H. E. Langford, J. M. Pritchard and Major-General A. C. Spencer.

A letter of appreciation was received from the Secretary of Emanuel College Alumni Association for the Board having provided the guest speaker for their recent Alumni Conference.

Requests

The Secretary reported receipt of a bequest of \$100.00 from the estate of the late Rev. John McCartney for "the Building Fund of Emanuel College".

Gifts

The President reported the following gifts received since the last meeting of the Board which total \$5,518.45:

Mr. and Mrs. G.H.C. Smith	\$ 10.00	George C. Pidgeon Scholarship in memory of Professor W.S. Ferguson
Miss Christine Chisholm	25.00	George C. Pidgeon Scholarship
University of Toronto Alumni Fund	311.45	For Bursaries
Atkinson Charitable Foundation	4,000.	For Bursaries
Ford Motor Co. of Canada	200.00	Assistance to Victoria University re Scholarship paid by the Ford Co. direct
Class of 1935	120.00	John E. Dix Prize
Women's Association of Kingsway-Lambton United Church	200.00	Kingsway-Lambton Award

Annual Meeting  
November 24, 1955

W. E. Taylor	\$ 300.00	Taylor Scholarship
St. George's United Church	50.00	Emanuel Scholarship
Dr. J. C. Robertson	50.00	J. C. Robertson Scholarship
Bloor Street United Church	250.00	Sustaining Fund
Mrs. J. McKnight	2.00	John E. Dix Prize Fund

The President also reported a letter from Principal Bennett relating to the John E. Dix Prize and that the capital of this Fund now amounts to \$1,735.17. On motion of Principal Bennett, seconded by the President, it was agreed that the income from this Fund at the rate of 3½ per annum be available for the annual award of the John E. Dix Prize and that this be referred to the Senate to establish the terms of award. Carried.

Banking Resolution

At the request of the Bursar, it was agreed on motion of Mr. Bickle, seconded by Mr. McGibbon, that authorization be given to the execution of our Bank's Form 322-37 permitting delivery of debit vouchers and cheques to any one of the persons mentioned in our Banking Resolution of January 21, 1954 together with authority to any one of said persons to sign the temporary receipt. Copy of said Form appears as Schedule "A" to these minutes.

Pension Fund

The Secretary presented and read the Certificate of our Auditors, Allen, Miles, Fox and Johnston, dated 22 November, 1955. It was agreed this Certificate be accepted and filed as Schedule "B" to these minutes.

Living Endowment

Mr. John S. Deacon, Chairman of the Graduates' Committee, reported \$18,413.75 had been received for the year ending September 30, 1955, that the total number of contributors had been 1144 and of these 276 had contributed for the first time. Mr. Deacon stated that the detailed Report and Appeal for 1955-1956 was now in the hands of the printer and would be mailed shortly.

Residences and Services

Mr. D. W. McGibbon, the Chairman, presented the Auditors' Report for both the Men's and Women's Residences and read the Certificates of the Auditors dated November 15, 1955. On motion of Mr. McGibbon, seconded by Mr. W. Morley Smith, the Reports were approved.

Mr. McGibbon referred to the excellent financial position of the accounts of both the Men's and Women's Residences and expressed appreciation of the work done by Mr. W. Morley Smith and Mrs. J. S. Bennett and their committees during recent years preceding the establishment of the present Committee.

Security Transactions

The Treasurer, Mr. E. W. Bickle, reported sale of the following securities since the last meeting of the Board:

Sales

Bonds

\$10,000, Province of Ontario	
2 3/4% Bonds	
Due January 15, 1975	
Realized Loss	1,036.50

Annual Meeting  
November 24, 1955

\$20,000 Province of Ontario  
2 3/4% Bonds  
Due January 15, 1976  
Realized Loss

\$2,148.00  
3,184.50

On motion of Mr. Bickle, seconded by Mr. Soward, the above sales were approved.

Annual Financial Report

Mr. Bickle presented the Financial Report which appears as Schedule "C" to these minutes for the year ending June 30, 1955 and read the Auditors' Certificate dated November 15, 1955.

In moving the adoption of the Report, the Treasurer referred to there being a small surplus after setting aside an appropriation of \$45,000 for renovation of buildings and renewal of equipment. He also referred to the substantial balance of \$819,275.66 to the credit of our General Investment Reserve and stated that since June 30 additions had been made to this account which to-day stands at \$827,820.02. Some questions arose as to the balance of unexpended income standing to the credit of the Revenue Account for Prize, Scholarship and Bursary Funds as shown in Statement #9. It was agreed that the Finance Committee would consider this account and report to the Board at a later date. There was some considerable general discussion re Bursaries and Bursary policy. The motion to adopt the Report was seconded by Mr. McGibbon and enthusiastically carried, after which the Chairman of the Board expressed the sincere thanks of the Board to Mr. Bickle and members of his committee.

Reception of Reports

The President moved, seconded by The Very Rev. Dr. Arnup, the reception of the Reports by the Dean of Women, Senior Tutor, Librarian, Archivist and Bursar - these Reports appear as schedules to these minutes.

The meeting adjourned at 5.30 p.m. to reconvene for dinner in Burwash Hall at 6.15 p.m.

-----  
Immediately after dinner, the President read his Annual Report which is attached to these minutes as Schedule "H".

The first matter referred to was the Board-Staff Dinner and it was agreed that this be held early in February - question as to whether one or more staff members might be asked to tell something of their work, their problems, and suggest what might be done to overcome any such difficulties or problems.

Two major items were given thorough discussion and consideration - first as regards the appointment of a Chaplain. This suggestion of the President's was cordially received and it was agreed he pursue the matter further and if he found a suitable incumbent for this position, his recommendation would be favourably considered.

The other item rather fully discussed was Board policy as regards the number which might or should be enrolled when the anticipated influx of University students occurs in five or six years. Many took part in the discussion and it was agreed that the Chairman and President would discuss with Mr. Langford whether the Planning Subcommittee, of which he is Chairman, might deal with his problem and the

Annual Meeting,  
November 24, 1955

committee possibly be increased for this purpose by additional numbers from the Academic Staff and Graduate organizations or whether a special Committee might better be set up.

Mr. Macaulay expressed his thanks and also that of all present for the interesting and comprehensive Report which the President had presented.

Mrs. McEachren suggested that a letter be sent to Mr. J. T. Bryden expressing our regret at the cause of his absence and our pleasure at knowing he was recovering sufficiently to permit him returning to his own home - agreed.

The meeting closed at 9.10 p.m.

*R. Macaulay*  
Confirmed . . . . .  
Chairman

Form 222-B

Victoria University

Schedule "A" 124

Specimen signatures of representatives authorized  
to receipt for Cheques and Vouchers:

November 26, 19 55

Dear Sir: Until further notice in writing this will be your authority to deliver to any one of the following, namely:

President, Registrar, Bursar,  
Accountant, Fees Clerk or Assistant Fees Clerk

whose signatures appear in the space provided above, the debit vouchers and cheques which you may at any time charge to my/our account. These representatives are authorized in my/our name to sign your temporary receipt, which will be replaced in due course by the Bank's verification and release form, duly signed.

Yours truly,

(When used by a Corporation)  
This form should be signed

TO THE MANAGER  
THE CANADIAN BANK OF COMMERCIAL

*A. B. B. Moore* President  
*W. J. G. ...* Secretary

## ALLEN MILES FOX &amp; JOHNSTON

CHARTERED ACCOUNTANTS  
TELEPHONE EMPIRE 4-8407

GORDON F. MILES, F.C.A.  
JAMES C. FOX, C.A.  
LEONARD F. JOHNSTON, C.A.

COMMERCIAL TRANSPORTATION BUILDING  
126 BAY STREET  
TORONTO 1, CANADA

November 22, 1955.

To the Board of Regents  
Victoria University

## RE: GENERAL PENSION PLAN

We have examined the General Pension Plan of the University which became effective on July 1, 1951, and have tested the transactions covering the operation of the plan for the year ended June 30, 1955.

For the purpose of determining the payments required to be made by the University to purchase the pension benefits set out in the plan for each participant, a schedule of such payments was calculated by Mr. E.D. Gibb, actuary of the North American Life Assurance Company. In making our examination, we have accepted Mr. Gibb's schedule covering the amounts of the payments required to be made.

In our opinion, the transactions covering the operation of the General Pension Plan of the University for the year ended June 30, 1955, as shown below, are in accordance with the provisions of the plan.

	By Participants University	By Victoria University	Total
Payments under General Pension Plan	\$17,557.46	\$16,249.76	\$33,807.22
Payments under special arrangements on behalf of participants in United Church Pension Fund	1,354.79	1,183.74	2,538.53
Total Payments	\$18,912.25	\$17,433.50	\$36,345.75

*Allen Miles Fox & Johnston*  
Chartered Accountants.

VICTORIA UNIVERSITY  
TORONTO

FINANCIAL STATEMENTS AND AUDITORS'  
REPORT

For Year Ended June 30th, 1955

VICTORIA UNIVERSITY  
TORONTO

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ALLEN, MILES, FOX & JOHNSTON

CHARTERED ACCOUNTANTS  
TELEPHONE 497-41-2421

ROBERT V. MILES, F.C.A.  
JAMES E. FOX, F.C.A.  
LEONARD E. JOHNSTON, F.C.A.

COMMERCIAL & MANUFACTURING BUILDING  
100 KING STREET  
TORONTO 1, CANADA

AUDITORS' REPORT

To the Board of Regents,  
Victoria University.

We have examined the balance sheet of Victoria University as at June 30, 1955 and the statement of income, expenditure and appropriations for the year ended on that date. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances. In this connection the securities owned by the University at June 30, 1955 were verified by certificate from the custodian, the National Trust Company Limited.

In our opinion the accompanying balance sheet and statement of income, expenditure and appropriations are properly drawn up so as to present fairly the financial position of Victoria University as at June 30, 1955 and the results of its operations for the year ended on that date.

Toronto, Canada, November 15, 1955.

*Allen Miles Fox & Johnston*

Chartered Accountants.

VICTORIA UNIVERSITY  
BALANCE SHEET AT JUNE 30, 1955

STATEMENT 1

ASSETS

<b>CURRENT FUND ASSETS</b>		
Cash on hand and on deposit	\$ 65,514.83	\$
Due from Auxiliary enterprises	41,354.49	
Sundry receivables	5,120.99	
Accrued income on Investments	21,771.51	
Prepaid insurance premiums	2,020.56	
Other prepaid expenses	1,551.09	
Investments (statement 3)	<u>201,289.44</u>	338,566.90
<b>ENDOWMENT FUND ASSETS</b>		
Investments in bonds and stocks (statement 3)	4,203,154.21	
Investments held by outside trustees (statement 4)	151,500.00	
Mortgages and agreements for sale	19,049.23	
Real estate (statement 5)	<u>66,272.50</u>	4,440,635.94
<b>PLANT FUND ASSETS</b>		
Real estate (statement 6)	2,990,864.20	
Library books	199,810.62	
Furniture and fixtures	128,543.77	
Library archives and stack room	10,447.56	
Investments (statement 3)	<u>142,047.28</u>	3,467,733.01
<b>AUXILIARY ENTERPRISES</b>		
Assets (statement 22)	<u>128,764.45</u>	128,764.45
		<u>\$8,375,700.30</u>

VICTORIA UNIVERSITY  
BALANCE SHEET AT JUNE 30, 1955 STATEMENT 1

LIABILITIES, FUNDS AND RESERVES

CURRENT FUND LIABILITIES

General			
Accounts payable and accrued charges	\$16,062.03	\$	\$
Unexpended appropriations (statement 7)	66,852.40		
Federal grant received, deferred to 1955-56	69,866.13		
Board of Colleges and Secondary Schools grant, deferred to 1955-56	11,500.00		
Accumulated surplus (statement 8)	13,203.72	175,464.31	
Restricted			
Unexpended revenue on account of prizes, scholarships and bursaries (statement 9)	74,698.55		
Unexpended revenue on account of special trusts (statement 11)	13,812.90		
Accumulated revenue on account of superannuation and widows' pension fund (statement 13)	70,212.00		
Buildings and grounds staff pension reserve (statement 14)	4,272.16	338,566.90	

ENDOWMENT FUNDS

Prize, scholarship and bursary funds (statement 10)	522,468.13		
Special trust funds (statement 12)	74,046.36		
Other endowment funds for designated purposes (statement 15)	804,380.07		
Endowment funds for general purposes (statement 16)	2,220,445.42		
General investment reserve (statement 17)	815,252.66	4,440,635.96	

PLANT FUNDS AND RESERVES (statement 18)

3,467,733.01

AUXILIARY ENTERPRISES

Liabilities and Surplus (statement 22)	128,764.45		
	\$6,375,700.30		

VICTORIA UNIVERSITY  
STATEMENT OF OPERATING INCOME, EXPENDITURES AND APPROPRIATIONS  
FOR THE YEAR ENDED JUNE 30, 1955 STATEMENT 2

	INCOME	1955	1954
STUDENT ACADEMIC FEES			
Total tuition fees chargeable to students		\$253,276.51	\$244,509.12
Less Tuition fees Allowed to scholarship winners		(- 18,419.20)	(- 21,594.00)
Tuition fees paid in cash		234,857.31	222,915.12
GIFTS AND GRANTS FOR GENERAL OPERATING PURPOSES (unrestricted)			
Living Endowment - total contributions		15,612.25	23,358.07
Less Contributed for specific purposes		(- 1,346.85)	(- 2,760.85)
Board of Colleges and Secondary Schools		21,000.00	20,000.00
The Sustaining Fund (from churches)		600.00	790.00
Other		800.00	
		36,665.40	41,187.22
GIFTS AND GRANTS FOR SPECIFIC OPERATING PURPOSES (restricted)			
Lillian Massey Treble Estate Fund for training young men for the Christian Ministry		1,930.00	1,930.00
RECEIPTS FROM SERVICES TO OUTSIDE ORGANIZATIONS			
The United Church Training School		6,000.00	6,000.00
University of Toronto School of Graduate Studies		3,963.00	11,573.00
		10,963.00	17,573.00
MISCELLANEOUS			
Athletic Union and Field		1,100.00	881.25
Other miscellaneous income		125.40	722.40
		1,225.40	1,603.65
ENDOWMENT INCOME			
Income from bonds and stocks (statement 3)		182,002.27	180,798.13
Income from outside trusts		5,648.79	1,189.40
Mortgage interest		1,355.58	1,460.13
Bank interest		178.68	553.64
Income from property investments		6,208.65	2,029.88
		195,415.97	196,101.22
Less Income transferred to special funds:			
Prize, scholarship and bursary funds (to statement 9)		(- 19,716.85)	(- 19,081.03)
Other special trust funds (to statement 11)		(- 1,188.22)	(- 1,087.65)
		174,510.90	175,932.54
FEDERAL GOVERNMENT GRANT FOR GENERAL OPERATING PURPOSES - portion retained by Victoria University		68,766.65	67,769.30
AUXILIARY ENTERPRISES			
Income (statement 23)		346,250.34	336,268.18
TOTAL INCOME		\$683,331.16	\$673,362.26

VICTORIA UNIVERSITY  
STATEMENT OF OPERATING INCOME, EXPENDITURE AND APPROPRIATIONS  
FOR THE YEAR ENDED JUNE 30, 1955 STATEMENT 2

EXPENDITURE AND APPROPRIATIONS	1955	1954
<b>ACADEMIC</b>		
Victoria College salaries	\$185,210.98	\$166,548.98
Emmanuel College salaries	46,376.98	52,560.44
Staff leave and travel fund appropriation	4,000.00	4,000.00
General expense (statement 17)	1,667.54	1,889.70
Libraries, annual appropriation	29,917.00	27,925.00
Libraries, supplementary appropriation	-	2,500.00
Libraries, transfer of interest on Mr Joseph Flavella	686.01	686.17
Relief Request	310.00	270.00
Libraries, transfer of interest on other library endowments	253,025.55	226,479.27
<b>ADMINISTRATION</b>		
Victoria University salaries	68,487.49	64,538.42
Bank charges and exchange	757.04	777.54
Rational Trust Company Limited - for services	3,129.78	3,125.77
Sundry grants	211.00	200.00
General expense (statement 17)	26,535.12	23,763.20
	97,100.50	92,411.43
<b>PLANT MAINTENANCE</b>		
Operating expense (statement 20)	66,885.66	67,265.31
<b>MISCELLANEOUS</b>		
General		
Legal expense	220.15	473.75
Auditors' Fees	800.00	800.00
Group Insurance, pension payments and provision for pension funds (statement 21)	43,511.88	44,406.06
	44,532.03	45,479.81
Prizes, scholarships and bursaries Appropriation (to statement 7)	2,000.00	2,000.00
	37,532.00	34,279.81
<b>ENTRANCEMENT OPERATING EXPENSE AND APPROPRIATIONS</b>		
Election of Senate and Board of Regents	-	1,051.46
Renovation and alteration of buildings	-	32,977.81
Appropriation for renovation of buildings and removal of equipment	45,000.00	30,000.00
Equipment for phonetic laboratory	282.95	643.38
Organ for Emmanuel College Chapel	2,499.28	-
Bookkeeping machine and special stationery and equipment	6,292.26	-
	54,081.51	34,372.65
<b>AUXILIARY ENTERPRISES</b>		
Expenditures and Appropriations (statement 23)	337,672.30	331,720.68
<b>TOTAL EXPENDITURE AND APPROPRIATIONS</b>	<u>877,258.63</u>	<u>866,240.54</u>
<b>REVENUE OF REVENUE OVER EXPENDITURE AND APPROPRIATIONS FOR THE YEAR</b>		
Victoria University (excluding auxiliary enterprises) - (statement 8)	2,464.19	2,246.22
Auxiliary Enterprises (statement 23)	2,611.04	4,475.50
	<u>\$880,331.16</u>	<u>\$870,262.26</u>

VICTORIA UNIVERSITY  
SUMMARY OF INVESTMENTS IN BONDS AND STOCKS  
AT JUNE 30, 1955 STATEMENT 3

	Book Value	Value at Market Quotations	Income
<b>BONDS</b>			
Government of Canada	\$ 434,580.00	\$ 446,941.54	\$ 14,520.26
Provinces of Canada and Provincial guaranteed	2,362,061.50	2,376,708.75	71,050.99
Miscellaneous	126,467.90	125,667.90	5,041.09
	<u>2,923,109.40</u>	<u>2,949,318.19</u>	<u>90,612.34</u>
<b>STOCKS</b>			
Preferred (and class A)	90,079.62	56,050.00	3,275.00
Common (and class B)	1,533,025.88	2,971,453.28	88,108.93
	<u>1,623,105.50</u>	<u>3,027,503.28</u>	<u>91,383.93</u>
<b>GRAND TOTAL</b>	<u>\$4,546,214.90</u>	<u>\$7,977,021.47</u>	<u>\$182,002.27</u>
Allocated to the following funds: (Balance sheet - statement 1)			
Current funds	\$ 201,283.43		
Endowment funds	4,203,154.21		
Plant funds	142,467.96		
	<u>\$4,546,905.60</u>		

ASSETS HELD BY OUTSIDE TRUSTEES  
AT JUNE 30, 1955 STATEMENT 4

Held by	Name of Trust	Amount
The Cleveland Trust Company	Hamilton Fisk Biggar	\$ 30,000.00
Cleveland, Ohio	Endowment Trust	
The Cleveland Trust Company	Hamilton Fisk Biggar	10,000.00
Cleveland, Ohio	Bursaries Trust	
The Cleveland Trust Company	Hamilton Fisk Biggar	10,000.00
Cleveland, Ohio	Scholarship Trust	
The United Church of Canada	G. S. Faircloth	5,000.00
Toronto	Bursary Trust	
National Trust Company Limited	Sir Joseph Flavella	25,000.00
Toronto	Bequest to Library	
Toronto General Trusts Corporation	Margaret Carven Wilson	1,500.00
Toronto	Memorial Fund	
Canada Permanent Trust Company	Ethel Treble and F. Louis Barber	30,000.00
Toronto	Travelling Scholarship	
Canada Permanent Trust Company	Ethel Treble Barber	10,000.00
Toronto	Scholarship	
National Trust Company Limited	W. F. Carven Estate	30,000.00
Toronto	Scholarship	
		<u>\$151,500.00</u>

VICTORIA UNIVERSITY  
 ENDOWMENT ASSETS - REAL ESTATE

STATEMENT 5

Balance June 30, 1954 \$79,115.00  
 Additions during the year:  
 80 St. Mary Street - transferred from  
 Frederick C. and Annie Stephenson Trust Assets 11,600.00  
 90,715.00

Deductions during the year:  
 79-81-83 Charles Street West - transferred to  
 Plant Assets - Real Estate (statement 6) 23,782.50  
 Balance June 30, 1955 \$66,932.50

Comprising the following properties:  
 106 Charles Street West \$ 7,500.00  
 78 St. Mary Street 9,832.50  
 80 St. Mary Street (held for Stephenson Trust) 11,600.00  
 23 Sultan Street 18,000.00  
 143 Bloor Street West 30,000.00  
\$66,932.50

PLANT ASSETS - REAL ESTATE

STATEMENT 6

Balance June 30, 1954 \$2,966,317.98  
 Additions during the year:  
 Myalwood (Victoria College Students Union) -  
 additional costs 783.72  
 79-81-83 Charles Street West - transferred from  
 Endowment Assets - Real Estate (statement 5)  
 - houses demolished and land now forms  
 parking lot 23,782.50  
 Balance June 30, 1955 \$3,000,884.20

Comprising the following properties:  
 Main Building \$ 325,718.69  
 Roman College 425,500.23  
 Campus, including land north of Charles Street  
 and land on Bloor Street 304,828.03  
 Gymnasium 13,000.00  
 Field House 145,000.01  
 Bursars Hall and Men's Residences 763,271.89  
 Birge-Carnegie Library Building 96,828.25  
 Annesley Hall 175,000.00  
 Myalwood (Victoria College Students Union) 478,798.29  
 Parking lot (including former lane) 23,956.50  
 71 Queen's Park 42,500.00  
 82 St. Mary Street 10,000.00  
 117 Bloor Street West 17,345.12  
 131 Bloor Street West 24,880.00  
 137 Bloor Street West 15,000.00  
 147 Bloor Street West 28,175.69  
 151 Bloor Street West 38,399.26  
 85 Charles Street West 50,931.00  
 109 Charles Street West 20,288.04  
 110 Charles Street West 7,500.00  
 110 Charles Street West 11,000.00  
\$3,000,884.20

VICTORIA UNIVERSITY  
 UNEXPENDED APPROPRIATIONS

STATEMENT 7

	Balance June 30, 1954	Expended	Appropriated	Balance June 30, 1955
Staff leave and travel fund	\$11,697.33	\$ 5,650.00	\$ 4,000.00	\$10,047.33
Portrait fund	1,645.00			1,645.00
Library	2,444.33	32,305.15	30,937.01	1,078.19
Renovation of buildings and repair and renewal of equipment	48,106.30	39,022.42	45,000.00	54,083.88
	<u>\$63,892.96</u>	<u>\$76,977.57</u>	<u>\$79,937.01</u>	<u>\$66,812.40</u>

ACCUMULATED SURPLUS  
 (not including Auxiliary Enterprises)

STATEMENT 8

Balance forward at June 30, 1954	\$10,742.26
Add Excess of current income over current expenditures and appropriations for the year ended June 30, 1955	2,461.49
Balance at June 30, 1955	<u>\$13,203.75</u>

VICTORIA UNIVERSITY  
PRIZE, SCHOLARSHIP AND BURSARY FUNDS - REVENUE STATEMENT 9

Balance of unexpended income at June 30, 1954		\$ 60,705.57
Add		
Gifts for current purposes - miscellaneous	\$14,409.00	
- transferred from Living Endowment	1,200.00	
Interest transferred from investment income	\$19,726.85	
Less interest on principal of certain funds added to capital (see statement 9)	<u>242.00</u>	
Appropriation from current funds for bursaries	19,464.85	
Bursary loans repaid	9,000.00	
	<u>600.00</u>	
		44,873.85
		<u>113,599.42</u>
Deduct		
Prizes, scholarships and bursaries awarded	37,830.87	
Bursary loans granted	<u>1,070.00</u>	
		38,900.87
Balance of unexpended income at June 30, 1955		\$ 74,698.55

PRIZE, SCHOLARSHIP AND BURSARY FUNDS - CAPITAL STATEMENT 10

Balance at June 30, 1954		\$516,341.70
Add		
Gifts	\$ 878.73	
Bequest, Edith Aving Estate	5,000.00	
Interest on principal of certain funds (from statement 9)	<u>232.00</u>	
		6,110.73
		<u>\$522,452.43</u>
Balance at June 30, 1955		

VICTORIA UNIVERSITY  
SPECIAL TRUST FUNDS - REVENUE STATEMENT 11

Balance of unexpended income at June 30, 1954		\$ 1,065.00
Transferred from deferred credits (unexpended income re Frederick C. and Annie Stephenson Trust Fund)		<u>7,578.39</u>
		9,437.39
Add		
Gifts for current purposes		\$9,443.55
Interest transferred from investment income	\$1,986.29	
Less interest on principal of certain funds added to capital (to statement 12)	<u>642.80</u>	
Transfer from capital		1,536.49
		<u>1,887.77</u>
		13,867.81
		<u>22,307.20</u>
Deduct		
Expenditures conforming to terms of trusts		8,454.30
		<u>\$13,812.90</u>

SPECIAL TRUST FUNDS - CAPITAL STATEMENT 12

Balance at June 30, 1954		\$40,429.33
Frederick C. and Annie Stephenson Trust Fund transferred		<u>35,000.00</u>
		75,429.33
Add		
Gifts	\$ 15.00	
Interest on principal of certain funds (from statement 11)	<u>442.80</u>	
		457.80
		<u>75,887.13</u>
Deduct		
Transfer to revenue		1,867.77
Balance at June 30, 1955		\$74,019.36



## VICTORIA UNIVERSITY

## SUPERANNUATION AND WIDOWS' PENSION ACCUMULATED REVENUE FUND

STATEMENT 13

Balance at June 30, 1954		\$79,206.70
Add Provision charged to current operations	\$20,262.35	
Salary Deductions	<u>272.00</u>	<u>20,537.35</u>
		99,566.05
Deduct Payment of benefits		29,532.05
Balance at June 30, 1955		<u>\$70,212.00</u>

## BUILDINGS AND GROUNDS STAFF PENSION RESERVE

STATEMENT 14

Balance at June 30, 1954		\$4,037.27
Add Provision charged to current operations	834.57	
	<u>5,872.84</u>	
Deduct Payment of benefits		2,450.80
Balance at June 30, 1955		<u>\$4,379.11</u>

## OTHER ENDOWMENT FUNDS FOR DESIGNATED PURPOSES

STATEMENT 15

AT JUNE 30, 1955

M. H. Atkins Staff Retiring Allowance Fund . . . . .	\$ 55,777.42
Birge-Carnegie Library . . . . .	50,000.00
George A. Cox Chair in New Testament . . . . .	50,000.00
Sir Joseph Flaville Bequest to Library . . . . .	25,000.00
General Endowment - Theology - Memorial College . . . . .	25,000.00
William Gooderham Chair in English . . . . .	100,613.88
General Endowment - Theology - Memorial College . . . . .	40,000.00
Mrs. William Gooderham Chair in French . . . . .	50,000.00
Margaret Hopkins Cox Chair in Homelitics . . . . .	50,000.00
George Jackson Chair in English Bible . . . . .	30,000.00
T. F. Loblaw - Bequest to Memorial College . . . . .	36,427.19
John MacDonald Chair in Latin . . . . .	20,000.00
Eliza Phelps Massey Chair in Oriental Languages . . . . .	60,000.00
Hart A. Massey Chair in English Bible . . . . .	60,000.00
M. H. H. Massey Chair in Greek . . . . .	60,000.00
Belles Chair in Ancient History . . . . .	40,000.00
President's Chair . . . . .	20,000.00
Sydney Chair in Ethics . . . . .	10,000.00
Jackson Sanford Memorial Lectureship . . . . .	5,661.18
Victoria College Alumni Endowment . . . . .	
	<u>\$826,380.07</u>

## VICTORIA UNIVERSITY

ENDOWMENT FUNDS FOR GENERAL PURPOSES  
AT JUNE 30, 1955

STATEMENT 16

Lillian Massey Treble Estate		\$1,396,923.56
Hart A. Massey Estate		200,000.00
Hamilton Fisk Bigger Endowment Bequest		30,000.00
Campaign Fund of 1918		485,387.84
General Bequests and Gifts	\$ 54,992.33	
Balance at June 30, 1954	<u>1,400.00</u>	
Gift received during year		640.00
Bequest, W. J. Westaway Estate		56,632.33
Campaign Fund of 1947		
Total net income	\$86,379.15	
Less Transfers to plant funds to June 30, 1954	<u>110,853.28</u>	
	76,065.91	
Transfer to plant funds during current year		<u>51,519.69</u>
		<u>\$2,220,465.42</u>

## GENERAL INVESTMENT RESERVE

STATEMENT 17

Balance at June 30, 1954		\$499,991.27
Add Profit on sale of securities - net		119,284.53
Balance at June 30, 1955		<u>\$619,275.80</u>

## PLANT FUNDS AND RESERVES

STATEMENT 18

Balance at June 30, 1954		\$3,442,774.05
Add		
Transfer from endowment funds for general purposes	\$ 24,566.22	
Library books purchased	<u>1,578.18</u>	<u>27,844.40</u>
		3,472,618.45
Deduct Amount written off library books		4,885.44
Balance at June 30, 1955		<u>\$3,467,733.01</u>
Comprising the following:		
Funds invested in plant	\$3,325,685.75	
Reserve for library buildings:		
Amount transferred in 1947-48 from unrestricted endowment funds		
(A. H. Ames Estate)	\$45,476.02	
General reserve	<u>22,552.44</u>	<u>112,047.26</u>
		<u>\$3,467,733.01</u>

VICTORIA UNIVERSITY  
GENERAL EXPENSE  
FOR THE YEAR ENDED JUNE 30, 1955

STATEMENT 19

	1955	1954
<b>ACADEMIC</b>		
Travelling	\$ 438.05	\$ 550.46
Principals' entertainment allowances	550.00	550.00
Miscellaneous	872.53	639.28
	<u>\$ 1,860.58</u>	<u>\$ 1,689.70</u>
<b>ADMINISTRATIVE</b>		
Advertising	\$ 1,988.52	\$ 1,895.85
Printing, stationery and office supplies	5,358.08	6,693.19
Postage	1,450.14	2,272.42
Travelling	223.57	324.45
Expenses of President's office	1,400.00	1,400.00
Telephone and telegraph	3,253.77	3,179.23
Functions	3,175.31	3,345.70
Public relations - "Victoria Reports"	4,812.96	4,577.80
Miscellaneous	2,852.86	79.08
	<u>\$21,535.19</u>	<u>\$23,763.70</u>

PLANT MAINTENANCE  
FOR THE YEAR ENDED JUNE 30, 1955

STATEMENT 20

	1955	1954
<b>Wages</b>	\$28,185.91	\$27,756.03
Maintenance, repairs and renewals	16,258.43	13,301.51
Supplies	879.79	782.05
Furniture and furnishings	1,273.44	1,551.50
Insurance	5,675.86	5,071.48
Light and heat	9,579.44	11,555.06
Grounds expense	3,034.79	7,395.68
	<u>\$62,685.66</u>	<u>\$67,349.31</u>

GROUP INSURANCE, PENSION PAYMENTS AND PROVISION  
FOR PENSION FUNDS

STATEMENT 21

	1955	1954
<b>Group insurance</b>	\$ 955.50	\$ 880.00
Payments re staff contributory pension plans	17,433.50	16,230.52
Retiring allowances	4,025.86	3,900.87
Provision for Superannuation and Widows' Pension Fund	20,282.35	20,573.77
Provision for building and grounds staff pension fund	834.67	820.90
	<u>\$43,511.88</u>	<u>\$44,406.06</u>

VICTORIA UNIVERSITY  
AUXILIARY ENTERPRISES  
SUMMARY OF ASSETS, LIABILITIES AND SURPLUS  
AT JUNE 30, 1955

STATEMENT 22

	Women's Residences and Students' Union	Men's Residences	Book Bureau	Total
<b>ASSETS</b>				
Current assets	\$56,944.33	\$37,323.62	\$11,412.28	\$108,680.43
Furnishings at net book value	-	19,793.93	282.11	20,086.04
	<u>\$56,944.33</u>	<u>\$57,115.73</u>	<u>\$11,704.39</u>	<u>\$128,764.45</u>
<b>LIABILITIES AND SURPLUS</b>				
Current liabilities	\$33,728.51	\$23,401.34	\$ 372.64	\$ 57,502.29
Appropriations for renewals and replacements	5,525.00	8,000.00	-	13,525.00
	<u>39,253.31</u>	<u>31,401.34</u>	<u>372.64</u>	<u>71,027.29</u>
Surplus (statement 2)	17,691.02	25,714.39	14,331.75	57,737.16
	<u>\$56,944.33</u>	<u>\$57,115.73</u>	<u>\$11,704.39</u>	<u>\$128,764.45</u>

AUXILIARY ENTERPRISES  
SUMMARY OF INCOME, EXPENSE AND APPROPRIATIONS  
FOR THE YEAR ENDED JUNE 30, 1955

STATEMENT 23

	Women's Residences and Students' Union	Men's Residences	Book Bureau	Total
<b>Income</b>	\$161,559.51	\$152,298.17	\$32,432.64	\$346,290.32
Expenses and appropriations	157,975.12	149,144.52	30,557.26	337,676.90
Excess of revenue over expenditure and appropriations for the year	3,584.39	3,153.25	1,875.40	8,613.04
Add Balance of surplus at June 30, 1954	14,106.63	22,563.31	12,456.35	49,126.12
Balance of surplus at June 30, 1955	<u>\$ 17,691.02</u>	<u>\$ 25,714.39</u>	<u>\$14,331.75</u>	<u>\$ 57,737.16</u>

Report of the Dean of Women

1954-55 will probably go down in local history as the year in which the Victoria College Union took the staff in hand. Staff student relations were, they thought, at a low ebb, in fact, deplorable. In a series of discussions the matter was aired and a plan effected. If relations improve, if staff shyness disappears, if the almost insuperable barriers between age groups are scaled, it will be largely owing to the enthusiasm of last year's V.C.U. officers, perhaps especially Bill Kennett and Valerie Spence.

There were 472 women in a total registration of 922. There were 160 Victoria College women in residence, 38 from other faculties. Academically the women of the College did well in the 1954 May examinations in which, with 48% of the College registration, they carried off 59% of the first class honours and only 22% of the failures. Residence women did well too. Occasionally it is suggested that residence life is too pleasant, too noisy, too full of talk, too pre-occupied with dates (not historical) to encourage intellectual interest. So it is pleasant to report that with 34% of the registration of residence women took 40% of the firsts. Residence women accounted for eight of the seventeen failures among women. But in comparison with the total of seventy-seven failures in the college, this number is still very low. And in extenuation it might be pointed out that each of the students who failed entered the university with low standing. 1955 was obviously the year for the dean of women to present examination statistics!

In the College the women were active in extra-curricula activities, in the Bob Revue, in the Music Club's 'The Mikado', in the Drama Club's 'Noah', in the Debating Parliament, the French Club and all the others. When it came to social life, and there was the usual round in 1955, it goes without saying that they were indispensable. Women's Athletics flourished though the only cup was won by the famous Vic Women's baseball team. We were, however, still in a state of innocence, as football for women had not yet been introduced!

Residence life in general followed its usual course with its staff of officers, Miss van Allen whose gifts are so many and so generously devoted to her work as Warden, the dietitians, Miss Galbraith and Miss Bilton, the nurse Miss MacVicar, and, of course, the dons, with Miss Frang as senior don and steady and wise counsellor. With the Annesley Dining-room, the Wymalwood cafeteria, the coffee shop and catering, the dietitians have a major responsibility. In addition they kept to a minimum the inevitable complaints about meals of the sometimes spoiled young, fresh from home. Generally, the students say that our standard in meals is high.

The Residence and Services Committee under the chairmanship of Mr. McElbbon has already assured us of the continuing concern of the Board for our welfare. The fact that Mrs. J. S. Bennett for so long chairman of the Women's Committee, our invaluable friend and adviser, is vice-chairman of the committee, maintains for the women a much needed continuity. It is a pleasure too, to know that the new Alumnae representatives on the Board, Mrs. Flewys and Mrs. Wilson bring their own warm concern to the affairs of the women of the College and in residence.

The Alumnae Association with Miss Marion Paterson as president, and the Victoria Women's Association under the direction of Mrs. Harold Bennett, both contributed their good-will as well as more tangible gifts, the Alumnae Association, a movable stage for the Music Room, and the Victoria Women's Association a magnificent thousand dollars for the Bursary Fund.

Looking back 1955 seems a good year. Every year is marked by the pleasure of association with the administrative staff of the College, Dr. Moore, Dr. Bennett, Professor Love, Professor Hare, Mr. James. The others, the secretaries, the janitors and maids (shall I add, the teaching staff) who if, under this classification come of baser metal than 'brass' are still worth their weight in gold.

Respectfully submitted,

Jessie Macpherson

VICTORIA UNIVERSITYSchedule E  
124Report of the Senior Tutor To The Board of Regents  
for the year 1954-1955

In September 1950 I took over the duties of Senior Tutor. My comments and statistics, where possible, will therefore be based on the five-year period and will be rather fuller than usual.

During the 1954-1955 session 261 men, enrolled as follows, lived in the Victoria University Men's Residences:

<u>197 Undergraduates</u>		<u>64 Graduates</u>	
Arts	120	Theology	40
Engineering	36	Others	24
Medicine	35		
Architecture	11		
Dentistry	8		
P. & H. E.	1		
O.C.A.	3		
Pharmacy	3		

The number of students living in residence who are not enrolled at Victoria University has been increasing steadily for the last few years and reached a high of 101 in 1954-1955 (77 undergraduates and 24 graduates).

	<u>1950-51</u>	<u>1951-52</u>	<u>1952-53</u>	<u>1953-54</u>	<u>1954-55</u>	<u>1955-56</u>
Victoria	184	164	145	123	120	131
Emmanuel	42	38	37	41	40	35
Other Faculties	22	34	48	73	77	69
Graduates	13	24	29	25	24	25
	<u>261</u>	<u>260</u>	<u>259</u>	<u>262</u>	<u>261</u>	<u>260</u>

Academic Record

Number of undergraduates	206	198	193	196	197	200
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FIRSTS

Victoria	20	16	10	15	16
Non Victoria	3	6	11	13	20
Total	23	22	21	28	36
Percentage	11.3	11.1	10.9	14.3	18.3

FAILURES

Victoria	5	18	15	10	9
Non Victoria	5	1	5	13	4
Total	10	19	20	23	13
Percentage	4.9	9.6	10.4	11.7	6.6

The Gandelabra

The following figures (not percentages) include the academic results of every undergraduate in residence:

	1950-51	1951-52	1952-53	1953-54	1954-55
North	56.3	73.7	56.2	59.5	55.0
Middle	45.5	41.4	32.8	42.1	52.2
Gate	45.9	39.4	48.7	48.3	43.3
South	68.2	29.6	43.6	33.8	59.3
Ryerson	56.1	60.6	52.9	53.5	52.3
Melles	67.7	55.4	61.3	47.4	55.4
Stephenson	19.1	20.0	40.0	48.7	47.1
Average	51.3	45.7	48.0	47.6	53.1

The improved standing of Middle House, which this year won the trophy, was largely due to the forceful character of Mr. Muir. South House was perhaps unlucky not to come first, since twelve men in the House won first-class honours, but there were one or two unexpected thirds and supplementals. I should like to pay tribute to Dr. Hastings and Mr. Muir who handled our two largest Houses superbly under somewhat difficult circumstances. It can be seen that the academic results for 1954-55 were above average. It does not seem likely that our results can be much better with our present unselected group of students. All men enrolled at Victoria are welcome to residence and this is as it should be.

Dons

Once again we were fortunate in having excellent Dons:

North	J. P. Sherin	(Medicine)
Middle	D. A. Muir	(Theology)
Gate	W. T. Delworth	(History)
South	J. E. F. Hastings	(Medicine)
Ryerson	B. P. Seymour	(French)
Melles	J. W. Davies	(Theology)

Caven elected President - J. Barnes (Social Work)  
Gandier-Bowles elected Don - W. A. Annis (Theology)

Extracurricular Activities

It is not our policy to encourage too many activities which are restricted to the Residences. It is important for the men in residence to join the various clubs of Victoria University and thus make a greater contribution to Victoria, and themselves benefit from wider contacts. We do however encourage the "Don's Hour". Several times a term, the Don of each House invites a guest to have coffee with the men of his House and join in an informal hour of discussion and conversation. This hour has been particularly successful in South House under John Coleman and John Hastings. Residence parties, especially the "At-Homes", are also usually highly successful affairs.

It should be noted, however, that a surprisingly large number of the men do not join any club but confine their activities to residence life. Some of these men spend far too much time in "horse play", especially during the first few weeks of term. As is to be expected when 260 young men are thrown together in one Residence (with 200 girls just across the field), there is a good deal of noise and boisterous behaviour. Much of the energy expended on pranks could perhaps be channelled into constructive paths. Perhaps the students will one day vote to change initiations, which mean waste of time and disturbed nights, into orientation. This seems feasible since the ardour for initiations has to be whipped up and, as far as I can gather, less than half of the first year students take part in College initiations. Last year's V.C.U. decision that all initiations must be over by the second Friday of term is a great help. Student action is possible, for in 1953-54 the Residence Council voted that "Senior Tapping" should be abolished; the traditional "mayhem" during March was actually abolished in 1954-55 by the fortitude of the Dons and the Seniors. The academic results were higher than usual. I like to see a connection between "Senior Tapping" and results.

Library Hours

Victoria University Library and its reading rooms are a great addition to residence life; the men appreciate the facilities and particularly the excellent service. However, it has often been pointed out to me that the library is not open in the evenings until after Thanksgiving. An excellent opportunity is thus lost of keeping the idea of serious work before the Arts students during the beginning of term and of giving them the chance to form good work habits.

The Rink

Up till 1951-1952 the rink was a grand place for the men to let off surplus energy during the difficult mid-winter weeks. Because our rink was discontinued in that year by the VCAU, Victoria had to find a rink elsewhere and in return had to offer considerable non-time in our gymnasium to other faculties. The opportunity for non-competitive exercise is thus seriously curtailed. It seems to me that the possibility of an artificial rink might be investigated. We already have a luxurious Field House which is so far not such used; I doubt whether we need a full gymnasium. Perhaps some graduates remembering with nostalgia the healthy vigour and the comradeship of outdoor skating on the famed "Little Vic Rink" might decide to provide artificial ice.

The Parking Lot

The parking lot behind the Residence has created some minor difficulties; apart from aesthetic considerations and the fumes, dirt and car noises, the behaviour of early morning parkers and the debris they sometimes leave are problems which our proximity to the Bloor and Bay renders almost insoluble. More bright lights on the back of the Residence might help. I trust that a firm decision will be made as to the responsibility for the daily or at least weekly clean-up of the new stream-lined parking lot. At the same

time I should appreciate definite action on the responsibility for the upkeep of the other areas around the Residence and, particularly of what could be a beautiful flower-bed on the South side of Burwash Hall.

1955-1960

During the last five years the renovation and re-furnishing of the four upper Houses has been completed. We have without doubt a first-class plant and in my opinion a fine student body. Yet there is still work to be done. Our task for the next five years should be to maintain high academic standards, to make residence life richer, and, while expecting high spirits, to reduce juvenile rowdiness. These sort of remarks are easy to write but hard to implement. Certainly some of our problems arise from areas outside our control: homes, schools and the effects of the war. However, we should do our best to uphold the proud traditions of Victoria and to abolish innovations which are foreign to her democratic spirit. Our best hope for the future lies in the excellent student government of the Residences. The Caput system, started in 1951, continues to work well; the Caput of each House makes recommendations on disciplinary matters and these are usually accepted. The Residence Council frequently elates me by its wise decisions. In it the undergraduate representatives are tempered by the men from Emmanuel, and these two groups are aided by Dons usually drawn from four or five different disciplines. The three Standing Committees (Athletic House, Hall), chaired by a student member of the Residence Council but composed of one representative from each House, meet regularly. The Hall Committee, for example, meets monthly with Miss Hewson to discuss any matters pertaining to Burwash Hall—each House therefore is able to bring specific suggestions directly to the Dietitian at regular meetings. In fact the men have a real voice in the government of our Residences and they appreciate the confidence Victoria places in them.

I should like to thank all those who have made the work of the Senior Tutor easier during the last five years. I certainly appreciate the constant support and encouragement I receive and am proud to be a member of the Residence team.

C. C. LOVE  
Senior Tutor

Schedule "A"  
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ANNUAL REPORT  
of the  
LIBRARY OF VICTORIA UNIVERSITY  
1954-55

November 10th, 1955.

To the Chairman and Members of the Library  
Committee of the Senate of Victoria University.

Ladies and Gentlemen:

An annual stock-taking of an institution or department is a salutary experience, for, in surveying the achievements of the year one finds many reasons for encouragement and thankfulness. This has been particularly true in summing up the work of the past year. I find that we have had cause indeed to "count our blessings".

First of all we are indebted to you, the new Library Committee of the Senate for the amount of time and thought which you have expended on Library matters, and especially in helping to define and clarify a Library policy which, like Topsy, had "just grown" over a period of years. Secondly, to the officers of Victoria University we feel a deep sense of gratitude - to the President for his sympathetic and generous attitude toward the Library, to the Bursar for his kindly encouragement and to the Superintendent of Buildings for his phenomenal patience and ready co-operation.

I would be glad too, if the President, as a member of this Committee, would convey to the Board of Regents the appreciation of myself and every member of our staff for the generous increases in salary, and for making possible the structural changes in the Library building which have facilitated our work so greatly. Even at this early date we can observe an improvement both in the volume and the quality of our work as the result of the spacious and convenient quarters provided for our cataloguing and office staff.

Finally, I am grateful to the teaching staff and student body for their ready and good-humoured adjustment to the change in procedure necessitated by these physical improvements.

The increased use made of Library facilities has been another cause for thankfulness. This is especially gratifying, because we feared a decline of patronage when the new University of Toronto Library became available. On the contrary, we have had an increase of almost 4,000 in our circulation of arts books, as well as more persistent requests for stack privileges. The increased use of the George Locke Room



and of periodicals has been another encouraging feature of the past year's work.

The fact, too, that we have been able, at last, to provide better library facilities for the teaching staff, both for those members who are engaged in special research and for the ones requiring reading room accommodation, has given us a sense of personal satisfaction, for I have long been aware of this need.

But, since an accurate inventory must needs reveal the items on the debit side of the ledger as well, I must, in fairness, point out some of the problems which are still awaiting solution.

The effectiveness of our work was hampered seriously by two conditions which, seemingly, are beyond our control. The first is physical - the difficulty of maintaining an even temperature in the library building, particularly in the stacks. On several occasions during the past winter we were urged by the President to close the library as an emergency measure, since working conditions were almost intolerable. But the dogged determination of our staff to serve the interests of students with deadlines for essays approaching made them unwilling to adopt this expedient. The fact that we had extended our stack privileges to include Honour students of the third year, in addition to all graduating students, made the fluctuating temperature of the stacks especially dismaying. In all fairness to the university authorities I must admit that a great deal of time was spent in attempting to correct this condition, but, so far, no solution has been reached.

The second of the handicaps alluded to above was the pressure on our permanent staff members due to the difficulty of securing adequate assistance for our stack and night work. I have dealt with this situation in greater detail in the second part of this report, under the headings of Bursary service and Staff changes, and have mentioned it here merely to give further emphasis to our need for a more satisfactory method of dealing with this problem, in fairness to a loyal and patient staff.

But, in spite of drawbacks the year's work on the whole has been stimulating and encouraging. The acquisition of the magnificent Coleridge Collection and the completion of the Starr Memorial Room enhanced with recently added treasures, so generously donated by Mrs. Starr, have made this past year stand out as a highlight in the history of the Library. These marks of progress, together with the support and counsel of this Committee have combined to make myself and my staff look forward, with hope and enthusiasm, to another year of endeavour in this institution in which we are privileged to serve.

The report on the detailed work of the Library follows, under the headings of Requests and Donations, Binding and Book Mending, Book Acquisitions, Bursary Service, Cataloguing, Circulation, Extension Service, Special Work and Staff changes.

## THE DETAILED WORK OF THE LIBRARY

### • BEQUESTS AND DONATIONS

The Library received no new bequests or trust funds during the year 1954-55, but a number of purchases were made from previous existing trust funds and bequests. Our collection of Canadiana was further strengthened by acquisitions purchased with the income from the fields of poetry, French-Canadian history and literature, and material on Canadian Indians. The capital fund drawn upon to provide bookcases in the C.O. James Room to house the material recently acquired and to make provision for future acquisitions.

Further work was done in connection with the copying of the James Evans correspondence in the Library of the University of Western Ontario, which is chargeable to the Duncan Bequest, but as the invoice for this work came too late to be included in the financial statement for 1954-55 the charge will be made in the succeeding year.

Once again we are under a deep sense of gratitude to Mrs. F.M.G. Starr for her generosity in completing the furnishings of the Starr Memorial Room and for her careful supervision of the work. These furnishings include glass-fronted bookcases along the entire south wall of the room to match the ones already installed on the north wall, a small cupboard under the window on the east wall, a pleasing grille for the radiator, a handsome chandelier in bronze, a fine broadloom carpet which covers the entire floor area, a beautiful walnut table and chairs, in keeping with the character and function of the room. Previously Mrs. Starr had arranged to have the woodwork scraped and stained to match the tone of the furniture and when the work proved unsatisfactory she employed an artist to paint the woodwork to give the illusion of the grained wood used in the bookcases, with very pleasing results.

In addition to providing beautiful and functional furnishings for the room Mrs. Starr has made further presentations of rare items from her treasure trove, including two silver bread pattens, a southern Russian censer, and three ikons all of which had been removed from a Greek Orthodox church in Moscow when the Soviets despoiled the church. She has presented, also, two rare rice bowls and a beautiful pair of flower panels done on rice paper, mounted on wood, to enhance the Chinese material on display in this room.

To her sister, Mrs. W.D. Ross, and to her niece, Mrs. Bruno Skoggard, formerly Jean Ross, a graduate of Victoria College, we are very much indebted for the gift of a unique painting by Mrs. Skoggard - the portrait of Mr. Wang, the noted Chinese artist and teacher under whom she studied when in China. This portrait, a combination of the western and oriental methods of painting, received high commendation from Mr. Wang himself, and its value and interest will increase over the years. The portrait has been framed appropriately, in bamboo, under Mrs. Ross's supervision, and at her expense.

The Starr Treasure Room is now ready for a formal opening which will take place early in 1956.

To the generosity of the trustees of the Maclean Foundation and the acumen of Professor Kathleen Coburn, we are indebted for the magnificent Coleridge Collection, an unique collection of books, manuscripts, marginalia, clippings and periodicals purchased from a direct descendant of Samuel Taylor Coleridge and containing in addition to the manuscript of *Christabel* and some of Coleridge's unpublished works, a vast body of material which is invaluable for research on Coleridge and his period.

This valuable collection, one of the most important literary collections which has ever been presented to a Canadian library, has been housed in the Starr Treasure Room and an Exhibition will be held early in the new year.

#### BINDING AND BOOK MENDING

During the past academic year 261 volumes (159 volumes of periodicals, 102 books) were sent to commercial binderies at a cost of \$558.86. (The average cost for binding of a periodical was \$2.75 and for a book - \$1.15.) Work on a further large order sent early in June was delayed due to a break down of equipment at the Bookshelf Bindery Ltd. at Ridgetown. At time of writing only part of this order has been received. Funds have been set aside from the 1954-55 budget for payment of this delayed shipment.

Mrs. Boshan, our capable Mending assistant, reports a total of 1,121 books repaired and 1,617 books lettered. In addition, Mrs. Sudmalis lettered approximately 500 volumes while on desk duty and, during the summer, she and Miss Reid labeled several thousand volumes in the theological stacks.

A number of valuable pamphlets were put in pamphlet binders by Mrs. Boshan and she made cardboard cases to store our map collecting, the housing of which had constituted a problem.

A considerable amount of work was done, also, on repairing the leather volumes in our rare Basmiana collection. Work of this expert type was done previously by commercial craftsmen who charged high prices for their skill. We were greatly indebted to Mrs. Boshan for having fitted herself for this highly-specialized type of work at no expense to the Library and for her ready cooperation in doing special work for members of the teaching and administrative staffs when required.

#### BOOK ACQUISITIONS

The total cost of book acquisitions during the year was \$4,495.59. Of this amount \$3,595 was charged to our regular book appropriation and the remainder, \$900.59 to our Reserve Book Fund. Eleven hundred and seven volumes were added by purchase and 489 volumes by donation, including government and university publications, making a grand total of 1,596 volumes added during the year. Discards, lost books, etc. reduced the net total to 1,524 volumes.

Eight hundred and fifty-five pamphlets were added, but over a thousand pamphlets were withdrawn, making a net decrease of 224. We have made a drastic reduction in the list of government and university publications which we wish to receive regularly, because of lack of space and cataloguing facilities, and have advised the would-be donors of our changed policy. Much unsolicited material continues to come, and this we consign, regrettably, but firmly, to the waste basket.

Subscriptions to 190 periodicals were renewed at a cost of \$800.00. We received 51 periodicals by donation, in addition to the paid subscriptions. The periodical list was sent to heads of departments in Arts and theology, in an attempt to define and co-ordinate our policy. The changes suggested were negligible, and these were mainly for additions to the list rather than for cancellations.

#### BURSARY SERVICE

The Library received 900 hours of service from 9 student assistants enrolled in Victoria College. These students were paid out of College Bursary funds, as usual. This was the smallest number of student assistants we have had in our service since the Bursary System was instituted in 1933, and the supply was quite inadequate to the demand. Four of the nine students graduated in May, and marriage has deprived us of the services of one of the remainder. The four remaining students are continuing to give us service during the current year.

The problem of securing sufficient hourly assistance in our stacks is increasing in complexity. One explanation of this is the fact that so many Bursary funds are now available which insist on unconditional grants to students, that there is little need for students, except in the lower grades, to do paid work to augment their budget. And, since it is felt that students in lower grades need all the time available to help them pull up their grades it is not deemed advisable to exact work from them, nor are their services particularly desirable, in many cases.

The whole matter of the relation between Bursaries and paid service is under consideration by the University authorities and the Librarian proposes to submit a report showing, in detail, how the present system affects the Library.

#### CATALOGUING DEPARTMENT

The total number of items handled in the Cataloguing Department during the year was 4,636, which included the cataloguing of 1,617 books and 855 pamphlets. Work done for the Archives consisted of 74 volumes catalogued or recatalogued. In addition 25 books were catalogued for the Tackaberry Library in Amesley Hall.

The work of completing the records for large scale transfers of books within the theological department, and between the stacks and George Locke Room in the Arts section is almost in sight. This work involves the handling of thousands of cards and books to change location marks in order to keep our records accurate.

Work on our map collection begun a year previous was completed during the year and the task of discarding ephemeral or out-of-date material was carried on continuously throughout the year.

The number of cards typed was 8,500 and the number of cards filed in the various card catalogues was 15,150.

In addition to their regular work the cataloguing staff gave a total of 667 hours to circulation and reference work. Miss Cannon dealt with 35 major reference problems, in addition to handling the more casual reference questions. Considerable assistance was given to Miss Gertrude Boyle in connection with work on the Coleridge material which she is undertaking for Professor Coburn.

Continued advice in cataloguing procedure was given to the United Church Training School which has set up a library in its new building, with books classified according to the system which our Library uses for theological books.

#### CIRCULATION DEPARTMENT

The total recorded use of books for the year was 70,246, a net increase of 2,538, as compared with the statistics for 1953-54, shown below. All units of the Arts section of the Library showed increases, the most marked being in the George Locke Room and in the use of current periodicals. The total increase in the Arts department was 3,707, but a decrease of 1,169 in the theological department reduced the over-all increase.

The total number of registration cards issued was 950, as compared with 940 in the previous year. This does not include the special registration cards issued to graduates, members of other colleges and to students of the United Church Training School. Since cards are not used for the theological department there is no way of estimating the number of borrowers in theology.

The detailed statistics for the past three years follow:

(1) By Location

	1952-53	1953-54	1954-55
Stacks	16,761	14,155	14,359
Reference Room	3,431	4,666	4,979
Periodicals (current)	898	765	1,786
George Locke Room	7,396	8,785	10,947
Theological Reading Room	8,831	9,027	7,837
Bell Library	42	49	—
Moderns Seminar	97	95	111
C.C. James Room	125	130	150
Extension	133	56	77
	<u>67,715</u>	<u>67,708</u>	<u>70,216</u>

(2) Arts Circulation

(a) By Subject

	1952-53	1953-54	1954-55
Ancient History and Archaeology	1,965	2,313	2,173
Art	694	464	467
Economics	2,144	2,188	2,203
English language and literature	18,345	18,778	18,594
French language and literature	2,694	2,583	2,360
Geography	904	853	1,149
German language and literature	722	418	524
Greek and Latin	3,511	3,219	4,338
Minor languages, Italian, Spanish	266	264	261
Modern History	6,433	6,115	7,951
Music	61	105	158
Philosophy	3,435	3,471	3,168
Psychology	1,497	1,176	1,041
Political Science	1,852	2,209	2,514
Religious Knowledge	453	370	483
Science, medicine, Technology	882	549	767
Sociology	1,668	1,646	1,615
Government material	152	150	146
Pamphlets	656	694	588
Periodicals	1,692	1,881	2,483
Reference	3,431	4,666	4,979
Examination papers	5,029	4,228	4,102
	<u>58,496</u>	<u>58,351</u>	<u>62,071</u>

(b) By Year

	1952-53	1953-54	1954-55
First year	13,538	16,236	18,222
Second year	15,725	15,422	17,510
Third year	14,529	14,002	14,580
Fourth year	9,941	7,678	6,128
Graduates & Staff	4,753	5,013	5,631

It will be noted that the books most in demand were in the following subjects: English, Modern History, Greek and Latin, Philosophy, Political Science and French, in that order.

EXTENSION SERVICE

The demands on our Extension Service have been on the decline for the past few years. The records for the preceding year showed that 56 books had been mailed out, as compared with 135 volumes in 1952-53. During 1954-55 the number of books mailed through

this Service showed an increase of 21 volumes, but when we contrast the current figures with those of ten years ago, when 457 volumes were circulated through our Extension Service, we realize that some explanation of the decline is necessary.

Dr. Lawson attributes the decrease to the fact that the majority of our Extension clientele are ministers who are doing advanced work under the direction of Emmanuel College teaching staff, and that they prefer to get the required books when they come down to the College in connection with their studies. This was not, however, the primary purpose of the Extension Service when it was instituted under the direction of the late Dr. Barber. It was begun mainly for the benefit of ministers in small charges who had few facilities for borrowing books in theology and related subjects, and there is reason to believe that many ministers might find this Service profitable if its continued existence were drawn to their attention. With this object in mind, therefore, we are hoping to cooperate with the editor of the United Church Observer in the preparation and publication of lists of worthwhile books which would be available throughout Canada to ministers, through our Extension Department.

A number of books in Arts subjects also were mailed to students and graduates, as well as to other University libraries. No separate record has been kept of these. Teachers in small towns find it especially difficult to procure the books they require and are grateful for this assistance. This is a service that we hope to expand in the immediate future, since, in addition to the value of the service rendered, it tends to increase the good will of our graduates toward their Alma Mater.

SPECIAL ACTIVITIES

A number of special activities were carried on during the past year, in addition to the regular work of the various departments. The work of transferring the theological periodicals, housed in an inaccessible basement, to the Emmanuel stacks, was continued at intervals throughout the year. Further shifting of periodicals in the Arts stacks was done to make the most of the available space and periodicals which we were unable to bind through lack of funds, were boxed. A further attempt to fill in gaps in our periodical files was made, with partial success.

During the summer months the Librarian inspected several thousand volumes in the basement corridor of the Library and disposed of at least two thousand volumes, by various means. This work is still in progress and a special report on the entire storage situation is in preparation.

On March 5th a presentation tea was held in the George Locke Room in honour of Rev. Trevor Davies, D.D., who had been chairman of the former Library Board of Victoria University since 1928. Professor Surerus, the chairman of the new Library Committee of the Senate of Victoria University, presented Dr. Davies with an attractive clock on behalf of the Library, and in the presence of members of the Library Committee and their wives, officials of the University, members of the Library staff and a few personal friends of Dr. Davies and his family.

STAFF CHANGES

The personnel of the permanent staff remained unchanged. We received the part-time services of Miss Vera Cooper, and East Indian student enrolled in the School of Social Studies, and of Miss Olga Horlington, a recent graduate of Victoria College and a former student assistant in the Library, in attendance at O.C.E. These assistants were employed for night duty only. Illness, time table changes, practice teaching engagements and special field work assignments combined to make it difficult for them to

fulfill their obligations to the Library, and the members of the permanent staff felt the brunt of the resulting disorganization. It seems increasingly difficult to obtain satisfactory night attendants, yet we cannot spare our regular staff for this work without upsetting our day schedule. As it was, we were obliged to use the services of Mr. V.W. Whatton, our new provisional assistant, for two nights a week, and to release him from a corresponding amount of day duty, leaving our day-time staff short-handed. This is a problem on which I have spent a great deal of time and thought, but so far, no satisfactory solution has been reached.

All of which is respectfully submitted,

Margaret V. Ray,  
Librarian.

VICTORIA UNIVERSITY LIBRARY

Financial Statement for year ending June 30th, 1955.

REVENUE

Balance carried forward at June 30, 1954		\$ 1,143.85
<u>INCOME</u>		
Grant from Board of Regents	\$29,317.00	
Interest on Flavell Bequest	880.01	
Interest on Endowment	90.00	
Interest on Class of 1928 Fund	180.00	
Interest on Library Trust Fund	70.00	
Fines	<u>174.25</u>	
		31,111.26

EXPENDITURE

Salaries, permanent	\$22,470.00	
Salaries, Archives	999.98	
Salaries, temporary	<u>1,880.00</u>	\$25,349.98
Books, regular fund		3,595.00
Periodicals		782.59
Binding		558.86
Supplies and Stationery		931.72
Publicity		303.40
Furniture		<u>57.26</u>
		\$31,578.81

- 467.55

Unexpended balance

\$ 676.30

VICTORIA UNIVERSITY LIBRARY

Financial Statement

Special Funds

(1) <u>Reserve Book Fund</u>		
Balance carried forward at June 30, 1954	\$1,127.92	
Expenditure, 1954-55	<u>900.52</u>	\$ 227.33
Balance at June 30, 1955		
(2) <u>Archives and Stack Equipment Appropriation</u>		
Balance carried forward at June 30, 1954	\$ 172.56	\$ 172.56
Unexpended balance at June 30, 1955		
(3) <u>Duncan Bequest</u>		
Balance carried forward at June 30, 1954	\$1,847.77	
Interest for year	<u>64.67</u>	\$1,912.44
Unexpended balance at June 30, 1955		
(4) <u>Class of 1928 Capital Fund</u>		
Balance carried forward at June 30, 1954	\$2,052.22	
Interest for year	<u>45.40</u>	\$2,097.62
Unexpended balance at June 30, 1955		
(5) <u>Library Trust Fund</u>		
Balance carried forward at June 30, 1954	\$1,750.00	\$1,750.00
Unexpended balance at June 30, 1955		

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VICTORIA UNIVERSITY

Report of the Bursar to the Board of Regents  
for the year ended June 30, 1955

To follow the pattern set in my last two Reports let us first deal with the Residence situation at the University of Toronto and in particular how we at Victoria are situated. It is fairly common knowledge that St. Michael's College plans a new residence for men. It would appear that construction might be started within the next six months. This will undoubtedly furnish more competition for us in our summer business. The residence will probably be built in the north-west portion of their campus which faces St. Mary Street.

So far as our residence accommodation for men is concerned our facilities compare favourably with those offered by Trinity College, University College and the University of Toronto - the latter reference is to the Men's Residence at the corner of Hoskin Avenue and Devonshire Place. Until the renovation of this latter residence this summer it had been so old-fashioned and dingy that it was never considered as competition. An extensive modernization programme was carried out this past summer and these houses now compare somewhat favourably with the residences of the Federated Colleges.

While speaking of the Men's Residences I think it appropriate to mention two items - this past year for the first time there has been a housekeeper as assistant to Miss Hewson rather than an assistant dietitian. Thanks to Mrs. Gibson the Men's rooms are better kept and the lads appear to have a feeling that someone is looking after the comfort of their home life. Many of the students take some pride in living up to better residence conditions. Secondly with the completion this past summer of the renovation and refurbishing of Gate House and South House we have all the Men's Residences in good condition so far as furnishings are concerned. A fairly extensive job of redecorating and refurbishing was also completed in Stephenson House. The boys were tremendously pleased as indicated by letters of appreciation received by those responsible.

As regards our residence accommodation for Women, comparisons with the other Federated Colleges and with the University of Toronto are far from favourable. This is a situation which should have our earnest consideration at this time. The Bloor Street houses are structurally sound and recent inspections by our architect indicate they could be maintained as residences for another ten, fifteen, or possibly twenty years. Houses standing a few feet back from one of the busiest east-west thoroughfares in the city of Toronto are not ideally located. Criticism from many sources is directed at Victoria for maintaining residences in a high class retail and commercial area. (This Report makes no suggestions regarding the use of our Bloor St. frontage - this problem is now being studied by the Planning Committee).



Maintenance of these houses is costly but that again is somewhat beside the point - the fact is our Women's Residences just do not compare with what is offered in Trinity and University College. This is not as it should be.

The amount of our residence accommodation is adequate so far as men are concerned and from a recent study it is indicated that this will still hold true even with a very large increase in enrolment in a few years. The same may not be true as regards future accommodation for women - to-day all but three of the undergraduates in residence are enrolled in Victoria College.

Location, size, type and method of financing construction of Women's Residences should receive our earnest and early consideration.

Summer business for the Women's Residences this past summer was substantially the same as a year ago - not so however with the Men's Residences. Gross revenue for the Men's Residences was lower than for the previous summer. The facilities offered by University College Men's Residences undoubtedly accounted largely for this.

Over recent years the profits from summer business have made possible the many improvements and renovations which have been carried out. It would appear that profits from summer business have been used to some extent to subsidize rates charged through the academic year. A thorough study of this situation is currently being made by the Residences and Services Committee.

#### BUILDINGS AND GROUNDS

The past year and especially the past two summers have indeed been busy ones for our Superintendent of Buildings and Grounds - Mr. F. C. Stokes. To him and also to Bill McIntosh the thanks of the Board are due for their patience, their interest, and never failing care and attention to the many many projects, large and small which required their constant attention. The services rendered by our architect, Mr. Eric Horwood (Vic '22) also merits special mention. It is a grand team that Vic has in charge of its buildings - the meaning of the word "overtime" is unknown to them.

#### Classrooms

Early in the summer of 1954 an extra special renovation job was carried out in Classroom #18 (large classroom on ground floor at the foot of stairs). New vinyl tile floors, new formica panelling, acoustic ceiling, (the new lighting was part of the programme for the whole building), new green boards, new platform, and decorating and new tablet arm chairs - the whole at something slightly over \$10,000. Reactions to the job were mixed - those who liked it merely said so in a quiet way, the others, and there were many, were loud in their criticisms - rash extravagance, too modern, too fancy, etc. etc.

Largely resulting from the above criticism our renovation of classrooms undertaken early this past summer was approached in a somewhat different manner. Three classrooms and five offices in Victoria College were renovated this past summer at a total cost of less than \$9000.00. Included in this was the subdividing of Classroom #24 into a smaller classroom and the creation of a much needed new seminar room. Except for not having acoustic ceilings (and these can be added at any time if thought required) the general result compares favourably with Room #18 in appearance and usefulness and carries the approval of those mainly concerned.

Two classrooms and four offices in Emmanuel College have also been redecorated and brightened up and the results appear most satisfactory. A thorough job of cleaning the stone walls of the entrance hall inside the west door of Emmanuel College has resulted in a fresh appearance in this area.

#### The Library

At the request of the Librarian considerable work was done in the Library. The Reference Reading Room has been divided into a small reading room and a new catalogue room. This latter room has greatly improved the facilities for card-indexing and catalogue work. The former catalogue room is now used for general office purposes.

It is of some interest also to note that all work carried out in Victoria College, Emmanuel College and the Library was in each instance slightly below the appropriation authorized by the Board.

Every year seems to see some major job required which is not noticed by those in and around Victoria. Early last spring it became apparent that considerable repair work would have to be done to the roof of the Main Building, otherwise considerable flooding of the top floor might result from heavy rains. The work was taken in hand and completed late in June. Our appropriation for major repairs and replacements enabled us to pay for this without asking for a special grant.

#### 85 Charles Street West

Resulting from many months of study it was decided some six months or more ago that the use of 85 Charles Street West as a Graduates' Residence would be discontinued and that it would be converted into business and academic offices. This conversion job has now been completed at a cost of \$3000.00 and to-day the ground floor is occupied by the Accounting Department and the Fees Department. On the second floor we have the office for The Living Endowment and Graduate Records. Certain portions of the work for the Alumnae office are now carried on in the Living Endowment office and I look forward to the day when all Graduate records and activities are centered in this one office. The second floor and all the third floor are taken up as a balance of the second floor and all the third floor are taken up as offices for academic staff which allows for greatly improved office accommodation in the main building.

#### Phonetics Laboratory

While not falling within the period ending June 30th it should be noted that due to space being now available at 85 Charles Street for academic offices it was found possible to undertake the establishment of a much needed Phonetics Laboratory in the Basement of the Main building. The project is now well in hand and the Laboratory should be ready for use in another two or three weeks. It would appear that this laboratory will be the best of its type in the University of Toronto and should prove of immense value in the teaching of French, German, Spanish and even English.

#### Parking Lot Extension

Thanks to the demolition of 79, 81 and 83 Charles Street West more space became available for extending our parking lot at the east of the Men's Residences, access to which was largely from St. Mary Street. When the present work is completed - I trust before this Report is read - we shall have a hard surface parking lot with a marked out capacity for 80 cars with entrances and exits from both Charles Street and St. Mary Street. A privet hedge has been planted along the north side and sodding of the boulevard is now in hand. To appreciate the improvement of the appearance of this portion of our campus one has only to walk along Charles Street and see for oneself.

Undergraduates are being charged \$3.00 per month for parking and very few complaints have been heard this year. The whole parking problem is under better control and supervision than was the case a year ago.

#### Grounds

During the past two summers many persons have been heard to say that our grounds never looked better. This is true but they are still far from what might be achieved. One contributing factor to the improvements was the purchase a year ago last spring of a fairly large motor lawn mower. Prior to that four or five hand mowers might be seen at one time working here and there with no apparent plan or schedule. Subsequently a motor leaf mower was purchased - this clears up the leaves and mulches the soil at the same time. Additional hose and modern sprays enabled more watering to be done in dry weather. The rains were extremely beneficial to us on more than one occasion.

The new hedge south from the east wall of Emmanuel is a definite improvement over the old wire fence. The extension of the planting from the south-west corner of Emmanuel also improved that corner of our campus. New sodding and tidying up of the hedge on the north-west side of the Library has also helped. A new hedge now borders the walk leading to the Charles Street entrance of the Library. The flowers and shrubs along the bank from below the President's Office and over to the east of the Library have done wonderfully well for their first year. The Wymilwood garden was a delightful sight through most of the summer and again early this fall.

Our attention should now be directed to the area in front of the Main Building. Plans should be made and studied over the next few months so that this long overdue project might be undertaken early next summer.

#### PUBLIC RELATIONS

##### Staff and Students

The very modest programme initiated well over a year ago appears to be making some progress. We now have a Staff-Students Relations Council which is under the direction of the Chairman of the Extra-Curricular Committee of the Council of Victoria College and an undergraduate appointed by the V.C.U. Some 24 members of the Academic staff participate in meeting and having tea with groups of 10 to 15 students at a time.

Thanks largely I believe to the initiative of one or two students in Emmanuel an experiment was tried a short while ago when all the staff and virtually all the students went off together and spent 36 hours at Five Oaks. It was a get-together get-acquainted proposition - work together (picking and loading potatoes), travelling together by motor car and eating and living together - a fine beginning appears to have been made and this could prove a worthwhile annual event.

##### Staff and Board

An excellent start last year with the Board-Staff Dinner. Presumably this will be repeated during the winter and this time the cigars should not be overlooked!

##### Staff and Public

Few members of the Board can know, and therefore appreciate, the magnificent public relations work being done week in and week out by members of our academic staff. First and foremost is the President. If he accepted all his invitations for speaking at luncheons, banquets, "Commencements" and for preaching he would scarcely have a meal at home or a week end with his family. No president to my knowledge, and I have known them all well since my own undergraduate days when Burwash was Chancellor, has carried Victoria's message to the public, to the Secondary Schools, sister Colleges, Universities and to the Church as has Dr. Moore.

The Principals and the staffs of the two Colleges do their full share and it is by no means confined to Sundays. Radio and television appearances are becoming more frequent. All too often we learn of these after the event has taken place. When one is fortunate enough to know in advance of the engagement it is always interesting and worth a smile to note the subtle way in which the name Victoria

appears in the script! It's an old saying "A Picture is worth a thousand words". The picture in "The Globe & Mail" of October 22nd covered the entertainment of the cast of "La Comedie Francaise" at Wymilwood. The president of L'Alliance Francaise, a member of our French staff, was responsible for this group visiting Victoria.

Alumni-Alumnae

One of the best parties of the whole year is that for the Santa Claus Parade - Alumnae, Alumni, husbands and wives, and their children and friends of each of these several groups receive a hearty welcome when they arrive at Wymilwood to watch the parade. After the parade there are refreshments and entertainment, especially for the children, but from what one hears thoroughly enjoyed also by parents and friends.

Of a rather different character are the Wymilwood Sunday Evening Concerts - vocal and instrumental artists provide the entertainment and following each concert a social period is enjoyed. Many a time the attendance is none too good but those responsible feel the effort is well worthwhile. We all owe a great deal to the Dean of Women and to Miss Mary Van Allan and her staff for the time, thought, and energy spent in making these two so very different projects so well worthwhile.

Victoria Reports

This booklet is issued twice a year - usually in April or May and November. Reaction from graduates continues to be most favourable. Recently a page in each issue has been devoted to Alumnae and Alumni news and this seems to have been well received. Our mailing list is now approximately 9500.

THE BOOK BUREAU

The Book Bureau has had another successful year under the very capable management of Miss Doris Trott. Sales for last year exceed those of a year ago by over \$4000.00. Consideration should be given next summer to the installation of fluorescent lighting.

Victoria's name is being spread across Canada and no doubt in many instances far outside of Canada by extremely worthwhile books written by members of our staff and by graduates of Victoria.

Currently available through the Book Bureau are such well known publications as -

- E. M. Granger Bennett ('15) Land for their Inheritance (Ryerson)
- K. H. Coburn ('28) The Letters of Sara Hutchinson (U. of T.)
- The Grandmothers (Oxford)
- Donald Creighton ('25) John A. Macdonald - The Old Chiefstain (U. of T.)
- Northrop Frye ('33) Selected Poetry & Prose of Wm. Blake (Modern Library)

- George Johnston The Secrets of the Kingdom (Westminster)
- L. B. Pearson ('19) Democracy in World Politics (Saunders)
- Laure Riess ('33) L'Amé de la Poesie Canadienne Francaise (MacMillan)
- C. B. Sissons ('01) My Dearest Sophie (Ryerson)

Scheduled for publication before many months are passed will be the eagerly awaited autobiography by one of our oldest and dearest graduates C. T. Currelly (Vic '98).

A year ago Harvard Vocarium Records issued two recordings which are of more than passing interest to us here at Victoria. These are Readings by Dr. E. J. Pratt from his own poetry. One record is entitled "The Cachalot & Other Poems" and the other "Brethren And His Brethren" (Selections). They are 78 r.p.m. and the set costs \$5.00 at the Book Bureau.

Christmas Cards

A new Victoria University card has been designed and is now on sale at the Book Bureau. The price is 10¢ each with envelope to match. The entrance to Victoria College appears on the front, the centre spread is the Students' Union with the west entrance of Emmanuel on the back.

TELEPHONE SWITCHBOARD

After months of planning with the Bell Telephone Company our switchboard is now in operation. Hours are from 9:00 a.m. to 5:00 p.m. Monday through Friday. All calls to and from Victoria University go through the switchboard excepting calls to and from the Women's Residences on Bloor Street. There are 15 trunk lines.

The switchboard enables us to extend our phone services and facilities at a lower monthly cost. It will now be necessary to remember only one number during business hours - WA.4-7101 - unless you wish to reach one of the Women's Residences on Bloor Street. (These houses retain their former numbers and are not on the Board). Heretofore in many instances, and in the majority of instances when strangers were calling, two calls were usually required to reach the person desired. The Victoria University number would be called and then the office would furnish the number of the President, the Principal Registrar, Bursar etc. depending upon whom was wanted. Then the caller would dial the number required. All too often that phone was not answered as there was no one in that particular office at that time.

Heretofore all University phones have been on a business rate of \$14.35 per month. Twenty phone extensions are available for members of the academic staff at a cost to each "subscriber" of \$2.50 per month. This service functions only during the period the switchboard is in operation. Phones may be suspended through summer holidays and

connected again when desired for a fee of \$2.00 charged by the Telephone Company.

As soon as all installation work has been completed by the Telephone Company, memorandum covering night lines will be issued.

#### FINANCIAL ITEMS

Our Financial Statement for the year ending June 30th, 1955 is again eminently satisfactory. Revenue was up and expenses were down in relation to the budget and as a consequence we have a surplus of revenue over expenditure. A deficit had been forecast in the budget.

Briefly, our enrolment was higher than anticipated, our investment-income was higher than had been forecast in the budget, and in practically every department our disbursements for repairs, maintenance and improvements had not been quite as anticipated.

One item appearing in our Financial Statement is apparently not understood by some members of our Board. I refer to the term General Investment Reserves appearing in Statement #17. This figure represents the net profits actually realized from sales of securities and is not the difference between the cost price and present market values.

The past six months and more have been extremely difficult and trying for our Accountant Mr. K. M. Dinsmore, C.A., for Miss Fife our Fees Clerk and for their staff. First there was the installation of the Business Accounting Machine, delivery of which was unfortunately delayed for several weeks and resulted in our accounting and bookkeeping being held up, then summer holidays came along, and to top it all these offices were moved into new quarters. Over recent weeks lights in the Charles Street offices have been burning virtually every night and far into the night. It is only natural under these conditions that nerves must get frayed once in a while but too much cannot be said for the work, the time, and the patience all have shown and without which it would have been impossible to complete the many statements required for the annual meeting.

#### IN CONCLUSION

I have been privileged to see an advance copy of the Senior Tutor's Report. I agree wholeheartedly with his observations regarding the parking lot and the garden along the south wall of Burwash Hall. On more than one occasion we have discussed the possibility of a skating rink. This proposal, so far as I am aware, has never been brought to the attention of the Finance and Property Committee. Now that the suggestion has been formally presented it will undoubtedly be given careful, and I trust sympathetic, consideration.

Another item that was recently brought very forcibly to the writer's attention was the pathetic inadequacy of the Chapel piano at the Memorial Service on Armistice Day. Next summer's programme of renovations should include the Chapel and especially the installation of an organ.

I would not close this Report without expressing my sincere thanks to the President, and to our two Principals, and to the Registrar for their many kindnesses and for their advice and guidance on many an occasion. Most closely associated with me in regard to all financial items is our Accountant and again I pay tribute to Mr. Dinsmore not only for his help but also for his patience with one who does not possess his knowledge of bookkeeping and accounting. Our auditors, Allen, Miles, Fox and Johnston, continue to render excellent service. Mr. Fox himself is ever ready and available to advise when his opinion or advice is requested. The staffs in our business and administrative offices continue to give loyal and conscientious service.

Victoria is indeed fortunate in the class of personnel it employs. Also, a word of thanks to the Chairmen and members of the various Board committees. Their co-operation and advice affords much needed guidance in carrying through the rather diverse problems which pass through the Bursar's office.

All of which is respectfully submitted.

November 15, 1955.

WILFRED C. JAMES  
Bursar

Schedule #4

VICTORIA UNIVERSITY  
REPORT TO THE BOARD OF REGENTS  
of the  
PRESIDENT

For the session 1954-55

Mr. Chairman, Ladies and Gentlemen:

You have in your hands the detailed reports of various departments of Victoria University prepared by the officers in charge of those departments. It is not my intention to repeat information already excellently presented but, in this report, to correlate these and other materials in such a way that the members of the Board may have a fairly comprehensive view of life at Victoria.

This was not an election year for the Board of Regents but there was one significant change in our membership. Last Spring, Dr. Wilfred Lockhart was appointed Principal of United College, Winnipeg in succession to Dr. William C. Graham. Following this appointment, Dr. Lockhart felt it necessary to resign as one of the General Council's appointments to this Board. News of his resignation was received with deep regret by members of the Board and they expressed their warmest appreciation of the service rendered by Dr. Lockhart to his Alma Mater by his work on the Board and the Senate and their committees. To fill the place left vacant by Dr. Lockhart, the Board of Regents nominated Dr. C. A. Lawson, distinguished minister of Timothy Eaton Memorial Church and newly-appointed Chairman of the Board of Colleges and Secondary Schools. The Sub-executive of the General Council accepted this nomination and to our delight Dr. Lawson has consented to serve. I am sure I speak for all the members of the Board when I say we greatly appreciate his willingness to assume these new responsibilities in the midst of his already busy life and we look forward eagerly to our association with him in the work of Victoria University.

A merited honour came to the beloved Vice-Chairman of the Board of Regents, The Very Rev. Dr. George C. Pidgeon, when his Alma Mater, McGill University, conferred upon him the degree of Doctor of Divinity (honoris causa). We rejoice with Dr. Pidgeon in this happy event and congratulate McGill upon establishing the proper level for their D. D. degree.

When, in April, 1955, Mr. John Jennings died after a long and painful illness, Victoria University lost a staunch friend. For many years he had faithfully served the Board of Regents and had just retired from the Board the year before his death. He was always deeply concerned for the welfare of this University and its two Colleges.

Throughout the summer of 1954, a special committee under the Chairmanship of Mr. J. T. Bryden studied the reorganization of the Board. For some time it had been felt that there was duplication of activities and that there was an unnecessary multiplication of committees and meetings. When the Board of Regents was reconstituted in the Fall of 1954 following General Council appointments and the election of graduate members, Mr. Bryden's committee brought in certain recommendations which were adopted by the Board. These recommendations brought

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together the Finance and Property Committees and also united in one committee the Women's Committee, the Men's Residence Committee and the Union Management Committee. The Board requested the Senate to assume oversight of the Library and the Senate consented to undertake this responsibility, appointing a Committee under the Chairmanship of Professor Surerus for the purpose. The Senate's committee has been hard at work throughout the year surveying the whole Library situation and enunciating policies for administration. A special word of thanks must be given to our Librarian, Miss Ray, and to Professor Surerus for their co-operation and leadership in putting this change of administration into effective operation. The Board of Regents continues, however, to administer the finances of the Library and to make appointments. These were the major changes effected and in bringing them about there was, of course, some change in chairmanship and personnel. Here I would record the warmest appreciation of the unusually fine leadership given by Dr. Davies as Chairman of the Library Board, Mrs. J. S. Bennett as Chairman of the Women's Committee, Mr. Morley Smith as Chairman of the Men's Residence Committee, Mr. J. B. Allen as Chairman of the Property Committee and Dr. H. Bennett as Chairman of the Union Residence Committee. Fortunately, their experienced leadership is being given to the new committees. The by-laws were changed to implement the new organization and at the same time were clarified and rewritten. It is too early yet to assess completely the results of this reorganization but thus far it has been effective and has achieved at least some of the goals we had set for ourselves, such as closer co-ordination of the various University enterprises and the reduction of the number of meetings.

The Teaching Staff:

The Appointments Committee has had a busy year dealing with vacancies occurring in the teaching staffs of the two Colleges. The Rev. C. V. McLean M.A., B.D., Ph.D. retired on June 30, 1955 after a period of seven years of distinguished service as Professor of Old Testament Literature and Exegesis in Emmanuel College. The high standard he set in his work and the unselfish spirit of his service have placed Board, colleagues and students in his debt. To succeed him in the Chair of Old Testament, the Board has appointed The Rev. Robert Dobbie, M.A., B.D., M.Th., who has in recent years been on the staff of St. Mary's College and St. Andrew's University. Already Professor Dobbie has made a large place for himself in the life of this institution.

In December of last year, The Rev. Charles W. Leslie, M.A., B.D., Ph.D. resigned from the professorship of Systematic Theology in Emmanuel College. His going was a serious loss, for Dr. Leslie was a superb teacher and a man of commanding influence on the campus. His special field was Philosophy of Religion and Christian Ethics and to do this work the Board has appointed an outstanding young graduate of Victoria and Emmanuel, The Rev. C. Douglas Jay, M.A., B.D., Ph.D., who at the time of his appointment was minister of the Trafalgar Pastoral charge. A fine student achievement while at Toronto and an equally fine graduate record at Edinburgh University prepared him for his work as Assistant Professor of Philosophy of Religion and Christian Ethics.



When Dr. John Line retired from the Staff of Emmanuel College three years ago at the age of sixty-seven, he moved over to the Department of Ethics in Victoria College for part-time work. This year, his final retirement made a further appointment necessary in this department. The Board appointed Mr. F. E. Sparshott, M.A. as Assistant Professor of Ethics. He comes to his new post eminently fitted by a brilliant Oxford "Greats" degree and by several years of teaching on the Staff of University College.

Professor de Montmollin has been transferred to the Department of Classics in Victoria College which left a vacancy in the French Department. To this has been appointed one of our own graduates, Mr. C. E. Rathe, M.A., who comes on the staff as a Lecturer.

The third appointment to be made in Victoria College was made necessary by our agreement with the University of Toronto to teach Spanish. Again we turned to one of our own outstanding graduates, Professor Arthur Fox, M.A., who is on the Staff of Queen's University. The present arrangement is that Mr. Fox act as Visiting Professor in Spanish for one year but we are hoping that at the end of the year the arrangement will become permanent. This matter is one of great importance to Victoria, representing as it does the first addition to the list of College subjects since Federation. We appreciate Professor Fox undertaking the task and the co-operation given by President Smith, Dean Woodside and Professor Goggio.

The following professors were promoted by action of the Board on June 29, 1955:

Dr. R. W. Jeanes from Lecturer to Assistant Professor in the Department of French.

Dr. F. D. Hoeniger from Lecturer to Assistant Professor in the Department of English.

The Rev. George McMullen from Assistant to Associate Professor of Public Speaking.

The Rev. W. O. Fennell from Assistant to Associate Professor of Systematic Theology.

The Rev. J. R. Guthrie from Assistant to Associate Professor of Christian Education.

Professor Kenneth MacLean of the English Department was away on leave of absence last year, dividing his time between the United States and England. He was at work on a book which we may expect to see in the publishers' lists soon.

The Staff has had its usual busy year fulfilling many engagements and publishing a goodly number of learned articles in addition to a heavy load of teaching and administration. There is only time and space for a few examples here and you will please remember that these are selected almost at random. One professor, Dr. Field, was in charge of language training for the Canadian Army at Camp Borden in July. Another, Dr. Coburn, was an exchange lecturer in the English Department at the University of Michigan during the month of April.

Still another, Dr. Cousland, conducted Seminars for Choir Leaders at Kitchener and North Bay. Professor Fennell gave two papers and conducted a Seminar on the theme "Christianity and Contemporary Society" at the National Conference of the Y.M.C.A., while Professor Irving is acting as editor as well as a contributor to the C. B. C. series "Architects of Modern Thought". Professor Riess, who received one of the medals especially struck for the Canadian visit of the Comedie Francaise, translated "A Soldier's Tale" for the Stratford Festival this last summer. Published articles ranged from Professor MacLure's "Tower of Words" in "Explorations" to Professor George Johnston's "Major Themes in the New Testament Doctrine of the Holy Spirit" in "The Canadian Journal of Theology" and Professor W. S. Staples' "Vanity of Vanities" in the same journal. Such a representative list surely reveals a talented group of teachers whose service is varied and whose influence is widespread.

Our Chancellor's name appears among the list of those who published books during the last year. During the year he delivered "The Stafford Little Lectures" at Princeton University and these have been published as a book with the title "Democracy in World Politics". Also in this list of names is that of Ethel Granger Bennett who brought out an absorbing historical novel entitled "Land for Their Inheritance". This distinguished author is known to this group as the wife of Principal Bennett. A third name and one which is frequently found in our list of authors is that of Dr. C. B. Sirsons, who has just produced an edition of Egerton Ryerson's letters to his daughter under the title "My Dearest Sophie".

#### The Students:

Statistics involving the student body will be found in detail in other reports and all that remains for me to do is to point up a few conclusions based on these figures. In Victoria College the session 1954-55 showed a slight increase of enrolment over the previous session and the figures this fall reveal a still further increase, with a total enrolment of 1072 students. However, there is no evidence yet that the expected flood of students is as yet lapping our expectant shores. Indeed, the freshman class is slightly smaller in number than last year's.

An examination of the statistics should reassure the members of the Board that Victoria College students have won a proportionate number of first class standings in the University examinations and more than a proportionate number of second classes. The report of the Senior Tutor reveals that residence life does not affect academic work adversely inasmuch as first classes achieved were above the proportion in the rest of the College and the failure rate was lower. The General Course continues to attract a higher proportion of the students than did the old Pass Course but the Honours students still outnumber the General 558 to 424, according to last year's figures. The Social Sciences continue to be favourites over Science and the Humanities.

Victoria College is a varied and interesting community. While the majority of its students are United Church in affiliation (63.5%) twenty-four other religious denominations are listed by our students. In common with the University of Toronto,

the majority of students enrolled at Victoria continue to come from Toronto and York (67.4%), yet there are 45 other counties of the province represented among our students as well as 8 provinces and 5 countries. Our own College community has both a national and international flavour.

The student enrolment at Emmanuel College also showed an increase last year and included for the first time 11 students enrolled in the course for the Bachelor of Religious Education. A further increase in the number of students at Emmanuel was shown again this fall with a total of 107 including 13 students registered for work leading to the B.K.E. This is the highest enrolment in the history of the College.

Last year's academic record was a good one, particularly in the Graduating Class. Here 3 students were of such high standing that three post-graduate scholarships were awarded, namely, The J. K. P. Sclater Scholarship to W. A. Annis, B.A., The George C. Edgeon Scholarship to J. W. Davies, B.A. and The Post-Graduate Scholarship (A. J. Mitchell Bequest) to D. M. Stringer, B.A. Sc. Mr. Annis has gone to Edinburgh for his work, Mr. Davies to Union Theological Seminary, New York and Mr. Stringer to Hartford Theological Seminary.

But statistics do not give a true picture of student life in either College. It would require an account of classroom and club experiences, the work done in Library and Laboratory, the discussions of student government groups and of the debates, parliament, attendance at musicals and art exhibits, participation in athletics and social events, the enjoyment of friendships in Residences and on campus and the sharing in all the varied activities that constitute the life and relationships of a complex College and University programme. Two or three things might be especially mentioned. First is the assumption of new and fuller responsibilities in the running of Wymulwood by the House Committee of Victoria students. The students are taking the work seriously and on the whole they are showing wisdom in their planning and good judgment in their decisions. Secondly, the Emmanuel students have associated themselves with the other Theological Colleges on the campus in presenting the claims of the Christian ministry to High School vocational groups. They have visited many colleges in this city as well as in Hamilton and elsewhere and have also had a most cordial reception at St. Andrew's College, Upper Canada College and The University of Toronto Schools. This has been an effective piece of service and has brought a new spirit of understanding among the students of the various theological colleges.

The students of both Colleges shared in the University Christian Mission under the leadership of Dr. D. F. Miles of India. There were special Chapel Services daily and discussion leaders in the Residences in addition to the daily lectures given by Dr. Miles in Convocation Hall. There were no spectacular results from this mission, but all who had anything to do with it were agreed that it had been abundantly worthwhile in clarifying religious issues and stimulating a campus-wide discussion of them.

All in all, in spite of various crises that occurred from time to time, it was a good year with standards of work well maintained and the morale of the students high.

#### • Administration and Finance

This past year has been one of change and reorganisation in some areas of administration. The Book Bureau was transferred from the Library to the auxiliary enterprise account and the banking accounts of the Residences were unified with the Victoria University Account. Moreover, a basic change in our accounting procedures involving the use of a business machine has been initiated but not yet completed. It is hoped by such a change that more complete information will be quickly and readily available. This change, however, combined with a change of office quarters has placed the Bursar, the Accountant, Miss Fife and their staff under a great strain. I would express to them sincere appreciation for their whole-hearted co-operation in this undertaking. They have spared no effort in making the new system effective and successful.

The Board will note with satisfaction the work of redecoration and renovation now going forward under the direction of the Superintendent of Buildings. Budget appropriations are making possible a substantial piece of work each year, which insures the maintenance of our buildings in good order and appearance.

Once again, the report of the Finance Committee shows that our finances are in a healthy condition. As you were, the man behind that report is our Treasurer, Mr. E. W. Bickle, and to him and his whole Committee we would express the gratitude of Victoria University. We rejoice to hear that his health has so greatly improved in recent days.

Victoria continues to owe a great deal to generous donors who this last year contributed \$47,767.68 to University Funds, \$15,642.25 of which came through The Living Endowment. Again substantial aid was received from the Federal Government, The United Church of Canada and the University of Toronto (in recognition of work done by Victoria College staff members in the School of Graduate Studies). One particular gift must be mentioned here, that of \$8,800.00 from the Moleen Foundation for the purchase and preparation for the Victoria University Library of the Coleridge Material secured by Professor Kathleen Coburn. This is a unique collection of manuscripts and other material which will greatly enrich the scholarly treasures of our Library. It will be most worthily housed in the Starr Treasure Room, where it will be available to all research scholars. The Starr Treasure Room is being prepared and furnished through the generosity of Mrs. F. N. G. Starr. To all these and other donors, a grateful University says "Thank you!"

I record with satisfaction the action of the Board of Regents in June, 1954 adopting a new scale of salaries for the teaching staffs of Victoria and Emmanuel Colleges. This change of scale became effective on July 1, 1955 and brought us in line with a new scale of salaries effective on the same date in the University of Toronto. At the same time, the Board granted a general increase of salary for every staff member of Victoria University. This, of

courses, was not regarded as any final goal in the salary situation.

General:

There were many pleasant and memorable events during the course of the past year. Those of us who were present will not soon forget Professor E. J. Pratt's address to the members of the Graduating Class at the Senior Dinner. And while we are talking about dinners, let me also mention the Staff-Board Dinner and the Luncheon when Victoria University acted as host to the National Conference of Canadian Universities. On both these occasions the associations were of the happiest and the arrangements most satisfactory.

Among the distinguished scholars who visited during the 1954-55 term were The Rev. Dr. A. Allan McArthur of Peterhead, Aberdeenshire, Scotland who delivered the Old St. Andrew's Memorial Lectures and President Victor Murray of Chebunt College, Cambridge who brought us a brilliant discussion of modern educational problems as the Armstrong Lecturer.

The Alumnae and Alumni Associations of Victoria College and the Alumni Association of Emmanuel College have all had interesting programmes and they have taken an active part in the support of Victoria University. The loyalty of these groups is one of the many heartening associations in the life of an institution such as this and without them we should be gravely handicapped indeed. In particular, I should like gratefully to acknowledge the gift of a special scholarship by the Alumnae Association of Victoria College. At the same time the Board should know that each fall and spring enthusiastic reunions are held of various classes of graduates who meet to get acquainted all over again, to share memories of their undergraduate days and to be brought up to date on present events on the Campus. It seems to me that further work might be done to encourage such reunions and also to stimulate interest among graduates living in other and more distant places. In this connection, the fine results accomplished by "Victoria Reports" should be mentioned and a word of genuine thanks passed along to Mr. James its editor. In the course of a year, I travel to many places and wherever I go the report on this attractive little publication is uniformly favourable.

Still another organization that provides most interesting meetings and a staunch support to the University is the Victoria Women's Association. Under the presidency of Mrs. Harold Bennett, the W.W.A. offers an excellent opportunity to mothers of students to become acquainted with campus life and at the same time they provide generous bursary assistance for worthy students.

Problems:

Last year, the main topic of my report under this heading had to do with the prospective influx of university students five or six years hence. As a first step toward meeting such problems as might emerge from such a sudden increase in enrolment, the Finance and Property Committee has set up a Planning Sub-Committee under the Chairmanship of Mr. H. E. Langford. This Committee is already at work

surveying plant and property for its best possible use and development. Such a committee, however, cannot fully do the work assigned to it without some estimate as to the size of the College. The question still remains which must finally be set as a policy by this Board - if and when a substantial increase comes - will we attempt to admit all applicants or will we try to hold the College within a certain size? Would it be advisable over the next year to set up a composite committee which might consist not only of Board members but also members of the teaching staff and graduate groups to study the possibility and problems involved? These are questions which the Board might well again discuss this evening.

While I am flying kites, let me send up still another one. Over the past few years, I have begun to wonder whether we could not well establish another office in our staff, namely, a Chaplain of Victoria University or, at least, of the College. I have no clear convictions on this matter as yet and would look to the Board for counsel in its discussions. I realize that there are reasons for not concentrating such work as a Chaplain might do in one office where there are a number of officers who could do it. Moreover I realize that experiments made in this field by a few institutions have not always been completely successful. And further, I realize also that students should be related as much as possible to the regular life of the Church and its ministry. On the other hand, there is a manifest need for counselling, particularly in religious problems, among our students. There is need also for someone to give, through proper supervision, unity and continuity to the Chapel Services and religious activities of our Campus. Such a Chaplain might well be associated with the Department of Religious Knowledge and might not, at least in the early stages, require a separate appointment. Again, I covet a thorough discussion of this matter by the Board.

Now let me close this report by expressing my grateful appreciation to all my colleagues and associates on Board, Staff and Senate. To work with you for the welfare of Victoria is a great privilege as well as a demanding and satisfying service.

Respectfully submitted,

A. B. B. MOORE  
President

Schedule 1241

November 8th, 1955.

The Chairman and Members of the Library Committee,  
Victoria University.

Ladies and Gentlemen:

The work of the Archives of Victoria University has continued to develop along the lines of a research establishment in Canadian Church History. It is interesting to note that since the expansion of this work in collaboration with the Committee on Archives of The United Church of Canada was undertaken, other institutions and organisations have increased their interest in the collection and preservation of material relating to the history of the Christian Church in Canada, particularly, the Public Archives of Canada, and the Anglican Church in Canada. The latter has recently established an archival centre at their headquarter offices in Toronto. It is to Victoria University's honour that she pioneered in this work in Canada. Our collection on this campus is still by far the most extensive of any in this Dominion.

I shall comment on the work of the Archives under the following headings: acquisitions, research projects, publications, scholarships.

#### Acquisitions

Approximately thirty books and pamphlets have been added to this division of the Archives. A number of important additions have been made to our periodical collection. We have completed the transfer of the records and correspondence of the Boards of Foreign Missions of the Methodist and Presbyterian Churches from the Wesley Buildings. To this collection has been added the correspondence of the Board of Home Missions of the Methodist Church from 1868-1925. This latter item consists of 80 letter books and 215 pamphlet boxes. Approximately a dozen sets of congregational records, dated from as early as 1826, have been received.

In an endeavour to augment our collection of material on overseas missions, we requested returned missionaries from China to donate any records on overseas missions they had bearing on the work of the Church in China. The response was gratifying, and we received a number of significant items. We will be corresponding with returned missionaries from other fields in due course.

#### Research Projects

An increase in the interest in Canadian Church History is evident from the increased number of students undertaking research work in this field. Postgraduate students using our facilities are reading for degrees as follows: Th.D. - 1; Th.M. - 4; B.D. - 5. In addition, a number of postgraduate students from universities other than Victoria have prepared theses on various aspects of Canadian church and social history and have used the resources of our Archives.

This year the Church History Department of Emmanuel College introduced an elective course in directed research studies in Canadian Church History for undergraduate study; fifteen students have chosen this course and are pursuing their studies in the Archives under the direction of the Archivist.

Congregations of the Church are continuing to draw on our records in the preparation of their local histories, as are persons interested in the history of various religious movements. In the past year some twenty congregations were supplied with details concerning their origin and growth, and a number of persons were supplied with information on various subjects connected with the religious development of the country. Among the latter was Premier Leslie Frost, who is preparing a study on the life and work of the Rev. Robert Brooking, a Methodist missionary to the Indians.

Through the Inter-library Loan service, we have loaned material to Queen's University, St. Stephen's College, Edmonton, and to Cleveland Public Library.

#### Publications

In collaboration with the Committee on Archives of The United Church, The Bulletin, Record and Proceedings of the Committee on Archives of The United Church of Canada, #8, is being published for immediate release. It contains five articles; one feature article on Church History by Professor H.H. Walsh of McGill University, which is a chapter from his forthcoming book on The Christian Church in Canada; one article by J. Russell Harper of the New Brunswick Museum, describing some early congregational records which have recently been located; an article by the Very Rev. Jesse H. Armp on his work in the Archives of the Church; and two articles describing collections of material in our Archives, one by Professor Goldwyn Franch of McMaster University, and the other by the Archivist.

On October 1st, the Eyerson Press published My dearest Sophie, the edited letters of Egerton Eyerson to his daughter Sophie, by Professor C.B. Sissons. The original letters are in the custody of Victoria University Archives, as part of the Harris Collection of some 2,000 letters.

#### Scholarships

The Edith and Lorne Pierce Scholarship. Through the generosity of Dr. Lorne Pierce, this scholarship has been increased to \$200. It was awarded for the second time to the Rev. Earle Eddy of Thornhill, who is preparing a thesis leading to the degree of Doctor of Theology under the Toronto Graduate School of Theological Studies.

The Archivist wishes to express his appreciation to the members of this Committee for their continued interest in the work of the Archives, and to the Librarian for her friendly cooperation.

All of which is respectfully submitted,

George Boyle,  
Archivist.

Schedule "J" 124

VICTORIA UNIVERSITY  
THE BOOK BUREAU  
BALANCE SHEET AT JUNE 30, 1955

ASSETS		
Cash on hand	\$ 100.00	
Bank balance	<u>1,501.68</u>	\$ 1,601.68
Accounts receivable	1,241.78	
Less Allowance for bad debts	<u>25.00</u>	1,216.78
Inventory of books and stationery priced at the lower of cost or market value, as determined and certified by the management		11,593.82
Furniture and fixtures	1,791.52	
Less Accumulated depreciation	<u>1,499.61</u>	<u>292.11</u>
		<u>\$11,704.39</u>
LIABILITIES AND SURPLUS		
Accounts payable - trade		\$ 372.64
Surplus		
Balance June 30, 1954	\$12,456.35	
Add Net profit for the year	<u>1,872.60</u>	
Balance June 30, 1955		<u>14,331.75</u>
		<u>\$14,704.39</u>

AUDITORS' REPORT

To the Board of Regents,  
Victoria University.

We have examined the balance sheet of The Book Bureau of Victoria University as at June 30, 1955 and the statement of trading and profit and loss for the year ended on that date. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion the accompanying balance sheet and statement of trading and profit and loss are properly drawn up so as to present fairly the financial position of The Book Bureau as at June 30, 1955 and the results of its operations for the year ended on that date.

Toronto, Canada, November 15, 1955.

ALLEN, MILES, FOX & JOHNSTON  
(Signed)  
Chartered Accountants.

VICTORIA UNIVERSITY  
THE BOOK BUREAU  
STATEMENT OF TRADING AND PROFIT AND LOSS  
FOR THE YEAR ENDED JUNE 30, 1955

Sales			\$32,390.33
Cost of Goods Sold			
Inventories at June 30, 1954			
Books	\$7,112.56		
Stationery	<u>2,913.75</u>	\$10,056.31	
Purchases		<u>27,237.05</u>	
			37,293.36
Deduct Inventories at June 30, 1955			
Books	8,309.75		
Stationery	<u>3,284.07</u>	<u>11,593.82</u>	<u>25,699.54</u>
GROSS TRADING PROFIT			6,690.79
Add Income from lockers			<u>12.33</u>
			<u>6,733.12</u>
Deduct Expenses			
Salaries, including pension contribution		4,113.39	
Sundry expenses		<u>426.57</u>	
Telephone		158.20	
Bank charges		16.64	
Depreciation		<u>142.92</u>	<u>4,857.40</u>
NET PROFIT FOR THE YEAR transferred to Surplus Account			<u>\$ 1,872.60</u>



Schedule "K"

ALLEN, MILES, FOX & JOHNSTON

Chartered Accountants

AUDITORS' REPORT

To the Board of Regents,  
Victoria University.

We have examined the balance sheet of the Men's Residences as at June 30, 1955 and the statement of revenue, expenditure and appropriation for the year ended on that date. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances. In this connection the securities owned by the Men's Residences at June 30, 1955 were verified by certificate from the custodian, the National Trust Company Limited.

In our opinion the accompanying balance sheet and statement of revenue, expenditure and appropriation are properly drawn up so as to present fairly the financial position of the Men's Residences as at June 30, 1955 and the results of their operations for the year ended on that date.

Toronto, Canada, November 15, 1955.

(Signed) Allen, Miles, Fox & Johnston  
Chartered Accountants

VICTORIA UNIVERSITY  
MEN'S RESIDENCES  
BALANCE SHEET AT JUNE 30, 1955

ASSETS

Cash on hand and on deposit		\$26,918.02	
\$6,500. par Government of Canada 3% bonds		6,500.00	
Accounts receivable	\$2,541.71		
Less Allowance for bad and doubtful accounts	<u>2,000.00</u>	541.71	
Inventory of food and supplies		<u>2,463.22</u>	\$36,422.95
Residence library account			
Cash on deposit			468.84
Stephenson House fund			432.03
Cash on deposit			
Expenditure 1953-54-55 for renovations and			
Furnishings, at cost		25,791.91	
Less Amount written off		<u>6,000.00</u>	<u>19,791.91</u>
			<u>\$27,115.72</u>

LIABILITIES AND SURPLUS

Due Victoria University general account		\$17,900.50	
Sundry accounts payable		105.85	
Appropriation for renewals and replacements			
Balance June 30, 1954	\$5,000.00		
Add Appropriation for the year	<u>3,000.00</u>	8,000.00	
Students' deposits		4,494.12	
Residence library account		468.84	
Stephenson House fund		<u>432.03</u>	
TOTAL LIABILITIES AND APPROPRIATIONS			\$31,401.34
SURPLUS ACCOUNT			
Balance at June 30, 1954		22,563.14	
Add Excess of revenue over expenditure and			
appropriation for the year ended June 30, 1955		<u>3,151.25</u>	
Balance at June 30, 1955			<u>25,714.39</u>
			<u>\$27,115.72</u>

VICTORIA UNIVERSITY  
MEN'S RESIDENCES  
STATEMENT OF REVENUE, EXPENDITURE AND APPROPRIATION  
FOR THE YEAR ENDED JUNE 30, 1955

REVENUE		
Resident Students' Fees	\$123,651.61	
Vacation fees	17,509.90	
High table	2,045.28	
Meal tickets	3,722.46	
Guests, functions and sales	4,787.42	
Senior Common Room	49.50	
Parking	<u>274.00</u>	
TOTAL REVENUE		\$152,040.17
EXPENDITURE AND APPROPRIATION		
Salaries and wages including annuities, pensions and workmen's compensation	\$58,880.00	
Maintenance of staff house	551.40	59,431.40
Utilities		
Light and heat from central plant	8,930.06	
Coal	234.85	
Light	146.70	
Gas	1,041.13	
Water	893.76	
Telephone	1,102.55	
Laundry	<u>4,026.65</u>	16,385.70
Maintenance		
Renovations and furnishings - amount written off	4,000.00	
Renovals, replacements and repairs	10,255.27	
Appropriation for renewals and replacements	3,000.00	
Insurance	2,775.00	
Supplies, sundries and cleaning	4,522.47	
Printing, postage and stationery	210.98	
Bookkeeping and auditing	<u>1,300.00</u>	26,063.72
Food		<u>47,266.10</u>
TOTAL EXPENDITURE AND APPROPRIATION		<u>149,146.92</u>
EXCESS OF REVENUE OVER EXPENDITURE AND APPROPRIATION-FROM OPERATIONS		2,893.25
ADD Bond interest received		<u>258.00</u>
EXCESS OF REVENUE OVER EXPENDITURE AND APPROPRIATION FOR THE YEAR		<u>\$ 3,151.25</u>

Schedule "L"

ALLEN, MILES, FOX & JOHNSTON

Chartered Accountants

AUDITORS' REPORT

To the Board of Regents,  
Victoria University.

We have examined the balance sheet of the Women's Residences and Students' Union as at June 30, 1955 and the statement of revenue, expenditure and appropriation for the year ended on that date. Our examination included a general review of the accounting procedures and such tests of accounting records and other supporting evidence as we considered necessary in the circumstances. In this connection the securities owned by the Women's Residences and Students' Union at June 30, 1955 were verified by certificate from the custodian, the National Trust Company Limited.

In our opinion the accompanying balance sheet and statement of revenue, expenditure and appropriation are properly drawn up so as to present fairly the financial position of the Women's Residences and Students' Union as at June 30, 1955 and the results of their operations for the year ended on that date.

Toronto, Canada, November 15, 1955.

(Signed) Allen, Miles, Fox & Johnston

Chartered Accountants

VICTORIA UNIVERSITY  
 WOMEN'S RESIDENCES AND STUDENTS' UNION  
 BALANCE SHEET AT JUNE 30, 1955

ASSETS

Cash on hand and on deposit	\$36,848.41	
\$10,000. par Government of Canada 3% bonds	10,000.00	
Inventory of food and supplies	<u>1,324.64</u>	\$48,173.05
Students' deposit account	2,771.28	
Cash on deposit	<u>3,000.00</u>	5,771.28
\$3,000. par Government of Canada 3% bonds		
Tennis court account		<u>3,000.00</u>
\$3,000. par Government of Canada 3% bonds		<u>\$56,944.33</u>

LIABILITIES AND SURPLUS

Due Victoria University general account	\$23,453.99	
Sundry account payable	1,500.00	
Appropriation for renewals and replacements	\$11,000.00	
Balance June 30, 1954	<u>5,000.00</u>	
Add appropriation for the year	16,000.00	
Less Expended during the year	<u>10,475.00</u>	5,525.00
Students' deposit account	5,771.28	
Tennis court account	<u>3,000.00</u>	8,771.28
Total Liabilities and Unexpended Appropriations		\$39,253.31
Surplus Account	14,106.63	
Balance at June 30, 1954		
Add Excess of revenue over expenditure and appropriation for the year ended June 30, 1955	<u>3,584.32</u>	17,691.02
Balance at June 30, 1955		<u>\$56,944.33</u>

VICTORIA UNIVERSITY  
 WOMEN'S RESIDENCES AND STUDENTS' UNION  
 STATEMENT OF REVENUE, EXPENDITURE AND APPROPRIATION  
 FOR THE YEAR ENDED JUNE 30, 1955

REVENUE		
Resident students' fees		\$98,800.50
Vacation fees		19,375.31
Guests		1,096.47
Cafeteria		8,123.45
Functions and sales		4,381.54
Union fees		5,922.00
Garage rent		164.00
Coffee shop sales		22,771.47
Rent of rooms - Union		<u>65.00</u>
TOTAL REVENUE		\$160,699.74
EXPENDITURE AND APPROPRIATION		
Salaries and wages including annuities, pensions and workmen's compensation		55,746.34
Utilities		
Light and heat from central plant	\$5,549.00	
Coal	4,090.25	
Light	2,694.98	
Gas	3,082.49	
Water	677.17	
Telephone	1,135.22	
Laundry	<u>1,092.30</u>	18,321.41
Maintenance		
Renewals, replacements and repairs	19,934.81	
Appropriation for renewals and replacements	5,000.00	
Insurance	2,250.00	
Supplies, sundries and cleaning	5,977.02	
Printing, postage and stationery	331.91	
Bookkeeping and auditing	1,400.00	
Drugs (infirmary)	<u>182.82</u>	35,076.56
Food and confectionery		<u>48,830.81</u>
TOTAL EXPENDITURE AND APPROPRIATION		157,975.12
EXCESS OF REVENUE OVER EXPENDITURE AND APPROPRIATION-FROM OPERATIONS		2,724.62
Add		
Bank interest received	\$ 379.77	
Bond interest received	<u>480.00</u>	859.77
EXCESS OF REVENUE OVER EXPENDITURE AND APPROPRIATION FOR THE YEAR		<u>\$ 3,584.32</u>

Schedule "A"  
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TABLE I

**VICTORIA UNIVERSITY**  
**SUMMARY OF ENROLMENT 1954 - 1955**

<u>VICTORIA COLLEGE</u>	Men	Women	Total 1954-1955	Total 1953-1954
Undergraduates	511	471	982	977
Occasional students	34	5	39	10
	525	476	1001	987

EDMUNDELL COLLEGE  
Intramural

Graduate Students	29	-	29	34
Undergraduates (Includes 11 B.R.E.)	83	15	98	82
Occasional students	3	2	5	3
United Church Training School (includes 6 B.R.E.)	-	31	31	26
	115	48	163	155

Less 6 duplicates

	6		6	
	157		157	155

Extramural

			33	31
			150	185
TOTAL STUDENTS IN ATTENDANCE			1191	1173

STUDENTS GRADUATED 1955

Arts and Commerce (June, 1955):	211
Master of Theology	1
Bachelor of Divinity	25
Diplomas	28

TABLE II

**VICTORIA COLLEGE**  
**ENROLMENT 1954 - 1955**

	Men	Women	Total 1954-55	Total 1953-54
First Year	201	175	376	341
Second Year	145	136	281	264
Third Year	127	107	234	239
Fourth Year	38	53	91	133
<hr/>				
	511	471	982	977
Occasionals	14	5	19	10
<hr/>				
	525	476	1001	987

TABLE III

VICTORIA COLLEGE  
ENROLLMENT BY COURSES - 1954-55

College Year	I	II	III	IV	Total
NEW GENERAL	139	149	136	-	424
<u>HONOUR COURSES</u>					
Classics	-	2	1	1	4
E. L. & L.	20	13	3	13	49
Lat. (E. or I.)	1	1	1	-	3
Lat. (F. or G.)	6	1	1	1	9
M. H. & M. L.	11	6	2	-	19
M. L. & L.	24	16	12	7	59
Art. & Arch.	8	-	3	3	14
Music	1	-	2	-	3
F. E. H.	6	5	1	2	14
Soc. & Phil.	90	-	-	-	90
Anthrop.	-	1	4	-	5
Mod. Hist.	-	15	10	12	37
Phil.	-	-	2	1	3
Pol. Sc. & Econ.	-	11	5	3	19
Psych.	-	2	5	12	19
Sociol.	-	1	-	1	2
M. P. C.	14	-	-	-	14
Science	7	-	-	-	7
M. & P.	-	7	5	2	14
P. & C.	-	1	1	-	2
F. & G.	-	1	1	1	3
Chem.	-	-	-	1	1
Biol.	-	3	-	-	3
Food Chem.	-	1	2	-	3
Geog.	-	1	1	4	6
Geol. Sc.	-	1	1	1	3
F. & B.	-	6	1	1	8
House. Econ.	14	13	10	8	45
C. & F.	35	24	24	16	99
	376	281	234	91	982

TABLE IV

GEOGRAPHICAL DISTRIBUTION - VICTORIA COLLEGE 1954-55

<u>SUBMARY</u>	I	II	III	IV	<u>TOTAL</u>
Toronto	275	174	155	58	662
York	8	7	1	2	18
Ontario	369	272	222	89	952
Quebec	-	3	3	-	6
New Brunswick	-	1	-	-	1
Prince Edward Island	-	1	-	-	1
Manitoba	-	-	1	-	1
Saskatchewan	3	-	-	-	3
Alberta	1	1	1	1	4
British Columbia	-	-	1	1	2
Africa	-	-	1	-	1
British West Indies	3	-	2	-	5
Japan	-	1	-	-	1
Switzerland	-	1	-	-	1
U. S. A.	-	1	3	-	4
	376	281	234	91	982
	<u>PERCENTAGES OF TOTAL</u>				
	I	II	III	IV	<u>TOTAL</u>
Toronto	73.1	61.9	66.2	63.7	67.4
Toronto and York	75.3	64.4	66.7	65.9	69.2
Remainder of Ontario	22.9	32.4	28.2	31.9	27.7
Outside Ontario	1.8	3.2	5.1	2.2	3.1



TABLE V

<u>VICTORIA COLLEGE</u>				
<u>RELIGIOUS DENOMINATIONS 1954-55</u>				
	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>%</u>
United Church	327	297	624	63.5
Anglican	64	82	146	14.9
Presbyterian	40	35	75	7.6
Baptist	23	15	38	3.9
Miscellaneous	57	42	99	10.1
	<u>511</u>	<u>471</u>	<u>982</u>	

TABLE VI

<u>EMMANUEL COLLEGE</u>		
<u>INTRAMURAL STUDENTS</u>	<u>1954-55</u>	<u>1953-54</u>
Graduate students in Theology	5	4
Undergraduate students in Theology:		
First Year	29	29
Second Year	28	28
Third Year	30	25
B. R. E.	11	-
Occasional students	5	3
United Church Training School (includes 6 in B.R.E.)	#31	36
	<u>139</u>	<u>125</u>
# Less 6 duplicates	6	
	<u>133</u>	<u>125</u>
Part-time Intramural students:		
Candidates for B.D.	6	7
Candidates for Th.M.	13	16
Candidates for Th.D.	5	7
	<u>24</u>	<u>30</u>
<u>EXTRAMURAL STUDENTS</u>		
Candidates for B.D.	17	18
Candidates for Th.M.	5	6
Candidates for Th.D.	<u>11</u>	<u>7</u>
	<u>33</u>	<u>31</u>
GRAND TOTAL	190	186

Included in the Victoria College enrolment, there were 40 certified candidates for the ministry pursuing their Arts course, and distributed as follows:

First Year	18	16
Second Year	10	10
Third Year	10	12
Fourth Year	2	1
	<u>40</u>	<u>39</u>

Arts students enrolled in Religious Knowledge 291 272.

TABLE VII

<u>STUDENTS IN RESIDENCE</u>						
<u>(a) Victoria College - Number of students in residence</u>						
<u>1954-55</u>	<u>I</u>	<u>II</u>	<u>III</u>	<u>IV</u>	<u>Total</u>	<u>Grand Total</u>
Men	37	35	33	13	118	278
Women	47	59	37	17	160	
<u>1953-54</u>						
Men	36	35	35	18	124	273
Women	55	37	35	22	149	
<u>(b) Victoria College - Total Regular Enrolment</u>						
<u>1954-55</u>						
Men	201	145	127	38	511	982
Women	175	136	107	53	471	
<u>1953-54</u>						
Men	181	148	120	80	529	977
Women	160	116	119	53	448	
<u>(c) Victoria College - Percentage of students in residence</u>						
<u>1954-55</u>						
Men	18%	24%	26%	34%	23%	28%
Women	27%	43%	31%	32%	34%	
<u>1953-54</u>						
Men	20%	24%	29%	23%	23%	28%
Women	34%	32%	29%	42%	33%	
<u>(d) Emmanuel College - Number of students in residence</u>						
	<u>I</u>	<u>II</u>	<u>III</u>	<u>Post-Graduate</u>	<u>Total</u>	
1954-55	16	11	13	1	41	
1953-54	15	13	9	3	40	

Meeting of January 19, 1956

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m. on Thursday, January 19, 1956.

PRESENT:

Mr. Leopold Macaulay, Chairman; Mr. J. B. Allen, Mrs. J. S. Bennett, Mr. R. F. Chisholm, Rev. R. H. H. Davidson, Mr. J. S. Deacon, Mr. L. N. Earl, Mr. P. K. Heywood, Mr. H. E. Langford, Rev. C. A. Lawson, Mr. J. G. H. Linton, Mrs. C. F. McEachern, Mr. H. H. Martyn, Principal A. D. Matheson, Mr. R. S. Mills, Dr. V. T. Mooney, President A. B. B. Moore, The Hon. J. W. Pickup, Very Rev. G. C. Pidgeon, Mrs. Burns Piewes, Rev. A. G. Reynolds, Mrs. F. N. G. Starr, Mrs. J. E. M. Wilson, Mr. C. F. Wood, Rev. W. H. Young, Mr. W. Zimmerman and Mr. W. C. James, Secretary.

PRAYER:

The meeting opened with prayer by Rev. Dr. Mooney.

MINUTES:

The minutes of the Annual Meeting of November 24, 1955 were approved on motion of Mr. Langford, seconded by Mrs. Bennett.

ARISING FROM MINUTES:

Mr. Heywood reported details of plans for the Board-Staff Dinner to be held on February 8 and urged every Board member who could possibly do so to be present.

CORRESPONDENCE:(a) Regrets:

The Secretary presented regrets of Messrs. Bickle, Bryden, Burton, Piggland, Lautenslager, McGibbon and Soward at their inability to be present.

(b) Closing Grounds:

The Secretary read a communication from Mr. Stokes, the Superintendent, dated January 13, 1956, advising that the grounds of Victoria University were closed to the public from 5 p.m., Friday, December 23, 1955 until 8 a.m., Sunday, December 25, 1955, pursuant to regulations of the Board of Regents.

(c) Requests:

The Secretary reported receipt of following payments:

- \$1,350.00 from A.E. Ames Estate
- Final payment of \$1,943.00, from Corvonn Estate
- \$25,000.00 from Vera T. Jackman Estate, being payment in full of recent bequest

(d) Scholarship:

The Secretary reported the gift of \$100.00 from Thorne, Mulholland, Howson & McPherson to establish an annual Scholarship of this amount to be known as "The Alfred Byron Shepard Scholarship" and to be tenable by students in the Third Year enrolled in Commerce and Finance. The gift was gratefully accepted and referred to the Senate to fix terms of award.

GIFTS:

The President reported receipt of the following gifts since the last meeting of the Board:

Miss Elsie Watt (re Old St. Andrew's Lectures)	761.15
Mr. and Mrs. G. H. C. Smith (George C. Pidgeon Scholarship Fund)	20.00
Anonymous (De Witt Scholarship \$50.00, and Travelling Scholarship for Classical Studies \$500.00)	550.00

Meeting of January 19, 1956

Mary M. Bates (George C. Pidgeon Scholarship)	\$30.00.
M. E. Taylor - re Bursaries -	100.00.
Harcourt Lodge No. 581 A.F. & A.M. (Emmanuel College Bursaries)	100.00
Zion United Church, Brantford (Sustaining Fund)	400.00.
Imperial Oil Ltd.. (Assistance arising out of bursaries)	25.00
A. Milbur Lang (Bursary)	125.00
Leaside United Church (Emmanuel College Bursaries).	4,000.00
William Zimmerman - for Bursary Fund - total to date	60.00.
Miss Alice Hanesy (Bursary Fund)	250.00
Howard Park United Church (Emmanuel College Bursaries)	4,000.00.
The Atkinson Charitable Foundation (Bursaries)	1,761.71
Mrs. F. N. G. Starr - final payment re Starr-Treasure Room	
Ethel Flavelle Endowment Fund - Residence Bursary	150.00

LEAVES OF ABSENCE:

The President recommended that Professor James Guthrie be given <sup>how Jan 27 to Sept 1955</sup> three months leave of absence beginning 1 January, 1957 which will enable him to complete his B.S. for his Ph.D. degree at the University of Edinburgh - this was approved on motion of the President, seconded by Principal Matheson.

The President also recommended that Professor George Johnston be granted leave of absence from the close of the present session until 31 December, 1956. The President outlined in some detail the important scholarly works that Professor Johnston would be engaged in, including the new Peake's Commentary - the work on the constitution of the Church in the New Testament, and a commentary on the Epistles of John; also for the Dictionary of the Bible and other articles on New Testament subjects. This was approved on motion of the President, seconded by Principal Matheson.

PRINCIPAL, VICTORIA COLLEGE:

The President recommended Dr. Bennett's term as Principal be extended two years from 1 July, 1956 - unanimously agreed.

On motion of the President, seconded by Very Rev. Dr. Pidgeon, Rev. Dr. Young and the Chairman both spoke in the highest terms of the work being done by Principal Bennett and the recommendation was approved unanimously.

RHODES SCHOLARSHIP:

The Secretary reported that Mr. J.A. Carscallen had been awarded a Rhodes Scholarship and spoke most highly of him, both as a man and as a student - on motion of the President, seconded by Mrs. Burns Plewes the Secretary was asked to write Mr. Carscallen extending the warmest congratulations and best wishes of all the members of the Board.

LIVING ENDOWMENT:

Mr. John S. Deacon, Chairman of the Graduates' Committee, presented an interim report and outlined plans for the immediate future. The Chairman requested Mr. Deacon to discuss with his Committee as to whether or not it would be desirable and of interest to undertake a definite project each year. After this matter has been considered, Mr. Deacon is to report to the Board his Committee's views.

PRINCIPAL, EMMAUEL COLLEGE:

The President reminded the Board that Principal Matheson would retire on 30 June, 1956 and that he had pleasure in recommending that Rev. Professor Kenneth Couland, M.A., B.D., D.D., M.C., Croix de Guerre, be appointed Principal of Emmanuel College from 1 July, 1956 at a

Meeting of January 19, 1956

salary of \$9,000.00. The President stated that some while ago it had been agreed that he might consult with the Appointments Committee in regard to filling this office. The President went on to say that his recommendation carried the hearty endorsement of every member of the Emmanuel College Staff and the members of the Appointments Committee. Therefore Mr. Mills moved, seconded by Rev. R. H. M. Davidson that the President's recommendation be approved. Very Rev. Dr. Pidgeon and Rev. Dr. Harold Young spoke in favour of the motion which was thereupon put and carried unanimously. Pursuant to the Victoria University Act, a vote was then taken of the Representatives of General Council - this vote also unanimously approved the appointment of Rev. Professor Kenneth Couland as Principal of Emmanuel College from 1 July, 1956.

RESIDENCES AND SERVICES COMMITTEE:

Mrs. J. S. Bennett, Vice-Chairman, presented the following Report:

The Committee met on Thursday, January 12, 1956.

The 35th Ontario Older Boys' Parliament was held in Toronto during the Christmas vacation. The boys came from all sections of the Province and were housed in our Men's Residences and had all their meals in Burwash Hall. Emmanuel College was made available for their committee and cabinet meetings. Their Parliamentary sessions were held in the Legislative Chamber in the Parliament Buildings. The Principal of Emmanuel College was the Lieutenant-Governor. These annual sessions are a source of pride to the Ontario Council of Christian Education. An extremely fine letter of appreciation has been received from the secretary expressing thanks for the fine facilities and co-operation afforded by Victoria personnel.

The Toronto sessions of the National Evangelistic Campaign were held in the Chapel of Emmanuel College on December 28 and 29. Meals for those attending were served in Burwash Hall. Rev. Dr. Harold Young was in charge of the meetings and we have received his sincere thanks and appreciation for the co-operation extended by Victoria University.

A course for Chaplains in the R.C.A.F. is to be held in Toronto in June. Those attending will be housed in Burwash Hall.

Tentative plans are well in hand for the biennial meetings of the International Union of Geodesy and Geophysics which will probably be held in Toronto in the summer of 1957. Accommodation for those attending will be made available in our Men's Residences and several of our Bloor Street houses will be available for married couples.

The first stage of our survey of residence rates at University College, Trinity College, Queen's University, McMaster and Western has been completed. A special meeting of our Committee is to be held next month when the Dean of Women and the Senior Tutor will be present. In the meantime, the results of our survey to date will be placed in their hands for study.

All of which is respectfully submitted this 19th day of January, 1956.

The Report was received on motion of Mrs. Bennett, seconded by Mrs. Burns Plewes.

FINANCE AND PROPERTY COMMITTEE:

In the absence of both the Chairman and Vice-Chairman, Mr. H. E. Langford presented the following Report:

Your Committee met on Tuesday, January 17, 1956 with the Chairman, Mr. E. W. Bickle, presiding.

Meeting of January 19, 1956

GRAPC

No securities transactions have been made since the last meeting of the Board of Regents.

The question of the amount of the B.R.E. Degree was referred to this Committee for reconsideration. Subject to a conference to be held between the President and the Principal of The Training School, your Committee proposes to recommend a tuition fee of \$50.00 a year.

At the Annual Meeting of the Board, reference was made to the rather substantial amount of unexpended income standing to the credit of the Revenue Account of Prize, Scholarship and Bursary Funds (as shown in Statement 9 of the Financial Report). The matter was referred to this Committee for examination and study. This Fund is presently being carefully considered and our report and recommendations should be ready for the March meeting of the Board.

It is a recommendation of your Committee, at the suggestion of the President, that prizes heretofore awarded by the Board of Regents in both Emmanuel College and Victoria College be abolished.

A sub-committee has been appointed to meet with a sub-committee of the Residences and Services Committee and a representative of the Victoria College Council to select a permanent site for "Orpheus".

All of which is respectfully submitted this 19th day of January, 1956.

The Report and recommendations were approved on motion of Mr. Langford, seconded by Rev. Dr. Lawson.

The meeting then closed.

*R. M. Marantz*  
confirmed .....

Chairman

MINUTES OF SPECIAL MEETING OF THE BOARD OF REGENTS HELD IN ALUMNI HALL ON WEDNESDAY, MARCH 28, 1956 at FOUR-THIRTY O' CLOCK.

PRESENT:

Mr. J. T. Bryden, Chairman; J. B. Allen, H. Bennett, Mr. J. S. Deacon, Rev. C. A. Lawson, Mr. J. G. H. Linton, Mr. H. H. Martyn, Principal A. D. Matheson, Mr. E. S. Mills, Dr. V. T. Mooney, President A. B. Moore, Hon. W. W. Pickup, Mrs. Burns Flewes, Mr. W. M. Skith, Mr. H. G. Soward, Mrs. F. N. G. Starr, Mr. C. F. Wood, and Mr. W. C. James, Secretary.

PRAYER:

The meeting was opened with prayer by Rev. Dr. Victor Mooney.

NOTICE OF MEETING:

The Chairman read the following statement:

"This special meeting of the Board of Regents is called at the direction of the Vice-Chairman pursuant to the request of seven members of the Board, made on March 20, 1956. The calling of this meeting, and the notices in respect thereof mailed by the Secretary on March 21, 1956, conform with the requirements set out in By-law I, sub-sections (3) and (4).

The purpose of the meeting as set out in the notice is to receive and consider the Report of the Appointments Committee and the recommendation of the President respecting the appointment to fill the Old St. Andrew's Chair in Liturgics and Preaching," and declared the meeting regularly constituted.

REGRETS AND APPROVALS:

The secretary reported regrets from a few unable to be present and including letters from Rev. R. H. N. Davidson and Mr. R. F. Chisholm indicating their support of the recommendation to be made by the President at this meeting. and then declared the meeting regularly constituted.

REPORT OF APPOINTMENTS COMMITTEE:

Mr. R. S. Mills, Chairman of the Appointments Committee, reported his committee had met last week and that every member was present with the exception of the President who was in New York, that Principal Bennett had been present representing the President and that Principal Matheson and Professor Coulson had also been present at his invitation. It had been a lengthy meeting and all matters pertinent to the appointment of a Professor to fill the new Old St. Andrew's Chair in Public Worship had been considered. The Committee were unanimous in approving the President's recommendation that the Rev. W. Morrison Kelly, M.A. (Glasgow), B.D. (Glasgow), S.T.M. (Union College, New York) and presently pastor of St. Andrew's Church, Toronto, be appointed to the Chair.

Thereupon the President moved, seconded by Mr. R. S. Mills, that the Rev. W. Morrison Kelly of St. Andrew's Church, Toronto, be appointed to the Old St. Andrew's Chair in Public



Meeting of March 28, 1956

Worship with the rank of Full Professor and a salary of \$8,000.00 per year, that the appointment date from July 1, 1956 and that Mr. Kelly be entered on the Victoria University Pension Plan.

BOARD VOTE - The Chief Justice, Principal Matheson and Rev. Dr. Lawson spoke in support of the motion which was thereupon put and carried unanimously.

VOTE BY GENERAL COUNCIL REPRESENTATIVES:

As required by the provisions of the Victoria University Act, 1951, section VIII, sub-section (c), the Chairman then called for a vote of those members of the Board elected by the General Council of the United Church of Canada - this vote having been taken, the Chairman declared that it too was unanimous.

PAYMENT OF FEDERAL GRANT:

Mr. John S. Deacon, a member of the Finance and Property Committee, stated it had been the Treasurer's intention to deal with this matter at the regular March meeting of Board but that with this meeting had been postponed, that the Treasurer was presently in Bermuda, - Cheque for \$161,968.75 had been received some weeks ago from the Canadian Government covering our Federal Aid Grant and it was desirable that a portion be paid forthwith to the University of Toronto. Mr. Deacon thereupon moved that the President be authorized to pay 60% of the Victoria College portion amounting to \$88,256.44 to the Board of Governors of the University of Toronto and that this payment be accompanied by a letter, as has been done heretofore, pointing out that this is not to set a precedent. Mr. J. B. Allen seconded the motion which was thereupon put and declared carried by the Chairman with one dissenting vote.

NOTE:

The amount being retained by Victoria University will amount to \$73,712.31, which compares with \$69,866.13 last year and with \$68,746.65 the year preceding.

There being no further business the meeting closed at 5 p.m.

Confirmed *Alfred A. ...*  
Chairman

GRANT

Meeting of April 19, 1956

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m. on Thursday, April 19, 1956.

PRESENT:

Mr. Leopold Macaulay, Chairman; Rev. Dr. J. H. Arnup, Principal H. Bennett, Mrs. J. S. Bennett, Mr. E. W. Bickle, Mr. J. S. Deacon, Mr. J. G. H. Linton, L. N. Earl, Mr. H. E. Langford, Rev. C. A. Lawson, Mr. J. G. H. Linton, Mrs. C. F. McEachren, Mr. D. W. McIlbbon, Principal A. D. Matheson, Rev. Dr. V. T. Mooney, President A. B. E. Moore, Chief Justice J. W. Pickup, Mrs. Burns Flaves, Rev. A. G. Reynolds, Mr. H. G. Soward, Major-General A. C. Spencer, Mrs. F. N. G. Starr, Rev. W. H. Young, Mr. W. Zimmerman, Mr. W. C. James, Secretary.

PRAYER:

The meeting opened with prayer by Rev. Dr. W. Harold Young.

RESOLUTIONS:

The President moved the following resolution respecting the late Mr. Percy K. Heywood, Mr. D. W. McIlbbon seconded the motion and it was directed that a copy be forwarded to Mrs. Heywood:

The Board of Regents of Victoria University records with deep sorrow the passing of Percy Kilbourne Heywood, who died on Friday, April 13, 1956, in London, England.

Percy Heywood was a native of the Province of Ontario and received his education at Harbord Collegiate and Victoria College. He served his King and Country with distinction in the Armed Services during World War I and was mentioned in General Sir Douglas Haig's dispatches for gallantry in action. In the years following the war, he quickly rose to a position of leadership in the business world. In 1926, Mr. Heywood organized Evangeline Shops Limited with which firm he remained and at the time of his death was its President. For he was one of the founders and directors of the Toronto Better Business Bureau, a director of the Canadian Council of Distribution and a Past President of the Toronto Advertising and Sales Club and of the Canadian Retail Federation. His voice was a trusted one in the councils of the retail industry of Canada.

It was characteristic of Percy Heywood that he entered fully into the life of the whole community and carried more than his share of its responsibilities. Many civic and Church enterprises and institutions owe much to his generosity and leadership. Among these stands Victoria University which he served so faithfully in so many ways. For the last eight years he has been an active member of the Board of Regents and its committees. Every project was given Mr. Heywood's loyal support and in particular we remember his leadership in the Alumni Fund and in the establishment of The Living Endowment. We have leaned very heavily upon this quiet and wise friend and his going leaves an irreplaceable gap in our ranks. The Board of Regents now pays its tribute to a colleague and friend, in whose integrity we had its trust, to whose unselfish service we owed so much and upon whose guidance we rested so securely. We extend to Mrs. Heywood and to the members of the family our heartfelt sympathy in their great bereavement.

Principal moved the following resolution respecting the late Professor Emeritus J. C. Robertson, Very Rev. Dr. Arnup seconded the motion and it was directed that a copy be forwarded to Professor H. Grant Robertson:

The Board of Regents wishes to enter upon its minutes an expression of its high appreciation of the long and eminent service given to Victoria University by the late John Charles Robertson, M.A., LL.D., who died on February 24, 1956, less



Meeting of April 19, 1956

than two months prior to the ninety-second anniversary of his birth.

His long life was devoted almost entirely to the cause of education in his native province of Ontario. His primary schooling was at Brampton, his secondary schooling at Goderich, his undergraduate work at the University of Toronto, from which he graduated at the age of nineteen with the Gold Medal in Classics.

With only a brief interruption for graduate studies at Johns Hopkins University, he served the teaching profession for nearly fifty years as High School teacher, University lecturer and administrator, writer of scholarly articles and text-books. The latter include the High School Latin Book (in collaboration with the late Adam Carruthers) and The Story of Greece and Rome (in collaboration with his son). After his retirement, he published also a charming collection of selected essays, papers and addresses, entitled Mixed Company, modestly explaining the title by reference to a couplet from the post Byron:

"The company is mixed (the phrase I quote is  
As much as saying, they're below your notice)."

His colleagues, former students and many other friends thought otherwise and acclaimed the book as a permanent record of his fine humanism and delightfully lucid style.

He joined the staff of Victoria College in 1894, two years after it moved from Cobourg to Toronto. Appointed as Lecturer in Greek, he remained in the Department of Classics for 38 years, becoming Full Professor in 1902 and head of the department in 1921. From 1910 to 1922 he was Dean of the Faculty of Arts in Victoria College. He retired in 1932 with the title of Professor Emeritus and in 1938 was honoured by the University of Toronto with the degree of LL.D. (honoris causa). In conferring this accolade upon him, the University recognized not only his scholarly attainments and his distinction as a teacher, but also his outstanding contribution to university policy and administration. It would be difficult to name any representative of a federated college who in the councils of the University of Toronto made a greater or more permanent contribution to the successful operation of the federated system.

Professor Robertson's primary interest, however, was always in teaching, and it is as a beloved master that he will be remembered by the greatest number of Victoria's alumni. His former students have carried his love of the Greek language and literature to all parts of our country and into many walks of life; his lectures on Plato's Republic were for many an undergraduate the high-light of his course and the beginning of its integration into a reasoned philosophy of life. "Absent studia in moras".

In recording its tribute, this Board recalls with deep gratitude the integrity, dignity and loyalty of one of the most constructive builders of the Victoria tradition in the University of Toronto.

**MINUTES:**

The minutes of the meeting of January 19, 1956, after correction in period of leave of absence of Professor James Guthrie which correctly reads "from 1 January, 1957 to September, 1957" were approved on motion of Mr. Soward, seconded by Mr. Langford.

Minutes of the Special Meeting of 28 March, 1956 were approved on motion of The Honourable the Chief Justice, seconded by Principal Matheson.

DRAFT

Meeting of April 19, 1956

**CORRESPONDENCE:**

Secretary presented regrets of those unable to be present; appreciations from Professor H. Grant Robertson and Mrs. Lillian H. Paul; request from Mr. A. E. John Thompson, President, Victoria Tennis Club, that Club be allowed to use facilities on Sunday afternoons - request refused. Letter from G.W. Mason, Q.C., enclosing statement and cheque for \$17.95, final payment Samuel Sing Estate.

**GIFTS:**

President reported following gifts received since January 19, 1956:

W. E. Taylor - Bursary	\$100.00.
Mrs. Velma H. Wallace - E. W. Wallace Prize	50.00
Miss Adelaide Beatty - Prize	100.00.
Dr. J. C. Robertson - Prize	50.00.
O. E. Agar - Bursaries	100.00
Mrs. P. G. Newbold - Pidgeon Scholarship	10.00.
Mrs. Alice C. Little - W. J. Little Scholarship	150.00.
Rev. J. E. Mitchell - E. Wray Mitchell Memorial Prize	25.00.
Miss Audrey M. Lyon - Pidgeon Scholarship	100.00.
Victoria College Alumnae Association Scholarship	100.00.
Clarke, Irwin & Co. Scholarship	150.00.
Miss Marjorie Wells - J. H. Wells Prize	50.00.

**STAFF ITEMS:**

The President moved, seconded by Principal Bennett:

- (a) Leave of absence for Professor H. N. Frye from January 31, 1957 to May 31, 1957 to enable him to accept invitation from Harvard University to be Visiting Professor on its staff during that period.
- (b) Leave of absence for Professor F. D. Hoeniger from June 30, 1956 to July 1, 1957 to enable him to pursue studies in England relating to an edition of Pericles for the Arden Series.

**NOTE:**

Professor Frye's leave of absence without salary but with maintenance of pension benefits; Professor Hoeniger' on half salary during leave of absence and maintenance of pension benefits.

- (c) Appointment of Mr. Warren T. McCready, M.A. (Chicago) as Lecturer in Spanish in Victoria College for session 1956-1957 at salary of \$4,000.00. (We have assurance of Dean of Faculty of Arts that the University of Toronto will recognize appointee as Seasonal Lecturer in the University Department of Spanish.)

Above all confirmed on formal vote.

Meeting of April 19, 1956

**G.W.A. WAR MEMORIAL SCHOLARSHIP:** The President reported that a letter had been received from the Secretary of the Senate of the University of Toronto raising the question whether Victoria University would concur in a proposed revision of the statute governing the award of the Ontario Hockey Association War Memorial Scholarship. This scholarship entitles the holder to a remission of \$100 annually in tuition fees in any of the Arts Colleges. At present it is awarded to a male student who served overseas in World War I or is the son or daughter of one who so served. The proposed revision would remove the reference to World War I, substituting therefore the words "who has served overseas with the Canadian forces".

On motion of the President, seconded by Mr. Deacon, the Board agreed to the proposed revision in respect of holders of the scholarship enrolling in Victoria College.

**LIVING ENDOWMENT:**

Mr. John S. Deacon, Chairman, Graduates' Committee, presented interim progress report stating that Class Letters now in course of being mailed to all graduates.

**NOMINATION COMMITTEE:**

Mr. Wm. Zimmerman presented the following nominations as Representatives of General Council:

**Ministers:**

Arnup, Very Rev. J.H., B.A., B.D., D.D.  
 Davies, Rev. T.H., B.A., D.D.  
 Lawson, Rev. C.A., B.A., B.D., D.D.  
 Mooney, Rev. V.T., B.A., D.D.  
 Pidgeon, Very Rev. G.C., M.A., D.D., LL.D.  
 Woodside, Very Rev. J.W., M.A., D.D., LL.D.  
 Young, Rev. W.H., M.A., B.D., D.D., LL.D.

**Laymen:**

Bickle, E.W.  
 Chisholm, R.F., O.B.E., B.Com.  
 Deacon, J.S., B.A.  
 Earl, E.W., D.S.O., B.A.  
 Langford, H.E., B.A.  
 Macaulay, L., Q.C., B.A., LL.B.  
 Mills, R.S., Q.C., B.A.  
 McEachren, Mrs. C.F., O.B.E.  
 Pickup, The Hon. J.W., C.J.O.,  
 Fritchard, J.M., LL.D.  
 Scythes, J.A.  
 Spencer, Major-General A.C., C.B.E., E.D., B.A.Sc., LL.D., D.Litt.S.  
 Starr, Mrs. F.N.G.  
 Wood, C.F.,  
 Zimmerman, W., Q.C., B.A.

Mrs. J. S. Bennett seconded the motion which was approved.

**OLD ST. ANDREW'S CHAIR:**

The President stated that it had been found desirable to make a change in the name of the new Chair which Miss Elsie Watt would endow in Emmanuel College and that with the full approval of Miss Watt he would move, seconded by Principal Matheson, that the Chair would now and henceforth be known as "The Old St. Andrew's Chair in Public Worship". Carried.

**RESIDENCES AND SERVICES COMMITTEE:**

Mr. D. W. McGibbon, Chairman, presented the following Report:

The committee met on Tuesday, April 17, 1956.

The committee approved the following recommendations of the Bursar:

Meeting of April 19, 1956

(a) That Miss Elizabeth Hewson and Miss Margaret Galbrith attend the Food Service Institute Conference in Chicago beginning July 16th.

(b) That Mr. Charles Samuel, the Porter for Burwash Hall and Men's Residences, be granted two months' leave of absence with salary from June 5th to August 6th. The usual month's holiday is included in this leave of absence.

(c) That Mr. Edward Groover be appointed Porter during Mr. Samuel's absence.

Your committee recommends the installation of two new dumb-waiters in the kitchen of Burwash Hall and has requested the Finance and Property Committee to assume the cost estimated at approximately \$9000.00.

The committee approved lengthy schedule of new furnishings and repairs for Ryerson, Melles, Caven, Gandier and Bowles Houses and Burwash Hall. The main expenditure being for 111 new beds and 96 mattresses which are estimated will cost \$7439.00. The entire cost of all the improvements will be borne by the Burwash Hall and Men's Residences account.

The Committee will consider the improvements and expenditures required for Wymwood, Annesley Hall and other Women's Residences at their next meeting.

Financial Statements for both the Men's and Women's Residences covering the period from July 1st, 1955 to February 29th, 1956 were reviewed. The Reports are considered satisfactory and no changes in Residence Rates are contemplated for the next academic year.

A request was presented from the Council of the Men's Residences asking that unorganized sport be permitted within restricted hours on Sundays - including the use of the Athletic Field and Tennis Courts. Your Committee was unanimous in declining the request and has requested the Senior Tutor to so advise the Council.

Respectfully submitted this 19th day of April, 1956.

The Chairman moved adoption of Report, seconded by Mrs. Burns Flewes, which was approved without discussion.

**FINANCE AND PROPERTY COMMITTEE:**

The Treasurer presented the following Report:

The Committee met on Wednesday, April 18th, 1956 and reports:

1. Purchase of \$100,000 Ontario Hydro 4% bonds due 15th January 1974/76 at 102 $\frac{1}{2}$  costing \$102,250 plus accrued interest.
2. As requested and recommended by Residences and Services Committee Victoria University will assume cost of installation of two new dumb-waiters in Burwash Hall at estimated cost of \$894. (This being the lowest of 3 tenders).
3. Approval of proposed increase of approximately 10% in academic fees in Faculty of Arts. (Under the proposal suggested by the Board of Governors of the University of Toronto the Arts fee would be increased from \$340.00 to \$375.00).
4. Approved estimated expenditure of \$26,500 for renovation of 6 classrooms and 4 academic offices in Victoria College and 3 classrooms and 5 offices in Emmanuel College and Hall on ground floor of main building of Victoria College.

All of which is respectfully submitted this 19th day of April 1956.

Meeting of April 19, 1956

The Treasurer moved adoption of Report, seconded by Mr. H. E. Langford, and after brief discussion it was unanimously approved.

CONVOCATION AND PRIZE-GIVING:

Before closing the meeting, the Chairman drew attention of all members to Convocation and Prize-Giving to be held in Convocation Hall on evening of May 2nd.

CONFIRMED

*A. Macaulay*  
Chairman.

GRAPC

A regular meeting of the Board of Regents was held in Alumni Hall, at 4 p.m., on Thursday, June 7, 1956.

PRESENT:

Mr. L. Macaulay, Chairman; J. E. Allen, Principal H. Bennett, Mrs. J. S. Bennett, Mr. E. W. Bickle, Mr. J. T. Bryden, Mr. R. F. Chisholm, Mr. J. S. Deacon, Mr. L. H. Earl, Rev. Dr. W. Fingland, Mrs. C. F. McEachren, Mr. D. W. McGibbon, Principal A. D. Matheson, Rev. Dr. V. P. Mooney, President A. S. B. Moore, Mrs. Burns Pless, Mr. H. G. Soward, Mrs. J. R. M. Wilson, Mr. W. Zimmerman, Mr. W. C. James, Secretary.

PRAYER:

Meeting opened with prayer by Principal Matheson.

MINUTES:

Minutes of meeting of April 19, 1956 approved on motion of Mr. Soward, seconded by Mr. McGibbon.

CORRESPONDENCE:

Secretary presented regrets from The Honourable The Chief Justice of Ontario, Very Rev. Dr. Pidgeon and Very Rev. Dr. Woodside, Rev. Dr. Lawson, Rev. R. H. N. Davidson, Rev. G. W. Birch, Mrs. F. M. G. Starr, Messrs. Burton, Langford and Smith.

Secretary reported letters of appreciation from secretary of Canadian Temperance Association for use of Emmanuel Chapel for Memorial Service in memory of the late Rev. Dr. A. J. Irwin; also thanks of Board of Overseas Missions for use of Emmanuel College for the Annual Meeting of their Board; Letter from Principal Matheson expressing his thanks and that of his wife for the dinner in their honour and for the presentation made to them at that time; Letter from Hospital for Sick Children expressing thanks for donation of \$25.00 in lieu of flowers for the late Mr. P. K. Heywood; Letters of appreciation were also reported from Professor H. Grant Robertson and Mrs. P. K. Heywood respecting formal resolutions of sympathy passed at last meeting of the Board; Letter from Miss Pike extending thanks for our expression of sympathy at time of death of Mrs. E. W. Wallace.

GIFTS:

Secretary reported following gifts received since last meeting of the Board:

Men's Prayer Group	\$50.00	Emmanuel College
Humbercrest United Church		Prize
St. Andrew's United Church, Toronto	300.00	Sustaining Fund
Miss Muriel J. W. Wallace	25.00	Francis Huston Wallace Prize in Emmanuel College
Victoria College Alumnae Association	30.00	Prizes in English
Victoria College Alumnae Association	25.00	Addison Memorial Scholarship

BEQUESTS:

Secretary reported receipt by National Trust Company of two, Dominion of Canada bonds of \$1,000.00 each in full settlement

Meeting of June 7, 1956

of the bequest from the Estate of Charles Wesley Webb for establishing an annual prize in New Testament Literature in Emmanuel College. Referred to Senate to fix terms of award.

Estate of John Charles Robertson - Secretary reported bequest of two 51/2 debentures of Silverwood Western Dairies each of \$1,000.00 per value. - Referred to Senate to fix terms of award in harmony with terms arranged by the donor during his lifetime and said to be recorded in minutes of Senate.

Estate of Velma H. Wallace (Mrs. E. M. Wallace) - Secretary reported advice received from executors that Victoria University had been bequeathed five-twentieths of the residue of the Estate to establish a post-graduate scholarship for students in Emmanuel College to be named "Edward Wilson Wallace Scholarship" in honour of the testator's late husband and stepson, amount of bequest not yet ascertained. - Referred to Senate to fix terms of award after amount of bequest is ascertained.

STAFF ITEMS:

The President moved:

(a) Principal Emeritus:

The appointment of Rev. Dr. A. Dawson Matheson as Principal Emeritus of Emmanuel College as from July 1, 1956 - seconded by Mrs. McEathren, and approved.

(b) Promotions:Staff Promotions in Victoria College, effective July 1, 1956:

1. F. A. Hare to be Professor of French and Registrar.
2. D. O. Robson to be Professor of Latin.
3. C. C. Love to be Associate Professor of English and Senior Tutor.
4. M. MacLure to be Associate Professor of English.

In the case of Messrs. Hare and Love, it is agreed, if promotions confirmed, additions to salary which they now receive ex-officio will be incorporated in their salary of their academic rank, i.e., initially \$6,000.00 and \$6,500.00 respectively.

The Principal seconded the motion and above recommendations were all confirmed.

(c) Seasonal Appointments - Victoria College: Session 1956-57Department of English: -

Special Lecturer - Victor Whatten, M.A.

Teaching Fellows - Miss Ann Bolgan, M.A.  
David King, M.A.  
Miss Jay Macpherson, M.A.

Department of French: -

Teaching Fellow - Peter Seymour, M.A.

The salary of \$3,600.00 for Mr. Whatten and \$1,600.00 for Miss Bolgan are included in budgetted salaries of Professors Frye and Heniger, these being subject to deductions for leaves of absence.

GRAC

Meeting of June 7, 1956

The other Teaching Fellows are provided for in the estimates for Seasonal Appointments.

The Principal seconded the motion and above recommendations were confirmed.

Seasonal Appointments - Emmanuel College - Session 1956-57

The President moved, seconded by Principal Matheson that Rev. Dr. C.E.J. Cragg of Toronto and Rev. Dr. T. T. Faichney of Galt be appointed as Seasonal Lecturers for the college year 1956-57 at a remuneration of \$2,500.00 each - Approved.

Chaplaincy Duties:

On recommendation of Principal Bennett, the President moved a modification in duties of Professor Joblin for next session so that he may give special attention to the reorganization of religious services and religious counselling in the College. This is intended as an experiment which might, if successful, lead to the appointment of a College Chaplain - Approved.

LIVING ENDOWMENT:

Mr. John S. Deacon, Chairman of Graduates' Committee, reported that from October 1, 1955 to May 31, 1956, \$15,853.38 had been received from 833 contributors of whom 153 had contributed for the first time; indications now are that a larger amount will be received this year than was received last year; results from class letters continue to be encouraging.

RESIDENCES AND SERVICES:

The Chairman, Mr. D. W. McGibbon, presented the following report:

Your Committee met on Monday, June 4th, 1956.

Mr. Charles Samuel, Porter at Burwash Hall, wrote the Bursar expressing his thanks to our Committee and asked that they be conveyed to the Board of Regents for approving his two months' leave of absence with pay so that he might visit England this summer.

Residence Announcements for 1956-57 were approved with penalty of \$5.00 to be charged to the women for late payments thus bringing their penalty into line with that charged in the Men's Residences.

Financial Statements to April 30th, 1956 were reviewed which indicate a larger surplus for the Women's Residences than had been anticipated. At the next regular meeting of the Board, complete statements for both Men's and Women's Residences for year ending June 30th will be presented.

Budgets for 1956-57 were approved which include small wage increases for most employees and appropriate salary increases for the dietitians, the nurse and Miss Mary Van Allen.

Fairly extensive decorating and furnishing will be carried out this summer in Annesley Hall, Wymliwood and in the Bloor Street houses. These are all provided for in the budget.



Meeting of June 7, 1956

GNAPC

It is proposed to enlarge the storeroom adjoining the serving counter in the Coffee Shop and improve the facilities and equipment in the serving area. A total expenditure not exceeding \$2000.00 has been approved to cover the work and installations in the Coffee Shop.

All expenditures authorized will be taken care of from funds presently on hand.

All of which is respectfully submitted this 6th day of June, 1956.

Mr. McGibbon moved adoption of Report and in seconding this Mrs. Bennett stated how desirable it was that the best and most adequate facilities be provided in the Coffee Shop. Carried.

#### GENERAL PENSION PLAN AMENDMENTS:

Mr. J. T. Bryden, Chairman of the Trustees, stated that certain amendments to the present Plan were desirable in relation to Maximum Optional Contributions, Optional Contributions, and Optional Death Benefits and Commencement of Pension Contributions. The Trustees unanimously approved the amendments and also the inclusion in the plan of Mrs. Evelyn Smith of the Library Staff and Mr. C. E. Batts of the Department of French, both as from July 1, 1955. Complete details are set out in the minutes of the Trustees dated June 6, 1956. Copy of these minutes is attached as "Special Schedule" to these minutes.

#### FINANCE AND PROPERTY:

The Treasurer, Mr. E. W. Bickle, presented and read the following report:

Your Committee met on Tuesday, June 5, 1956 and begs to report as follows:

- (a) Confirmation is requested of transactions as set out in Schedule "A" attached.
- (b) The University of Toronto has increased the academic fees in the Faculty of Arts, effective for the 1956-57 term. The College Tuition Fee for Bachelor of Arts will be \$299.00, University Incidental Fees for men \$69.00 and for women \$54.00, College Tuition Fee in course leading to Bachelor of Commerce degree will be \$131.00 and the University Academic and Incidental fees for men will be \$267.00; Academic and Incidental fees for women will be \$252.00.
- (c) Earlier this academic year, the Board requested your Committee to study the Prize, Scholarship, Fellowship and Bursary Accounts which carried a substantial balance of unexpended income at June 30, 1955. (Details of account set out in Schedule "B" attached.) Your Committee recommends that \$5,000.00 be withdrawn to establish a special Student Loan Fund and that a further \$5,000.00 be withdrawn to establish a special Residence Bursary Fund and that the balance remaining in the accounts and amounting to approximately \$16,000.00 be retained as available for bursary contingencies or other requirements.
- (d) That a special appropriation of \$2,000.00 be approved for decorating and new furnishings for the Senior Common Room.

All of which is respectfully submitted this 7th day of June, 1956.

In moving the adoption of the Report, the Treasurer stated that common stock holdings remaining in our portfolio have a market value, at yesterday's closing prices, of \$2,612,000 and that the cost

Meeting of June 7, 1956

price of these stocks had amounted to \$1,254,527. The position of Victoria University is excellent to-day from a financial point of view. Mr. McGibbon, in seconding the motion, again expressed the thanks of the Board to Mr. Bickle and the members of his committee - the Report was thereupon unanimously confirmed including approval of sales and purchases as therein set out.

#### BUDGET:

Mr. J. T. Bryden, Vice-Chairman Finance and Property Committee, presented, read and explained the Budget for 1956-57, copy of which is attached to these minutes and marked as Schedule "C". Mr. Bryden referred to fact that our Budget for current year had anticipated a deficit of some \$32,000 but indications to-day are that the deficit will not exceed \$3,200 and may be less. The Budget for 1956-57 provides for only a small increase in enrolment, as it is too early to determine the effect of increased fees.

Mr. Bryden moved the adoption of the Budget, including the salary list therein provided for as recommended by the President and also including wages recommended for members of the Superintendent's Staff. Mr. Bickle in seconding motion that Budget be approved, expressed his thanks to Mr. Bryden for the time and study he had given the Budget.

Mr. Zimmerman introduced a brief discussion regarding improvements and renovations in various buildings and the need to have everything fresh and up-to-date. This resulted in the Bursar being instructed to bring in a report to the next meeting of all expenditures for renovations and improvements over the past five years.

Following this brief discussion, the Budget as submitted by Mr. Bryden was adopted unanimously.

#### ADJOURNMENT:

There being no further business, the meeting closed at 5.20 p.m.

Confirmed ..... *E. W. Bickle*

Chairman



"Special Schedule"

VICTORIA UNIVERSITY

MINUTES OF THE TRUSTEES OF THE GENERAL PENSION PLAN

Minutes of the Trustees of the Victoria University General Pension Plan dated at Toronto on 6th June 1956.

1. Certain amendments to the present Pension Plan were discussed and it was resolved that the Plan be amended as follows:

(a) Re Maximum Optional Contributions -

In Section II Subsection 3(b) substitute \$1500 for \$900 in the second last line of the paragraph following the table. This is in accordance with recent amendments to the Income Tax Act and delete the last sentence preceding the table, delete the table and delete the words "provided that" following the table so that the optional contributions will be within the limits approved by the Department of National Revenue of the Government of Canada from time to time. The subsection would then read:

"(b) Optional Contributions - In addition to the required contributions a participant may elect to contribute additional regular amounts within limits approved by the Department of National Revenue of the Government of Canada from time to time. The amount of optional contributions to be made may be changed only at the beginning of an academic year. All optional contributions will be applied by the University to purchase additional pensions in accordance with the contracts made with the insurers. The total of required and optional contributions must not exceed \$1500 in any academic year."

(b) Re Optional Death Benefits -

In Section II Subsection 9 add the following paragraph:

"Subject to the terms of the contracts made with the insurers the payment of death benefits may be made in one of the following ways:

- (a) By an annuity payable during the lifetime of the Beneficiary, payments ceasing at death, or
- (b) By an annuity having guaranteed instalments of say 10 years and if the Beneficiary survives such period, continuing thereafter as an annuity payable during the lifetime of the Beneficiary, or

(c) By equal annual instalments not in excess of 10 years, or

(d) In a lump sum."

(c) Re Commencement of Pension Contributions -

In Section I Subsection 3, after the word "participant" in the second line of the first paragraph insert the words "in the plan as from the concurrent or next succeeding July 1st" so that the paragraph would read as follows:

"Each member of the staff, on becoming eligible, will complete an appropriate application to become a participant in the plan as from the concurrent or next succeeding July 1st and authorize the University to make the required deductions."

2. In Section II Subsection 2 and Section II Subsection 3(a) the phrase "of the participant's gross annual salary (before any deductions) fixed by the University as at the beginning of that academic year" will be interpreted as not including retroactive changes in salary dated back to, or prior to, the beginning of any academic year.
3. The application received in December 1954 for entry into the pension plan of Mrs. Evelyn Smith of the Library Staff whose terms of employment require her to work at least four regular working days per week or 26 hours, is hereby approved and her inclusion in the plan from July 1st, 1955 is authorized.
4. A letter having been received from the President stating that the appointment of Mr. C. E. Rathe as lecturer as from July 1st, 1955 is a permanent one, his inclusion in the pension plan from that period is hereby authorized.

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VICTORIA UNIVERSITY

Schedule A

Continuation of Schedule A of the 1956 Investment transactions  
 affected subsequent to the Board of Regents Meeting of April 29, 1956

TOTAL REALIZED GAIN		356,774.05
<u>SALES:</u>		
<u>STOCKS</u>		
The above Sales amounted to: \$667,460.		
331 shares Aluminium Ltd., Common		\$ 24,023.56
Realized Gain		
250 shares Bank of Montreal, Common		6,488.12
Realized Gain		
1,000 shares Bank of Nova Scotia, Common		27,460.00
Realized Gain		
\$250,000 Province of Ontario 4 1/2% due May 15, 1974		
2,000 shares British American Oil, Common		46,622.50
Realized Gain		
550 shares Canadian Bank of Commerce, Common		16,582.00
Realized Gain		
500 shares Toronto Dominion Bank, Common		15,140.00
Realized Gain		
2,000 shares Dominion Stores, Common		45,600.00
Realized Gain		
2,200 shares Dominion Tar and Chemical Co. Ltd., Common		17,402.00
Realized Gain		
100 shares Goodyear Tire, Common		3,756.17
Realized Gain		
800 shares Imperial Bank, Common		21,251.00
Realized Gain		
500 shares International Nickel, Common		28,165.00
Realized Gain		
1,500 shares Massey-Harris, Common		3930.00
Realized Gain		
275 shares National Trust, Common		7,445.50
Realized Gain		
1,000 shares Royal Bank, Common		32,820.00
Realized Gain		
2,160 shares Simpson's Ltd., Common		35,143.20
Realized Gain		

3,000 shares Steep Rock Iron Mines, Common		\$ 34,945.00
Realized Gain		
TOTAL REALIZED GAIN		356,774.05

The above Sales amounted to: \$667,460.

PURCHASE:

BONDS:

\$250,000	Province of Ontario 4 1/2% due May 15, 1974	
Cost		250,000.00

As of to-day (June 7, 1956)

Investment Reserve \$1,193,129.

## Schedule "B"

## VICTORIA UNIVERSITY

PRIZE, SCHOLARSHIP, FELLOWSHIP AND BURSARY ACCOUNTS  
1955-56

## ESTIMATED CONTINUITY OF REVENUE ACCOUNTS

Balance of unexpended income accounts at June 30th, 1955	74,698.	
Deduct - Prizes, scholarships and bursaries awarded estimated	<u>41,000.</u>	
	<u>33,698.</u>	
Add - Gifts for current purposes estimated	15,000.	
Estimated interest on principal of endowed funds	20,000.	
Appropriated from current funds for bursaries	<u>1,000.</u>	<u>36,000.</u>
Estimated balance of unexpended income accts. at June 30th, 1956		<u>69,698.</u>
This balance is made up as follows:		
13 individual scholarship and bursary endowment income accounts over \$1000 each totalling	25,018.	
110 (approx.) individual scholarship, prize and bursary income accts. under \$1000 each totalling	18,451.	
Balance in the Bursary Fund appropriated from Income	<u>26,229.</u> (2)	<u>69,698.</u> (1)

## Notes -

- (1) Of this balance approximately \$41,000 will be required for regular awards of scholarships and bursaries during the 1956-57 period.
- (2) With respect to the Bursary Fund Appropriated from Income (\$26,229) the following treatment is proposed:
- (a) Transfer to Special Student Loan Fund 5,000.
- (b) Transfer to Special Residence Bursary Fund 5,000.
- (c) Retain as available for future bursary contingencies or other requirements 16,229.

Schedule c

## VICTORIA UNIVERSITY

## Statement 1

ESTIMATED OPERATING INCOME, EXPENDITURE AND APPROPRIATIONS  
1956-57

	ESTIMATED INCOME		BUDGET 1955-56	ACTUAL 1955-56 (est. - 2 mos.)	BUDGET ESTIMATES 1956-57
	BUDGET 1955-56	ACTUAL 1955-56			
<b>STUDENT ACADEMIC FEES</b>					
Total tuition fees chargeable to students (est. enrolment 1090)	255,000	268,540			305,750
Less tuition fees allowed to scholarship winners	<u>(-112,000)</u>	<u>(-) 112,540</u>			<u>(-112,250)</u>
Tuition fees, net in cash	<u>243,000</u>	<u>255,000</u>			<u>290,500</u>
<b>GIFTS &amp; GRANTS FOR GEN. OPER. PURPOSES (unrestricted)</b>					
Living Endowment - total contributions	21,000	19,000			19,000
Less Contributed for specific purposes (-)	1,000 (-)	1,350 (-)			<u>(-) 1,350</u>
Board of Colleges & Secondary Schools	23,000	23,000			25,400
The Sustaining Fund (from churches)	500	700			600
Other		<u>600</u>			
	<u>43,500</u>	<u>41,950</u>			<u>43,650</u>
<b>GIFTS &amp; GRANTS FOR SPEC. OPER. PURPOSES (restricted)</b>					
Old St. Andrew's Chair in Public Worship					8,000
Millian Massey Treble Estate Fund for training young men for the Christian Ministry	<u>1,930</u>	<u>1,930</u>			<u>1,930</u>
	<u>1,930</u>	<u>1,930</u>			<u>9,930</u>
<b>RECEIPTS FROM SERVICES TO OUTSIDE ORGANIZATIONS</b>					
The United Church Training School	6,000	6,000			6,000
Univ. of Toronto School of Grad. Studies	<u>9,000</u>	<u>17,713</u>			<u>11,000</u>
	<u>15,000</u>	<u>23,713</u>			<u>17,000</u>
<b>MISCELLANEOUS</b>					
Athletic Union and Field	1,000	1,350			1,350
Parking Lot		1,500			1,500
Other Miscellaneous Income		<u>38</u>			
	<u>1,000</u>	<u>2,888</u>			<u>2,850</u>
<b>ENDOWMENT INCOME</b>					
Income from bonds and stocks	176,700	196,000			206,000
Income from outside trusts	5,715	5,000			5,000
Mortgage interest	1,000	1,000			1,000
Bank interest	300	500			500
Income from property investments	<u>1,000</u>	<u>3,500</u>			<u>2,000</u>
	<u>184,715</u>	<u>206,000</u>			<u>214,500</u>
<b>Less Income transferred to special funds:</b>					
Prize, scholarship & bursary funds and other special trust funds	<u>21,000</u>	<u>22,000</u>			<u>23,000</u>
	<u>161,715</u>	<u>184,000</u>			<u>191,500</u>
<b>FEDERAL GOVERNMENT GRANT FOR GENERAL OPERATING PURPOSES</b>					
Portion retained by Victoria University	<u>69,866</u>	<u>69,866</u>			<u>73,712</u>
<b>TOTAL INCOME</b>	<u>538,011</u>	<u>579,347</u>			<u>629,142</u>

## VICTORIA UNIVERSITY

## Statement 2

ESTIMATED OPERATING INCOME, EXPENDITURE AND APPROPRIATIONS  
1956-57

## ESTIMATED EXPENDITURE AND APPROPRIATIONS

	BUDGET 1955-56	ACTUAL 1955-56 (est. - 2 mos.)	BUDGET ESTIMATES 1956-57
<b>ACADEMIC</b>			
Victoria College salaries	210,200	210,500	230,450
Emmanuel College salaries	56,800	57,100	68,300
Staff leave and travel fund appropriation	1,000	1,000	1,000
General expense (statement 3)	1,875	3,100	3,100
Libraries, annual appropriation	32,757	32,787	40,000
Libraries, transfer of interest on Sir Joseph Flavells Estate Bequest	680	580	580
Libraries, transfer of interest on other library endowments	270	340	340
	<u>303,582</u>	<u>305,407</u>	<u>343,770</u>
<b>ADMINISTRATION</b>			
Victoria University salaries	73,030	74,500	86,300
Bank charges and exchange	900	900	900
National Trust Company Ltd. - for serv.	3,200	3,105	3,100
Sundry grants	350	300	500
General expense (statement 3)	28,275	28,550	29,600
	<u>105,755</u>	<u>107,355</u>	<u>120,400</u>
<b>PLANT MAINTENANCE</b>			
Operating expense (statement 4)	70,200	69,350	74,300
<b>MISCELLANEOUS</b>			
General	500	1,650	500
Legal expense	1,000	1,000	1,200
Auditors' fees			
Group insurance, pension payments and provision for pension funds (statement 5)	46,325	48,156	50,370
Prizes, scholarships & bursaries approp.	1,000	1,000	10,000
	<u>48,825</u>	<u>51,806</u>	<u>62,070</u>
<b>EXTRAORDINARY OPER. EXPENSE &amp; APPROPRIATIONS</b>			
Appropriation for renovation of buildings and renewal of equipment	35,000	35,000	40,000
Equipment for phonetic laboratory		3,442	500
Bookkeeping mach. & special stationery and equipment		411	
		9,267	
Parking Lot	7,500	257	250
Miscellaneous			
	<u>42,500</u>	<u>48,377</u>	<u>40,750</u>
<b>TOTAL EXPENDITURE AND APPROPRIATIONS</b>	<u>570,862</u>	<u>582,295</u>	<u>643,290</u>
<b>EXCESS OF EXPENDITURES AND APPROPRIATIONS OVER REVENUE FOR THE YEAR:</b>			
Victoria University (excluding auxiliary enterprises)	<u>32,851</u>	<u>3,198</u>	<u>12,148</u>
	<u>538,011</u>	<u>579,347</u>	<u>629,342</u>

## VICTORIA UNIVERSITY

ESTIMATED OPERATING INCOME, EXPENDITURE AND APPROPRIATIONS  
1956-57

## GENERAL EXPENSE

## Statement 3

	BUDGET 1955-56	ACTUAL 1955-56 (est. - 2 mos.)	BUDGET ESTIMATES 1956-57
<b>ACADEMIC</b>			
Travelling	825	1,100	1,100
Expenses of Principals' office	550	550	550
Convocation and Graduation Expense		850	850
Miscellaneous	500	600	600
	<u>1,875</u>	<u>3,100</u>	<u>3,100</u>
<b>ADMINISTRATION</b>			
Advertising	2,100	2,100	2,100
Printing, stationery and office supplies	7,800	5,100	5,200
Postage	2,200	2,050	2,100
Travelling	375	450	450
Expenses of President's office	1,400	1,400	1,400
Telephone and telegraph	3,300	4,800	5,200
Functions	2,900	3,650	3,700
Public relations - "Victoria Reports"	5,000	4,600	5,000
Insurance - Liability etc.	1,500	2,500	1,500
Calendar and Bulletin Expense		1,875	1,900
Graduate Records	1,000	500	500
Miscellaneous	700	525	600
	<u>28,275</u>	<u>28,550</u>	<u>29,600</u>

## PLANT MAINTENANCE

## Statement 4

Wages	28,900	31,300	31,600
Maintenance, repairs and renewals	16,000	15,600	16,000
Supplies	1,200	1,600	1,600
Furniture, furnishings and equipment	3,000	1,750	3,000
Insurance - Property	4,100	4,100	4,100
Light and heat	15,000	13,000	13,000
Grounds expense	2,000	2,000	2,000
	<u>70,200</u>	<u>69,350</u>	<u>74,300</u>

GROUP INSURANCE, PENSION PAYMENTS AND PROVISION  
FOR PENSION FUNDS

## Statement 5

Group Insurance	1,050	1,006	1,060
Payments re staff contrib. pension plans	21,600	22,300	24,500
Retiring allowances	3,800	3,850	3,010
Provision for Superannuation and Widows' Pension Fund	19,015	20,075	18,800
Provision for Building and Grounds Staff Pension Fund	860	925	1,000
	<u>46,325</u>	<u>48,156</u>	<u>50,370</u>



Meeting of October 18, 1956

A regular meeting of the Board of Regents was held in Alumni Hall at 4 p.m., on Thursday, October 18, 1956.

PRESENT:

Mr. L. Macaulay, Chairman; Mr. J. B. Allen, Rev. Dr. J. H. Arnup, Principal H. Bennett, Mrs. J. S. Bennett, Principal K. H. Cousland, Rev. R. H. N. Davidson, Mr. J. S. Deacon, Mr. H. E. Langford, Mr. R. S. Mills, Rev. Dr. V. T. Mooney, President A. B. B. Moore, Mrs. F. B. Plewes, Mr. H. G. Soward, Mrs. J. K. M. Wilson, Rev. Dr. W. H. Young, Mr. W. C. James, Secretary.

PRAYER:

Meeting opened with prayer by Principal Cousland.

PRINCIPAL, EMMANUEL COLLEGE:

The Chairman welcomed Dr. Cousland to this his first meeting with the Board as Principal of Emmanuel College, wished him every success and happiness in his work and assured him of the full support of the Board.

MINUTES:

The minutes of the meeting of June 7, 1956 were approved on motion of Mr. Soward, seconded by Mr. Langford.

ARISING FROM MINUTES:

The Bursar stated he had prepared the Report requested at the last meeting of the Board which covered expenditures for renovations and improvements since 1951 - the Report was several pages in length and covered expenditures exceeding \$1,000,000. The Bursar suggested the Report might be attached as a schedule to the Annual Report of the Bursar and thus every member would receive a copy - this was agreed. Copy of Report attached as schedule to minutes.

CORRESPONDENCE:

The Secretary presented the regrets from Mr. E. W. Rickle, Rev. G. W. Birch, Mr. J. T. Bryden, Rev. Dr. C. A. Lawson, Mr. J. G. H. Linton, Mrs. C. F. McEachren, Mr. D. W. McGibbon, Chief Justice J. W. Pickup, Mrs. F. N. G. Starr and Very Rev. J. W. Woodside, who were unable to be present. (The Secretary was instructed to send note to Mrs. Pickup and flowers to her and the Chief Justice with compliments and best wishes of the Board.)

The Secretary read a letter from the Secretary of the Senior Common Room expressing sincere thanks of the members for the new furnishing and decorating of the Senior Common Room which had been carried out this summer as a result of \$2,000. grant from the Board of Regents.

The President referred to a letter he had received from the Emmanuel College Alumni Association expressing their thanks for assistance in their September Conference; the President also referred to the many letters from members of staff expressing appreciation and thanks for increases in salary which had been effective since July 1st.

GIFTS:

The President reported gifts, as set out below, which had been received since last meeting of the Board and referred especially to the gift of \$2,000. from Mr. Macaulay, the Chairman of the Board, which goes toward establishing a Scholarship in Victoria College. (Payment of this had been received during the summer and it had been referred to the Senate at that time to fix terms of award, so that the Scholarship might be awarded, as Mr. Macaulay desired, in the 1956-57 term.)

Miss Elsie Watt	\$ 8,000.00	Old St. Andrew's Chair
	100.00	John Dow Prize
International Business Machine Co. Ltd.	50.00	Emmanuel College Five Oaks Fellowship
The International Nickel Company of Canada, Limited	600.00	First of five annual payments of Grant of \$3,000.00
W. H. McLeod	50.00	Emmanuel College Five Oaks Fellowship
Leopold Macaulay	2,000.00	Macaulay Scholarship
Mrs. Clara F. McEachren	300.00	Flavelle Memorial Scholarship
W. G. Noble	200.00	W. G. Noble Proficiency Scholarship
Mrs. F. N. G. Starr	300.00	Frederic Newton Gisborne Starr Scholarship
Professor J. A. Surerus.	75.00	Department of German Prize
Dr. Marion Hilliard	250.00	Irwin Hilliard Schol. \$150.00 Emmanuel Schol. \$100.00
William F. Thomas Trust	2,000.00	Bursaries
Helen Comforth	100.00	Gorge C. Pidgeon Scholarship Fund
Thorne, Mulholland, Howson and McPherson	100.00	Alfred Byron Shepard Scholarship
Hamilton Presbytery Woman's Association.	300.00	Bursaries
Mrs. Thurza N. Lacey	50.00	Alexander Lacey Scholarship
Miss Marion White	100.00	White Memorial Scholarship

REQUESTS:

The Secretary reported receipt of \$1,783.76 from National Trust Company, being our share of final distribution from Estate of late Rev. Edward Wilson Wallace; advice from Public Trustee of bequest of \$5,000. and portion of residuum from Estate of Margaret Elizabeth Henwood, payable upon death of her sister; advice from Public Trustee of bequest of \$1,000. from Wilberforce Gordon, payable upon death of wife of Testator - bequest when received to be used for bursaries or scholarships for students in Emmanuel College; the Secretary also reported payment had been received of our bequest from the Estate of the late Professor Emeritus J. C. Robertson.

LIVING ENDOWMENT:

Mr. John S. Deacon, Chairman of The Graduates' Committee, reported



Meeting of October 18, 1956

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that for the year ending September 30, 1956 receipts had totalled \$21,551.38; that this sum had been received from a total of 1194 contributors of whom 554 were men, 625 women, and 15 others which were either groups or corporations. New contributors numbered 258. The amount received in the year just closed was some \$3,000. higher than a year ago.

FINANCE AND PROPERTY COMMITTEE:

In the absence of both the Treasurer and the Vice-Chairman, Mr. Deacon presented the following Report:

Your Committee met on Wednesday, October 17, 1956 with the Chairman, Mr. E. W. Bickle, presiding:

Your Committee reports and requests confirmation of the following securities transactions:

SALES:

Stocks

1450 shares	Canadian Bank of Commerce, Common	\$ 44,227.93
	Realized gain	-
700 shares	Imperial Bank of Canada, Common	18,705.56
	Realized gain	-
135 shares	National Trust Company Limited, Common	3,393.50
	Realized gain	-
200 shares	Noranda Mines Limited	7,227.13
	Realized gain	-
1200 shares	Royal Bank of Canada	41,939.99
	Realized gain	-

Bonds

\$200,000.	Government of Canada	
	3% due May 1/58	
	Realized loss (-)	-( 8,000.00
	Total realized profit (net)	107,494.11

PURCHASES

Stocks

400 shares	Bank of Nova Scotia, Common	\$ 15,200.00
	Cost	-
666 shares	Dominion Tar & Chemical Co. Ltd., Common	6,660.00
	Cost	-
1200 shares	Royal Bank of Canada, Common	43,200.00
	Cost	-
666 shares	Toronto Dominion Bank, Common	21,312.00
	Cost	-

Bonds

\$300,000.	Hydro-Electric Power Commission of Ontario	
	4% due July 15/74	
	Cost	\$ 296,250.00

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Meeting of October 18, 1956

\$ 400,000.	Hydro-Electric Power Commission of Ontario	
	4% due October 15/72/74	
	Cost	\$ 388,000.00

Your Committee further reports the purchase of 21 Sultan Street at a cost of \$19,500. and the purchase of 4 St. Thomas Street at \$83,000.

The General Investment Reserve now stands at \$1,292,081.

All of which is respectfully submitted this 18th day of October, 1956.

Mr. Deacon moved adoption of Report, seconded by Mr. Langford - carried.

RESIDENCES AND SERVICES COMMITTEE

In the absence of the Chairman, Principal Bennett presented the following Report:

Your Committee met on Monday, October 15, 1956 under the Chairmanship of Mr. D. W. McGibbon.

Your Committee recommends -

(a) The following as Dons in the Men's Residences for 1956-57:

North House	-	David King	-	English
Middle House	-	P. N. Robertson	-	Law
Gate House	-	J. H. Pearson	-	Law
South House	-	D. S. Rickard	-	Law
Ryerson House	-	C. A. Adsett	-	Medicine
Heller House	-	A. A. Lee	-	Theology
Gandier-Bowles	-	J. A. Kirkwood	-	Theology

(b) The following as Dons in the Women's Residences for 1956-57:

Annesley Hall	-	Miss Margaret Frang, M.A.
147 Bloor St. W.	-	Miss Jay Macpherson, M.A.
127 Bloor St. W.	-	Miss Mary Robertson, B.A.
151 Bloor St. W.	-	Miss Glenys Roberts, B.A. London
Addison House	-	Miss Lenore Schwalbe
Oaklawn	-	Miss Pauline Sprague, B.A.

There are 259 in the Men's Residences including Stephenson House. Of this number, 142 are enrolled in Victoria College, 41 are enrolled in Emmanuel College, 17 are Graduates and 59 come to us from other faculties. The number enrolled in Victoria is 11 higher than last year. The number of city men in residence is 31. Of these, 19 are enrolled in Victoria and 7 in Emmanuel; 5 are in other faculties.

There are 194 women in residence, all of whom are enrolled in Victoria College, 16 have their homes in Toronto and 5 others come from the suburbs - Weston, Mt. Dennis and Islington.

Summer business in both the Men's and Women's Residences was again very satisfactory. Revenue for the Women's Residences was

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slightly over \$15,000. and was only a shade lower than 1955 which can be accounted for largely through the conversion of 85 Charles West into business offices. Revenue for the Men's Residences for the past summer was \$14,851. which is \$30.00 more than was received in 1955. Financial statements for the year ending June 30, 1956 were considered for both Men's and Women's Residences. Audited statements will be presented at the Annual Meeting next month. Both operations show a surplus of revenue over expenditures.

In respect to the \$5,000. for Residence Bursaries as authorized and appropriated by the Board of Regents at their meeting on June 7, 1956, this Committee recommends that these funds be administered by a committee composed of the President, Principal Bennett, the Bursar, the Dean of Women and the Senior Tutor and that the Principal be the chairman of such committee.

All of which is respectfully submitted this 18th day of October, 1956

The Principal moved adoption of Report, seconded by Mrs. Burns Flewes - carried.

#### ENROLMENT 1956-1957:

##### (a) Victoria College -

Principal Bennett presented the following Report of enrolment in Victoria College which had been prepared for him by the Registrar. Comparative figures for 1955-1956 are also given:

	Men	Women	Total
First Year	176	183	359
Second Year	210	144	354
Third Year	149	146	295
Fourth Year	59	53	112
<hr/>			
	594	526	1120
Occasionals	7	6	13
<hr/>			
	601	532	1133

N.B. The above enrolment is as of 18 October, 1956

#### ENROLMENT 1955-1956

	Men	Women	Total
First Year	175	163	342
Second Year	191	162	353
Third Year	129	136	265
Fourth Year	53	45	98
<hr/>			
	552	506	1058
Occasionals	11	9	14
<hr/>			
	563	509	1072

The Principal then presented Report of Arts enrolment in the University of Toronto for 1956-1957 as follows:

	Full-time
First Year	1281 (down 2)
Second Year	1266 (up 223)
Third Year	968 (up 157)
Fourth Year	288 (exactly the same)
<hr/>	
Total	3803 (up 378)
<hr/>	
Part-time	1021 (up 49)
<hr/>	
Grand total	4824 (up 427)

There was some general discussion especially in reference to Second Year figures for University which show an increase of 223 while Victoria College Second Year is only one higher than last year - more information as regards this at later date.

The Principal also reported as regards the First Year (1956-1957)-43% of the students were in the General Course, 33% of the year were from outside Toronto and 63% were members of The United Church of Canada.

##### (b) Emmanuel College -

Principal Cousland presented the following Report of enrolment in Emmanuel College for 1956-1957:

Diploma and B.A.	
First Year	28
Second Year	31
Third Year	34
<hr/>	
	93
<hr/>	
B.R.E. II Yr.	2
<hr/>	
	95

#### Department of Graduate Studies

B.D.	15
Th.M.	35
Th.D.	17
<hr/>	
	67

#### United Church Training School

I and II Years	29
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Following the presentation of this Report, there was a brief discussion in reference to enrolments in other Theological Colleges of The United Church

ANNUAL MEETING

At the suggestion of the Chairman and in pursuance of By-Law #1, sub-section (1), Thursday, November 22nd, was set as date of Annual Meeting - the meeting to convene at 4 p.m., in Alumni Hall, adjourn for dinner in Burwash Hall at 5 p.m., and reconvene immediately after dinner in the Senior Common Room.

The meeting closed at 5.25 p.m.

CONFIRMED

*W. Macaulay*  
Chairman

SCHEDULE A

REPORT TO THE BOARD OF REGENTS  
COVERING  
EXPENDITURES FOR RENOVATIONS AND IMPROVEMENTS  
AT VICTORIA UNIVERSITY FOR BUILDINGS AND GROUNDS;  
AND INCLUDING ALSO CONSTRUCTION COSTS OF TWO NEW  
BUILDINGS AND PRICES PAID FOR BUILDINGS PURCHASED  
FROM EARLY 1951 TO OCTOBER 1956

(Figures given are to nearest hundred)  
(Years indicated are calendar years and not academic years)

1951	67 Queen's Park demolished.	
	<u>Victoria College</u>	
	Installation new slate blackboards - 4 rooms	\$ 800.00
	Coloured glass on stair landings removed	400.00
	Room 23 converted into Faculty Common Room	1000.00
	<u>Library</u>	
	Reading Room and upper hall painted, stone cleaned and new linoleum tile floors	2700.00
	<u>Annesley Hall</u>	
	New kitchen completed together with modern equipment	2500.00
	<u>127 Bloor West</u>	
	New floors throughout	2500.00
	<u>143 Bloor West</u> purchased	2000.00
	<u>110 Charles West</u> - linoleum floors	300.00
	<u>Field House</u> - contract let	
	<u>South House</u> - renovations completed - bathrooms, doors, floors etc. and Architect	19100.00
	<u>Playing Field</u>	
	Large trees cut down and preliminary work for changing Field to North-South axis	1500.00
1952	<u>Emmanuel College</u>	
	Lecture Hall repainted	500.00
	New shower stalls in basement	1300.00
	<u>Library</u>	
	Interior almost entirely redecorated (1st major job since 1910)	2000.00
		<u>77,100.00</u>

1952	<u>78 and 82 St. Mary Street</u>	\$77,100.00
	Interior improvements and new oil heating in #78 and exterior painting	\$ 2100.00
	<u>Steam Line</u> - high pressure line from U of T replaced	15,000.00
	<u>Tennis Courts</u>	
	3 new hard surface courts completed with modern backstops	8,500.00
	<u>Parking Lot</u>	
	New parking area off St. Mary Street completed - space for 50 cars	3100.00
	<u>Playing Field</u>	
	Grading, seeding and completing playing area 360'x 120' on North-South axis	5000.00
	<u>Landscaping</u> - area and garden east of "Union"	3000.00
	<u>Coach House</u> demolished	300.00
	<u>Gate House</u> - renovations completed	21,300.00
	<u>Burwash Hall</u>	
	All interior stone work cleaned and walls painted (1st major job since Hall opened 39 years ago)	1,900.00
	<u>"Old Gym"</u>	
	New boiler, radiators etc.	2,200.00
	<u>Men's Residences</u>	
	All metal sash cleaned and repaired - 100 broken or cracked windows replaced	1,100.00
	<u>71 Queen's Park</u> - new oil burner	400.00
		<u>141,000.00</u>

		\$141,000.00
1953	<u>Wynilwood Students' Union</u> completed	\$478,800.00
	<u>Field House</u> completed	145,100.00
	<u>85 Charles Street West</u> (Women's Residence)	
	Renovations - Mainly new ceilings	300.00
	<u>108 Charles Street West</u>	
	converted for use by Porter and other staff of Burwash Hall	600.00
	<u>Library</u>	
	Changing Geo. H. Locke Room	200.00
	Equipment for new Stack Room	1,300.00
	Lane acquired between St. Mary and Charles Street for extension of Parking area	1,000.00
	<u>North House</u> - renovations completed	21,200.00
	<u>112 - 114 Charles Street West</u> demolished	500.00
	<u>Victoria College</u>	
	(a) New lighting - Main Building	30,000.00
	(b) Room #18 complete renovation	10,000.00
	(c) Alumni Hall - painting	400.00
	<u>Library</u> - new ventilating fan	200.00
	<u>131 Bloor West</u>	
	Ground floor converted into apartment (formerly Bell Library)	9,000.00
	<u>Women's Residences</u>	
	Installation of oil furnaces and adequate hot water in all Bloor Street Houses	10,000.00
		<u>849,600.00</u>



\$849,600.00

1954	<u>82 St. Mary Street</u>		
	- converted into self-contained apartment	our share \$	1,000.00
	<u>Burwash Hall</u>		
	Dietitian's apartment - floors etc.		900.00
	<u>71 Queen's Park - decorating</u>		600.00
1955	<u>Victoria College</u>		
	Renovation 3 classrooms, five offices		9,000.00
	Roof repairs		2,300.00
	Phonetics Laboratory		3,500.00
	New steam vacuum pump		1,400.00
	Perennial bed - Main Building to Library		400.00
	<u>Emanuel College</u>		
	Renovation 2 classrooms, four offices		1,200.00
	Stone cleaning, West Hall		400.00
	New planting shrubs etc.		200.00
	<u>"Old Gym" - stucco west wall etc.</u>		600.00
	<u>Library</u>		
	Reference Reading Room divided into smaller reading room and catalogue room		1,400.00
	Redecorating and new floor Geo. H. Locke Room		1,000.00
	Organ for Chapel and tape recorder		2,800.00
	<u>Men's Residences</u>		
	New hot water storage tank		1,400.00
	<u>85 Charles Street West</u>		
	Conversion for offices		3,000.00
			<u>880,700.00</u>

\$880,700.00

1955	<u>85 Charles Street West (cont.)</u>		
	Later exterior painting, new steps, sidewalk and new oil burner and counter for Main Office	\$	2,000.00
	<u>110 Charles Street West - Senior Tutor's House</u>		
	Installation new washroom etc.		700.00
	<u>79, 81, 83 Charles West demolished</u>		1,000.00
	Parking lot extended to area formerly 79, 81, 83 Charles Street and hard surface entire area - capacity now 80 cars		9,200.00
	<u>71 Queen's Park - new boiler and decorating</u>		1,900.00
1956	<u>Victoria College</u>		
	Main Hall - ground floor		9,000.00
	6 classrooms, 5 offices, renovated		5,500.00
	Tuck painting walls and foundation		7,700.00
	Phonetics Laboratory		500.00
	<u>Emanuel College</u>		
	3 classrooms, 5 offices, renovated		1,600.00
	New roof		3,800.00
	<u>Men's Residences</u>		
	Roof repairs		2,200.00
	<u>Burwash Hall</u>		
	Storm damage to roof		2,000.00
	New dumb waiters including carpentry work, plastering and architect		9,000.00
	<u>131 Bloor West - new boiler</u>		1,500.00
			<u>938,300.00</u>



1956

Coffee Shop

\$938,300.00

Counter extended, storage space expanded and new wall treatment, painting etc. \$ 2,500.00

Purchase - 21 Sultan Street

29,500.00

4 St. Thomas Street

83,000.00

\$1,053,300.00

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